



## US & Canada Tour Confirmation Letter

Toll Free: 877-953-8687 . Tel: 310-372-3668 . Fax: 310-372-0637  
2615 - 190th Street . Suite 200 . Redondo Beach, CA 90278

**Customer Support Team & Reservations**  
Toll Free 877.953.8687

**Today's Date:** January 26, 2016

**Departure Date:** October 19, 2016 **Booking Number:** 99032  
**Tour Name:** California Rail Discovery  
**Group Information:** Wheaton Park District  
208 W. Union  
Wheaton, IL 60187  
**Group Contact:** Laura Bessey  
**Phone:** (630) 510-5032 **Fax:** (630) 260-6438  
**Email:** lbessey@wheatonparks.org  
**Deposit & Due Date:** \$300 per person due 6 months prior to departure  
**Final Payment Due Date:** 75 days prior to departure  
**Departure Air Gateway:** ORD  
**Seats Held\*:** 15

*\*Seats will be reduced to Reservations & Deposits received by PWD on the Deposit Due Date.*

### Tour Rates

### Commission

\$1945 per person double - Land Only	10%
\$500 RT Air Package (Commissionable) - Roundtrip Airfare*	10%
\$150 RT Air Package (Non-Comm) - Air Taxes/Fees/Fuel & Hotel Transfers*	-
<b>\$2595 Flyer Sell At Rate (per person double)</b>	-
\$725 single supplement	10%
\$30 per person triple reduction (see Notes)	10%
\$200 Optional Cancellation Waiver & Post Departure Plan	-

### **\*\*Booking Discount (BD) - \$100 per person by May 31, 2016**

**\*\*Booking Discount** - Deposit by the above noted date via check or credit card and make your Final Payment by check & receive the above noted Booking Discount off the Flyer rate. BD is non-transferable & is taken off at Final Payment.

**\*RT Air Package (Own Air Reduction)** includes Roundtrip Airfare, Air Departure Taxes/Fees/Fuel Charges & Hotel Transfers. Passengers requesting OWN Air must do so in writing to PWD 6 months prior to Departure Date. Services for passengers making their OWN Air arrangements begin at the first hotel and end at the last hotel unless Hotel Transfers are purchased. RT Air Package is subject to change until paid in full.

Hotel Transfers for Own Air Passengers - \$100 per person Roundtrip/\$50 one way

Day of Arrival/Day of Departure - Time Constraints apply for own air pax looking to purchase RT Transfers

### **Hometown Transfers:** Hometown Transfers are included with 10 or more full paying passengers

Hometown Transfers are included from one location within 100 miles of air gateway listed above. If your group hometown transfer is 101-150 miles from the gateway city a \$120 per passenger supplement is necessary. If your group hometown transfer is 151-200 miles from the gateway city a \$180 per passenger supplement is necessary. Hometown Transfers over 200 miles must be quoted separately.

2/1/16  
Mike Benoit  
Exec Dir  
Wheaton Park Dist.

## **TERMS**

### **Credit Cards**

PWD accepts Visa, Mastercard, Discover and American Express for credit card payments. We must get a signature on the reservation form or PWD credit card charge form for initial credit card charges. We can also accept a letter of authorization with the cardholder signature and the amount to be charged. Credit cards taken over the phone must be accompanied by the 3 digit security code from the back of the card. For final payments using the same card as the initial deposit, authorization to PWD can be taken via phone or email by the Group Contact or Passenger. **PWD does not accept group leader/single source credit card payments for full or partial group final payments.** Credit cards for final payments need to be in the name of a traveling passenger. PWD cannot take overpayments for services not being rendered by PWD via credit card such as own air. PWD cannot accept credit card payments in excess of what is due to PWD other than commission due to group/agency. The amount in total PWD can charge on a passenger credit card for a group booking cannot exceed the amount due to Premier for the group booking (other than commission). Credit card payments cannot exceed the Flyer Sell At package amount or PWD provided package of the traveling passenger and his/her roommate(s). PWD can accept group leader/single source credit cards for deposits.

### **Air Deviations & Gateway Changes**

Any Air Deviation, Gateway Change or Own Air Arrangement must be submitted to PWD Reservations Dept in writing (email/letter/Res Form) 6 months prior to departure. Any Air Deviation involving dates of travel other than regular scheduled group travel dates will incur a \$150 per person air supplement for International Trips/\$75 per person air supplements for US/Canada. Any passenger requesting a different gateway (Gateway Change) from the group will not incur an air supplement but will be subject to air rate increases or reductions based on the Gateway. Passengers requesting Own Air will get the RT Air package reduction. One-way air, Triangular air or air involving stopovers is not permitted with PWD group air contracts (offer Own air reduction). Business Class or First Class Upgrades are not permitted with PWD group air contracts.

### **OWN Air Arrangements**

PWD is scheduled to book air arrangements for your group unless noted otherwise on page 1. Any passenger or group change to OWN Air must be submitted to PWD in writing 6 months prior to Departure Date. Group change to OWN Air must be reviewed by Inventory Manager to see if PWD has non-refundable air deposits out, change may not be necessary or penalties may apply.

**Late Bookings** (after Final Payment due date) are subject to air and hotel availability, and are normally subject to air supplements.

**Replacement Bookings – Name Changes are not possible.** Each Passenger Cancellation is processed independently of any new Passenger Booking.

### **Triple Rates**

Triple room rate reduction is based on a standard double room with 2 beds. **Triple rates do NOT include a third rollaway bed.** Room configurations vary greatly Internationally.

### **Passport & DOB Information**

A valid passport is required for tours that leave the United States even to Canada, Mexico or the Caribbean and is the responsibility of each passenger. Passports should be valid for up to six (6) months beyond the travel dates. All names must be submitted to Premier exactly as they appear on passenger passports. Dates of Birth (DOB's) are required with reservation for air travel. Copies of passports are required for some programs. Additional forms may be necessary based on the destination. Travel Visas, when applicable, are the responsibility of the individual passenger. Please see the Flyer back for destination specific information.

**Cancellations** not covered by the Cancellation Waiver or passengers opting not to purchase the Waiver are subject to the per person Cancellation Fees as described below. The Cancellation Waiver can be added prior to the final payment due date. The Cancellation Waiver cannot be added after the final payment due date other than new Reservations.

### **Cancellation Policy & Fees:**

Cancel more than 180 days prior to departure - Full Refund

Cancel 179 - 75 days prior to departure - Deposit or Waiver is Retained

Cancel 74 - 45 days prior to departure - 25% of total price

Cancel 44 - 15 days prior to departure - 50% of total price

Cancel 14 days or less prior to departure and no-shows - No refunds.

**RT Air Package is subject to change until tour is paid in full.**

Name mistakes or corrections are subject to air change and/or re-ticketing fees.

### **Responsibility:**

Premier World Tours LLC dba Premier World Discovery (hereafter PWD), whose vouchers are used by respective agents for the passenger in all matters pertaining to hotel accommodations, sight-seeing tours and transportation, hold themselves free of responsibility for any damages occasioned from any cause whatsoever. PWD will not be responsible for any damages or inconvenience caused by late arrivals, departures and change of schedule or other conditions nor will they be responsible for any act, omission, or event during the time the passenger is not on board their conveyance. The passage contract in use by the airline concerned, when issued, shall constitute the sole contract between the airline and the purchaser of this tour/cruise, and/or passenger. PWD does not hold any responsibility for the conduct of any of its members, hotel, motorcoach, cruiseline, train, airline or other personnel. PWD reserves the right to decline to accept or retain any person as a member of a tour/cruise at its discretion. PWD &/or its Tour Director retain the right to require any participant to withdraw from a tour/cruise at any time, if determined to be in the best interests of health, safety & general welfare of the tour/cruise group or of the individual participant. Arbitration - I/We agree, any and all disputes concerning this contract or any other material concerning the trip, or the trip itself must be resolved exclusively pursuant to binding arbitration in the state of California, pursuant to the then current rules of the American Arbitration Association. Payment of the deposit for this tour/cruise constitutes acceptance of these terms and conditions. Tour Itineraries, hotels, cruise ships, and cruise itineraries are subject to change. CST #2048841-40

**Please send payments to:**

**Premier World Discovery . Attn: Reservations . 2615 - 190th Street, Suite 200 . Redondo Beach, CA 90278**