



TO: Board of Commissioners

FROM: Jamie Martinson, Superintendent of Recreation
Dan Novak, Director of Athletics & Facilities

THROUGH: Mike Benard, Executive Director

RE: Approval of Payment Exceeding \$10,000 for Camp, Athletic, Parks Department T-Shirts

DATE: March 16, 2022

SUMMARY:

Staff seeks the Wheaton Park District Board of Commissioners approval to purchase summer camp participant t-shirts, as well as staff uniforms for the recreation, athletic and park service departments. In effort to secure best pricing for over 2,270 pieces of apparel, departments worked together on a combined request for proposal that was sent on February 3, 2022, to five (5) apparel vendors. Staff received three (3) price quotes in which the chart below reflects the pricing breakdown. Orders will be placed in mid-March for a mid-May delivery. All expenses are budgeted and paid for through the specific, camp, program, or departments operational budgets.

	Total Shirts	Marathon Sportswear	Lynnpro	Blue Sky Marketing
Recreation Camps	1,126	\$7,037.50	\$7,101.95	\$5,331.25
Lincoln Marsh Camps	305	\$1,921.50	\$1,840.25	\$1,193.75
Parks Department	107	\$2,111.85	\$2,149.62	\$1,633.65
Football Camp	38	\$285.00	\$453.26	\$284.50
Athletic Staff	65	\$487.50	\$546.90	\$402.25
Cosley Zoo Camp	80	\$628.00	\$575.40	\$324.00
Recreation Staff	551	\$4,115.85	\$4,288.98	\$3,147.70
Total	2,272	\$16,587.20	\$16,956.36	\$12,317.10

EXPENSE IMPLICATIONS

All expenses are budgeted and paid for through the specific, camp, program, or departments operational budget.

ATTACHMENTS:

- (1) RFP Vendor Results

RECOMMENDATION:

Staff seeks board approval, not to exceed, \$13,550 for the 2022 summer camp participant t-shirts, as well as staff uniforms for the recreation, athletic and park service departments through Blue Sky Marketing. The additional 10% is requested in case any orders need to be adjusted due to an increase in participation and/or staff needs.

CAMPS	QUANITITES	Marathon Sportswear, Inc.		Lynnpro		Blue Sky	
<i>Camp Black Hawk</i>	YS-YL	72	\$6.25 \$450.00	\$7.30 \$525.60	\$ 4.75 \$ 342.00		
<i>Camp Illini</i>	YM, YL	130	\$6.25 \$812.50	\$5.84 \$759.20	\$ 4.75 \$ 617.50		
<i>Mean Green</i>	YM-YL	100	\$6.25 \$625.00	\$5.84 \$584.00	\$ 4.75 \$ 475.00		
<i>Mean Green</i>	AS	15	\$6.25 \$93.75	\$5.84 \$87.60	\$ 5.35 \$ 80.25		
<i>Super Tots</i>	YxS-YL	185	\$6.25 \$1,156.25	\$6.42 \$1,187.70	\$ 4.70 \$ 869.50		
<i>Super Tots</i>	AS-L	15	\$6.25 \$93.75	\$6.42 \$96.30	\$ 5.05 \$ 75.75		
<i>Camp No Name</i>	YS-YL	305	\$6.25 \$1,906.25	\$6.11 \$1,863.55	\$ 4.55 \$ 1,387.75		
<i>Camp No Name</i>	AS-XL	60	\$6.25 \$375.00	\$6.46 \$387.60	\$ 4.90 \$ 294.00		
<i>Camp I Don't Know</i>	YS-YL	122	\$6.25 \$762.50	\$6.42 \$783.24	\$ 4.70 \$ 573.40		
<i>Camp I Don't Know</i>	AS-AXL	<u>122</u>	\$6.25 \$762.50	\$6.78 <u>\$827.16</u>	\$ 5.05 <u>\$ 616.10</u>		
		1,126	\$7,037.50	\$7,101.95	\$ 5,331.25		
<i>Lincoln Marsh Staff</i>		47	\$6.30 \$296.10	\$6.13 \$288.11	\$ 5.65 \$ 265.55		
<i>Lincoln Marsh (DW)</i>		16	\$6.30 \$100.80	\$8.68 \$138.88	\$ 3.90 \$ 62.40		
<i>Lincoln Marsh (DW XXS)</i>	XXS	25	\$6.30 \$157.50	\$5.77 \$144.25	\$ 3.50 \$ 87.50		
<i>Lincoln Marsh (DW)</i>	Youth	170	\$6.30 \$1,071.00	\$5.77 \$980.90	\$ 3.50 \$ 595.00		
<i>Lincoln Marsh (DW)</i>	Adult	47	\$6.30 \$296.10	\$6.13 \$288.11	\$ 3.90 <u>\$ 183.30</u>		
		305	\$1,921.50	\$1,840.25	\$ 1,193.75		
<i>Parks Full Zip Hood</i>	AS-XL	44	\$25.55 \$1,124.20	\$26.10 \$1,148.40	\$ 18.95 \$ 833.80		
<i>Park Full Zip Hood</i>	XXL	5	\$26.55 \$132.75	\$28.10 \$140.50	\$ 20.00 \$ 100.00		
<i>Park Pull Over Hood</i>	AS-XL	7	\$18.85 \$131.95	\$19.78 \$138.46	\$ 15.80 \$ 110.60		
<i>Parks Pull Over Hood</i>	XXL	7	\$19.85 \$138.95	\$21.78 \$152.46	\$ 16.65 \$ 116.55		
<i>Parks Crew Neck</i>	AS-XL	7	\$15.25 \$106.75	\$14.20 \$99.40	\$ 12.30 \$ 86.10		
<i>Parks Crew Neck</i>	XXL	7	\$16.25 \$113.75	\$16.20 \$113.40	\$ 13.30 \$ 93.10		
<i>Parks Short Sleeve</i>	XXL	10	\$11.45 \$114.50	\$9.46 \$94.60	\$ 8.55 \$ 85.50		
<i>Parks Short Sleeve</i>	XXXL	10	\$12.45 \$124.50	\$10.96 \$109.60	\$ 8.80 \$ 88.00		
<i>Parks Long Sleeve</i>	XXXL	10	\$12.45 \$124.50	\$15.28 \$152.80	\$ 12.00 \$ 120.00		
		107	\$2,111.85	\$2,149.62	\$ 1,633.65		
<i>Football - short sleeve</i>	AS-AXL	35	\$7.50 \$262.50	\$11.77 \$411.95	\$ 6.75 \$ 236.25		
<i>Football - short sleeve</i>	AXXL	3	\$7.50 \$22.50	\$13.77 \$41.31	\$ 7.75 \$ 23.25		
<i>Screen</i>					\$ 25.00		
		38	\$285.00	\$453.26	\$ 284.50		
<i>Athletic Staff Shirts</i>	AS-AXL	60	\$7.50 \$450.00	\$8.26 \$495.60	\$ 5.65 \$ 339.00		
<i>Athletic Staff Shirts</i>	AXXL	5	\$7.50 \$37.50	\$10.26 \$51.30	\$ 7.65 \$ 38.25		
<i>Screen</i>					\$ 25.00		
		65	\$487.50	\$546.90	\$ 402.25		
<i>Cosley Zoo Summer Camp</i>	YES-YL	70	\$7.85 \$549.50	\$ 7.14 \$ 499.80	\$ 4.00 \$ 280.00		
<i>Cosley Zoo Summer Camp</i>	AS-XL	10	\$7.85 \$78.50	\$ 7.56 \$ 75.60	\$ 4.40 \$ 44.00		
		80	\$628.00	\$ 575.40	\$ 324.00		
<i>Rec Staff</i>	AS-AXL	265	\$6.25 \$1,656.25	\$ 6.46 \$ 1,711.90	\$ 5.65 \$ 1,497.25		
<i>Rec Staff</i>	AXXL	15	\$6.25 \$93.75	\$ 8.46 \$ 126.90	\$ 7.65 \$ 114.75		
<i>Staff Tank Top for Pool</i>	AS-XL	220	\$7.55 \$1,661.00	\$ 7.86 \$ 1,729.20	\$ 4.95 \$ 1,089.00		
<i>Staff Tank Top for Pol</i>	XXL	10	\$7.55 \$75.50	\$ 9.86 \$ 98.60	\$ 6.95 \$ 69.50		
<i>Staff Polos</i>	AS-XL	41	\$15.35 \$629.35	\$ 15.18 \$ 622.38	\$ 9.20 \$ 377.20		
		551	\$4,115.85	\$ 4,288.98	\$ 3,147.70		
TOTALS		2,272	\$ 16,587.20	\$ 16,956.36	\$ 12,317.10		