



DuPage County Historical Museum Foundation
Meeting Minutes
February 12, 2020

I. Call to Order- 4:00 By Mike Benard

Directors Present:

Samantha Bauman

Mike Benard

Melody Coleman

Emily Doyle- arrived at 4:10 p.m.

Troy Rodman

Directors Absent:

Bob Jacobsen

Marty Keller

Don Puchalski

David Thiel

Staff Present

Michelle Podkowa, Museum Manager

Carey Moreland, M & D Coordinator

Dan Novak, Special Facilities Supt

Donna Siciliano, Executive Assistant

Board Liason

John Vires

II. Consent Items

Approval of Minutes from January 15, 2020

Melody Coleman moved to approve the consent items as presented. Seconded by Troy Rodman. Motion carried by voice vote.



III. Staff Reports

a. Museum Staff Report

Michelle stated that they are doing a full inventory of the artifacts. They are creating finding aid documents for the archives which makes us more accessible to researchers. Staff is currently working on pest control quotes. Michelle stated that we did a test run last year of the **Brown Bag** lecture and had 20 people attend, so we are going to run a full series this year with 5 events planned. The first one will be next week.

b. Development Report

See event reports

IV. Subcommittee & Events Reports

A. Mad Fore Plaid Mini Golf

Carey stated that the event was a sold-out success with 200 people attending. Every hole had a sponsor and the library would like to repeat the event next year. We had budgeted for the museum and the library to make \$5,000 each and we are anticipating that the actual figure will be \$7,000 each. Staff would like to add more holes next year. Mike Benard suggested raising the price next year. Carey stated that she and Betsy from the library are talking about changing the event a little bit in 2022 to have a winter Olympic sporting event. Mike thought that they should keep the event the same but maybe tweak it a little bit since people seemed to really like the event the way it is.

B. Casino Night

Carey stated that we have \$7,000 in sponsorship but she would like to have another \$2,000 by the event. There are 52 people registered which is about the same as last year at this time.

C. Octoberfest

Octoberfest planning will begin after Casino Night is over.



D. Communication & Membership

No report

E. Board Recruitment

No report

V. Unfinished Business

None

VI. New business

A. Foundation Giving Circle Review

Carey stated that benefits will be based on what you donate annually. The figure will be re-calculated every quarter. She borrowed some old benefits from the membership program We will be eliminating the gold member and the giving levels incorporates both personal and corporate giving. Silent Auction items or donated artifacts will not be included in the giving circle. She will be sending letters updating people of what they've already donated and encourage them to give more to get to the next level. Mike thought that for the \$2,500 and \$5,000 levels we should be giving tickets to Mad Fore Plaid and Casino Night. All the other board members present agreed with this. Melody asked if Carey would bring back an example of what the letter will look like. Carey said she would. Carey and Michelle asked everyone if they have an idea to rename the Speakers Bureau they would like to hear what they are. Staff isn't happy with that name.

VII. Wheaton Park Board/DuPage County Partnership

A. General Building and Utilities

Mike and Michelle will be presenting to the DuPage County Public Works Committee on February 18th. He is looking for them to approve us going to the full board for a subsidy increase.

VIII. Next Board Meeting: March 11, 2020

IX. Adjournment

Emily Doyle moved to adjourn the meeting at 4:35 p.m. Seconded by Troy Rodman. Motion carried by voice vote.