



# DRURY LANE

THEATRE AND CONFERENCE CENTER

100 Drury Lane Oakbrook Terrace, IL 60181

## GROUP THEATRE CONTRACT

Reservation Number 14120

Date Wednesday, April 19, 2017 Date Booked 6/23/2016

Show Chicago Theatre Time 1:30 PM

Function Lunch/Theatre Dinner Time 11:30 AM

Group Name Wheaton Park District

Contact Laura Bessey Phone # (630) 665-1415

Address 208 W. Union Avenue Fax # (630) 260-6438

Wheaton IL 60187-

Number Tickets 29 + 1 at \$52.59 Total Package \$1,525.11

Extra Tickets 0 at \$0.00 Extra Meals 0 at \$0.00 Total Extras \$0.00

Premium Upgrade \$0.00 Upgrade Tax \$0.00 Upgrade Gratuity \$0.00

**Total Due on Contract \$1,525.11**

Deposit Due July 23, 2016 Amount \$150.00 Deposit Pd \$0.00

Final Payment and Meal Counts Due March 29, 2017 Amount \$1,375.11 Final Pd \$0.00

### READ THIS SECTION CAREFULLY

A 10% non-refundable/non-transferrable deposit is due ten days from receipt of this contract. A reservation is not guaranteed unless the deposit is received by the due date. Final payment is due three weeks prior to the performance. After final payment, 10% of the total number of tickets may be returned for a refund up to one week prior to the performance. Dinner portions may be reduced to a minimum of 20 and may be refunded up to 48 hours prior to the performance. Any additions made after final payment will be at full price. Menu must be given with the final payment.

**Wheelchair requirements must be arranged prior to final payment. No Exceptions.**

Signature [Signature] Date 7-21-16

E-Mail lbessey@wheatonparks.org

Check Number \_\_\_\_\_ enclosed for deposit/final payment

Please apply \$ \_\_\_\_\_ to the following credit card for deposit/final payment

Credit Card Number \_\_\_\_\_ Exp \_\_\_\_\_

Receipt of deposit is acceptance of the above policies.

We are unable to make any exceptions in the above policies.

Drury Lane reserves the right to change shows, prices, stars, and/or schedules.

**PLEASE KEEP ONE COPY FOR YOUR RECORDS.**

**Drury Lane Group Sales ~ (630) 570-7272 ~ Fax (630) 530-0436**

## Donna Siciliano

---

**From:** Mike Benard  
**Sent:** Thursday, July 21, 2016 12:18 PM  
**To:** Donna Siciliano  
**Subject:** Re: permission to stamp drury lane

Yes

Mike Benard  
Wheaton Park District  
1-630-945-7726

> On Jul 21, 2016, at 1:05 PM, Donna Siciliano <[dsiciliano@wheatonparks.org](mailto:dsiciliano@wheatonparks.org)> wrote:

>  
>  
>  
>  
> Permission to stamp contract.... \$1,525.11 for Leisure Center Drury Lane trip?

>  
>  
>  
> Donna Siciliano  
> Executive Assistant  
> 630.510.4944 | [wheatonparkdistrict.com](http://wheatonparkdistrict.com)

>  
>  
>  
>  
> -----Original Message-----

> From: Laura Bessey  
> Sent: Thursday, July 21, 2016 10:14 AM  
> To: Donna Siciliano  
> Subject: Contract  
>  
> Hi Donna-  
> Could you have Mike sign the attached contract? Thanx- Laura

>  
>  
> Laura Bessey | Travel Coordinator  
> 630.510.5032 | [wheatonparkdistrict.com](http://wheatonparkdistrict.com)  
>  
> 208 W. Union Ave. Wheaton IL 60187 | [lbessy@wheatonparks.org](mailto:lbessy@wheatonparks.org)

>  
>  
> -----Original Message-----  
> From: [copier@wheatonparks.org](mailto:copier@wheatonparks.org) [<mailto:copier@wheatonparks.org>]  
> Sent: Thursday, July 21, 2016 9:53 AM  
> To: Laura Bessey  
> Subject: Scanned from a Xerox multifunction device

>