

**Wheaton Park District  
Finance Subcommittee Agenda  
July 12, 2017  
6:00 pm Museum**

**In attendance: Commissioner Fahey, Commissioner Frey, Commissioner Hodgkinson, Commissioner Kelly, Commissioner Mee, Executive Director Benard, Executive Assistant Siciliano, Director of Finance Trainor,**

**Absent: Commissioners Morrill and Vires**

**Guest: Adam Nirenberg from AIE**

**A. Previous Minutes**

1. June 7, 2017 (approved at the June 21 Regular meeting)

**Discussion Items**

**B. Previous Discussion Items**

None

**C. New Discussion Items**

1. Exchange Online Email Migration – AIE

Executive Director Benard asked Adam to provide a flow chart on how we do business. Benard stated that Adam is the districts contact to make sure that WPD's best interest is met. This was a budgeted expense in 2016. We need to do more modern email hosting. Benard and Trainor are both in favor of this upgrade. Commissioner Kelly stated he is in favor of this and that paying \$4.00 a license is reasonable. Adam stated that they are trying to accomplish necessary updates for our email system. We are choosing to use Microsoft. WPD is currently three major versions behind on our software. We need to do this upgrade because we are having compatibility issues. AIE thinks that using the cloud based system is the best option as it is always updating. There is a \$15,000 up front labor fee for set up and an \$8,398 annual fee. This change is actually slightly less expensive than staying with the current premise based solution (savings of \$549 over 3 years; and further savings in the out years, as upgrading the premise based solution incurs a labor fee every 3 years of approximately \$12K that we would avoid with this version which is kept updated continuously by Microsoft). The management fee for AIE is built into these costs. The board members present were agreeable to this going on the July agenda for approval.

Benard asked the board present if they were agreeable to staff putting some updates on the regular board meeting schedule in July that weren't on this agenda. Staff is busy getting ready for accreditation and needs to have the board look at these in July. The board present was agreeable to those policies going on the July regular board meeting agenda for approval.

Benard stated that legal counsel Phil Luetkehans sent the ordinance for condemnation and told Benard that the board didn't need to go into closed session on it. This will be on the regular board agenda.

***D. Follow Up – Updates or Pending***

1. None

***E. General Administrative Items***

1. None

**CLOSED SESSION JULY 12, 2017**

At 6:30 p.m. Commissioner Mee moved to enter closed session for the purpose of discussing the:

- a. Purchase or Lease of Real Property, 5ILCS 120/2 (c) (5)

Commissioner Hodgkinson seconded.

Motion passed by roll call vote.

Ayes: Fahey, Frey, Hodgkinson Kelly, Mee,

Nays: None

Abstain: None

Absent: Morrill, Vires

**At 6:44 pm the Board returned to Open Session.**

**ADJOURNMENT**

At 6:44 p.m., Commissioner Mee moved to adjourn the meeting. Commissioner Fahey seconded. Motion passed by voice vote.

A handwritten signature in black ink, appearing to be the name of Commissioner Mee, written over the text of the adjournment.