

## **Finance Committee Meeting Minutes**

October 12, 2016 – DuPage County Museum

Meeting was called to order at 6:20 pm. Present were:

Chair John Vires, President Hodgkinson, Commissioner Kelly, Commissioner Mee, Commissioner Morrill,

Executive Director Mike Benard, Executive Assistant Donna Siciliano, Finance Director Rita Trainor, Director of Parks and Planning Rob Sperl

### ***A. Previous Minutes***

1. September 7, 2016

### **Discussion Items**

#### ***B. Previous Discussion Items***

##### **1. Agreement with Government Navigation Group**

Peter Baroni and Tiffany Elking gave a presentation on the services that Government Navigation Group provides to the district. Tiffany stated that the OSLAD and PARC grants are frozen. The three objectives for GNG are that if this is a Capital Bill they will try to have something in there that benefits us. They want to be in “queue” for those grants, and they will advocate to not have those funds swept. Tiffany stated that they don’t work with any other park districts therefore they can give us special attention. GNG can help us go after different grants when others are going for other ones. All members of GNG have a good relationship with all four Chief of Staffs.

Executive Director Benard recommended the reinstatement of Government Navigations Group at \$3,000 per month retainer. Benard stated that when there is activity Director of Parks and Planning Rob Sperl and Benard put together a list and give it to GNG.

Commissioner Mee stated that GNG have partnered with us for a long time and that they work well with staff. He is in favor of hiring GNG again.

President Hodgkinson asked if GNG helps with anything besides grants. Tiffany stated that they can help with anything government. They continually look at every bill and amendment and provide a report to the district.

##### **2. Travel Policy – Updated for Board Review by Finance Chair Vires and Finance Director Trainor**

Commissioner Mee asked Benard if our legal counsel agreed with this. Benard stated yes they did.

**3. Donation agreement amendment between the Cosley Foundation and Wheaton Park District**

Benard stated that we lacked a quorum at the Cosley Foundation meeting and we couldn't take formal action on this. The board that was present said there wouldn't be a problem with the agreement and they would approve an amended agreement at the October meeting. Commissioner Morrill stated that he thought all the board members need to become members of Cosley Zoo to show our support. Benard stated that he would like for President Hodgkinson to meet with Schultz and Williams the next time he meets with them. Hodgkinson agreed to meet with them.

**C. New Discussion Items**

**1. Purchase over \$10,000 and under \$25,000 for Arrowhead banquet chairs**

The board was agreeable to this. No discussion.

**2. Parks & Planning Department new full time position requests for 2017**

Benard stated he endorses these two positions; it will help eliminate pulling people from other jobs. Commissioner Kelly asked Sperl if he will ask for more positions in the future. Sperl stated he couldn't say for sure only that these two positions will help him right now.

**3. IMRF Benefit Protection Leave Request**

The board was agreeable to this. No discussion.

**D. Follow Up – Updates or Pending**

**1. Report from Information Technology Managed Services Provider, Advanced Intelligence Engineering**

Benard stated that we still have a few problems resulting from using AT&T's infrastructure but that we are working through them.

**E. General Administrative Items**

**1. Budget Calendar**  
No discussion

**2. Budget hearing to be opened October 19, 2016 continued to November 16, 2016 and then closed November 16, 2016**  
No discussion

**3. Budget Workshops**

**Capital Budget**      **Saturday October 22, 2016 9:00 am Community Center**

**Operating Budget**      **Wednesday October 26, 2016 6:30 pm DuPage County Historical Museum**

The meeting was adjourned at 7:25 p.m. without objection.