

**Wheaton Park District
Finance Subcommittee Meeting
December 6, 2017
6:00 pm Museum**

In attendance: Commissioner Fahey, Commissioner Frey, Commissioner Hodgkinson, Commissioner Kelly, Commissioner Mee, President Vires

Commissioner Morrill was absent

Executive Director Benard, Executive Assistant Siciliano, Finance Director Trainor, Director of Special Facilities Bendy, Director of Golf Stoller, Superintendent of Special Facilities Novak

CALL TO ORDER –President Vires called the meeting to order at 6:00 p.m. Commissioners Fahey, Frey, Hodgkinson Kelly, Morrill were present.

A. Previous Discussion Items

None

B. New Discussion Items

1. 2018 Budget and Appropriation Ordinance 2017-09
Executive Director Benard stated that he and Finance Director Trainor feel that the BAO is ready to go for 2018. He reminded the board that with the capital items it doesn't mean each project will go forward. Board approval is required for each of them before they can proceed. However, having them in the budget ordinance gives us the legal spending authority for them, should the board approve the projects as they are presented to them. The BAO Ordinance 2017-09 will be on the December agenda for approval.
2. 2017 Property Tax Levy Ordinance 2017-10
Benard stated that there is not a tax freeze from the state for now. We are all set with the levy and the 2017 Tax Levy Ordinance 2017-10 will be on the December agenda for approval.
3. 2017 Property Tax Abatement Ordinance 2017-11
Benard stated that this tax abatement is related to the 2010 \$9,000,000, bond issuance. This ordinance will prevent the County from billing the taxpayers for this debt, as we use the annual debt service extension base to pay for this debt. The property Tax Abatement Ordinance 2017-11 will be on the December agenda.
4. 2018 Golf Cart Rates Recommendation
Director of Special Facilities Bendy stated that he and Director of Golf Stoller have discussed the rates and are looking at possibly raising the golf cart rates in 2018. They are looking for input on the increase of \$1.00 for 9 holes or \$2.00 for 18 holes. Commissioner Kelly suggested that they increase the green fees instead of the carts. Commissioner Frey agreed. Benard stated that

we are adding value by providing new carts so now is the time to raise the rates on it. Commissioner Mee would rather we raise the cart fees. He doesn't think it eliminates us from raising green fees in the future. Commissioner Fahey stated that both seem logical. Stoller stated that we are looking for revenue that can be generated from the new carts. If we raise the green fees now we can't raise them for 2-3 years. He thinks our rates should stay under \$85.00. Benard stated staff will write a recommendation based on the board's input.

5. Three Year Beverage Agreement with Pepsi Beverages Company
Bendy stated that we currently have a three year agreement. We did an RFP and had 3 companies submit proposals. Pepsi came in the lowest and said they would keep our prices at the current rate. Staff is very happy with the service we receive from Pepsi. This will be on the December agenda for approval.
6. Approval of Purchases Not to Exceed \$15,000 for Pro Shop Merchandise Purchases During the PGA Merchandise Show
Benard stated that in June we amended the policy so we don't need approval for this. He reiterated that this is \$15,000 for each vendor for a total of \$45,000. Commissioner Frey stated that he thought the district should provide the golf pros' with more than the four shirts they currently receive. He thinks they should get jackets too.
7. 2018 Health Insurance Premiums
Benard stated that the memo provided outlines the premium comparatively. We will have an opportunity to look at other government pools when we start shopping around again. He is recommending that we do not increase employee contribution amounts in 2018. The board members present agreed with this. Commissioner Hodgkinson stated that she is ok with this for now but thinks it's unfair that there is such a variance in cost to the employee based on the type of insurance selected. Commissioner Kelly stated that it's not easy to have everyone pay the same. Family coverage would be too expensive. The board members present agreed that this doesn't need to be on the December agenda.
8. Sexual Harassment Policy Amendments and Ordinance
Benard stated that we may have to update the Ethics Ordinance too. He is checking with our attorneys on this. We are just keeping compliant with the law; it is a housekeeping item. This will be on the December agenda.
9. IMRF Resolution Concerning Vehicle Allowance
The board members present agreed that this could go on the December agenda if need be.
10. 2018 Board of Commissioners Meeting Schedule – Review of Regular Meeting Time

Commissioner Hodgkinson asked that we move the April 5 Subcommittee meeting to April 11th since Benard will be presenting at SIU that week. She also asked that we move the December 19 Regular Meeting to December 12. The board members present asked that the Regular Board Meetings remain at 7:00 p.m.

11. Proposal from Camerata Chicago for the Park District to Sponsor a 2018 Summer Music Festival

Commissioner Hodgkinson asked who will be securing the sponsors. Benard stated that Camerata is trying to get sponsor but they are looking for us to help sponsor them. They think it will cost \$150,000. They are asking that we put up 50% and they offered that the Wheaton Park District could keep proceeds of the ticket sales. Commissioner Mee was not in support of this. Benard stated he thought it would be a lot of work getting our money back. Commissioner Vires and Kelly stated that they were agreeable to giving them facilities and staff time but no money. All the board members present agreed with this.

12. Executive Director Evaluation

Benard stated that he met with Commissioner Mee and Vires about his evaluation. The binder Benard handed out is a resource for the board to use to review the scope of our operations and achievements we accomplished in 2017. If the board wants to review the material with him he requested that they please contact him. Commissioner Vires stated that he likes the evaluation form as is. He would like the evaluations turned in to him by the next Subcommittee meeting on January 3. Vires asked everyone to put their recommendation percentage for Benard's raise on their completed form.

Adjourn

Commissioner Vires adjourned the meeting without objection at 6:56 p.m.

A handwritten signature in black ink, appearing to be a stylized name, possibly 'Vires', written in a cursive or semi-cursive style.