



Wheaton Park District

**Wheaton Park District Board of Commissioners
BUILDINGS, GROUNDS AND FINANCE
SUBCOMMITTEE MEETING MINUTES
Wednesday February 7, 2024, 5:00 p.m.
DuPage County Historical Museum
Wheaton, IL 60187**

CALL TO ORDER –

President Kelly called the meeting to order at 5:00 p.m., Commissioner Barrett, Commissioner Mee, Commissioner Pecharich, and Commissioner Vires were present.

Commissioner Frey was absent.

Staff Present included: Executive Director Benard, Executive Assistant Siciliano, Director of Pars & Planning Sperrl, Superintendent of Parks and Planning Hinchee, Director of Athletics & Facilities Novak, Director of Finance Simpson, Superintendent of Recreation Martinson

Finance and Administration

- 1. Information Technology Security – Review Wheaton Park District Information Security Incident Response Plan**
Executive Director Benard stated that PDRMA is asking all members to take part in this process. President Kelly asked that the board be made aware of an incident earlier in the proposed timeline. Benard stated we will make this change.
- 2. General Obligation Limited Park Bonds Series 2023 – Review of Post Issuance Compliance Report**
Benard stated this is a housekeeping item. We must document board review of the compliance report.
- 3. Wheaton Park District Program and Event Apparel – Review of Bid Results**
Benard congratulated the athletics and special events team for their hard work on this. Commissioner Pecharich asked if we had to take delivery of all the shirts at the same time. Athletics & Facilities Director Novak stated that delivery for each program and event is scheduled.
- 4. Ordinance 2024-03 – Review of an Ordinance Approving the Disposal and Sale of Personal Property Owned by the Wheaton Park District**
No discussion.

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the park district's ADA Compliance Officer, Michael Benard, at the park district's Administrative Office, 102 E. Wesley Street, Wheaton, IL Monday through Friday from 8:30 am until 4:30 pm at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 630.665.4710; fax number 630.665.5880.

5. **Government Relations Services** – Review of Agreement with Government Navigation Group for Legislative and Administrative Advocacy
Paul Rosenfeld from Government Navigation Group gave a brief presentation to the board. He stated that they have partnered with the park district since 2008, he stated it was a team effort and he appreciated the help that he received from Benard, Sperl and Siciliano through the years. He stated that Representative Terra Costa Howard is a great legislator and is very supportive of park districts. He stated that since the OSLAD grant funding is being reduced we need to get more creative on where to get funds. GNG was instrumental in helping us get funds for Briarpatch Park and Hurley Gardens projects amongst others. There were no questions from the board, they did thank Rosenfeld for his good work representing the park district.

Buildings and Grounds

1. **Briarpatch Park Improvement Project** – Review of Bid Results for Tennis Courts, Pickleball Courts and Fencing
Benard stated that we re-bid this project and achieved better results. No discussion.
2. **Briarpatch Park Improvement Project** – Review of Bids Results for Grading, Drainage and Site Work
President Kelly had questions concerning how the projects were specified. Hinchee stated that the bid specs were written to furnish stone to +/- ½ inch. The final grading and compaction are included in the asphalt bid.
3. **Briarpatch Park Improvement Project** – Review of Bid Results for Outdoor Fitness Equipment
Sperl stated that our staff will install this equipment. No discussion.
4. **Central Athletic Complex** – Review of Bid Results for Kale Gym Floor Replacement
Benard reminded the board that we rejected the last set of bids due to discovering an asbestos issue. We rebid the project, and it came in with the same low bidder at \$20,000 less.
5. **Central Athletic Complex** – Review of Bid Results for Sports Field Lighting
Benard stated that the low bidder Utility Dynamics Corp. has a good understanding of the project, has completed numerous projects of a similar nature and references checked were positive.
6. **Central Athletic Complex** – Review of Bids for Transformer Replacement
The need to replace this transformer was discovered during the planning process for the ballfield lighting project. While this specific need was not anticipated during budgeting,

the additional expense can be accommodated through a re prioritization of related projects.

7. Rice Pool – Review of Bid Results for Access Improvements

President Kelly reviewed the projects and the bid results for both Rice and Northside Pools. A special meeting may be called to approve the projects to facilitate completion prior to the pool season.

8. Northside Pool - Review of Bid Results for Access Improvements (see #7)

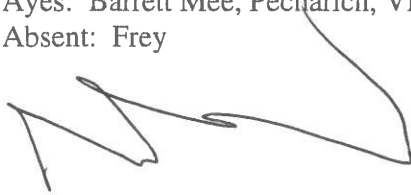
ADJOURNMENT

At 5:28 p.m. Commissioner Mee moved to adjourn to closed session for the purpose of discussing the: Pending, Probable or Imminent Litigation, 5ILCS 120/2 (c)(11) and The Selection of a Person to Fill a Vacancy in Public Office, 5 ILCS 120/2(c)(3). Commissioner Vires seconded.

Motion passed by roll call vote.

Ayes: Barrett Mee, Pecharich, Vires, Kelly

Absent: Frey

A handwritten signature in black ink, appearing to be 'M. Mee', written over the 'Ayes' list.