



Wheaton Park District

PUBLIC NOTICE

**Wheaton Park District Board of Commissioners
SUBCOMMITTEE MEETING
Wednesday February 8, 2023, 5:00 p.m.
DuPage County Historical Museum
102 E. Wesley Street, Wheaton, IL 60187**

Public Notice Date February 3, 2023

Public notice is hereby given that the Board of Park Commissioners of the Wheaton Park District, DuPage County, Illinois (the "Park Board") will hold a Subcommittee Meeting at 5:00 pm on Wednesday February 8, 2023, at the DuPage County Historical Museum 102 E. Wesley Street, Wheaton, IL 60187

**Please contact Michael J. Benard, Board Secretary, for further information.
mbenard@wheatonparks.org**

Michael J. Benard
Secretary

The Agenda for the February 8, 2023, Subcommittee Meeting is as Follows:

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the park district's ADA Compliance Officer, Michael Benard, at the park district's Administrative Office, 102 E. Wesley Street, Wheaton, IL Monday through Friday from 8:30 am until 4:30 pm at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 630.945-7726; fax number 630.665.5880; email dsiciliano@wheatonparks.org



Wheaton Park District

Subcommittee Meeting of the Wheaton Park District Board of Commissioners February 8, 2023, 5:00 pm

No Action Will Be Taken at This Meeting – Review & Discussion Only

DISCUSSION ITEMS

Finance and Administration

1. **Apparel Purchase for Recreation Athletic and Parks Departments** - Review of Quotes
2. **General Obligation Limited Tax Park Bonds Series 2022** - Review of Post Issuance Compliance Report
3. **Soft Drink Beverage Sales Agreement** – Review of Responses to Request for Proposals

Buildings and Grounds

1. **Cosley Zoo Parking Lot Project** – Review of Proposal from Wight Engineering for Design and Engineering Services
2. **Arrowhead Clubhouse Exterior Painting Project** – Review of Bid Results
3. **Arrowhead Pond Shoreline Stabilization Project** – Review of Change Order #3
4. **Special Event Beer and Wine Sales** – Review of Event Schedule and Request for Approval
5. **Community Center Rehabilitation Project Phase 2** – Review of Fitness Center Design Consulting Proposal

CLOSED SESSION

- a. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c)(1)
- b. Purchase or Lease of Real Property, 5ILCS 120/2 (c)(5)
- c. Setting of Price for Sale or Lease of Property Owned by the Public Body, 5ILCS 120/2 (c) (6)
- d. Pending, Probable or Imminent Litigation, 5ILCS 120/2 (c)(11)
- e. Discussion of Minutes of Meetings Lawfully Closed Under this Act, Whether for Purposes of Approval by the Body of the Minutes or Semi-Annual Review of the Minutes, 5 ILCS 120/2(c)(21)

ADJOURN

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the park district's ADA Compliance Officer, Michael Benard, at the park district's Administrative Office, 102 E. Wesley Street, Wheaton, IL Monday through Friday from 8:30 am until 4:30 pm at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 630.945-7726; fax number 630.665.5880; email dsiciliano@wheatonparks.org

TO: Board of Commissioners

FROM: Jamie Martinson, Superintendent of Recreation
Dan Novak, Director of Athletics & Facilities

THROUGH: Mike Benard, Executive Director

RE: Approval of Payment Exceeding \$20,000 for Camp, Athletic, Parks
Department T-Shirts

DATE: January 31, 2023



SUMMARY:

Staff seeks the Wheaton Park District Board of Commissioners approval to purchase summer camp participant t-shirts, as well as staff uniforms for the recreation, athletic and park service departments. In effort to secure best pricing for over 4,400 pieces of apparel, departments worked together on a combined request for proposal that was sent on January 9, 2023, to five (5) apparel vendors. Staff received four (4) price quotes in which the chart below reflects the pricing breakdown. Orders will be placed in mid-March for a mid-May delivery. All expenses are budgeted and paid for through the specific, camp, program, or departments operational budgets.

	Total Shirts	Marathon Sportswear	LynnPro	Blue Sky Marketing	Crown
Recreation & Camps	1,307	N/A	\$9,229	\$6,980	\$8,292
Lincoln Marsh & Camps	888	N/A	\$5,288	\$3,841	\$5,190
Parks Department	332	N/A	\$3,975	\$3,456	N/A
Athletics & Camps	479	N/A	\$3,288	\$2,675	\$3,353
Cream of Wheaton	255	\$1,908	\$1,771	\$2,000	N/A
Race Wheaton	100	N/A	N/A	\$911	N/A
Brew Fest	255	\$1,916	\$1,796	\$2,007	N/A
Cosley Zoo Camps	118	N/A	\$709	\$541	\$649
Aquatics	751	\$7,038	\$6,211	N/A	N/A
Shipping	X	\$0	\$0	\$300	\$0
Total Cost Per Vendor		\$0	\$9,778	\$18,704	\$0

EXPENSE IMPLICATIONS

All expenses are budgeted and paid for through the specific, camp, program, or departments operational budget.

ATTACHMENTS:

- (1) RFP Vendor Results
- (2) Staff Requests / Price Comparison Chart

RECOMMENDATION:

Staff seeks board approval, not to exceed, \$29,000 for the 2023 Camps, Athletics, Lincoln Marsh, Aquatics, Special Events and Cosley Zoo Camps, as well as staff uniforms for the recreation, athletic and park service departments through Blue Sky Marketing in the amount of \$18,704 and LynnPro in the amount of \$9,778.



To: Screen Printing Apparel Vendor
From: Wheaton Park District
Date: 01/09/23
Re: Wheaton Park District Program Camp, Aquatic, Event & Staff T-Shirt Needs 2023

The Wheaton Park District is "Requesting Proposals" for our 2023 Program and Event shirts.

Please Remit Proposals (Deadline by 01/20/23):

Wheaton Park District | (c/o) Jamie Martinson & Dan Novak, Superintendent of Recreation Programs & Director of Athletics and Facilities
1777 S Blanchard Rd | Wheaton, IL 60189
jmartinson@wheatonparks.org dnovak@wheatonparks.org
Office: 630-510-5138 Office: 630-510-5117

All proposals should include the following:

- Shirt description with single line item pricing based on sizing and printing needs by event. Please include total of order based on the estimated quantity listed.
- Include any/all: fees including but not limited to: design, screen set up, delivery, or rush fees.
- Indicate timeline of artwork required and turnaround based on delivery date.
- Please include alternative money saving options when applicable.
- Certificate of Insurance naming the Wheaton Park District as additionally insured.
- Three (3) references including contact information.
- Sponsorships, donations, and marketing opportunities available please indicate partnership opportunities or considerations.
- Prior to selecting a vendor, you may be asked to send or deliver 1 short sleeve cotton blend shirt printed and 1 tech shirt printed so we can check for quality standards and washing wear and tear. Vendors are welcome to do this in advance if they prefer.
- Delivery required on or before 5/2/2023

See attached spreadsheet for order specifications. If you have any questions, please do not hesitate to contact me.

Thank you for your time and consideration.

Jamie Martinson
Superintendent of Recreation Programs
Wheaton Park District
1777 S Blanchard Rd | Wheaton, IL 60187
jmartinson@wheatonparks.org | 630.510.5138

Dan Novak
Director of Athletics and Facilities
Wheaton Park District
1777 S Blanchard Rd | Wheaton, IL 60187
dnovak@wheatonparks.org | 630.510.5117

TO: Wheaton Park District Board of Park Commissioners
FROM: Sandra Simpson, Director of Finance
THROUGH: Michael Benard, Executive Director
RE: 2022 GO Bond Post Issuance Compliance Checklist
DATE: February 15, 2023



SUMMARY: The District is obliged to complete a post issuance compliance checklist whenever we issue General Obligation Bonds.

PREVIOUS COMMITTEE/BOARD ACTION: The board issued the Annual rollover bonds in November 2022 and receives this information annually.

REVENUE OR FUNDING IMPLICATIONS: N/A

ATTACHMENTS: The checklist and the report documenting that the checklist was completed.

RECOMMENDATION: There is no board action required, as noted in the report, it is just required that the report (the last two pages on the attached) be made a public document. We satisfy that requirement by adding it as a staff report in our regular board meeting package.

December 7, 2022

Mr. Michael Benard, Executive Director
Ms. Sandra Simpson, Director of Finance
Wheaton Park District
102 East Wesley Street
Wheaton, Illinois 60187

Re: Wheaton Park District,
DuPage County, Illinois (the “*District*”)
General Obligation Limited Tax Park Bonds, Series 2022 (the “*Bonds*”)
Post Issuance Compliance Matters

Dear Mike and Sandra:

Congratulations on the successful closing of the Bond issue. Although the closing is clearly the major milestone in the transaction process, we want to remind you of certain of your ongoing obligations under the federal tax and securities laws and various Bond-related documents.

As you know, the District has adopted a Bond Record Keeping Policy (the “*Policy*”) to monitor tax compliance requirements related to the tax-exempt status of the Bonds. The Policy establishes due diligence practices and sets personal responsibility so you and your successors can find what you need should the Internal Revenue Service (“*IRS*”) contact the District. The Policy requires the Compliance Officer (as designated in the Policy) to annually review the applicable records and report his or her findings to the Board of Park Commissioners of the District. We have enclosed a Post Issuance Compliance Checklist and a Post Issuance Compliance Report (which, together with the Policy, are the “*Post Issuance Compliance Materials*”) to assist you and the District in this regard. While the Post Issuance Compliance Materials are not meant to be an exhaustive guide, they may provide you with a helpful methodology for compliance.

In some cases, the District may arrange for someone to assist with certain Post Issuance Compliance responsibilities. For example, the District’s financial advisor or investment banker may work with the District on its continuing disclosure obligations. That relationship should be so noted on the Post Issuance Compliance Checklist.

Mr. Michael Benard
Ms. Sandra Simpson
December 7, 2022
Page 2

The IRS has an active audit program and regularly audits tax-exempt bond issues. As part of an audit, the IRS generally demands extensive records concerning post issuance use of proceeds as well as all of the documents in the bond transcript relating to the issuance of the bonds (and documents relating to obligations refunded by the bonds, if any). The IRS also sends compliance questionnaires to issuers inquiring about bond issues and about record keeping policies for the bonds. Adopting, maintaining and complying with adequate record keeping policies will help the District answer IRS audit questions and IRS compliance questionnaires and should provide the District with a more favorable settlement of tax issues if the District needs to approach the IRS as part of a voluntary settlement program.

Since every financing is different, your record keeping must be tailored to the particulars of the Bonds. Answers to frequently asked questions pertaining to those requirements can be found on the IRS website under frequently asked questions related to tax-exempt bonds at www.irs.gov (click on "Tax Exempt Bond Community", then "Frequently Asked Questions"). It will be your obligation to comply with the record keeping requirements for at least as long as any of the Bonds (or any future bonds issued to refund the Bonds) are outstanding, plus three years. In the event the IRS audits the Bonds, the District (as the taxpayer in the audit) has the burden of proof to demonstrate the entitlement to tax exemption.

As indicated in our engagement letter with the District, our representation of the District and the attorney-client relationship created by the engagement letter concluded upon the issuance of the Bonds. The Post Issuance Compliance Materials have been prepared by us and are provided to you as a courtesy and for informational purposes only. The Post Issuance Compliance Materials are general in nature, are based upon authorities that are subject to change and are not intended as legal advice.

As always, please feel free to call the undersigned with any questions or comments.

Very truly yours,

CHAPMAN AND CUTLER LLP

By 
Seema Patel

SGP:kd
Enclosure

Mr. Michael Benard
Ms. Sandra Simpson
December 7, 2022
Page 3

cc: Mr. Anthony Miceli
Ms. Anjali Vij

POST ISSUANCE COMPLIANCE CHECKLIST

GENERAL OBLIGATION LIMITED TAX PARK BONDS, SERIES 2022

Responsible Person for Debt Management Activities	<u>Director of Finance</u>
Bond Counsel	<u>Chapman and Cutler LLP</u>
Municipal Advisor	<u>Speer Financial, Inc.</u>
Purchaser	<u>Wheaton Bank & Trust Company, N.A.</u>
Paying Agent	<u>Wheaton Bank & Trust Company, N.A.</u>

A. FEDERAL TAX LAW REQUIREMENTS

1. General Matters.

- (a) Location of complete bond transcript: _____

- (b) Have there been any “significant modifications” to the bond documents? If so, this could result in a reissuance. You may need proof of filing a new Form 8038-G plus a final rebate calculation on the pre-modified bonds.

2. Monitor the Use of Proceeds and Financed Facilities.

- (a) Do you have any no private business use arrangements with any private entities (includes the federal government)?
- (b) Have you taken any actions Re: the Financed Facilities?
- (i) Sale?
 - (ii) Leases?
 - (iii) Management contracts?
 - (iv) “Special legal entitlements”?

3. Arbitrage.

- (a) Rebate¹.
- (i) First installment of arbitrage rebate generally is due on the fifth anniversary of bond issuance plus 60 days.
 - (ii) Succeeding installments every five years.

¹ To calculate rebate one must have at least (i) complete records of all payments of principal and interest made on the Bonds and (ii) all investment income received on the investment of Bond proceeds.

- (iii) Final installment 60 days after retirement of last bonds of issue.
- (iv) Monitor expenditures prior to semi-annual target dates for six-month, 18-month, or 24-month spending exception.
- (b) Monitor expenditures generally against date of issuance expectations for three-year temporary period.
- (c) For advance refunding escrows, confirm that any scheduled purchases of 0% SLGS are made on scheduled date.

4. Record Retention.

- (a) Maintain general records relating to issue for life of issue plus any refunding plus three years.
- (b) Maintain special records required by safe harbor for investment contracts or defeasance escrows.
- (c) Maintain record of identification on issuer's books and records of "qualified hedge" contracts and all payments and receipts thereunder.

B. SECURITIES LAW DISCLOSURE REQUIREMENTS (NOT APPLICABLE TO THE BONDS)

1. SEC Rule 15c2-12 Requirements².

- (a) Did the District execute and deliver a continuing disclosure undertaking ("CDU") in connection with the Bond issue? Was it a limited or a full CDU? If you are obligated to provide certain information to the market and fail to do so, subsequent attempts to access the market may be penalized.
- (b) Periodically determine that required CDU filings have been prepared, sent to and received by EMMA.
- (c) Information required to be provided to EMMA:
 - (i) Annual Reports.
 - (1) Quantitative financial information and operating data disclosed in official statement.
 - (2) Audited financial statements.
 - (ii) Other information.
 - (1) Change of fiscal year.
 - (2) Other information specified in CDU.

² Disclosures must be made via the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system. Material filed at EMMA will be open to the public for free.

(d) Reportable Event Disclosure.

Notification by obligated person to EMMA, in timely manner, of any of the following events with respect to the Bonds:

- (i) Principal and interest payment delinquencies.
 - (ii) Non-payment related defaults, if material.
 - (iii) Unscheduled draws on debt service reserves reflecting financial difficulties.
 - (iv) Unscheduled draws on credit enhancements reflecting financial difficulties.
 - (v) Substitution of credit or liquidity providers, or their failure to perform.
 - (vi) Adverse tax opinions, the issuance by the IRS of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the bonds, or other material events affecting the tax status of the bonds.
 - (vii) Modifications to rights of holders of the bonds, if material.
 - (viii) Bond calls and tender offers.
 - (ix) Defeasances.
 - (x) Release, substitution or sale of property securing repayment of the bonds.
 - (xi) Rating changes.
 - (xii) Bankruptcy, insolvency, receivership or similar event of the District.
 - (xiii) The consummation of a merger, consolidation, or acquisition involving the District or the sale of all or substantially all of the assets of the District, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material.
 - (xiv) Appointment of a successor or additional trustee or the change of name of a trustee, if material.
 - (xv) Incurrence of a financial obligation of the District, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the District, any of which affect security holders, if material.
 - (xvi) Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the financial obligation of the District, any of which reflect financial difficulties.
- (e) Failure of the District to timely file financial information (including audited financial statements) and operating data with EMMA.

2. Information Required to be Filed with Other Entities.

- (a) Rating Agency(ies).
- (b) Bond Insurer.
- (c) Credit Enhancer.

Examples:

- (i) Financial records.
 - (1) Annual.
 - (2) Quarterly.
- (ii) Budgets.
- (iii) Issuance of additional bonds.
- (iv) Events of default.
- (v) Notices of redemption.
- (vi) Amendments to bond documents.

C. MISCELLANEOUS

1. Financial Covenants.

Monitor rate or other covenants.

2. Investments.

Monitor permitted investments restrictions.

PLEASE NOTE: This checklist is by its nature not comprehensive. No checklist can ever be a complete safeguard. Federal tax law compliance depends upon all of the relevant facts and circumstances in the particular transaction. Nonetheless, checklists can help provide a methodology for compliance.

The joint task force between the National Association of Bond Lawyers and the Government Finance Officers Association has prepared a more comprehensive “Tax Compliance Checklist—Post Issuance,” which can be found at [www.http://www.gfoa.org/downloads/ PostIssuanceCompliance.pdf](http://www.gfoa.org/downloads/PostIssuanceCompliance.pdf).

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

POST-ISSUANCE TAX COMPLIANCE REPORT

To: Board of Park Commissioners of the Wheaton Park District, DuPage County, Illinois

Pursuant to my responsibilities as the Compliance Officer as set forth in a Bond Record Keeping Policy (the "*Policy*") originally adopted by the Board of Park Commissioners (the "*Board*") of the Wheaton Park District, DuPage County, Illinois (the "*District*"), on the 22nd day of September, 2010, and as amended on the 14th day of November, 2012, I have prepared a report reviewing the District's contracts and records to determine whether the Tax Advantaged Obligations (as defined in the Policy), comply with the applicable federal tax requirements. In accordance with the proceedings and agreements under which the Tax Advantaged Obligations were issued, the District has covenanted generally to take all action necessary to comply with the applicable federal tax rules and regulations relating to the Tax Advantaged Obligations, including covenants necessary to preserve the excludability of interest on the Tax Advantaged Obligations from gross income for federal income taxation purposes. The following sets forth a summary demonstrating the District's compliance with such covenants and expectations.

(a) *Records.* I have in my possession all of the records required under the Policy.

(b) *Arbitrage Rebate Liability.* I have reviewed the agreements of the District with respect to each issue of the Tax Advantaged Obligations. At this time, the District does not have any rebate liability to the U.S. Treasury.

(c) *Contract Review.* I have reviewed copies of all contracts and agreements of the District, including any leases, with respect to the use of any property owned by the District and acquired, constructed or otherwise financed or refinanced with the proceeds of the Tax Advantaged Obligations and other records. At this time, each issue of the Tax Advantaged Obligations complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans.

(d) *IRS Examinations or Inquiries.* The Internal Revenue Service (the “IRS”) has not commenced an examination of any issue of the Tax Advantaged Obligations. The IRS has not requested a response to a compliance check, questionnaire or other inquiry.

Based upon the foregoing, I believe that the District is currently in compliance with the applicable tax law requirements and no further action is necessary at this time. This report will be entered into the records of the District and made available to all members of the Board at the next regular meeting thereof.

Respectfully submitted this 15th day of February 2023.

By 
Compliance Officer

To: Board of Commissioners
 From: Andy Bendy, Director of Special Facilities
 Dan Novak, Director of Athletics
 Kim Prazak, Assistant Director of Special Facilities
 Through: Mike Benard, Executive Director
 Re: Wheaton Park District Three-Year Exclusive Beverage Agreement
 Date: February 8, 2023



SUMMARY

The Wheaton Park District sought a request for proposal for an exclusive three-year beverage sales agreement from March 1, 2023, through February 28, 2026. We asked that vendors provide a pricing list, along with the annual maximum percentage increases (if applicable). Proposals required product descriptions, sizing, and variety options. In addition, vendors were asked to include financial support including, but not limited to annual sponsorship, product rebate opportunities, product donation, and annual marketing support. Staff received proposals from Pepsi Beverages Company and Coca Cola. Dr. Pepper & Snapple Group declined to submit a proposal. A comparison of the vendor's offerings is listed below:

	Pepsi Beverages Company	Coca Cola	Dr. Pepper
Discretionary Funding	\$15,000 Annually	\$6,000 Annually	NO BID
Product Rebates:			
	\$2.00 per case 20oz. Gatorade	\$1.00 per case 20oz. Powerade	
	\$2.00 per case 20oz. Aquafina	\$1.00 per case 20oz Dasani	
	\$1.00 per case 16oz. Aquafina	\$0.00 per case 16.9oz. Dasani	
	\$2.00 per case 12oz Cans	\$0.00 per case	
	\$2.00 per case 20oz. Carb Bottles	\$1.00 per gallon 20oz Carb Bottles	
	\$2.50 per gallon BIB 5 gal	\$1.00 per gallon BIB 5 gal	
	\$2.50 per gallon BIB 3 gal	\$1.00 per gallon BIB 2.5 gal	
Product Pricing with Rebates:			
16.9oz Bottles	\$12.79 (24) Aquafina (1.00) = \$11.79	\$9.56 (24) DASANI	
20oz. Bottles	\$14.70 (24) AQUAFINA (1.00) = \$13.70	\$14.08(24) DASANI (\$1.00) = \$13.08	
12 oz. Cans	\$15.87 CSD / NCB (\$2.00) = \$13.87	\$15.27(24) per case	
20 oz. Bottles	\$26.25 CSD / NCB (\$2.00) = \$24.25	\$30.06 KO / CSD (\$1.00) = \$29.06	
20 oz. Sport	\$26.25 Gatorade (\$2.00) = \$24.25	\$26.59 PowerAde (\$1.00) = \$25.59	
Fountain Product Pricing with Rebates:			
Bag in Box CSD			
	\$19.90= 5 gal (\$2.50) = \$17.40	\$20.54= 5 gal (\$1.00) = \$19.54	
	\$20.58 = 3 gal (\$2.50) = \$18.08	\$21.42= 2.5 gal (\$1.00) = \$20.42	
	CO2 Cost Included	Co2 Cost Included	
Marketing & Product Support:	\$1,500	\$2,300	
Annual Price Increase: Not to Exceed			
	5% Annually	4% Annually	
Year: 1			
<u>Projected Order / Expense</u>			
1000 Sport Drink 20oz (24)	x \$24.25 = \$24,250	x \$25.59 = \$25,590	
500 Bottles 20oz (24)	x \$24.25 = \$12,125	x \$29.06 = \$14,530	
600 Water 20oz (24)	x \$13.70 = \$8,220	x \$13.08 = \$7,848	
100 Cans 12oz (24)	x \$13.87 = \$1,387	x \$15.27 = \$1,527	
100 Water 16.9oz (24)	x \$11.79 = \$1,179	x \$9.56 = \$956	
650 Gallons BIB 5	X \$17.40 = \$11,310	x \$19.54 = \$12,701	
650 Gallons BIB 3	x \$18.08 = \$11,752	x \$20.42= \$13,273	
Projected Total Expense:			
	\$70,223	\$76,425	

Year: 1 – 3

	Pepsi Beverages Company	Coca Cola
Product Expense	\$70,223	\$76,425
Co2 Cost	<i>Included</i>	<i>Included</i>
Vendor Funding	(\$15,000.00)	(\$11,000.00)
Marketing &		
Product Support	(\$ 1,500.00)	(\$2,300.00)
Year One	\$53,723	\$63,125

	Pepsi Beverages Company	Coca Cola
Product Expense	\$73,734 *	\$79,482 *
Co2 Cost	<i>Included</i>	<i>Included</i>
Vendor Funding	(\$15,000.00)	(\$6,000.00)
Marketing &		
Product Support	(\$ 1,500.00)	(\$2,300.00)
Year Two	\$57,234	\$71,182

	Pepsi Beverages Company	Coca Cola
Product Expense	\$77,421 *	\$82,661 *
Co2 Cost	<i>Included</i>	<i>Included</i>
Vendor Funding	(\$15,000.00)	(\$6,000.00)
Marketing &		
Product Support	(\$ 1,500.00)	(\$2,300.00)
Year Three	\$60,921	\$74,361

*Includes 5% estimated annual increase

*Includes 4% estimated annual increase

Three-year total:

Pepsi Beverage	\$171,878	Coca Cola	\$208,668
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PREVIOUS COMMITTEE/BOARD ACTIONS

On January 14, 2015, the Wheaton Park District Board of Commissioners approved an exclusive three-year agreement with Pepsi Beverages Company to begin February 1, 2015, through January 31, 2018. A contract extension was granted from February 1, 2018 - January 31, 2021. Due to the pandemic/facility closures the volume commitment in the contract was not met and the contract with Pepsi was continued until the quantities were met in December 2022.

LEGAL REVIEW

Review of RFP and prepare an Executive Summary outlining the low RFP (Pepsi)

REVENUE OR FUNDING IMPLICATIONS

The Recreation (20) Fund currently receives the annual donation from Pepsi Beverages Company in the amount of \$15,000. Product purchasing for facilities, programs, or special events is done through their individual operating budgets which are purchased through their various supply accounts.

RECOMMENDATION

Staff seeks approval from the Wheaton Park District Board of Commissioners to enter into an exclusive beverage agreement with Pepsi Beverages Company effective March 1, 2023, thru February 28, 2026.

MEMORANDUM

To: Board of Park Commissioners, Wheaton Park District
Michael Benard, Executive Director

From: Andrew S. Paine

Date: February 3, 2023

Re: Pepsi Beverage Agreement

Park District staff requested proposals from three different vendors for a three year exclusive beverage agreement. Vendors were asked to provide a pricing list, a maximum percent of annual price increases, product descriptions, sizing, product variety options, and financial support (such as annual sponsorships, product rebate opportunities, product donations, and marketing support. Based on input from staff and my review of the February 8, 2023 memo from staff regarding the Wheaton Park District Three-Year Exclusive Beverage Agreement ("Staff Memo"), selection of the vendor for supply of beverages and related services ("Beverage Vendor") through the RFP process is acceptable and the contract for these services does not need to be competitively bid for the reasons provided in the following paragraph.

This contract for the supply of beverages is not adapted to award by competitive bidding because selection of the Beverage Vendor requires review of several factors other than price in order to select the Beverage Vendor that is in the best interest of the District and the District's patrons, including: 1) the quality and variety of the products supplied; 2) variety of product sizes; 3) equipment needs of dispensing the product; 4) serviceability by the Beverage Vendor; 5) delivery terms; and 6) unique financial terms that include annual sponsorship funds, product rebates, product donation and annual marketing support. Additionally, the successful Beverage Vendor requires, as a condition of the Agreement, to have exclusive pouring rights during the term of the Agreement. This condition requires the District to evaluate all the factors listed above in order to select the Beverage Vendor that will best meet the District's needs exclusively for the next three years.

The RFP requested that each vendor provide the information necessary for staff to evaluate the above criteria and staff reviewed and analyzed this information as indicated in Staff's Memo. Based on staff's review of proposals, staff recommends the award of the Beverage Agreement to Pepsico Beverages North America, the same vendor that the Park District contracted with in the past for these services.

Beverage Agreement

The Beverage Agreement will have essentially the same terms and conditions as the last agreement with Pepsi and once again establishes Pepsi as the Park District's exclusive beverage supplier (all non-alcoholic drinks and frozen beverage products, except hot brewed coffee, hot brewed tea and milk) at all Park District facilities, including vending machines. The following is a summary of the key terms from the proposal:

- Term: Three year term, commencing 3/1/2023 and ending on 2/28/2026.
- Exclusivity: Park District agrees not to sell or advertise competitive products.
- Payment:
 - Annual Support Funds: Pepsi to pay Park District annual support funds of \$15,000.00 each year for three years.
 - Rebate:
 - \$2.00 per case - 20oz. Gatorade
 - \$2.00 per case - 20oz. Aquafina
 - \$1.00 per case - 16oz. Aquafina
 - \$2.00 per case - 12oz Cans
 - \$2.00 per case - 20oz. Carb Bottles
 - \$2.50 per gallon - BIB 5 gal
 - \$2.50 per gallon - BIB 3 gal
 - Marketing and Product Support: \$1,500.00 for each year during the Term.
- Maintenance: Obligation of Pepsi to maintain, service and promptly repair its equipment without charge to Park District, provide sufficient and fresh product, maintain accurate reading/records of sales and reporting the same to the District.

Based upon input from the Park District's staff as to substantive terms, Tressler, LLP approves awarding the contract to Pepsico Beverages North America, subject to negotiation of a Beverage Agreement on terms that are satisfactory to the Park District.

January 03,2023

Jordan Fuchs
Pepsico Beverages
1881 Bilter Rd.
Aurora, Illinois 60502
jordan.fuchs@pepsico.com | 630.885.7073

Dear Jordan Fuchs,

The Wheaton Park District is seeking a request for proposal for an exclusive three-year beverage sales agreement/contract from March 1, 2023, through February 28, 2026. We ask that you please provide a pricing list, along with the annual maximum percentage increase. In addition the proposal should include description of your product including sizes and varieties.

Please include any financial support including but not limited to annual sponsorship, product rebate, product donation and annual marketing support. We are also looking for detailed information regarding service, delivery and equipment needs. Three references for your company including contact information are required. All proposals will be due no later than January 19, 2023, end of business day.

The Wheaton Park District currently provides beverage service at ten (10) park district locations / facilities. Our average product orders are listed below:

Size	Product	Annual	3-Year Total
20 oz Bottles	Soda	500 cases	1,500 cases
20 oz Bottles	Sport Drink	1,000 cases	3,000 cases
20 oz Bottles	Water	600 cases	1,800 cases
16.9 oz Bottles	Water	100 cases	300 cases
12 oz Cans	Soda	100 cases	300 cases
Cups / Lids	Cups / Lids	30 cases	90 cases
3 Gallon BIB	Juice / Soda	650 units	1,950 units
5 Gallon BIB	Soda	650 units	1,950 units

For additional information or questions contact Daniel Novak, Director of Athletics, at (630) 510-5117 / dnovak@wheatonparks.org or Kim Prazak, Special Facilities Assistant at (630) 510-5051/ kprazak@wheatonparks.org.

Sincerely,

Daniel Novak
Director of Athletics
Wheaton Park District
855 W. Prairie
Wheaton, IL. 60187

Kim Prazak
Special Facilities Assistant
Wheaton Park District
855 W. Prairie
Wheaton, IL. 60187



**PEPSICO
BEVERAGES**
North America



BUSINESS REVIEW



PepsiCo is very excited about the opportunity to provide a proposal for **Wheaton PD!**

Our objective in creating a long-term business partnership is grounded in the following guiding principles:

- Strategic Business Partnership: Our approach is to listen to your needs & provide solutions that will drive results.
- Insights and Innovation: We are insight driven – the majority of what we do is grounded in consumer data.
- Differentiated Brands: Our large portfolio of top-selling brands delivers on “something for everyone” in a diverse environment.

We are committed to working with **Wheaton Park District** on bringing product and equipment innovation, branding ideas, and economic incentives, all under a **Better Together** proposal.

We appreciate your consideration, and we look forward to working with you on developing a customized partnership that exceeds expectations.

Respectfully,

Your PepsiCo Foodservice Team

SALES SUPPORT TEAM



Jordan Fuchs , MA
FS Recreation Executive
2 Years
Aurora, IL
630-885-7073
Jordan.Fuchs@pepsico.com

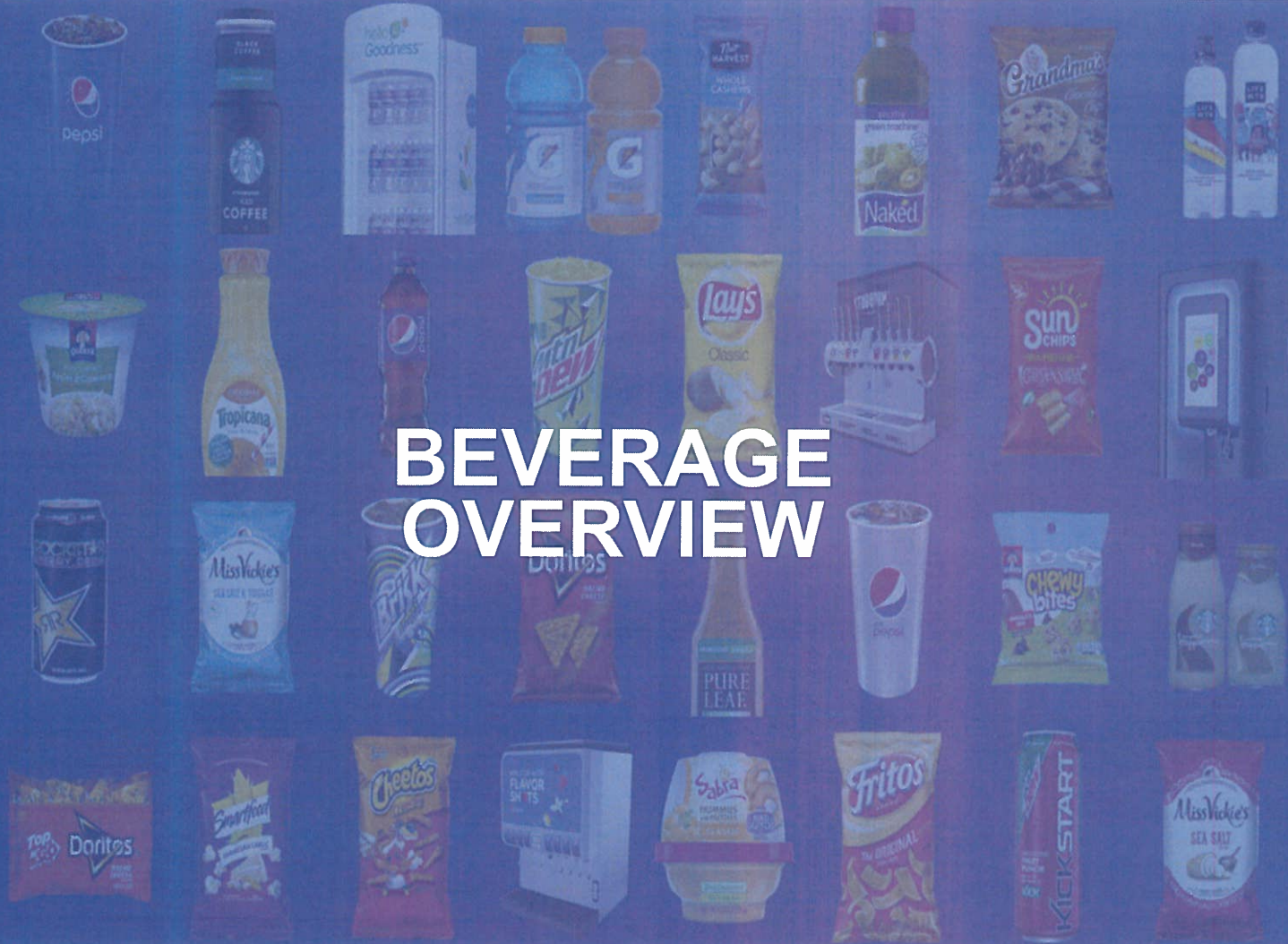


Thomas Maggio
Senior Sales Manager
30 Years
Chicagoland
847-812-1496
Thomas.Maggio@pepico.com



Amanda Simic
Director of Foodservice
12 Years
Central Region
Amanda.Simic@pepsico.com

BEVERAGE OVERVIEW



PORTFOLIO



CSD'S



ENERGY



ISOTONICS



WATER



PROTEIN



JUICE



CRAFT CSD'S



COFFEE



TEA



FROZEN



ENHANCED FOUNTAIN



PREMIUM MIXERS



#1 PORTFOLIO BRANDS



#1
CSD FLAVOR



#1 RTD
TEA



#1
BRANDED
WATER



#1
SPORTS
DRINKS



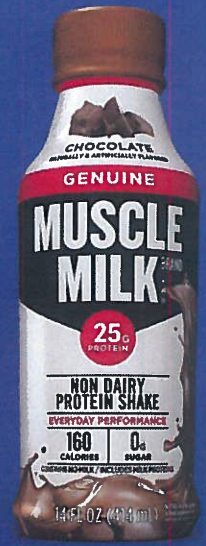
#1
BRAND OJ



#1
PREMIUM
JUICE



#1 RTD
COFFEE



#1
ENGINEERED
NUTRITION

Source: IRI, Convenience & Gas Share last 52 weeks 12/30/2020 Total LRB \$ Share

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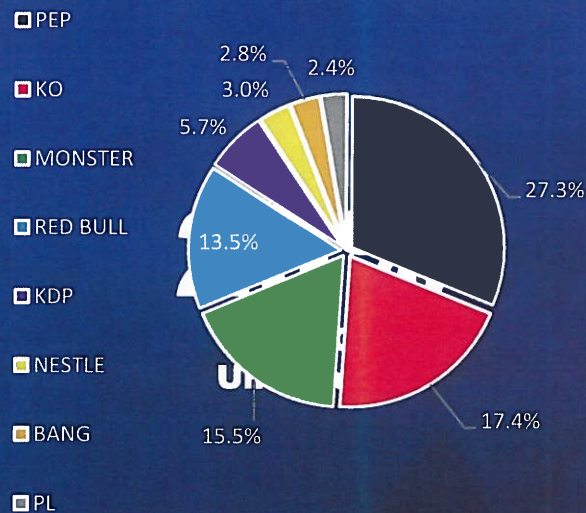


PEPSICO HAS THE ADVANTAGED PORTFOLIO TO WIN IN CHICAGO



LRB \$ SHARE

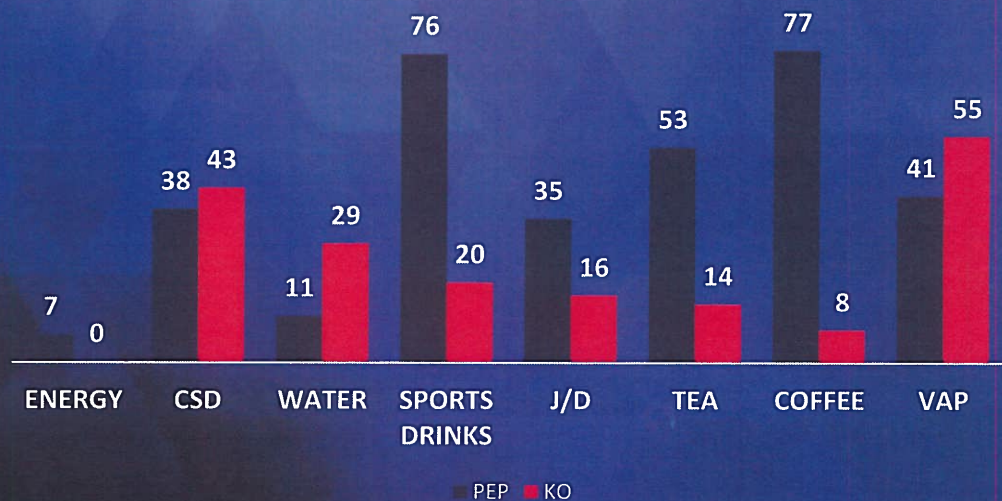
Retail Unit Sales



Pepsico accounts for 27% of Chicago LRB \$ Sales

\$ Share by Category

PBNA Unit Share



Ranked by Total \$d

Pepsico leads share in 5 LRB categories

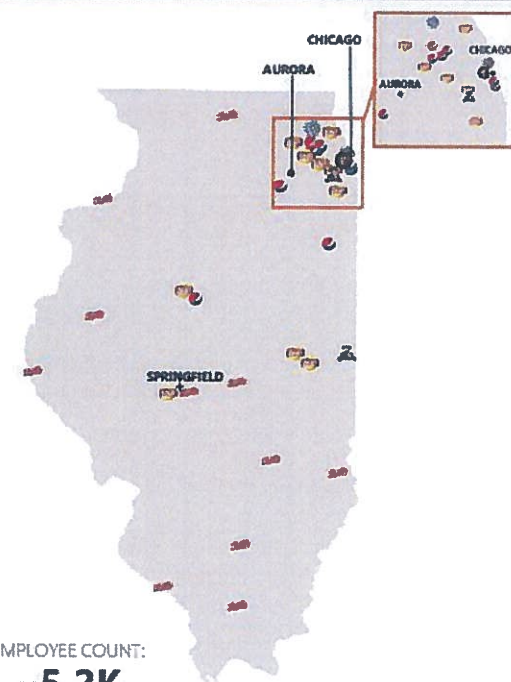
Source – IRI Chicago Conv L52 wks ending 04:24:22

PEPSICO CONFIDENTIAL



PEPSICO IN ILLINOIS

We take great pride in being an engaged and active part of the communities in the Prairie State as an employer, an economic contributor and a positive force in important local initiatives.



EMPLOYEE COUNT:
~5.2K
EMPLOYEES

OUR MAJOR FACILITIES

M MANUFACTURING PLANT
DC DISTRIBUTION CENTER
O OFFICE

	PEPSI AURORA (DC), BLOOMINGDALE (DIRECT STORE DELIVERY DIST.), CHICAGO (WIS ST) (O), CHICAGO (55th ST) (DC), ELA GRIFFIN VILLAGE (DC), FASCA (O), KANKAKEE (DC), MORTON (DC), SCHMUNBURG (DC)
	FRITO-LAY CAROL STREAM (DC), CHAMPAIGN (DC), ELGIN (DC), NORTHBROOK (DC), OAK RIDGE (DC), OAKBROOK TERRACE (DC), PEORIA (DC), SIDNEY (JOHN HANCOCK FACILITY), SPRINGFIELD (DC), SUMMIT ARIZO (DC)
	QUAKER BRIDGEVIEW (NL), DANVILLE (NL)
	GATORADE CHICAGO (HEADQUARTERS)
	R&D BARRINGTON (GATORADE SPORTS SCIENCE INSTITUTE & QUAKER R&D)
	REGIONAL HEADQUARTERS QUAKER / TROPICANA / GATORADE CHICAGO (O)
	INDEPENDENT BOTTLERS CHESTER, DECATUR, EFFINGHAM, MACOMB, MARION, MT. VERNON, QUINCY, ROBINSON, ROCK ISLAND, ROCKFORD, SPRINGFIELD



AS PART OF THE COMMUNITIES IN ILLINOIS

As a local business, we employ state residents and contribute to the communities in which we live and work. In 2019, PepsiCo and the PepsiCo Foundation gave a total of \$4M to various initiatives—for example:

- City Colleges of Chicago:** PepsiCo offers up to 40 jobs annually and provides jobs training for merchandising, warehouse personnel, commercial truck drivers, maintenance mechanics and manufacturing technicians.
- After School Matters:** Provides after-school and summer programs for high schoolers in Chicago. PepsiCo serves on its advisory board and hosted two high school interns in 2019.
- Operation Warm:** Provides new winter coats to children in need across the U.S., including in the greater Chicago region, with the Chicago Housing Authority. PepsiCo supports the annual coat giveaway in Chicago.
- PepsiCo Showdown:** PepsiCo supports Buddy's Helpers, an annual community service campaign and off-the-field empowerment resource for Chicago-area high school students athletes.
- The Hatchery/Impact Culinary:** With local restaurants, nonprofits and the National Restaurant Association, PepsiCo helps train young people disconnected from the workforce and formerly incarcerated populations for careers in restaurants and foodservice.
- Food for Good:** Through Food for Good, we make nutritious food more physically and financially accessible for low-income families. In greater Chicago, we partner with organizations such as the Greater Chicago Food Depository and Common Threads. In Galesburg, we partner with the United Way of Knoxville.

OUR PARTNERS

Some of our key partners include:

- Bradley University
- Chicago State University
- Chicago Theatre
- DePaul University
- Illinois Institute of Technology
- University of Chicago
- University of Illinois Schools
- Southern Illinois University
- Western Illinois University
- Wingfield Field (Chicago Cubs)

PRODUCTS WE PRODUCE IN-STATE

Some of the products we produce include:

Beverages: Brak, Diet Mountain Dew, Diet Pepsi, Manzanita, Mountain Dew, Mug Root Beer, Pepsi, Pepsi Zero Sugar, Sierra Mist

Food: Aunt Jemima pancake mix, Cap'n Crunch cereal, Quaker 100% Natural Cereal, Quaker Chewy Granola Bars, Oatmeal Squares cereal, O's cereal, Rice-A-Roni

OUR COMMITMENT TO DIVERSITY

We believe in building a workforce that reflects the diverse consumers and communities we serve. We also celebrate diversity throughout our supply chain by working with communities of all races, genders and sexual orientations.

In 2019, we spent **\$32.6M** with diverse suppliers.

DOING GOOD BY THE PLANET

We strive to reduce our environmental impact while growing our business and helping to meet the food, beverage and natural resource needs of our changing world. Here's a snapshot of our progress in the state:

- 15K** PEP recycling bins deployed across the state (**384.3K** pounds of recycled material recovered)
- 450** K-12 schools in the state with PEP recycling bins (**1M** pounds of recycled material recovered)

PEPSICO CONFIDENTIAL



SERVICE EXCELLENCE



PEPSI DIRECT PEPSICO PARTNERS

- **Pepsi Direct – Order and Delivery Support**
 - Live support team ready to write your perfect order Mon-Fri 7am-9pm
 - Innovation updates and product info
 - Commitment to meet your needs
 - Outbound Calls
- **PepsiCo Partners – Online Ordering**
 - Online ordering ability and ordering guidelines
 - Manage multiple accounts
 - Product Information
 - Product Pricing on screen
 - Updated Delivery Status
 - Live Chat support Mon-Fri 7am-9pm



FOOD SERVICE SALES TEAM AND DELIVERY

- **Pepsi Food Service Sales Rep designated to assist with all customer needs**
 - Product selection recommendation
 - Planogram beverage coolers
 - Introduce innovative brands
 - Maximize sales and revenue
 - Equipment optimization
- **Delivery**
 - Designated delivery day and frequency
 - Bottle, can, fountain, CO2 deliveries on one truck
 - Safety precautions in place to follow Covid-19 guidelines



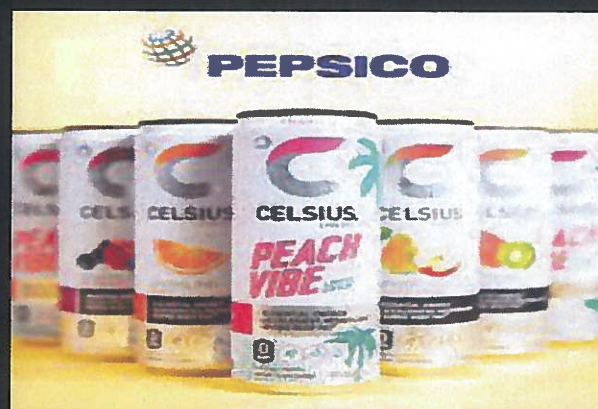
PEPSI EQUIPMENT SERVICES

- **Service Commitment**
 - Timely response to fountain and cooler/vendor issues
 - Minimize Downtime
- **PES Service Center**
 - Calls answered 24/7; 365 days a year
 - Trained team for troubleshooting over the phone
 - Technician will be dispatched to resolve equipment issues
- **Preventative Maintenance**
 - Scheduled proactive maintenance with a 70-point checklist
- **Diversified Equipment**
 - Coolers and Vendors – diverse graphic options and energy-rated equipment
 - Fountain – countertop, bar guns, and more. Geared to fit your business needs

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2023 FOCUS & NEW BRANDS



PEPSICO CONFIDENTIAL



PEPSI ZERO SUGAR

NOW AVAILABLE ON FOUNTAIN



WHAT IS IT?

- ✓ Pepsi Zero Sugar is the only soda with zero calories and maximum Pepsi taste!
- ✓ NOW AVAILABLE ON FOUNTAIN!
- ✓ FTN Pepsi Zero Sugar has been reformulated to be the best tasting Pepsi zero cola
- ✓ Optimized to include the latest sweetener and flavor technology

WHO IS IT FOR?

- ✓ The new formula is preferred with younger consumers (based on consumer testing)
- ✓ Appeals to Gen Z (up to age 20) and Gen X (ages 21-37) consumers
- ✓ Skews younger and male compared to older and female for Diet Pepsi
- ✓ Consumers enjoy Pepsi Zero Sugar to:
 - Enhance their food (I60 index)
 - Seeking to energize oneself (I55 index)
 - Re-energizing new option for health-conscious refreshment

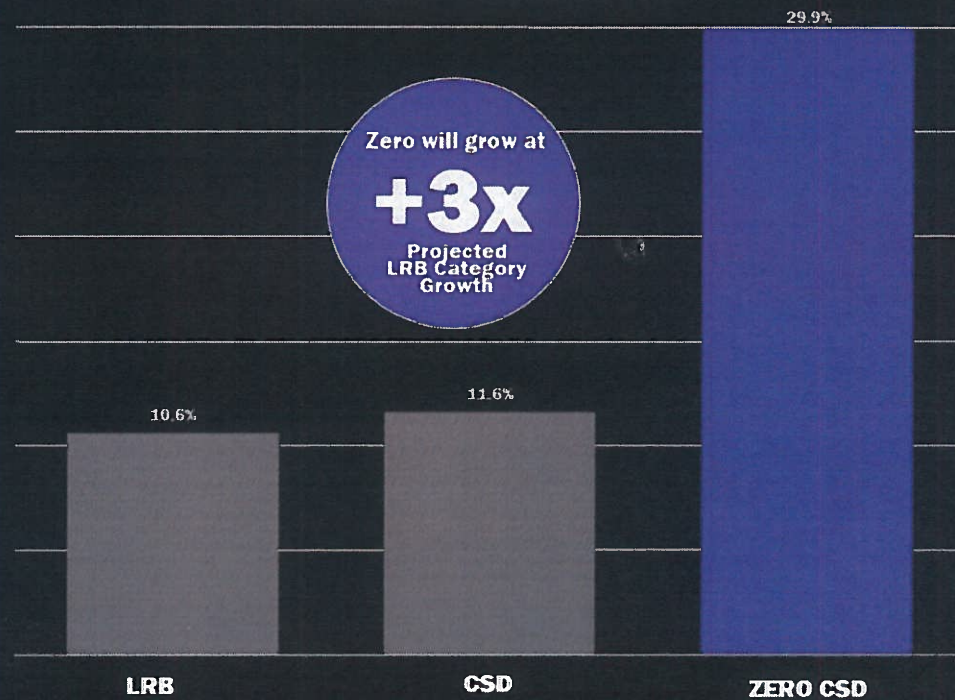


THE CSD CATEGORY IS TRANSFORMING

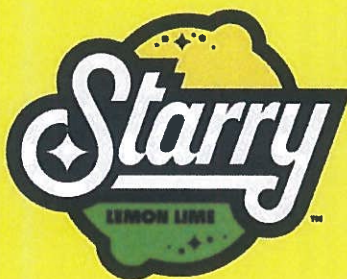
ZERO WILL GROW AT 3X THE CATEGORY



\$ SALES % GROWTH L52W



INTRODUCING STARRY



Top Testing
Brand concept



WHAT IS IT?

Starry is a crisp, refreshing lemon-lime soda with a bite, made for and alongside Gen Z. It's made to provide a small lift to provide a momentary escape in a chaotic world.

LAUNCH TIMING

P1 Week 2 (January 9, 2023) Nationally

WHO IS IT FOR?

This brand is for multicultural Gen Z, who don't yet have a lemon lime soda brand that speaks to them. Current category leaders resonate more with Millennials or have minimal ad recall overall.

KEY INSIGHTS

- 68% of Consumers Ready and Willing to Try New Lemon Lime Brand
- 65% of Lemon Lime drinkers are under age 40
- 131 Index: Gen Z Lemon Lime Consumption vs other CSD flavors

PRODUCT DETAILS

- Flavors: Starry, Starry Zero Sugar
- Packages: 12oz 12pk, 20oz, 2L, 16.9oz MPP, 7.5oz 6pk, 12oz Cube, 16oz 6pk, 7.5oz 10pk

SUGGESTED RETAIL PRICE*

Line price with Pepsi and Dew

**Pricing at Discretion of Bottler/Retailer*

INTRODUCING FAST TWITCH - A NEW ENERGY DRINK FROM



ADVANTAGED INGREDIENT BUNDLE: 200MG OF CAFFEINE,
ELECTROLYTES, B-VITAMINS

WITHOUT THE EXTRAS: ZERO SUGAR, NO ARTIFICIAL FLAVORS OR
COLORS FROM ARTIFICIAL SOURCES

SUPERIOR EXPERIENCE: RESEALABLE, NON-CARBONATED FORMULA
OPTIMAL FOR ACTIVE, ON-THE-GO USAGE

BEST IN CLASS TASTE & FLAVOR: LAUNCHING 6 FLAVORS IN 12OZ
SINGLE SERVE

DELIVERS AN UNRIVALED AND UNBEATABLE BRAND & PRODUCT PROPOSITION



CREDIBLE

With the legacy of helping athletes
reach their potential for over 50 years



ADVANTAGED

We've included ingredients with
evidence to help ignite athlete
performance



AUTHENTIC

So that the best athletes in the
world choose Fast Twitch



CELSIUS.
LIVE FIT

ESSENTIAL ENERGY

CELSIUS is a better-for-you, premium alternative to traditional energy drinks. It has zero sugar and is made with premium ingredients like ginger, green tea and guarana.



0
SUGAR

GF
GLUTEN FREE

U
KOSHER

NON
GMO



50/50
MALE /
FEMALE
CONSUMER

18-44
TARGET / AGE
DEMOGRAPHICS

GROWING
17X
FASTER THAN
CATEGORY

UP
12%
IN VELOCITY
VS YA

UP
153%
IN GROWTH
VS YA



PROPOSAL OVERVIEW & FINANCIAL SUPPORT

PROPOSAL OVERVIEW

PROPOSAL

- **Term Length:**
 - The later of **3 years** from the date of signing or until such time as volume commitment is met
 - **A Maximum Annual Price Increase of 5% will be initiated throughout the term of this contract.**
- **Volume Commitment**
 - **10,950 of cases/gallons over 3 years**
 - **3,650 cases/gallons annually**
 - 1,300 gallons of Fountain BIBS
 - 2,300 cases of Bottle and Cans
 - 50 cases of Full Service Vending
- **Exclusive Beverage Rights:**
 - Pepsi Beverages Company will be the exclusive beverage provider of all non-alcoholic beverages
- **Equipment:**
 - Pepsi-owned equipment loaned at no charge
 - Service and repair at no charge
- **Payment of Funds:**
 - Annual Support Funds to be paid by Pepsi each year within 60 days of contract date

FUNDING

- **Annual Sponsorship Funds:**
 - **\$ 15,000 to Wheaton PD each year for 3 years. (\$ 45,000 maximum funding)**
- **Rebates**
 - **B&C Rebates**
 - **20oz CSD: \$2**
 - **20oz Aquafina: \$2**
 - **20oz Gatorade: \$2**
 - **16.9oz Aquafina \$1**
 - **12oz/12pkFM CSD: \$1**
 - **FTN Rebates**
 - **3G & 5G BIB: \$2.50/gal**
- **Discretionary Marketing Fund:**
 - **\$1,500** in available funding each year toward Pepsi marketing programs, POS, banners, etc.
 - Funding only available through Pepsi's internal point of sale service: POS Direct
 - Unused money will remain with PepsiCo
 - Funding will not roll over annually
 - All marketing funding used at the discretion of the Pepsi Food Service sales team

PRICING AND FREE GOODS

- **BIB PRICING OVERVIEW**
 - **NATIONAL PRICING:**
 - 3G: \$20.58
 - 5G: \$19.90
- **On-Ticket Pricing of Bottle & Can:**
 - **Decrease in case cost on:**
 - 20oz Gatorade
 - 20oz Aquafina
 - 20oz CSD
- **Main pricing focus:**
 - 20oz Gatorade
 - 20oz CSD
 - 20oz Aquafina

PRICING BREAKDOWN



Package	Brand Type	Count Per Case	Current Cost Per Case (2023)	Proposed Cost Per Case (2023)	Cost +/-	2021 Volume	Estimated Annual Savings
20 oz	Core CSD	24	\$30.46	\$26.25	-\$4.21	500	\$2,105.00
20 oz	Aquafina	24	\$19.83	\$14.70	-\$5.13	600	\$3,078.00
20 oz	Gatorade	24	\$31.81	\$26.25	-\$5.56	1,000	\$5,560.00
12oz Can	Core CSD	24	\$14.14	\$15.87	+\$1.73	100	\$173.00
16.9oz	Aquafina	24	\$6.77	\$12.79	+\$6.02	100	\$602.00
3G BIB	CSD	3	\$19.15	\$20.58	+\$1.43	650	\$929.50
5G BIB	CSD	5	\$18.53	\$19.90	+\$1.37	650	\$890.50

ESTIMATED ANNUAL SAVINGS:

\$8,148

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REBATE BREAKDOWN



CASE/GALLON SIZE	BRAND	REBATE PER CASE/GALLON	2021 VOLUME	ESTIMATED REBATES/YEAR	ESTIMATED REBATES OVER 3 YRS
5 Gallon BIB	CSD	\$2.50	650	\$1,625	\$4,875
3 Gallon BIB	CSD	\$2.50	650	\$1,625	\$4,875
20oz/24pk	CSD	\$2	500	\$1,500	\$4,500
20oz/24pk	Gatorade	\$2	1,000	\$2,000	\$6,000
20oz/24pk	Aquafina	\$2	600	\$1,200	\$3,600
16.9oz/24pk	Aquafina	\$1	100	\$100	\$300
12oz Can/24pk	CSD/Flavors	\$1	100	\$100	\$300
			TOTAL	\$8,150	\$24,450

Rebates based upon 2021 full year volume

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TOTAL SPONSORSHIP OVERVIEW



Year	Annual Sponsorship	Estimated Rebates	Marketing Support (POS Direct Annual Available Funds)	Total Estimated PepsiCo Sponsorship
1	\$15,000	\$8,150	\$1,500	\$24,650
2	\$15,000	\$8,150	\$1,500	\$24,650
3	\$15,000	\$8,150	\$1,500	\$24,650
Total Over Term	\$45,000	\$24,450	\$4,500	\$73,950

PEPSICO CONFIDENTIAL



WE THANK YOU & LOOK FORWARD TO
THE OPPORTUNITY TO CONTINUE OUR
PARTNERSHIP WITH Wheaton Park District !





Partnering For Growth

2023 - 2026



Your Reyes Coca-Cola Team

Local Team



Joe Germanos
Area Sales Manager
Reyes Coca-Cola



Troy Schrader
District Sales Manager
Reyes Coca-Cola

Frontline Team



Clare Sandack
Market Development Manager
Reyes Coca-Cola
Email: Clare.sandack@glccd.com
Phone: 847-269-8260



Reyes Coca-Cola

Our Values

Integrity

Empower

Act with **Integrity**,
Empower our People,
Drive **Accountability** and
Enable Professional and
Business **Growth** in order
to **Win Together**.

Accountability

Win
Together

Growth

Purpose Statement

Great Lakes Coca-Cola Bottling, a family-owned business, is a growth-oriented community of people who are driven to safely produce, sell, and distribute the best brands in the world while fostering an environment rooted in our values and the neighborhoods and customers we serve.





Our promises to you

1

Committed to Growth

Collaborative business planning creates a roadmap for growth based on our mutual objectives rather than pursuing a one-sided agenda

2

Beverage Experts

You will benefit from our beverage expertise – chasing down all opportunities with the most powerful brand portfolio to drive sales and incidence

3

Best Business Partner

We are a company born in foodservice – yet we evolve and tailor our resources to bring you solutions beyond beverages

THE RESULT?

We can make you more money than our competitor can give you



We take Partnership seriously



Vendor

A one-off, transactional relationship.



Partner

*A person who takes part in an undertaking with another or others, especially in a business or company with shared risks and profits.
A partnership is indicative of transparency and trust.*



Coca-Cola strives to be your Best Business Partner

First call

Trusted ally

Total business collaborator



Our leading brands will drive your beverage sales

SPARKLING



#1 Selling Sparkling Soft Drink¹
#1 Selling Cola¹



#1 Selling Diet Cola¹
#3 Selling Cola¹



#1 Selling Lemon Lime¹



#1 Selling Orange¹



#2 Selling Root Beer¹

STILL



#1 Selling Lemonade Brand²



#1 Selling OJ Portfolio¹



#1 Selling Branded Water⁴



#1 Selling Premium Water³
#4 Selling Branded Water¹



#1 Selling Enhanced Water³
#7 Selling Branded Water¹

The **Coca-Cola Company** Portfolio vs. Pepsi

Brand Preference

+14 PTS

Sources: Nielsen Total US AMC Annual 2018 Dollar Sales
SOURCE: 183 Survey, Total US, 12 Months Ending March 2015



Coca-Cola is #1 with Food

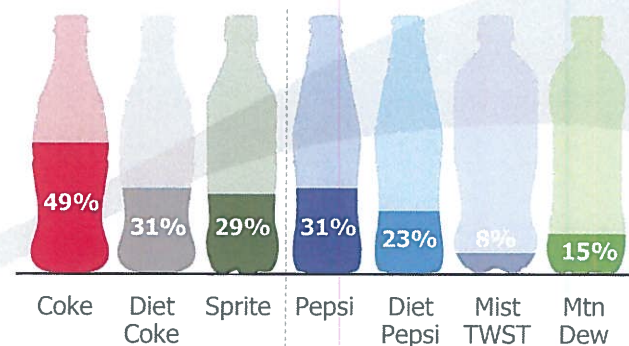
118M Americans say Sparkling Soft Drinks are great tasting beverages and Sparkling Soft Drinks are the #1 Beverage with food



Favorite Brand vs. Nearest Competitor²



Goes Well with Food³



Enhances the Taste of Food⁵

- ✓ Goes Well with **Spicy Foods**
- ✓ Goes Well with **Healthier Meals**
- ✓ Goes Well with **Hamburgers**
- ✓ Goes Well with **Pizza**
- ✓ Goes Well with **Chicken**

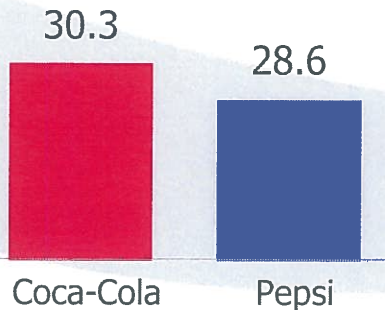
Sources: 1) Foodservice Advantage Study, 2014 sponsored by the International Foodservice Manufacturers Association - IFMA; 2) Bev360 12MMT Jan 2019 Favorite Brand Across Category - Aided, Score (Total Population); 3) USA Bev360 Jan-Dec 2018 - Goes Well With Food; 4) Postmix Availability Study, 2016, commercial Postmix restaurant locations; 5) CCNA Food & Beverage Pairings Custom Study, 2017



The Coca-Cola Incidence Advantage

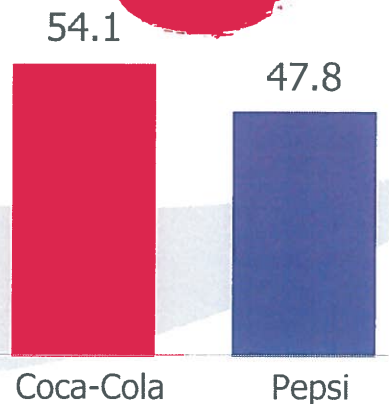
Sparkling Soft Drinks

**+1.7
pts**



Core Revenue-Generating NABs

**+6.3
pts**



How likely are you to order a beverage if a restaurant offered Coca-Cola or Pepsi products?

Purchase Intent +6 PTS

Sparkling Soft Drinks:

- Regular Calorie
- Reduced Calorie

Core Revenue-Generating Non-Alcoholic Beverages (NABs)

- Sparkling Soft Drinks
- Lemonade
- Frozen Slushy Soft Drinks
- Sports Drinks
- Energy Drinks
- Other Non-Carbonated Soft Drinks
- Juice
- Iced Tea
- Bottled Water
- Iced & Frozen Coffee

Core categories represent **80%** of all revenue-generating NABs consumed in restaurants*

* Based on combined presence of Coca-Cola and Pepsi locations

Source: NPD/CREST® 12M YE Nov 2018 – assessment of beverage incidence in 101 restaurant chains; includes 75 Coca-Cola customers and 26 Pepsi customers (as determined by fountain partnership); results weighted to traffic; Note: Incidence = (# Servings / Traffic) *100



The Coca-Cola Yield Advantage

MANUFACTURER'S SUGAR RATIO



Coca-Cola Sugar Products

5:1 Water to Syrup Ratio

768 Finished Ounces



Pepsi Sugar Products

5:1 Water to Syrup Ratio

768 Finished Ounces

MANUFACTURER'S DIET / ZERO RATIO



5.5:1 Water to Syrup Ratio
832 Finished Ounces



5:1 Water to Syrup Ratio
768 Finished Ounces

What does this ratio advantage mean to Coca-Cola Customers?*

*Calculations based on a 1,000 gallon account (24% diet), 24oz avg. drink size with 1/3 ice fill, avg. retail price of \$1.99, and an average estimated gross profit per serving of \$1.49.

+8.3%

**64 more
finished ounces
per gallon**

More Drinks Sold

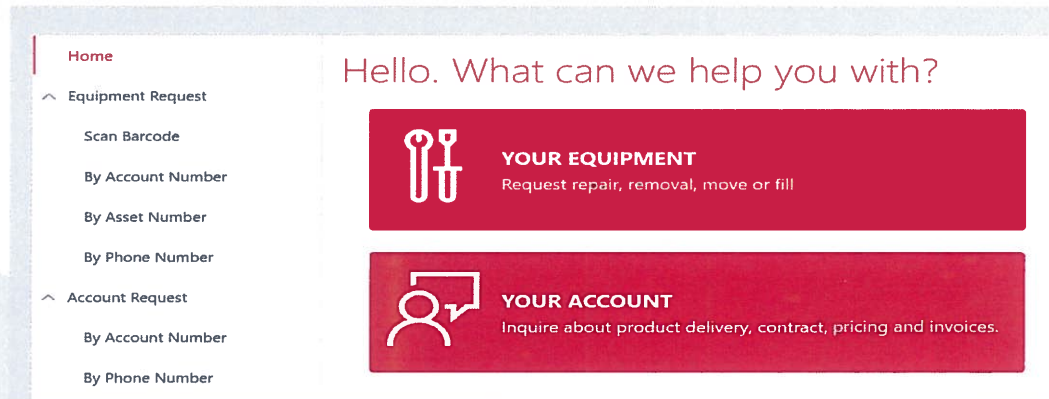
An estimate of 960
drinks sold per year



Coca-Cola Service & Delivery's/Ordering

Coke® Service

English



- Cokeservice.com website for repairs



BENEFITS FOR MYCOKE CUSTOMERS



ACCESSIBILITY Available 24/7, in 5 different languages. Order via any Internet enabled device.



CUSTOMER SUPPORT TICKET (CST) Review or submit customer service requests.



EQUIPMENT SUPPORT TICKET (EST) Review or submit equipment service requests.



ORDER TOOLS Browse through products and use simple tools to build and place orders.



SUPPORT FAQs and the myCoke Support Team (Live Chat, Contact Us, Call).



TRACK HISTORY Ability to see up to 2 years of order history.

- MyCoke.com



Investment Summary – 3 year

Funding Summary - 3 Year	Year 1	Year 2	Year 3	Total Proposal
Annual Sponsorship Funding	\$ 6,000	\$ 6,000	\$ 6,000	\$ 18,000
Up-Front Sign-On Funding	\$ 5,000			\$ 5,000
Free Goods	\$ 1,300	\$ 1,300	\$ 1,300	\$ 3,900
Rebates (from projected volume)	\$ 3,450	\$ 3,450	\$ 3,450	\$ 10,350
Bottler Marketing / Activation	\$ 1,000	\$ 1,000	\$ 1,000	\$ 3,000
TOTAL				\$ 40,250

- **3 Year Exclusive Partnership with Reyes Coca-Cola Bottling**
- **Upfront funding paid within first 60 days of signing**
- **Annual Sponsorship payment is Pro Rated off Annual Volume Commitment of 2,350 bottle/can and 1,300 gallons**
- **Rebates from projected volume that was provided**
- **Bottler Marketing funds for mutually agreed upon execution**
- **Equipment, equipment service come at no additional cost**
- **100 cases donated annually of 12oz cans/16.9oz Dasani**



Price Structure & Rebates

Package Description	Price Per Case 2023	Rebate	
SSD Can 12 oz	\$ 15.27	NA	
SSD PET 20 oz	\$ 30.06	\$ 1.00	
Dasani PET 20 oz	\$ 14.08	\$ 1.00	
Powerade PET 20 oz	\$ 26.59	\$ 1.00	
Smartwater PET 20 oz	\$ 26.99	\$ 1.00	
Dunkin 13.7oz	\$ 42.04	\$ 1.00	
Dasani PET 16.9 oz	\$ 9.56	NA	
Monster Can 16 oz 24 pk	\$ 42.49	\$ 1.00	
Vitamin Water 20oz	\$ 34.52	\$ 1.00	
Minute Maid 12oz	\$ 32.29	\$ 1.00	
Gold Peak PET 18.5 oz	\$ 33.94	\$ 1.00	
Body Armor 16 oz	\$ 35.10	\$ 1.00	
Fairlife Milk14oz	\$ 38.24	\$ 1.00	
Cower Power	\$ 64.58	\$ 1.00	
5 Gallon BIB	\$ 20.54	\$ 1.00	
2.5 Gallon BIB	\$ 21.42	\$ 1.00	

- Fountain product and all packages not listed will follow trade letter pricing
- Pricing is Standard Physical Cases (24 cts or per gallon)
- 4% Price Increase annually at the start of each agreement year for products listed above
- Rebates paid annually at the end of each contract year



References

Chicago Park District

Kelly Sheetz, CPRP

Director, New Business Development | Chicago Park District

541 N. Fairbanks Ct., 7th Floor Chicago, IL 60611

312-742-4292 (desk) | 312-672-1947 (cell)

kelly.sheetz@chicagoparkdistrict.com

St. Charles Park District

Cathy M. Camm

Superintendent of Finance and Administration

101 S. Second St.

St. Charles, Illinois 60174

630-513-4310

ccamm@stcparks.org

Joliet Park District

Beth Ley

Corporate Relations Supervisor

3000 W. Jefferson St.

Joliet, Illinois 60435

815-207-6303

bley@jolietpark.org



THANK YOU!

RE: Wheaton Park District RFP



Milbratz, Susan <Susan.Milbratz@kdrp.com>

To: Kim Prazak

Cc: Hall, James; Diaz, Sijifred

 Reply

 Reply All

 Forward



Thu 1/19/2023 8:10 AM

 You replied to this message on 1/19/2023 11:30 AM.

Kim,

Good morning. It is with deep regret that we will not be able to submit a beverage proposal by the deadline date, for the Wheaton Park District, at this time.

Please retain our information for any possible future beverage opportunities.

We appreciate you reaching out to us for consideration.

Best regards,

Susan Milbratz

Business Development Representative

708-990-0492



TO: Board of Commissioners
FROM: Rob Sperl, Director of Parks and Planning
THROUGH: Michael Benard, Executive Director
RE: Cosley Zoo Parking Expansion Final Engineering
DATE: January 13, 2023



SUMMARY:

Wight Engineering completed the preliminary engineering for the proposed parking lot in March 2021. Since that time, we have coordinated with the City of Wheaton on their plans for improvements to the Gary Avenue Right of Way. These improvements include pedestrian sidewalks and a traffic signal at Prairie Avenue that will facilitate a safe way for our patrons to cross from the parking lot to the zoo. It was determined that these improvements are necessary and need to precede our work not only for the pedestrian aspects, but also the vehicular access in and out of the parking lot.

Recently we were advised that the City of Wheaton obtained commitments for the funding to complete their work. They are working through the final engineering and seeking to obtain permitting approval through the Illinois Department of Transportation. They anticipate construction occurring as soon as early 2024.

A proposal was requested from Wight Engineering for the next phases of engineering. This is necessary to develop plans and specifications prior to permitting, bidding and constructing the parking lot. The attached proposal outlines the scope of work required and the estimated costs which total \$118,000.

They have also provided a schedule of the steps required between now and the end of construction that could occur as early as October 2024.

PREVIOUS COMMITTEE/BOARD ACTION:

The Cosley Foundation approved Wight's Engineering proposal for preliminary at their September 23, 2020 meeting.

The preliminary concept was presented in March 2021.

An additional report summarizing the potential options for pedestrian and right of way improvements in advance of the City of Wheaton completing their work was provided in May 2022.

REVENUE OR FUNDING IMPLICATIONS:

This engineering is proposed to be funded by the Cosley Foundation. It will be discussed at their February 3, 2023 meeting. Previously, the park board has indicated a willingness to fund half of the cost of construction.

Wight's estimate for construction of this parking lot in 2023 was \$4.3 million. Their previous recommendation for annual escalation was 4%. However, with the recent inflation, they are suggesting 10% may be more appropriate for an estimated cost of \$4,730,000. The design development process will provide a more accurate figure prior to bidding.

STAKEHOLDER PROCESS:

The attached schedule indicates potential dates for the required public hearing process. Our goal is to meet with neighbors and other interested parties prior to these formal meetings.

LEGAL REVIEW:

N/A

ATTACHMENTS:

Professional Services Proposal for Design Services dated December 23,2022
Cosley Zoo Parking Lot Schedule provided by Wight Engineering

ALTERNATIVES:

Our preliminary engineering has proceeded with the intention to use permeable pavers. On previous parking lots, we have looked at the cost in comparison to traditional asphalt paving. Wight Engineering will evaluate the cost of an asphalt parking lot as a part of this proposal. However, it is unlikely we can include asphalt as a simple alternate in the bid as there will be significant impacts on the stormwater storage required if permeable pavers are not used. It is also likely that the increased storage required will negate the cost savings of asphalt.

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioners approve the Final Engineering for the Cosley Zoo parking lot expansion with Wight Engineering in an amount not to exceed \$118,000 (pending a commitment by the Cosley Foundation to reimburse this cost).



Cosley Zoo Parking Lot Schedule

- **Project Approval Process to Proceed**
 - January 2023 Cosley Zoo Board Meeting
 - 2/1/2023 Wheaton Park District Subcommittee Meeting (1st Wednesday month)
 - 2/15/2023 Wheaton Park District Board Meeting (3RD Wednesday Month)
 - **Final Approvals and Data Gathering**
 - 2/15/2023-3/15/2023 Final Approvals and Project Data Gathering (1 month)
 - **Preliminary Engineering (8 weeks)**
 - 3/15/2022-5/15/2021 Preliminary Engineering, Finalize Traffic Study, Annexation Plat, Gary Roadway Coordination
 - **Special Use Permit /Annexation Process (3-4 months)**
 - 5/29/2023 Submit to City
 - 6/26/2023 30 Days Review Comments
 - 7/10/2023 2 weeks Response
 - 7/24/2023 15 Day Review, Complete Application
 - 8/8/2023 PZB Public Hearing (2nd & 4th Tuesday of each Month)
 - 9/4/2023 City Council Meeting (1st & 3rd Monday of each Month)
 - 9/18/2023 2nd City Council Meeting to Review/Approve Ordinance
 - **Final Engineering (8 weeks)**
 - 9/19/2023-11/14/2023 Finalize Bid Docs and Stormwater Calculations
 - **City Permit Submittal (3 months)**
 - 11/17/2023-2/16/2024 City Site & Stormwater Permit Review
 - City Stormwater
 - NPDES
 - IEPA Water
 - **Bidding**
 - 2/15/2024 Project Out to Bid
 - 3/7/2024 Bid Opening
 - March 2024 Scope Review and Bid Recommendation
 - April 2024 Contracts
 - **Final Park District Approvals**
 - 4/3/2024 Wheaton Park District Subcommittee Meeting (1st Wednesday month)
 - 4/17/2024 Wheaton Park District Board Meeting (3RD Wednesday Month)
 - **Construction (5 months)**
 - 5/15/2024 Start Construction (5 months)
 - 10/15/2024 End Construction
-



December 23, 2022

Mr. Rob Sperl, CPRE
Director of Parks and Planning
Wheaton Park District
102 E. Wesley
Wheaton, IL 60187

**Professional Services Proposal for Design Services
Cosley Zoo Parking Lot**

Dear Mr. Sperl:

Wight & Company (Wight) is pleased to submit this proposal to you and the Wheaton Park District (WPD) to provide Design and Engineering Services for the new parking lot proposed east of Gary Avenue at Cosley Zoo. This proposal includes:

UNDERSTANDING
PROJECT TEAM
SCOPE OF SERVICES
SCHEDULE
COMPENSATION
TERMS & CONDITIONS

UNDERSTANDING

We understand the WPD would like to proceed with full engineering and permitting services to advance the conceptual plans for the new Cosley Zoo Parking Lot located on the east side of Gary Avenue across from the existing zoo. The scope of services is in preparation to potentially start construction during summer 2024. The new parking lot is an integral first step for WPD and Cosley Zoo to proceed with overall masterplan improvements for the zoo facility and to increase parking capacity for visitors and events.

Based on a preliminary project cost estimate, the approximate budget for the improvements is targeted at \$4.3M and includes the following amenities: New permeable paver parking lot, pedestrian walkway improvements, decorative fencing, site lighting, landscaping, monument/wayfinding signs, and associated site infrastructure improvements.

PROJECT TEAM

Based on our project understanding, we have assembled a talented team of in-house civil engineers, landscape architects, and cost estimators that have designed and delivered many of our park & recreation projects. The project will be led by Shawn Benson who will serve as the Project Manager; David Evans will be the lead the Civil Engineer, Patty King will be the lead Landscape Architect and Randy Jardine will be the project cost estimator.

SCOPE OF SERVICES

Wight proposes to provide design and engineering services for the Cosley Zoo Parking Lot outlined in the Project Understanding through the following Scope of Service:

A. Preliminary Engineering Phase

1. Based on owner provided comments Wight will update and finalize the conceptual design site plan for WPD and Cosley Zoo approval prior to proceeding with Construction Documents. Wight will update the following:
 - a. Conceptual Engineered Site Plan
 - b. Pedestrian Circulation
 - c. Vehicular Circulation
 - d. Preliminary Engineering
 - e. Site Electrical Review
2. Coordinate Preliminary Off-Site Roadway Improvements (Gary Avenue) with City of Wheaton and engineer designer. It is Wights understanding that the City of Wheaton Gary Avenue improvements will be completed prior to the construction of the new Cosley Zoo Parking lot. Up front design and coordination with Wight's preliminary engineering will be necessary to ensure proper design coordination. Scope includes incorporation of City of Wheaton geometric plan, coordination of entrances, coordination of utility impacts, coordination of elevations for new entrances and right-of-way. Roadway coordination included up to three (3) coordination meetings with the coordinating agencies.
3. Update construction cost opinion
4. Review Preliminary Engineering Documents with WPD and document meeting results via written meeting summary (2 meetings)
5. Review Preliminary Engineering Documents with Cosley Board, WPD Board of Commissioners, and one additional public hearing (3 meetings).
6. Review Preliminary Engineering with jurisdictional agencies as needed

B. Final Engineering / Construction Documents Phase

1. Prepare the documentation of the proposed design improvements:
 - a. Civil Engineering
 - i. Cover Sheet
 - ii. Existing Conditions Plans
 - iii. Demolition Plans
 - iv. Storm Water Pollution Prevention Plans
 - v. Grading and Utilities Plans
 - vi. Floodplain Volume and Cross Sections
 - vii. Layout and Materials Plans
 - viii. Civil Details
 - b. Electrical Engineering
 - i. Site Power and Electrical for Site Lighting and motorized gate
 - ii. Photometric Plans
 - iii. Electrical Details

- c. Landscape Architecture
 - i. Site Landscape & Screening Plans
 - ii. Site Monument Sign & Wayfinding
 - iii. Landscape Details
- 2. Provide Phased design Plans for Phase 1 and Phase 2 Design of the Parking Lot. Design will include separate site layout plans and designs to accommodate the alternate improvements. The Phase 2 will be bid as an alternate. Wight will permit and approve the full parking lot scope regarding zoning, city permits, stormwater, etc.
- 3. Provide Stormwater Management Report and Calculations meeting DuPage County and City of Wheaton Requirements.
 - a. Provide Necessary Storm Sewer Sizing & Hydraulic Calculations
 - b. Provide on-site stormwater modeling for site run-off and any necessary City of Wheaton Detention. It is assumed that DuPage County detention will not be required due to the permeable paver parking lot.
 - c. Special Management Area Review for impact to floodplain/existing compensatory storage basin. Wight will provide necessary calculations to understand impacts to the existing compensatory storage basin and any necessary mitigation due to the project development. The required Compensatory Storage will be provided off-site within existing Park District property or provided by the City of Wheaton as part of the Gary Avenue Roadway improvements. The design of off-site compensatory storage facilities is not part of the project scope.
- 4. Prepare the project manual specifications.
 - a. Part One: Front End (Owner to provide applicable sections if requested)
 - b. Part Two: Technical
- 5. Update construction cost opinion
- 6. Review Construction Documents with WPD up to two (2) times. Document meeting results via written meeting summary. (2 meetings)
- 7. Review Construction Documents with Cosley Board, WPD Board of Commissioners, and one additional public hearing. (3 meetings)
- 8. Review Final Engineering with jurisdictional agencies as needed

C. Permitting Phase

- 1. Submit permit documents for the following permit agencies:
 - a. Zoning Entitlements
 - i. City of Wheaton Special Use Permit and Annexation Applications
 - ii. Provide Review Comment Responses for City Staff Review
 - iii. Coordinate Submittal of Traffic Study
 - iv. Coordinate Annexation and Plat Documents
 - v. Attend Zoning Board Public Hearing (two)
 - vi. Attend additional City/Board Public Meetings (two)
 - vii. Provide Preliminary Design Sheets
 - a. Site Plan
 - b. Landscape Plan
 - c. Photometrics
 - d. Preliminary Stormwater Management Report & Calcs

- b. Site and Building Permits
 - i. Building and site development permits, local municipality (City of Wheaton)
 - ii. National Pollutant Discharge Elimination System (NPDES) permit
 - a. IHPA Consultation
 - b. IDNR Eco Cat Consultation
 - c. US Endangered Species Consultation
 - iii. IEPA Water Permit for water main relocation
 - iv. City and DuPage County Stormwater Permit and Special Use Area Review
- 2. Attend review meetings, as required by reviewing agencies
- 3. Revise permit submittals as required by review agencies during the review process

D. Bidding and Negotiation Phase

- 1. Upload Bid set to reproduction plan room website for distribution and tracking
- 2. Administer pre-bid meeting with prospective bidders to discuss scope and answer questions
- 3. Respond to request for information (RFI) and issue addenda as needed to clarify bid documents
- 4. Attend bid opening and summarize bid results
- 5. Conduct reference checks for low bidder, as needed
- 6. Prepare bid recommendation letter

E. Construction Administration Phase

- 1. Prepare the AIA-A101-2017 Standard Form of Agreement Between Owner and Contractor.
- 2. Attend the Pre-construction meeting with WPD and contractor to discuss the following:
 - a. Construction schedule
 - b. Submittals
 - c. Communications
 - d. Payment procedures
 - e. Contractor and Owner responsibilities
- 3. Perform site visits at intervals appropriate to the stage of the contractor's operations to review progress, approximately every two (2) weeks (12 visits total)
- 4. Provide responses to Request for Information (RFI) related to interpretation of contract documents
- 5. Review contractor application for payments
- 6. Review contractor submittals and shop drawings for conformance with contract documents
- 7. Perform Substantial Completion inspection and prepare punch list for work to be completed prior to Final Acceptance
- 8. Review project for Final Acceptance

F. Professional Land Surveying Services Phase

1. Wight will work with a professional land surveyor to complete the required plat necessary for the entitlement approvals with the City of Wheaton. Scope includes:
 - a. Consolidation Plat: Consolidate all parcels within the limits of Park District ownership with parcel identification numbers.
 - b. Easement Plat: Prepare an easement plat for stormwater management.
 - c. Annexation Plat: Prepare an annexation plat for the parcel within the limits of Park District ownership that is currently not part of the City of Wheaton City.

G. Additional Services (Not included in this proposal)

1. Services not specified in the scope of services will be considered additional services. Prior to any additional services work, we will discuss additional services with the client for written authorization to proceed.
2. Services of sub-consultants not indicated in the scope of services
3. Services required due to unforeseen site conditions or circumstances beyond the control of the project team
4. Services requested after Final Acceptance of Contractor's work
5. Stormwater Modeling for Winfield Creek
6. Off-site Compensatory Storage Design for impacted Floodplain
7. Off-site Roadway and Utility Improvements
8. Traffic/ Roadway Study (by others)

SCHEDULE

We propose to begin work on this assignment upon your authorization. We will prepare a detailed project schedule for your review and input during the initial project kick-off meeting. In general, the proposal is based on the following overall schedule:

- Contract Award: Feb./March 2023
- Preliminary Design: March-May 2023
- Final Design & Permitting May-December 2023
- Out to Bid Winter 2024
- Construction Summer/Fall 2024

COMPENSATION

Wight & Company proposes to perform these professional services listed in the Scope of Services for a Fixed Fee as follows:

Preliminary Engineering:	\$20,000.00
Final Engineering:	\$62,000.00
Permitting:	\$12,000.00
Bidding & Negotiation Phase:	\$3,000.00
Construction Administration Phase:	\$12,000.00
Professional Land Surveying Services:	\$6,500.00

In addition to the professional services fees, we will invoice reimbursable expenses at direct costs and estimated at \$2,500.00. The following is list of typical reimbursable expenses:

- CAD plots, printing, color reproductions and delivery costs of drawings and reports.
- Supplies, materials, and costs related to specific reports and presentations.
- Travel at current IRS established reimbursement rate.

TERMS & CONDITIONS

This proposal assumes the terms and conditions outlined in the AIA Document B101-2017, "Standard Form of Agreement between Owner and Architect." Wight will invoice monthly based on a percentage of the work completed and payment will be due in 30-days (or in accordance with the Illinois Prompt Payment Act).

We thank you for the opportunity to continue our partnering relationship with the Wheaton Park District and look forward to working with you on this design and engineering effort.

If this proposal meets your approval, please sign one copy and return it to us. If you have any questions regarding this proposal, please do not hesitate to contact us.

Respectfully submitted,
WIGHT & COMPANY



Shawn M. Benson, PE
Director of Land Development



Jason Dwyer, AIA, LEED AP
President, Design & Construction

Approved by:

Signature

Date

Printed Name

Title

cc Bob Ijams – Wight & Company

TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks and Planning
Steve Hinchee, Superintendent of Planning

THROUGH: Michael Benard, Executive Director

RE: Arrowhead Clubhouse Exterior Painting Project Bid Results

DATE: February 1, 2023



SUMMARY:

The South, East and West sides of the Arrowhead Clubhouse exterior were last stained and painted in 2013 and the North side was stained and painted in 2016. The building is now in need of this work being performed again. The scope of work includes replacing missing or damaged shingles, staining all the shingles and painting all of the windows and trim. Any deteriorated caulk will also be replaced. The three lightning shelters and driving range pergolas are being re-painted, as well.

Bid documents were sent out to contractors on January 18, 2023, and the bids were opened on February 1, 2023. The results were as follows:

<u>Contractor</u>	<u>Base Bid</u>	Unit Cost: replace & stain any missing/damaged shingles - (we supply the shingles)
Muscat Painting & Decorating	\$77,878	\$88.78*
Wright & Sons Painting	\$102,000	\$25
Inside Out Painting	\$172,154	\$105
Red Feather Group	\$194,700	\$10

**If necessary, staff will negotiate with Muscat Painting and Decorating to lower the unit cost for replacing shingles depending on the amount required.*

References for Muscat Painting were checked and found to be favorable.

PREVIOUS COMMITTEE/BOARD ACTION:

N/A.

REVENUE OR FUNDING IMPLICATIONS:

Account	Description	Budget
60-000-000-57-5701-0000	Capital	\$100,000

STAKEHOLDER PROCESS:

N/A.

LEGAL REVIEW:

Our legal counsel provided the front-end bid documents and sample legal agreement that will be used with the selected bidder.

ATTACHMENTS:

N/A

ALTERNATIVES:

N/A

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner's accept the base bid of \$77,878 from Muscat Painting & Decorating along with a 10% contingency of \$7,787.

TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks and Planning
Steve Hinchee, Superintendent of Planning

THROUGH: Michael Benard, Executive Director

RE: 2022 Arrowhead Pond Shoreline Restoration C.O. 3

DATE: February 2, 2023



SUMMARY:

Last spring V3 completed the shoreline work at Arrowhead. Following a season of growing staff reviewed the areas and desires to supplement what was specified in the plans with some additional plant plugs. At staff's request V3 has provided a proposal to supply and install the plant plugs. Additionally, they have agreed to do some overseeding and selective weed control while they are on site.

PREVIOUS COMMITTEE/BOARD ACTION:

A contract with V3 Construction was approved at the February 16, 2022 Board meeting.

REVENUE OR FUNDING IMPLICATIONS:

The cost for this work will be covered within Capital – (60-611-000-57-5701-0000).

The Original Contract Sum	\$96,415.00
The Contract Sum was increased by Change Order 1	\$6,041.42
The Contract Sum will be increased by Change Order 3	\$5,380.53
The new Contract Sum including these Change Orders will be	\$107,836.95

Change order 2 was previously presented and rejected.

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

N/A

ATTACHMENTS:

V3 Change Order 3

ALTERNATIVES:

N/A

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner's approve V3 Construction's change order #3 in the amount not to exceed \$5,380.53



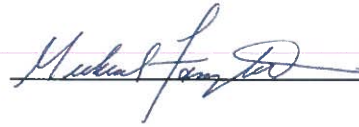
To: Wheaton Park District Address: 1000 Manchester Road Wheaton Illinois 60187	Contact: Steve Hinchee Phone: 630.665.4710 Email: shinchee@wheatonparks.org
Project Name: Arrowhead Golf Course Pond Shoreline Restoration Location: Wheaton, Illinois	Ref #: CG22008 Date: 4/12/2022 Rev: 10/17/2022

V3 Construction Group, Ltd. proposes to execute the following work:

1.00 FURNISH PLANT MATERIAL	QUANTITY	UNIT	UNIT PRICE	TOTAL
1.10 FURNISH PLANT MATERIAL				
1.11 Carex emoryi (Riverbank Tussock Sedge)	179.000	EACH	\$ 1.70	\$ 304.30
1.12 Carex lacustris (Lake Sedge)	179.000	EACH	\$ 3.10	\$ 554.90
1.13 Spartina pectinata (Prairie Cordgrass)	179.000	EACH	\$ 1.30	\$ 232.70
1.14 Sch. acutus (Hard-stemmed bulrush)	64.000	EACH	\$ 2.00	\$ 128.00
1.15 Sch. tabernaemontani (Soft-Stem Bulrush)	64.000	EACH	\$ 1.30	\$ 83.20
1.16 Sparganium eurycarpum (Giant Burreed)	64.000	EACH	\$ 2.80	\$ 179.20
SUBTOTAL:				\$ 1,482.30
V3 Mark-up (10%):				\$ 148.23
TOTAL MATERIAL:				\$ 1,630.53
2.00 INSTALLATION OF PLANT MATERIAL	QUANTITY	UNIT	UNIT PRICE	TOTAL
2.10 INSTALL PLANT MATERIAL				
2.11 Mobilization	1.000	LS	\$ 750.00	\$ 750.00
2.12 Crew Foreman	8.000	HOURL	\$ 85.00	\$ 680.00
2.13 Crew Laborer	40.000	HOURL	\$ 58.00	\$ 2,320.00
TOTAL LABOR:				\$ 3,750.00
3.00 ESTABLISHMENT	QUANTITY	UNIT	UNIT PRICE	TOTAL
3.10 MAINTENANCE				
3.11 Overseeding	1.000	LS		No Charge
3.12 Invasive Species Weed Control 2023	3.000	EA		No Charge
TOTAL ESTABLISHMENT:				No Charge
TOTAL CHANGE ORDER:				\$ 5,380.53

Project Notes:

- 1) This change order is part of the Arrowhead Golf Course Shoreline Restoration contract.
- 2) All activities are considered maintenance for the previously seeded and blanketed areas of the site.

ACCEPTED: <i>The above prices, specifications and conditions are satisfactory</i>	CONFIRMED: <i>The above prices, specifications and conditions are satisfactory and</i>
Purchaser: Wheaton Park District	Seller: V3 Construction Group, Ltd.
Signature: _____	Signature: 
Printed Name: _____	Printed Name: Michael Famiglietti, P.E.
Date: _____	Date: 10/17/2022

TO: Board of Commissioners
FROM: Mike Benard, Executive Director
THROUGH: Carolyn Wilkin, Special Event Manager
Dan Novak, Director of Athletics & Facilities
RE: 2023 Memorial Park Special Events
DATE: February 1, 2023



SUMMARY: Staff seeks the board's approval to serve liquor (beer/wine) in Memorial Park for the following park district special events:

Cream of Wheaton	June 1-4
Summer Entertainment Series	June 23, 24, July 14, 15, August 11, 12, September 8, 9
	Rain Dates: September 15 & 16, if needed
Wheaton Brew & Seltzer Fest	August 5

Staff proposes the beer garden area to include the entire footprint of Memorial Park as it has in previous years.

Cream of Wheaton 2023

Cream of Wheaton is scheduled for June 1 – June 4. Beer and wine will be available for sale Thursday, 4-9:30 p.m., Friday, 4-9:30 p.m., Saturday, 8 a.m.-9:30 p.m. and Sunday, 1-7 p.m. This event is a partnership with Wheaton Chamber of Commerce.

Summer Entertainment Series 2023

This will be the third season for the Summer Entertainment Series in Memorial Park. Beer and wine will be available on Friday night concerts from 5 to 9:30 pm and at Saturday night concerts from 5 to 9:30 pm. Dates include June 23, 24, July 14, 15, August 11, 12, September 8, 9 | Rain Dates: September 15 & 16.

Wheaton Brew & Seltzer Fest 2023

The Brew & Seltzer Fest event will offer event attendees 32 – 2 oz. beer samples in Memorial Park between the hours of noon and 4 pm on August 5. This event is a partnership with CASA of DuPage.

REVENUE IMPLICATIONS

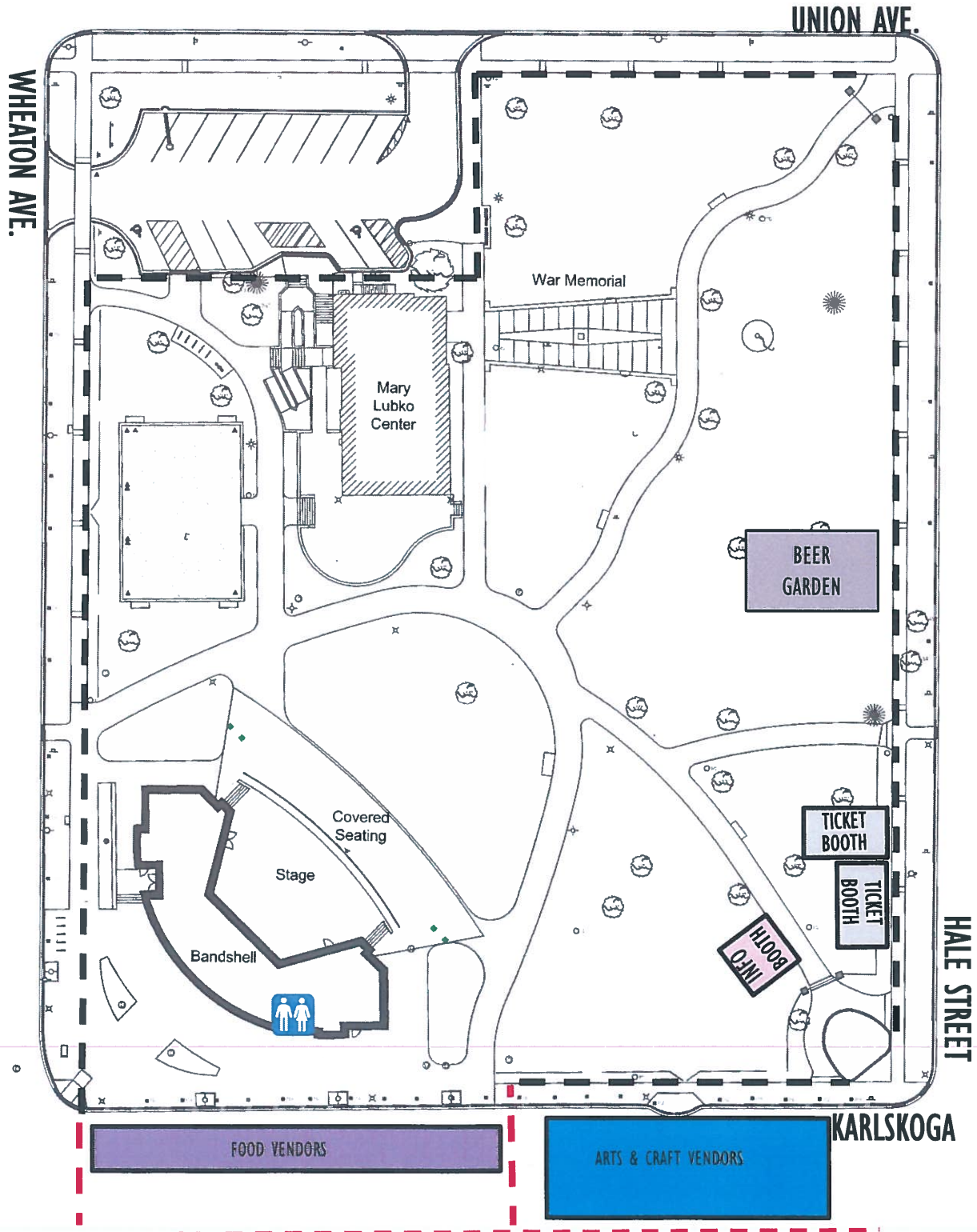
At Cream of Wheaton and Summer Concerts, beer and wine will be sold through two controlled concession areas. Beer and Wine will cost \$6.00 per unit.

ATTACHMENTS:

- (1) Map of Projected Plan for Cream of Wheaton +
- (2) Map of Projected Plan for Summer Entertainment Series +
- (3) Map of Projected Plan for Wheaton Brew Fest +

RECOMMENDATION: Staff seeks board approval to serve beer and wine within the fenced perimeter of Memorial Park for 2023 special events: Cream of Wheaton, Summer Entertainment Series, Wheaton Brew & Seltzer Fest.

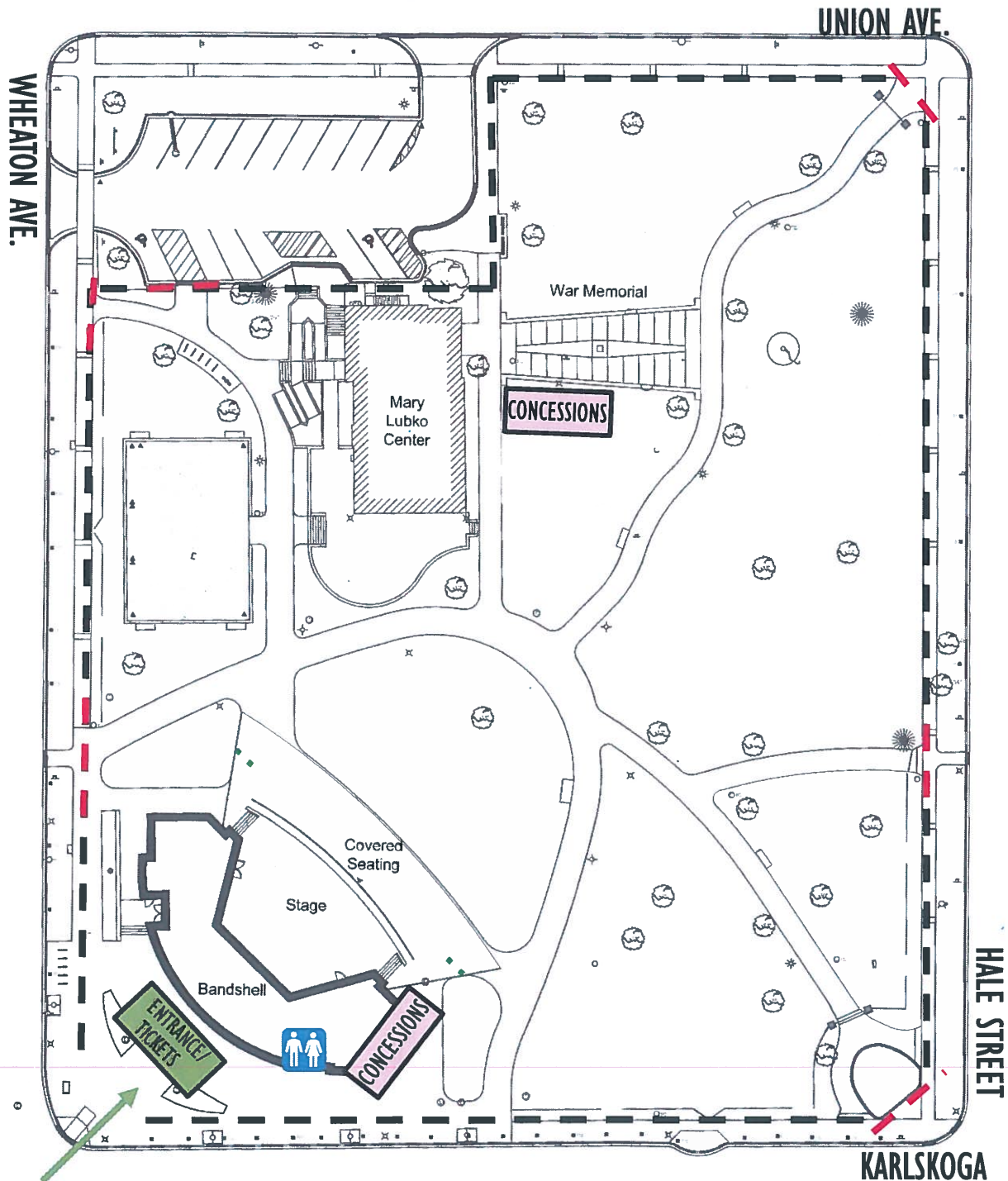
Attachment 1: Cream of Wheaton 2023



MEMORIAL PARK | JUNE 1-4, 2023

Attachment 2: Summer Entertainment Series 2023

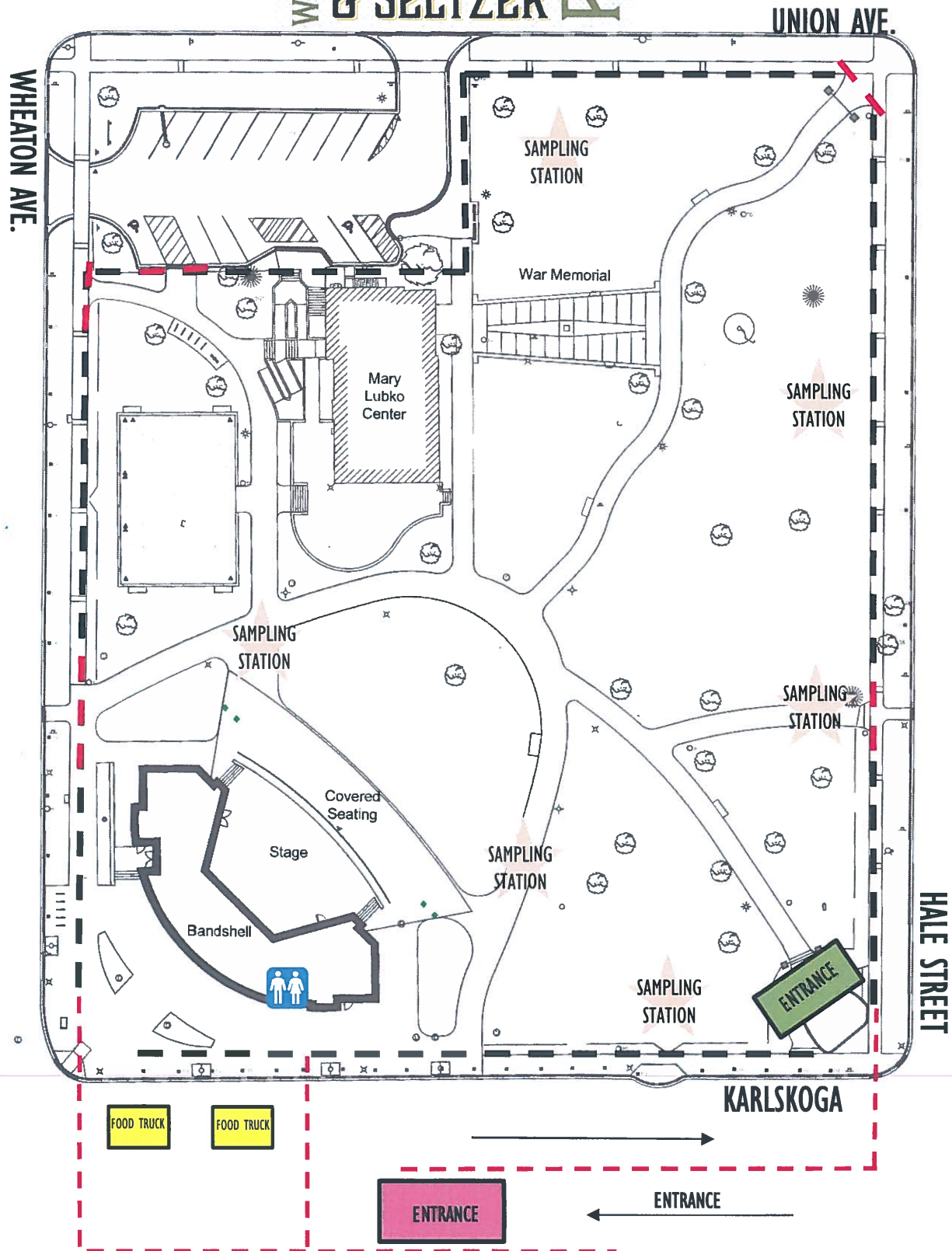
MEMORIAL PARK



MEMORIAL PARK | SUMMER ENTERTAINMENT SERIES
JUNE 23-24, JULY 14-15, AUGUST 11-12, SEPTEMBER 8-9, 2023

Attachment 3: Wheaton Brew Fest 2023

WHEATON BREW & SELTZER FEST



MEMORIAL PARK | AUGUST 5, 2023

TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks and Planning
Steve Hinchee, Superintendent of Planning

THROUGH: Michael Benard, Executive Director

RE: Community Center Parks Plus Fitness Center Design Consultant

DATE: January 31, 2023



SUMMARY:

Staff requested proposals for design services from companies that specialize in fitness center design. Eight companies were contacted. Six of these submitted proposals and were interviewed by staff and board members. Following these interviews additional questions were posed to these companies. The consensus among those who participated in this process is that we should engage Direct Fitness Solutions for this project.

PREVIOUS COMMITTEE/BOARD ACTION:

A summary of the proposed timeline for this phase was presented at the January 4, 2023 subcommittee meeting.

An agreement with William Architects for phase 2 interior renovations was approved at the January 18, 2023 board meeting.

REVENUE OR FUNDING IMPLICATIONS:

\$2,000,000 is currently budgeted in 2023 for Community Center renovations for Phase 2. An additional \$360,000 (18%) is allocated through our Special Recreation budget.

STAKEHOLDER PROCESS:

Facility staff has provided input throughout this process.

LEGAL REVIEW:

N/A

ATTACHMENTS:

Direct Fitness Solutions proposal dated January, 17 2023

ALTERNATIVES:

N/A

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner's approve the proposal from Direct Fitness Solutions for in the amount of for \$8,000 for the Community Center Park Plus Fitness Center design consulting project.

4. Approach

APPROACH:

1. Clearly describe approach, methodologies, knowledge and capability to be employed in performance of scope of services.

SCOPE OF SERVICES: 1. STUDY EXISTING CONDITIONS AND AVAILABLE INFORMATION

On January 9, 2023, Tim Brennan and Mike Munson met with Wheaton Park District staff for an informational tour of Parks Plus Fitness Center. The current facility was toured, viewed and photographed by DFS staff, along with discussions about potential space reconfigurations with wall tear-downs and/or additions. Architectural drawings have been reviewed by DFS staff to aid in equipment recommendations and placement. The drawings will also be utilized to create an inviting and easily navigated fitness facility layout. A list of current equipment that will be kept and/or moved within the current facility was viewed and discussed. These equipment pieces will be taken into account when creating a new equipment list and layout. Power and data requirements were noted and will be further discussed with Jeff Cada, the DFS A/V Manager and Wheaton Park District staff.

SCOPE OF SERVICES: 2. ORIENTATION MEETING WITH ARCHITECT'S AND PARK DISTRICT AND PPFC STAFF

As noted in Section 2: Background & Experience of the proposal packet, DFS has partnered with Williams Architects on nearly a dozen Illinois Park District projects, including both renovations and new builds. Including those dozen projects, DFS has completed projects for over 70 Illinois Park District fitness facilities. Our staff is accustomed to collaborating with Park District staff, Park District boards and Park District community members. We understand the unique needs of this market segment and are proud of the proven success and partnerships built within the Illinois Park District community.

SCOPE OF SERVICES: 3. TEMPORARY RELOCATION PLAN

DFS has had experience with numerous other Park District fitness facilities in creating and implementing temporary relocation plans for fitness equipment. These plans have been put in place for facility renovations, deep-cleaning, new flooring, Covid safety protocols and more. When creating an equipment relocation plan, we take into consideration stairwells, elevators, hours of operation, power/electric, equipment weight and size and accessible temporary layouts. The team at DFS will ensure that equipment movement and placement is safe and efficient, utilizing our in-house installation crew, who are specifically trained in building, re-building and moving fitness equipment.

TIM BRENNAN | TBrennan@DirectFitnessSolutions.com | (847) 668-2531
MIKE MUNSON | MMunson@DirectFitnessSolutions.com | (847) 691-3559

DIRECT  **FITNESS**
SOLUTIONS

APPROACH:

- 1. Clearly describe approach, methodologies, knowledge and capability to be employed in performance of scope of services. (continued)**

SCOPE OF SERVICES: 4. DEVELOP CONCEPT PLANS

DFS specializes in the outfitting and design of Park District fitness facilities. We understand that this market segment is unique in that it's fitness design must accommodate a variety of fitness styles, interests and levels. Our approach to developing concept plans is a similar process, but the outcome of our design plans are always customized. We begin by meeting with facility staff to get an understanding of their members' demographics, fitness needs and wants, along with staff's needs, wants and budget. DFS likes to visit and tour the facility to gain visual insight of facility size, flow of entry/exit points, power/electric locations, necessary designated walkways/ADA compliance and ideal equipment orientation and placement. Once the proper information has been obtained from staff meetings and facility tours, DFS then begins the initial floor plan design, which includes equipment type and quantity recommendations, power/data recommendations, flooring styles, if applicable, and noted ADA compliance. Our initial designs are created utilizing a 3D software, to provide the customer with a better visual of the space. When working with architects, DFS can have these 3D designs converted to CAD, when needed. The design plans are shared and reviewed with customers via in-person meetings and/or electronically. Once approved by the customer, DFS will then create a formal equipment and layout packet featuring 3D layout images and if applicable, an equipment key, power/data requirements and ADA accessibility. If additional changes are requested, those changes will be made until a new final plan has been approved. Once final changes are approved, DFS can provide a CAD drawing with power/data locations noted. The timeline for this entire process can vary based on changes requested, but typically is 2-4 weeks.

SCOPE OF SERVICES: 5. PROVIDE PRELIMINARY PLAN COST ESTIMATES

DFS will provide a thorough preliminary plan cost estimate verifying cost/qty. for each piece of equipment and flooring costs. This plan will include installation costs, trade-in deductions, if applicable and equipment move job costs. If awarded the total bid, discounts may be included for equipment totals, delivery/installation and/or move-job services. This plan will be presented in an organized and detailed spreadsheet format.

SCOPE OF SERVICES: 6. BUSINESS PLAN

DFS welcomes the opportunity to assist with business plan initiatives for Wheaton Parks Plus Fitness Center. Tim and Mike are very skilled in generating member retention/attraction ideas for Park District fitness, while additional DFS consultant staff have previously worked in Park District fitness management roles, offering insight into the business operations of a Park District fitness facility. DFS has provided ideas for member retention/attraction through layout strategies, equipment selection and equipment education sessions. We are also accustomed to providing marketing materials, such as equipment images, layout images, slideshows and poster boards.

TIM BRENNAN | TBrennan@DirectFitnessSolutions.com | (847) 668-2531

MIKE MUNSON | MMunson@DirectFitnessSolutions.com | (847) 691-3559



APPROACH:

- 1. Clearly describe approach, methodologies, knowledge and capability to be employed in performance of scope of services. (continued)**

SCOPE OF SERVICES: 7. PREPARE/PROVIDE FINAL LAYOUT PLANS (SUITABLE FOR BIDDING)

As previously mentioned in line item 4, DFS will work with Wheaton Park District/Williams Architects to finalize layout plans. These plans will be compiled into a complete packet including 3D layout images and CAD drawings, if needed. Appropriate power/data and ADA accessibility will be noted and taken into consideration when finalizing plans.

SCOPE OF SERVICES: 8. PREPARE/PROVIDE FINAL EQUIPMENT LIST / SPECIFICATIONS (SUITABLE FOR BIDDING)

DFS will create customized quotes and spreadsheets, accompanied by equipment images and specifications to provide a final equipment list, suitable for bidding. We will work with Wheaton Park District to ensure all necessary/desired information is included in the final equipment list/packet, such as equipment names, styles, quantities, colors and more.

APPROACH:

- 2. Present innovative concepts, approach, methodologies, knowledge and capability not discussed in scope of services above for consideration**

While the goal of many fitness equipment distributors is to sell as much equipment as possible, DFS comes from the philosophy of "less is more." We look at the space as a whole and aim to create an inviting, safe flow of equipment and fitness zones, which includes designated open space. Each fitness zone should have a purpose that is easily identified by members, i.e., cardio area, strength training, functional fitness, group fitness, etc. When touring the Parks Plus Fitness Center with Wheaton Park District staff, Tim and Mike were able to develop some initial design concept ideas as follows:

- Dedicated stretching area
- Functional fitness space with turf/sports flooring for personal and functional training
- Organized and innovative cardio section with a wide variety of popular pieces
- Open and functional free weight area
- Utilizing dead space under the stairwell with day lockers and/or fitness accessory storage
- Provide flooring recommendations for each space that will enhance the look and functionality for the fitness members

DFS would aim to expand upon this list and our innovative concepts in more detail, should we move on to the next step/interview of the bidding process.

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PROPOSAL SECTION – 5. PROJECT SCHEDULE

5. Project Schedule

Below please find a proposed project schedule outline for Wheaton Parks Plus Fitness Center.

- Meet w/fitness staff at the fitness center
 - Discuss membership demographics
 - Existing equipment analysis
 - Current challenges of existing spaces
 - Assess current member flow throughout fitness center
 - Address current ADA and safety concerns with regard to equipment and layout
- Work with architect (Williams) to finalize changes to existing space and get completed architectural drawings
- Create layout and equipment recommendations/costs
- Meet with fitness staff/board to review and finalize layout
- Work with architect on electrical outlet locations and design of fitness space - i.e. knee or half walls to create organization/space separation
- Present final layout with 3D renderings and video walk through to staff/board for approval
- Provide equipment and flooring recommendations with costs
- Equipment and flooring is ordered based on construction timeline
- Removal of existing equipment to temporary location and trade-in excess equipment by equipment provider
- Once construction is complete and walls are painted, start flooring installation
- Delivery/Installation of fitness equipment
- Final check of equipment and staff training
- Grand opening/membership welcome and equipment training

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6. Proposed Compensation

PROPOSAL SECTION – 6. PROPOSED COMPENSATION

Below please find a proposed compensation outline for Wheaton Parks Plus Fitness Center.

Consultant Service Time: \$3,000

- Meetings
- Equipment Consulting
- Space Planning

Design: \$3,000

- 3D Layout Design
- CAD Drawings
- Electrical Drawings/Planning

Equipment Move: \$2,000

- Moving Existing equipment
 - Temp Space Set Up/Equipment Layout
- (Does not include potential cost of protective flooring/equipment mats for temp space)*

Total Proposed Compensation Cost: \$8,000

PLEASE NOTE

If DFS is awarded the total bid, the above fees will be waived for a total savings of \$8,000.
If a partial bid is awarded, a percentage of the fees will be adjusted/waived accordingly.

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