



PUBLIC NOTICE
Wheaton Park District Board of Commissioners
Regular Meeting
Wednesday February 21, 2018 7:00 p.m.
City of Wheaton Council Chambers 303 W. Wesley Street
Wheaton, Illinois

February 16, 2018

Public notice is hereby given that the Board of Park Commissioners of the Wheaton Park District, DuPage County, Illinois (the “Park Board”) will hold a meeting at 7 pm on Wednesday, February 21, 2018. The meeting will take place at Wheaton City Hall, 303 W. Wesley, Wheaton, IL. Please contact Michael J. Benard, Board Secretary, for further information.

mbenard@wheatonparks.org

Michael J. Benard
Secretary

The Agenda for the February 21, 2018 Meeting is as Follows:

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the park district’s ADA Compliance Officer, Michael Benard, at the park district’s Administrative Office, 102 E. Wesley Street, Wheaton, IL Monday through Friday from 8:30 am until 4:30 pm at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 630.510-4944; fax number 630.665.5880; email dsiciliano@wheatonparks.org



Agenda February 21, 2018

CALL TO ORDER

PRESENTATIONS

- Wheaton Park District Comprehensive Strategic and Master Plan 2016-2020
 - Year Two – 2017 Activity & Accomplishments Update to Board of Park Commissioners

COMMUNITY INPUT

Public comments are important to the Board. However, it is the Board's policy not to take action on items until time has been taken to gather information and discuss all options. Lack of action does not imply lack of interest in the issues. During the community input portion of the agenda the board typically will ask residents to provide input prior to accepting input from non-residents.

CONSENT AGENDA

Consent Agenda items are considered by the Park District to be routine and will be enacted in one motion. There will be no separate discussion on these items. If a member of the Park Board requests, a Consent Agenda item will be removed from the Consent Agenda and considered as an individual item at the end of old or new business.

- A. Approval of a 3% Wage Increase for the Executive Director of the Wheaton Park District
- B. Approval of the Disbursements totaling \$1,245,833.67 for the period beginning January 10, 2018 and ending February 13, 2018
- C. Approval of Previous Board Meeting Minutes
 - a. December 6, 2017 Buildings and Grounds Subcommittee Meeting
 - b. December 6, 2017 Finance Subcommittee Meeting
 - c. December 13, 2017 Regular Meeting
 - d. January 3, 2018 Buildings, Grounds and Finance Subcommittee Meeting
 - e. January 17, 2018 Regular Meeting
 - f. February 7, 2018 Buildings, Grounds and Finance Subcommittee Meeting
 - g. Closed Session Minutes dated January 17, 2018
- D. Approval for Beer and Wine Sales in Memorial Park during the Annual Taste of Wheaton Event May 31 through June 3, 2018 and the Annual Wheaton Brew Fest Event on August 4, 2018

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CONSENT AGENDA *continued*

- E. Approval of Expenses Over \$10,000 but Under the \$25,000 Legal Bid Limit
 - a. Professional Services Agreement with Lauterbach and Amen, LLP for Finance & Accounting Temp Services at a cost not to exceed \$20,000
 - b. Professional Services Agreement with Cowden Associates Inc. for the Completion of a Staffing Needs Assessment for the Finance Department of the Wheaton Park District at a cost not to exceed \$13,750
 - c. 2018 Corporate Learning Institute Annual retainer for Consulting Services including Staff Development, Leadership Coaching and Comprehensive Strategic Planning Assistance – total cost of \$18,750
 - d. Approval of Purchase from Taylor Coating in the Amount of \$11,497.50 for Pool Paint for Rice Pool and Waterpark
- F. Acceptance /Approval of Post Bond Issuance Compliance Report

UNFINISHED BUSINESS

- 1. WDSRA Rec & Roll Site Project at Central Athletic Center– Recommendation to Approve Additional work by DeSitter related to Flooring Installation at an additional cost not to exceed \$1,590.32
- 2. WDSRA Rec & Roll Site Project at Central Athletic Center– Recommendation to Approve Change Order #1 from Carlson Glass for Automatic Door Installation at an additional cost not to exceed \$752

NEW BUSINESS

- 1. Resolution 2018-01 – Approving the Terms and Authorizing the Execution of a Mutual Release and Settlement Agreement
- 2. Ordinance 2018-01 – Approving the Disposal and Sale of Personal Property Owned by the Wheaton Park District
- 3. District-wide Security and Alarms Project
 - a. Recommend Acceptance of the Bid from Imperial Surveillance at a cost of \$471,301 and a \$50,000 Contingency for possible change orders as pre-approved by the Buildings and Grounds Subcommittee and with subsequent full board approval
 - b. Recommend Acceptance of a monthly monitoring cost of \$2,430.84 (\$29,170.08 annually) also with Imperial Surveillance
 - c. Recommend Acceptance of an Annual Fire Inspection Fee of \$11,816 also with Imperial Surveillance
- 4. Central Athletic Complex Architectural Plans and Specifications Professional Services Agreement - Recommend Acceptance of Additional Services Agreements from Kmiecek Architects LTD Totaling \$5,450 Plus an Additional \$600 in reimbursable Expenses

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NEW BUSINESS *continued*

5. House Demolition Project at 1313 N. Gary Avenue – Recommend Acceptance of the Proposal from KLF Enterprises in the amount of \$17,500
6. Vehicle/Equipment Purchase Recommendations via Illinois State Cooperative Purchasing Program through Bob Ridings Fleet Sales:

2018 Ford F350 Regular Cab 4x4 Truck Chassis	\$28,539
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2018 Ford F350 Regular Cab 4x4 Truck Chassis	\$27,984
2018 Ford F350 Regular Cab 4x4 Truck Chassis	\$27,984
2018 Ford F250 Crew Cab 4x4 Pickup Truck	\$31,160
7. Vehicle/Equipment Purchase Recommendations - Ball Field Groomer Low Quote from ABI Attachments in the amount of 15,791.
8. Recommend Approval of the Proposal from the Corporate Learning Institute Inc. for Consulting Services - 2018 Leadership Academy Program total cost not to exceed \$62,000

REPORTS FROM STAFF

- Parks Plus Fitness Center 2017 Annual Report
- Executive Director – Correspondence from City of Wheaton – TIF 2 and 3
- Finance, Special Facilities, Marketing, Events, Athletics, Recreation, Parks, Planning and Development

BOARD SUBCOMMITTEE REPORTS / DISCUSSION

CLOSED SESSION

- a. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1)
- b. Purchase or Lease of Real Property, 5ILCS 120/2 (c) (5)
- c. Setting of Price for Sale or Lease of Property Owned by the Public Body, 5ILCS 120/2 (c) (6)
- d. Pending, probable or imminent litigation, 5ILCS 120/ 2 (c) (11)
- e. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes, 5 ILCS 120/2(c) (21)

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POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

1. Resolution 2018-02 – Providing for the Destruction of Particular Verbatim Recordings of Closed Session Minutes
2. Resolution 2018-03 – Semi Annual Review of Closed Session Minutes and Release of Certain Closed Session Minutes

ADJOURNMENT

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