



Quote

Quoted To:
WHEATON PARK DISTRICT
 1000 MANCHESTER
 WHEATON, IL 60187

Account Executive:
HOLLY CLARKE (HLC)
 H.CLARKE@HENRICKSEN.COM
 704.248.1333

Date: 2/20/2026
Quote # 26011244
 PHASE III ADMINISTRATION

Ship To:
WHEATON PARK DISTRICT
 1777 S BLANCHARD STREET
 WHEATON, IL 60189

Project Coordinator:
GLORIA OCHOA
 G.OCHOA@HENRICKSEN.COM
 630.875.0288

C-1

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
1	SOI	8	1203.BK1.MB.FE3.A	Hexy, Midback, Task Chair, Mesh Back, Standard Synchro w/Seat Depth Ad	\$356.04	\$2,848.32
			CH1	Standard Cylinder		
			FC1	Black Frame		
			BT1	5 Star Nylon Base		
			BC1	Black Base		
			CS6	Hard Floor and Carpet Casters		
			MC20	Onyx Mesh		
			US	Upholstered Seat		
			FG1	Fabric Grade 1		
			MALIBU	Malibu Color Selection		
			CHARCOAL	Malibu Charcoal		
			KD	Knocked Down		

Group Subtotal: \$2,848.32

C-2

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
2	SOI	2	1203.BK1.MB.B.S1	Hexy, Midback, Standard Stool Kit, Mesh Back, Basic Mech, Multi-Adjustab	\$368.92	\$737.84
			FC1	Black Frame		
			BT1	5 Star Nylon Base		
			BC1	Black Base		
			CS6	Hard Floor and Carpet Casters		
			MC20	Onyx Mesh		
			US	Upholstered Seat		
			FG1	Fabric Grade 1		
			MALIBU	Malibu Color Selection		
			CHARCOAL	Malibu Charcoal		
			KD	Knocked Down		

Group Subtotal: \$737.84

C-3

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
3	SOI	10	2221FT1MB.USAR1	Wit, Side, 4-leg, Mesh Back, Upholstered Seat, Fixed Arms	\$238.74	\$2,387.40
			FC2	Silver Frame		

GL1 Standard Multi-Surface Glide
 MC20 Onyx
 FABRIC Fabric Grade Selections
 ~ No Selection
 FG1 Fabric Grade 1
 SPICE Spice Color Selection
 CHAI Spice Chai
 ~ Std Packaging

Group Subtotal: \$2,387.40

LF-1

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
4	GCU	1	Z36M2SE	20"d x 36"w x 29.5"h, Storage Modules w/ 2 Lateral File Drawers w/ Steel i	\$976.95	\$976.95
			.	To Prevent Overloading		
			.	Steel Drawers do not Include a Back Panel, ZIRA		
			TFL	M-Thermally Fused Laminate, High Performance (1" Thick)		
			NEL	1-Noce Leggero NEL		
			A3	F-1" Top, Standard Edge		
			~ZBSE	Zira Chassis Finish		
			SOG	2-Storm Grey SOG		
			SOG	1-Storm Grey SOG		
			~HAN	Handle Option (Required)		
			HQ	P-Bar Handle - Silver		
			K-403	C-Keyed for Lock #403		
			~NGSA	Commercial Furniture Offering		

Group Subtotal: \$976.95

OF-1

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
5	GCU	1	W1624PDR	Pencil Drawer in black ABS plastic - 16D x 24W x 2-1/4H, DESK ACCESSOR\	\$173.70	\$173.70
			~NGSA	Commercial Furniture Offering		
6	GCU	1	Z3072F3L	29.69"d x 72"w x 29.5"h, Single Pedestal, Rectangular Top Desk, Box/Box/	\$965.70	\$965.70
			TFL	M-Thermally Fused Laminate, High Performance (1" Thick)		
			NEL	1-Noce Leggero NEL		
			A3	F-1" Top, Standard Edge		
			~ZBSE	Zira Chassis Finish		
			SOG	2-Storm Grey SOG		
			SOG	1-Storm Grey SOG		
			3MP	M-3/4 Laminate Modesty Panel (10" A.F.F.)		
			~	Handle Option		
			HQ	M-Bar Handle - Silver		
			BK	M-Black Lock BLK		
			K-401	C-Keyed for Lock #401		
			~	Grommet/Electrical Not Required - Left Position		
			~POS2	Grommet/Electrical Cut-Out Options - Center Position		
			AG2	M-Grommet Cover (Black), Cut-Out 3.25" x 1.875" (Accepts Global Monitor Arms)		
			~	Grommet/Electrical Not Required - Right Position		
			~	Grommet/Electrical Not Required - Custom Grommet Locationn		
			~NGSA	Commercial Furniture Offering		

Group Subtotal: \$1,139.40

OF-2

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
7	GCU	1	W1624PDR ~NGSA	Pencil Drawer in black ABS plastic - 16D x 24W x 2-1/4H, DESK ACCESSOR\ Commercial Furniture Offering	\$173.70	\$173.70
8	GCU	1	ZWHT8414 . . . ~03 ~MERE MG21 ~NGSA	84"w x 14"h, Wall Mounted Tackboard for use under ZxxS200S/OSN, Finished HT 65.5"/66"H, Standard w/ Pre-Mounted "J" Bracket for Wall Mount Application, Mounting Hardware NIC, ZIRA Grade 03 Merge 1-Marshmellow Commercial Furniture Offering	\$488.70	\$488.70
9	GCU	1	Z3066NHD . TFL NEL A3 ~ZBSE SOG ~ ~POS2 AG2 ~ ~ ~NGSA	29.7"d x 66"w x 29.5"h, Non-Handed Desk Shell, Rectangular Top,Two Lan & Laminate Modesty Panel, ZIRA M-Thermally Fused Laminate, High Performance (1" Thick) 1-Noce Leggero NEL F-1" Top, Standard Edge Zira Chassis Finish 2-Storm Grey SOG Grommet/Electrical Not Required - Left Position Grommet/Electrical Cut-Out Options - Center Position M-Grommet Cover (Black), Cut-Out 3.25" x 1.875" (Accepts Global Monitor Arms) Grommet/Electrical Not Required - Right Position Grommet/Electrical Not Required - Custom Grommet Locationn Commercial Furniture Offering	\$569.70	\$569.70
10	GCU	1	Z2448BNRL (54" W24"d x 54"w x 29.5"h, Left, Box/Box/File Pedestal Return, No Modesty Pan TFL NEL A3 ~ZBSE SOG SOG ~HAN HQ K-402 ~ ~ ~ ~NGSA	M-Thermally Fused Laminate, High Performance (1" Thick) 1-Noce Leggero NEL F-1" Top, Standard Edge Zira Chassis Finish 2-Storm Grey SOG 1-Storm Grey SOG Handle Option (Required) P-Bar Handle - Silver C-Keyed for Lock #402 Grommet/Electrical Not Required - Center Position Grommet/Electrical Not Required - Right Position Grommet/Electrical Not Required - Custom Grommet Locationn Commercial Furniture Offering	\$729.45	\$729.45

Group Subtotal: \$1,961.55

OF-3

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
11	GCU	1	W1624PDR ~NGSA	Pencil Drawer in black ABS plastic - 16D x 24W x 2-1/4H, DESK ACCESSOR\ Commercial Furniture Offering	\$173.70	\$173.70
12	GCU	1	ZWHT7814 . . . ~03 ~MERE MG21	78"w x 14"h, Wall Mounted Tackboard for use under ZxxS200S/OSN, Finished HT 65.5"/66"H, Standard w/ Pre-Mounted "J" Bracket for Wall Mount Application, Mounting Hardware NIC, ZIRA Grade 03 Merge 1-Marshmellow	\$452.70	\$452.70

			~NGSA	Commercial Furniture Offering		
13	GCU	1	Z3072NHD	29.7"d x 72"w x 29.5"h, Non-Handed Desk Shell, Rectangular Top, Two Laminate End Panels & Laminate Modesty Panel, ZIRA TFL M-Thermally Fused Laminate, High Performance (1" Thick) NEL 1-Noce Leggero NEL A3 F-1" Top, Standard Edge ~ZBSE Zira Chassis Finish SOG 2-Storm Grey SOG ~ Grommet/Electrical Not Required - Left Position ~POS2 Grommet/Electrical Cut-Out Options - Center Position AG2 M-Grommet Cover (Black), Cut-Out 3.25" x 1.875" (Accepts Global Monitor Arms) ~ Grommet/Electrical Not Required - Right Position ~ Grommet/Electrical Not Required - Custom Grommet Locationn ~NGSA Commercial Furniture Offering	\$611.10	\$611.10
14	GCU	1	Z2448BNRR	24"d x 48"w x 29.5"h, Right, Box/Box/File Pedestal Return, No Modesty Pa TFL M-Thermally Fused Laminate, High Performance (1" Thick) NEL 1-Noce Leggero NEL A3 F-1" Top, Standard Edge ~ZBSE Zira Chassis Finish SOG 2-Storm Grey SOG SOG 1-Storm Grey SOG ~HAN Handle Option (Required) HQ P-Bar Handle - Silver K-403 C-Keyed for Lock #403 ~ Grommet/Electrical Not Required - Left Position ~POS2 Grommet/Electrical Cut-Out Options - Center Position AG2 M-Grommet Cover (Black), Cut-Out 3.25" x 1.875" (Accepts Global Monitor Arms) ~ Grommet/Electrical Not Required - Custom Grommet Locationn ~NGSA Commercial Furniture Offering	\$607.50	\$607.50

Group Subtotal: \$1,845.00

OF-4

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
15	GCU	1	W1624PDR	Pencil Drawer in black ABS plastic - 16D x 24W x 2-1/4H, DESK ACCESSOR ~NGSA Commercial Furniture Offering	\$173.70	\$173.70
16	GCU	1	Z20FL	1"d x 20"w x 28.5"h, Full Leg to be used w/29"h Credenza Top and Back Ki ~ZBSE Zira Chassis Finish SOG 2-Storm Grey SOG ~NGSA Commercial Furniture Offering	\$125.10	\$125.10
17	GCU	1	ZWHT7814	78"w x 14"h, Wall Mounted Tackboard for use under ZxxS200S/OSN, . Finished HT 65.5"/66"H, . Standard w/ Pre-Mounted "J" Bracket for Wall . Mount Application, Mounting Hardware NIC, ZIRA ~03 Grade 03 ~MERE Merge MG21 1-Marshmellow ~NGSA Commercial Furniture Offering	\$452.70	\$452.70
18	GCU	1	Z2072TB	20"d x 72"w x 29.5"h, Storage Shell Top and Back Kit, Used with 28.5"h Stc TFL M-Thermally Fused Laminate, High Performance (1" Thick) NEL 1-Noce Leggero NEL A3 F-1" Top, Standard Edge	\$314.55	\$314.55

			~ZBSE	Zira Chassis Finish		
			SOG	2-Storm Grey SOG		
			~	Grommet/Electrical Not Required - Custom Grommet Locationn		
			~NGSA	Commercial Furniture Offering		
19	GCU	1	Z15M2BFS	19.3"d x 15"w x 28.5"h, Storage Shell w/2 Box and 1 File Drawer, Side to Si	\$398.70	\$398.70
			~ZBSE	Zira Chassis Finish		
			SOG	2-Storm Grey SOG		
			~	File Drawer (STD)		
			~HAN	Handle Option (Required)		
			HQ	P-Bar Handle - Silver		
			K-404	C-Keyed for Lock #404		
			~NGSA	Commercial Furniture Offering		
20	GCU	1	Z30M2ES	19.3"d x 30"w x 28.5"h, Storage Shell w/2 File Drawers, ZIRA	\$606.60	\$606.60
			~ZBSE	Zira Chassis Finish		
			SOG	2-Storm Grey SOG		
			~	File Drawer (STD)		
			~	File Drawer (STD)		
			~HAN	Handle Option (Required)		
			HQ	P-Bar Handle - Silver		
			K-404	C-Keyed for Lock #404		
			~NGSA	Commercial Furniture Offering		
21	GCU	1	Z2448ELSL	24"d x 48"w x 29.5"h, Left, Flush Return w/12"h Modesty Panel, No Pedesi	\$326.25	\$326.25
			TFL	M-Thermally Fused Laminate, High Performance (1" Thick)		
			NEL	1-Noce Leggero NEL		
			A3	F-1" Top, Standard Edge		
			~ZBSE	Zira Chassis Finish		
			SOG	2-Storm Grey SOG		
			~	Grommet/Electrical Not Required - Left Position		
			~	Grommet Cover (Black), Cut-Out 3.25" x 1.875" - (STD) Center Position		
			~	Grommet/Electrical Not Required - Right Position		
			~	Grommet/Electrical Not Required - Custom Grommet Locationn		
22	GCU	1	Z3072NHD	29.7"d x 72"w x 29.5"h, Non-Handed Desk Shell, Rectangular Top,	\$611.10	\$611.10
			.	Two Laminate End Panels & Laminate Modesty Panel, ZIRA		
			TFL	M-Thermally Fused Laminate, High Performance (1" Thick)		
			NEL	1-Noce Leggero NEL		
			A3	F-1" Top, Standard Edge		
			~ZBSE	Zira Chassis Finish		
			SOG	2-Storm Grey SOG		
			~	Grommet/Electrical Not Required - Left Position		
			~POS2	Grommet/Electrical Cut-Out Options - Center Position		
			AG2	M-Grommet Cover (Black), Cut-Out 3.25" x 1.875" (Accepts Global Monitor Arms)		
			~	Grommet/Electrical Not Required - Right Position		
			~	Grommet/Electrical Not Required - Custom Grommet Locationn		
			~NGSA	Commercial Furniture Offering		

Group Subtotal: \$3,008.70

OF-5

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
23	GCU	1	W1624PDR	Pencil Drawer in black ABS plastic - 16D x 24W x 2-1/4H, DESK ACCESSOR	\$173.70	\$173.70
			~NGSA	Commercial Furniture Offering		
24	GCU	1	Z3072NHD	29.7"d x 72"w x 29.5"h, Non-Handed Desk Shell, Rectangular Top,	\$611.10	\$611.10

. Two Laminate End Panels & Laminate Modesty Panel, ZIRA
TFL M-Thermally Fused Laminate, High Performance (1" Thick)
NEL 1-Noce Leggero NEL
A3 F-1" Top, Standard Edge
~ZBSE Zira Chassis Finish
SOG 2-Storm Grey SOG
~ Grommet/Electrical Not Required - Left Position
~POS2 Grommet/Electrical Cut-Out Options - Center Position
AG2 M-Grommet Cover (Black), Cut-Out 3.25" x 1.875" (Accepts Global Monitor Arms)
~ Grommet/Electrical Not Required - Right Position
~ Grommet/Electrical Not Required - Custom Grommet Locationn
~NGSA Commercial Furniture Offering

25 GCU 1 Z2448BNRR (54" W24"d x 54"w x 29.5"h, Right, Box/Box/File Pedestal Return, No Modesty Pa \$729.45 \$729.45

TFL M-Thermally Fused Laminate, High Performance (1" Thick)
NEL 1-Noce Leggero NEL
A3 F-1" Top, Standard Edge
~ZBSE Zira Chassis Finish
SOG 2-Storm Grey SOG
SOG 1-Storm Grey SOG
~HAN Handle Option (Required)
HQ P-Bar Handle - Silver
K-STD C-Key Random (STD)
~ Grommet/Electrical Not Required - Left Position
~POS2 Grommet/Electrical Cut-Out Options - Center Position
AG2 M-Grommet Cover (Black), Cut-Out 3.25" x 1.875" (Accepts Global Monitor Arms)
~ Grommet/Electrical Not Required - Custom Grommet Locationn
~NGSA Commercial Furniture Offering

26 GCU 1 ZWHT8414 84"w x 14"h, Wall Mounted Tackboard for use under ZxxS200S/OSN, \$488.70 \$488.70

. Finished HT 65.5"/66"H, Standard w/ Pre-Mounted "J"
. Bracket for Wall Mount Application, Mounting Hardware NIC, ZIRA
~03 Grade 03
~MERE Merge
MG21 1-Marshmellow
~NGSA Commercial Furniture Offering

Group Subtotal: \$2,002.95

SC-1

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
27	GCU	3	Z36S43TN	16"d x 36"w x 42.7"h, Table Top Bookcases, For Top of 41"h Units (Include	\$373.50	\$1,120.50
			NEL	1-Noce Leggero NEL		
			A3	F-1" Top, Standard Edge		
			~ZBSE	Zira Chassis Finish		
			SOG	2-Storm Grey SOG		
			~NGSA	Commercial Furniture Offering		
28	GCU	1	Z36M2SE	20"d x 36"w x 29.5"h, Storage Modules w/ 2 Lateral File Drawers w/ Steel I	\$976.95	\$976.95
			TFL	M-Thermally Fused Laminate, High Performance (1" Thick)		
			NEL	1-Noce Leggero NEL		
			A3	F-1" Top, Standard Edge		
			~ZBSE	Zira Chassis Finish		
			SOG	2-Storm Grey SOG		
			SOG	1-Storm Grey SOG		
			~HAN	Handle Option (Required)		

			HQ	P-Bar Handle - Silver		
			K-401	C-Keyed for Lock #401		
			~NGSA	Commercial Furniture Offering		
29	GCU	1	Z36M2SE	20"d x 36"w x 29.5"h, Storage Modules w/ 2 Lateral File Drawers w/ Steel I	\$976.95	\$976.95
			TFL	M-Thermally Fused Laminate, High Performance (1" Thick)		
			NEL	1-Noce Leggero NEL		
			A3	F-1" Top, Standard Edge		
			~ZBSE	Zira Chassis Finish		
			SOG	2-Storm Grey SOG		
			SOG	1-Storm Grey SOG		
			~HAN	Handle Option (Required)		
			HQ	P-Bar Handle - Silver		
			K-402	C-Keyed for Lock #402		
			~NGSA	Commercial Furniture Offering		
30	GCU	1	Z36M2SE	20"d x 36"w x 29.5"h, Storage Modules w/ 2 Lateral File Drawers w/ Steel I	\$976.95	\$976.95
			TFL	M-Thermally Fused Laminate, High Performance (1" Thick)		
			NEL	1-Noce Leggero NEL		
			A3	F-1" Top, Standard Edge		
			~ZBSE	Zira Chassis Finish		
			SOG	2-Storm Grey SOG		
			SOG	1-Storm Grey SOG		
			~HAN	Handle Option (Required)		
			HQ	P-Bar Handle - Silver		
			K-405	C-Keyed for Lock #405		
			~NGSA	Commercial Furniture Offering		

Group Subtotal: \$4,051.35

WK1

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
31	HCL	3	HECSL	"L" Connector Strap	\$6.21	\$18.63
32	HCL	3	HSCKTPS	Straight Connector Kit	\$8.54	\$25.62
			.X	No Option		
33	HCL	6	HETC36	Panel Top Cap 36"W	\$23.04	\$138.24
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
34	HCL	3	HETC24	Panel Top Cap 24"W	\$15.27	\$45.81
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
35	HCL	3	HEWS42P	Wall Starter Kit for Panels 42.5H	\$34.68	\$104.04
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
36	HCL	3	HEFEC42P	Panel Finished End Covers 42.5H	\$21.22	\$63.66
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
37	HCL	3	HEC42PLN	42.5H "L" Connector Post	\$42.96	\$128.88
			\$(P1)	P1 Paint Opts		
			.S	Charcoal		
38	HND	3	HSDG	Gussets (1 Pr)	\$43.74	\$131.22
			\$(P1)	P1 Paint Opts		

			.S	Charcoal			
39	HCL	3	HDSL2429F	24"D Support Leg: Freestanding	\$77.91	\$233.73	
			\$(P1)	P1 Paint Opts			
			.S	Charcoal			
40	HND	3	HCTL241R	Right-hand Cantilever 24"D	\$17.34	\$52.02	
			\$(P1)	Select P1 Paint			
			.S	Charcoal			
41	HND	3	HCTL241L	Left-hand Cantilever 24"D	\$17.34	\$52.02	
			\$(P1)	Select P1 Paint			
			.S	Charcoal			
42	HND	2	HWSB2	Worksurface Bracket Kit	\$17.86	\$35.72	
			\$(P1)	P1 Paint Opts			
			.S	Charcoal			
43	HSF	3	H19823R	Flagship Series Pedestal "R" Pull Freestanding F/F	\$279.01	\$837.03	
			.L	Standard Random Key Lock			
			\$(P1)	P1 Paint Opts			
			.S	Charcoal			
44	HSF	3	H19723R	Flagship Pedestal "R" Pull Freestanding B/B/F	\$279.01	\$837.03	
			.L	Standard Random Key Lock			
			\$(P1)	P1 Paint Opts			
			.S	Charcoal			
45	HND	3	HWR2436P	Systems Rectangular Worksurface Edgeband 24D x 36W	\$132.52	\$397.56	
			\$(L2STD)	Grd L2 Standard Laminates			
			.LWBE	Beigewood			
			.DE	Beigewood			
			.S	Charcoal			
46	HND	3	HWV93AALP	Systems 72x36x24x24Left Corner Cove Worksurface Edgebd	\$236.56	\$709.68	
			\$(L2STD)	Grd L2 Standard Laminates			
			.LWBE	Beigewood			
			.DE	Beigewood			
			.S	Charcoal			
47	HCL	3	HETP4224FP	Tackable Panel w/o TC 42.5H x 24W	\$114.66	\$343.98	
			\$(A)	Grd A Fabric			
			.VST	Vast			
			08	Mountain Range			
			\$(P1)	P1 Paint Opts			
			.S	Charcoal			
48	HCL	6	HETP4236FP	Tackable Panel w/o TC 42.5H x 36W	\$127.34	\$764.04	
			\$(A)	Grd A Fabric			
			.VST	Vast			
			08	Mountain Range			
			\$(P1)	P1 Paint Opts			
			.S	Charcoal			

Group Subtotal: \$4,918.91

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
49	HSF	1	FREIGHT	FREIGHT	\$0.00	\$0.00
50	WLTK	1	INSTALL	INSTALLATION	\$3,435.00	\$3,435.00

Group Subtotal: \$3,435.00

HON SURCHARGE

\$125.43

\$125.43

Total: \$29,438.80

50% Down Payment Required Upon Order Placement

We appreciate the opportunity to be of service to your organization. Respectfully submitted by Henricksen.

Due to the potential of tariffs and changes in trade regulations, prices are subject to change. We strive to maintain stable pricing but may need to adjust based on evolving costs not under our control. Thank you for your understanding.

Please sign below accepting Terms & Conditions authorizing Henricksen to proceed with order placement.

Signature:  Organization: Wheaton Park District Date: 2/23/26

Terms + Conditions

The Terms and Conditions of Sale apply to this contract and quotation unless amended or changed in writing and attached hereto.

- Prices quoted are held for a period of 15 days.
- Installation pricing is based upon non-union labor rates, unless otherwise specified.
- Freight, delivery, installation, and taxes are not included in the price of the products and will be added to invoices, if applicable.
- A 50% deposit shall be provided upon entering of any order. No interest shall accrue against such deposit. The remaining 50% of total will be invoiced upon product being shipped by manufacturer.
- Terms of sale are net 15 days from date of invoices. Invoices will be tendered in full on all items received or being held at our warehouse. A service charge of 1.5% per month (18% annual percentage rate) will be added to all unpaid invoices beyond 30 days from invoice date. Payment by credit card will result in the additional costs to be passed on to the Customer.
- Design and product application services are included in product pricing within two revisions. Additional design work is to be billed at an hourly rate.
- No payment shall be withheld on any invoice beyond the selling price of the specific merchandise not delivered or subject to repair and/or replacement.
- All sales are final. Orders cannot be cancelled except by mutual consent. Resulting cancellation and/or restocking charges imposed by the manufacturer shall be paid by the Customer.
- All requests for changes in quantity or specification shall be in writing and are subject to our approval.
- We will coordinate shipments to arrive just before the scheduled installation date and provide warehousing for merchandise shipped to our warehouse for a period of no greater than 30 days beyond the original installation date, without charge to you. Beyond 30 days, we will provide warehousing at a rate to be agreed upon.
- Direct power connection to building circuitry to be provided through owner. Some facilities may require union electrician to hardwire building electric to furniture base feed and panel to pane electrical connections. Owner assumes the cost for any electrical permits that need to be pulled and additional labor required. Permit fees incurred for installing the furniture may result in an additional charge to the Customer.
- In the event that construction delays or other causes not within our control force postponement of the installation, the merchandise will be stored until installation can be resumed and will be considered accepted by you for purpose of payment. In such event, you have the right to withhold 5% of the invoice amount against completion of delivery.
- On direct shipments, not including installation, the Customer will receive and install. It will be Customer's responsibility to inspect the merchandise and file freight claims. We cannot be held liable for cost of repairs and/or replacement of damaged goods.
- Delivery and installation will be made during normal working hours of 7:00 - 4:00. Additional labor costs resulting from overtime work performed at your request or after 4:00 and on weekends will be paid by the Customer.
- Installation is to include merchandise purchased on this order only and does not include moving or handling of existing furnishings, machines, etc.
- When furnishings are delivered and brought onto the job site, they shall be inspected and conditionally accepted by you. The responsibility for the security and the protection of the delivered goods shall pass to you. Any exceptions shall be reported in writing immediately.
- The job site shall be clean, clear, and free of debris prior to installation. Exceptional delivery and installation encumbrances will result in extra charges. The job site shall also be free of the interference of all trades in the work areas.
- Electric current, light, heat, hoisting and/or elevator service and suitable unobstructed dock space and secured staging areas will be furnished by the Customer without charge.
- If staging / storage areas provided at the job site are inconveniently located, are on another floor from where the work is to be done, or if products must be walked up or down stairs, or if the merchandise must be moved due to the progress of other trades, or at your request or if we are required to move, or handle existing furniture, the additional cost of moving and transporting shall be paid by the Customer.
- Our ability to erect or assemble furnishings is dependent upon jurisdictional agreements between trade unions at the job site. If trade regulations require employing tradesmen to complete the installation, the additional cost will be paid by the Customer.
- We agree to completely install the furnishings according to the final floor plan. Any changes to the final plan will be provided prior to the installation date. Once the installation has begun, the Customer agrees to assume any expenses incurred by us due to changes made at your request or for any reason beyond our control. Work will not be completed until there is a signed change order to approve the work.
- All furnishings will be left clean and in working order. All cartoning and packaging materials will be removed, and the premises will be left broom clean.
- All furnishings are warranted to be free from defects in materials or workmanship for a period of twelve (2) months from date of delivery. We will arrange for the repair or replacement of defective items or those inadvertently damaged by us during installation. We will act as your agent in the event claims concerning damaged and/or defective materials and/or workmanship made within the warranty periods as stated by the particular manufacturer, supplier, or fabricator. There are no expressed or implied warranties.
- No liability shall accrue against Henricksen as a result of any breach of these Terms and Conditions resulting from any strike, lockout, work stoppage, accident, act of God or other delays beyond our control. We do not assume any liability for consequential damages or loss of anticipatory profits resulting from the use of the merchandise or delay in its delivery and installation, or for the misuse or abuse by the Customer.
- There are no express or implied warranties. All warranties (statutory, express or implied), including without limitation any warranty of fitness for a particular purpose, are specifically disclaimed. Any warranties by the manufacturer of the merchandise ("Manufacturer") are hereby assigned to the customer ("Customer") to the extent such warranties can be assigned. Any warranty claims by Customer must be brought against Manufacturer. All sales are final. All requests for changes in quantity or specification shall be in writing and subject to the approval of Manufacturer and/or Henricksen. Any resulting charges imposed by Manufacturer will be paid by Customer.

These Terms and Conditions of Sale supersede any terms and conditions appearing on the Customer's purchase order, or any other documents, and all verbal communications and/or understandings related thereto.





Banking Information

ACH or EFT Payments

Bank name and address:	Fifth Third Bank 1400 16th Street Lombard, IL 60148
ACH or EFT Routing/ABA:	071923909
Our Account Number:	0069266999

Domestic Wire Transfer Payments and International Wire Transfers sent in US Dollars

Bank Name and address:	Fifth Third Bank 5050 Kingsley Drive Cincinnati, OH 45227
Wire Transfer ABA:	042000314
Fifth Third Swift Code:	FTBCUS3C
For Credit To:	Henricksen & Company Inc 1101 W. Thorndale Ave Itasca, IL 60143

International Wire sent in Foreign Currency

Information varies depending upon type of currency

If you have questions, please feel free to contact Skylar Le Vine at Fifth Third Bank at 224-489-9325.

Please send all remittance advice to: ACH@HENRICKSEN.COM

