



2020
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2020 TOURNAMENT HOST AGREEMENT FOR TOURNAMENTS IN ILLINOIS

Illinois Youth Soccer Association (IYSA) has partnered with multiple State Associations to bring our members a one-stop tournament website. The Tournament Host must be in good standing with the IYSA and have at its teams and players currently registered with the IYSA through an IYSA member league from the time of submission of this Agreement through the dates of the Tournament. To be considered for IYSA Approved Tournament Status, the Tournament Host must have more than 50% of its players and those of each of its sponsoring, partnering and/or involved organization(s) currently registered with an Illinois Youth Soccer Association Member League. To host a competitive team tournament, the Tournament Host must have more than 50% of its competitive teams registered with an IYSA Member Competitive League. To host a recreational team tournament, the Tournament Host must be an IYSA Member Recreational League. A Tournament Team cannot host a Tournament. Submit your tournament application through The Tournament Center website link <https://itgsports.net/tournamentcenter.aspx>. Select 'Host a Tournament' and create your login and password. You can upload your logo to the tournament page. For your convenience, you can also submit travel notifications and guest player notifications through this website. Your tournament will be approved once all required paperwork and fees have been received by the IYSA. Once a tournament is approved by the IYSA, it will be listed on The Tournament Center and US Youth Soccer websites. If tournament approval is requested within thirty (30) or less days from start date of the tournament, please contact IYSA for special procedures. This Agreement is subject to change.

1. Tournament Name ("Tournament") Wings Spring Classic Date(s) May 15-17, 2020
 Tournament Location: City Wheaton Facility Wheaton Park District
 Tournament Website wheatonwings.com # of your teams currently registered with the IYSA 16
 Number of teams of the sponsoring, partnering and/or involved organization(s) currently registered with the IYSA 16
 Tournament Host/Club Wheaton Wings Soccer Club IYSA Affiliated League(s) IWSL, YSSL

2. Tournament Director Toni Giovenco Email tgiovenco@wheatonparks.org
 Cell Phone (630) 835-5215 Work Phone (630) 510-5016 Ext Fax (630) 690-5516
 Street Address (Not PO Address) 1777 S. Blanchard Road
 City, State, Zip Wheaton, IL 60189

3. Tournament Referee Assignor Angeline Impelido Email angelina.impelido@gmail.com
 Cell Phone (630) 290-3671 Work Phone () Ext Fax ()
 Street Address (Not PO Address) 2 S. 624 Kenilworth Road
 City, State, Zip Glen Ellyn, IL 60137

4. Third Party Tournament Management Company NONE

Third Party	Tournament	Company
Representative <u> </u>	Email <u> </u>	
Cell Phone () <u> </u>	Work Phone () <u> </u>	Ext <u> </u> Fax () <u> </u>
Street Address (Not PO Address) <u> </u>		
City, State, Zip <u> </u>		

CHECK ONE:

- ☐ **RESTRICTED TOURNAMENT:** A tournament that is open only to a member of US Youth Soccer and its State Associations.
☒ **UNRESTRICTED TOURNAMENT:** A tournament that is open to all US Soccer affiliated participants.

We the undersigned Tournament Director and Tournament Host's President/Chief Executive Officer understand and agree to the following terms on behalf of the Tournament Host.

Tournament Application Process

Complete and submit to the Illinois Youth Soccer Association (IYSA) no later than Sixty (60) days prior to the start date of this Tournament the following items:

FEES: Fees are subject to change.

- ⇒ **\$400 Non-refundable IYSA Tournament Application Fee** – To be considered for IYSA Approved Tournament Status, the Tournament Host must have more than 50% of its players and those of each of its sponsoring, partnering and/or involved organization(s) currently registered with an Illinois Youth Soccer Association Member League.
- ⇒ **Tournament Bond** - If the IYSA does not have a Tournament Bond currently on file for this Tournament, the Tournament agrees to submit a separate payment to the IYSA in the amount of Five Hundred Dollars (\$500) for the Refundable Tournament Bond. This bond is subject to forfeiture for non-compliance of this Agreement, IYSA rules and policies.

Application Documents: See IYSA Tournament Host Required Documents on page 6.

Co-Sponsors

IYSA will not enter into a Tournament Agreement with a third party administrator, private manager, sponsoring organization and/or non-IYSA member. The tournament approval is granted to The Tournament Host who must be a member in good standing with the IYSA. The Tournament Director must be a member in good standing with the Tournament Host Club. IYSA retains the right to accept or reject the proposed Third Party Tournament Management Company.

The Tournament Host may hire a Third Party Tournament Management Company to conduct the tournament operations under the jurisdiction and supervision of The Tournament Host. The Tournament Host is the responsible party who certifies to the IYSA that The Tournament will enforce and abide by the terms listed in this Illinois Youth Soccer Tournament Host Agreement for Tournaments in Illinois. The Third Party Tournament Management Company must name the IYSA and The Tournament Host as an additional insured under their Commercial General Liability insurance policy in the amount of no less than One Million Dollars (\$1,000,000) for each occurrence and no less than a Three Million Dollar (\$3,000,000) policy aggregate. The participant registration data is the confidential and exclusive property of The Tournament Host and may not be used by the Third Party Tournament Management Company.

The Tournament Host must ensure that the Third Party Tournament Management Company abides by all IYSA policies and terms listed in this Agreement. The Third Party Tournament Management Company must certify to the Tournament Host via the IYSA Risk Management Certification that all persons associated with and/or employed by the Third Party Tournament Management Company including all subcontractors, prior to the start of Tournament registrations have successfully passed the IYSA Background Search, have a Centers for Disease Control (CDC) *Heads Up Concussion in Youth Sports* Completion Certificate, have the current annual US Center for Safe Sport Training Completion Certificate, agree to adopt and use the Illinois Youth Soccer Association Concussion Notification Form, adhere to the IYSA Goal Safety Policy (Rule 021-A), abide by all the terms listed in this Agreement and submit these documents prior to the Tournament to the Tournament Host who will make these documents available to the IYSA upon request.

Recreational Tournament or Recreational Team Division

To host a recreational tournament or recreational team division, the Tournament Host must be an IYSA Recreational Member League in good standing with the IYSA.

Fields Outside of Illinois

IYSA will usually approve a tournament that only uses fields within Illinois. Please contact IYSA for an exception.

Tournament Director

The Tournament Director shall be a person directly affiliated with the Tournament Host/The IYSA Member Organization (parent, coach, board member, volunteer, etc.) and NOT a contracted independent tournament managing company. Before The Tournament is considered for approval, The Tournament Director and any adult including Third Party Management Company Representative who has regular contact with or authority over and/or has access to the data of youth participants at the Tournament must have submitted through the IYSA website and passed the required IYSA Background Search, Heads Up Concussion in Youth Sports Completion Certificate and the current annual US Center for Safe Sport Training Completion Certificate. The Tournament Director must attend the IYSA Tournament Host Meeting. Additional Tournament volunteers and staff are welcome to attend the Tournament Host Meeting.

Referee Assignor

The Tournament Referee Assignor must be at least twenty-one (21) years of age, be licensed as a US Soccer (USSF) Referee Assignor in Illinois, must have passed the required IYSA Background Search, submitted the Heads Up Concussion in Youth Sports Completion Certificate, submitted the current annual US Center for Safe Sport Training Completion Certificate, and is in good standing with Illinois Soccer Referee Committee (ISRC), IYSA, ISSA, USSF at the time of this Tournament. The Referee Assignor must ensure that any referee aged 18 or older has passed the required IYSA Background Search, submitted the Heads Up Concussion Completion Certificate and the current annual US Center for Safe Sport Training Completion Certificate. The Referee Assignor must only assign referees who are currently US Soccer licensed and are in good standing with the IYSA, ISSA, ISRC, USSF at the time of this Tournament. The use of "out of state" or foreign referees must be approved by the ISRC prior to the tournament, as those referees must be in compliance with ISRC risk management policies and must be on good standing with the state referee committee with which they are registered. The Tournament Referee Assignor(s) must attend the annual IYSA Tournament Referee Assignors Meeting. It is highly recommended that the Tournament Director and the Tournament's Referee Assignor not be the same person. The Tournament Referee Assignor must collect and maintain the IYSA Medical Release & Liability Waiver for all referees in the Tournament. The Tournament Referee Assignor shall abide by the Illinois and Federal Child Labor Laws.

Referees

The Tournament Host and Referee Assignor agree to assign and use only referees that at the time of this Tournament are currently USSF licensed and have met the IYSA and ISRC compliance requirements. Prior to being assigned to officiate at the Tournament, each referee who is 18 or older must have passed the required IYSA background search, submitted his/her Heads Up Concussion in Youth Sports Completion Certificate and the current annual US Center for Safe Sport Training Completion Certificate, and be in good standing with the IYSA, ISSA, ISRC, USSF. The Tournament Host and Referee Assignor agree to accept only the number of teams for whom they can provide USSF licensed and ISRC certified referees. No one shall officiate as a referee in any match under the jurisdiction (direct or indirect) of the United States Soccer Federation who is not registered with the Federation for the current year unless that person is a foreign referee who has been properly accredited by his or her national association and has passed the IYSA background search and successfully completed his/her ISRC referee compliance requirements. Tournament Host will submit the list of Tournament referees to the IYSA with the Post Tournament Report.

Referee Development Support

Contact the Illinois Soccer Referee Committee office to obtain a USSF credentialed Assessor to conduct developmental mentoring or assessments at The Tournament.

US Soccer Player Development Initiatives

The Tournament, the Tournament Referee Assignor and referees must abide by the current US Soccer US Player Development Initiatives with special emphasis on the 7v7 Standards of Play and Build Out Line. Please click the following link or visit the US Soccer website for information: <https://www.ussoccer.com/coaching-education/resources/us-soccer-player-development-initiatives>

Tournament Cancellation

The Tournament must publish their refund policy on its website prior to Tournament registration. The IYSA Tournament Application Fee will not be refunded if this Tournament is canceled. Written notice of cancellation and/or date change must be submitted to the IYSA prior to the tournament start date.

Player Insurance Coverage

IYSA does not insure non-IYSA players/teams. All non-IYSA teams/players must submit proof of insurance to the Tournament. A non-IYSA team or player can obtain insurance and a member pass from the IYSA by registering as a Tournament Team or Tournament Player with the IYSA. Individual players, coaches or tournament teams should allow at least Ten (10) days for processing player or coach passes. The Recreational Coaches Pass may be inadequate to coach a Competitive Team.

Travel Permit

Each Non-IYSA teams must submit a valid Travel Permit from their State Association/Member Organization. The Travel Permit is proof that the Team's State Association/Member Organization is extending its insurance coverage to the Team during its participation in the Tournament.

Insurance Exclusions

IYSA does not provide insurance coverage to non-IYSA participants. IYSA does not provide insurance coverage to over-age and/or adult division participants. Non-IYSA/USYSA teams and over-age and/or adult division participants must submit to the Tournament a certificate of insurance in the minimum amount of no less than One Million Dollars (\$1,000,000) for each occurrence and no less than a Three Million Dollar (\$3,000,000) policy aggregate from their member organization naming the Tournament Host and Illinois Youth Soccer Association as additional insureds. IYSA does not provide insurance coverage for claims resulting from the use of Amusement-type equipment including but not limited to inflatables, bungee jumping, rock climbing equipment, mechanical or animal rides, etc. IYSA does not provide insurance coverage for claims resulting from the operations of an outside vendor including but not limited to food vendor, exhibitors, parking vendor, etc. IYSA does not provide coverage for claims resulting from the sale and/or consumption of intoxicating alcoholic liquors and/or substances. In the event the Tournament mandates hotel accommodations, IYSA does not provide insurance coverage to said accommodations and any claim arising therefrom. IYSA does not provide coverage for claims resulting from any violation of federal, state and/or local municipality laws. Each vendor including but not limited to an alcohol, food, amusement equipment, parking vendor must submit to the IYSA prior to the start of this Tournament an insurance certificate in the minimum amount of no less than One Million Dollars (\$1,000,000) for each occurrence and no less than a Three Million Dollar (\$3,000,000) policy aggregate naming the Tournament Host and IYSA as additional insureds.

Traffic Control

The Tournament Host shall not engage volunteers to conduct traffic control on public roads. Tournament Host shall contract local authority and/or a third party vendor specializing in traffic control on public roads. Any individual assisting in parking areas must be 18 years of age or older. Traffic and parking area volunteers shall complete the "IYSA Emergency Medical Release and Liability Waiver" prior to assuming their assigned duties.

Medical Procedures

IYSA registered teams must have an IYSA Emergency Medical Release and Liability Waiver ("Waiver") for each participant and therefore do not need to produce a copy at registration but IYSA affiliated teams must submit a copy to the Tournament Host if there is Medical and/or Incident Report filed. All non-IYSA teams shall present a completed IYSA Emergency Medical Release and Liability Waiver for each participant to the Tournament Host at tournament registration. If there is a serious injury/incident at The Tournament, the Tournament Host shall submit the following documents to the IYSA asap but no later than with the Post Tournament Report: (1) Copy of the IYSA Emergency Medical Release and Liability Waiver, (2) IYSA Medical Action Report, and/or Site Incident Report, (3) Referee Report if applicable, (4) IYSA Concussion Notification Form if applicable.

Medical Professionals

Based on the US Soccer Concussion Initiative Guidelines, an adequate number of Health Care Professionals (HCP) must be present at all Tournaments. A Health Care Professional is a currently (Illinois) state licensed athletic trainer or a physician with a skill set in emergency care and sports medicine injuries and knowledge and expertise in concussion evaluation and management. The HCP must be clearly visible to the Tournament participants at each site and accessible by cellular communication to attend to injuries for the duration of this Tournament. **All athletic trainers must be licensed/certified in Illinois, passed an IYSA Background Search and have a SafeSport Training Certificate.** The Tournament must provide the HCPs with cellular/radio communication and a shelter/tent area for treating injuries. The Tournament must abide by the US Soccer Recognize 2 Recover Concussion Initiative Guidelines with special emphasis on Section IIB.

Concussions

Since signs and symptoms of concussion may show up right after the injury or may take hours or days to fully appear, any person that sustains a bump, blow, jolt to the head, or a blow to another part of the body with the force transmitted to the head and/or is exhibiting signs and symptoms of concussion **MUST** be removed from play immediately and shall not return to play until the Injured Person has been evaluated and obtained and submitted to the Tournament Host a signed clearance from a licensed medical doctor who specializes in concussion treatment and management. The Tournament Host agrees to use and abide by the terms listed in the IYSA Concussion Notification Form (Concussion Form). The Tournament Host or medical representative must give a copy of the Concussion Form to the Team Coach and to the Parent/Guardian/Responsible Party of the underage injured player or to the player if 18 years of age or older. Tournament Host must keep the signed original Concussion Form and submit it to the IYSA with the Post Tournament Report.

Heading Ban

Heading is banned for players aged 10 and younger (U11 and younger age brackets) at all IYSA approved tournaments. A purposeful header by a player in any bracket for players aged 10 and younger shall result in an indirect free kick awarded to the opponent at the point of contact.

Background Search

All adults including but not limited to coaches/managers/independent contractors/referees/3rd Party vendors who have regular contact with or authority over and/or have access to the data of youth participants at the Tournament must successfully complete and pass a national and multi-county background search and be in good standing with their US Youth Soccer State Association or USSF member organization. They must submit their IYSA Risk Management Certification to the Tournament Host prior to the start of the Tournament.

IYSA Risk Management Certification

The Tournament Host must collect and submit to IYSA the completed and signed IYSA Risk Management Certification for every team participating in the Tournament including but not limited to IYSA teams, non-IYSA teams, US Youth Soccer teams from other states, tournament teams, USSF affiliated teams, foreign teams. The Tournament Host will make the IYSA Risk Management Certification available to the IYSA upon request.

Abuse Prevention

The Tournament Host agrees to comply with all state and federal laws including but not limited to the Protecting Young Victims from Sexual Abuse and Safe Sport Authorization Act of 2017 that was passed on February 14, 2018. The Tournament Host agrees that every adult volunteering/working including but not limited to referees, administrators, independent contractors or 3rd party vendors in this Tournament who has regular contact with or authority over and/or has access to the data of youth participants at the Tournament has passed the current IYSA background search and has the CDC Heads Up Concussion Training Certificate and the annual US Center for SafeSport Training Certificate. The Tournament Host will make the SafeSport Training Certificate available to the IYSA upon request.

Heat Precautions

High heat and humidity increases the risk of dangerous heat illness and heat stroke. Please use the heat index chart developed by the National Oceanic and Atmospheric Administration (NOAA) and the US Soccer Heat Guidelines to determine when heat and humidity have reached the point where athletes are at serious risk and take precautions to prevent heat illnesses, heat exhaustion and heat stroke.

Weather Related Safety

For the duration of the outdoor tournament the Tournament Host agrees to use an electronic lightning detector and abide by and enforce the lightning and thunderstorm safety guidelines issued by weather safety authorities including but not limited to the National Oceanic and Atmospheric Administration, National Safety Council, National Weather Service Office, American Red Cross or Federal Emergency Management Agency. The Tournament Host agrees to use at every site an Air Horn or central lightning detection siren to sound an alarm to the teams and to provide written instructions thereof to each team. Example: One Long (3 second) Blast means "Clear the Fields" and Three Short (1 second) Blasts means "All Clear - Return to Fields". The Tournament Host may disqualify any team from further participation in the Tournament that refuses to abide by the lightning and thunderstorm safety guidelines and move off the field to a safe location. A coach who refuses to abide by and/or ignores weather safety directions from the Tournament may be held in violation of the IYSA Code of Conduct for Coaches and the US Soccer affiliates rules of conduct.

Goals & Portable Equipment Safety

Tournament Host shall abide by IYSA's Goal Safety Policy (Rule 021-A). The Tournament Host shall inspect and ensure prior to the start of the tournament that the fields, goals and portable equipment are safe and that the used and unused goals are ANCHORED and STORED according to the Consumer Product Safety Commission's and the goal manufacturer's guidelines for the environmental conditions, and that all of the goals have labels warning of climbing hazards. All unused goals must be anchored and/or chained to a substantial or permanent structure or to another goal. All portable equipment including but not limited to fences, tents and signs must be securely anchored and stored for the environmental conditions and according to the manufacturer's guidelines.

Golf Cart Safety

All golf carts and other motorized vehicles shall be operated only by individuals 18 years of age or older who hold a valid state driver's license. The ignition key shall be removed when the vehicle is not being operated.

Unmanned Aircraft Systems (Drones)

Based on US Youth Soccer's Policy on Unmanned Aircraft Systems (Drones), the use of drones is strictly prohibited at all IYSA approved events. It is the responsibility of the Tournament Host to ensure that this policy is strictly enforced.

Tournament Procedures

The Tournament Host agrees to the following tournament procedures:

1. Verify that each team in this Tournament is represented by a coach that has a valid US Youth Soccer (for a US Youth Soccer team) or other US Soccer affiliate pass (for the same US Soccer affiliated team) and who is responsible for the conduct of his/her team and spectators at each game. Foreign teams must present appropriate credentials.
2. Collect, submit and retain the IYSA Tournament Host Required Documents as stated.
3. Abide by the Tournament rules submitted to the IYSA as part of the tournament application.
4. Publish the Tournament rules, team entry fee, refund policy, cancellation policy and parking fees.
5. Freeze the team's roster at the start of the team's first game in this Tournament.
6. Accept only the number of teams for whom the Tournament can provide an adequate number of currently licensed USSF referees, safe fields, safe goals, and parking.
7. Tournament has the option to allow players to play up in an age group within the same club.
8. Normally, there is no sharing of players among teams. A player may not be rostered on more than one team in the tournament.

9. In the event the team coach is unable to coach during the tournament, the team may replace the team coach with a coach who has a current IYSA Member Competitive League pass or an IYSA Tournament pass. If the team is not an IYSA Member, the coach must have a current pass from the same US Soccer Organization Member as the team.
10. Permit IYSA to link the Tournament's website with the IYSA, The Tournament Center, and US Youth Soccer tournament websites.
11. Link Tournament's site to IYSA's website www.illinoisyouthsoccer.org.

Documents – Please collect, submit and retain the IYSA Tournament Host Required Documents listed on page 6 of this Agreement. Electronic reports are accepted and can be uploaded to Google Drive. For upload instructions, please email to tour@illinoisyouthsoccer.org.

Registration

The Tournament Host shall collect the IYSA Risk Management Certification from each team. All tournament participants must have a valid pass issued by Illinois Youth Soccer Association, US Youth Soccer State Association and/or a US Soccer affiliate. The passes shall be presented, verified, and checked against The Team's Roster. Team players who are not participating in The Tournament must be crossed off The Team's Roster and the Replacement/Guest players must be identified on The Team's Roster at team check-in. Replacement/Guest players must have a Guest Player Permit from The Team's US Soccer Organizational Member. The Tournament Host shall retain Form NT and the IYSA Medical Release and Waivers for any non-IYSA/USYS team. Rosters are frozen at team check-in/prior to The Team's first game. The Tournament Host must submit The Team Rosters and Guest Permits to the IYSA only for those teams for whom a Medical Action Report and/or Site Incident Report has been filed and also make the rosters available to the IYSA upon request. See IYSA Tournament Host Required Documents on page 6.

Guest Player Notification

There is no sharing of players among teams. The Tournament Host understands that a Guest Player must have permission from his/her registered team coach to play as a guest player. The player may only guest play and be listed on the roster with one team in the tournament. Possession of player's pass is evidence that the player has received permission from his/her registered team coach. Therefore, Guest Player Notification is not required for a "passed" player to play with a team at the Tournament. However, the player may only guest play for the same organizational member. Example: A player may not use his/her IYSA/US Youth Soccer member pass to play for a US Club or any other non-IYSA/US Youth Soccer member team. A US Club team may not use a player with an IYSA/US Youth Soccer member pass.

Non-Member Tournament Passes & Insurance

A non-member may obtain an IYSA Tournament Pass online to participate in an IYSA or US Youth Soccer sanctioned tournament.

USSF Affiliate Participation

A team that is not affiliated with IYSA or US Youth Soccer but is a member of another USSF affiliated member must complete and submit IYSA Form NT with the required documents. This form is to be completed and submitted to the Tournament Host prior to The Tournament registration. Tournament Host shall submit Form NT to the IYSA with the Post Tournament Report.

Foreign/International Teams (Teams outside the United States)

Any tournament involving international teams must also obtain permission from USSF. The required forms are listed on IYSA's website. Tournament Host shall submit USSF Permission Form to the IYSA with the Post Tournament Report.

Post Tournament Report

The Tournament Host agrees to submit to the IYSA the Post Tournament Report and the required documents within thirty (30) days after the conclusion of this Tournament.

Agreement

We the undersigned Tournament Director and the Chief Executive Officer of the hosting organization (Tournament Host) understand and agree to the terms of this Illinois Youth Soccer Association (IYSA) Tournament Host Agreement and all requirements of the IYSA. We understand that this Agreement is subject to change and may be amended by IYSA during the term of this Agreement and that IYSA requirements and tournament rules may be subject to modifications and/or additions as necessary during the course of this Agreement. We certify that the information provided in this Agreement is true and correct, that we have the required number of players currently registered with the IYSA and that we are in compliance with the bylaws, policies, procedures and requirements of the IYSA. We certify that the Tournament Host is not a member of any organization that conflicts with IYSA's bylaws, policies, procedures, rules and requirements. We understand that to be listed as a tournament approved by the IYSA is a privilege and not a right. We understand and agree that if the Tournament Host fails to comply with these requirements, we shall forfeit the Tournament bond, be subject to a penalty up to and including \$1000, be placed on probation with the IYSA and jeopardize the privilege of hosting an IYSA approved tournament in Illinois. This Agreement cannot be withdrawn by the Tournament Host and any attempt to do so will cause the Tournament to forfeit its bond. We agree not to list, advertise or promote a soccer organization that solicits IYSA players, teams, coaches, or members for participation/membership. We understand and agree that by granting this approval, the IYSA is not liable for and does not assume any liability for transportation, lodging, and/or injury to persons or property sustained before, during or after this Tournament. The Tournament Host hereby agrees to defend, indemnify and hold harmless the IYSA, its officers, directors, coaches, managers, employees, agents, volunteers, associated personnel, affiliated organizations, and sponsors from and against any and all liabilities, losses, fines, penalties, costs, expenses and reasonable attorney's fees that arise out of any and all allegations asserted in any third party claim, demand, suit, or cause of action or proceeding arising out of any of the following, whether actual or alleged: (a) any bodily injury, including death, to persons or damage or loss of property which result in whole or in part from any act or omission of the Tournament Host relating to the Tournament Host carrying out its obligations under this Agreement; and (b) any breach of this Agreement. We agree that in all matters not provided for herein, the IYSA Tournament Committee and IYSA Risk Management Committee decisions shall be final.

SIGNATURE OF THE TOURNAMENT HOST PRESIDENT/CEO AND TOURNAMENT DIRECTOR ARE REQUIRED!

Tournament Host President/CEO  M. Renard, Exec Director Date 1/9/2020
Director on PK D 57

Tournament Host Tournament Director _____ Date _____

Third Party Representative _____ Date _____



TOURNAMENT HOST REQUIRED DOCUMENTS

You can upload your documents including the Post Tournament Report to your tournament inbox through Google Drive. To access your event, please email tour@illinoisyouthsoccer.org.

A. Submit to IYSA the following documents prior to the Tournament:

1. US Youth Soccer Application to Host Tournament or Games – submit online to <https://htgsports.net/tournamentcenter.aspx>
2. Most Current IYSA Tournament Host Agreement – email to tour@illinoisyouthsoccer.org
3. Tournament Host Fees
4. Certificate of Insurance from the following – email to tour@illinoisyouthsoccer.org
 - a. Every Tournament Vendor
 - b. Third Party Management Company
 - c. Teams that are not currently registered with an IYSA/USYS/USSF Member Organization

B. Collect the following documents prior to the Tournament & Retain until players have reached 21 years of age. Submit to IYSA upon request.

1. **ALL TEAMS:** Current IYSA Risk Management Certification
2. **IYSA TEAMS:** IYSA Tournament Rosters & Guest Player Forms
3. **NON-IYSA TEAMS:**
 - Valid State Association or US Soccer Affiliated Organization Rosters & Guest Player Forms
 - Travel Permits
 - IYSA Emergency Medical Release & Liability Waivers (“Waiver”) for players and coaches
This form must not be altered.
 - Form NT from Non-IYSA/USYS Teams

C. Upload to the IYSA Tournament Inbox with the Post Tournament Report:

1. Form NT for Non-IYSA/USYS Teams
2. Medical Action Reports (Include IYSA Waiver for Non-IYSA teams)
3. IYSA Concussion Notification Forms (Include Medical Action Report & for Non-IYSA teams, the IYSA Waiver)
4. Site Incident Reports (Include Medical Action Report if there was an injury during the incident)
5. Complete list of Tournament referees with names and birthdates
6. Complete list of all participating teams with team name, gender, age-U