



## Bus Group Contract

1800 Isle Parkway  
Suite A

Bettendorf, IA 52722

Phone: (800) 724-5825 Fax: (563) 441-7132

CLIENT	HOTEL
<b>Company Name:</b> Wheaton Park District <b>Contact:</b> Ms. Laura Bessey <b>Contact Address:</b> Mary Lubko Center 208 W. Union Wheaton, IL. 60187 <b>Direct Phone:</b> (630) 510-5032 <b>Ext:</b> <b>Cellular Phone:</b> <b>Direct Fax:</b> (630) 260-6438 <b>Contact Email:</b> lbessey@wheatonparks.org	<b>Isle Casino Hotel Bettendorf</b> <b>Group ID:</b> MWPD726 <b>Hotel Contact:</b> Rob Hill <b>Title:</b> Sales Representative <b>Contact Phone:</b> (563) 344-2604 <b>Contact Fax:</b> (563) 441-7132 <b>Contact Email:</b> robert.hill@islecorp.com <b>Booked Date:</b> Wednesday, March 1, 2017

**Signed contract is required within 20 days in order to consider this a binding contract**

Contract is only valid with a signed copy of the Hotel and / or Catering Policies & Procedures on file

### Group Name: Wheaton Park District

Arrival Date: Wednesday, July 26, 2017

Departure Date: Thursday, July 27, 2017

#### GUEST ROOM ACCOMMODATIONS

	Wed 07/26
Deluxe Non-Smoking King	3
Deluxe Non-Smoking Double Queen	25

Room	Single Rate	Double Rate	Triple Rate	Quad Rate
Deluxe Non-Smoking King	\$69.99	\$69.99	\$89.99	\$109.99
Deluxe Non-Smoking Double Queen	\$69.99	\$69.99	\$89.99	\$109.99

Hotel Check in at 4:00 pm, Check out at 11:00 am.

Guest rooms are subject to applicable taxes (12%) and \$6.00/night facilities fee.

Triple and Quad occupancy are an additional \$20.00 per person, per night.

**Guest Room Reservation Deadline Date:** Wednesday, July 12, 2017

**This date represents the date that your block of hotel rooms will go back into the Isle inventory.**

#### Reservations By: Rooming List

This is how your reservations need to be made by the group to ensure the guarantee of hotel rooms.

- One complimentary room with a minimum of 15 paid rooms, if group actualizes 30 room they will earn 2 comp rooms.
- Full payment due in full 14 days prior to arrival by company check or credit card
- Room and tax to master bill- Guests pay incidental charges
- Group must arrive by motorcoach to qualify for group package

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**A Manifest is required 14 Days prior to arrival. A valid Manifest must include each guest's name (as it appears on Driver's License or ID), birth date (including month, day, and year) and address (including city, state and zip code). This information will be used to verify there are no banned guests receiving a casino package. This information also allows us to prepare player's cards in advance of your arrival. Player's cards act as guestroom keys and are pre-coded with your group specific package offers. A delay in providing a valid Manifest could also delay the production of player's cards as well as your check-in process.**

**Deposit:** \$500.00 deposit is due when you return the signed contract. Deposits may be applied by check, cash or money order.

**Comments:** Arrival Time: 4:00PM Departure Time: 8:00AM

Front Desk: Pre-Block, Pre-Key Driver rate: \$54.99

Baggage Handling: \$3.00/per person round-trip  
Bags Out: 7:00 AM

Package: Complimentary Breakfast Buffet (\$1.00 added to master bill for each breakfast buffet as waitstaff gratuity).

☐ \_\_\_\_\_ (initials) By checking this box I, the client, approve the Isle Casino Hotel Bettendorf to fax and / or email documents related to this booking

Which methods of communication do you prefer the Isle Casino Hotel Bettendorf Group Sales Office to contact you regarding this booking? (Provide correct information if different from above)

☐ Email \_\_\_\_\_ ☐ Telephone \_\_\_\_\_ ☐ Fax \_\_\_\_\_

Date: 3.14.17

Director of  
Sales and  
Conventions: [Signature]

Date: 3/15/17

Client  
Signature: [Signature]

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BETTENDORF

## ISLE CASINO HOTEL BETTENDORF, L.C. dba ISLE OF CAPRI CASINO AND HOTEL Motorcoach Groups Hotel Policies & Procedures

- **Group Room Rates:** To qualify for group rates, your group must occupy a minimum number of 10 rooms. Should your group fall below this minimum, you may be charged a higher rate to be determined at the discretion of the Director of Sales. No other hotel or casino promotional rates can be used in conjunction with or in lieu of contracted group rates.
- **Hotel Tax & Facilities Fee:** Tax of 12% and a \$6.00/per room per night facilities fee is not included in the rates quoted.
- **Room Availability:** The Hotel reserves the right to limit the number of rooms available at the published group rate. Isle of Capri reserves the right to accommodate the group, or any part thereof in another hotel of equivalent or better standing as determined in the reasonable judgment of the Hotel for the duration of the group's stay or any part thereof at no extra charge to the agent, regardless of the price of alternative accommodations.
- **Rooming list** must be received fourteen days prior to group arrival. Room additions will be made based on availability. Individual room changes and/or cancellation may be made without penalty.
- **Special Room Requests:** Every effort will be made to satisfy requests (i.e., non-smoking/smoking rooms, handicap, ground floor, near elevator and/or adjoining rooms). However, the Hotel will not be held responsible in the event a special request cannot be honored.
- It is agreed that periodic changes may be made in the room block if submitted in writing and agreeable with both the Group and the Hotel.
- **Check In/Check Out:** Check in time is 4:00 PM. Every effort will be made to have rooms available by this time. However, early arrivals are not guaranteed immediate availability of rooms. Check out time is 11:00 AM.
- **Baggage Handling:** All baggage handling requests must be arranged in advance and an approximate arrival and departure time must be given to ensure prompt service. The Hotel requires that all baggage be tagged clearly and professionally.
- **Final Payment:** Balance due must be paid in full 14 days prior to arrival, unless prior arrangements have been made at which time the balance is due at time of arrival. Payment may be made by credit card, check or money order. The group members must pay all incidentals charges before hotel departure. The group contact/leader will be responsible for assisting the Hotel in collecting these charges. If an organization qualifies for tax exemption (this only exempts the group from the state sales tax, group will still be responsible for the local tax); the group's tax-exempt number must be approved fourteen (14) days in advance and must be presented upon check in.
- **Contract Cancellation:** All cancellations must be made directly with the Group Sales Department. Groups of 50 or more rooms per night must cancel sixty (60) days prior to the arrival date to receive a full refund of the deposit amount. When cancellations for groups of 50 or more rooms are received between fifty-nine (59) and thirty (30) days, the group will forfeit 50% of the deposit amount. Should it be necessary to cancel the Group Contract for groups of 50 or more rooms within twenty-nine (29) days of arrival, the group will forfeit 100% of the deposit amount. Groups of 50 or less rooms must cancel thirty (30) days prior to the arrival date to receive a full refund of the deposit amount. When groups of 50 or less rooms are cancelled between twenty-nine (29) and fourteen (14) days prior to the arrival date, the group will forfeit 50% of the deposit amount. Groups of 50 or less rooms per night that cancel within thirteen (13) days of arrival, the group will forfeit 100% of the deposit amount.
- **Changes:** Any addition to the number of rooms reserved will be accepted upon availability. A reduction in the number of rooms reserved for the Group will be accepted without penalty when notice is received by the Group Sales Department at least fourteen (14) days prior to the arrival date. After the deadline date for room reservations, all rooms that remain unused in your block revert to the hotel for general sale. Additional rooms for your organization after this date will be accepted based on availability.
- Where private food and/or beverage functions have been scheduled, the Catering Manager will contact you to assist with your menu selection. A separate Catering contract and policies agreement will be mailed to you for your signature.
- Should events beyond the control of Isle Casino Hotel Bettendorf and the customer, such as strikes, acts of God or civil disturbances materially affect either party's ability to perform, this agreement shall be terminated without prejudice.
- Unless otherwise indicated on the contract, gratuities for individual food and beverage service, bellman, shuttle drivers, housekeepers, and other hotel personnel will be at the discretion of the members of the group.
- **Payment:** Unless otherwise indicated on the contract, group billing will be charged to the agreed billing method at the time of check-out (credit card, direct bill account). Adjustments due to discrepancies in payment will be made after an audit of group.
- The Hotel will not assume any responsibility for the damage or loss of any merchandise or articles placed in the Hotel.

Date: 3.1.17

Date: 3.15.17

Director of Sales: [Signature]

Client Signature: [Signature]