



Wheaton Park District

**Wheaton Park District Board of Commissioners Meeting
Wednesday January 14, 2015 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois**

CALL TO ORDER –President Kelly called the meeting to order at 7:00 p.m. Commissioners Hodgkinson, Mee, Morrill, Schobel, VanderSchaaf and were present.

Commissioner Luetkehans was absent
Commissioner Schobel arrived at 7:09 p.m.

PRESENTATIONS

None

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$1,720,357.86 for the period beginning November 30, 2014 and ending January 6, 2015.
- B. Approval of the December 10, 2014 Regular Meeting Minutes
- C. Approval of the December 3, 2014 Finance Sub Committee Minutes

Commissioner Mee moved to approve the Consent Agenda as presented. Commissioner Hodgkinson seconded.

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, VanderSchaaf, Kelly

Nays: None

Absent: Luetkehans, Schobel

UNFINISHED BUSINESS

1. Change Orders on Capital Projects Currently Under Construction- No report or action.
2. Approval of Settlement Language and Terms with DuPont

Commissioner Mee moved to approve the settlement language with Dupont as outlined by Ed Dutton with a settlement total of \$51,376.60 less 1/3 to counsel in the amount of \$17,125.53 less payments made by PDRMA to Wheaton Park District in the amount of \$21,320.00 and balance due to Wheaton Park District in the amount of \$12,931.07. Seconded by Commissioner Morrill.

Ayes: Hodgkinson, Mee, Morrill, VanderSchaaf, Kelly

Nays: None

Abstain: Schobel

Absent: Luetkehans

3. Request for Disconnection of Residential Property from the Park District 2s725 Cree Lane

President Kelly stated that there is a resident that would like to disconnect from the park district after being annexed into the park district in 2011. Commissioners Mee, Morrill, VanderSchaaf and President Kelly were not in favor of allowing them to disconnect. President Kelly directed staff to inform the resident of the formal procedure to follow to disconnect. He also stated to let the resident know that the board is not in favor of allowing this.

NEW BUSINESS

1. Ratify Executive Directors Previous Execution of Estopple Certificates for I.M. Properties (Illinois 7) LLC

Commissioner Mee moved to approve Ratify Executive Directors Previous Execution of Estopple Certificates for I.M. Properties (Illinois 7) LLC
Seconded by Commissioner Morrill. Motion passed by voice vote.

2. Approval to Promote two part time Catering and Sales Associates to full time supervisory status at Arrowhead Golf Club to meet Operational Demands

Commissioner Mee moved to approve Promoting two part time Catering and Sales Associates to full time supervisory status at Arrowhead Golf Club to meet Operational Demands. Commissioner Morrill seconded.

Commissioner VanderSchaaf stated that she thought the board would be getting new information on these positions. She doesn't believe that staff has provided a strong enough business case to support these positions. She asked that staff provide more information before a decision is made. Commissioner Schobel and Morrill agreed with her. President Kelly asked to hear from the Arrowhead staff on this position. Banquet and Catering Director Danielle Salerno and Food and Beverage Director Steve Glass addressed the board. Glass stated that these positions take a lot of finesse and training. We have a high turnover rate because once we get them trained they leave to get a full time job somewhere else. Salerno stated that the current full time staff works many hours with no time off. She feels that they are working in the business and not on the business. After much discussion Commissioner Mee moved to amend his motion to promote one part time employee to full time. Seconded by Commissioner Morrill.

Motion passed by roll call vote

Ayes: Hodgkinson, Mee, Morrill, Schobel Kelly

Nays: VanderSchaaf,

Absent: Luetkehans

President Kelly instructed staff to temporarily remove the 30 hour a week restriction on the other part time person.

3. Approval to Promote two part time Cooks to full time supervisory status at Arrowhead Golf Club to meet Operational Demands

Commissioner Mee moved to approve to table Promoting two part time Cooks to full time supervisory status at Arrowhead Golf Club to meet Operational Demands pending more information from staff, and to increase hours as needed. Seconded by Commissioner Morrill. Motion passed by voice vote.

4. Approval to Create an additional Full Time Restaurant Manager position at Arrowhead Golf Club to meet Operational Demands
Commissioner Mee moved to approve to create an additional Full Time Restaurant Manager position at Arrowhead Golf Club to meet Operational Demands. Seconded by Commissioner Hodgkinson.

Executive Director Benard stated that this was an operational need and not an ACA need.

Motion passed by roll call vote

Ayes: Hodgkinson, Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

Absent: Luetkehans

5. Approval to Fill a Vacant Full Time Operations I Position in the Park Services Department

Commissioner Mee moved to approve to Fill a Vacant Full Time Operations I Position in the Park Services Department. Seconded by Commissioner Hodgkinson.

Motion passed by roll call vote

Ayes: Hodgkinson, Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

Absent: Luetkehans

- **REPORTS FROM STAFF**

Commissioner Mee commented on the OSLAD grant and asked if there was an alternate plan since we didn't get the grant. Executive Director Benard stated that the Buildings and Grounds Subcommittee will be meeting on this in the next few weeks.

Commissioner Mee commended staff on the Reindeer Run. He also commended the Rec Department on increased attendance in a lot of athletic programs as well as increased tree sales at the zoo, and zoo admission fees. The Golf rounds increase is due to Arrowhead's staff doing a great job.

BOARD SUBCOMMITTEE REPORTS / DISCUSSION

None

ADJOURNMENT

At 8:15 p.m., Commissioner Morrill moved to adjourn the meeting. Commissioner Schobel seconded. Motion passed by voice vote.