



Wheaton Park District

**Wheaton Park District Board of Commissioners Meeting
Wednesday June 17, 2015 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois**

CALL TO ORDER –President Hodgkinson called the meeting to order at 7:00 p.m. Commissioners Frey, Kelly, Mee, Morrill and Vires were present.

Commissioner Schobel was absent

Steve Adams, Legal Counsel from Tressler LLP was present

PRESENTATIONS

Joel Sheeshley spoke about his project with the Wheaton Park District and Wheaton College. Joel created 60 paintings of the Lincoln Marsh which have been on sale at 12 locations. The sale benefits the Friends of Lincoln Marsh. Joel thanked the Wheaton Park District, Wheaton College and many others throughout the community. President Hodgkinson thanked Joel for all of his hard work and the beautiful paintings of the Lincoln Marsh.

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$1,158,575.61 for the period beginning May 13, 2015 and ending June 9, 2015.
- B. Approval of the May 20, 2015 Regular Meeting Minutes
- C. Approval of Minutes for the May 6th Finance and May 12th 2015 Buildings and Grounds Subcommittees
- D. Approval of Minutes for the June 10th Finance and Buildings and Grounds Subcommittees
- E. Approval of Policy Amendment - Arrowhead Golf Club
- F. Staff Recommendation
Provide Executive Director Authority to Execute a Property Damage Release with Waste Management
- G. Staff Recommendation
Provide Executive Director Authority to Execute an Extension of Services and Terms and Conditions for the Agreement for Management of Information Technology Services with JDA for a Period of Time from June 1, 2015 up to and Inclusive of December 2015 at a monthly rate \$9,905.67

Commissioner Mee moved to approve the Consent Agenda minus items F and G. Commissioner Frey seconded. Motion passed by roll call vote.

Ayes: Frey, Kelly, Mee, Morrill, Vires, Hodgkinson

Nays: None

Absent: Schobel

Commissioner Kelly moved to table item F. Seconded by Commissioner Mee.

Motion passed unanimously by voice vote.

Commissioner Mee move to approve Item G. Seconded by Frey.

Motion passed unanimously by voice vote.

UNFINISHED BUSINESS

1. Annual Review and Possible Amendments to the Financial Policies of the Wheaton Park District

Commissioner Vires moved to approve the Financial Policies of the Wheaton Park District absent paragraph C subsection 4. Seconded by Commissioner Morrill.

President Hodgkinson stated that the Finance Subcommittee is advising a stand-alone policy on the disposal of equipment rather than including it with the purchasing policy.

Motion passed unanimously by voice vote

2. Acceptance of the 2016 Budget Development and Approval Schedule

Commissioner Mee moved to approve the 2016 Budget Development and Approval Schedule. Seconded by Commissioner Vires.

Motion passed unanimously by voice vote.

3. Acceptance of the Comprehensive Annual Financial Report for the Fiscal Period ended December 31, 2014

Commissioner Morrill moved to approve the Comprehensive Annual Financial Report for the Fiscal Period ended December 31, 2014. Seconded by Commissioner Vires.

Commissioner Mee stated that the audits show that each year the district continues to improve.

Motion passed unanimously by voice vote.

Executive Director commended Assistant Finance Director Andrea Chiappetta and Selden Fox on a job well done on the audit.

NEW BUSINESS

1. Bid Results and Recommendation
Arrowhead Linen Supplies

Commissioner Kelly moved to reject all bids. Seconded by Commissioner Mee

Commissioner Kelly stated that there was an irregularity in all bids received.

Motion passed unanimously by voice vote.

2. Bid Results and Recommendation
 - a. Trash Removal Services Recommend Award to Waste Management for Trash Removal Services in the amount of \$41,159.56 per year for the three year period beginning July 2015

Commissioner Mee moved to approve Waste Management for Trash Removal Services in the amount of \$41,159.56 per year for the three year period beginning July 2015
Seconded by Commissioner Morrill. Motion passed by voice vote.

- b. Recycling Removal Services Recommend Award to Republic Services in the amount of \$4,319.00 per year for the three year period beginning July 2015

Commissioner Mee moved to approve Recycling Removal Services from Republic Services in the amount of \$4,319.00 per year for the three year period beginning July 2015. Seconded by Commissioner Morrill.

Commissioner Frey asked if we combine both would we get a better deal. Director of Parks and Planning Sperl stated that the idea was a good one but the possibility wasn't provided for in the specifications this time, but will be next time.

Motion passed unanimously by voice vote.

3. Quotation Results and Recommendation for Contracts and Purchases under the Legal Bid Limit of \$20,000 and Over \$10,000
Tree Removal (8 cottonwoods) Toohey Park Recommend Award to Abbott Tree Care Professionals in the amount of \$10,000.

Commissioner Morrill moved to approve a contract with Abbott Tree Care Professionals for the Toohey Park Tree Removals in the amount of \$10,000. Seconded by Commissioner Frey.

Motion passed unanimously by voice vote.

4. Bid Results and Recommendation
Central Park Sports Field Lighting Project Recommend Award to Jasco Electric in the amount of \$408,114.00
Commissioner Kelly moved to approve Jasco Electric in the amount of \$408,114.00.
Seconded by Commissioner Morrill

Commissioner Morrill stated that this project is currently \$80,000 under budget and is pleased about that.

Motion passed by roll call vote.

Ayes: Frey, Kelly, Mee, Morrill, Vires, Hodgkinson

Nays: None

Absent: Schobel

5. Ordinance 2015-02
An Ordinance Adopting Prevailing Wage Rates to be Paid to Laborers, Mechanics and other Workers Performing Construction of Public Works for the Wheaton Park District

Commissioner Kelly moved to approve Ordinance 2015-02 An Ordinance Adopting Prevailing Wage Rates to be Paid to Laborers, Mechanics and other Workers Performing Construction of Public Works for the Wheaton Park District. Seconded by Commissioner Vires.

No discussion

Motion passed by roll call vote

Ayes: Frey, Kelly, Mee, Morrill, Vires, Hodgkinson

Nays: None

Absent: Schobel

6. Park Naming Proposal from the Rotary Club of Wheaton
The entire board all agreed to refer this proposal to the recently formed Naming task force. Commissioner Frey asked if this was just for the park. Director of Marketing Wilhelmi stated that it was.

7. Staff Recommendation
Proposal / Request for Feedback from the City of Wheaton
Concerning Extension of Tax Increment Finance District Number 1 to partially fund approximately \$53,000,000 in Downtown Wheaton Improvements

Commissioner Vires, Finance Subcommittee Chairman, stated that this has been reviewed by the Finance Subcommittee and staff. Commissioner Frey asked where the school district was on this. Executive Director Benard stated that they are in agreement with the park district not to extend TIF 1. Steve Adams, Legal Counsel from Tressler agrees with the park district's decision not to agree to an extension.

The board agreed that they were comfortable with Executive Director Benard sending the letter to the city manager stating the districts position on the TIF1 extension.

Commissioner Vires moved to direct staff to reject the City of Wheaton's request for an extension on TIF 1. Seconded by Commissioner Morrill.

Motion passed unanimously by voice vote.

8. Quotation Results and Recommendation for Contracts and Purchases under the Legal Bid Limit of \$20,000 and Over \$10,000
Deep Well Irrigation Arrowhead Golf Club Staff recommends an Award to Layne to replace the galvanized pipe, motor and bowl not to Exceed \$18,000. The quote of \$15,620.75 is based on estimated depth.

Commissioner Kelly moved to approve an Award to Layne to replace the galvanized pipe, motor and bowl not to Exceed \$18,000. The quote of \$15,620.75 is based on estimated depth. Seconded by Commissioner Mee.

Motion passed unanimously by voice vote

REPORTS FROM STAFF

Executive Director Benard commended Director of Special Facilities Bendy, Director of Golf Stoller and the rest of the Arrowhead golf staff for keeping on top of potential business interruption issues like the deep well repair.

Commissioner Morrill was impressed with the figures in the athletic report. Commissioner Morrill asked if there was a plan on how the athletic fee funds are going to be spent. He asked for a report on this in the near future. He liked all the recommendations for the Central Athletic Center. Commissioner Morrill commended staff on the Taste of Wheaton. He asked Executive Director Benard when the board will see the master plan. Benard stated it would be brought to the board for input in July and approval in August. He also commended Rob Sperl on his promotion to Director of Parks and Planning.

Commissioner Mee thought the Athletic Report was well done. He was happy to see that revenue was up. He thought the notes from the parents were educational. President Hodgkinson and Commissioner Frey also thought it was a good report. Commissioner Mee commented that the Taste of Wheaton showed a great effort between staff and volunteers. He commended the zoo staff on Turtle Day. He thought the event was very well attended.

Commissioner Vires thanked Rita and Andrea for the 5 year snapshot of the annual financial report. He also thanked them for all of their help getting him acclimated with the districts reports after his election to the board.

CLOSED SESSION

At 7:50 p.m. Commissioner Kelly moved to enter closed session for the purpose of discussing the Pending, probable or imminent litigation, 5ILCS 120/ 2 (c) (11). Commissioner Vires seconded.

Motion carried by roll call vote

Ayes: Frey, Kelly, Mee, Morrill, Vires, Hodgkinson

Nays: None

Absent: Schobel

RECONVENE TO OPEN SESSION

At 8:35 p.m. the board reconvened to open session.

Commissioner Vires moved to approve participation in the Tressler LLP attorney fee sharing program related to the IMET matter. Seconded by Commissioner Mee.

Motion carried by roll call vote

Ayes: Frey, Mee, Morrill, Vires, Hodgkinson

Nays: Kelly

Absent: Schobel

ADJOURNMENT

At 8:38 p.m., Commissioner Mee moved to adjourn the meeting. Commissioner Kelly seconded. Motion passed by voice vote.