



Wheaton Park District

**Wheaton Park District Board of Commissioners Meeting
Wednesday January 15, 2014 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois**

CALL TO ORDER – President Kelly called the meeting to order at 7:00 pm. Commissioners Hodgkinson, Mee, Morrill, Schobel VanderSchaaf and were present.

Commissioner Luetkehans was absent.

PRESENTATIONS

None

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$2,176,002.59 for the period beginning November 30, 2013 and ending January 7, 2014.
- B. Approval of the December 18, 2013 Special Meeting Minutes
- C. Approval of the December 11, 2013 Regular Meeting Minutes
- D. Approval of the Workshop Meeting Minutes Dated:
October 21, October 5 and June 3, 2013

Commissioner Mee moved to approve the Consent Agenda as presented. Commissioner Hodgkinson seconded. Motion passed by voice vote.

UNFINISHED BUSINESS

Buildings and Grounds Subcommittee

President Kelly stated that we are at the end of our one year warranty on the heating system at the Old Hubble. They met yesterday to make sure everything is running ok. The Engineer is meeting with him again on Friday. Executive Director Benard stated that we have seen some energy savings from this system. The utility bills are currently running about 1/3 less. Benard will provide a report at the end of winter.

NEW BUSINESS

1. RESOLUTION 2014-01

Authorizing the Northern Illinois Municipal Electric Cooperative (NIMEC) to serve as broker for the Wheaton Park District in regard to obtaining bids from electricity providers and authorizing the Executive Director to Approve a Contract with the lowest cost electricity provider.

Commissioner Morrill moved to approve RESOLUTION 2014-01

Authorizing the Northern Illinois Municipal Electric Cooperative (NIMEC) to serve as broker for the Wheaton Park District in regard to obtaining bids from electricity providers and authorizing the Executive Director to Approve a Contract with the lowest cost electricity provider. Commissioner Mee seconded.

Commissioner Mee asked if there was anything different in the contract from last year. Executive Director Benard stated there was not

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, Schobel VanderSchaaf, Kelly

Nays: None

2. Approval to Submit a Grant Application in Cooperation with DuPage County for the Illinois Public Museum Capital Grant Program for the DuPage County Historical Museum Roof.

Commissioner Hodgkinson moved to approve the execution of PMC/DOC-2 for the Public Museum Capital Grant Program Application due Feb 3, 2014 and to authorize staff to complete an application for the replacement of the DuPage County Historic Museum Roof and other capital needs. Commissioner Morrill seconded.

Commissioner VanderSchaaf asked if we should be looking at this before we finalize our IGA with the County. Executive Director Benard stated we are consulting with the County on this grant and that this grant could cover the entire roof and a surplus of \$200,000 for other Museum capital projects. Commissioner Mee asked if Benard had a good feeling for this grant. Benard stated we have been successful with this grant before. He believes we have a good case for this grant. Motion passed by voice vote.

3. Approval of Purchase Agreement with Transform Inc. for Digital Dining Point of Sale System for Arrowhead Golf Club

Commissioner Mee moved to approve the purchase agreement with Transform Inc. for the purchase, installation and one year of support of the Digital Dining Point of Sale System for the Arrowhead Golf Club at a cost of \$27,000. Commissioner Morrill seconded. Motion passed by roll call vote.

Commissioner Mee asked if staff figured in a transition time. Executive Director Benard stated we did and that we should be up and running smoothly by St. Patrick's Day. Commissioner Schobel was concerned that three days wouldn't be enough training, and if the transition would run smoothly. Director of Food and Beverage Steve Glass stated he has been through this type of software change before and he isn't concerned with the transition. Commissioner VanderSchaaf stated that this vendor has a large cost in the first year. She asked if there is a way out if this doesn't work without losing \$27,000. Executive Director Benard if this is not a good vendor this is always legal recourse, however he is not concerned with this, staff did their homework before hiring them. Steve Glass stated all of the references he received on them were good. President Kelly stated that we hired staff to run Arrowhead and he trusts their decision.

Ayes: Hodgkinson, Mee, Morrill, Schobel VanderSchaaf, Kelly

Nays: None

4. Request from Stars Family Services Inc. for a Waiver of Park District Impact Fees Totaling \$7,215.

Commissioner Morrill moved to table a waiver of park district impact fees totaling \$7,215. Commissioner Mee seconded. Motion passed by voice vote.

REPORTS FROM STAFF

Executive Director Benard stated that Casino Night is approaching, he encouraged the board to buy tickets to this fun fundraiser for the Museum.

Commissioner VanderSchaaf asked about the healthcare petition. Benard will attend a council meeting tomorrow at 10:00 am.

Commissioner Morrill is glad to see the Recreation Department looking at cancelled programs. He was glad to see were using the Wheaton Warrenville field houses. He welcomed Darrell Houston to the Rec Team. Morrill congratulated Sue Wahlgren and her staff on the Cosley Zoo Christmas Tree sales. He congratulated the entire park district on the PDRMA accreditation; he recognized this is a big accomplishment. He congratulated Executive Director Benard on the IPRA/IAPD advisory council appointment.

Commissioner Mee congratulated Arrowhead staff on the increase in banquet revenue. He was impressed with the Reindeer Run's good profit margin. He thanked Benard for the Green Team reports.

President Kelly thanked staff for their work on the Appreciation Mixer. He encouraged the board to attend.

BOARD SUBCOMMITTEE REPORTS / DISCUSSION

None

CLOSED SESSION

At 7:27 p.m. Commissioner Mee moved to enter closed session for the purpose of discussing the:

- a. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1)
- b. Purchase or Lease of Real Property, 5ILCS 120/2 (c) (5)
- c. Approval, Review and Release of Closed Session Minutes, 5ILCS 120/2 (c) (21)

Commissioner Hodgkinson seconded. Motion carried by roll call vote

Ayes: Hodgkinson, Mee, Morrill, Schobel VanderSchaaf, Kelly

ADJOURNMENT

At 8:15 p.m., Commissioner Schobel moved to adjourn the meeting. Commissioner Mee seconded. Motion passed by voice vote.