



# Wheaton Park District

**Wheaton Park District Board of Commissioners Meeting  
Wednesday February 19 2014 7:00 p.m.  
City of Wheaton Council Chambers  
303 W. Wesley Street Wheaton, Illinois**

**CALL TO ORDER** – President Kelly called the meeting to order at 7:00 pm. Commissioners Luetkehans, Hodgkinson, Mee, Morrill, and were present. Commissioner Schobel arrived at 7:20 p.m.

Commissioner VanderSchaaf was absent

## **PRESENTATIONS**

Scott Shorney stated that the Dupage County Historical Museum - Casino Night is on Friday February 28<sup>th</sup> at 6:30 p.m. All proceeds benefit the museum.

## **COMMUNITY INPUT**

None

## **CONSENT AGENDA**

- A. Approval of the Disbursements totaling \$1,139,723.55 for the period beginning January 8, 2014 and ending February 11, 2014.
- B. Approval of the January 15, 2014 Regular Meeting Minutes

Commissioner Hodgkinson moved to approve the Consent Agenda as presented.  
Commissioner Luetkehans seconded.

Commissioner Mee noted that the adjournment time needed to be added on page 4.  
Executive Director Benard stated that correction was already made.

Motion passed by roll call vote.

Ayes: Hodgkinson, Luetkehans, Mee, Morrill, Kelly

Nays: None

Absent: Schobel, VanderSchaaf

## **UNFINISHED BUSINESS**

1. Stars Family Services petition to withdraw a request for waiving a portion of school/park contributions - Notice of Petition Withdrawal  
No discussion.

## **NEW BUSINESS**

1. Ordinance Number 2014-01 - An Ordinance Approving the Disposal and Sale of Personal Property Owned by the Wheaton Park District

Commissioner Luetkehans moved to approve Ordinance Number 2014-01 - An Ordinance Approving the Disposal and Sale of Personal Property Owned by the Wheaton Park District. Commissioner Morrill seconded. Motion passed by voice vote.

No discussion.

2. Bid Results and Recommendation – Arrowhead Golf Club Restroom Project  
Commissioner Mee moved to reject all bids for the Arrowhead Restroom Construction and instruct staff to apply for an amendment to re-allocate grant funds toward the pump house equipment replacement. Commissioner Luetkehans seconded.

Commissioner Mee stated he thought this was a prudent move. He thought these bids were too expensive. Commissioner Mee also asked if we would still construct a path at the back of the Tee at 7 South which was part of the restroom plan. Director of Special Facilities Andy Bendy responded yes and the work would take place when the weather is suitable.

Motion passed by roll call vote.

Ayes: Hodgkinson, Luetkehans, Mee, Morrill, Kelly

Nays: None

3. Recommendation concerning DCEO Grant Award - \$175,000  
Commissioner Mee moved to instruct staff to apply for an amendment to re-allocate grant funds toward the pump house equipment replacement. Commissioner Morrill seconded. Motion passed by voice vote.

Executive Director Benard reported that the estimated \$25,000 spent to date on engineering and permitting for the restrooms would be reimbursed to the Grant account and would ultimately come from the pump project budget.

4. Approval to Fill a Vacant Full Time Position – Evening Custodial Crew Leader for Community Center  
Luetkehans moved to approve the full time Evening Custodial Crew Leader for the Community Center. Commissioner Morrill seconded. Motion passed by voice vote.

No discussion.

5. Approval to Submit an Application for the 2014 Park and Recreation Facility Construction Grant for continued development of the Old Hubble/Wheaton Central Acquisition

Commissioner Mee moved to approve a resolution authorizing staff to apply for the PARC grant for development of Central Athletic Improvements. Commissioner Luetkehans seconded. Motion passed by voice vote.

President Kelly reviewed the project scope which included the ballfield lights and field development. The proposed new chiller can provide, in addition to air conditioning in the rehabbed gyms allowing for summer activity, refrigeration for an outdoor sheet of ice. Commissioner Luetkehans stated that he likes the chiller dual usage but wanted more information on the restrooms and concessions area. He asked staff what they were proposing for the press box. Director of Planning Rob Sperl stated that currently, the plan is to remove the press box upper portion and re-roof the storage portion underneath rather than tearing the whole thing down however the structural integrity of the lower portion has not yet been assessed. He added that the restroom building on the northeast part of the property would be assessed by a contractor later this week. President Kelly stated the items can remain for now and if a project scope change is needed he would call a Special Meeting to address it in advance of the grant application deadline of March 10.

6. Approval of 2014 Compensation for Executive Director

Commissioner Mee made a motion to approve a 2.75% raise for 2014 which was seconded by Commissioner Hodgkinson. Motion passed by voice vote.

No discussion.

- **REPORTS FROM STAFF**

Commissioner Luetkehans stated that he appreciates the concepts in Parks Plus Fitness Center's annual report on how they are going to improve. He feels this is the best report he has seen on how we are going to move forward. He appreciated that staff reached out to former Commissioner Fieweger for his expertise in this area.

Commissioner Mee stated he liked that expenses were reduced to increase net revenues but asked Parks Plus Fitness Center Manager Ryan Miller how he is functioning without an Assistant Manager and Coordinator. Miller stated that he would eventually like to see the Assistant Manager position come back but thinks the Coordinator can remain out. Miller stated they are trying new things with the Marketing Department like giving a 20% discount to volunteers and putting a YELP video on our website.

Commissioner Schobel arrived.

Commissioner Hodgkinson asked Preschool and Camps Manager Megan Raitt if she thought there were more or less preschoolers in Wheaton. Raitt stated that she was unsure but that she thought our preschools are getting more popular because they are more cost effective than some of the private preschools in the area. She also thought that it helps that we have a gym class to offer in the program and she has received feedback from District 200 that the children who graduate from our program are ready to start Kindergarten.

Commissioner Mee commended Arrowhead on Cross Country Skiing. He has heard a lot of positive comments about it. Commissioner Schobel asked if we were making any money on Cross Country Skiing yet. Special Facilities Director Bendy stated that they rented 316 sets of skis last week and made approximately \$5,000 for the week and the traffic adds to restaurant business. Commissioner Mee congratulated Sarah O'Donnell on her scholarship from the National Recreation and Parks Foundation for Sustainable Parks and Recreation.

Commissioner Hodgkinson congratulated Cosley Zoo with partnering with the San Diego zoo. She also thanked the Parks Department with keeping up with this weather, and to Arrowhead Staff for working overnight during the bad storms to make sure everything in the building was ok.

## **BOARD SUBCOMMITTEE REPORTS / DISCUSSION**

None

## **CLOSED SESSION**

At 7:29 p.m. Commissioner Luetkehans moved to enter closed session for the purpose of discussing the:

- a. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1)
- b. Purchase or Lease of Real Property, 5ILCS 120/2 (c) (5)
- c. Approval, Review and Release of Closed Session Minutes, 5ILCS 120/2 (c) (21)

Commissioner Mee seconded.

Motion passed by roll call vote.

Ayes: Hodgkinson, Luetkehans, Mee, Morrill, Schobel, Kelly

Nays: None

The board reconvened into Open Session at 7:48 p.m.

Resolution 2014-02 A Resolution Providing For The Destruction Of Particular Verbatim Recordings of Closed Session Meetings.

Commissioner Luetkehans moved to approve Resolution 2014-02 A Resolution Providing for the Destruction of Particular Verbatim Recordings of Closed Session Meetings. Commissioner Hodgkinson seconded. Motion passed by voice vote.

## **ADJOURNMENT**

At 7:48 p.m., Commissioner Morrill moved to adjourn the meeting. Commissioner Luetkehans seconded. Motion passed by voice vote.