



Wheaton Park District

**Wheaton Park District Board of Commissioners Meeting
Wednesday April 16, 2014 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois**

CALL TO ORDER – President Kelly called the meeting to order at 7:03 pm. Commissioners Luetkehans, Hodgkinson, Mee, Morrill, VanderSchaaf and were present.

Commissioner Schobel arrived at 7:05 p.m.

PRESENTATIONS

None

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$858,624.44 for the period beginning March 12, 2014 and ending April 8, 2014.
- B. Approval of the March 19, 2014 Regular Meeting Minutes

Commissioner Morrill moved to approve the Consent Agenda as presented.
Commissioner Hodgkinson seconded.

Motion passed by roll call vote.

Ayes: Luetkehans, Hodgkinson, Mee, Morrill, VanderSchaaf, Kelly

Nays: None

Absent: Schobel

UNFINISHED BUSINESS

1. Buildings and Grounds Subcommittee Report / Possible Action on Change Orders for Capital Projects
No discussion

NEW BUSINESS

1. ORDINANCE NO. 2014-04 AN ORDINANCE appointing a new bond registrar and paying agent for the outstanding General Obligation Park Bonds, Series 2003A (Alternate Revenue Source), of the Wheaton Park District, DuPage County, Illinois.

Commissioner Luetkehans moved to approve ORDINANCE NO. 2014-04 AN ORDINANCE appointing a new bond registrar and paying agent for the outstanding General Obligation Park Bonds, Series 2003A (Alternate Revenue Source), of the Wheaton Park District, DuPage County, Illinois. Commissioner Hodgkinson seconded.

Commissioner Schobel arrived at 7:05 p.m.

Motion passed by roll call vote.

Ayes: Luetkehans, Hodgkinson, Mee, Morrill, Schobel VanderSchaaf, Kelly
Nays: None

2. Ordinance 2014-05 Approving and Authorizing Execution of a Funding and Reimbursement Agreement for the Construction of a Sensory Garden and Playground Between the Wheaton Park District and the Play for All Playground and Garden Foundation

Commissioner Mee moved to approve the Ordinance 2014-05 Approving and Authorizing Execution of a Funding and Reimbursement Agreement for the Construction of a Sensory Garden and Playground Between the Wheaton Park District and the Play for All Playground and Garden Foundation. Commissioner Morrill seconded.

Commissioner VanderSchaaf stated that we need to be clear when we say tax dollars aren't being spent on this; there is staff time that is incurred for this project.

Commissioner Mee asked if this includes staff labor for installation of the equipment. Executive Director Benard stated it did not.

Motion passed by roll call vote.

Ayes: Luetkehans, Hodgkinson, Mee, Morrill, Schobel VanderSchaaf, Kelly
Nays: None

3. Bid Results and Recommendations for Arrowhead Golf Club Equipment Reel Grinder, Bedknife Grinder and Universal Turf Maintenance Machine.

Commissioner Morrill moved to approve the alternate bids for the Reel Grinder and Bedknife Grinder from Reinders Inc, at a net cost of \$42,160 which includes trade-in total value of \$4,000. This represents a savings of \$10,940 (20.6%) from the base bid. It is also recommended that the bid of JW Turf be accepted for the universal turf maintenance machine at a cost of \$30,554.62. Commissioner Schobel seconded.

Commissioner Schobel asked Superintendent of Grounds Justin Kirtland if he thought the trade in value was fair. Kirtland stated it was. President Kelly asked if Reindeers was the only company that makes this. Kirtland replied it was. Commissioner Luetkehans stated that in the future he would like to see in future reports more evaluation why we're picking a particular machine.

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, Schobel VanderSchaaf, Kelly

Nays: None

Abstain: Luetkehans

4. Bid Results and Recommendations for Cheerleading Uniforms

Commissioner Morrill moved to approve the Cheerleading Uniform bids as presented by staff. Commissioner Mee seconded.

Commissioner VanderSchaaf asked if the Leisureship Program would cover the cost of the uniform. Director of Recreation Mary Beth Cleary stated it would not, only the price of the program. Commissioner Luetkehans stated that staff should review and update bidding procedures and documents for equipment and supply and share with the Board prior to the next bid.

Motion passed by roll call vote.

Ayes: Luetkehans, Hodgkinson, Mee, Morrill, Schobel VanderSchaaf, Kelly

Nays: None

5. Bid Results and Recommendations for Pool Chlorine

Commissioner Luetkehans moved to approve the Pool Chlorine bids as recommended by staff. Commissioner Mee seconded.

Commissioner Hodgkinson asked if we are accessing any joint programs for purchasing large quantities like this. Executive Director Benard stated that the district does for equipment, but there wasn't one available for pool chlorine that he or staff was aware of.

Motion passed by roll call vote.

Ayes: Luetkehans, Hodgkinson, Mee, Morrill, Schobel VanderSchaaf, Kelly

Nays: None

6. Approval to Purchase a Live Scan Machine from Identification Systems and Technology of North America.

Commissioner Mee moved to approve the purchase of a Live Scan machine from Identification Systems and Technology of North America, and to apply for Live Scan licensing to offer background checks to other businesses. Seconded by Commissioner Morrill.

President Kelly stated he was having a hard time understanding how much we were paying now for background checks by the information he was given. He requested that staff provide a clearer report on this.

Commissioner Mee moved to table purchasing a Live Scan Machine from Identification Systems and Technology of North America. Commissioner Luetkehans seconded. Motion passed by voice vote.

7. Approval to Fill a Vacant Full Time Position – Arrowhead Restaurant Manager

Commissioner Mee moved to approve a full-time restaurant manager position. Commissioner Hodgkinson seconded.

Commissioner VanderSchaaf asked what the turnover in this position was. Director of Food and Beverage Steve Glass stated that this is the first full time person in this position to leave in 5 years. Commissioner VanderSchaaf asked if we take into consideration that this is an IMRF position when we structure the salary. Glass stated that in the private sector this position would receive bonuses which we do not do, so it is comparable to what someone in the private sector would be earning with salary and bonuses.

Motion passed by roll call vote.

Ayes: Luetkehans, Hodgkinson, Mee, Morrill, Schobel VanderSchaaf, Kelly
Nays: None

8. Approval to serve beer and wine within the fenced perimeter of Memorial Park for 2014 events: Taste of Wheaton, Jazz Fest, Brew Fest and Wine and Cultural Arts Fest.

Commissioner Luetkehans moved to approve to serve beer and wine within the fenced perimeter of Memorial Park for 2014 events: Taste of Wheaton, Jazz Fest, Brew Fest and Wine and Cultural Arts Fest. Commissioner Mee seconded. Motion passed by voice vote.

REPORTS FROM STAFF

Commissioner Schobel stated that the staff at Arrowhead needs to be careful about what they are saying to the public regarding the greens. He overheard some untrue statements being said by staff.

Commissioner Mee congratulated the zoo on receiving a grant.

BOARD SUBCOMMITTEE REPORTS / DISCUSSION

None

CLOSED SESSION

At 7:38 p.m. Commissioner Luetkehans moved to enter closed session for the purpose of discussing the Approval, Review and Release of Closed Session Minutes, 5ILCS 120/2 (c) (21). Commissioner Mee seconded.

Motion passed by roll call vote.

Ayes: Luetkehans, Hodgkinson, Mee, Morrill, Schobel VanderSchaaf, Kelly

Nays: None

At 8:22 p.m. the board reconvened to open session

RESOLUTION NO. 2014-04 AUTHORIZING RELEASE OF CERTAIN CLOSED SESSION MINUTES

Commissioner Hodgkinson moved to approve Resolution 2014-04 Authorizing Release of Certain Closed Scssion Minutes. Commissioner Mee seconded.

Motion passed by roll call vote.

Ayes: Luetkehans, Hodgkinson, Mee, Morrill, Schobel VanderSchaaf, Kelly

Nays: None

ADJOURNMENT

At 8:25 p.m., Commissioner Mee moved to adjourn the meeting. Commissioner Luetkehans seconded. Motion passed by voice vote.