



Wheaton Park District

**Wheaton Park District Board of Commissioners Meeting
Wednesday May 21, 2014 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois**

CALL TO ORDER – President Kelly called the meeting to order at 7:00 pm. Commissioners Hodgkinson, Mee, and Morrill, were present.

Commissioner Schobel arrived at 7:02 p.m.
Commissioner VanderSchaaf arrived at 7:03 p.m.
Commissioner Luetkehans was absent

PRESENTATIONS

Taste of Wheaton

Superintendent of Marketing and Special Events Kristina Nemetz on behalf of the Wheaton Park District and the Wheaton Chamber of Commerce welcomed everyone to come out and enjoy the Taste of Wheaton, June 5-8, presented by First Trust. The Fest features four days of entertainment, food, carnival, art & crafts, business expo, beer garden and lots of family fun. New on Thursday this year --- a “Slice of Wheaton” will feature Wheaton pizza vendors, craft beer on tap in the beer garden, local entertainment, presentation of the Wheaton Award and our annual Ribbon Cutting. Event kicks off at 5 p.m., entertainment will go until 9 p.m. On Saturday--- we will host the 33rd Annual Cosley Zoo Run for the Animals 5K/10K and the Kids ½ Mile Zippity Zoo Run which benefits the Cosley Zoo Foundation. Registration is still available on active.com and we look forward to hosting over 2,000 runners. This year’s run is presented by Cadence Health.

On Saturday we will again offer a bike valet for those not wanting to deal with parking, and our 2nd Annual Art in the Park sponsored by AAA with chalk art, kid’s monster mural, tie dye station, Create. Discover. Play. Crafts and activities, and the annual “Art on Hale, arts and craft fair. A full list of activities, schedule of events and map can be found at wheatonparkdistrict.com/taste.

Comcast Volunteer Work Day at Northside Park

Comcast is recognized for their dedicated commitment at the 2014 Comcast Cares Day Project held at Wheaton Park District's Northside Park on Saturday, April 26, 2014. Comcast employees enthusiastically volunteered their expertise and assistance with fence and building painting as well as landscape beautification projects around Northside Park and Northside Family Aquatic Center.

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$1,053,648.73 for the period beginning April 9 and ending May 13, 2014.
- B. Approval of the April 16, 2014 Regular Meeting Minutes

Commissioner Hodgkinson moved to approve the Consent Agenda as presented. Commissioner Morrill seconded. No discussion.

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

Absent: Luetkehans

UNFINISHED BUSINESS

- 1. Buildings and Grounds Subcommittee Report – Review and Approval of Capital Project Change Orders
No discussion.
- 2. Approval for Gateway Garden Project Change Order and Additions to Project Scope
Commissioner Morrill moved to approve Planning Resource's change order in the amount of \$3,743 supplemental contract in the amount of \$6,702.50 and additional supervision in an amount not to exceed \$880. Commissioner Mee seconded.

Commissioner VanderSchaaf stated that she would like to see what types of controls are in place.

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

3. Election of Officers for the Wheaton Park District Board of Commissioners
Commissioner Morrill moved to elect President Kelly as President
Commissioner Luetkehans as Vice President, Executive Director Benard
as Secretary and Finance Director Rita Trainor as Treasurer. Seconded
by Commissioner Mee.

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

Absent: Luetkehans

NEW BUSINESS

1. Bid Results and Recommendation - Atten Park Tennis and Basketball
Court Color Coating Project

Commissioner Morrill moved to reject the bid and rebid in 2015.

Commissioner Schobel seconded. Motion passed by voice vote.

2. Bid Results and Recommendation - Graf Park Synthetic Turf Project Site
Work

Commissioner Morrill moved to approve a contract with the low bidder
JEM Morris Construction in the amount of \$563,890. Commissioner
Mee seconded.

Commissioner Morrill asked if staff had given any thought to
maintenance of these turf fields. Executive Director Benard stated that
we have and there will be some cost to maintaining them but no more
and most likely less than what we are paying now to maintain the
current field. Commissioner Morrill asked how we will disinfect them.
Bryron from Wight Engineering stated that the sun takes care of the
outside fields but there is disinfectant spray that can be purchased to
clean the indoor turf. Staff will provide the board with a report on the
disinfectant. Commissioner Mee asked what we will do with the surplus
in the budget from this project. Executive Director Benard stated that he
would follow up.

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, Schobel, Kelly

Nays: VanderSchaaf

Absent: Luetkehans

3. Approval to Fill a Full Time Vacancy - Athletics Manager
Commissioner Morrill moved to approve filling the vacant position of Athletic Manager. Commissioner Mee seconded.

Commissioner VanderSchaaf stated she would like staff to look at the entire department and how it could possibly be re-organized so that the position might not have to be reinstated. President Kelly said that he would like to see on the memo that is given to the board a description of options that were considered before just asking to have the position re-filled.

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays:

4. Annual Review and Approval of Amendments to the Finance Policies of the Wheaton Park District
Commissioner Morrill moved to approve the Finance Policies as long as Staff and the Finance Subcommittee will provide an addendum to the policies giving a clearer definition of what an emergency purchase is. Commissioner Mee seconded.

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays:

- **REPORTS FROM STAFF**

- 2013 Annual Reports
 - Zoo 2013 Annual Report

Commissioners Hodgkinson, Mee and Schobel all commented on what a nice annual report Zoo Director Sue Wahlgren prepared. Commissioner VanderSchaaf asked what the reason for the rental increases were. Wahlgren stated that she believed it was due to the zoo working with the rental charter and word of mouth from patrons who had parties there. Commissioner Morrill thanked the Cosley Zoo Foundation for all of their fundraising efforts for the zoo.

Executive Director Benard stated that the board will be receiving a summary on the 2015-2019 Strategic Plan. 55 full and part time staff members have been working on the plan. Staff will also provide the board with a follow up to the focus groups and staff will contact the focus group participants to inform them of what staff has been doing with the information that was gathered at the focus groups. The strategic plan will be on the September agenda for board review and possible approval.

Commissioner Schobel suggested that staff work with the Garden Clubs and local master gardeners for extra help with beautifying Arrowhead and other parks. Executive Director Benard stated he would have staff look into this.

Commissioner Mee commended Marketing Director Margie Wilhelmi and her staff on all of the great work they are doing for the district, he also commended the Rec and Parks staff on the Post Prom event.

Commissioner Morrill recommended that we do a dedication when the Graf Park Turf is finished. President Kelly said he would also like to see a dedication for Central Athletic Center. Commissioner Hodgkinson asked if we will be getting a sign outside of Central Athletic Center. President Kelly stated that there was some discussion about naming so once that is decided we will have a sign made.

ADJOURNMENT

At 7:38 p.m., Commissioner Mee moved to adjourn the meeting. Commissioner Schobel seconded. Motion passed by voice vote.