



Wheaton Park District

**Wheaton Park District Board of Commissioners Meeting
Wednesday September 17, 2014 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois**

CALL TO ORDER –Commissioner Luetkehans called the meeting to order at 7:03 p.m. Commissioners Mee, Morrill, VanderSchaaf and were present.

Commissioner Schobel arrived at 7:12 p.m.

Absent: President Kelly, Commissioner Hodgkinson

PRESENTATIONS

Dupage County Historical Museum- Inheriting Dupage Exhibit

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the August 20, 2014 Regular Meeting Minutes
- B. Approval of the Disbursements totaling \$ \$1,525,031.31 for the period beginning August 13, 2014 and ending September 9, 2014.
- C. Approval of Purchases and Contractual Services over \$9,999.99 and under the Bid Limit of \$20,000.00
 - Stand on Mowers (2) – DeKane Equipment Corp \$14,069
 - Driving Range Mats (30) – Range Servant America \$10,500
 - Driving Range Dividers (30) – Range Servant America \$13,950

Commissioner Morrill moved to approve the Consent Agenda with a correction to be made to the staff report section of the August 20, 2014 minutes. The minutes need to reflect Commissioner Mee asking what the reason was for a decline in revenue for the pools over the last few years. Commissioner Mee seconded. Motion passed by voice vote.

NEW BUSINESS

- 1. Bid Results and Recommendation – Concrete for Driving Range Upgrade in the amount of \$116,227 Chadwick Contracting.**
Commissioner Mee moved to approve a contract with the low bidder Chadwick Contracting for the concrete paving for the driving range in the amount of \$116,227. Seconded by Commissioner Morrill.

The board received renderings of the project. Commissioner Mee informed the board that the Arrowhead Subcommittee met with staff extensively on this, and that the range has not been renovated since 1990, so there is a lot of retroactive work that needs to be performed.

Motion passed by roll call vote.

Ayes: Mee, Morrill, VanderSchaaf, Luetkehans

Nays: None

Absent: Kelly, Hodgkinson, Schobel

2. Bid Results and Recommendations – Program Guide Printing 2015 Editions in the amount of \$112,058. The Strathmore Company.

Commissioner Morrill moved to approve a contract with The Strathmore Company for the printing services for the 2015 program guides in the amount \$112,058. Seconded by Commissioner Mee.

Commissioner VanderSchaaf stated she would like to see us move people to use the website instead of the program guides. Commissioner Luetkehans asked staff to provide a report at the November board meeting on the efforts that staff is taking to achieve this.

Motion passed by roll call vote.

Ayes: Mee, Morrill, VanderSchaaf, Luetkehans

Nays: None

Absent: Kelly, Hodgkinson, Schobel

3. Approval to Purchase and Installation of Playground Safety Surfacing in the amount of \$47,263.32 Kompan Inc. Vitriturf to be reimbursed by the Play for All Foundation in Accord with Ordinance 2014-05.

Commissioner Mee moved to approve the Purchase and Installation of Playground Safety Surfacing in the amount of \$47,263.32 Kompan Inc. Vitriturf for Phase one of the project to be reimbursed by the Play for All Foundation in Accord with Ordinance 2014-05. Seconded by Commissioner Morrill. Commissioner Schobel arrived here at 7:12 p.m.

Commissioner VanderSchaaf asked why this project wasn't bid out. Director of Planning Rob Sperl explained that we used the cooperative purchasing agreement because we were able to get the best price this way. The Play for All Foundation approved a purchase up to \$75,000 for this work, so we are substantially under budget on this.

Motion passed by roll call vote.

Ayes: Mee, Morrill, VanderSchaaf, Luetkehans

Nays: None

Absent: Kelly, Hodgkinson

Abstain: Schobel

REVIEW OF REPORTS FROM STAFF / COMMISSIONER COMMENTS

Commissioner Morrill congratulated Phyllis Ade on her upcoming retirement. He also congratulated Leisure Center Manager Linda Dolan on a good budget. Commissioner Mee stated he liked the layout of Linda's report. He asked Linda what was the reason for the increase in revenue. Linda stated that the program and travel revenue is what helped increase the budget.

Executive Director Benard reported that the 2015 Budget Proposal would be made available for public review for the statutory 30 day period beginning the September 18. Benard stated that President Kelly would like to have a budget meeting focused on the capital budget in the near future.

Commissioner Mee thinks the synthetic turf field looks great. He congratulated the Green Team on good recycling efforts. Mee asked Marketing Director Margie Wilhelmi how the Cosley Classic did this year compared to last year. She stated revenue was increased by approximately \$4,000. Mee asked Director of Recreation Mary Beth Cleary what was the reason for the approximately 20% decrease in Rams Football participation. She thought it could be the issue of concussions that has been heavily reported in the media.

Commissioner Luetkehans informed the board that the Buildings and Grounds Subcommittee reviewed a \$12,000 change order from V3 for the Cosley parking lot. The subcommittee is in favor of paying the change order but wanted to get a consensus of the board if they are in favor as well. John Mayer and Andrew Kustusich gave a short presentation on the additional work that needs to be performed. They explained their recommendation to add drainage under the stone paver base. After ERA gave their explanation the board agreed with the change order which would be voted on at the next board meeting.

Commissioner VanderSchaaf asked Executive Director Benard what progress he has made on the use of an armored service for the ATM at Arrowhead. Benard stated that he included a status on the matter in a recent weekly update report. He offered to be more direct in providing a report when a specific task is being asked of him by the board; instead of including it in the weekly report.

Commissioner Luetkehans requested that a separate report be provided on any request for information and that the follow up occur at a subsequent board meeting.

CLOSED SESSION

At 7:31 p.m. Commissioner Mee moved to enter closed session for the purpose of discussing the Purchase or Lease of Real Property, 5ILCS 120/2 (c) (5)

Commissioner Morrill seconded.

Motion carried by roll call vote Ayes: Mee, Morrill, Schobel, VanderSchaaf, Luetkehans

ADJOURNMENT

At 7:42 p.m., Commissioner Luetkehans moved to adjourn the meeting. Commissioner Morrill seconded. Motion passed by voice vote.