



# Wheaton Park District

**Wheaton Park District Board of Commissioners Meeting  
Wednesday November 19, 2014 7:00 p.m.  
City of Wheaton Council Chambers  
303 W. Wesley Street Wheaton, Illinois**

**CALL TO ORDER** –President Kelly called the meeting to order at 7:02 p.m. Commissioners Hodgkinson Mee, Morrill, VanderSchaaf and were present.

Absent: Commissioner Luetkehans and Schobel,

## **PRESENTATIONS**

- **Lions Club** - Reindeer Run Partnership Event with Wheaton Park District  
Nicole Kapala Marketing and Event Coordinator invited everyone to come out for our second annual Reindeer Run on Saturday December 6<sup>th</sup>. This holiday-themed CARA certified 5K is perfect for the serious and casual runner looking to get into the holiday spirit! Wheaton Lions Club Charities are proud to support the Ronald McDonald House® near Central DuPage Hospital. A portion of the proceeds from the 2014 Reindeer Run will be donated to this cause and also the DuPage County Historical Museum.
- **Eagle Scout Award and Project Recognition** - Samuel S. Bedrossian Troop 23  
Samuel S. Bedrossian will be recognized at the December meeting.

## **COMMUNITY INPUT**

None

## **CONSENT AGENDA**

- A. Approval of the Disbursements totaling 1,894,322.10 for the period beginning September 30, 2014 and ending November 11, 2014.
- B. Approval of Previous Minutes
  1. October 8, 2014 Regular Meeting Minutes
  2. Approval of October 8, 2014 Public Hearing Minutes
  3. Approval of the October 4, 2014 Budget Workshop Meeting Minutes
- C. Approval of Purchases and Contractual Services over \$10,000 and under \$19,999.
  1. Cosley Zoo Fox Exhibit Fence Installation - Classic Fence \$17,156.00
  2. Community Center Boiler Replacement Engineering – Berg Engineering \$14,400.
  3. Cosley Zoo Carnival Ride Operator Payment – JBR Funways \$19,105.31
- D. Approval of Wheaton Park District Board of Commissioners 2015 Meeting Schedule

Commissioner Mee moved to approve the Consent Agenda with Item C3 removed.  
Commissioner Morrill seconded. Motion passed by voice vote.

Later in the meeting President Kelly explained that the \$19,105.31 that we are paying to JBR Funways is for the temporary carnival rides that were set up at Cosley Zoo. The park district entered into a 75-25% split agreement with JBR. Tickets for the rides were sold at the entrance gate by WPD employees. The \$19,105.31 is being paid back to JBR

from the money that was already collected at the gate. JBR Funways is the same carnival company that we use for the Taste of Wheaton.

Commissioner Mee moved to approve consent agenda item C3. Seconded by Commissioner Morrill. Motion passed by voice vote.

## **UNFINISHED BUSINESS**

### **1. Change Order – Cosley and Prairie Permeable Paver Parking Lots Project**

Commissioner Mee moved to approve the Cosley and Prairie change orders as presented. Seconded by Commissioner Morrill. Motion passed by voice vote.

President Kelly explained that this is a credit change order as less unsuitable soil was found on this project than anticipated.

### **2. Change Order – Arrowhead Asphalt Path Replacement Project**

Commissioner Mee moved to approve authorizing the Buildings and Grounds Subcommittee to settle this change order equitably for the park district. Seconded by Commissioner Hodgkinson. Motion passed by voice vote.

President Kelly stated that the Buildings and Grounds Subcommittee just saw this change order yesterday. He would like to opportunity to meet with the engineer on site.

Anything over the \$50,000 that was budgeted for this project will come out of the 2015 Arrowhead path budget.

## **NEW BUSINESS**

### **1. Resolution 2014-07 authorizing the completion and filing of a self-reporting questionnaire under the Municipalities Continuing Disclosure Cooperation Initiative of the U.S. Securities and Exchange Commission and the adoption of a Disclosure Compliance Policy.**

Commissioner Mee moved to approve Resolution 2014-07 authorizing the completion and filing of a self-reporting questionnaire under the Municipalities Continuing Disclosure Cooperation Initiative of the U.S. Securities and Exchange Commission and the adoption of a Disclosure Compliance Policy.

Seconded by Commissioner Morrill.

Lynda Given, Bond Counsel from Chapman and Cutler explained to the Board that via our 2013 rollover bond underwriter's disclosure process, it was noticed that the park district had several non-material lapses in its own disclosures. The lapses were related to the timing of filing the park district's annual financial audits with the SEC's designated repository. The Resolution provides board approval for Chapman and Cutler to file a completed disclosure questionnaire with the SEC by the deadline of December 1<sup>st</sup>, 2014 on behalf of the park district. It was noted that the district engaged Chapman and Cutler to prepare the questionnaires as well. Commissioner VanderSchaaf asked if there is any additional risk to the district. Dave Philips from Speer Financial stated there was not. Commissioner Hodgkinson stated that this appeared to be a minor issue.

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, VanderSchaaf, Kelly

Nays: None

Absent: Luetkehans, Schobel

**2. Bid Results and Recommendation – General Obligation Limited Tax Park Bonds, Series 2014**

Commissioner Mee moved to approve the bid from Wheaton Bank and Trust, Wheaton Illinois, which was a net interest rate of .89% for 1,447,145.00 General Obligation Limited Tax Park Bonds, Series 2014

Seconded by Commissioner Hodgkinson.

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, Kelly

Nays: VanderSchaaf

Absent: Luetkehans, Schobel

**3. Ordinance 2014-09 providing for the issue of \$1,447.145 General Obligation Limited Tax Park Bonds, Series 2014, of the Wheaton Park District, DuPage County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District and for the payment of outstanding obligations of said District, and providing for the levy of a direct annual tax to pay the principal and interest on said bonds.**

Commissioner Morrill moved to approve Ordinance 2014-09 providing for the issue of \$1,447.145 General Obligation Limited Tax Park Bonds, Series 2014, of the Wheaton Park District, DuPage County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District and for the payment of outstanding obligations of said District, and providing for the levy of a direct annual tax to pay the principal and interest on said bonds. Seconded by Commissioner Mee.

Commissioner VanderSchaaf stated that she doesn't think we should be filling our debt service extension base every year. Commissioner Mee thought it was important that the park district have sufficient funds to do the projects we need to do and maintain district property and assets. He thought by not doing this we could be significantly handicapped in the future. President Kelly reminded the Board that in 2015, the 2005 debt is callable for refinance and while he is in favor of filling the DSEB this year, but will want the district to re assess the use of debt.

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, Kelly

Nays: VanderSchaaf

Absent: Luetkehans, Schobel

4. **Bid Results and Recommendation – Golf Course Chemical Purchases for 2015**

Commissioner Mee moved to approve the following Golf Course Chemical purchases for 2015. Seconded by Commissioner Hodgkinson.

Arthur Clesen Inc. of Lincolnshire, IL for: Briskway in the amount of \$5,160 per case, Clipper in the amount of \$557.20 per case, Concert in the amount of \$380 per case  
From BTSI of Frankfort, IL for: Iprodione in the amount of \$187.50 per case  
From Chicagoland Turf of Downers Grove, IL for Secure in the amount of \$2,825 per case, Acelepryn in the amount of \$3,710 per case, Barricade Herbicide in the amount of \$1,370 per case, Daconil Ultrex WD in the amount of \$170 per case, Headway Link Pack in the amount of \$4,060 per pack, Insignia SC Intrinsic in the amount of \$5,884.40 per case, Emerald in the amount of \$1,450.40 per case, Tourney Fungicide in the amount of \$2,690 per case, Interface in the amount of \$772.50 per case, Ace Wetting Agent in the amount of \$333.88 per case, Interface Triton Muti-Pack in the amount of \$2,600 per unit, Honor Intrinsic in the amount of \$2,412 per case, Plant Food 6 Iron in the amount of \$76 per case, Defendor in the amount of \$1,195.30 per case, Mainsail WDG in the amount of \$101 per case, TV 23 in the amount of \$67.24 per case, Xzemplar in the amount of \$3,052.92 per case, Banner/Primo/Heritage Pack in the amount of \$4,200 per unit, Primo/Headway/Daconil/Banner Pack in the amount of \$10,700 per unit, Lexicon Intrinsic in the amount of \$1689.24 per case, Mirage StressGar Interface Bayleton Pack in the amount of \$11,500 per unit, Curlan EG Lexicon Intrinsic Utility Pack in the amount of \$5,551.44 per unit, TV Base in the amount of \$267.32 per case, TV Siphon in the amount of \$243.34 per case  
Pendelton Turf Supply of Waterford, WI for Trinexapac-ethyl in the amount of \$235 per case, Chlorthalonil DF in the amount of \$86 per case, Quali-Pro Myclobutanil 20EW in the amount of \$250 per case  
From ProGro of Illinois, LLC of Mendota, IL for Curlan EG in the amount of \$941 per drum, ArmourTech 44 in the amount of \$247.50 per case, Shaws 40-0-0 w/Acelepryn .067% plus Dimension .253% in the amount of \$91.48 per bag, Shaws 40-0-0 w/Acelepryn .067% plus Dimension .13% in the amount of \$86.24 per bag, Shaws 36-0-6 RG w/Acelepryn .067% plus Dimension .167% in the amount of \$86.51 per bag, Dehydrated Gypsum in the amount of \$285 per ton

Motion passed by roll call vote

Ayes: Hodgkinson, Mee, Morrill, VanderSchaaf, Kelly

Nays: None

Absent: Luetkehans, Schobel

**5. Bid Results and Recommendation – Baseball & Softball Uniforms and Equipment Purchases for 2015 Season**

Commissioner Mee moved to approve the following Baseball & Softball Uniforms and Equipment purchases for the 2015 season subject to attorney review of the district's options related to a single bid error by Anaconda for Baseball Pants. Seconded by Commissioner Morrill.

Santo Sports: Baseballs- Rawlings RLLB1 in the amount of \$32.90 per doz., Rawlings RPLB in the amount of \$44.65 per doz. Softballs: Worth (NSA) C11NYL in the amount of \$53.20 per doz., Worth (NSA) C12NYL in the amount of \$53.20 per doz., Easton Incrediball 11" A122608 Soft-Stitch in the amount of \$44.80 per doz., Easton Incrediball 11" A122604 Soft-Touch in the amount of \$44.80 per doz., Easton Incrediball 9" Soft Touch in the amount of \$34.80 per doz. Hats/Visors: Adult MLB-300 in the amount of \$55.78 per doz., Youth MLB 300 in the amount of \$55.78 per doz. Pants: Wilson WTC 7609 Women in the amount of \$202.18 per doz., Wilson WTA 4374 Adult in the amount of \$105.24 per doz., Wilson WTA 4204 Youth in the amount of \$67.20 per doz., Rawlings BEP31 in the amount of \$108.96 per doz., Rawlings BEP31 in the amount of \$108.96 per doz., Rawlings YBEP31 in the amount of \$77.76 per doz., Jerseys/Belts: 186Y Youth Replica in the amount of \$195.60 per doz., 1922 Adult Replica in the amount of \$116.72 per doz.

Kirhofer's: Baseballs: Rawlings RLLB in the amount of \$45.69 per doz. Hats/Visors: Adult with embroidered brush script W AW – 453 in the amount of \$73.90 per doz. Pants: High Five 14oz. belt loop pro style low rise style 15052 in the amount of \$168 per doz., High Five 14 oz. belt loop pro Style low rise style 15053 in the amount of \$154 per doz. Jerseys /Belts: Archer Jerseys Y1264 in the amount of \$224.95 per doz., Archer Jerseys W1244 in the amount of \$239.92 per doz., Adams Bolco style #26 1 ½ inch belts in the amount of \$26.50 per doz.

Anaconda Sports: Hats/Visors: Visor PCTV 100 with embroidered brush script W in the amount of \$57.60 per doz., Youth PCTV – 100 with embroidered brush script in the amount of \$57.60 per doz., Visor Adult MLB 175 in the amount of \$58.32 per doz.

BSN: Socks: OBR in the amount of \$26.99 per doz., OBK in the amount of \$26.99 per doz. Jerseys/Belts: A186 Adult Replica in the amount of \$215.64 per doz., 1928 Youth Replica in the amount of \$105.48 per doz.

MISCELLANEOUS ITEMS Additional miscellaneous supplies will be purchased including helmets, baseball bats, belts, chest protectors, leg guards, batting T's, bases, scorebooks, bat bags, equipment bags, rulebooks, etc. Staff will purchase these supplies from the retailer providing the best price, and will be split between several companies.

President Kelly noticed that the pants bid item was not going to the lowest bidder. Staff looked into it and found that the vendor Anaconda made an error on their bid. After some discussion it was decided that legal counsel would be consulted on the matter of the error.

Motion passed by roll call vote

Ayes: Hodgkinson, Mee, Morrill, VanderSchaaf, Kelly

Nays: None

Absent: Luetkehans, Schobel

6. **Resolution 2014-08 – Amendment to the Cafeteria Section 125 Plan for the Wheaton Park District**

Raises maximum annual salary reduction allowed by employees to a Flexible Spending Account from \$2,500 to \$2,550 for 2015 forward.

Commissioner Morrill moved to approve Resolution 2014-08 – Amendment to the Cafeteria Section 125 Plan for the Wheaton Park District that Raises maximum annual salary reduction allowed by employees to a Flexible Spending Account from \$2,500 to \$2,550 for 2015 forward. Seconded by Commissioner Mee.

Commissioner Hodgkinson recalled we were going to amend this motion last year to raise it to the statutory limit each year so that we didn't have to do this every year. Executive Director Benard stated that she was correct that the resolution was written correctly, that only the motion was incorrect.

Commissioner Morrill amended his motion to reflect a maximum annual salary reduction allowed by employees to a Flexible Spending Account to the statutory limit. Seconded by Commissioner Mee.

Motion passed by voice vote.

7. **Approval to Fill Vacant Full Time Trim Crew Leader Position – Parks and Planning Dept.**

Commissioner Mee moved to approve the vacant full time Trim Crew Leader position. Seconded by Commissioner Morrill. Motion passed by voice vote.

No discussion.

8. **Approval to Fill Vacant Full Time Community Center Evening Custodial Crew Leader Position – Parks and Planning Dept.**

Commissioner Mee moved to approve filling the vacant full time Community Center Evening Custodial Crew Leader position. Seconded by Commissioner Morrill. Motion passed by voice vote.

No discussion.

9. **Approval to Fill Vacant Full Time Arrowhead Restaurant Manager Position – Special Facilities Dept.**

Commissioner Morrill moved to approve filling the Full Time Arrowhead Restaurant Manager Position. Seconded by Commissioner Mee. Motion passed by voice vote.

No discussion

10. **Approval to Fill Vacant Full Time DuPage County Museum Curator Position – Special Facilities Dept**

Commissioner Morrill moved to approve filling the vacant Full Time DuPage County Museum Curator Position. Seconded by Commissioner Hodgkinson. Motion passed by voice vote.

Commissioner VanderSchaaf stated that per our IGA with the County we are required to fill this position.

**11. Approval of an Intergovernmental Agreement Regarding Silverwood Glen Park Between Winfield Park District and Wheaton Park District**

Commissioner Mee moved to approve the Intergovernmental Agreement Regarding Silverwood Glen Park Between Winfield Park District and Wheaton Park District. Seconded by Commissioner Morrill.

President Kelly stated that the \$25,000 we will be receiving from the Winfield Park District will be in the form of a donation to the Sensory Garden Playground. President Kelly was a little concerned that the project would go over budget and we wouldn't get paid. Director of Planning stated that before we start ordering equipment we'll make sure to stay within that budget. He also stated that it is in the IGA that both the Winfield and Wheaton Park District boards must approve the budget and plans before moving forward. Executive Director Benard stated that both park districts will have signage at the park.

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, VanderSchaaf, Kelly

Nays: None

Absent: Luetkehans, Schobel

**12. Approval of Second Amendment to an Intergovernmental Agreement Between County of DuPage and Wheaton Park District for improvements to the Illinois Prairie Path-National Louis University Site and Lease of Such Property to the Wheaton Park District**

Commissioner Mee moved to approve the Second Amendment to an Intergovernmental Agreement Between County of DuPage and Wheaton Park District for improvements to the Illinois Prairie Path-National Louis University Site and Lease of Such Property to the Wheaton Park District. Seconded by Commissioner Morrill.

President Kelly explained to the board that the reason we were extending this lease is that Clocktower Commons needs repairs and we want to make sure that we will have the property for a long time if we are going to invest money into it.

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, VanderSchaaf, Kelly

Nays: None

Absent: Luetkehans, Schobel



13. **Approval to Make a Grant Application** to DuPage County for a Water Quality Improvement Project – Rathje Park  
Commissioner Mee moved to approve staff to make a grant application to DuPage County for a Water Quality Improvement Project for Rathje Park. Seconded by Commissioner Hodgkinson

No discussion.

Motion passed by voice vote.

14. **Final Approval – Naming the Jerry “Champion” Fajkus Soccer Field**  
Commissioner Morrill moved to approve naming the Jerry “Champion” Fajkus Soccer Field at the indoor synthetic turf gym at the Central Athletic Center. Seconded by Commissioner Hodgkinson.

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, VanderSchaaf, Kelly

Nays: None

Absent: Luetkehans, Schobel

15. **Final Approval – Naming the Ron Elenbass Field**  
Commissioner Morrill moved to approve Naming the Ron Elenbass Field at Atten Park Field number 17. Seconded by Commissioner Mee.

The board thanked Ron for his 50 years of service to the district. After receiving a standing ovation from the board and staff Ron expressed his gratitude for the naming of the field; and receiving the volunteer award from IAPD.

Motion passed by roll call vote.

Ayes: Hodgkinson, Mee, Morrill, VanderSchaaf, Kelly

Nays: None

Absent: Luetkehans, Schobel

16. **Approval of Proposed Investment Policy Amendments - Discussion Item**

President Kelly stated that he wished to have a discussion on this topic during a subcommittee meeting which was scheduled for Dec 3 at 7pm. This topic, as well as, item 17 below is up for dialogue due to the IMET USDA fraud that has been in the newspapers lately. The district had invested with IMET and due to the fraud currently has \$433,000 in dollars frozen pending the resolution of the matter in court.

17. **Appointment of Investment Advisors - Discussion Item**  
Great Lakes Advisor Bill Gregg gave a presentation on what the Wheaton Park District could expect from Great Lakes if we should hire them. They would set up an account just for the District, and buy securities that are 100% transparent not only to the District but to the tax payers as well. They do not do anything with repo's because the treasury rates are



low therefore the repo market is dead. If the repo market comes back he would talk to the District further. Their investments would include the following:

- CD's below the \$250,000 FDIC limit. They buy CD's on platforms in denominations of \$10,000, \$20,000 etc.
- Treasuries and Agency's to give liquidity for debt services and operating needs.
- Agency mortgages (Fannie and Freddie)
- Short municipals, rated in the top 4 highest quality ratings. They usually don't go out more than one and a half years.

They would want to target the Barclay's Government 1-3 year Index.

They will invest in only what the district is comfortable with.

They provide a deep bench to analyze this portfolio, and will attend quarterly board meetings to explain how our portfolio is performing.

Commissioner VanderSchaaf stated that the park district did everything they were supposed to do by investing in government backed investments in IMET. It was out of our control that fraud occurred at IMET. President Kelly advised the board that he wants to hold a Finance Subcommittee meeting to have a full discussion about this on Wednesday December 3rd at 7:00 p.m. at the Community Center.

- **REPORTS FROM STAFF**

Director of Planning Sperl described documents that were provided to the county as a part of their watershed planning efforts. These were requested by the DuPage County stormwater department as they develop and amend plans for the Winfield and Springbrook creeks. Inclusion of any potential park projects that are related to water can be benefitted in permitting and/or potential grant funding. The park district is not committed to doing any of these projects by including them in the plan. In order to proceed with any of the projects, they would need to be included in future park budgets.

Commissioner Morrill thanked staff for the aquatics report. Commissioner Mee asked if the increased payroll costs were worth opening 30 minutes earlier. Superintendent of Special Facilities Dan Novak stated it was. Commissioner Mee commended the zoo on increased revenue and earning \$6,400 from the carnival. Commissioner Mee commended Arrowhead on earning The Knots Magazine Best Wedding Award. Director of Food and Beverage Steve Glass stated this was the fifth year we've won it.

## **ADJOURNMENT**

At 8:35 p.m., Commissioner Morrill moved to adjourn the meeting. Commissioner Mee seconded. Motion passed by voice vote.