



Wheaton Park District

**Wheaton Park District Board of Commissioners Meeting
Wednesday March 18, 2015 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois**

CALL TO ORDER –President Kelly called the meeting to order at 7:00 p.m. Commissioners Mee, Morrill, Schobel, VanderSchaaf and were present.

Commissioners Hodgkinson and Luetkehans were absent

PRESENTATIONS

Beyond Glee will have a Tribute on April 11th and a concert on April 26th

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$777,187.19 for the period beginning February 11, 2015 and ending March 10, 2015.
- B. Approval of the February 18, 2015 Regular Meeting Minutes
- C. Approval of the February 28, 2015 Finance Subcommittee Minutes
- D. Approval of the March 4, 2015 Buildings and Grounds Subcommittee Minutes

Commissioner Mee moved to approve the Consent Agenda as presented. Commissioner Schobel seconded. No discussion. Motion passed by roll call vote.

UNFINISHED BUSINESS

1. No Action: Report on part time recreation staff hours comparison 2013 to 2014
Commissioner VanderSchaaf and Commissioner Mee inquired about personnel in the building having 2 people in the building at all times as recommended by the police department.
2. Possible Action: Proposed Process for Renaming Central Athletic Center
President Kelly and Commissioner Morrill and Mee are agreeable with the process. Commissioner VanderSchaaf inquired about corporate sponsorship and Commissioner Mee asked Marketing Director Margie Wilhelmi who was taking the lead on this. Wilhelmi stated that corporate sponsorship would be a second policy. A facility would have a permanent name and then if a corporation wanted to sponsor it that would be after the initial naming.

NEW BUSINESS

1. Bid Results and Recommendation: RAMS Football Uniforms and Equipment
Lansing Sports Shop of Lansing, IL: *Football Jersey:* Rawlings Adult/ Youth Vapor Fusion Lean Fit Jersey Style PJVF5 & YPJVF5 in the amount of \$52 per youth jersey and \$54 per adult jersey. *Rib Pads-* GBB (Riddell) Youth in the amount of \$15.90 per Rib Pad. *Helmets:* Xenith X2E Youth Football Helmet (Navy) with XRS-21-S Facemask attached in the amount of \$110 per helmet.
Santo Sports of Chicago Ridge, IL: *Flag Football Jerseys:* Velcro Teamwork with 3 orange flags – 14 different color mix with 8’ single color on front with 8’ single color on back in the amount of \$17.83 per youth jersey and \$18.68 per adult jersey. *Game Pants:* Navy – Alternate bid Rawlings FP147 & YFP147 in the amount of \$20.64 per youth and \$24.20 per adult.
Riddell of Elyria, OH: *Helmets* Riddell Revo Speed Classic Youth Helmet (Navy) with S2EG –LW-V Facemask attached in the amount of \$120 per helmet. *Shoulder Pads:* Alternate bid Schutt Y Flex Shoulder Pads based on updated model Schutt ‘Rival’ model in the amount of \$30/XS, \$33/S, \$34.50/M, \$39/L, \$40.50/XL, \$42.85/2XL, \$44.14/3XL
BSN of Dallas TX: *Helmets:* Schutt Recruit Plus Helmet (Navy) – Alternate bid Schutt 1375544 in the amount of \$85.04 per helmet.

Commissioner Mee moved to approve the Bid Results and Recommendations for the RAMS Football Uniforms and Equipment as follows:

- Lansing Sports Shop of Lansing, IL:** *Football Jersey:* Rawlings Adult/ Youth Vapor Fusion Lean Fit Jersey Style PJVF5 & YPJVF5 in the amount of \$52 per youth jersey and \$54 per adult jersey. *Rib Pads-* GBB (Riddell) Youth in the amount of \$15.90 per Rib Pad. *Helmets:* Xenith X2E Youth Football Helmet (Navy) with XRS-21-S Facemask attached in the amount of \$110 per helmet.
Santo Sports of Chicago Ridge, IL: *Flag Football Jerseys:* Velcro Teamwork with 3 orange flags – 14 different color mix with 8’ single color on front with 8’ single color on back in the amount of \$17.83 per youth jersey and \$18.68 per adult jersey. *Game Pants:* Navy – Alternate bid Rawlings FP147 & YFP147 in the amount of \$20.64 per youth and \$24.20 per adult.
Riddell of Elyria, OH: *Helmets* Riddell Revo Speed Classic Youth Helmet (Navy) with S2EG –LW-V Facemask attached in the amount of \$120 per helmet. *Shoulder Pads:* Alternate bid Schutt Y Flex Shoulder Pads based on updated model Schutt ‘Rival’ model in the amount of \$30/XS, \$33/S, \$34.50/M, \$39/L, \$40.50/XL, \$42.85/2XL, \$44.14/3XL
BSN of Dallas TX: *Helmets:* Schutt Recruit Plus Helmet (Navy) – Alternate bid Schutt 1375544 in the amount of \$85.04 per helmet.
Seconded by Commissioner Morrill.

No discussion.

Motion passed by roll call vote.

Ayes: Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

Absent: Hodgkinson, Luetkehans

2. Disposal Ordinance 2015-01

Commissioner Morrill moved to approve Disposal Ordinance 2015-01. Seconded by Commissioner Schobel.

No discussion.

Motion passed by roll call vote.

Ayes: Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

Absent: Hodgkinson, Luetkehans

3. Proposal Result and Recommendation: Fireworks Display Melrose Pyrotechnics \$18,000 for a 22 minute display

Commissioner Mee moved to approve the Melrose Pyrotechnics agreement in the amount of \$18,000 for a 22 minute display. Seconded by Commissioner Morrill.

Commissioner VanderSchaaf asked if we have a complete proposal from Melrose. Superintendent of Special Facilities Dan Novak replied we do but that they are not apple to apple comparisons. He confirmed all the vendors agreed to length, time, type of show and the price we set. Commissioner VanderSchaaf didn't think it was appropriate to have it in there what they have done for the foundations. President Kelly thought there should be a way we can compare other shows at \$18,000 and evaluate it and have staff come back to the board. Commissioner Mee asked if this is the same vendor that we started with. Executive Director Benard stated it was.

Motion passed by roll call vote.

Ayes: Mee, Morrill, Schobel, Kelly

Nays: VanderSchaaf,

Absent: Hodgkinson, Luetkehans

4. Bid Results and Recommendation: Portable Restroom Trailer Arrowhead Golf Club Comforts of Home in the amount of \$25,445 plus alternate number one for the integrated ADA accessible restroom for an additional \$12,869, and alternate number two for delivery to Arrowhead at no cost. Total for the portable restroom trailer will be \$38,314.

Commissioner Mee moved to approve the Bid Results and Recommendation: Portable Restroom Trailer Arrowhead Golf Club as follows:

Comforts of Home in the amount of \$25,445 plus alternate number one for the integrated ADA accessible restroom for an additional \$12,869, and alternate number two for delivery to Arrowhead at no cost. Total for the portable restroom trailer will be \$38,314. Seconded by Commissioner Schobel.

Commissioner Mee commented that we have been moving towards this for a while and need to continue moving forward. President Kelly disagreed. He thought this was expensive for a trailer that is not going to do what we want it to do. He didn't feel we explored enough options. He would rather see us put the money into a non-trailer.

Motion passed by roll call vote

Ayes: Mee, Morrill, Schobel, VanderSchaaf,

Nays: None

Absent: Hodgkinson, Luetkehans

Abstain: Kelly

5. Recommendation to Fill a Vacant Full Time Position – Operations III / Building Maintenance Technician

Commissioner Morrill moved to approve Filling a Vacant Full Time Position Operations III / Building Maintenance Technician. Seconded by Commissioner Mee

Commissioner VanderSchaaf asked Interim Director of Parks and Planning Rob Sperl if we would see a savings from mechanical contracts and why are we doing it now and not before. Sperl stated that it is our intent to find the right person that can provide this type of talent, and that some tasks will be redirected along the way with the entire department.

Motion passed by roll call vote

Ayes: Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

Absent: Hodgkinson, Luetkehans

6. Recommendation to Fill a Vacant Full Time Position – Catering and Sales Manager

Commissioner Morrill moved to approve filling a Vacant Full Time Position – Catering and Sales Manager. Seconded by Commissioner Mee.

No discussion.

Motion passed by roll call vote

Ayes: Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

Absent: Hodgkinson, Luetkehans

7. Approval to promote one part time Zoo Educator to full time Zoo Education Manager at Cosley Zoo to meet Operational Demands

Commissioner Mee moved to approve promoting one part time Zoo Educator to full time Zoo Education Manager at Cosley Zoo to meet Operational Demands. Seconded by Commissioner Morrill.

After some discussion it was decided to table the Zoo Educator position so it can be brought to the Finance Subcommittee for closer review.

Commissioner Mee moved to table to Zoo Educator position. Seconded by Commissioner Morrill. Motion passed by voice vote.

8. Approval to promote one part time Zoo Keeper to full time Zoo Lead Keeper at Cosley Zoo to meet Operational Demands

Commissioner Mee moved to approve promoting one part time Zoo Keeper to full time Zoo Lead Keeper at Cosley Zoo to meet Operational Demands. Seconded by Commissioner Morrill.

Motion passed by roll call vote

Ayes: Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

Absent: Hodgkinson, Luetkehans

9. Approval to promote one part time Marketing and Events Assistant to full time Marketing and Events Coordinator to meet Operational Demands

Commissioner Mee moved to approve promoting one part time Marketing and Events Assistant to full time Marketing and Events Coordinator to meet Operational Demands. Seconded by Commissioner Schobel.

Commissioner VanderSchaaf stated that she feels that she can't support this position she feels the marketing department is already doing this. Marketing Director Margie Wilhelmi stated that she doesn't have designated staff to cover Recreation. Director of Recreation Mary Beth Cleary stated that her staff does their own marketing with some help from the Marketing Department.

Motion passed by roll call vote

Ayes: Mee, Morrill, Schobel, Kelly

Nays: VanderSchaaf

Absent: Hodgkinson, Luetkehans

10. Approval to promote one part time Human Resources Assistant to full time Human Resources Assistant to meet Operational Demands

Commissioner Schobel moved to table promoting one part time Human Resources Assistant to full time Human Resources Assistant to meet Operational Demands and table promoting one part time Computer Specialist to full time Administrative Assistant at the Leisure Center. Seconded by Commissioner Morrill. Motion passed by voice vote

11. Approval to promote one part time Computer Specialist to full time Administrative Assistant at the Leisure Center to meet Operational Demands

Commissioner Schobel moved to table promoting one part time Human Resources Assistant to full time Human Resources Assistant to meet Operational Demands and table promoting one part time Computer Specialist to full time Administrative Assistant at the Leisure Center. Seconded by Commissioner Morrill. Motion passed by voice vote

12. Recommendation to Terminate Gas Utility Broker Relationship with Rock River Energy Services and Recommendation to Authorize the Executive Director to Execute an Intergovernmental Cooperative Agreement Establishing the Wheaton Park Districts' Membership with the Illinois Gas Cooperative / IGC

Commissioner Mee moved to approve Terminating the Gas Utility Broker Relationship with Rock River Energy Services, and to Authorize the Executive Director to Execute an Intergovernmental Cooperative Agreement Establishing the Wheaton Park Districts' Membership with the Illinois Gas Cooperative / IGC Seconded by Commissioner Morrill.

Paul Kalas from Vanguard gave a presentation where he explained how they do business and how they make their profit.

President Kelly stated that staff feels it would be better to be in a co-op with others if gas prices should fluctuate more than they have.

Motion passed by roll call vote

Ayes: Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

Absent: Hodgkinson, Luetkehans

13. Recommendation to Terminate Electricity Utility Broker Relationship with the Northern Illinois Municipal Electricity Collaborative / NIMEC

Commissioner Mee moved to approve Terminating the Electricity Utility Broker Relationship with the Northern Illinois Municipal Electricity Collaborative / NIMEC. Seconded by Commissioner Morrill.

Commissioner VanderSchaaf asked why the 2 columns were different. Finance Director Rita Trainor stated it was because of taxes. President Kelly would like staff to keep a comparison sheet of the rate if we stayed where we were and compare it to where we are now. Executive Director Benard added that you only get one time per year to relook at rate flexibility.

Motion passed by roll call vote

Ayes: Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

Absent: Hodgkinson, Luetkehans

14. Recommendation to Authorize the Executive Director to Execute an Energy Procurement Advisory Agreement with Tradition Energy as a US Communities Program of which the Wheaton Park District is a Member

Commissioner Mee moved to approve Authorizing the Executive Director to Execute an Energy Procurement Advisory Agreement with Tradition Energy as a US Communities Program of which the Wheaton Park District is a Member. Seconded by Commissioner Morrill.

Motion passed by roll call vote

Ayes: Mee, Morrill, Schobel, VanderSchaaf, Kelly

Nays: None

Absent: Hodgkinson, Luetkehans

REPORTS FROM STAFF

Commissioner VanderSchaaf inquired about the Museum roof. Executive Director Benard stated he is waiting on information from the county. He explained that they grant was suspended. Without the grant an asphalt roof seems viable. Mike will give a follow up report at the next Buildings and Grounds subcommittee meeting.

Commissioner Morrill stated he was interested in receiving information on cooperation with the school district for our preschools. Commissioner Morrill asked about the decrease in Environmental Education numbers. Environmental Education Supervisor Deb Ditchman explained that she had low camp enrollment due to the mosquitos being bad last year. Morrill commended Arrowhead on their annual report.

Commissioner Mee commented that it was nice to read about the Lincoln Marsh. He commended them on a good annual report. He commented that it was nice to see revenues increasing in banquets and the restaurant. Mee commended Preschool and Camps Manager Megan Raitt on her Early Childhood annual report. He asked if Toohey and Safety City are underutilized. Megan responded that she is trying to utilize Toohey for more programs.

ADJOURNMENT

At 8:16 p.m., Commissioner Mee moved to adjourn the meeting. Commissioner Schobel seconded. Motion passed by voice vote.