



# Wheaton Park District

## **PUBLIC NOTICE**

**Meeting - Wheaton Park District Board of Commissioners  
Wednesday March 20, 2024 - 5:00 p.m.  
City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois**

**March 18, 2024**

**Public notice is hereby given that the Board of Park Commissioners of the Wheaton Park District, DuPage County, Illinois (the “Park Board”) will hold a meeting at 5 pm on Wednesday March 20, 2024**

**The meeting will take place at Wheaton City Hall, 303 W. Wesley, Wheaton, IL.**

**Please contact Michael J. Benard, Board Secretary, for further information.**

**[mbenard@wheatonparks.org](mailto:mbenard@wheatonparks.org)**

Michael J. Benard  
Secretary

**The Agenda for the March 20, 2024 Meeting is as Follows:**

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Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the park district's ADA Compliance Officer, Michael Benard, at the park district's Administrative Office, 102 E. Wesley Street, Wheaton, IL Monday through Friday from 8:30 am until 4:30 pm at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 630.510-4944; fax number 630.665.5880; email [dsiciliano@wheatonparks.org](mailto:dsiciliano@wheatonparks.org)



# Wheaton Park District

## **Meeting of the Wheaton Park District Board of Commissioners**

**March 20, 2024, 5:00 pm**

### **CALL TO ORDER**

### **PRESENTATIONS**

Dan Leahy, Executive Director Western DuPage Special Recreation Association

### **COMMUNITY INPUT**

Public comments are important to the Board. However, it is the Board's policy not to take action on items until time has been taken to gather information and discuss all options. Lack of action does not imply lack of interest in the issues. During the community input portion of the agenda the Board typically will ask residents to provide input prior to accepting input from nonresidents.

The purpose of the public participation is to allow the public the opportunity to make a statement to the Board. The purpose of public participation is not to provoke a debate with the Board. Once an individual has spoken, that individual may not speak on the same issue again. Any limitation regarding addressing the Board may be waived by a majority vote of the Board.

Except during the public comment portion of the regular Board agenda, or as stated in this rule, no person other than the Executive Director or the District's Attorney may address the Board.

### **CONSENT AGENDA**

Consent Agenda items are considered by the Park District to be routine and will be enacted in one motion. There will be no separate discussion on these items. If a member of the Park Board requests, a Consent Agenda item will be removed from the Consent Agenda and considered as an individual item at the end of old or new business.

- A. Approval of the Disbursements totaling \$933,879.04 for the period beginning February 14, 2024, and ending, March 12, 2024
- B. Approval of the Disbursements totaling \$530,394.36 for the period beginning February 14, 2024, and ending, March 12, 2024
- C. Approval of Special Meeting Minutes March 6, 2024
- D. Approval of Board Meeting Minutes February 21, 2024



# Wheaton Park District

## UNFINISHED BUSINESS

None

## NEW BUSINESS

1. **Safety Policy, Procedures & Crisis Management Plan** – Motion the Amended and Updated Wheaton Park District Safety Policy, Procedures & Crisis Management Plan
2. **Carnival Services** – Motion to Approve a three-year agreement with J.B.R Fundways for Carnival Services for the Cream of Wheaton, July 3rd, and Pumpkin Fest at Cosley Zoo for the 2024-2026 seasons.
3. **Independence Day Fireworks** – Motion to Approve a three-year agreement with RKM Fireworks Company as our July 3rd fireworks vendor for the 2024-2026 seasons.
4. **Sound & Light Services** – Motion to Approve the 2024 Special Event Sound & Lighting proposal from Hi-Fi Events in the amount of \$27,800.
5. **Athletic and Recreation Program Contractual Services** – Motion to Approve of the 2024 Athletic and Recreation Program Services Independent Contractor agreement amounts resulting in expenditures over \$19,999.
6. **Golf Course Equipment Purchases** – Motion to Approve the purchase of the following equipment through the National Intergovernmental Purchasing Alliance administered by Omnia -- contract #2017025:
  - Two Toro Greensmaster Triflex Hybrid 3320 mowers at a cost of \$100,653.21
  - One Toro Greensmaster Triflex Hybrid 3320 mower at a cost of \$59,458.62Total cost for three mowers with setup and delivery is \$163,314.06.
7. **Fleet Vehicle Purchases** – Motion to Approve the purchase of the following equipment through the State of Illinois Cooperative Purchasing Program:
  - 2024 Ford F250 pickup truck for \$50,058
  - 2024 Ford F250 Crew cab for \$53,798
  - 2024 Ford F350 Crew cab dump truck for \$69,538
8. **Americans With Disabilities Act Access Audit and Transition Plan** – Motion to Approve Change Order 1 from The WT Group for \$3,200.



## Wheaton Park District

9. **Community Center Rehab Project Phase 2** – Motion to Approve Change Order #3 in the amount of a (\$68,112.52) deduct with Stuckey Construction.
10. **Community Center Rehab Project Phase 2** – Motion to Approve the additional services proposal from Williams Architects in the amount of \$7,550.
11. **Central Athletic Center Parking Lot Replacement Project** – Motion to Approve a contract with Engineering Resource Associates in the amount of \$28,830 for civil engineering services related to the Central Athletic Complex, \$3,200 for a stormwater detention report if needed, and up to \$1,000 for reimbursable expenses.

### REPORTS FROM STAFF

- Executive Director
- Arrowhead Golf Club Annual Report 2023
- Monthly Department Reports – Finance, Special Facilities, Marketing, Development, Events, Recreation, Athletics, Parks, and Planning

### BOARD SUBCOMMITTEE REPORTS / DISCUSSION CLOSED SESSION

- a) Appointment, employment, compensation, discipline, performance, or dismissal of specific employees, 5ILCS 120/2 (c) (1)
- b) The Selection of a Person to Fill a Vacancy in Public Office, 5 ILCS 120/2(c) (3).
- c) Purchase or lease of real property, 5ILCS 120/2 (c) (5)
- d) Setting of price for sale or lease of property owned by the public body, 5ILCS 120/2 (c) (6)
- e) Pending, probable or imminent litigation, 5ILCS 120/2 (c) (11)
- f) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes, 5 ILCS 120/2 (c) (21)



# Accounts Payable

## Checks Approval Document

User: rtucker  
Printed: 3/12/2024 - 11:01 AM



Wheaton Park District

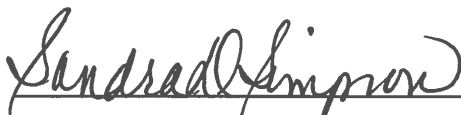
Board of Commissioners Report From the Period Beginning February 14, 2024 and Ending March 12, 2024.


Fund	Description	Amount
10	General	197,337.45
20	Recreation	45,866.38
22	Cosley Zoo	5,253.21
23	Liability	6,307.18
26	IMRF	36,536.09
40	Capital Projects	2,370.51
60	Golf Fund	64,427.53
70	Information Technology	459.50
75	Health Insurance	171,836.51

Report Total: 530,394.36

To the Board of Commissioners

The payment of the above listed accounts has been accepted by the Park District Board of Commissioners at their meeting held on March 20, 2024.

  
(Treasurer)

  
(Secretary)

# Accounts Payable

## Checks Approval List

User: rtucker  
Printed: 3/12/2024 - 11:02 AM



Wheaton Park District

Board of Commissioners Report From the Period Beginning February 14, 2024 and Ending March 12, 2024.

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
10	General								
00465	I.M.R.F.								
01/2024 IMRF		0	013124	141.02.2024	10-000-000-21-2124-000C	36,294.70			
01/2024 IMRF		0	013124	141.02.2024	10-000-000-21-2123-000C	15,162.42			
Vendor Total:									51,457.12
00766	Pre-Paid Legal Service Inc								
02/24 Pre-Paid Legal		0	022924	141.02.2024	10-000-000-21-2127-000C	322.01			
Vendor Total:									322.01
01006	Vermont Systems Inc								
01/24 Merchant CC Processing Fees		0	013124	141.02.2024	10-000-000-52-5239-000C	88.25			
01/24 Merchant CC Processing Fees		0	013124	141.02.2024	10-000-416-52-5239-190C	46.11			
01/24 Merchant CC Processing Fees		0	013124	141.02.2024	10-101-000-52-5239-000C	53.74			
Vendor Total:									188.10
01091	Aflac								
February 2024 Aflac		0	174546	141.02.2024	10-000-000-21-2131-000C	263.06			
February 2024 Aflac		0	174546	141.02.2024	10-000-000-21-2132-000C	151.56			
Vendor Total:									414.62
03008	Illinois Department of Agriculture								
Pesticide License		167534	020724	163.02.2024	10-101-000-54-5432-000C	120.00			
Vendor Total:									120.00
03829	Texas Life Insurance Company								
Texas Life Insurance February 2024		0	SB08FS202402110	141.02.2024	10-000-000-21-2130-000C	186.04			
Vendor Total:									186.04
04121	UMB Bank N.A.								
2024 IGFOA Membership Dues		0	0082_2401080000	171.02.2024	10-419-000-54-5425-000C	730.00			
2024 IGFOA Membership Dues		0	0082_2401080000	171.02.2024	10-419-000-54-5425-000C	700.00			
WSJ Subscription for January 2024		0	0082_2401090000	171.02.2024	10-419-000-54-5425-000C	38.99			
Sign Shop Supplies		0	0118_2401180000	171.02.2024	10-101-000-53-5314-000C	1,648.45			
PDRMA HELP Training		0	0140_2401020000	171.02.2024	10-430-000-54-5432-000C	150.00			
LM Bathroom		0	0182_2401040000	171.02.2024	10-101-000-53-5311-000C	83.85			
Plumbing Supplies		0	0182_2401040000	171.02.2024	10-101-000-53-5311-000C	25.29			
PSC Washbay		0	0182_2401180000	171.02.2024	10-101-000-53-5314-000C	21.30			
Plumbing Supplies		0	0182_2401240000	171.02.2024	10-101-000-53-5311-000C	48.38			
MLC Fans		0	0182_2401250000	171.02.2024	10-101-000-53-5312-000C	80.43			
Parking for Training		0	0208_2401040000	171.02.2024	10-101-000-54-5432-000C	50.58			
Dry Erase Markers		0	0314_2401030000	171.02.2024	10-101-000-53-5302-000C	19.26			
Sunscreen Packets		0	0314_2401040000	171.02.2024	10-101-000-53-5303-000C	36.00			
Office Chair Mat		0	0314_2401080000	171.02.2024	10-101-000-53-5302-000C	36.99			
Yak Trax		0	0314_2401160000	171.02.2024	10-101-000-53-5330-000C	22.99			
Breakroom Supplies		0	0314_2401170000	171.02.2024	10-101-000-53-5302-000C	39.60			
Yak Trax Refund		0	0314_2401180000	171.02.2024	10-101-000-53-5330-000C	-22.26			
Toe Warmers		0	0314_2401180000	171.02.2024	10-101-000-53-5303-000C	52.42			

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
Hot Hands	0	0314_2401180000	171.02.2024	10-101-000-53-5303-000C	35.98	
Carhartt Uniform	0	0314_2401180000	171.02.2024	10-101-000-53-5330-000C	129.99	
Glass Cleaner	0	0314_2401180000	171.02.2024	10-101-000-53-5316-000C	59.52	
Breakroom Supplies	0	0314_2401180000	171.02.2024	10-101-000-53-5302-000C	22.11	
Yak Trax Refund	0	0314_2401180000	171.02.2024	10-101-000-53-5330-000C	-74.97	
Sympathy Basket	0	0314_2401180000	171.02.2024	10-101-000-53-5302-000C	67.99	
Coffee Cups	0	0314_2401190000	171.02.2024	10-101-000-53-5302-000C	81.89	
Laundry Detergent	0	0314_2401190000	171.02.2024	10-101-000-53-5316-000C	29.08	
Garbage Bags	0	0314_2401200000	171.02.2024	10-101-000-53-5316-000C	95.91	
Cleats and Spikes for Snow and Ice	0	0314_2401210000	171.02.2024	10-101-000-53-5330-000C	129.63	
First Aid Supplies	0	0314_2401210000	171.02.2024	10-101-000-53-5303-000C	8.99	
Labels	0	0314_2401210000	171.02.2024	10-101-000-53-5302-000C	31.08	
Carhartt Uniform	0	0314_2401220000	171.02.2024	10-101-000-53-5330-000C	129.99	
Safety Glasses	0	0314_2401270000	171.02.2024	10-101-000-53-5303-000C	61.06	
Rubberbands	0	0314_2401270000	171.02.2024	10-101-000-53-5302-000C	2.77	
Carhartt Uniform Refund	0	0314_2401290000	171.02.2024	10-101-000-53-5330-000C	-129.99	
CPO Training	0	0314_2401300000	171.02.2024	10-101-000-54-5432-000C	395.00	
CPO Training	0	0314_2401300000	171.02.2024	10-101-000-54-5432-000C	395.00	
Breakroom Supplies Refund	0	0314_2401310000	171.02.2024	10-101-000-53-5302-000C	-14.13	
Bib and Jacket	0	0348_2401150000	171.02.2024	10-101-000-53-5330-000C	219.98	
Staff Lunch Meeting	0	0455_2401160000	171.02.2024	10-000-000-54-5434-000C	11.32	
Ex Director/City Manager/School Superintenden	0	0455_2401190000	171.02.2024	10-000-000-54-5438-000C	19.44	
IPRA Ex Director & Ex Asst Meal	0	0455_2401240000	171.02.2024	10-000-000-54-5432-000C	20.28	
IPRA Ex Director Meal	0	0455_2401250000	171.02.2024	10-000-000-54-5432-000C	14.25	
IPRA Excel Training for AP Supervisor	0	0686_2401160000	171.02.2024	10-419-000-54-5432-000C	85.00	
Keurig Pods	0	0736_2401030000	171.02.2024	10-000-856-53-5302-000C	35.97	
Keurig Pods	0	0736_2401030000	171.02.2024	10-000-856-53-5302-000C	63.71	
State and Federal Posters	0	0736_2401190000	171.02.2024	10-000-856-53-5302-000C	560.30	
Sales Tax Refund for State and Federal Posters	0	0736_2401210000	171.02.2024	10-000-856-53-5302-000C	-41.51	
Name Tags for the Appreciation Mixer	0	0744_2401290000	171.02.2024	10-000-415-53-5302-000C	34.92	
Building Team Lunch	0	0819_2401250000	171.02.2024	10-418-000-54-5434-000C	124.78	
Shop Supplies	0	0827_2401100000	171.02.2024	10-101-000-53-5345-000C	106.92	
Refund for Tax	0	0827_2401100000	171.02.2024	10-101-000-53-5345-000C	-7.92	
Parts	0	0827_2401110000	171.02.2024	10-101-000-53-5315-000C	1.71	
Filter Bag for Vacuum	0	0827_2401160000	171.02.2024	10-101-000-53-5315-000C	29.95	
Ice Scraper /Knives Cleaned and Sharpened	0	0827_2401170000	171.02.2024	10-101-000-52-5210-000C	77.80	
Eye Wash	0	0827_2401180000	171.02.2024	10-101-000-53-5303-000C	55.00	
Machinery Supplies	0	0827_2401210000	171.02.2024	10-101-000-53-5315-000C	51.43	
Machinery Supplies	0	0827_2401220000	171.02.2024	10-101-000-53-5315-000C	78.13	
Circuit Tester	0	0827_2401220000	171.02.2024	10-101-000-53-5345-000C	85.00	
Fluid Pump	0	0827_2401240000	171.02.2024	10-101-000-53-5345-000C	110.58	
Machinery Supplies	0	0827_2401240000	171.02.2024	10-101-000-53-5315-000C	155.81	
Machinery Supplies	0	0827_2401310000	171.02.2024	10-101-000-53-5315-000C	28.65	
Printer Cable	0	0850_2401190000	171.02.2024	10-101-856-53-5316-000C	65.36	
Custodial Supplies	0	0850_2401190000	171.02.2024	10-101-856-53-5316-000C	192.01	
City of Wheaton - R33M Rental Class F Permit	0	0876_2401130000	171.02.2024	10-000-416-52-5241-190C	50.00	
Village of Lisle 2024 Permit for Fun Run	0	0876_2401300000	171.02.2024	10-000-416-52-5241-190C	78.23	
Coffee for Rental	0	0884_2401170000	171.02.2024	10-430-000-53-5302-110C	15.33	
Annual Past Perfect Hosting Subscription Fee	0	0884_2401220000	171.02.2024	10-430-000-54-5425-000C	480.00	
Google Monthly Subscription	0	0959_2401020000	171.02.2024	10-000-415-54-5425-000C	9.99	
WP Engine Subscription 01/25/24-02/24/24	0	0959_2401250000	171.02.2024	10-000-415-54-5425-000C	850.00	
Candy for Mixer	0	3761_2401300000	171.02.2024	10-000-000-54-5401-000C	76.08	
IPRA Pre-Conference Class for Ex Asst	0	4600_2401050000	171.02.2024	10-000-000-54-5432-000C	28.33	
State of the City Address Luncheon	0	4600_2401050000	171.02.2024	10-000-000-54-5438-000C	64.17	
State of the City Address Luncheon	0	4600_2401050000	171.02.2024	10-000-000-54-5401-000C	64.17	
IPRA Pre-Conference Class for Ex Director	0	4600_2401050000	171.02.2024	10-000-000-54-5432-000C	28.33	
Commissioner State of the City Luncheon	0	4600_2401080000	171.02.2024	10-000-000-54-5401-000C	11.67	
WDSRA Bash	0	4600_2401090000	171.02.2024	10-000-000-54-5438-000C	833.33	

**Fund**                      **Description**  
**Vendor No**              **Vendor Name**

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Ex Director Conservation Foundation Member A 0		4600_2401170000	171.02.2024	10-000-000-54-5438-000C	15.00
Commissioner Awards Luncheon 0		4600_2401170000	171.02.2024	10-000-000-54-5401-000C	23.33
IRPA Conference Ride 0		4600_2401250000	171.02.2024	10-000-415-54-5432-000C	28.00
IRPA Conference Ride 0		4600_2401250000	171.02.2024	10-000-000-54-5432-000C	28.00
IPRA Ex Asst Meal 0		4600_2401250000	171.02.2024	10-000-000-54-5432-000C	12.62
IPRA Staff & Commissioner Meal 0		4600_2401260000	171.02.2024	10-000-000-54-5401-000C	72.91
IPRA Hotel Room for Commissioner 0		4600_2401260000	171.02.2024	10-000-000-54-5401-000C	51.65
IPRA Staff & Commissioner Meal 0		4600_2401260000	171.02.2024	10-000-415-54-5432-000C	72.90
IPRA Staff & Commissioner Meal 0		4600_2401260000	171.02.2024	10-000-000-54-5432-000C	72.90
IPRA Staff & Commissioner Uber Ride for Meal 0		4600_2401260000	171.02.2024	10-000-415-54-5432-000C	6.21
IPRA Staff & Commissioner Uber Ride for Meal 0		4600_2401260000	171.02.2024	10-000-000-54-5401-000C	6.21
IPRA Staff & Commissioner Uber Ride for Meal 0		4600_2401260000	171.02.2024	10-000-000-54-5401-000C	6.19
IPRA Hotel Room for Director of Parks & Plann 0		4600_2401260000	171.02.2024	10-101-000-54-5432-000C	154.95
IPRA Ex Asst Meal 0		4600_2401260000	171.02.2024	10-000-000-54-5432-000C	12.62
IPRA Ex Asst Meal 0		4600_2401270000	171.02.2024	10-000-000-54-5432-000C	2.27
IPRA Ex Director Hotel Room 0		4600_2401270000	171.02.2024	10-000-000-54-5432-000C	167.01
IPRA Ex Asst & Marketing Director Hotel Room 0		4600_2401270000	171.02.2024	10-000-415-54-5432-000C	232.43
IPRA Ex Asst & Marketing Director Hotel Room 0		4600_2401270000	171.02.2024	10-000-000-54-5432-000C	74.38
IPRA Ex Asst & Marketing Director Ride 0		4600_2401270000	171.02.2024	10-000-000-54-5432-000C	5.01
IPRA Ex Asst & Marketing Director Ride 0		4600_2401270000	171.02.2024	10-000-415-54-5432-000C	5.00
IRPA Ex Asst & Marketing Director Ride 0		4600_2401290000	171.02.2024	10-000-415-54-5432-000C	56.00
IRPA Ex Asst & Marketing Director Ride 0		4600_2401290000	171.02.2024	10-000-000-54-5432-000C	56.00
Waste Grabbers 0		8372_2401020000	171.02.2024	10-101-000-53-5316-000C	182.28
Garbage Can Lid Repairs 0		8372_2401170000	171.02.2024	10-101-000-53-5334-000C	106.43
Illinois Landscape Show 0		8372_2401310000	171.02.2024	10-101-000-54-5432-000C	255.00
Yard Waste Bags 0		8372_2401310000	171.02.2024	10-101-000-53-5345-000C	96.95
Garbage Can Lid Repairs 0		9193_2401170000	171.02.2024	10-101-000-53-5334-000C	34.44
MLC Ceiling Fan Trim 0		9193_2401180000	171.02.2024	10-101-000-53-5314-000C	38.56
MLC Cabinet 0		9193_2401190000	171.02.2024	10-101-000-53-5314-000C	117.15
Garage Heater 0		9193_2401190000	171.02.2024	10-101-000-53-5313-000C	27.58
MLC Ceiling Fan 0		9193_2401210000	171.02.2024	10-101-000-53-5312-000C	405.12
MLC Cabinet 0		9193_2401220000	171.02.2024	10-101-000-53-5314-000C	66.53
MLC Cabinet Refund 0		9193_2401220000	171.02.2024	10-101-000-53-5314-000C	-54.33
PSC Stock 0		9193_2401220000	171.02.2024	10-101-000-53-5312-000C	166.97
MLC Hardware 0		9193_2401230000	171.02.2024	10-101-000-53-5334-000C	9.46
Labels for Electrical Circuits 0		9193_2401240000	171.02.2024	10-101-000-53-5312-000C	164.34
Cream of Wheaton 0		9193_2401270000	171.02.2024	10-101-000-53-5312-000C	239.71
Cream of Wheaton 0		9193_2401270000	171.02.2024	10-101-000-53-5312-000C	171.67
Prairie Lot 0		9193_2401300000	171.02.2024	10-101-000-53-5312-000C	166.97
Electrical Stock 0		9193_2401310000	171.02.2024	10-101-000-53-5312-000C	294.95
PSC HVAC 0		9292_2401180000	171.02.2024	10-101-000-53-5313-000C	159.34
Prairie Cameras 0		9292_2401250000	171.02.2024	10-101-000-53-5311-000C	284.21
Replacement Part for Tool 0		9292_2401290000	171.02.2024	10-101-000-53-5345-000C	66.40
Soundcloud 0		9342_2401080000	171.02.2024	10-000-415-54-5425-000C	16.00
Photos 0		9342_2401110000	171.02.2024	10-000-000-54-5438-000C	53.99
IPRA Conference Workshop 0		9342_2401120000	171.02.2024	10-000-415-54-5432-000C	85.00
Conference Meal 0		9342_2401240000	171.02.2024	10-000-415-54-5432-000C	23.19
Conference Meal 0		9342_2401250000	171.02.2024	10-000-415-54-5432-000C	15.94
Conference Meal 0		9342_2401250000	171.02.2024	10-419-000-54-5432-000C	15.94
Conference Meal 0		9342_2401250000	171.02.2024	10-000-415-54-5432-000C	37.85
Conference Meal 0		9342_2401260000	171.02.2024	10-000-415-54-5432-000C	22.72
Conference Meal 0		9342_2401260000	171.02.2024	10-000-415-54-5432-000C	32.94
Conference Meal 0		9342_2401260000	171.02.2024	10-000-000-54-5432-000C	32.94
Vendor Total:					14,485.50
04221 Plug & Pay Technologies					
01/24 Plug N Pay Gateway Fees 0		013124	141.02.2024	10-000-000-52-5239-000C	15.00
01/24 Plug N Pay Gateway Fees 0		013124	141.02.2024	10-000-416-52-5239-190C	15.00

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
01/24 Plug N Pay Gateway Fees	0	013124	141.02.2024	10-101-000-52-5239-000C	15.00	
Vendor Total:					45.00	
04287 Global Payments Inc						
01/24 Merchant CC Processing Fees	0	013124	141.02.2024	10-000-000-52-5239-000C	14.20	
01/24 Merchant CC Processing Fees	0	013124	141.02.2024	10-000-416-52-5239-190C	120.30	
01/24 Merchant CC Processing Fees	0	013124	141.02.2024	10-101-000-52-5239-000C	16.07	
Vendor Total:					150.57	
06279 Paylocity Corporation						
02/09/2024 Payroll Processing	0	112266015	141.02.2024	10-000-000-52-5211-000C	1,091.82	
02/23/2024 Payroll Processing	0	112288022	141.02.2024	10-000-000-52-5211-000C	686.82	
Vendor Total:					1,778.64	
06874 Standard Retirement Services Inc.						
02/09/24 Deferred Comp	0	020924	141.02.2024	10-000-000-21-2126-000C	5,156.22	
02/09/24 Deferred Comp	0	020924	141.02.2024	10-000-000-21-2135-000C	502.90	
02/23/24 Deferred Comp	0	022324	141.02.2024	10-000-000-21-2126-000C	5,138.68	
02/23/24 Deferred Comp	0	022324	141.02.2024	10-000-000-21-2135-000C	492.05	
Vendor Total:					11,289.85	
07350 Runnion Equipment Company						
New Lift Truck PSC	167550	700229	165.02.2024	10-101-000-57-5706-000C	116,900.00	
Vendor Total:					116,900.00	
Fund Total:					197,337.45	
20 Recreation						
01006 Vermont Systems Inc						
01/24 Merchant CC Processing Fees	0	013124	141.02.2024	20-350-302-52-5239-000C	106.80	
01/24 Merchant CC Processing Fees	0	013124	141.02.2024	20-000-000-52-5239-000C	7,600.71	
01/24 Merchant CC Processing Fees	0	013124	141.02.2024	20-000-112-52-5239-000C	39.80	
01/24 Merchant CC Processing Fees	0	013124	141.02.2024	20-000-304-52-5239-000C	471.59	
Vendor Total:					8,218.90	
04121 UMB Bank N.A.						
2024 IPRA Conference Registration	0	0074_2401030000	171.02.2024	20-000-205-54-5432-000C	365.00	
2024 IPRA Conference Refund	0	0074_2401050000	171.02.2024	20-000-205-54-5432-000C	-365.00	
Ball Bash Pizza	0	0074_2401100000	171.02.2024	20-221-223-53-5329-000C	970.00	
Hot Chocolate Stand	0	0118_2401190000	171.02.2024	20-220-209-53-5301-9951	235.00	
Ice Rink Supplies	0	0118_2401220000	171.02.2024	20-101-225-53-5302-000C	86.00	
Ice-A-Palooza Supplies	0	0118_2401260000	171.02.2024	20-101-225-53-5302-000C	351.52	
Ice Rink Supplies	0	0118_2401260000	171.02.2024	20-101-225-53-5302-000C	187.75	
Tent Rental	0	0118_2401260000	171.02.2024	20-101-225-53-5302-000C	235.98	
IPRA Conference	0	0134_2401250000	171.02.2024	20-000-205-54-5432-000C	150.00	
IPRA Conference Parking	0	0134_2401250000	171.02.2024	20-000-205-54-5432-000C	60.00	
IPRA Conference Meal	0	0134_2401250000	171.02.2024	20-000-205-54-5432-000C	11.37	
IPRA Conference Meal	0	0134_2401260000	171.02.2024	20-000-205-54-5432-000C	291.60	
Sign up Genius	0	0134_2401270000	171.02.2024	20-350-302-52-5211-000C	9.99	
DirecTv 01/28/24-02/27/24	0	0134_2401300000	171.02.2024	20-350-302-52-5211-000C	244.99	
CAC Safe Replacement Key	0	0182_2401230000	171.02.2024	20-220-225-53-5302-000C	99.60	
Chicago Wilderness Alliance Membership	0	0207_2401020000	171.02.2024	20-000-112-54-5425-000C	100.00	
Warming Shelter Supplies	0	0207_2401080000	171.02.2024	20-000-112-53-5329-000C	27.92	
Animal Care Supplies	0	0207_2401100000	171.02.2024	20-220-112-53-5301-661C	9.97	
Ice-A-Palooza Supplies	0	0207_2401100000	171.02.2024	20-220-209-53-5301-9951	99.18	
Custodial Supplies	0	0207_2401100000	171.02.2024	20-000-112-53-5302-000C	31.96	
Refund for Supplies	0	0207_2401190000	171.02.2024	20-000-112-53-5329-000C	-27.92	

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
CAC Ice Rink	0	0314_2401250000	171.02.2024	20-101-225-53-5302-000C	1,568.81	
Mop Buckets	0	0348_2401110000	171.02.2024	20-101-220-53-5313-000C	188.25	
Office Chair	0	0348_2401130000	171.02.2024	20-101-220-53-5313-000C	119.99	
Office Chair and Batteries	0	0348_2401160000	171.02.2024	20-101-220-53-5313-000C	218.05	
Dry Erase Calendar	0	0348_2401260000	171.02.2024	20-101-220-53-5313-000C	56.38	
Shelter House Window Lights	0	0355_2401080000	171.02.2024	20-000-112-53-5329-000C	15.18	
Nature Camp Flowers	0	0355_2401140000	171.02.2024	20-220-112-53-5301-6628	9.97	
Shelter House Goldfish Crackers	0	0355_2401140000	171.02.2024	20-000-112-53-5329-000C	9.76	
Crickets and Mealworms	0	0355_2401180000	171.02.2024	20-220-112-53-5301-661C	5.25	
Conference Hotel	0	0454_2401270000	171.02.2024	20-000-205-54-5432-000C	309.90	
Staff Lunch Meeting	0	0455_2401160000	171.02.2024	20-000-000-54-5434-000C	11.32	
Ex Director/City Manager/School Superintendent	0	0455_2401190000	171.02.2024	20-000-000-54-5438-000C	19.44	
IPRA Ex Director & Ex Asst Meal	0	0455_2401240000	171.02.2024	20-000-000-54-5432-000C	20.28	
IPRA Ex Director Meal	0	0455_2401250000	171.02.2024	20-000-000-54-5432-000C	14.25	
Baseball Supplies for Youth	0	0710_2401100000	171.02.2024	20-221-223-53-5302-000C	40.76	
The Fun Ones Inc Equipment Deposit	0	0710_2401100000	171.02.2024	20-221-223-52-5210-4211	367.36	
RMSBO Battle of the Bats July 2024	0	0710_2401220000	171.02.2024	20-221-223-54-5405-4455	567.45	
2024 Roselle Rockers Fastpitch Registration	0	0710_2401240000	171.02.2024	20-221-223-54-5405-4455	567.45	
Rice Spine Board	0	0827_2401050000	171.02.2024	20-101-232-53-5302-000C	69.68	
Southland Soccer League 2024 Winter Tournament	0	0868_2401020000	171.02.2024	20-220-204-52-5280-4457	413.08	
NISL Winter Futsal League Registration	0	0868_2401030000	171.02.2024	20-220-204-52-5280-4457	450.00	
Wheaton United Tournament Registration	0	0868_2401090000	171.02.2024	20-220-204-52-5280-4457	995.00	
Wheaton United Tournament Registration	0	0868_2401090000	171.02.2024	20-220-204-52-5280-4457	995.00	
Conference Meal	0	0868_2401250000	171.02.2024	20-000-205-54-5432-000C	23.11	
Supplies	0	0876_2401120000	171.02.2024	20-350-302-53-5302-000C	140.98	
Mouse Pads	0	0926_2401020000	171.02.2024	20-350-302-53-5302-000C	21.72	
Printer Toner	0	0926_2401020000	171.02.2024	20-350-302-53-5302-000C	115.51	
IPRA Conference Registration	0	0926_2401030000	171.02.2024	20-350-302-54-5432-000C	365.00	
Front Desk Supplies	0	0926_2401050000	171.02.2024	20-350-302-53-5302-000C	318.85	
Clocks and Chairs	0	0926_2401070000	171.02.2024	20-350-302-53-5302-000C	224.44	
Cable Attachment	0	0926_2401080000	171.02.2024	20-350-302-53-5327-000C	40.18	
Graphic PPFC Marketing Materials	0	0926_2401080000	171.02.2024	20-350-302-54-5426-000C	147.27	
Equipment Tag Numbers	0	0926_2401080000	171.02.2024	20-350-302-53-5327-000C	19.98	
Apple Music Subscription	0	0926_2401100000	171.02.2024	20-350-302-53-5302-000C	10.99	
Olympic Rings	0	0926_2401100000	171.02.2024	20-350-302-53-5327-000C	37.61	
Group Fitness Equipment	0	0926_2401130000	171.02.2024	20-350-302-53-5327-000C	164.44	
Massage Chair Cleaning Wipes	0	0926_2401150000	171.02.2024	20-350-302-53-5302-000C	37.08	
Group Fitness Texting	0	0926_2401150000	171.02.2024	20-350-302-53-5327-000C	25.00	
File Organizers	0	0926_2401160000	171.02.2024	20-350-302-53-5302-000C	22.42	
Fitness Supplies	0	0926_2401210000	171.02.2024	20-350-302-53-5327-000C	58.12	
Filing Cabinet	0	0926_2401230000	171.02.2024	20-350-302-53-5302-000C	139.97	
Front Desk Organizers	0	0926_2401230000	171.02.2024	20-350-302-53-5302-000C	46.10	
Conference Meal	0	0926_2401250000	171.02.2024	20-000-205-54-5432-000C	19.61	
Group Fitness Risers	0	0926_2401260000	171.02.2024	20-350-302-53-5327-000C	88.85	
Conference Meal	0	0926_2401260000	171.02.2024	20-000-205-54-5432-000C	23.41	
Body Bar	0	0926_2401270000	171.02.2024	20-350-302-53-5327-000C	39.99	
Scripts for Theatre Class	0	0934_2401080000	171.02.2024	20-220-202-53-5301-2255	12.95	
Life Coaching Class	0	0934_2401110000	171.02.2024	20-220-208-52-5280-8805	161.70	
Performance Rights and Scripts for Summer Sports	0	0934_2401190000	171.02.2024	20-220-202-52-5280-2266	1,290.00	
IPRA Hotel Room/Valet Parking/Meal	0	0934_2401260000	171.02.2024	20-000-200-54-5432-000C	425.75	
T-Shirt	0	0942_2401050000	171.02.2024	20-220-204-53-5301-4461	8.50	
Pizza Hut	0	0942_2401050000	171.02.2024	20-220-203-53-5301-3366	93.98	
Conference Meal	0	0942_2401260000	171.02.2024	20-000-205-54-5432-000C	26.62	
Conference Meal	0	0942_2401260000	171.02.2024	20-000-205-54-5432-000C	18.62	
Conference Meal	0	0942_2401260000	171.02.2024	20-000-205-54-5432-000C	17.88	
Hotel Room	0	0942_2401270000	171.02.2024	20-000-205-54-5432-000C	435.90	
Conference Meal	0	0942_2401270000	171.02.2024	20-000-205-54-5432-000C	106.03	
Annual Renewal of Calameo Program Guide Home	0	0959_2401290000	171.02.2024	20-000-415-52-5210-000C	588.00	

**Fund Description****Vendor No Vendor Name**

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Candy for Mixer	0	3761_2401300000	171.02.2024	20-000-000-54-5401-000C	76.07
IPRA Pre-Conference Class for Ex Director	0	4600_2401050000	171.02.2024	20-000-000-54-5432-000C	28.33
State of the City Address Luncheon	0	4600_2401050000	171.02.2024	20-000-000-54-5401-000C	64.17
State of the City Address Luncheon	0	4600_2401050000	171.02.2024	20-000-000-54-5438-000C	64.17
IPRA Pre-Conference Class for Ex Asst	0	4600_2401050000	171.02.2024	20-000-000-54-5432-000C	28.33
Commissioner State of the City Luncheon	0	4600_2401080000	171.02.2024	20-000-000-54-5401-000C	11.67
WDSRA Bash	0	4600_2401090000	171.02.2024	20-000-000-54-5438-000C	833.33
Commissioner Awards Luncheon	0	4600_2401170000	171.02.2024	20-000-000-54-5401-000C	23.33
Ex Director Conservation Foundation Member A	0	4600_2401170000	171.02.2024	20-000-000-54-5438-000C	15.00
IPRA Ex Asst Meal	0	4600_2401250000	171.02.2024	20-000-000-54-5432-000C	12.62
IRPA Conference Ride	0	4600_2401250000	171.02.2024	20-000-000-54-5432-000C	28.00
IPRA Hotel Room for Commissioner	0	4600_2401260000	171.02.2024	20-000-000-54-5401-000C	51.65
IPRA Ex Asst Meal	0	4600_2401260000	171.02.2024	20-000-000-54-5432-000C	12.62
IPRA Ex Asst Meal	0	4600_2401270000	171.02.2024	20-000-000-54-5432-000C	2.27
IPRA Ex Director Hotel Room	0	4600_2401270000	171.02.2024	20-000-000-54-5432-000C	167.01
IPRA Ex Asst & Marketing Director Hotel Room	0	4600_2401270000	171.02.2024	20-000-000-54-5432-000C	79.02
CC Parking Lot	0	9193_2401220000	171.02.2024	20-101-220-53-5312-000C	246.95
Concession Supplies	0	9235_2401100000	171.02.2024	20-221-223-53-5329-000C	434.67
United Soccer Tournament Registration	0	9235_2401160000	171.02.2024	20-220-204-52-5280-4457	995.00
IPRA Conference Parking	0	9235_2401210000	171.02.2024	20-000-205-54-5432-000C	71.74
United Soccer Tournament Registration	0	9235_2401250000	171.02.2024	20-220-204-52-5280-4457	1,570.00
IPRA Conference Meal	0	9235_2401250000	171.02.2024	20-000-205-54-5432-000C	22.93
IPRA Conference Transportation	0	9235_2401260000	171.02.2024	20-000-205-54-5432-000C	28.48
IPRA Conference Transportation	0	9235_2401260000	171.02.2024	20-000-205-54-5432-000C	33.17
IPRA Conference Meal	0	9235_2401270000	171.02.2024	20-000-205-54-5432-000C	26.10
Ice Rink Refunds	0	9235_2401290000	171.02.2024	20-220-225-42-4245-000C	17.00
Ice Rink Refunds	0	9235_2401290000	171.02.2024	20-220-225-42-4245-000C	7.00
Ice Rink Refunds	0	9235_2401290000	171.02.2024	20-220-225-42-4245-000C	12.00
Ice Rink Refunds	0	9235_2401290000	171.02.2024	20-220-225-42-4245-000C	5.00
IPRA Park Pursuit	0	9235_2401310000	171.02.2024	20-000-205-54-5432-000C	185.00
Memorial Room Sound Cables	0	9243_2401040000	171.02.2024	20-000-304-53-5302-000C	278.25
Beyond Glee Music	0	9243_2401050000	171.02.2024	20-220-304-53-5301-5513	419.79
Office Supplies	0	9243_2401050000	171.02.2024	20-220-304-53-5301-550C	23.97
LERN Membership	0	9243_2401050000	171.02.2024	20-000-200-54-5425-000C	445.00
Office Supplies	0	9243_2401090000	171.02.2024	20-220-304-53-5301-550C	15.14
Annual Report Software	0	9243_2401110000	171.02.2024	20-220-304-53-5301-550C	14.99
Beyond Glee Music	0	9243_2401160000	171.02.2024	20-220-304-53-5301-5513	59.20
Event Supplies	0	9243_2401170000	171.02.2024	20-220-304-53-5301-550C	61.34
Ice-A-Palooza Hot Cocoa Bar	0	9243_2401220000	171.02.2024	20-220-209-53-5301-9951	74.45
Ink for Printer	0	9243_2401240000	171.02.2024	20-220-304-53-5301-550C	139.51
Silvertones Music	0	9243_2401250000	171.02.2024	20-220-304-53-5301-5502	521.19
IPRA Conference Meal	0	9243_2401250000	171.02.2024	20-000-304-54-5432-000C	11.27
IPRA Conference Meal	0	9243_2401250000	171.02.2024	20-000-304-54-5432-000C	7.46
IPRA Conference Meal	0	9243_2401260000	171.02.2024	20-000-304-54-5432-000C	57.07
IPRA Conference Meal	0	9243_2401260000	171.02.2024	20-000-304-54-5432-000C	23.12
IPRA Conference Meal	0	9243_2401270000	171.02.2024	20-000-304-54-5432-000C	75.43
IPRA Conference Hotel	0	9243_2401280000	171.02.2024	20-000-304-54-5432-000C	250.06
Zoom 010124-013124	0	9276_2401010000	171.02.2024	20-000-000-54-5425-000C	90.00
Office Supplies	0	9276_2401060000	171.02.2024	20-224-220-53-5302-000C	41.67
Halloween Happening Costume	0	9276_2401080000	171.02.2024	20-220-209-53-5301-992C	66.98
Halloween Happening Supplies	0	9276_2401080000	171.02.2024	20-220-209-53-5301-992C	105.98
Office Supplies	0	9276_2401100000	171.02.2024	20-224-220-53-5302-000C	7.78
Office Supplies	0	9276_2401120000	171.02.2024	20-224-220-53-5302-000C	65.48
Office Supplies	0	9276_2401150000	171.02.2024	20-224-220-53-5302-000C	77.35
Office Supplies	0	9276_2401190000	171.02.2024	20-224-220-53-5302-000C	38.50
CAC Supplies	0	9276_2401190000	171.02.2024	20-220-225-53-5302-000C	116.75
Office Supplies	0	9276_2401190000	171.02.2024	20-224-220-53-5302-000C	24.94
Office Supplies	0	9276_2401250000	171.02.2024	20-224-220-53-5302-000C	30.14



**Fund**                      **Description**  
**Vendor No**              **Vendor Name**

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Office Supplies	0	9276_2401250000	171.02.2024	20-224-220-53-5302-000C	60.28
Wide Horizons Supplies	0	9276_2401260000	171.02.2024	20-220-207-53-5301-774C	145.45
Spa Room Tax Refund	0	9292_2401230000	171.02.2024	20-101-220-53-5312-000C	-7.04
Spa Room	0	9292_2401230000	171.02.2024	20-101-220-53-5312-000C	95.04
N2 Company	0	9342_2401050000	171.02.2024	20-350-415-54-5426-000C	275.00
Conference Meal	0	9342_2401250000	171.02.2024	20-224-220-54-5432-000C	15.93
Conference Meal	0	9342_2401250000	171.02.2024	20-000-000-54-5432-000C	15.94
Pizza Party for Camp	0	9391_2401050000	171.02.2024	20-220-208-53-5301-8884	76.58
Movie in the Park	0	9391_2401240000	171.02.2024	20-220-207-52-5280-770C	785.00
Conference Meal	0	9391_2401240000	171.02.2024	20-000-200-54-5432-000C	50.23
Conference Meal	0	9391_2401250000	171.02.2024	20-000-200-54-5432-000C	9.93
Conference Hotel	0	9391_2401260000	171.02.2024	20-000-200-54-5432-000C	393.90
Conference Ride	0	9391_2401260000	171.02.2024	20-000-200-54-5432-000C	34.31
Safety Supplies	0	9391_2401260000	171.02.2024	20-220-207-53-5301-774C	44.66
Conference Ride	0	9391_2401260000	171.02.2024	20-000-200-54-5432-000C	32.88
NRPA CPRE Exam Fee	0	9391_2401290000	171.02.2024	20-000-200-54-5432-000C	345.00
Conference Ride	0	9391_2401290000	171.02.2024	20-000-200-54-5432-000C	6.31
Supplies	0	9490_2401040000	171.02.2024	20-222-232-53-5302-000C	154.64
Supplies	0	9490_2401040000	171.02.2024	20-222-232-53-5302-000C	39.95
Supplies	0	9490_2401040000	171.02.2024	20-222-232-53-5302-000C	2.53
Supplies	0	9490_2401040000	171.02.2024	20-222-232-53-5302-000C	30.00
Rosatis Pizza	0	9490_2401040000	171.02.2024	20-222-232-53-5302-000C	268.91
PDRMA Training	0	9490_2401220000	171.02.2024	20-222-232-54-5432-000C	40.00
PDRMA Training	0	9490_2401230000	171.02.2024	20-222-232-54-5432-000C	40.00
Supplies	0	9490_2401240000	171.02.2024	20-222-232-53-5302-000C	51.58
Supplies	0	9490_2401240000	171.02.2024	20-222-232-53-5302-000C	59.86
Supplies	0	9490_2401300000	171.02.2024	20-222-232-53-5302-000C	23.01
IPRA Meal	0	9524_2401260000	171.02.2024	20-224-220-54-5432-000C	58.33
IPRA Meal	0	9524_2401260000	171.02.2024	20-000-200-54-5432-000C	233.28
IPRA Room and Valet Parking	0	9524_2401260000	171.02.2024	20-224-220-54-5432-000C	393.90
Ice-A-Palooza Supplies	0	9719_2401170000	171.02.2024	20-220-209-53-5301-9951	120.85
Preschool Program Supplies	0	9719_2401190000	171.02.2024	20-220-207-53-5301-774C	83.15
Preschool Program Supplies	0	9719_2401190000	171.02.2024	20-220-207-53-5301-774C	46.00
Preschool Program Supplies	0	9719_2401220000	171.02.2024	20-220-207-53-5301-774C	192.29
Preschool Program Supplies	0	9719_2401220000	171.02.2024	20-220-207-53-5301-774C	29.75
American Camp Association Subscription	0	9719_2401240000	171.02.2024	20-000-200-54-5425-000C	2,224.00
Conference Meal	0	9719_2401270000	171.02.2024	20-000-200-54-5432-000C	7.48
Conference Hotel	0	9719_2401270000	171.02.2024	20-000-200-54-5432-000C	662.44
Conference Meal	0	9719_2401270000	171.02.2024	20-000-200-54-5432-000C	11.57
Vendor Total:					30,972.44
04221	Plug & Pay Technologies				
01/24 Plug N Pay Gateway Fees	0	013124	141.02.2024	20-000-000-52-5239-000C	30.00
01/24 Plug N Pay Gateway Fees	0	013124	141.02.2024	20-000-112-52-5239-000C	15.00
01/24 Plug N Pay Gateway Fees	0	013124	141.02.2024	20-000-304-52-5239-000C	15.00
01/24 Plug N Pay Gateway Fees	0	013124	141.02.2024	20-350-302-52-5239-000C	15.00
Vendor Total:					75.00
04287	Global Payments Inc				
01/24 Merchant CC Processing Fees	0	013124	141.02.2024	20-350-302-52-5239-000C	57.19
01/24 Merchant CC Processing Fees	0	013124	141.02.2024	20-000-000-52-5239-000C	14.27
01/24 Merchant CC Processing Fees	0	013124	141.02.2024	20-000-112-52-5239-000C	14.20
01/24 Merchant CC Processing Fees	0	013124	141.02.2024	20-000-304-52-5239-000C	15.20
Vendor Total:					100.86
06279	Paylocity Corporation				
02/09/2024 Payroll Processing	0	112266015	141.02.2024	20-000-000-52-5211-000C	3,611.40

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
02/23/2024 Payroll Processing	0	112288022	141.02.2024	20-000-000-52-5211-000C	2,271.78	
				Vendor Total:	5,883.18	
TMP*3340 Karstens, Jill						
Fitness Pass Refund for Karstens	167541	3172677	164.02.2024	20-000-000-20-2025-000C	28.00	
				Vendor Total:	28.00	
TMP*3705 Mangiarulo, Patricia						
Fitness Pass Refund for Mangiarulo	167535	3169600	163.02.2024	20-000-000-20-2025-000C	140.00	
				Vendor Total:	140.00	
TMP*3706 Gibbons, Regina						
Fitness Pass Refund for Gibbons	167533	3170124	163.02.2024	20-000-000-20-2025-000C	9.00	
Fitness Pass Refund for Gibbons	167533	3170124	163.02.2024	20-000-000-20-2025-000C	39.00	
				Vendor Total:	48.00	
TMP*3707 Johnson, Gail						
Neuro Active Group Fitness Refund for Johnson	167547	3178815	165.02.2024	20-000-000-20-2025-000C	12.00	
				Vendor Total:	12.00	
TMP*3708 Johnson Brown, Melissa						
Neuro Active Group Fitness Refund for Johnson	167548	3178817	165.02.2024	20-000-000-20-2025-000C	12.00	
				Vendor Total:	12.00	
TMP*3709 Ostensen, Ingrid						
Neuro Active Group Fitness Refund for Ostensen	167549	3178819	165.02.2024	20-000-000-20-2025-000C	12.00	
				Vendor Total:	12.00	
TMP*3710 Park View Elementary School						
Facility Refund for Park View Elementary Schoc	167558	3184697	161.03.2024	20-000-000-20-2025-000C	194.00	
				Vendor Total:	194.00	
TMP*3711 Krohn, Denise						
Fitness Pass Refund for Krohn	167557	3185366	161.03.2024	20-000-000-20-2025-000C	45.00	
				Vendor Total:	45.00	
TMP*3712 Wells, James						
Fitness Pass Refund for Wells	167563	3185848	161.03.2024	20-000-000-20-2025-000C	125.00	
				Vendor Total:	125.00	
				Fund Total:	45,866.38	
22 Cosley Zoo						
04121 UMB Bank N.A.						
Annual Fee for Training Videos	0	0217_2401040000	171.02.2024	22-501-000-54-5432-000C	625.00	
Artwork Fee for Logo on Staff Shirts	0	0217_2401100000	171.02.2024	22-501-000-53-5330-000C	35.00	
Working Lunch	0	0217_2401250000	171.02.2024	22-501-000-53-5302-000C	52.42	
Furnace Filters	0	0850_2401030000	171.02.2024	22-501-000-53-5313-000C	37.88	
Floor Wax	0	0850_2401030000	171.02.2024	22-501-000-53-5316-000C	179.96	
Flashlights	0	0850_2401030000	171.02.2024	22-501-000-53-5312-000C	41.80	
Furnace Filters	0	0850_2401030000	171.02.2024	22-501-000-53-5313-000C	12.96	
Shop Vac	0	0850_2401090000	171.02.2024	22-501-000-53-5316-000C	119.00	
Torch	0	0850_2401130000	171.02.2024	22-501-000-53-5345-000C	58.98	
Heated Bowl	0	0850_2401150000	171.02.2024	22-501-000-53-5336-000C	20.99	
Pet Medication	0	0850_2401150000	171.02.2024	22-501-000-53-5309-000C	9.16	
Rental Floor Scrubber	0	0850_2401170000	171.02.2024	22-501-000-53-5316-000C	150.00	

**Fund**                      **Description**  
**Vendor No**            **Vendor Name**

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Sand Paper	0	0850_2401170000	171.02.2024	22-501-000-53-5313-000C	8.97
Window Insulation	0	0850_2401180000	171.02.2024	22-501-000-53-5313-000C	11.86
Rental Floor Scrubber	0	0850_2401190000	171.02.2024	22-501-000-53-5316-000C	15.60
Printer Cable	0	0850_2401190000	171.02.2024	22-501-000-53-5313-000C	5.99
Rope	0	0850_2401240000	171.02.2024	22-501-000-53-5313-000C	9.96
Door Gap Insulation	0	0850_2401240000	171.02.2024	22-501-000-53-5313-000C	10.94
Floor Cleaner	0	0850_2401250000	171.02.2024	22-501-000-53-5316-000C	41.92
Hawk House Building Supplies	0	0850_2401270000	171.02.2024	22-501-000-53-5313-000C	132.19
Cosley Zoo Thank You Cards	0	0959_2401310000	171.02.2024	22-350-415-54-5426-000C	241.85
Refund for Tax	0	9508_2401120000	171.02.2024	22-501-000-53-5302-000C	-15.74
Frozen Rodents	0	9516_2401040000	171.02.2024	22-501-000-53-5339-000C	758.30
Produce	0	9516_2401050000	171.02.2024	22-501-000-53-5339-000C	74.39
Online Clicker Expo Training Workshop	0	9516_2401100000	171.02.2024	22-501-000-54-5432-000C	325.00
Heated Water Bucket	0	9516_2401110000	171.02.2024	22-501-000-53-5336-000C	46.99
IDNR Herptile Permit Fee	0	9516_2401120000	171.02.2024	22-501-000-54-5425-000C	51.13
Zoological Registrars Association Membership	0	9516_2401120000	171.02.2024	22-501-000-54-5425-000C	100.00
Repti Bark Substrate	0	9516_2401170000	171.02.2024	22-501-000-53-5336-000C	196.61
Paper Bags	0	9516_2401180000	171.02.2024	22-501-000-53-5336-000C	1.49
Laundry Soap	0	9516_2401180000	171.02.2024	22-501-000-53-5302-000C	13.49
Produce	0	9516_2401180000	171.02.2024	22-501-000-53-5339-000C	64.10
Equine Medication	0	9516_2401180000	171.02.2024	22-501-000-53-5309-000C	375.99
Recycling Box	0	9516_2401190000	171.02.2024	22-501-000-53-5302-000C	120.00
Equine Medication	0	9516_2401190000	171.02.2024	22-501-000-53-5309-000C	3.00
Frozen Chicks and Rabbits	0	9516_2401190000	171.02.2024	22-501-000-53-5339-000C	113.45
Equine Medication	0	9516_2401190000	171.02.2024	22-501-000-53-5309-000C	27.00
Dead Crickets Refund	0	9516_2401190000	171.02.2024	22-501-000-53-5339-000C	-18.72
Feeder Insects	0	9516_2401200000	171.02.2024	22-501-000-53-5339-000C	120.68
Wrong Price Refund on Animal Feed	0	9516_2401200000	171.02.2024	22-501-000-53-5339-000C	-18.98
Produce	0	9516_2401200000	171.02.2024	22-501-000-53-5339-000C	72.64
Book	0	9516_2401220000	171.02.2024	22-220-206-53-5301-668C	13.89
Timers and Sponge Brushes	0	9516_2401220000	171.02.2024	22-501-000-53-5302-000C	14.96
Supplement and Frontline	0	9516_2401220000	171.02.2024	22-501-000-53-5336-000C	101.98
Little Chicken Book	0	9516_2401220000	171.02.2024	22-220-206-53-5301-668C	13.19
Sentence Strips	0	9516_2401230000	171.02.2024	22-220-206-53-5301-668C	16.99
Paper Bags	0	9516_2401260000	171.02.2024	22-501-000-53-5336-000C	1.39
Produce	0	9516_2401260000	171.02.2024	22-501-000-53-5339-000C	72.69
Trough Heater and SSD Cream	0	9516_2401290000	171.02.2024	22-501-000-53-5336-000C	85.78
Vendor Total:					4,554.12
04221                      Plug & Pay Technologies					
01/24 Plug N Pay Gateway Fees	0	013124	141.02.2024	22-501-000-52-5239-000C	15.00
Vendor Total:					15.00
06279                      Paylocity Corporation					
02/09/2024 Payroll Processing	0	112266015	141.02.2024	22-000-000-52-5211-000C	419.93
02/23/2024 Payroll Processing	0	112288022	141.02.2024	22-000-000-52-5211-000C	264.16
Vendor Total:					684.09
Fund Total:					5,253.21
23                              Liability					
04121                      UMB Bank N.A.					
Supplies for Safety Fair	0	0355_2401220000	171.02.2024	23-000-000-53-5302-000C	166.01
Supplies for Safety Fair	0	0355_2401240000	171.02.2024	23-000-000-53-5302-000C	80.00
First Aid Kits for Safety Fair	0	0355_2401290000	171.02.2024	23-000-000-53-5302-000C	443.52
CPR Instructor Renewal	0	9490_2401240000	171.02.2024	23-000-000-53-5302-000C	45.00
CPR Certification Cards	0	9490_2401240000	171.02.2024	23-000-000-53-5302-000C	498.37

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
CPR New Instructor	0	9490_2401250000	171.02.2024	23-000-000-53-5302-0000	35.00	
Vendor Total:					1,267.90	
05511 Illinois Department of Employment Security						
4th Quarter 2023 Unemployment Compensation	0	0800217	141.02.2024	23-000-000-20-2011-0000	5,039.28	
Vendor Total:					5,039.28	
Fund Total:					6,307.18	
26 IMRF						
00465 I.M.R.F.						
01/2024 IMRF	0	013124	141.02.2024	26-000-000-21-2124-0000	36,536.09	
Vendor Total:					36,536.09	
Fund Total:					36,536.09	
40 Capital Projects						
04121 UMB Bank N.A.						
Coat Racks	0	0182_2401060000	171.02.2024	40-800-846-57-5701-0000	219.98	
Memorial Stage Electrical	0	0182_2401090000	171.02.2024	40-800-846-57-5701-0000	25.29	
Picnic Tables	0	0182_2401250000	171.02.2024	40-000-000-53-5302-0000	61.38	
Prairie Cameras	0	0182_2401300000	171.02.2024	40-000-000-57-5701-0000	78.95	
Picnic Tables	0	0314_2401240000	171.02.2024	40-000-000-53-5302-0000	222.91	
IPRA Staff & Commissioner Uber Ride for Meal	0	4600_2401260000	171.02.2024	40-000-000-54-5432-0000	6.21	
IPRA Staff & Commissioner Meal	0	4600_2401260000	171.02.2024	40-000-000-54-5432-0000	72.90	
Picnic Tables	0	8372_2401290000	171.02.2024	40-000-000-53-5302-0000	95.41	
Picnic Table Tax Refund	0	8372_2401290000	171.02.2024	40-000-000-53-5302-0000	-7.07	
Picnic Tables	0	8372_2401290000	171.02.2024	40-000-000-53-5302-0000	54.68	
CC Cameras	0	9193_2401100000	171.02.2024	40-800-846-57-5701-0000	155.50	
Prairie Camera System	0	9193_2401140000	171.02.2024	40-000-000-57-5701-0000	275.92	
Boy Scout Cabin HVAC	0	9193_2401160000	171.02.2024	40-101-000-53-5302-0000	286.73	
Cameras	0	9193_2401260000	171.02.2024	40-000-000-57-5701-0000	559.96	
Prairie Cameras	0	9193_2401290000	171.02.2024	40-000-000-57-5701-0000	49.20	
Temperature Sensor	0	9292_2401080000	171.02.2024	40-800-811-57-5701-0000	107.66	
Prairie Cameras	0	9292_2401260000	171.02.2024	40-000-000-57-5701-0000	104.90	
Vendor Total:					2,370.51	
Fund Total:					2,370.51	
60 Golf Fund						
00269 Euclid Beverage						
Inv# W-3849114 Beer	167532	W-3849114	163.02.2024	60-000-000-14-1412-0000	649.20	
Inv# W-3855166 Beer	167540	W-3855166	164.02.2024	60-000-000-14-1412-0000	1,610.60	
Inv# W-3862237 Beer	167546	W-3862237	165.02.2024	60-000-000-14-1412-0000	287.50	
Inv# W-3867926 Beer	167556	W-3867926	161.03.2024	60-000-000-14-1412-0000	0.00	
Inv# W-3875570 Beer	167555	W-3875570	161.03.2024	60-000-000-14-1412-0000	1,983.00	
Vendor Total:					4,530.30	
00841 Schamberger Bros. Inc.						
Inv# 1000058384 Beer	167542	1000058384	164.02.2024	60-000-000-14-1412-0000	186.50	
Inv# 1000060775 Beer	167559	1000060775	161.03.2024	60-000-000-14-1412-0000	186.50	
Vendor Total:					373.00	
00874 Southern Glazer's Wine And Spirits, LLC						
Inv# 1147787 Liquor	167537	1147787	163.02.2024	60-000-000-14-1412-0000	913.37	
Inv# 1157704 Liquor	167543	1157704	164.02.2024	60-000-000-14-1412-0000	1,196.45	

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
Inv# 1157705 Liquor	167543	1157705	164.02.2024	60-000-000-14-1412-000C	121.65	
Inv# 1167405 Liquor	167551	1167405	165.02.2024	60-000-000-14-1412-000C	591.37	
Inv# 1167406 Liquor	167551	1167406	165.02.2024	60-000-000-14-1412-000C	305.37	
Inv# 1177491 Liquor	167561	1177491	161.03.2024	60-000-000-14-1412-000C	1,339.61	
CM# 9814541 Liquor	167537	9814541	163.02.2024	60-000-000-14-1412-000C	-166.79	
Inv# 9821080 Liquor	167561	9821080	161.03.2024	60-000-000-14-1412-000C	-87.42	
Vendor Total:					4,213.61	
00923	Superior Beverage Co. Inc.					
Inv# 618543 Beer	167552	618543	165.02.2024	60-000-000-14-1412-000C	79.60	
Inv# 630491 Beer	167562	630491	161.03.2024	60-000-000-14-1412-000C	209.80	
Vendor Total:					289.40	
01006	Vermont Systems Inc					
01/24 Merchant CC Processing Fees	0	013124	141.02.2024	60-611-000-52-5239-000C	354.89	
01/24 Merchant CC Processing Fees	0	013124	141.02.2024	60-612-000-52-5239-000C	14.29	
Vendor Total:					369.18	
01058	Chicago Beverage Systems, LLC					
Inv# 100382311 Beer	167554	100382311	161.03.2024	60-000-000-14-1412-000C	565.00	
Inv# 100393555 Beer	167539	100393555	164.02.2024	60-000-000-14-1412-000C	289.45	
Inv# 100397216 Beer	167545	100397216	165.02.2024	60-000-000-14-1412-000C	238.56	
Inv# 100405028 Beer	167554	100405028	161.03.2024	60-000-000-14-1412-000C	641.84	
CM# 8150690086 Beer	167539	8150690086	164.02.2024	60-000-000-14-1412-000C	-90.00	
Vendor Total:					1,644.85	
04121	UMB Bank N.A.					
DirecTv 01/21/24-02/20/24	0	0134_2401240000	171.02.2024	60-000-000-52-5211-000C	359.99	
PGA Show Breakfast	0	0191_2401250000	171.02.2024	60-000-000-54-5432-000C	10.22	
PGA Show Midway Parking	0	0191_2401250000	171.02.2024	60-000-000-54-5432-000C	60.00	
PGA Show Parking	0	0191_2401250000	171.02.2024	60-000-000-54-5432-000C	10.00	
Building Supplies	0	0256_2401040000	171.02.2024	60-000-000-53-5313-000C	6.98	
Scissor Lift Deposit	0	0256_2401050000	171.02.2024	60-000-000-54-5441-000C	300.00	
Building Supplies	0	0256_2401050000	171.02.2024	60-000-000-53-5313-000C	105.28	
Butcher Block	0	0256_2401080000	171.02.2024	60-000-000-54-5441-000C	438.00	
Van Associates Clamps and Tube for Heater	0	0256_2401110000	171.02.2024	60-000-000-54-5441-000C	331.86	
Plumbing Supplies	0	0256_2401290000	171.02.2024	60-000-000-53-5311-000C	516.00	
Cold Weather Gear	0	0331_2401080000	171.02.2024	60-000-000-53-5313-000C	139.99	
Annual USGA Membership	0	0331_2401090000	171.02.2024	60-000-000-54-5425-000C	150.00	
Storage Cabinets	0	0331_2401110000	171.02.2024	60-601-000-53-5313-000C	394.14	
PGA Show Meal and Snacks	0	0331_2401220000	171.02.2024	60-000-000-54-5432-000C	120.70	
PGA Show Dinner	0	0331_2401220000	171.02.2024	60-000-000-54-5432-000C	117.81	
PGA Show Meal	0	0331_2401230000	171.02.2024	60-000-000-54-5432-000C	45.73	
PGA Show Meal	0	0331_2401230000	171.02.2024	60-000-000-54-5432-000C	207.10	
PGA Show Meal	0	0331_2401240000	171.02.2024	60-000-000-54-5432-000C	143.41	
PGA Show Meal	0	0331_2401240000	171.02.2024	60-000-000-54-5432-000C	185.95	
PGA Show Parking	0	0331_2401250000	171.02.2024	60-000-000-54-5432-000C	10.00	
PGA Show Meal	0	0331_2401250000	171.02.2024	60-000-000-54-5432-000C	184.86	
PGA Show Meal	0	0331_2401250000	171.02.2024	60-000-000-54-5432-000C	56.90	
PGA Show Rental Car	0	0331_2401260000	171.02.2024	60-000-000-54-5432-000C	341.10	
PGA Show Parking	0	0331_2401260000	171.02.2024	60-000-000-54-5432-000C	75.00	
Gas for Rental Car	0	0331_2401260000	171.02.2024	60-000-000-54-5432-000C	25.87	
Staff Lunch Meeting	0	0455_2401160000	171.02.2024	60-000-000-54-5434-000C	11.31	
Ex Director/City Manager/School Superintenden	0	0455_2401190000	171.02.2024	60-000-000-54-5438-000C	19.44	
IPRA Ex Director & Ex Asst Meal	0	0455_2401240000	171.02.2024	60-000-000-54-5432-000C	20.29	
IPRA Ex Director Meal	0	0455_2401250000	171.02.2024	60-000-000-54-5432-000C	14.26	
Bins for Holiday Supplies	0	0538_2401020000	171.02.2024	60-000-000-53-5313-000C	240.72	

**Fund**                      **Description**  
**Vendor No**            **Vendor Name**

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
TV for Bar	0	0538_2401090000	171.02.2024	60-000-000-53-5312-000C	239.98
Mop and Broom Hangers	0	0538_2401160000	171.02.2024	60-000-000-53-5316-000C	115.84
Printer Toner	0	0538_2401240000	171.02.2024	60-000-000-53-5313-000C	92.98
SiriusXM	0	0660_2401010000	171.02.2024	60-000-000-52-5210-000C	62.90
Media Service for AGC Entrance Sign	0	0660_2401100000	171.02.2024	60-000-000-52-5211-000C	830.00
IPRA Awards Luncheon	0	0660_2401170000	171.02.2024	60-000-000-54-5432-000C	70.00
IPRA Awards Luncheon	0	0660_2401170000	171.02.2024	60-000-000-54-5432-000C	70.00
IPRA Awards Luncheon	0	0660_2401170000	171.02.2024	60-000-000-54-5432-000C	70.00
Conference Meal	0	0660_2401260000	171.02.2024	60-000-000-54-5432-000C	9.60
Open Table Monthly Service	0	0660_2401300000	171.02.2024	60-000-000-52-5211-000C	814.00
Zola Banquet Marketing and Advertising	0	0777_2401040000	171.02.2024	60-612-415-54-5426-000C	150.00
Banquet Linens	0	0777_2401230000	171.02.2024	60-612-901-53-5390-000C	646.36
Decorations for Mixer	0	0777_2401240000	171.02.2024	60-612-902-53-5389-000C	20.66
Decorations for Mixer	0	0777_2401260000	171.02.2024	60-612-902-53-5389-000C	256.47
Banquet Supplies	0	0892_2401140000	171.02.2024	60-612-901-53-5390-000C	49.86
Restaurant Inventory	0	0892_2401170000	171.02.2024	60-000-000-14-1415-000C	9.87
IPad Chargers	0	0892_2401210000	171.02.2024	60-612-902-53-5388-000C	23.79
IPRA Pre-Conference Class Registration	0	0892_2401250000	171.02.2024	60-000-000-54-5432-000C	85.00
IPRA Conference Transportation Tip	0	0892_2401260000	171.02.2024	60-000-000-54-5432-000C	4.34
IPRA Conference Meal	0	0892_2401260000	171.02.2024	60-000-000-54-5432-000C	5.57
IPRA Conference Meal Director F&B/Catering	0	0892_2401260000	171.02.2024	60-000-000-54-5432-000C	264.03
IPRA Conference Transportation	0	0892_2401260000	171.02.2024	60-000-000-54-5432-000C	28.97
IPRA Conference Meal and Parking	0	0892_2401270000	171.02.2024	60-000-000-54-5432-000C	238.95
Pickles for Menu Item	0	0892_2401300000	171.02.2024	60-000-000-14-1415-000C	103.74
Half & Half	0	0967_2401270000	171.02.2024	60-000-000-14-1414-000C	35.91
IPRA Pre-Conference Class for Ex Asst	0	4600_2401050000	171.02.2024	60-000-000-54-5432-000C	28.34
State of the City Address Luncheon	0	4600_2401050000	171.02.2024	60-000-000-54-5438-000C	64.17
State of the City Address Luncheon	0	4600_2401050000	171.02.2024	60-000-000-54-5401-000C	64.15
IPRA Pre-Conference Class for Ex Director	0	4600_2401050000	171.02.2024	60-000-000-54-5432-000C	28.34
Commissioner State of the City Luncheon	0	4600_2401080000	171.02.2024	60-000-000-54-5401-000C	11.66
WDSRA Bash	0	4600_2401090000	171.02.2024	60-000-000-54-5438-000C	833.34
Ex Director Conservation Foundation Member A	0	4600_2401170000	171.02.2024	60-000-000-54-5438-000C	15.00
Commissioner Awards Luncheon	0	4600_2401170000	171.02.2024	60-000-000-54-5401-000C	23.34
IRPA Conference Ride	0	4600_2401250000	171.02.2024	60-000-000-54-5432-000C	28.00
IPRA Ex Asst Meal	0	4600_2401250000	171.02.2024	60-000-000-54-5432-000C	12.61
IPRA Hotel Room for Commissioner	0	4600_2401260000	171.02.2024	60-000-000-54-5401-000C	51.65
IPRA Ex Asst Meal	0	4600_2401260000	171.02.2024	60-000-000-54-5432-000C	12.61
IPRA Ex Asst Meal	0	4600_2401270000	171.02.2024	60-000-000-54-5432-000C	2.28
IPRA Ex Director Hotel Room	0	4600_2401270000	171.02.2024	60-000-000-54-5432-000C	167.00
IPRA Ex Asst & Marketing Director Hotel Room	0	4600_2401270000	171.02.2024	60-000-000-54-5432-000C	79.02
Mini Excavator Rental	0	9060_2401080000	171.02.2024	60-000-000-52-5220-000C	1,450.00
Southwest Airlines	0	9060_2401090000	171.02.2024	60-000-000-54-5432-000C	259.96
GCSAA Dues	0	9060_2401090000	171.02.2024	60-000-000-54-5425-000C	115.00
Southwest Airlines	0	9060_2401090000	171.02.2024	60-000-000-54-5432-000C	259.96
Audubon Membership	0	9060_2401090000	171.02.2024	60-000-000-54-5425-000C	514.50
MAGCS Dues	0	9060_2401160000	171.02.2024	60-000-000-54-5425-000C	45.00
MAGCS Dues	0	9060_2401160000	171.02.2024	60-000-000-54-5425-000C	200.00
Conference Ride	0	9060_2401310000	171.02.2024	60-000-000-54-5432-000C	13.67
Conference Ride	0	9060_2401310000	171.02.2024	60-000-000-54-5432-000C	15.69
Conference Meal	0	9060_2401310000	171.02.2024	60-000-000-54-5432-000C	61.54
Here Comes the Guide	0	9342_2401010000	171.02.2024	60-612-415-54-5426-000C	165.00
Yelp	0	9342_2401010000	171.02.2024	60-612-415-54-5426-000C	75.00
CMS Text LLC	0	9342_2401020000	171.02.2024	60-612-415-54-5426-000C	63.90
TheKnot/Weddingwire	0	9342_2401120000	171.02.2024	60-612-415-54-5426-000C	3,670.80
Conference Meal	0	9342_2401240000	171.02.2024	60-000-000-54-5432-000C	23.19
TheKnot/Weddingwire	0	9342_2401280000	171.02.2024	60-612-415-54-5426-000C	710.00
Vendor Total:					18,006.45

Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
04221	Plug & Pay Technologies					
01/24	Plug N Pay Gateway Fees	0	013124	141.02.2024	60-611-000-52-5239-000C	15.00
01/24	Plug N Pay Gateway Fees	0	013124	141.02.2024	60-612-000-52-5239-000C	15.00
Vendor Total:						30.00
04274	Columbus Data Services LLC					
01/24	ATM ICHG Trans Service Fees	0	013124	141.02.2024	60-000-000-52-5214-000C	11.21
Vendor Total:						11.21
04287	Global Payments Inc					
01/24	Merchant CC Processing Fees	0	013124	141.02.2024	60-611-000-52-5239-000C	4.20
01/24	Merchant CC Processing Fees	0	013124	141.02.2024	60-612-000-52-5239-000C	4.20
Vendor Total:						8.40
04374	Wheaton Bank and Trust Company					
To Record ATM Replenishment out of the WB& 0			021324ATM	141.02.2024	60-000-000-10-1011-000C	12,000.00
Vendor Total:						12,000.00
05134	SpotOn					
SpotOn CC Fees for January 2024		0	013124-1	141.02.2024	60-612-000-52-5239-000C	3,078.56
Vendor Total:						3,078.56
05816	Breakthru Beverage Illinois, LLC					
Inv# 114304608	Liquor	167531	114304608	163.02.2024	60-000-000-14-1412-000C	1,009.11
Inv# 114405869	Liquor	167538	114405869	164.02.2024	60-000-000-14-1412-000C	1,262.20
Inv# 114504575	Liquor	167544	114504575	165.02.2024	60-000-000-14-1412-000C	758.56
Inv# 114607048	Liquor	167553	114607048	161.03.2024	60-000-000-14-1412-000C	2,087.48
Vendor Total:						5,117.35
06279	Paylocity Corporation					
02/09/2024	Payroll Processing	0	112266015	141.02.2024	60-000-000-52-5211-000C	3,275.45
02/23/2024	Payroll Processing	0	112288022	141.02.2024	60-000-000-52-5211-000C	2,060.45
Vendor Total:						5,335.90
06686	SI-Products LLC					
Sunice Outerwear 2024		167560	U3571510	161.03.2024	60-000-000-14-1431-000C	6,308.12
Vendor Total:						6,308.12
06712	FDS Holdings Inc.					
01/24	Cardconnect Gateway Fees	0	013124	141.02.2024	60-612-901-52-5239-000C	2,638.20
Vendor Total:						2,638.20
07425	R.F. Beverage LLC					
Inv# 452828	Wine	167536	452828	163.02.2024	60-000-000-14-1412-000C	473.00
Vendor Total:						473.00
Fund Total:						64,427.53
70	Information Technology					
05134	SpotOn					
03/24	SpotOn Cloud Fees	0	020624	141.02.2024	70-000-000-52-5240-000C	459.50
Vendor Total:						459.50
Fund Total:						459.50
75	Health Insurance					



**Fund**                      **Description****Vendor No**                **Vendor Name**

Line	Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
06725	Health Care Service Corporation					
	WDSRA % for March 2024	0	030124	161.03.2024	75-000-000-12-1222-0000	435.23
	Foundation % for March 2024	0	030124	161.03.2024	75-000-000-12-1221-0000	221.15
	Retiree Health/Dental for March 2024	0	030124	161.03.2024	75-000-000-21-2137-0000	4,817.83
	Employee Health and Dental for March 2024	0	030124	161.03.2024	75-000-000-52-5231-0000	166,362.30
Vendor Total:						171,836.51
Fund Total:						171,836.51
Report Total:						530,394.36

# Accounts Payable

## Checks Approval Document

User: rtucker  
Printed: 3/12/2024 - 10:58 AM



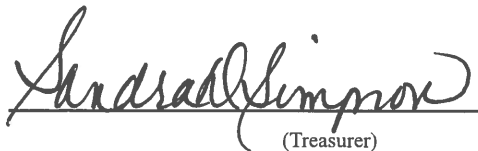
Wheaton Park District

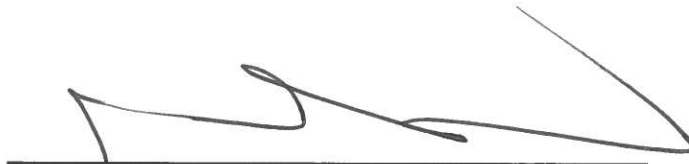
Board of Commissioners Report From the Period Beginning February 14, 2024 and Ending March 12, 2024.

Fund	Description	Amount
10	General	65,372.97
20	Recreation	277,334.51
22	Cosley Zoo	15,493.68
23	Liability	47,893.16
40	Capital Projects	289,283.26
60	Golf Fund	187,736.75
70	Information Technology	46,448.51
75	Health Insurance	4,316.20
Report Total:		933,879.04

To the Board of Commissioners

The payment of the above listed accounts has been accepted by the Park District Board of Commissioners at their meeting held on March 20, 2024.

  
(Treasurer)

  
(Secretary)

# Accounts Payable

## Checks Approval List

User: rtucker  
Printed: 3/12/2024 - 10:59 AM



Wheaton Park District

Board of Commissioners Report From the Period Beginning February 14, 2024 and Ending March 12, 2024.

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
10	General								
00019	Alarm Detection Systems								
	PSC Alarm Monitoring Feb - Apr 2024	240420		145040-1043	022.02.2024	10-101-000-52-5211-000C			189.00
	DHM Alarm Monitoring Feb - Apr 2024	240420		145040-1043	022.02.2024	10-101-854-52-5211-000C			189.00
	Prairie Alarm Monitoring Feb - Apr 2024	240420		145040-1043	022.02.2024	10-101-856-52-5211-000C			219.00
	Bandshell Alarm Monitoring Feb - Apr 2024	240420		145040-1043	022.02.2024	10-101-000-52-5211-1904			189.00
Vendor Total:									786.00
00042	Anderson Elevator Co.								
	Museum Elevator Maintenance February 2024	240422		INV-83588-Z4R8	022.02.2024	10-101-854-52-5211-000C			160.00
	PSC Elevator Maintenance February 2024	240422		INV-83589-L2Q7	022.02.2024	10-101-000-52-5211-000C			220.00
Vendor Total:									380.00
00068	AT&T Mobility								
	386-1562 Parks Dept 011824-021724	240611		877051597_0224	031.03.2024	10-101-000-52-5265-000C			5.61
	386-1616 Parks Dept 011824-021724	240611		877051597_0224	031.03.2024	10-101-000-52-5265-000C			5.61
	464-0161 R. Sperl 011824-021724	240611		877051597_0224	031.03.2024	10-101-000-52-5265-000C			75.56
	639-8267 Parks Dept 011824-021724	240611		877051597_0224	031.03.2024	10-101-000-52-5265-000C			5.61
	815-1067 Sandra S. 011824-021724	240611		877051597_0224	031.03.2024	10-419-000-52-5265-000C			50.38
	815-6705 Events iPad 011824-021724	240611		877051597_0224	031.03.2024	10-000-416-52-5265-190C			23.24
	815-6706 Events iPad 011824-021724	240611		877051597_0224	031.03.2024	10-000-416-52-5265-190C			23.24
	815-6707 Events iPad 011824-021724	240611		877051597_0224	031.03.2024	10-000-416-52-5265-190C			23.24
	234-8725 Lauren C 011824-021724	240611		877051597_0224	031.03.2024	10-000-415-52-5265-000C			75.57
	234-8452 Parks Tablet 21 011824-021724	240611		877051597_0224	031.03.2024	10-101-000-52-5265-000C			23.24
	639-8599 Parks Dept 011824-021724	240611		877051597_0224	031.03.2024	10-101-000-52-5265-000C			75.57
	639-8783 K. Flynn 011824-021724	240611		877051597_0224	031.03.2024	10-101-000-52-5265-000C			50.38
	917-4832 P. Stanczak 011824-021724	240611		877051597_0224	031.03.2024	10-101-000-52-5265-000C			75.57
	945-7726 M. Benard 011824-021724	240611		877051597_0224	031.03.2024	10-000-000-52-5265-000C			50.38
	300-4503 D. Siciliano 011824-021724	240611		877051597_0224	031.03.2024	10-000-000-52-5265-000C			50.38
	346-9175 Marketing Tablet 7 011824-021724	240611		877051597_0224	031.03.2024	10-000-415-52-5265-000C			32.73
	251-5866 Events Tablet 10 011824-021724	240611		877051597_0224	031.03.2024	10-000-415-52-5265-000C			32.73
	251-8452 Tablet 11 Events 011824-021724	240611		877051597_0224	031.03.2024	10-000-415-52-5265-000C			32.73
	240-0798 Hot Spot 1 Events 011824-021724	240611		877051597_0224	031.03.2024	10-000-415-52-5265-000C			43.23
	234-1025 Parks Tablet 8 011824-021724	240611		877051597_0224	031.03.2024	10-101-000-52-5265-000C			32.73
	234-2925 Martha H. 011824-021724	240611		877051597_0224	031.03.2024	10-419-000-52-5265-000C			50.38
	346-0577 Security 7 Gables 011824-021724	240611		877051597_0224	031.03.2024	10-101-000-52-5265-000C			48.57
Vendor Total:									886.68
00070	AT&T Internet								
	Parks 1000 Manchester Rd 020224-030124	240424		327168134_0324	022.02.2024	10-101-000-52-5262-000C			109.94
	Prairie 855 W Prairie Ave 020824-030724	240483		327242595_0324	023.02.2024	10-000-856-52-5262-000C			109.94
Vendor Total:									219.88
00193	City of Wheaton								
	Prairie Path Park 010524-020624	240546		0004420000_0224	024.02.2024	10-000-000-52-5264-000C			22.29
	Hurley Park 010524-020624	240546		0021856000_0224	024.02.2024	10-000-000-52-5264-000C			22.29
	Parks & Planning 010424-020524	240546		0029220000_0224	024.02.2024	10-101-000-52-5264-000C			189.26
	W W Stevens Park 010424-020524	240546		0055220100_0224	024.02.2024	10-000-000-52-5264-000C			20.89

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
855 Prairie 010424-020524	240546	0310060201_0224	024.02.2024	10-000-856-52-5264-000C	179.88	
Central Pk 010424-020524	240546	0366270000_0224	024.02.2024	10-000-000-52-5264-000C	22.29	
Kelly Park/Edison 010524-020624	240546	0370840000_0224	024.02.2024	10-000-000-52-5264-000C	63.05	
DC Hist Museum 010424-020524	240546	0396760000_0224	024.02.2024	10-000-000-52-5264-000C	45.28	
DC Hist Museum 010424-020524	240546	0396760000_0224	024.02.2024	10-430-000-52-5264-000C	19.40	
Northside Park 010424-020524	240546	0402460000_0224	024.02.2024	10-000-000-52-5264-000C	70.25	
Memorial Park 010424-020524	240546	0417770200_0224	024.02.2024	10-000-000-52-5264-000C	95.66	
Seven Gables Park 010524-020624	240546	0500620100_0224	024.02.2024	10-000-000-52-5264-000C	35.88	
Scottsdale Park 010524-020624	240546	0551600000_0224	024.02.2024	10-000-000-52-5264-000C	20.89	
Briar Patch Park 010524-020624	240546	0642091600_0224	024.02.2024	10-000-000-52-5264-000C	20.89	
Briar Patch Park 010524-020624	240546	0642091700_0224	024.02.2024	10-000-000-52-5264-000C	35.88	
Triangle Park 010424-020524	240546	0666060100_0224	024.02.2024	10-000-000-52-5264-000C	22.29	
Hillside Park 010524-020624	240546	0670480200_0224	024.02.2024	10-000-000-52-5264-000C	20.89	
Sunnyside Park 010524-020624	240546	0674020000_0224	024.02.2024	10-000-000-52-5264-000C	20.89	
Hoffman Park 010424-020524	240546	0693200000_0224	024.02.2024	10-000-000-52-5264-000C	20.89	
Briarknoll Park 010524-020624	240546	0922450100_0224	024.02.2024	10-000-000-52-5264-000C	20.89	
Vendor Total:					969.93	
00335 W W Grainger Inc						
Air Handler PSC	240531	9004371465	023.02.2024	10-101-000-53-5315-000C	49.72	
Vendor Total:					49.72	
00386 Hagg Press Inc						
Blank Paper	240650	119662	031.03.2024	10-000-856-53-5302-000C	595.00	
Vendor Total:					595.00	
00417 Constellation NewEnergy Inc						
Main Street Tennis Lighting 010924-020724	240491	0081092079_0224	023.02.2024	10-000-000-52-5260-000C	9.15	
855 Prairie 011724-022124	240628	0691982511_0224	031.03.2024	10-000-856-52-5260-000C	659.99	
Parks & Planning 011624-022024	240628	2281477017_0224	031.03.2024	10-101-000-52-5260-000C	1,097.81	
Northside Park 011724-022124	240628	3161505548_0224	031.03.2024	10-000-000-52-5260-000C	25.04	
Northside Park 011724-022124	240628	6376364783_0224	031.03.2024	10-000-000-52-5260-000C	179.69	
Overpass Bridge 011724-022124	240628	6644041352_0224	031.03.2024	10-000-000-52-5260-000C	85.63	
Briar Patch Park 011124-020924	240549	7671244006_0224	024.02.2024	10-000-000-52-5260-000C	89.92	
Hurley Park 011224-021224	240549	7928415004_0224	024.02.2024	10-000-000-52-5260-000C	21.40	
Seven Gables Park 011224-021224	240549	8679427008_0224	024.02.2024	10-000-000-52-5260-000C	22.00	
DC History Museum 011224-020724	240491	8843216006_0224	023.02.2024	10-430-000-52-5260-000C	296.94	
DC History Museum 011224-020724	240491	8843216006_0224	023.02.2024	10-000-000-52-5260-000C	692.85	
Memorial Park 010924-020724	240433	8843562003_0224	022.02.2024	10-000-000-52-5260-000C	25.00	
Vendor Total:					3,205.42	
00615 MENARDS WEST CHICAGO						
NSP Slide Embankment	240570	91799	024.02.2024	10-101-000-53-5314-000C	731.21	
Cosley Sign	240570	91809	024.02.2024	10-101-000-53-5314-000C	332.76	
Vendor Total:					1,063.97	
00671 NCPERS - IL IMRF - 0817						
02-2024 NCPERS	240573	0817032024	024.02.2024	10-000-000-21-2130-000C	160.00	
Vendor Total:					160.00	
00680 Northern Illinois Gas Company						
855 Prairie 011724-021524	240514	0402035172_0224	023.02.2024	10-000-856-52-5261-000C	221.21	
Parks & Planning 121123-011024	240454	0460407175_0124	022.02.2024	10-101-000-52-5261-000C	1,902.30	
855 Prairie 011724-021524	240514	0693040819_0224	023.02.2024	10-000-856-52-5261-000C	180.96	
855 Prairie 011024-020924	240514	0835554754_0224	023.02.2024	10-000-856-52-5261-000C	167.26	
855 Prairie 011724-021524	240514	1366082885_0224	023.02.2024	10-000-856-52-5261-000C	151.16	
855 Prairie 011724-021524	240514	5076137885_0224	023.02.2024	10-000-856-52-5261-000C	55.59	

Fund	Description					
Vendor No	Vendor Name					
Line Item Description		Check No	Invoice Number	Batch Number	GL Account Number	Amount
DC History Museum 121323-011224		240454	5389121000_0124	022.02.2024	10-000-000-52-5261-000C	382.40
DC History Museum 121323-011224		240454	5389121000_0124	022.02.2024	10-430-000-52-5261-000C	163.89
Vendor Total:						3,224.77
01003	Vermeer Illinois Inc.					
PSC 58035		240596	PL4971	024.02.2024	10-101-000-53-5315-000C	171.89
PSC 58035		240596	PL4972	024.02.2024	10-101-000-53-5315-000C	178.40
Vendor Total:						350.29
01043	Wheaton Sanitary District					
DC Hist Museum 010424-020524		240724	020785000_0224	031.03.2024	10-430-000-52-5264-000C	10.03
DC Hist Museum 010424-020524		240724	020785000_0224	031.03.2024	10-000-000-52-5264-000C	23.39
Seven Gables Park 010524-020624		240724	022415000_0224	031.03.2024	10-000-000-52-5264-000C	13.00
Manchester Park 010424-020524		240724	026101000_0224	031.03.2024	10-000-000-52-5264-000C	13.00
Parks & Planning 010424-020524		240724	027991000_0224	031.03.2024	10-101-000-52-5264-000C	70.18
Northside Park 010424-020524		240724	037067000_0224	031.03.2024	10-000-000-52-5264-000C	21.17
Prairie Path Park 010524-020624		240724	037561000_0224	031.03.2024	10-000-000-52-5264-000C	13.00
855 Prairie 010424-020524		240724	041834000_0224	031.03.2024	10-000-856-52-5264-000C	98.77
Vendor Total:						262.54
01049	Wheaton Chamber of Commerce					
Chamber Dues		240533	25936	023.02.2024	10-000-415-54-5425-000C	600.00
Vendor Total:						600.00
01068	Wm. F. Meyer Co.					
MLC Restroom		240726	S4472520.001	031.03.2024	10-101-000-53-5311-000C	204.63
Vendor Total:						204.63
01097	Carol Stream Park District					
Legislative Breakfast		240623	202402231989	031.03.2024	10-000-000-54-5438-000C	58.34
Vendor Total:						58.34
02243	Holsteins Garage					
Stock Tires		240444	23170	022.02.2024	10-101-000-53-5315-000C	415.00
Vendor Total:						415.00
02266	The Corporate Learning Institute					
2023 Portion of Retainer Fee		240467	020124	13007.02.2024	10-000-000-52-5205-000C	746.66
2024 Retainer Fee		240467	020124	022.02.2024	10-000-000-52-5205-000C	486.67
Vendor Total:						1,233.33
02796	NAPA					
Machinery Supplies		240676	5736-738886	031.03.2024	10-101-000-53-5315-000C	37.99
Core Deposit		240676	5736-739069	031.03.2024	10-101-000-53-5315-000C	-18.00
Machinery Supplies		240676	5736-739071	031.03.2024	10-101-000-53-5315-000C	37.99
Machinery Supplies		240676	5736-739721	031.03.2024	10-101-000-53-5315-000C	70.43
Machinery Supplies		240676	5736-740456	031.03.2024	10-101-000-53-5315-000C	198.20
Core Deposit		240676	5736-740996	031.03.2024	10-101-000-53-5315-000C	-49.50
Machinery Supplies		240676	5736-741155	031.03.2024	10-101-000-53-5315-000C	26.55
Machinery Supplies		240676	5736-741181	031.03.2024	10-101-000-53-5315-000C	21.72
Machinery Supplies		240676	5736-742061	031.03.2024	10-101-000-53-5315-000C	33.24
Vendor Total:						358.62
03209	Sunbelt Rentals Inc.					
Sign Shop Rental		240526	149634694-0001	023.02.2024	10-101-000-52-5220-000C	213.15
Scissor Lift Rental		240591	150651666-001	024.02.2024	10-101-000-52-5220-000C	213.15

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
Vendor Total:						426.30
03355	First Illinois Systems Inc.					
Pest Control February 2024	240439	37094	022.02.2024	10-430-000-52-5210-000C	108.00	
Vendor Total:						108.00
03405	Advantage Auto Leasing Inc.					
PSC 58033 Equipment 2171	240535	97903	024.02.2024	10-101-000-53-5315-000C	10.50	
Vendor Total:						10.50
03481	Tressler LLP					
Services through 01/31/24	240595	481908	024.02.2024	10-000-000-52-5207-000C	469.33	
Vendor Total:						469.33
03754	Comcast Cable					
DC History Museum 022224-032124	240548	87712040736543_03	024.02.2024	10-000-000-52-5262-000C	119.85	
Parks Services 021724-031624	240490	87712047526761_03	023.02.2024	10-101-000-52-5262-000C	119.85	
Vendor Total:						239.70
04109	Power Up Batteries LLC.					
PSC 57762 Equip 1586	240520	P69549719	023.02.2024	10-101-000-53-5315-000C	60.95	
Truck 1153 PSC 57769	240520	P69582437	023.02.2024	10-101-000-53-5315-000C	172.05	
Filters	240520	P69821700	023.02.2024	10-101-000-53-5315-000C	17.85	
Battery PSC 57984	240520	P70210161	023.02.2024	10-101-000-53-5315-000C	54.45	
PSC 57994 Truck 1192	240520	P70308305	023.02.2024	10-101-000-53-5315-000C	172.05	
Equipment 1116 PSC 58028	240580	P70563786	024.02.2024	10-101-000-53-5315-000C	124.35	
Vendor Total:						601.70
04267	Martin Whalen Group Inc					
Prairie - HR 012824-022724	240512	70550_0224	023.02.2024	10-418-000-52-5211-000C	12.31	
Prairie - HR 022824-032724	240672	70550_0324	031.03.2024	10-418-000-52-5211-000C	12.31	
Prairie - Payroll 012824-022724	240512	70562_0224	023.02.2024	10-419-000-52-5211-000C	19.90	
Prairie - Payroll 022824-032724	240672	70562_0324	031.03.2024	10-419-000-52-5211-000C	19.90	
Prairie-Finance 012824-022724	240512	76404_0224	023.02.2024	10-419-000-52-5211-000C	46.79	
Prairie-Finance 022824-032724	240672	76404_0324	031.03.2024	10-419-000-52-5211-000C	46.79	
Museum 012824-022724	240512	MW82277_0224	023.02.2024	10-000-000-52-5211-000C	51.77	
Museum 022824-032724	240672	MW82277_0324	031.03.2024	10-000-000-52-5211-000C	51.77	
Parks 012824-022724	240512	MW82522_0224	023.02.2024	10-101-000-52-5211-000C	139.62	
Parks 022824-032724	240672	MW82522_0324	031.03.2024	10-101-000-52-5211-000C	139.62	
Prairie 012824-022724	240512	MW82571_0224	023.02.2024	10-000-856-52-5211-000C	93.43	
Prairie 022824-032724	240672	MW82571_0324	031.03.2024	10-000-856-52-5211-000C	93.43	
Vendor Total:						727.64
04869	BlueTarp Financial Inc					
Truck 1102 Hose	240616	53352246	031.03.2024	10-101-000-53-5315-000C	67.49	
Vendor Total:						67.49
04888	Feece Oil Company					
549 Gallons of Regular Gasoline	240641	4050924	031.03.2024	10-101-000-53-5348-000C	1,388.74	
505 Gallons of Regular Gasoline	240641	4053587	031.03.2024	10-101-000-53-5348-000C	1,445.10	
570 Gallons of Regular Gasoline	240641	4056291	031.03.2024	10-101-000-53-5348-000C	1,804.95	
Vendor Total:						4,638.79
04896	Quadient Finance USA Inc.					
Postage 7900044036659674	240581	790004403665967	024.02.2024	10-000-000-53-5304-000C	1,000.00	

**Fund Description****Vendor No Vendor Name**

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:					1,000.00
05162 Hines Building Supply - US LBM LLC					
Carpentry Supplies	240651	5162714	031.03.2024	10-101-000-53-5314-000C	141.20
Carpentry Supplies	240651	5162783	031.03.2024	10-101-000-53-5314-000C	63.64
Carpentry Supplies	240651	5163152	031.03.2024	10-101-000-53-5314-000C	199.24
Carpentry Supplies	240651	5163331	031.03.2024	10-101-000-53-5314-000C	17.68
Carpentry Supplies	240651	5163335	031.03.2024	10-101-000-53-5314-000C	15.80
Carpentry Supplies	240651	5163443	031.03.2024	10-101-000-53-5314-000C	7.08
Carpentry Supplies	240651	5163495	031.03.2024	10-101-000-53-5314-000C	42.48
Vendor Total:					487.12
05743 Advanced Intelligence Engineering					
Replacement Monitors for Museum Staff	240534	13846	024.02.2024	10-430-000-53-5306-000C	822.30
Vendor Total:					822.30
05747 Landscape Material & Firewood Sales Inc.					
NS Park Embankment Slide	240568	43359	024.02.2024	10-101-000-53-5310-000C	360.00
Vendor Total:					360.00
05765 Luetkehans, Phillip					
Services for Cosley through 12/31/23	240449	6	022.02.2024	10-000-000-20-2010-000C	9,657.28
Services through 02/21/24	240670	7	031.03.2024	10-000-000-52-5207-000C	10,144.95
Services for General Matters through 12/31/23	240449	78	022.02.2024	10-000-000-20-2010-000C	6,195.00
Services through 02/21/24	240670	79	031.03.2024	10-000-000-52-5207-000C	1,398.52
Vendor Total:					27,395.75
06228 Voyant Communications					
Finance 030124-033124	240719	0030832240301	031.03.2024	10-419-000-52-5262-000C	194.23
Parks 030124-033124	240719	0030832240301	031.03.2024	10-101-000-52-5262-000C	251.90
Admin 030124-033124	240719	0030832240301	031.03.2024	10-000-000-52-5262-000C	81.95
DCHM 030124-033124	240719	0030832240301	031.03.2024	10-430-000-52-5262-000C	36.41
HR 030124-033124	240719	0030832240301	031.03.2024	10-418-000-52-5262-000C	54.63
Vendor Total:					619.12
06250 LRS Holdings LLC					
Parks&Planning 030124-033124	240669	47783.4 PSC_0324	031.03.2024	10-101-000-52-5263-000C	48.00
Vendor Total:					48.00
06308 Westlake Hardware Inc					
Fasteners	240474	12510371	022.02.2024	10-101-000-53-5334-000C	4.95
Supplies	240474	12510383	022.02.2024	10-101-000-53-5315-000C	26.07
Fasteners	240474	12510393	022.02.2024	10-101-000-53-5315-000C	3.90
Cable Ties	240474	12510396	022.02.2024	10-101-000-53-5315-000C	15.99
Batteries	240474	12510409	022.02.2024	10-101-000-53-5302-000C	16.99
Supplies	240474	12510419	022.02.2024	10-101-000-53-5315-000C	16.97
Garbage Can Lid Repair	240474	12510420	022.02.2024	10-101-000-53-5334-000C	77.79
Carpentry Supplies	240721	12510435	031.03.2024	10-101-000-53-5314-000C	139.94
Washers	240721	12510442	031.03.2024	10-101-000-53-5334-000C	17.99
Bulk Fasteners	240721	12510443	031.03.2024	10-101-000-53-5334-000C	38.40
Ice-A-Palooza Propane	240721	12510448	031.03.2024	10-101-000-53-5348-000C	191.92
Bulk Fasteners	240721	12510453	031.03.2024	10-101-000-53-5315-000C	11.32
Wrench	240721	12510457	031.03.2024	10-101-000-53-5345-000C	27.98
Nuts and Washers	240721	12510467	031.03.2024	10-101-000-53-5334-000C	35.48
Carpentry Supplies	240721	12510468	031.03.2024	10-101-000-53-5314-000C	67.98
Carpentry Supplies	240721	12510509	031.03.2024	10-101-000-53-5314-000C	11.99
Garden Knife	240721	12510524	031.03.2024	10-101-000-53-5345-000C	33.99



Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Supplies		240474	12610909	022.02.2024	10-101-000-53-5314-000C	89.97
Supplies		240474	12610911	022.02.2024	10-101-000-53-5314-000C	35.75
Fasteners		240474	12610918	022.02.2024	10-101-000-53-5334-000C	3.75
Ice InspectionTools		240474	12610951	022.02.2024	10-101-000-53-5345-000C	49.95
Drill Bits		240474	12610955	022.02.2024	10-101-000-53-5314-000C	8.99
Garbage Can Lid Repair		240474	12610963	022.02.2024	10-101-000-53-5334-000C	12.00
Gorilla Tape		240474	12610965	022.02.2024	10-101-000-53-5314-000C	12.99
Plumbing Supplies		240721	12610975	031.03.2024	10-101-000-53-5311-000C	27.76
Carpentry Supplies		240721	12610982	031.03.2024	10-101-000-53-5314-000C	33.98
Paint Supplies		240721	12610995	031.03.2024	10-101-000-53-5347-000C	99.10
Carpentry Supplies		240721	12611002	031.03.2024	10-101-000-53-5314-000C	49.95
Dusters		240721	12611003	031.03.2024	10-101-000-53-5316-000C	29.98
Parts		240721	12611032	031.03.2024	10-101-000-53-5315-000C	2.10
Carpentry Supplies		240721	12611042	031.03.2024	10-101-000-53-5314-000C	28.97
Carpentry Supplies		240721	12611044	031.03.2024	10-101-000-53-5314-000C	61.95
Carpentry Supplies		240721	12611045	031.03.2024	10-101-000-53-5314-000C	120.07
Paint		240721	12611062	031.03.2024	10-101-000-53-5347-000C	29.97
Vendor Total:						1,436.88
06539	Runco Office Supply & Equipment Co					
Inv# 930267-0		240697	930267-0	031.03.2024	10-000-856-53-5302-000C	70.34
Supplies		240697	931240-0	031.03.2024	10-000-856-53-5302-000C	73.42
Vendor Total:						143.76
06542	Peerless Network Inc					
Admin 021524-031424		240517	66174_0324	023.02.2024	10-000-000-52-5262-000C	245.64
Vendor Total:						245.64
06630	Buckeye International Inc.					
Hand Soap		240486	90560542	023.02.2024	10-101-000-53-5316-000C	66.00
Hand Soap		240486	90560542	023.02.2024	10-101-856-53-5316-000C	66.00
Vendor Total:						132.00
06674	Lingo Communications LLC					
HR 020424-030324		240666	33796245	031.03.2024	10-418-000-52-5262-000C	148.40
Finance 020424-030324		240666	33796245	031.03.2024	10-419-000-52-5262-000C	148.40
Parks 020424-030324		240666	33796245	031.03.2024	10-101-000-52-5262-000C	296.80
Vendor Total:						593.60
06726	Dearborn Life Insurance Company					
Voluntary Life Insurance March 2024		240495	F024990-1 0324	023.02.2024	10-000-000-21-2130-000C	1,067.44
Vendor Total:						1,067.44
06868	Jay, Matthew					
Mileage Reimbursement for Jan & Feb 2024		240656	022924	031.03.2024	10-418-000-54-5422-000C	86.72
Vendor Total:						86.72
06985	Floods Royal Flush Inc.					
Bravo Sink R33 2024		240499	I32957	023.02.2024	10-000-416-52-5241-190C	69.50
Portable Units Briarpatch		240557	I33073	024.02.2024	10-101-000-52-5211-000C	102.00
Portable Units Central Park Tennis		240557	I33090	024.02.2024	10-101-000-52-5211-000C	204.00
Portable Units Atten Park		240557	I33170	024.02.2024	10-101-000-52-5211-000C	102.00
Portable Units Seven Gables		240499	I33424	023.02.2024	10-101-000-52-5211-000C	408.00
Portable Units Sensory Garden		240499	I33425	023.02.2024	10-101-000-52-5211-000C	204.00
Vendor Total:						1,089.50
07046	Wilkin, Carolyn					

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
Mileage Reimbursement for Jan & Feb 2024	240725	022924	031.03.2024	10-000-415-54-5422-000C	89.38	
Vendor Total:					89.38	
07149	ODP Business Solutions LLC					
Office Supplies	240576	353028465001	024.02.2024	10-000-000-53-5302-000C	101.65	
Office Supplies	240576	353116248001	024.02.2024	10-000-000-53-5302-000C	52.98	
Vendor Total:					154.63	
07167	Cali, Lauren					
Mileage Reimbursement for Jan & Feb 2024	240620	022924	031.03.2024	10-000-415-54-5422-000C	65.26	
Vendor Total:					65.26	
07219	J & D DOOR SALES INC					
PSC Garage Doors	240446	119182	13007.02.2024	10-101-000-52-5210-000C	875.00	
Vendor Total:					875.00	
07251	Colliflower					
PSC 58038 Equipment 1686	240547	02258778	024.02.2024	10-101-000-53-5315-000C	138.00	
Vendor Total:					138.00	
07273	Genserve LLC					
PSC 57811 GEN# 3 CAC	240501	0406281-IN	023.02.2024	10-101-000-53-5315-000C	209.30	
Vendor Total:					209.30	
07416	Placer Labs Inc.					
Annual Subscription	240456	12.2967	022.02.2024	10-000-000-54-5438-000C	500.00	
Annual Subscription	240456	12.2967	022.02.2024	10-000-415-54-5426-000C	2,000.00	
Annual Subscription	240456	12.2967	022.02.2024	10-000-415-54-5438-000C	500.00	
Annual Subscription	240456	12.2967	022.02.2024	10-000-416-52-5241-1902	1,000.00	
Annual Subscription	240456	12.2967	022.02.2024	10-000-416-52-5241-1906	2,000.00	
Vendor Total:					6,000.00	
Fund Total:					65,372.97	
20	Recreation					
00019	Alarm Detection Systems					
Clocktower Alarm Monitoring Feb - Apr 2024	240420	145040-1043	022.02.2024	20-101-303-52-5211-000C	162.00	
MLC Alarm Monitoring Feb - Apr 2024	240420	145040-1043	022.02.2024	20-101-304-52-5211-000C	162.00	
CAC Alarm Monitoring Feb - Apr 2024	240420	145040-1043	022.02.2024	20-101-225-52-5211-000C	189.00	
CC Alarm Monitoring Feb - Apr 2024	240420	145040-1043	022.02.2024	20-101-220-52-5211-000C	216.00	
Toohey & Rathje Alarm Monitoring Feb - Apr 2024	240420	145040-1043	022.02.2024	20-101-000-52-5211-000C	378.00	
Lincoln Marsh Alarm Monitoring Feb - Apr 2024	240420	145040-1043	022.02.2024	20-101-112-52-5211-0000	204.00	
Northside Pool Alarm Monitoring Feb - Apr 2024	240420	145040-1043	022.02.2024	20-101-231-52-5211-000C	189.00	
Vendor Total:					1,500.00	
00042	Anderson Elevator Co.					
CC Elevator Maintenance February 2024	240422	INV-83590-F0B8	022.02.2024	20-101-220-52-5211-000C	194.00	
CAC Elevator Maintenance February 2024	240422	INV-83591-P3W3	022.02.2024	20-101-225-52-5211-000C	200.00	
Vendor Total:					394.00	
00054	Aqua Pure Enterprises Inc.					
Mineral Replacement Kit	240538	0148330-IN	024.02.2024	20-101-232-53-5335-000C	183.32	
Mineral Replacement Kit	240538	0148330-IN	024.02.2024	20-101-231-53-5335-000C	183.33	
Vendor Total:					366.65	
00068	AT&T Mobility					

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
885-4684 W. Russell 011824-021724	240611	877051597_0224	031.03.2024	20-222-232-52-5265-000C	50.38	
251-0735 MLC Travel 011824-021724	240611	877051597_0224	031.03.2024	20-000-304-52-5265-000C	50.38	
605-1287 Athletics 011824-021724	240611	877051597_0224	031.03.2024	20-000-205-52-5265-000C	50.38	
232-9893 Hot Spot 3 Athletics 011824-021724	240611	877051597_0224	031.03.2024	20-000-205-52-5265-000C	43.23	
251-7649 Recreation Tablet 22 011824-021724	240611	877051597_0224	031.03.2024	20-000-200-52-5265-000C	23.24	
251-0972 Kelly N 011824-021724	240611	877051597_0224	031.03.2024	20-220-207-52-5265-000C	75.57	
346-9428 J. Martinson 011824-021724	240611	877051597_0224	031.03.2024	20-220-207-52-5265-000C	75.57	
885-4579 D. Shee 011824-021724	240611	877051597_0224	031.03.2024	20-101-000-52-5265-000C	50.37	
768-2406 WPD Wagner 011824-021724	240611	877051597_0224	031.03.2024	20-101-220-52-5265-000C	50.38	
346-5702 M. Wrobel 011824-021724	240611	877051597_0224	031.03.2024	20-000-203-52-5265-000C	50.38	
536-4138 V. Beyer 011824-021724	240611	877051597_0224	031.03.2024	20-000-200-52-5265-000C	75.57	
945-7926 Critter Camp 011824-021724	240611	877051597_0224	031.03.2024	20-000-112-52-5265-000C	5.61	
251-7369 Max Y 011824-021724	240611	877051597_0224	031.03.2024	20-222-232-52-5265-000C	50.38	
232-9894 Hot Spot 2 PPFC 011824-021724	240611	877051597_0224	031.03.2024	20-350-302-52-5265-000C	43.23	
234-1813 Chad S 011824-021724	240611	877051597_0224	031.03.2024	20-000-200-52-5265-000C	75.57	
281-0870 A. Lewandowski 011824-021724	240611	877051597_0224	031.03.2024	20-000-205-52-5265-000C	50.38	
624-3574 D. Novak 011824-021724	240611	877051597_0224	031.03.2024	20-000-205-52-5265-000C	50.38	
414-0027 M. Wilhelmi 011824-021724	240611	877051597_0224	031.03.2024	20-000-415-52-5265-000C	75.56	
Vendor Total:					946.56	
00128	Bloomington Park District					
DYTB 8th North Blue/8th South Orange	240426	020224	022.02.2024	20-220-204-52-5280-4445	900.00	
Vendor Total:					900.00	
00193	City of Wheaton					
Rathje Park 010524-020624	240546	0007650000_0224	024.02.2024	20-000-000-52-5264-000C	29.49	
Graf Park/Monroe 010424-020524	240546	0034005200_0224	024.02.2024	20-000-000-52-5264-000C	20.89	
Graf Pk/Monroe 010424-020524	240546	0034005300_0224	024.02.2024	20-000-000-52-5264-000C	63.05	
Northside Pool 010424-020524	240546	0052890000_0224	024.02.2024	20-222-231-52-5264-000C	8.70	
Northside Pool 010424-020524	240546	0052890100_0224	024.02.2024	20-222-231-52-5264-000C	170.36	
Boy Scout Cabin 010424-020524	240546	0052910000_0224	024.02.2024	20-000-000-52-5264-000C	22.29	
Toohey Park 010524-020624	240546	0212470900_0224	024.02.2024	20-000-000-52-5264-000C	84.85	
Atten Park 010524-020624	240546	0280800000_0224	024.02.2024	20-000-000-52-5264-000C	20.89	
Atten Park 010524-020624	240546	0280840800_0224	024.02.2024	20-000-000-52-5264-000C	170.36	
Central Athletic Complex 010424-020524	240546	0366180000_0224	024.02.2024	20-220-225-52-5264-000C	59.10	
Central Athletic Complex 010424-020524	240546	0366190000_0224	024.02.2024	20-220-225-52-5264-000C	186.16	
Clocktower Commons 010424-020524	240546	0367030000_0224	024.02.2024	20-350-303-52-5264-000C	63.05	
Zamboni Storage 010424-020524	240546	0375250000_0224	024.02.2024	20-220-225-52-5264-000C	106.25	
Mary Lubko Center 010424-020524	240546	0417780000_0224	024.02.2024	20-000-304-52-5264-000C	77.45	
CC Annex 010524-020624	240546	0443150000_0224	024.02.2024	20-224-234-52-5264-000C	127.85	
Community Center 010224-020624	240546	0443170000_0224	024.02.2024	20-224-220-52-5264-000C	762.86	
Rice Pool 010524-020624	240546	0443170100_0224	024.02.2024	20-222-232-52-5264-000C	7.30	
Rice Pool 010524-020624	240546	0443170200_0224	024.02.2024	20-222-232-52-5264-000C	94.26	
Vendor Total:					2,075.16	
00287	Egan, Rebecca					
Mileage Reimbursement for Jan & Feb 2024	240638	022924	031.03.2024	20-000-112-54-5422-000C	20.50	
Vendor Total:					20.50	
00335	W W Grainger Inc					
Rice Pool Plumbing	240597	9020265337	024.02.2024	20-101-232-53-5311-000C	287.91	
Vendor Total:					287.91	
00389	Lynette Havelka					
Mileage Reimbursement for January 2024	240450	013124	022.02.2024	20-224-220-54-5422-000C	16.08	
Vendor Total:					16.08	

Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
00391	HALOGEN SUPPLY COMPANY					
Northside Pool Vacuum		240504	00608402	023.02.2024	20-101-231-53-5302-000C	3,950.00
Rice Pool Vacuum		240504	00608402	023.02.2024	20-101-232-53-5302-000C	3,950.00
Rice Pool Chemicals		240504	00608403	023.02.2024	20-101-232-53-5335-000C	721.23
Northside Pool Chemicals		240504	00608403	023.02.2024	20-101-231-53-5335-000C	480.82
Rice Pool Supplies		240504	00608404	023.02.2024	20-101-232-53-5302-000C	355.71
Northside Pool Supplies		240504	00608404	023.02.2024	20-101-231-53-5302-000C	237.15
Vendor Total:						9,694.91
00406	Commonwealth Edison					
Lincoln Ave 011724-022124		240626	1168888000_0224	031.03.2024	20-000-112-52-5260-000C	196.26
Vendor Total:						196.26
00417	Constellation NewEnergy Inc					
Community Center 011124-020924		240549	0534243000_0224	024.02.2024	20-224-220-52-5260-000C	10,412.21
Rice Pool 011124-020924		240549	0534243000_0224	024.02.2024	20-222-232-52-5260-000C	3,470.74
Atten Park 011124-020924		240549	0788335008_0224	024.02.2024	20-000-000-52-5260-000C	304.33
Graf Park/Monroe 011124-020924		240549	0788340009_0224	024.02.2024	20-000-000-52-5260-000C	817.57
Graf Park/Monroe 011124-020924		240549	1371090088_0224	024.02.2024	20-000-000-52-5260-000C	106.33
Boy Scout Cabin 011724-022124		240628	1592935669_0224	031.03.2024	20-000-000-52-5260-000C	54.74
Rathje Park 011624-022024		240628	1844643491_0224	031.03.2024	20-000-000-52-5260-000C	78.40
Northside Pool 011724-022124		240628	4385105356_0224	031.03.2024	20-222-231-52-5260-000C	265.61
Northside Shelter 011724-022124		240628	4840401321_0224	031.03.2024	20-000-000-52-5260-000C	69.90
Central Athletic Complex 011024-020824		240491	6219071053_0224	023.02.2024	20-220-225-52-5260-000C	6,598.13
Toohey Park 011224-021224		240549	6414387023_0224	024.02.2024	20-000-000-52-5260-000C	292.11
Clocktower Commons 011024-020824		240491	7123061000_0224	023.02.2024	20-350-303-52-5260-000C	470.28
Girl Scout Cabin 011724-022124		240628	7536396346_0224	031.03.2024	20-000-000-52-5260-000C	56.70
Mary Lubko Center 010924-020724		240491	8843417003_0224	023.02.2024	20-000-304-52-5260-000C	611.67
Vendor Total:						23,608.72
00453	ILLINOIS AMERICAN WATER CO.					
Lincoln Marsh 011224-021224		240564	10252100016956_	024.02.2024	20-000-112-52-5264-000C	23.61
Vendor Total:						23.61
00512	Kantor, Gary					
Magic Class 01/25/24		240507	012524	023.02.2024	20-220-202-52-5280-2275	275.88
Vendor Total:						275.88
00680	Northern Illinois Gas Company					
Central Athletic Complex 121323-011224		240454	1750636993_0124	022.02.2024	20-220-225-52-5261-000C	2,432.74
Northside Pool 011224-021324		240514	1760958462_0224	023.02.2024	20-222-231-52-5261-000C	436.84
Rathje Park 121123-011024		240454	1812901000_0124	022.02.2024	20-000-000-52-5261-000C	167.26
Community Center 120823-010924		240454	2245590000_0124	022.02.2024	20-224-220-52-5261-000C	139.83
Community Center 010924-020824		240574	2245590000_0224	024.02.2024	20-224-220-52-5261-000C	139.39
Toohey Park 120823-010924		240454	4163602345_0124	022.02.2024	20-000-000-52-5261-000C	428.88
Toohey Park 010924-020824		240574	4163602345_0224	024.02.2024	20-000-000-52-5261-000C	499.06
Zamboni Storage 121323-011224		240454	4910440592_0124	022.02.2024	20-220-225-52-5261-000C	81.90
Mary Lubko Center 121323-011224		240454	4920221000_0124	022.02.2024	20-000-304-52-5261-000C	297.87
CC Annex 010924-020824		240514	7135908424_0224	023.02.2024	20-224-234-52-5261-000C	845.78
Memorial Park Bandshell 011224-021324		240514	8157791522_0224	023.02.2024	20-000-000-52-5261-000C	204.06
Vendor Total:						5,673.61
01023	Waste Management of Illinois Inc					
Rice Pool 020124-022924		240472	12272113008_0224	022.02.2024	20-222-232-52-5263-000C	86.28
Community Center 020124-022924		240472	12272113008_0224	022.02.2024	20-224-220-52-5263-000C	305.89
Vendor Total:						392.17

**Fund**                      **Description**  
**Vendor No**            **Vendor Name**

Line	Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
01043	Wheaton Sanitary District					
Mary Lubko Center 010424-020524	240724	020309000_0224	031.03.2024	20-000-304-52-5264-000C	25.25	
Clocktower Commons 010424-020524	240724	021723000_0224	031.03.2024	20-350-303-52-5264-000C	13.00	
Northside Pool 010424-020524	240724	023365000_0224	031.03.2024	20-222-231-52-5264-000C	13.00	
Northside Pool 010424-020524	240724	023367000_0224	031.03.2024	20-222-231-52-5264-000C	13.00	
Rathje Park 010524-020624	240724	028831000_0224	031.03.2024	20-000-000-52-5264-000C	21.17	
Toohey Park 010524-020624	240724	032977000_0224	031.03.2024	20-000-000-52-5264-000C	35.55	
Central Athletic Complex 010424-020524	240724	043486000_0224	031.03.2024	20-220-225-52-5264-000C	25.25	
Central Athletic Gym 010424-020524	240724	043487000_0224	031.03.2024	20-220-225-52-5264-000C	45.67	
Lincoln Marsh Fountain 011124-021224	240724	045786000_0224	031.03.2024	20-000-112-52-5264-000C	13.00	
Boy Scout Cabin 010424-020524	240724	045957000_0224	031.03.2024	20-000-000-52-5264-000C	13.00	
Zamboni Storage 010424-020524	240724	049517000_0224	031.03.2024	20-220-225-52-5264-000C	41.59	
Vendor Total:					259.48	
01048	Community Unit School District 200					
Monroe Soccer Rental	240627	022124	031.03.2024	20-000-205-52-5210-000C	1,192.00	
Vendor Total:					1,192.00	
01097	Carol Stream Park District					
Legislative Breakfast	240623	202402231989	031.03.2024	20-000-000-54-5438-000C	58.33	
Vendor Total:					58.33	
01225	DiMaggio, Lisa Marie					
Uniform Fantasy Princess Class 02/01/24	240497	020124	023.02.2024	20-220-208-52-5280-8817	600.00	
Vendor Total:					600.00	
02266	The Corporate Learning Institute					
2023 Portion of Retainer Fee	240467	020124	13007.02.2024	20-000-000-52-5205-000C	746.67	
2024 Retainer Fee	240467	020124	022.02.2024	20-000-000-52-5205-000C	486.67	
Vendor Total:					1,233.34	
02286	Identatronics Inc.					
Primacy 2 Duplex Photo ID Printer	240563	020600053478	024.02.2024	20-000-200-52-5235-000C	1,848.94	
Photo ID Ribbons	240653	85480	031.03.2024	20-000-200-53-5302-000C	1,104.82	
Vendor Total:					2,953.76	
02505	Village of Lisle					
Lucent Park 123123-012424	240718	100-0124473-001 01	031.03.2024	20-000-000-52-5264-000C	21.72	
Vendor Total:					21.72	
02660	Sound Incorporated					
CC Sound System	240462	D1368328	022.02.2024	20-101-220-52-5210-000C	217.50	
Vendor Total:					217.50	
03481	Tressler LLP					
Services through 01/31/24	240595	481908	024.02.2024	20-000-000-52-5207-000C	469.33	
Vendor Total:					469.33	
03507	Rock n Kids Inc.					
Music Classes 010824-020524	240522	WHTWI24	023.02.2024	20-220-207-52-5280-7735	595.00	
Vendor Total:					595.00	
03754	Comcast Cable					
Community Center 030124-033124	240548	87712004762650_03	024.02.2024	20-224-220-52-5262-000C	4.20	
Admin IP Services 022624-032524	240548	87712047315272_03	024.02.2024	20-224-220-52-5262-000C	212.85	
Central Athletic Center 021624-031524	240490	87712047361631_03	023.02.2024	20-101-225-52-5262-000C	124.85	

Fund	Description					
Vendor No	Vendor Name					
Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount	
Mary Lubko Center 021924-031824	240490	87712047526787_03	023.02.2024	20-000-304-52-5262-000C	119.85	
Lincoln Marsh 021824-031724	240548	87712047527272_03	024.02.2024	20-000-112-52-5262-000C	119.85	
Clocktower Commons 021124-031024	240490	87712047624798_03	023.02.2024	20-350-303-52-5262-000C	119.85	
Northside Pool 021124-031024	240490	87712047626371_03	023.02.2024	20-222-231-52-5262-000C	119.85	
Central Athletic Complex 021124-031024	240490	87712047708096_03	023.02.2024	20-220-225-52-5262-000C	251.85	
Vendor Total:					1,073.15	
04267	Martin Whalen Group Inc					
Community Center - Front Desk 012824-022724	240512	70547_0224	023.02.2024	20-224-220-52-5211-000C	27.77	
Community Center - Front Desk 022824-032724	240672	70547_0324	031.03.2024	20-224-220-52-5211-000C	27.77	
Community Center 012824-022724	240512	72100_0224	023.02.2024	20-224-220-52-5211-000C	20.85	
Community Center 022824-032724	240672	72100_0324	031.03.2024	20-224-220-52-5211-000C	20.85	
Rice Pool 012824-022724	240512	77847_0224	023.02.2024	20-222-232-52-5211-000C	8.48	
Rice Pool 022824-032724	240672	77847_0324	031.03.2024	20-222-232-52-5211-000C	8.48	
Northside Pool 012824-022724	240512	79033_0224	023.02.2024	20-222-231-52-5211-000C	4.84	
Northside Pool 022824-032724	240672	79033_0324	031.03.2024	20-222-231-52-5211-000C	4.84	
Parks Plus 012824-022724	240512	86351_0224	023.02.2024	20-350-302-52-5211-000C	16.80	
Parks Plus 022824-032724	240672	86351_0324	031.03.2024	20-350-302-52-5211-000C	16.80	
Prairie - Marketing 012824-022724	240512	MW81543_0224	023.02.2024	20-000-415-52-5211-000C	470.22	
Prairie - Marketing 022824-032724	240672	MW81543_0324	031.03.2024	20-000-415-52-5211-000C	470.22	
Mary Lubko Center 012824-022724	240512	MW81956_0224	023.02.2024	20-000-304-52-5211-000C	19.37	
Mary Lubko Center 022824-032724	240672	MW81956_0324	031.03.2024	20-000-304-52-5211-000C	19.37	
Lincoln Marsh 012824-022724	240512	MW81957_0224	023.02.2024	20-000-112-52-5211-0000	108.70	
Lincoln Marsh 022824-032724	240672	MW81957_0324	031.03.2024	20-000-112-52-5211-0000	108.70	
Community Center 012824-022724	240512	MW82133_0224	023.02.2024	20-224-220-52-5211-000C	148.92	
Community Center 022824-032724	240672	MW82133_0324	031.03.2024	20-224-220-52-5211-000C	148.92	
Community Center 012824-022724	240512	MW82278_0224	023.02.2024	20-000-000-52-5211-000C	89.72	
Community Center 022824-032724	240672	MW82278_0324	031.03.2024	20-000-000-52-5211-000C	89.72	
Vendor Total:					1,831.34	
05010	McCloud, Elias					
Wheaton United Payment	240673	022924	031.03.2024	20-220-204-52-5280-4457	5,000.00	
Vendor Total:					5,000.00	
05083	Carlys Kickers LLC					
Youth Soccer Classes Winter 2024	240544	1411	024.02.2024	20-220-203-52-5280-3324	10,523.70	
Vendor Total:					10,523.70	
05319	Rotary Club of Central DuPage AM					
Rotary Dues 010124 - 033124	240585	0916	024.02.2024	20-000-000-54-5425-000C	250.00	
Vendor Total:					250.00	
05424	St. Louis Scott Gallagher Foundation					
Wheaton United 2024 Gateway Memorial Classi	240463	5375822	022.02.2024	20-220-204-52-5280-4457	670.00	
Wheaton United 2024 Gateway Memorial Classi	240463	5375887	022.02.2024	20-220-204-52-5280-4457	670.00	
Vendor Total:					1,340.00	
05467	CSYTBA					
DYTBL Trophy	240551	021324	024.02.2024	20-220-204-53-5301-4445	2,632.50	
Vendor Total:					2,632.50	
05765	Luetkehans, Phillip					
Services for Cosley through 12/31/23	240449	6	022.02.2024	20-000-000-20-2010-000C	9,657.28	
Services through 02/21/24	240670	7	031.03.2024	20-000-000-52-5207-000C	10,144.95	
Services for General Matters through 12/31/23	240449	78	022.02.2024	20-000-000-20-2010-000C	6,195.00	
Services through 02/21/24	240670	79	031.03.2024	20-000-000-52-5207-000C	1,398.51	

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:									27,395.74
06096	Kingdom Indoor Center L.L.C								
	Wheaton United Crusader Cup 04/19/24-04/21/2	240447	041924	022.02.2024	20-220-204-52-5280-4457				1,440.00
Vendor Total:									1,440.00
06201	Young Sportsmens Soccer League								
	YSSL Spring 2024 League Fees	240477	020524	022.02.2024	20-220-204-52-5280-4457				975.00
Vendor Total:									975.00
06228	Voyant Communications								
	Community Center 030124-033124	240719	0030832240301	031.03.2024	20-224-220-52-5262-000C				321.70
	Athletics 030124-033124	240719	0030832240301	031.03.2024	20-220-203-52-5262-000C				75.87
	Leagues 030124-033124	240719	0030832240301	031.03.2024	20-220-204-52-5262-000C				92.56
	Marketing 030124-033124	240719	0030832240301	031.03.2024	20-000-415-52-5262-000C				81.94
	Parks Plus Fitness 030124-033124	240719	0030832240301	031.03.2024	20-350-302-52-5262-000C				130.50
	Programs 030124-033124	240719	0030832240301	031.03.2024	20-220-000-52-5262-000C				106.22
	Mary Lubko Center 030124-033124	240719	0030832240301	031.03.2024	20-000-304-52-5262-000C				75.88
	Lincoln Marsh 030124-033124	240719	0030832240301	031.03.2024	20-000-112-52-5262-000C				118.36
	Rec Dept 030124-033124	240719	0030832240301	031.03.2024	20-000-000-52-5262-000C				57.66
	CC Maintenance 030124-033124	240719	0030832240301	031.03.2024	20-101-000-52-5262-000C				18.21
	Northside Pool 030124-033124	240719	0030832240301	031.03.2024	20-222-231-52-5262-000C				78.91
	Rice Pool 030124-033124	240719	0030832240301	031.03.2024	20-222-232-52-5262-000C				106.22
	Clocktower Commons 030124-033124	240719	0030832240301	031.03.2024	20-350-303-52-5262-000C				33.39
Vendor Total:									1,297.42
06250	LRS Holdings LLC								
	Community Center 030124-033124	240669	47783.3CC_0324	031.03.2024	20-224-220-52-5263-000C				228.54
	Rice Pool 030124-033124	240669	47783.3CC_0324	031.03.2024	20-222-232-52-5263-000C				64.46
	Manchester Park 030124-033124	240669	47783.4 PSC_0324	031.03.2024	20-000-000-52-5263-000C				48.00
Vendor Total:									341.00
06308	Westlake Hardware Inc								
	Ice Rink Supplies	240474	12510364	022.02.2024	20-101-225-53-5302-000C				59.99
	Rice Thermostat	240474	12510364	022.02.2024	20-101-232-53-5312-000C				41.98
	Supplies	240474	12510401	022.02.2024	20-101-220-53-5313-000C				41.98
	Cleaning Supplies	240721	12510440	031.03.2024	20-101-220-53-5316-000C				20.58
	Bulk Fasteners	240721	12510489	031.03.2024	20-101-220-53-5313-000C				2.80
	Building Supplies	240721	12510503	031.03.2024	20-101-220-53-5313-000C				9.99
	Ice Rink Supply	240721	12510512	031.03.2024	20-101-225-53-5302-000C				8.37
	Cleaning Supplies	240721	12510525	031.03.2024	20-101-220-53-5316-000C				14.99
	Keys	240474	12610895	022.02.2024	20-101-220-53-5313-000C				29.90
	Rice Thermostat	240474	12610896	022.02.2024	20-101-232-53-5312-000C				34.99
	Rice Paint Supplies	240474	12610904	022.02.2024	20-101-232-53-5347-000C				14.38
	Electrical Tape	240474	12610905	022.02.2024	20-101-220-53-5312-000C				3.58
	Supplies	240474	12610956	022.02.2024	20-101-220-53-5313-000C				47.82
	Cleaning Supplies	240721	12610985	031.03.2024	20-101-220-53-5316-000C				20.37
	Skid Pads	240721	12611021	031.03.2024	20-101-220-53-5313-000C				14.77
	Building Supplies	240721	12611030	031.03.2024	20-101-220-53-5313-000C				55.56
	Building Supplies	240721	12611047	031.03.2024	20-101-220-53-5313-000C				55.56
Vendor Total:									477.61
06451	Panek, Megann								
	Mileage Reimbursement for January and February	240680	022924	031.03.2024	20-000-304-54-5422-000C				133.33
Vendor Total:									133.33
06522	Yoshikawa, Max								



Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
	Mileage Reimbursement for January 2024	240476	013124	022.02.2024	20-222-232-54-5422-0000	41.27
					Vendor Total:	41.27
06539	Runco Office Supply & Equipment Co					
Supplies		240697	931104-0	031.03.2024	20-000-205-53-5302-0000	35.25
					Vendor Total:	35.25
06542	Peerless Network Inc					
Recreation 021524-031424		240517	66174_0324	023.02.2024	20-000-000-52-5262-0000	272.93
					Vendor Total:	272.93
06555	Tumbling Times Inc.					
1st Session Gymnastics - Winter 2024		240529	19	023.02.2024	20-220-203-52-5280-3304	5,479.60
					Vendor Total:	5,479.60
06630	Buckeye International Inc.					
Hand Soap		240486	90560542	023.02.2024	20-101-225-53-5316-0000	197.99
Hand Soap		240486	90560542	023.02.2024	20-101-220-53-5316-0000	131.98
Hand Soap		240486	90560542	023.02.2024	20-101-000-53-5313-0000	197.99
					Vendor Total:	527.96
06674	Lingo Communications LLC					
Toohey/Safety City 020424-030324		240666	33796245	031.03.2024	20-000-000-52-5262-0000	59.36
Lincoln Marsh 020424-030324		240666	33796245	031.03.2024	20-000-112-52-5262-0000	59.36
CAC 020424-030324		240666	33796245	031.03.2024	20-220-203-52-5262-0000	59.36
Mary Lubko Center 020424-030324		240666	33796245	031.03.2024	20-000-304-52-5262-0000	59.36
Northside Pool 020424-030324		240666	33796245	031.03.2024	20-222-231-52-5262-0000	59.36
Community Center 020424-030324		240666	33796245	031.03.2024	20-224-220-52-5262-0000	237.44
Programs 020424-030324		240666	33796245	031.03.2024	20-220-000-52-5262-0000	118.72
					Vendor Total:	652.96
06684	Hardy, Julie					
Reindeer Ranch Day Trip Deposit 05/22/24		240505	052224	023.02.2024	20-220-304-52-5280-5522	619.00
					Vendor Total:	619.00
06706	E.J. Rohn Company					
CAC Mats and Runners Cleaning		240437	0002125	022.02.2024	20-101-225-52-5211-0000	187.45
CAC Mats and Runners Cleaning		240437	0003992	022.02.2024	20-101-225-52-5211-0000	185.81
CAC Mats and Runners Cleaning		240437	0005985	022.02.2024	20-101-225-52-5211-0000	185.81
CAC Mats and Runners Cleaning		240498	0007801	023.02.2024	20-101-225-52-5211-0000	185.81
					Vendor Total:	744.88
06819	Language in Action, Inc.					
Youth Spanish 12/07/23-01/11/24		240509	012924	023.02.2024	20-220-208-52-5280-8878	69.00
					Vendor Total:	69.00
06867	Berger, Scott					
Reimbursement GE 12U/Peoria 12U Travel Tour		240484	020724	023.02.2024	20-221-223-54-5405-4455	1,250.00
					Vendor Total:	1,250.00
06976	ALL IN Athletics					
Travel Basketball Coaches		240606	0026-3	031.03.2024	20-220-204-52-5280-4445	3,375.00
					Vendor Total:	3,375.00
06978	Chicagoland Whistles Inc.					
Volleyball		240430	1818	022.02.2024	20-220-204-52-5280-4461	440.00

Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
	Travel Basketball	240430	1818	022.02.2024	20-220-204-52-5280-4445	2,430.00
	In House Basketball	240430	1818	022.02.2024	20-220-204-52-5280-4446	3,325.00
	In House Basketball	240545	1841	024.02.2024	20-220-204-52-5280-4446	2,800.00
	Travel Basketball	240545	1841	024.02.2024	20-220-204-52-5280-4445	2,182.50
	Volleyball	240545	1841	024.02.2024	20-220-204-52-5280-4461	450.00
Vendor Total:						11,627.50
06985	Floods Royal Flush Inc.					
	Bravo Sink Ice-A-Palooza 2024	240499	I32957	023.02.2024	20-220-209-53-5301-9951	69.50
	Portable Units CAC	240499	I33423	023.02.2024	20-101-225-52-5211-0000	306.00
	Portable Units Northside	240499	I33426	023.02.2024	20-101-112-52-5211-0000	204.00
Vendor Total:						579.50
07067	Keller, Rudolph J					
	Wheaton United Payment	240659	022924	031.03.2024	20-220-204-52-5280-4457	28,250.00
Vendor Total:						28,250.00
07085	Cleary Alman, Janet					
	Wheaton United Payment	240625	022924	031.03.2024	20-220-204-52-5280-4457	3,612.50
Vendor Total:						3,612.50
07105	Atkinson, Nathan					
	Wheaton United Payment	240613	022924	031.03.2024	20-220-204-52-5280-4457	12,193.75
Vendor Total:						12,193.75
07107	Breitenbach, Christopher					
	Wheaton United Payment	240618	022924	031.03.2024	20-220-204-52-5280-4457	500.00
Vendor Total:						500.00
07108	Fowler, Sarah					
	Wheaton United Payment	240644	022924	031.03.2024	20-220-204-52-5280-4457	500.00
Vendor Total:						500.00
07109	Cuculich, Derek					
	Wheaton United Payment	240633	022924	031.03.2024	20-220-204-52-5280-4457	2,250.00
Vendor Total:						2,250.00
07111	Merrifield, William David					
	Wheaton United Payment	240675	022924	031.03.2024	20-220-204-52-5280-4457	275.00
Vendor Total:						275.00
07112	Petrie, Stacy					
	Wheaton United Payment	240686	022924	031.03.2024	20-220-204-52-5280-4457	1,250.00
Vendor Total:						1,250.00
07113	Pentzien, Brent G.					
	Wheaton United Payment	240682	022924	031.03.2024	20-220-204-52-5280-4457	1,000.00
Vendor Total:						1,000.00
07114	DiBernardo, Angelo					
	Wheaton United Payment	240637	022924	031.03.2024	20-220-204-52-5280-4457	1,500.00
Vendor Total:						1,500.00
07115	Carter, Adam Craig					
	Wheaton United Payment	240624	022924	031.03.2024	20-220-204-52-5280-4457	2,500.00

Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:						2,500.00
07116	Oker, Melisa					
Wheaton United Payment		240677	022924	031.03.2024	20-220-204-52-5280-4457	3,750.00
Vendor Total:						3,750.00
07117	Gosling, John					
Wheaton United Payment		240647	022924	031.03.2024	20-220-204-52-5280-4457	4,625.00
Vendor Total:						4,625.00
07118	Keith, Brandon					
Wheaton United Payment		240658	022924	031.03.2024	20-220-204-52-5280-4457	271.25
Vendor Total:						271.25
07119	Kline, Joel					
Wheaton United Payment		240661	022924	031.03.2024	20-220-204-52-5280-4457	2,481.25
Vendor Total:						2,481.25
07120	Kinczyk, Lindsay					
Wheaton United Payment		240660	022924	031.03.2024	20-220-204-52-5280-4457	1,000.00
Vendor Total:						1,000.00
07121	Koeller, Gregg					
Wheaton United Payment		240662	022924	031.03.2024	20-220-204-52-5280-4457	1,333.33
Vendor Total:						1,333.33
07122	Hyder, Matthew					
Wheaton United Payment		240652	022924	031.03.2024	20-220-204-52-5280-4457	500.00
Vendor Total:						500.00
07123	Rahmouni, Samir					
Wheaton United Payment		240690	022924	031.03.2024	20-220-204-52-5280-4457	3,500.00
Vendor Total:						3,500.00
07124	Rapley, Steven R.					
Wheaton United Payment		240691	022924	031.03.2024	20-220-204-52-5280-4457	1,500.00
Vendor Total:						1,500.00
07125	Rivera, Christian M.					
Wheaton United Payment		240693	022924	031.03.2024	20-220-204-52-5280-4457	2,981.25
Vendor Total:						2,981.25
07126	Potts, Justin					
Wheaton United Payment		240687	022924	031.03.2024	20-220-204-52-5280-4457	1,875.00
Vendor Total:						1,875.00
07127	Marte III, Gonzalo C					
Wheaton United Payment		240671	022924	031.03.2024	20-220-204-52-5280-4457	1,125.00
Vendor Total:						1,125.00
07128	Terranova, Anthony Rocco					
Wheaton United Payment		240711	022924	031.03.2024	20-220-204-52-5280-4457	250.00
Vendor Total:						250.00
07129	Vigano, Matteo					
Wheaton United Payment		240717	022924	031.03.2024	20-220-204-52-5280-4457	1,500.00

Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:						1,500.00
07131	Whaley, Chris					
Wheaton United Payment		240722	022924	031.03.2024	20-220-204-52-5280-4457	16,425.00
Vendor Total:						16,425.00
07132	Kaempf, Stephen					
Wheaton United Payment		240657	022924	031.03.2024	20-220-204-52-5280-4457	375.00
Vendor Total:						375.00
07133	Pyykkonen, Annie J.					
Wheaton United Payment		240688	022924	031.03.2024	20-220-204-52-5280-4457	250.00
Vendor Total:						250.00
07134	Raftery, Jared					
Wheaton United Payment		240689	022924	031.03.2024	20-220-204-52-5280-4457	2,500.00
Vendor Total:						2,500.00
07135	Sheppard, Justin					
Reimbursement Wheaton United - 2024 Google		240461	013124-1	022.02.2024	20-220-204-52-5280-4457	84.00
Wheaton United Payment		240704	022924	031.03.2024	20-220-204-52-5280-4457	5,250.00
Vendor Total:						5,334.00
07136	Vartanian, Lauren					
Wheaton United Payment		240716	022924	031.03.2024	20-220-204-52-5280-4457	1,500.00
Vendor Total:						1,500.00
07139	Bacheller, Joshua					
Wheaton United Payment		240614	022924	031.03.2024	20-220-204-52-5280-4457	2,237.50
Vendor Total:						2,237.50
07143	Fleming, Camryn					
Wheaton United Payment		240642	022924	031.03.2024	20-220-204-52-5280-4457	250.00
Vendor Total:						250.00
07144	Baker, William J					
Wheaton United Payment		240615	022924	031.03.2024	20-220-204-52-5280-4457	1,500.00
Vendor Total:						1,500.00
07145	Roe, Kathryn R					
Wheaton United Payment		240694	022924	031.03.2024	20-220-204-52-5280-4457	1,500.00
Vendor Total:						1,500.00
07146	Thom, Nathaniel					
Wheaton United Payment		240712	022924	031.03.2024	20-220-204-52-5280-4457	500.00
Vendor Total:						500.00
07157	Frederick, Colin					
Wheaton United Payment		240645	022924	031.03.2024	20-220-204-52-5280-4457	750.00
Vendor Total:						750.00
07159	Xerox Corporation					
Marketing 020724-030624		240600	0100160004001_032	024.02.2024	20-000-415-52-5211-0000	523.50
Vendor Total:						523.50
07160	Aviles, Graciela					

Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
	Mileage Reimbursement for January 2024	240425	013124	022.02.2024	20-224-220-54-5422-0000	55.21
					Vendor Total:	55.21
07179	Saviano, Janine					
	Reimbursement for Cheer Rule Book	240700	030124	031.03.2024	20-221-221-53-5301-0000	135.00
					Vendor Total:	135.00
07193	Kortenhoven, Mark Jacob					
	Wheaton United Payment	240663	022924	031.03.2024	20-220-204-52-5280-4457	1,000.00
					Vendor Total:	1,000.00
07206	Atkinson, Damon Luke					
	Wheaton United Payment	240612	022924	031.03.2024	20-220-204-52-5280-4457	250.00
					Vendor Total:	250.00
07233	Rychenkov, Daniel					
	Wheaton United Payment	240699	022924	031.03.2024	20-220-204-52-5280-4457	1,750.00
					Vendor Total:	1,750.00
07244	Garvey's Office Products, Inc.					
	Bath Tissue and Paper Towels	240559	PINV2537172	024.02.2024	20-101-220-53-5316-0000	742.28
					Vendor Total:	742.28
07266	The Wheaton Balloon LLC					
	Balloons for Wide Horizons	240468	1057	13007.02.2024	20-220-207-52-5280-7732	615.00
					Vendor Total:	615.00
07303	Fahrman, Alayne M.					
	Winter 2024 Self Defense Classes	240640	102	031.03.2024	20-220-203-52-5280-3315	587.40
	MS Girls Self Defense Winter 2024	240640	103	031.03.2024	20-220-203-52-5280-3315	264.00
					Vendor Total:	851.40
07305	Cuautle, Eric					
	Wheaton United Payment	240632	022924	031.03.2024	20-220-204-52-5280-4457	2,000.00
					Vendor Total:	2,000.00
07318	Aagaard, Gregory Scott					
	Wheaton United Payment	240601	022924	031.03.2024	20-220-204-52-5280-4457	300.00
					Vendor Total:	300.00
07320	Grotts, Thomas Joseph					
	Wheaton United Payment	240649	022924	031.03.2024	20-220-204-52-5280-4457	1,000.00
					Vendor Total:	1,000.00
07321	Cali, Joseph R					
	Wheaton United Payment	240619	022924	031.03.2024	20-220-204-52-5280-4457	1,000.00
					Vendor Total:	1,000.00
07325	Iovane, Aiden Anthony					
	Wheaton United Payment	240655	022924	031.03.2024	20-220-204-52-5280-4457	500.00
					Vendor Total:	500.00
07326	Livingston, Robert					
	Wheaton United Payment	240667	022924	031.03.2024	20-220-204-52-5280-4457	500.00
					Vendor Total:	500.00

Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
07327	Ingarra, Peter					
	Wheaton United Payment	240654	022924	031.03.2024	20-220-204-52-5280-4457	250.00
					Vendor Total:	250.00
07329	Selvaggio, Maria					
	Wheaton United Payment	240702	022924	031.03.2024	20-220-204-52-5280-4457	1,250.00
					Vendor Total:	1,250.00
07331	Ryan, Robert P.					
	Dance Class Session 02/07/24	240523	1003	023.02.2024	20-220-202-52-5280-2258	400.00
					Vendor Total:	400.00
07332	Callaway, Ava Keona					
	Wheaton United Payment	240621	022924	031.03.2024	20-220-204-52-5280-4457	250.00
					Vendor Total:	250.00
07334	Wagner, Daniel					
	Wheaton United Payment	240720	022924	031.03.2024	20-220-204-52-5280-4457	750.00
					Vendor Total:	750.00
07338	Cuculich, Lee Ann					
	Wheaton United Payment	240634	022924	031.03.2024	20-220-204-52-5280-4457	250.00
					Vendor Total:	250.00
07340	Russo, Taryne E.					
	Wheaton United Payment	240698	022924	031.03.2024	20-220-204-52-5280-4457	1,000.00
					Vendor Total:	1,000.00
07341	Petrie, Lilyana					
	Wheaton United Payment	240685	022924	031.03.2024	20-220-204-52-5280-4457	150.00
					Vendor Total:	150.00
07345	Soares, Ricardo Bleck					
	Wheaton United Payment	240707	022924	031.03.2024	20-220-204-52-5280-4457	500.00
					Vendor Total:	500.00
07346	Tatnall, Brian					
	Wheaton United Payment	240710	022924	031.03.2024	20-220-204-52-5280-4457	1,625.00
					Vendor Total:	1,625.00
07357	Rosendo Perez, Karen Itzel					
	Staff Shirts	240584	021624	024.02.2024	20-000-304-53-5302-0000	180.00
					Vendor Total:	180.00
07359	Roe, Leah J					
	Wheaton United Payment	240695	022924	031.03.2024	20-220-204-52-5280-4457	187.50
					Vendor Total:	187.50
07362	McCoyd, Teresa					
	Wheaton United Payment	240674	022924	031.03.2024	20-220-204-52-5280-4457	1,666.67
					Vendor Total:	1,666.67
07386	Ashley, Katherine					
	Wheaton United Payment	240482	021524	023.02.2024	20-220-204-52-5280-4457	100.00
	Wheaton United Payment	240610	022924	031.03.2024	20-220-204-52-5280-4457	100.00

Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:						200.00
07387	Groezinger, Collin					
Wheaton United Payment		240503	021524	023.02.2024	20-220-204-52-5280-4457	200.00
Wheaton United Payment		240648	022924	031.03.2024	20-220-204-52-5280-4457	200.00
Vendor Total:						400.00
07390	Thorne, Mollyanne					
Wheaton United Payment		240713	022924	031.03.2024	20-220-204-52-5280-4457	1,100.00
Vendor Total:						1,100.00
07393	Schoolman, Myah					
Wheaton United Payment		240524	021524	023.02.2024	20-220-204-52-5280-4457	340.00
Wheaton United Payment		240701	022924	031.03.2024	20-220-204-52-5280-4457	340.00
Vendor Total:						680.00
07402	Allison, David					
Wheaton United Payment		240481	021524	023.02.2024	20-220-204-52-5280-4457	200.00
Wheaton United Payment		240608	022924	031.03.2024	20-220-204-52-5280-4457	200.00
Vendor Total:						400.00
07403	Kraheil, Jack					
Wheaton United Payment		240508	021524	023.02.2024	20-220-204-52-5280-4457	200.00
Wheaton United Payment		240664	022924	031.03.2024	20-220-204-52-5280-4457	200.00
Vendor Total:						400.00
07405	Setran, Emily					
Wheaton United Payment		240703	022924	031.03.2024	20-220-204-52-5280-4457	700.00
Vendor Total:						700.00
07411	Louth, Mason					
Wheaton United Payment		240510	021524	023.02.2024	20-220-204-52-5280-4457	200.00
Wheaton United Payment		240668	022924	031.03.2024	20-220-204-52-5280-4457	200.00
Vendor Total:						400.00
07416	Placer Labs Inc.					
Annual Subscription		240456	12.2967	022.02.2024	20-000-000-54-5438-0000	500.00
Annual Subscription		240456	12.2967	022.02.2024	20-000-415-54-5442-0000	1,250.00
Annual Subscription		240456	12.2967	022.02.2024	20-000-416-52-5241-1905	500.00
Vendor Total:						2,250.00
07434	Faciana, Dean					
CC Memorial Stage Lights Programming		240639	020824	031.03.2024	20-101-000-52-5210-0000	400.00
Vendor Total:						400.00
09534	Redlok Productions Inc					
2024 ICA Membership Rams Cheer		240458	8225	022.02.2024	20-221-221-52-5285-0000	150.00
Rams Cheer Spring 2024 Competitions		240458	8265	022.02.2024	20-221-221-52-5285-0000	2,970.00
Vendor Total:						3,120.00
Fund Total:						277,334.51
22	Cosley Zoo					
00019	Alarm Detection Systems					
Cosley Gift Shop Alarm Monitoring Feb - Apr 2024		240420	145040-1043	022.02.2024	22-501-000-52-5211-0000	378.00

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:									378.00
00068	AT&T Mobility								
234-0136	Cosley Tablet 16 011824-021724	240611	877051597_0224	031.03.2024	22-501-000-52-5265-000C				32.73
779-8546	Cosley Tablet 17 011824-021724	240611	877051597_0224	031.03.2024	22-501-000-52-5265-000C				32.73
234-9679	Cosley Tablet 9 011824-021724	240611	877051597_0224	031.03.2024	22-501-000-52-5265-000C				32.73
Vendor Total:									98.19
00193	City of Wheaton								
Cosley Welcome Center 010424-020524	240546	0067810100_0224	024.02.2024	22-501-000-52-5264-000C				35.88	
Cosley Zoo 010424-020524	240546	0310000100_0224	024.02.2024	22-501-000-52-5264-000C				127.85	
Cosley Zoo 010424-020524	240546	0310000200_0224	024.02.2024	22-501-000-52-5264-000C				257.45	
Cosley Bobcat 010424-020524	240546	0310000300_0224	024.02.2024	22-501-000-52-5264-000C				35.88	
Vendor Total:									457.06
00240	Duchaj Bros.								
150 Bales of Hay	240436	012924	022.02.2024	22-501-000-53-5339-000C				1,087.50	
Vendor Total:									1,087.50
00417	Constellation NewEnergy Inc								
Cosley Welcome Center 011724-022124	240628	0197764414_0224	031.03.2024	22-501-000-52-5260-000C				409.73	
Cosley Zoo 011724-022124	240628	1130407199_0224	031.03.2024	22-501-000-52-5260-000C				3,157.49	
Vendor Total:									3,567.22
00437	Reedy Equipment Services Inc.								
Ice Machine Rental	240583	0509502	024.02.2024	22-501-000-52-5220-000C				50.00	
Vendor Total:									50.00
00550	Legrand, Laura								
Mileage Reimbursement for January 2024	240569	13124	024.02.2024	22-501-000-54-5422-000C				21.44	
Vendor Total:									21.44
00680	Northern Illinois Gas Company								
Cosley Zoo 011724-021524	240574	3015221000_0224	024.02.2024	22-501-000-52-5261-000C				540.11	
Cosley Welcome Center 011724-021524	240574	3615221000_0224	024.02.2024	22-501-000-52-5261-000C				64.27	
Cosley Zoo 121523-011724	240454	5450490000_0124	022.02.2024	22-501-000-52-5261-000C				487.43	
Vendor Total:									1,091.81
01015	Wahlgren, Susan								
Mileage to Illinois Zoo Association Meeting	240598	021624	024.02.2024	22-501-000-54-5422-000C				162.64	
Vendor Total:									162.64
01023	Waste Management of Illinois Inc								
Cosley Zoo 020124-022924	240472	12272113008_0224	022.02.2024	22-501-000-52-5263-000C				810.40	
Vendor Total:									810.40
01042	WHEATON MEAT CO INC								
Bones	240723	18738	031.03.2024	22-501-000-53-5339-000C				114.50	
Vendor Total:									114.50
01043	Wheaton Sanitary District								
Cosley Zoo 010424-020524	240724	026475000_0224	031.03.2024	22-501-000-52-5264-000C				53.84	
Cosley Zoo 010424-020524	240724	026477000_0224	031.03.2024	22-501-000-52-5264-000C				127.36	
Cosley Welcome Ctr 010424-020524	240724	027965000_0224	031.03.2024	22-501-000-52-5264-000C				13.00	
Bobcat Exhibit 010424-020524	240724	049516000_0224	031.03.2024	22-501-000-52-5264-000C				17.08	



Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:						211.28
01082	Young's Grain Farms					
168 Bales of Straw		240478	594597	022.02.2024	22-501-000-53-5336-000C	714.00
168 Bales of Straw		240727	594599	031.03.2024	22-501-000-53-5336-000C	714.00
Vendor Total:						1,428.00
03754	Comcast Cable					
Cosley Zoo 021124-031024		240490	87712047625845_03	023.02.2024	22-501-000-52-5262-000C	119.85
Vendor Total:						119.85
04267	Martin Whalen Group Inc					
Cosley Zoo 012824-022724		240512	MW81955_0224	023.02.2024	22-501-000-52-5211-000C	15.27
Cosley Zoo 022824-032724		240672	MW81955_0324	031.03.2024	22-501-000-52-5211-000C	15.27
Vendor Total:						30.54
06228	Voyant Communications					
Cosley 030124-033124		240719	0030832240301	031.03.2024	22-501-000-52-5262-000C	282.25
Vendor Total:						282.25
06250	LRS Holdings LLC					
Cosley Zoo 030124-033124		240669	47783.2 CZ_0324	031.03.2024	22-501-000-52-5263-000C	149.50
Vendor Total:						149.50
06539	Runco Office Supply & Equipment Co					
Supplies		240697	931182-0	031.03.2024	22-501-000-53-5302-000C	362.97
Refund for Supplies		240697	C 927676-0	031.03.2024	22-501-000-53-5302-000C	-49.88
Vendor Total:						313.09
06542	Peerless Network Inc					
Cosley 021524-031424		240517	66174_0324	023.02.2024	22-501-000-52-5262-000C	54.59
Vendor Total:						54.59
06674	Lingo Communications LLC					
Cosley 020424-030324		240666	33796245	031.03.2024	22-501-000-52-5262-000C	118.72
Vendor Total:						118.72
06902	Grayslake Feed Sales, Inc.					
Bagged Feed		240443	151712	022.02.2024	22-501-000-53-5339-000C	739.57
Bedding Supplies		240443	151712	022.02.2024	22-501-000-53-5336-000C	258.25
Bedding		240562	153838	024.02.2024	22-501-000-53-5336-000C	275.75
Bagged Feed		240562	153838	024.02.2024	22-501-000-53-5339-000C	436.03
Vendor Total:						1,709.60
07186	Zollinger, DVM, Tawnia J					
Vet Visits		240479	3-2023	13007.02.2024	22-501-000-52-5210-000C	1,600.00
Animal Exam and Research		240479	3-2023	13007.02.2024	22-501-000-54-5424-000C	137.50
Vendor Total:						1,737.50
07416	Placer Labs Inc.					
Annual Subscription		240456	12.2967	022.02.2024	22-350-415-54-5426-000C	1,000.00
Annual Subscription		240456	12.2967	022.02.2024	22-350-415-54-5442-000C	500.00
Vendor Total:						1,500.00
Fund Total:						15,493.68

Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
23	Liability					
00725	Park District Risk Mgmt Agency					
	Public Liability Insurance Premium - January 20	240516	0124023	023.02.2024	23-000-000-52-5271-0000	7,555.96
	Worker's Comp Insurance Premium - January 20	240516	0124023	023.02.2024	23-000-000-52-5273-0000	22,373.23
	Employment Practice Insurance Premium - Janu	240516	0124023	023.02.2024	23-000-000-52-5276-0000	2,538.24
	Pollution Liability Insurance Premium - January	240516	0124023	023.02.2024	23-000-000-52-5277-0000	439.48
	Cyber Insurance Premium - January 2024	240516	0124023	023.02.2024	23-000-000-52-5279-0000	728.54
	Property Insurance Premium - January 2024	240516	0124023	023.02.2024	23-000-000-52-5270-0000	14,109.71
Vendor Total:						47,745.16
06895	Protect My Ministry, LLC					
	Background Checks	240457	PYS!6747	022.02.2024	23-418-000-52-5208-0000	82.00
Vendor Total:						82.00
06940	Advocate Health and Hospitals Corporation					
	Back Evaluation	240536	854301	024.02.2024	23-418-000-52-5208-0000	66.00
Vendor Total:						66.00
Fund Total:						47,893.16
40	Capital Projects					
00019	Alarm Detection Systems					
	Initial Alarm Startup	240604	SI-608785	031.03.2024	40-800-857-57-5701-0000	341.25
Vendor Total:						341.25
00021	Alexander Equipment Co. Inc.					
	Chainsaw Supplies	240605	204989	031.03.2024	40-800-822-53-5301-0000	1,040.75
Vendor Total:						1,040.75
00025	Allen Lock & Key					
	Duplicate Keys	240607	2738	031.03.2024	40-800-846-57-5701-0000	30.00
Vendor Total:						30.00
00068	AT&T Mobility					
	Equipment 7 Gables 011824-021724	240611	877051597_0224	031.03.2024	40-000-000-57-5701-0000	1,289.50
Vendor Total:						1,289.50
00160	Cable Plus Inc.					
	Prairie Camera Cable	240487	1083795	023.02.2024	40-000-000-57-5701-0000	1,020.00
Vendor Total:						1,020.00
00335	W W Grainger Inc					
	Picnic Table Refurbish	240531	9005247482	023.02.2024	40-000-000-53-5302-0000	265.77
	Memorial Bench Supplies	240597	9013166765	024.02.2024	40-101-000-53-5338-0000	41.77
Vendor Total:						307.54
00410	Complete Northern Illinois Fence					
	Graf Boundry Fence	240431	204167	13007.02.2024	40-800-815-57-5701-0000	4,101.31
Vendor Total:						4,101.31
00415	The Conservation Foundation					
	Gary Easement Monthly Lease January 2024	240466	13234	022.02.2024	40-000-000-57-5701-0000	295.00
Vendor Total:						295.00
00617	MENARDS GLENDALE HEIGHTS					
	Picnic Tables	240451	28102	022.02.2024	40-000-000-53-5302-0000	386.82

Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Picnic Tables		240451	28245	022.02.2024	40-000-000-53-5302-0000	329.31
Vendor Total:						716.13
00698	NuToys Leisure Products Inc.					
Cosley Zoo Engineer Drawings		240575	55327	024.02.2024	40-800-813-57-5701-0000	1,500.00
Vendor Total:						1,500.00
00717	Paddock Publications Inc., The Daily Herald					
Bid Notices		240578	276883	024.02.2024	40-000-000-54-5428-0000	977.50
Bid Notice		240515	277948	023.02.2024	40-000-000-54-5428-0000	138.00
Vendor Total:						1,115.50
00725	Park District Risk Mgmt Agency					
Training		240681	0224023	031.03.2024	40-000-000-54-5432-0000	65.00
Vendor Total:						65.00
00858	Sherwin-Williams					
Touch Up Paint for PPFC		240587	1846-0	024.02.2024	40-800-846-57-5701-0000	78.00
Vendor Total:						78.00
01023	Waste Management of Illinois Inc					
Clean Out Building Dumpster		240532	4263415-2011-9	023.02.2024	40-800-857-57-5701-0000	342.21
Vendor Total:						342.21
02660	Sound Incorporated					
CC Power Supply Clocks		240708	D1368365	031.03.2024	40-800-846-57-5701-0000	897.50
Vendor Total:						897.50
03125	Engineering Resource Associates Inc.					
Sensory Playground		240554	W2308100.10	024.02.2024	40-000-188-57-5701-0000	165.13
Vendor Total:						165.13
04036	Bronze Memorial Company					
Commemorative Plaques		240485	709065	023.02.2024	40-101-000-53-5338-0000	412.23
Vendor Total:						412.23
04899	Webster McGrath & Ahlberg LTD.					
Northside Pickleball Court		240473	33272	022.02.2024	40-000-000-57-5701-0000	450.00
Vendor Total:						450.00
05284	Wight & Company					
2023 Cosley Parking Lot		240599	230152-006	024.02.2024	40-000-000-20-2010-0000	2,066.95
Cosley Parking Lot		240599	230152-007	024.02.2024	40-800-813-57-5701-0000	3,064.99
Vendor Total:						5,131.94
05532	Berg Engineering Consultants Ltd.					
CAC Field 31 Sports Lighting		240541	16444	024.02.2024	40-800-812-57-5701-0000	1,450.00
Vendor Total:						1,450.00
05540	Performance Chemical & Supply					
Startup Blanchard Building Vacuum		240519	299784	023.02.2024	40-800-857-57-5701-0000	1,062.31
Vendor Total:						1,062.31
06228	Voyant Communications					
Planning 030124-033124		240719	0030832240301	031.03.2024	40-101-000-52-5262-0000	54.63

**Fund**                      **Description**  
**Vendor No**              **Vendor Name**

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:					54.63
06308                      Westlake Hardware Inc					
Supplies	240474	12510382	022.02.2024	40-800-822-53-5301-000C	155.96
LM Supplies	240474	12510402	022.02.2024	40-800-822-53-5301-000C	79.96
Picnic Table Repairs	240721	12510441	031.03.2024	40-000-000-53-5302-000C	25.99
Filters	240474	12610926	022.02.2024	40-800-857-57-5701-000C	120.32
District Garbage Can Lid Supplies	240474	12610953	022.02.2024	40-000-000-53-5302-000C	33.86
Blanchard Mold Control	240721	12610983	031.03.2024	40-800-857-57-5701-000C	93.98
Supplies	240721	12610987	031.03.2024	40-800-857-57-5701-000C	51.95
Commemorative Boulders	240721	12611024	031.03.2024	40-101-000-53-5338-000C	19.58
Sign Replacement Dorset	240721	12611058	031.03.2024	40-101-000-53-5338-000C	18.74
Sign Replacement Dorset	240721	12611061	031.03.2024	40-101-000-53-5338-000C	69.98
Vendor Total:					670.32
06632                      Nevin Hedlund Architects Inc.					
Northside Pool Locker Rooms	240453	163-09-23-2	13007.02.2024	40-000-000-52-5205-000C	2,450.00
Rice Pool Locker Room Construction Document	240453	2-1	022.02.2024	40-800-846-57-5701-000C	3,000.00
Vendor Total:					5,450.00
07017                      Springer, Michele					
Mileage Reimbursement for January & February	240589	022924	024.02.2024	40-000-000-54-5422-000C	14.07
Vendor Total:					14.07
07094                      EZ-Toyz Incorporated					
Prairie Security Camera Upgrades	240555	28358-A	024.02.2024	40-000-000-57-5701-000C	8,907.85
Prairie Security Camera Upgrades	240555	28358-B	024.02.2024	40-000-000-57-5701-000C	1,039.95
Vendor Total:					9,947.80
07255                      U.S. Fire & Safety Equipment Co.					
Initial Setup Fire Extinguisher Inspection	240469	519965	022.02.2024	40-800-857-57-5701-000C	223.98
Vendor Total:					223.98
07349                      Stuckey Construction Company Inc.					
Community Center Phase II WDSRA	240464	Application# 5	022.02.2024	40-000-000-12-1224-000C	41,854.92
Community Center Phase II	240464	Application# 5	022.02.2024	40-800-846-57-5701-000C	190,672.39
Vendor Total:					232,527.31
07356                      METALMASTER/ROOFMASTER INC					
MLC Roof Retainage	240571	16599	024.02.2024	40-000-000-20-2035-000C	11,283.85
Vendor Total:					11,283.85
07433                      Kenig Lindgren O'Hara Aboona Inc					
Cosley Parking Traffic Study	240566	30098	024.02.2024	40-800-813-57-5701-000C	7,300.00
Vendor Total:					7,300.00
Fund Total:					289,283.26
60                          Golf Fund					
00007                      Aramark					
Inv# 6030247434 Banquet Linen	240423	6030247434	022.02.2024	60-612-901-52-5222-000C	678.00
Inv# 6030247434 Restaurant Linen	240423	6030247434	022.02.2024	60-612-902-52-5222-000C	103.65
Inv# 6030252350 Restaurant Linen	240423	6030252350	022.02.2024	60-612-902-52-5222-000C	103.50
Inv# 6030252350 Banquet Linen	240423	6030252350	022.02.2024	60-612-901-52-5222-000C	695.00
Inv# 6030257770 Banquet Linen	240539	6030257770	024.02.2024	60-612-901-52-5222-000C	595.00
Inv# 6030257770 Restaurant Linen	240539	6030257770	024.02.2024	60-612-902-52-5222-000C	103.40

**Fund**                      **Description**  
**Vendor No**              **Vendor Name**

Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Inv# 6030260187 Banquets Linen	240609	6030260187	031.03.2024	60-612-901-52-5222-000C	697.00
Inv# 6030260979 Restaurant Linen	240609	6030260187	031.03.2024	60-612-902-52-5222-000C	103.50
Vendor Total:					3,079.05
00032                      Alpha Graphics					
Sign for Easter Brunch	240537	176991	024.02.2024	60-612-415-54-5426-000C	35.00
Vendor Total:					35.00
00068                      AT&T Mobility					
957-8730 A. Bendy 011824-021724	240611	877051597_0224	031.03.2024	60-000-000-52-5265-000C	50.38
240-0783 Hot Spot 4 AGC 011824-021724	240611	877051597_0224	031.03.2024	60-000-000-52-5265-000C	43.23
520-5201 AGC Tablet 13 011824-021724	240611	877051597_0224	031.03.2024	60-000-000-52-5265-000C	32.72
520-5473 AGC Tablet 14 011824-021724	240611	877051597_0224	031.03.2024	60-000-000-52-5265-000C	32.72
871-4196 AGC Tablet 15 011824-021724	240611	877051597_0224	031.03.2024	60-000-000-52-5265-000C	32.73
703-1526 AGC Backup 011824-021724	240611	877051597_0224	031.03.2024	60-000-000-52-5265-000C	83.24
Vendor Total:					275.02
00070                      AT&T Internet					
AGC 26W151 Butterfield Rd. 021224-031124	240540	327249254_0324	024.02.2024	60-000-000-52-5262-000C	109.94
Vendor Total:					109.94
00125                      Black Gold Septic Inc					
Inv# 43671	240542	43671	024.02.2024	60-000-000-52-5211-000C	275.00
Vendor Total:					275.00
00180                      Chicago District Golf Association					
Annual Dues	240429	1837-242	022.02.2024	60-000-000-54-5425-000C	100.00
Vendor Total:					100.00
00193                      City of Wheaton					
AGC Clubhouse 010524-020624	240546	0293553000_0224	024.02.2024	60-000-000-52-5264-000C	866.36
AGC Maintenance Building 010524-020624	240546	0293553100_0224	024.02.2024	60-000-000-52-5264-000C	129.06
AGC Chemical Building 010524-020624	240546	0293553200_0224	024.02.2024	60-000-000-52-5264-000C	92.01
Vendor Total:					1,087.43
00289                      Footjoy					
Rain Jacket	240440	917200900	022.02.2024	60-000-000-14-1431-000C	147.49
Rain Pants	240440	917207220	022.02.2024	60-000-000-14-1431-000C	113.09
Vendor Total:					260.58
00293                      Fortune Fish Company					
Inv# 104846 Seafood	240441	104846	022.02.2024	60-000-000-14-1411-000C	1,092.20
Inv# 111045 General Grocery	240441	111045	022.02.2024	60-000-000-14-1415-000C	94.60
Inv# 111045 Seafood	240441	111045	022.02.2024	60-000-000-14-1411-000C	311.27
Inv# 114633 Seafood	240500	114633	023.02.2024	60-000-000-14-1411-000C	371.58
Inv# 120204-020924 Seafood	240500	120204-020924	023.02.2024	60-000-000-14-1411-000C	164.25
Inv# 123916-021224 Seafood	240558	123916-021224	024.02.2024	60-000-000-14-1411-000C	360.71
Inv# 123953-021224 Seafood	240558	123953-021224	024.02.2024	60-000-000-14-1411-000C	352.14
Inv# 130152-021524 Seafood	240558	128456C-02142	024.02.2024	60-000-000-14-1411-000C	-755.00
Inv# 130152-021524 Seafood	240558	130152-021524	024.02.2024	60-000-000-14-1411-000C	439.13
Inv# 132213-021624 Seafood	240558	132213-021624	024.02.2024	60-000-000-14-1411-000C	406.81
Inv# 135772-021924 Seafood	240558	135772-021924	024.02.2024	60-000-000-14-1411-000C	212.96
Inv# 141179-022224 Seafood	240643	141179-022224	031.03.2024	60-000-000-14-1411-000C	604.37
Inv# 143230-022324 Seafood	240643	143230-022324	031.03.2024	60-000-000-14-1411-000C	417.67
Vendor Total:					4,072.69

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
00334	Gordon Food Service								
Inv# 753245780	General Grocery	240561	7753245780		024.02.2024	60-000-000-14-1415-000C		150.99	
								Vendor Total:	150.99
00335	W W Grainger Inc								
Mechanical Parts Drawers		240597	9018017211		024.02.2024	60-601-000-53-5313-000C		2,241.38	
Rain Pants		240471	9976835380		022.02.2024	60-601-000-53-5330-000C		972.04	
								Vendor Total:	3,213.42
00395	Harris Motor Sports Inc								
Inv# 02-362316		240506	02-362316		023.02.2024	60-601-000-53-5315-000C		617.34	
								Vendor Total:	617.34
00417	Constellation NewEnergy Inc								
Orchard Gate 011224-021224		240549	0051046274_0224		024.02.2024	60-000-000-52-5260-000C		33.16	
AGC Clubhouse 011224-021224		240549	0581101000_0224		024.02.2024	60-000-000-52-5260-000C		30.32	
AGC Clubhouse 011224-021224		240549	6414622009_0224		024.02.2024	60-000-000-52-5260-000C		11,386.74	
								Vendor Total:	11,450.22
00419	Consumers Packing Co.								
Inv# 403309 Meat		240434	403309		022.02.2024	60-000-000-14-1411-000C		985.55	
Inv# 403321 Meat		240434	403321		022.02.2024	60-000-000-14-1411-000C		1,584.08	
Inv# 403385 Meat		240434	403385		022.02.2024	60-000-000-14-1411-000C		1,781.27	
Inv# 404226 Meat		240434	404226		022.02.2024	60-000-000-14-1411-000C		2,174.58	
Inv# 404359 Meat		240434	404359		022.02.2024	60-000-000-14-1411-000C		1,575.09	
Inv# 404501 Meat		240492	404501		023.02.2024	60-000-000-14-1411-000C		3,964.07	
Inv# 404714 Meat		240492	404714		023.02.2024	60-000-000-14-1411-000C		1,370.21	
Inv# 404739 Meat		240550	404739		024.02.2024	60-000-000-14-1411-000C		1,496.30	
Inv# 404879 Meat		240550	404879		024.02.2024	60-000-000-14-1411-000C		882.53	
Inv# 405006 Meat		240550	405006		024.02.2024	60-000-000-14-1411-000C		1,585.46	
Inv# 405146		240629	405146		031.03.2024	60-000-000-14-1411-000C		317.73	
								Vendor Total:	17,716.87
00497	Johnson, Timothy A.								
Reimbursement for GCSAA Meals and Parking		240565	021924		024.02.2024	60-000-000-54-5432-000C		212.68	
								Vendor Total:	212.68
00615	MENARDS WEST CHICAGO								
Floor Paint for the Mens Locker Room		240452	90728		022.02.2024	60-601-000-53-5313-000C		211.79	
Light Bulbs and Painting Supplies		240513	90802		023.02.2024	60-601-000-53-5313-000C		192.88	
Inv# 90852		240452	90852		022.02.2024	60-000-000-53-5347-000C		24.39	
Batteries /Floor Paint for Mens Washroom		240513	90911		023.02.2024	60-601-000-53-5313-000C		225.52	
Inv# 91194		240570	91194		024.02.2024	60-000-000-53-5313-000C		274.00	
Inv# 91258		240570	91258		024.02.2024	60-000-000-53-5313-000C		129.73	
Inv# 91322		240570	91322		024.02.2024	60-000-000-53-5313-000C		113.88	
Floor Paint & Gloves		240513	91397		023.02.2024	60-601-000-53-5313-000C		195.70	
Inv# 92099		240570	92099		024.02.2024	60-000-000-53-5313-000C		33.96	
								Vendor Total:	1,401.85
00680	Northern Illinois Gas Company								
AGC Maintenance Building 121123-011024		240454	1106501000_0124		022.02.2024	60-000-000-52-5261-000C		653.85	
								Vendor Total:	653.85
00714	Otis Elevator Company								
Maintenance Service 3-1-24 to 2-28-25 Inv# 100	240678		100401458987		031.03.2024	60-000-000-52-5211-000C		6,360.72	
Testing of Elevators	240678		QTE-001812313		031.03.2024	60-000-000-52-5210-000C		2,600.00	

Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:						8,960.72
00742	Pepsi Beverages Company					
Inv# 30114355	Non-Alcoholic Beverages	240518	30114355	023.02.2024	60-000-000-14-1416-000C	457.77
CM# 30114356	Non-Alcoholic Beverages	240518	30114356	023.02.2024	60-000-000-14-1416-000C	-112.80
Inv# 33347555	Non-Alcoholic Beverages	240683	33347555	031.03.2024	60-000-000-14-1416-000C	377.22
Inv# 84747756	Non-Alcoholic Beverages	240455	84747756	022.02.2024	60-000-000-14-1416-000C	373.60
Vendor Total:						1,095.79
00792	Reinders Inc					
Inv# 6046200-00		240692	6046200-00	031.03.2024	60-601-000-53-5315-000C	476.46
Inv# 6046612-00		240692	6046612-00	031.03.2024	60-601-000-53-5315-000C	92.41
Inv# 6047657-00		240692	6047657-00	031.03.2024	60-601-000-53-5315-000C	164.45
Vendor Total:						733.32
00825	Russo Hardware Inc					
Inv# SPI20505555		240460	SPI20505555	022.02.2024	60-601-000-53-5315-000C	30.99
Vendor Total:						30.99
00858	Sherwin-Williams					
Inv# 7519-2		240705	7519-2	031.03.2024	60-000-000-53-5347-000C	246.22
Inv# 7530-9		240705	7530-9	031.03.2024	60-000-000-53-5347-000C	56.14
Vendor Total:						302.36
00894	St Andrew Products					
Shop Merch Bags		240590	58830	024.02.2024	60-611-911-53-5301-0000	540.32
Vendor Total:						540.32
00911	Stuever & Sons Inc					
Inv# 428780	Beer Line Cleaning	240525	428780	023.02.2024	60-612-000-52-5210-000C	104.00
Inv# 428780	Restaurant Supplies	240525	428780	023.02.2024	60-612-902-53-5388-000C	88.00
Vendor Total:						192.00
00956	Titleist					
Spring Hats		240528	917222703	023.02.2024	60-000-000-14-1431-000C	4,215.96
Golf Balls Credit		240594	917247958	024.02.2024	60-000-000-14-1432-000C	-183.00
Titleist Family Display of Golf Balls		240594	917290207	024.02.2024	60-000-000-14-1432-000C	253.46
Vendor Total:						4,286.42
01023	Waste Management of Illinois Inc					
Arrowhead GC 020124-022924		240472	12272113008_0224	022.02.2024	60-000-000-52-5263-000C	611.44
Vendor Total:						611.44
01043	Wheaton Sanitary District					
AGC Maintenance Building 010524-020624		240724	036235000_0224	031.03.2024	60-000-000-52-5264-000C	44.57
AGC Clubhouse 010524-020624		240724	036431000_0224	031.03.2024	60-000-000-52-5264-000C	558.80
Vendor Total:						603.37
01053	Wilson Sporting Goods Company					
Duo Golf Balls		240475	4544756683	022.02.2024	60-000-000-14-1432-000C	2,704.80
Gloves		240475	4544756684	022.02.2024	60-000-000-14-1431-000C	4,006.97
Vendor Total:						6,711.77
01097	Carol Stream Park District					
Legislative Breakfast		240623	202402231989	031.03.2024	60-000-000-54-5438-000C	58.33

Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:						58.33
02231	Sysco-Chicago					
Inv# 724014735	Cleaning Supplies	240709	724014735	031.03.2024	60-612-000-53-5316-000C	11.80
Inv# 724025529	Cleaning Supplies	240709	724025529	031.03.2024	60-612-000-53-5316-000C	125.59
Inv# 724035292	Cleaning Supplies	240709	724035292	031.03.2024	60-612-000-53-5316-000C	81.30
Inv# 724068667	Cleaning Supplies	240465	724068667	022.02.2024	60-000-000-53-5316-000C	289.62
Inv# 724069521	Non-Alcoholic Beverages	240465	724069521	022.02.2024	60-000-000-14-1416-000C	55.18
Inv# 724069521	General Grocery	240465	724069521	022.02.2024	60-000-000-14-1415-000C	799.21
Inv# 724069521	Meat	240465	724069521	022.02.2024	60-000-000-14-1411-000C	614.54
Inv# 724069521	Cleaning Supplies	240465	724069521	022.02.2024	60-612-000-53-5316-000C	221.54
Inv# 724069521	Restaurant Supplies	240465	724069521	022.02.2024	60-612-902-53-5388-000C	201.08
Inv# 724069521	Dairy	240465	724069521	022.02.2024	60-000-000-14-1414-000C	100.71
Inv# 724073812	Dairy	240465	724073812	022.02.2024	60-000-000-14-1414-000C	41.83
Inv# 724073812	Restaurant Supplies	240465	724073812	022.02.2024	60-612-902-53-5388-000C	103.73
Inv# 724073812	Meat	240465	724073812	022.02.2024	60-000-000-14-1411-000C	80.75
Inv# 724073812	Meat	240465	724073812	022.02.2024	60-000-000-14-1411-000C	169.66
Inv# 724073812	General Grocery	240465	724073812	022.02.2024	60-000-000-14-1415-000C	884.24
Inv# 724089143	General Grocery	240465	724089143	022.02.2024	60-000-000-14-1415-000C	510.09
Inv# 724089143	Meat	240465	724089143	022.02.2024	60-000-000-14-1411-000C	427.93
Inv# 724089143	Meat	240465	724089143	022.02.2024	60-000-000-14-1411-000C	410.48
Inv# 724089143	Non-Alcoholic Beverages	240465	724089143	022.02.2024	60-000-000-14-1416-000C	188.52
Inv# 724089143	Restaurant Supplies	240465	724089143	022.02.2024	60-612-902-53-5388-000C	355.71
Inv# 724089143	Cleaning Supplies	240465	724089143	022.02.2024	60-612-000-53-5316-000C	62.55
Inv# 724089956	Cleaning Supplies	240527	724089956	023.02.2024	60-612-000-53-5316-000C	96.44
Inv# 724089956	Restaurant Supplies	240527	724089956	023.02.2024	60-612-902-53-5388-000C	193.46
Inv# 724089956	General Grocery	240527	724089956	023.02.2024	60-000-000-14-1415-000C	2,514.39
Inv# 724089956	Meat	240527	724089956	023.02.2024	60-000-000-14-1411-000C	574.38
Inv# 724089956	Meat	240527	724089956	023.02.2024	60-000-000-14-1411-000C	429.30
Inv# 724089956	Dairy	240527	724089956	023.02.2024	60-000-000-14-1414-000C	276.15
Inv# 724094411	General Grocery	240527	724094411	023.02.2024	60-000-000-14-1415-000C	494.38
Inv# 724094411	Meat	240527	724094411	023.02.2024	60-000-000-14-1411-000C	173.80
Inv# 724094411	Cleaning Supplies	240527	724094411	023.02.2024	60-612-000-53-5316-000C	378.04
Inv# 724094412	Dairy	240527	724094412	023.02.2024	60-000-000-14-1414-000C	22.75
Inv# 724094412	General Grocery	240527	724094412	023.02.2024	60-000-000-14-1415-000C	134.80
Inv# 724096898	Cleaning Supplies	240709	724096898	031.03.2024	60-612-000-53-5316-000C	7.88
Inv# 724107179	Cleaning Supplies	240592	724107179	024.02.2024	60-612-000-53-5316-000C	208.25
Inv# 724107179	Restaurant Supplies	240592	724107179	024.02.2024	60-612-902-53-5388-000C	285.86
Inv# 724107179	Banquet Supplies	240592	724107179	024.02.2024	60-612-901-53-5390-000C	64.91
Inv# 724107179	Meat	240592	724107179	024.02.2024	60-000-000-14-1411-000C	304.72
Inv# 724107179	General Grocery	240592	724107179	024.02.2024	60-000-000-14-1415-000C	1,275.11
Inv# 724108100	Meat	240592	724108100	024.02.2024	60-000-000-14-1411-000C	793.00
Inv# 724108100	General Grocery	240592	724108100	024.02.2024	60-000-000-14-1415-000C	262.06
Inv# 724111971	Meat	240709	724111971	031.03.2024	60-000-000-14-1411-000C	-79.30
Inv# 724117785	Banquet Supplies	240709	724117785	031.03.2024	60-612-901-53-5390-000C	161.00
Inv# 724117785	Restaurant Supplies	240709	724117785	031.03.2024	60-612-902-53-5388-000C	161.01
Inv# 724124430	Cleaning Supplies	240709	724124430	031.03.2024	60-000-000-53-5316-000C	597.48
Inv# 724126206	Non-Alcoholic Beverages	240592	724126206	024.02.2024	60-000-000-14-1416-000C	307.14
Inv# 724126206	Meat	240592	724126206	024.02.2024	60-000-000-14-1411-000C	562.72
Inv# 724126206	Meat	240592	724126206	024.02.2024	60-000-000-14-1411-000C	341.86
Inv# 724126206	General Grocery	240592	724126206	024.02.2024	60-000-000-14-1415-000C	882.33
Inv# 724126206	Dairy	240592	724126206	024.02.2024	60-000-000-14-1414-000C	345.23
Inv# 724126206	Cleaning Supplies	240592	724126206	024.02.2024	60-612-000-53-5316-000C	96.44
Inv# 724126206	Banquet Supplies	240592	724126206	024.02.2024	60-612-901-53-5390-000C	81.09
Inv# 724126206	Restaurant Supplies	240592	724126206	024.02.2024	60-612-902-53-5388-000C	232.18
Inv# 724130377	Cleaning Supplies	240709	724130377	031.03.2024	60-612-000-53-5316-000C	223.62
Inv# 724130377	General Grocery	240709	724130377	031.03.2024	60-000-000-14-1415-000C	1,211.47
Inv# 724130377	Dairy	240709	724130377	031.03.2024	60-000-000-14-1414-000C	60.01



Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Inv# 724130377	Meat	240709	724130377	031.03.2024	60-000-000-14-1411-000C	210.84
Inv# 724130377	Meat	240709	724130377	031.03.2024	60-000-000-14-1411-000C	634.40
Vendor Total:						20,255.26
02266	The Corporate Learning Institute					
2024 Retainer Fee		240467	020124	022.02.2024	60-000-000-52-5205-000C	486.66
2023 Portion of Retainer Fee		240467	020124	13007.02.2024	60-000-000-52-5205-000C	746.67
Vendor Total:						1,233.33
02322	Olympia Maintenance Inc					
Inv# 311827		240577	311827	024.02.2024	60-612-000-52-5210-000C	250.00
Inv# 311828		240577	311828	024.02.2024	60-612-000-52-5210-000C	527.50
Vendor Total:						777.50
02796	NAPA					
Inv# 3627-568783		240676	3627-568783	031.03.2024	60-601-000-53-5348-000C	170.29
Inv# 3627-568783		240676	3627-568783	031.03.2024	60-601-000-53-5315-000C	168.11
Inv# 3627-573836		240676	3627-573836	031.03.2024	60-601-000-53-5315-000C	178.32
Vendor Total:						516.72
03113	Airgas National Carbonation					
Bulk CO2 Inv# 9146469826		240480	9146469826	023.02.2024	60-612-000-52-5220-000C	168.79
Bulk CO2 Inv# 9147019151		240603	9147019151	031.03.2024	60-612-000-52-5220-000C	150.14
Vendor Total:						318.93
03481	Tressler LLP					
Services through 01/31/24		240595	481908	024.02.2024	60-000-000-52-5207-000C	469.33
Vendor Total:						469.33
03754	Comcast Cable					
AGC Clubhouse 021424-031324		240490	87712049102197_03	023.02.2024	60-000-000-52-5262-000C	256.85
Vendor Total:						256.85
04267	Martin Whalen Group Inc					
AGC Clubhouse 012824-022724		240512	70548_0224	023.02.2024	60-611-000-52-5211-0000	19.07
AGC Clubhouse 022824-032724		240672	70548_0324	031.03.2024	60-611-000-52-5211-0000	19.07
AGC Clubhouse 012824-022724		240512	70549_0224	023.02.2024	60-000-000-52-5211-000C	4.06
AGC Clubhouse 022824-032724		240672	70549_0324	031.03.2024	60-000-000-52-5211-000C	4.06
Arrowhead- Maintenance 012824-022724		240512	70559_0224	023.02.2024	60-000-000-52-5211-000C	15.60
Arrowhead- Maintenance 022824-032724		240672	70559_0324	031.03.2024	60-000-000-52-5211-000C	15.60
AGC Clubhouse 012824-022724		240512	70561_0224	023.02.2024	60-612-000-52-5211-000C	12.60
AGC Clubhouse 022824-032724		240672	70561_0324	031.03.2024	60-612-000-52-5211-000C	12.60
AGC Clubhouse 012824-022724		240512	70563_0224	023.02.2024	60-601-000-52-5211-000C	4.54
AGC Clubhouse 022824-032724		240672	70563_0324	031.03.2024	60-601-000-52-5211-000C	4.54
AGC 012824-022724		240512	MW82279_0224	023.02.2024	60-000-000-52-5211-000C	628.52
AGC 022824-032724		240672	MW82279_0324	031.03.2024	60-000-000-52-5211-000C	628.52
Vendor Total:						1,368.78
04419	TriMark Marlinn LLC					
Inv# 3131469		240714	3131469	031.03.2024	60-612-902-53-5306-000C	11,464.82
Vendor Total:						11,464.82
04508	Get Fresh Produce Inc.					
Inv# 04585512 Dairy		240442	04585512	022.02.2024	60-000-000-14-1414-000C	195.54
Inv# 04585512 Produce		240442	04585512	022.02.2024	60-000-000-14-1413-000C	595.35
Inv# 04586382 Produce		240442	04586382	022.02.2024	60-000-000-14-1413-000C	172.80

Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Inv# 04586382	Dairy	240442	04586382	022.02.2024	60-000-000-14-1414-000C	115.20
Inv# 04588904	Produce	240442	04588904	022.02.2024	60-000-000-14-1413-000C	116.90
Inv# 04588904	Dairy	240442	04588904	022.02.2024	60-000-000-14-1414-000C	262.35
Inv# 04591660	Produce	240442	04591660	022.02.2024	60-000-000-14-1413-000C	405.75
Inv# 04591660	Dairy	240442	04591660	022.02.2024	60-000-000-14-1414-000C	282.30
Inv# 04591660	General Grocery	240442	04591660	022.02.2024	60-000-000-14-1415-000C	22.25
Inv# 04592602	General Grocery	240442	04592602	022.02.2024	60-000-000-14-1415-000C	31.25
Inv# 04592602	Dairy	240442	04592602	022.02.2024	60-000-000-14-1414-000C	62.54
Inv# 04592602	Produce	240442	04592602	022.02.2024	60-000-000-14-1413-000C	150.30
Inv# 04593926	Produce	240442	04593926	022.02.2024	60-000-000-14-1413-000C	165.05
Inv# 04595913	Produce	240442	04595913	022.02.2024	60-000-000-14-1413-000C	378.80
Inv# 04595913	Dairy	240442	04595913	022.02.2024	60-000-000-14-1414-000C	179.06
Inv# 04598611	Produce	240442	04598611	022.02.2024	60-000-000-14-1413-000C	441.70
Inv# 04598611	Dairy	240442	04598611	022.02.2024	60-000-000-14-1414-000C	85.95
Inv# 04599363	Produce	240442	04599363	022.02.2024	60-000-000-14-1413-000C	425.70
Inv# 04599363	Dairy	240442	04599363	022.02.2024	60-000-000-14-1414-000C	325.20
Inv# 04600677	Produce	240442	04600677	022.02.2024	60-000-000-14-1413-000C	128.90
Inv# 04600677	Dairy	240442	04600677	022.02.2024	60-000-000-14-1414-000C	40.00
Inv# 04601611	Dairy	240502	04601611	023.02.2024	60-000-000-14-1414-000C	389.50
Inv# 04601611	Produce	240502	04601611	023.02.2024	60-000-000-14-1413-000C	260.25
Inv# 04602737	Produce	240502	04602737	023.02.2024	60-000-000-14-1413-000C	518.80
Inv# 04602737	General Grocery	240502	04602737	023.02.2024	60-000-000-14-1415-000C	31.25
Inv# 04603578	Dairy	240502	04603578	023.02.2024	60-000-000-14-1414-000C	189.40
Inv# 04603578	General Grocery	240502	04603578	023.02.2024	60-000-000-14-1415-000C	30.20
Inv# 04603578	Produce	240502	04603578	023.02.2024	60-000-000-14-1413-000C	268.55
Inv# 04605533	Dairy	240502	04605533	023.02.2024	60-000-000-14-1414-000C	74.00
Inv# 04605533	Produce	240502	04605533	023.02.2024	60-000-000-14-1413-000C	843.25
Inv# 04607457	Produce	240560	04607457	024.02.2024	60-000-000-14-1413-000C	244.35
Inv# 04607457	Dairy	240560	04607457	024.02.2024	60-000-000-14-1414-000C	223.50
Inv# 04609077	Dairy	240560	04609077	024.02.2024	60-000-000-14-1414-000C	475.20
Inv# 04609077	Produce	240560	04609077	024.02.2024	60-000-000-14-1413-000C	255.60
Inv# 04610133	Produce	240560	04610133	024.02.2024	60-000-000-14-1413-000C	474.05
Inv# 04610298	Produce	240560	04610298	024.02.2024	60-000-000-14-1413-000C	216.25
Inv# 04610298	General Grocery	240560	04610298	024.02.2024	60-000-000-14-1415-000C	31.25
Inv# 04610298	Dairy	240560	04610298	024.02.2024	60-000-000-14-1414-000C	134.90
Inv# 04611708	Dairy	240560	04611708	024.02.2024	60-000-000-14-1414-000C	214.50
Inv# 04611708	Produce	240560	04611708	024.02.2024	60-000-000-14-1413-000C	127.45
Inv# 04613989	Produce	240560	04613989	024.02.2024	60-000-000-14-1413-000C	396.55
Inv# 04613989	Dairy	240560	04613989	024.02.2024	60-000-000-14-1414-000C	150.46
Inv# 04614520	Produce	240646	04614520	031.03.2024	60-000-000-14-1413-000C	89.75
Inv# 04614520	Dairy	240646	04614520	031.03.2024	60-000-000-14-1414-000C	254.05
Inv# 04614520	General Grocery	240646	04614520	031.03.2024	60-000-000-14-1415-000C	31.25
Inv# 04614729	Dairy	240560	04614729	024.02.2024	60-000-000-14-1414-000C	369.90
Inv# 04614729	Produce	240560	04614729	024.02.2024	60-000-000-14-1413-000C	202.25
Inv# 04616195	Dairy	240646	04616195	031.03.2024	60-000-000-14-1414-000C	221.40
Inv# 04616195	Produce	240646	04616195	031.03.2024	60-000-000-14-1413-000C	417.90
Inv# 04618246	Produce	240646	04618246	031.03.2024	60-000-000-14-1413-000C	233.45
Inv# 04619095	Dairy	240646	04619095	031.03.2024	60-000-000-14-1414-000C	222.77
Inv# 04619095	Produce	240646	04619095	031.03.2024	60-000-000-14-1413-000C	359.90
Inv# 04620063	Dairy	240646	04620063	031.03.2024	60-000-000-14-1414-000C	372.77
Inv# 04620063	Produce	240646	04620063	031.03.2024	60-000-000-14-1413-000C	236.95
Inv# 04621147	Produce	240646	04621147	031.03.2024	60-000-000-14-1413-000C	246.75
Inv# 04621147	Dairy	240646	04621147	031.03.2024	60-000-000-14-1414-000C	319.25
Vendor Total:						13,710.49
04583	Kirtland, Justin					
Reimbursment for GCSAA Meals and Parking		240567	021924	024.02.2024	60-000-000-54-5432-000C	168.25

Fund	Description	Vendor No	Vendor Name	Line Item Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Vendor Total:									168.25
04956	Range Servant America Inc.								
	Barber Poles for Driving Range	240582	131098	024.02.2024	60-611-912-53-5342-000C				569.00
Vendor Total:									569.00
05328	Pendelton Turf Supply Inc								
	Turf Chemicals	240579	7942	024.02.2024	60-601-000-53-5335-000C				7,894.70
Vendor Total:									7,894.70
05496	Team NexBelt Operating Inc								
	NexBelt Order	240593	367467	024.02.2024	60-000-000-14-1431-000C				926.75
Vendor Total:									926.75
05540	Performance Chemical & Supply								
	Inv# 300237	240684	300237	031.03.2024	60-000-000-53-5316-000C				74.90
	Inv# 300241	240684	300241	031.03.2024	60-000-000-53-5316-000C				662.88
Vendor Total:									737.78
05574	P&W Golf Supply LLC								
	Range Buckets/Tees	240679	INV125037	031.03.2024	60-611-912-53-5342-000C				1,729.55
Vendor Total:									1,729.55
05765	Luetkehans, Phillip								
	Services for Cosley through 12/31/23	240449	6	022.02.2024	60-000-000-20-2010-000C				9,657.28
	Services through 02/21/24	240670	7	031.03.2024	60-000-000-52-5207-000C				10,144.95
	Services for General Matters through 12/31/23	240449	78	022.02.2024	60-000-000-20-2010-000C				6,195.00
	Services through 02/21/24	240670	79	031.03.2024	60-000-000-52-5207-000C				1,398.51
Vendor Total:									27,395.74
06027	DeEtta's Bakery Inc								
	Inv# 4876 Event Desserts	240496	4876	023.02.2024	60-612-901-52-5292-000C				470.00
	Inv# 4915 Event Desserts	240496	4915	023.02.2024	60-612-901-52-5292-000C				250.00
	Inv# 4918 Event Desserts	240552	4918	024.02.2024	60-612-901-52-5292-000C				360.00
	Inv# 4927 Event Bakery Items	240636	4927	031.03.2024	60-612-901-52-5292-000C				723.75
	Inv# 4930 Event Bakery Items	240636	4930	031.03.2024	60-612-901-52-5292-000C				103.60
Vendor Total:									1,907.35
06228	Voyant Communications								
	Ski 030124-033124	240719	0030832240301	031.03.2024	60-613-000-52-5262-000C				18.21
	Golf Admin 030124-033124	240719	0030832240301	031.03.2024	60-000-000-52-5262-000C				19.73
	Golf 030124-033124	240719	0030832240301	031.03.2024	60-611-000-52-5262-000C				182.09
	Marketing 030124-033124	240719	0030832240301	031.03.2024	60-000-415-52-5262-000C				88.01
	Golf Maintenance 030124-033124	240719	0030832240301	031.03.2024	60-601-000-52-5262-000C				57.66
	Banquet 030124-033124	240719	0030832240301	031.03.2024	60-612-901-52-5262-000C				203.34
	Restaurant 030124-033124	240719	0030832240301	031.03.2024	60-612-902-52-5262-000C				194.23
Vendor Total:									763.27
06250	LRS Holdings LLC								
	AGC Clubhouse 030124-033124	240669	47783.1 AGC_0324	031.03.2024	60-000-000-52-5263-000C				260.00
Vendor Total:									260.00
06308	Westlake Hardware Inc								
	Inv# 12610903	240474	12610903	022.02.2024	60-000-000-53-5316-000C				35.57
	Building Supplies	240721	12610994	031.03.2024	60-601-000-53-5313-000C				72.42
	Inv# 12611007	240721	12611007	031.03.2024	60-000-000-53-5311-000C				13.99

Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
2	Gallon Pump Sprayer	240721	12611028	031.03.2024	60-601-000-53-5313-000C	34.99
Vendor Total:						156.97
06434	Concentric Ventures Incorporated					
Inv# 10942	January Liquor Consulting	240432	10942	022.02.2024	60-612-000-52-5210-000C	1,400.00
Vendor Total:						1,400.00
06542	Peerless Network Inc					
AGC 021524-031424		240517	66174_0324	023.02.2024	60-000-000-52-5262-000C	109.17
Vendor Total:						109.17
06626	Cozzini Bros, Inc.					
Inv# C15023284	Cutlery Service	240493	C15023284	023.02.2024	60-612-000-52-5210-000C	50.60
Inv# C15122265	Cutlery Service	240631	C15122265	031.03.2024	60-612-000-52-5210-000C	50.60
Vendor Total:						101.20
06670	Brinks Incorporated					
02/2024	Armored Services for AGC	240427	12522044	022.02.2024	60-000-000-52-5214-000C	156.28
Vendor Total:						156.28
06674	Lingo Communications LLC					
AGC Golf 020424-030324		240666	33796245	031.03.2024	60-611-000-52-5262-000C	195.89
AGC Restaurant 020424-030324		240666	33796245	031.03.2024	60-612-902-52-5262-000C	201.82
AGC Banquets 020424-030324		240666	33796245	031.03.2024	60-612-901-52-5262-000C	195.89
Vendor Total:						593.60
06687	Van-Lang Enterprises					
Inv# 115159	General Grocery	240470	115159	022.02.2024	60-000-000-14-1415-000C	1,666.00
Inv# 115435	Event Appetizers	240715	115435	031.03.2024	60-000-000-14-1415-000C	590.00
Vendor Total:						2,256.00
06766	M&M Event Planners Inc.					
Inv# 5321	Event Linen	240511	5321	023.02.2024	60-612-901-52-5292-000C	144.00
Vendor Total:						144.00
06790	Covia Holdings Corporation					
Best Sand 900		240630	82086166	031.03.2024	60-601-000-53-5331-000C	1,341.54
Vendor Total:						1,341.54
06900	Two Brothers Coffee Roasters					
Inv# 27631	Non-Alcoholic Beverages	240530	27631	023.02.2024	60-000-000-14-1416-000C	623.35
Vendor Total:						623.35
06960	Campagna-Turano Bakery Inc.					
Inv# 118017823	General Grocery	240428	118017823	022.02.2024	60-000-000-14-1415-000C	125.20
Inv# 118017904	General Grocery	240428	118017904	022.02.2024	60-000-000-14-1415-000C	58.88
Inv# 118017938	General Grocery	240428	118017938	022.02.2024	60-000-000-14-1415-000C	50.28
Inv# 118017972	General Grocery	240488	118017972	023.02.2024	60-000-000-14-1415-000C	102.45
Inv# 118017990	General Grocery	240488	118017990	023.02.2024	60-000-000-14-1415-000C	63.12
Inv# 118018076	General Grocery	240488	118018076	023.02.2024	60-000-000-14-1415-000C	78.90
Inv# 118018111	General Grocery	240488	118018111	023.02.2024	60-000-000-14-1415-000C	73.84
Inv# 118018147	General Grocery	240543	118018147	024.02.2024	60-000-000-14-1415-000C	46.36
Inv# 118018178	General Grocery	240543	118018178	024.02.2024	60-000-000-14-1415-000C	117.96
Inv# 118018217	General Grocery	240543	118018217	024.02.2024	60-000-000-14-1415-000C	39.26
Inv# 118018287	General Grocery	240543	118018287	024.02.2024	60-000-000-14-1415-000C	120.18
Inv# 118018321	General Grocery	240543	118018321	024.02.2024	60-000-000-14-1415-000C	51.43

Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
Inv# 118018360	General Grocery	240543	118018360	024.02.2024	60-000-000-14-1415-000C	133.89
Inv# 118018390	General Grocery	240622	118018390	031.03.2024	60-000-000-14-1415-000C	70.39
Inv# 118018434	General Grocery	240622	118018434	031.03.2024	60-000-000-14-1415-000C	103.43
Inv# 118018497	General Grocery	240622	118018497	031.03.2024	60-000-000-14-1415-000C	155.41
Inv# 118018535	General Grocery	240622	118018535	031.03.2024	60-000-000-14-1415-000C	109.87
Inv# 118018573	General Grocery	240622	118018573	031.03.2024	60-000-000-14-1415-000C	109.85
Vendor Total:						1,610.70
06973	Revels Turf and Tractor, LLC					
Inv# 292039		240521	292039	023.02.2024	60-601-000-53-5315-000C	2,276.76
Vendor Total:						2,276.76
06999	Reliable Fire Equipment Co.					
Inv# 101987		240459	101987	022.02.2024	60-000-000-52-5211-000C	2,328.00
Vendor Total:						2,328.00
07053	Amperage Electrical Supply, Inc.					
Inv# 6585-2042702		240421	6585-2042702	022.02.2024	60-000-000-53-5312-000C	347.20
Vendor Total:						347.20
07083	BoardTronics					
LTC Version 2 Sattelite Faceplates		240617	8953213	031.03.2024	60-601-000-53-5343-000C	866.50
Vendor Total:						866.50
07093	Rose Exterminator Co.					
Inv# 3601521		240696	3601521	031.03.2024	60-000-000-52-5211-000C	198.00
Vendor Total:						198.00
07158	Dreyer Clinic, Inc.					
Back Evaluations		240553	853820	024.02.2024	60-418-902-52-5208-000C	132.00
Vendor Total:						132.00
07159	Xerox Corporation					
AGC Clubhouse 020724-030624		240600	0100160004001_032	024.02.2024	60-000-000-52-5211-000C	523.50
Vendor Total:						523.50
07188	L&FF LLC					
Inv# 1533 Event Cookies		240448	1533	022.02.2024	60-612-901-52-5292-000C	387.50
Inv# 1549 Event Bakery		240665	1549	031.03.2024	60-612-901-52-5292-000C	68.85
Inv# 1550 Event Bakery		240665	1550	031.03.2024	60-612-901-52-5292-000C	258.00
Vendor Total:						714.35
07239	Hurley, Peter G.					
Mileage Reimbursement for January 2024		240445	013124	022.02.2024	60-000-000-54-5422-000C	22.78
Vendor Total:						22.78
07251	Colliflower					
Inv# 02247691		240489	02247691	023.02.2024	60-601-000-53-5315-000C	88.71
Vendor Total:						88.71
07280	Simplot AB Retail Inc.					
Straw Blanket and Seed		240706	238002934	031.03.2024	60-601-000-52-5210-000C	726.62
Vendor Total:						726.62
07304	Da Silva, Ivone K					
Inv# AGC-20-01-24-Soriee		240494	AGC-02-01-24-So	023.02.2024	60-612-901-52-5292-000C	225.00

Fund	Description					
Vendor No	Vendor Name					
Line Item	Description	Check No	Invoice Number	Batch Number	GL Account Number	Amount
	Thanksgiving 2023	240435	AGC-Thanksgivin	13007.02.2024	60-612-901-52-5292-000C	625.00
	Holiday Decorations	240435	AGC-XMAS-2023	13007.02.2024	60-612-902-53-5389-000C	3,500.00
Vendor Total:						4,350.00
07416	Placer Labs Inc.					
	Annual Subscription	240456	12.2967	022.02.2024	60-000-415-54-5442-000C	1,000.00
	Annual Subscription	240456	12.2967	022.02.2024	60-612-415-54-5426-000C	2,000.00
Vendor Total:						3,000.00
07426	Metropolitan Industries, Inc.					
	Inv# 059106	240572	INV059106	024.02.2024	60-000-000-53-5311-000C	296.00
	Inv# 059223	240572	INV059233	024.02.2024	60-000-000-53-5311-000C	1,661.00
Vendor Total:						1,957.00
07431	Slowinski, Nick					
	Reimbursement of GCSAA Convention Expense	240588	022024	024.02.2024	60-000-000-54-5432-000C	149.36
Vendor Total:						149.36
Fund Total:						187,736.75
70	Information Technology					
00888	SBRK Finance Holding, Inc.					
	Springbrook Annual Subscription 040124-03312	240586	INV-016079	024.02.2024	70-000-000-52-5240-000C	22,170.40
Vendor Total:						22,170.40
02858	Environmental Systems Research Institute, Inc., ESRI Inc.					
	ArcGIS Software Renewal	240438	94657155	022.02.2024	70-000-000-52-5240-000C	2,486.00
Vendor Total:						2,486.00
05743	Advanced Intelligence Engineering					
	Cosley Core Switch Remaining Project Labor B:	240602	13854	031.03.2024	70-000-000-52-5240-000C	997.50
	Monthly Managed IT Services for March 2024	240602	13867	031.03.2024	70-000-000-52-5240-000C	20,776.40
Vendor Total:						21,773.90
06228	Voyant Communications					
	IS&T 030124-033124	240719	0030832240301	031.03.2024	70-000-000-52-5262-000C	18.21
Vendor Total:						18.21
Fund Total:						46,448.51
75	Health Insurance					
00270	Flexible Benefit Service Corp.					
	Flex/Cobra Admin Fees January 2024	240556	FBS-849317	024.02.2024	75-000-000-52-5274-000C	60.00
Vendor Total:						60.00
06726	Dearborn Life Insurance Company					
	Foundation% Insurance March 2024	240495	F024990-1 0324	023.02.2024	75-000-000-12-1221-000C	6.48
	WDSRA% Insurance March 2024	240495	F024990-1 0324	023.02.2024	75-000-000-12-1222-000C	12.92
	Retiree Vision Insurance March 2024	240495	F024990-1 0324	023.02.2024	75-000-000-21-2137-000C	38.64
	Group Term Life Insurance March 2024	240495	F024990-1 0324	023.02.2024	75-000-000-52-5230-000C	2,337.50
	Vision Insurance March 2024	240495	F024990-1 0324	023.02.2024	75-000-000-52-5231-000C	1,262.90
	EAP for March 2024	240635	F024990-2 0324	031.03.2024	75-000-000-52-5231-000C	597.76
Vendor Total:						4,256.20
Fund Total:						4,316.20

Fund                      Description  
Vendor No              Vendor Name

Line Item Description                      Check No    Invoice Number    Batch Number    GL Account Number                      Amount

Report Total:                      933,879.04



# Wheaton Park District

## Wheaton Park District Board of Commissioners Meeting Minutes

Wednesday February 21, 2024 5:00 p.m.

City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois

**CALL TO ORDER** –President Frey called the meeting to order at 5:00 p.m. Barrett, Frey, Kelly, Mee, Pecharich, and Vires were present.

### PRESENTATIONS

### COMMUNITY INPUT

None

### CONSENT AGENDA

- A. Approval of the Disbursements totaling \$692,115.22 for the period beginning January 10, 2024, and ending, February 13, 2024
- B. Approval of the Disbursements totaling \$383,659.78 for the period beginning January 10, 2024, and ending, February 13, 2024
- C. Approval of Subcommittee Meeting Minutes January 10, 2024 & January 27, 2024
- D. Approval of Board Meeting Minutes January 17, 2024
- E. Approval of Post Issuance Compliance Report for General Obligation Limited Park Bonds Series 2023

Commissioner Mee moved to approve the consent agenda as presented. Seconded by Commissioner Frey. No discussion

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

### UNFINISHED BUSINESS

None



## NEW BUSINESS

### 1. **Resolution 2024-02**

Commissioner Frey moved to Adopt Resolution 2024-02 Rescinding the June 21, 2017, Approval of the Master Planning Document for Cosley Zoo Commissioned by the Cosley Foundation and Completed by Torre Design Consortium Ltd and Shultz and Williams. Seconded by Commissioner Pecharich

Executive Director Benard read Resolution 2024-02 in its entirety to those present. There was no discussion.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

### 2. **Ordinance 2024-03**

Commissioner Mee moved to adopt Ordinance 2024-03 Approving the Disposal and Sale of Personal Property Owned by the Wheaton Park District. Seconded by Commissioner Barrett. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

### 3. **Information Technology Security**

Commissioner Frey moved to approve an Information Security Incident Response Plan for the Wheaton Park District. Seconded by Commissioner Barrett.

Executive Director Benard stated that this is a best practice to have this plan in place in the event of a cyber security incident. The plan outlines the procedure on how such an incident would be managed and outlines communication protocols.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

#### **4. Wheaton Park District Program and Event Apparel**

Commissioner Pecharich moved to approve the following Bids for the 2024 Program and Event Apparel

- Run for the Animals, Reindeer Run & Special Events - Marathon Sportswear - \$28,962.05
- Camps, Athletics, Aquatics, Lincoln Marsh, Parks, Cosley Zoo, Memorial Park, Brew Fest - SBI Custom Apparel - \$21,355.32
- Cream of Wheaton - Blue Sky Marketing - \$1,703.15.

Seconded by Commissioner Vires

President Kelly stated that this cost is covered by program fees, entrance fees or sponsorships.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

#### **5. Briarpatch Park Improvement Project**

Commissioner Vires moved to approve the Base Bid from Chicagoland Paving Contractors Inc. for the Brairpatch Park Tennis Courts, Pickleball Courts and Fencing Project in the Amount of \$230,000 Plus a 10% Contingency of \$23,000. Seconded by Commissioner Frey. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

#### **6. Briarpatch Park Improvement Project**

Commissioner Frey moved to approve the Base Bid from A. Jules Construction LLC for the Brairpatch Park Grading, Drainage and Site Work Project in the Amount of \$241,500 Plus a 10% Contingency of \$24,150. Seconded by Commissioner Pecharich. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

**7. Briarpatch Park Improvement Project**

Commissioner Pecharich moved to approve the Quote from NuToys in the Amount of \$22,045 Through the Sourcewell Cooperative and the Quote from Kompan in the Amount of \$43,757 Through the OMNIA Cooperative for the Briarpatch Park Outdoor Fitness Equipment Project. Seconded by Commissioner Vires.

Benard stated that 50% of the costs for the Briarpatch projects are being paid for through a \$600,000 OSLAD Grant from the Illinois Department of Natural Resources. Kelly asked the Director of Parks & Planning Sperl if our crews are doing the installation. Sperl stated they are.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

**8. Central Athletic Complex Kale Gym Floor Replacement Project**

Commissioner Mee moved to approve the Base Bid from HDI Enterprises for the Central Athletic Complex Kale Gym Floor Replacement Project in the Amount of \$144,463.50 Plus a 10% Contingency of \$14,446. Seconded by Commissioner Frey.

President Kelly stated that we rejected the prior bids because of asbestos that was discovered. We reduced the scope of the project and when we rebid it, it saved us \$20,000. Commissioner Pecharich stated that the way this project is being managed with the asbestos is safe.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

**9. Central Athletic Complex Sports Field #31 Lighting Project**

Commissioner Frey moved to approve the Base Bid from Utility Dynamics Corporation for the Central Athletic Complex Sports Field #31 Lighting Project in the Amount of \$71,100 Plus a 10% Contingency of \$7,100. Seconded by Commissioner Vires.

President Kelly stated that this project could not be done when we originally renovated the ballfields at this location because we could not meet the city's ordinance on light spill with the light technology available at that time. With technology now available, we can light this field now and be within the city's ordinance.

Motion passed by roll call vote.  
Ayes: Barrett, Frey, Mee, Pecharich, Vires  
Nays: None  
Abstain: Kelly  
Absent: None

**10. Central Athletic Complex Transformer Replacement Project**

Commissioner Vires moved to approve the Bid from Excel Electric for the Central Athletic Complex Transformer Replacement Project in the Amount of \$41,900 Plus a 10% Contingency of \$4,190. Seconded by Commissioner Pecharich. No discussion.

Motion passed by roll call vote.  
Ayes: Barrett, Frey, Mee, Pecharich, Vires  
Nays: None  
Abstain: Kelly  
Absent: None

**11. Rice Pool Access Improvement Project**

Commissioner Vires moved to reject all Bids for the Rice Pool Access Improvement Project. Seconded by Commissioner Barrett.

President Kelly stated that both pool project bids came in over budget. The project scope was reduced and re-bid. The new bids are due at the end of this week.

President Kelly announced that a special meeting will be called for March 6 at 5pm at the DuPage County Historical Museum to review and possibly approve the new project bids.

Motion passed by voice vote.

**12. Northside Pool Access Improvement Project**

Commissioner Pecharich moved to reject all Bids for the Northside Pool Access Improvement Project. Seconded by Commissioner Frey.  
Motion passed by voice vote.

**13. Arrowhead Golf Club HVAC Roof Top Unit Replacement Project**

Commissioner Pecharich moved to approve an Agreement for Professional Engineering Services with Berg Engineering Consultants Ltd. for the Arrowhead Golf Club HVAC Roof Top Units Replacement Project at a cost of \$40,000 Plus a 10% Contingency of \$4,000. Seconded by Commissioner Barrett.

President Kelly stated that they are going to complete the project in October and November because that is the time of year you do not typically need heat or air conditioning. He said that the project could last up to 2 weeks.

Motion passed by roll call vote.  
Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly  
Nays: None  
Abstain: None

Absent: None

#### **14. Government Relations Services**

Commissioner Mee moved to approve an Agreement with Government Navigation Group / Leinenweber Baroni Consulting for Legislative and Administrative Advocacy. Seconded by Commissioner Vires.

Commissioner Vires asked if they assisted with the \$600,000 OSLAD Grant we received. Benard stated they did.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

#### **15. Executive Director Compensation**

Commissioner Vires moved to approve a 5% increase to the Executive Director's Base Compensation. Seconded by Commissioner Barrett.

Commissioner Mee asked that the motion be amended to include that the increase be retroactive to January 1, 2024. Commissioners Vires and Barrett approved the amended motion.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Vires, Kelly

Nays: Pecharich

Abstain: None

Absent: None

### **REPORTS FROM STAFF**

Parks Plus Fitness Center Annual Report 2023

Parks Plus Fitness Center Manager Diserio reviewed the 2023 report and reported on increased membership sales since the renovated fitness center opened January 2. They will have an Open House on March 20<sup>th</sup>. Commissioner Mee stated that the membership fee restructuring seems to be working as Memberships continue to increase. He commended staff on a job well done with the remodel and day-to-day operations of the fitness center. President Kelly commended staff as well on the increases in membership.

Commissioner Mee thanked Director of Marketing Wilhelmi for her team's hard marketing for all the events and programs throughout the district, and for earning third place in the Agency Showcase at the IAPD/IPRA conference in January. He commended the zoo on the increase in donations.

Commissioner Pecharich enjoyed Iceapalooza and commended the staff on a great event.

## **CLOSED SESSION**

At 5:34 p.m., Commissioner Mee moved to adjourn to closed session for the purpose of Pending, probable or imminent litigation, 5ILCS 120/ 2 (c) (11). Commissioner Frey seconded.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None



# Wheaton Park District

## Wheaton Park District Board of Commissioners SPECIAL MEETING

Wednesday March 6, 2024, 5:00 p.m.  
DuPage County Historical Museum  
102 E. Wesley Street, Wheaton, IL 60187

### **CALL TO ORDER –**

President Kelly called the meeting to order at 5:00 p.m., Commissioner Barrett, Commissioner Frey, Commissioner Mee, Commissioner Pecharich, and Commissioner Vires were present.

Staff Present included: Executive Director Benard, Executive Assistant Siciliano, Director of Parks and Planning Sperl, Director of Special Facilities Bendy, Director of Athletics & Facilities Novak, Director of Finance Simpson, Director of Marketing Wilhelmi, Superintendent of Planning Hinchee, Museum Manager Podkova.

### **ACTION ITEMS**

#### **1. Rice Pool and Access Improvement Project**

Commissioner Vires moved to approve the base bid and alternate #1 from MC Building for 78,375.00 plus a 10% contingency for the Rice Pool Access Improvement Project. Seconded by Commissioner Barrett.

Director of Parks & Planning Sperl stated the alternate is recommended to move the first aid location away from the front entrance. President Kelly stated that the bids came in around what we expected. No further discussion.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

## **2. Northside Pool Access Improvement Project**

Commissioner Mee moved to approve the base bid from Red Feather for \$166,025.00 plus a 10% contingency for the Northside Pool Access Improvement Project. Seconded by Commissioner Vires. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

## **DISCUSSION ITEMS**

### ***No Action Will Be Taken on These Items – Review & Discussion Only***

#### **1. Safety Policy, Procedures & Crisis Management Plan – Review of updated policy and procedures**

Benard reviewed the updates to the policies and procedures. Updates included contacts and responsible parties for crises management and the addition of a perceived child abuse protocol. The Board will receive a redlined version of this document.

#### **2. Carnival Services – Review of proposals**

Benard reported that all related documents have been reviewed and updated by legal counsel. Two proposals were received. Incumbent vendor is recommended for a three year agreement.

#### **3. Independence Day Fireworks – Review proposals**

Benard reported that all related documents have been reviewed and updated by legal counsel. Incumbent vendor, Johnny Rockets is closing up shop. Recommended new vendor is RKM and has outstanding referrals. Wheaton Fire Department issues fireworks permits, and City of Wheaton provides funding assistance for July 3 and 4 activities.

#### **4. Sound & Light Services – Review of proposals.**

Benard stated that our incumbent provider was the sole proposal. We are very satisfied with them. Director of Marketing Wilhelmi added that this company also provides helpful coordination between the bands. Commissioner Pecharich asked if the figures came in around the same as last year. Wilhelmi stated they did. Commissioner Vires asked if the band line up is complete. Benard stated about 90% are secured.

#### **5. Athletic and Recreation Program Contractual Services – Review of 2024 Athletic and Recreation Program Services Independent Contractor Agreements Resulting in Expenditures over \$19,999**

Benard stated we do this on an annual basis to stay compliant with our finance policies. We estimate these costs based on expected registration numbers. This process was



reviewed by legal counsel and none of these vendors are employed by the district. 100% of these costs are covered by program fees.

- 6. Golf Course Equipment Purchases** – Review of mowing equipment and pricing available through the National Intergovernmental Purchasing Alliance  
President Kelly asked why we are replacing the 2008 mower. Director of Special Facilities Bendy stated that he reviewed the 2008 with staff after Commissioner Pecharich asked this question at the Capital Projects meeting in January and staff said that they repair that mower as much as the other two. Bendy stated that these mowers are used 7 days a week during the entire golf season.
- 7. Fleet Vehicle Purchases** – Review of vehicles and pricing available through the Illinois Cooperative Purchasing Program  
There were no questions from the board.
- 8. Americans With Disabilities Act Access Audit and Transition Plan** – Review of Change Order #1 from the WT Group  
Benard stated that we are adding the recently acquired Blanchard building to the audit scope since this building will be programmed beginning this summer. There were no questions from the board.
- 9. DuPage County Historical Museum Exhibit Design Services** – Review of design proposal and related agreement drafts  
President Kelly asked who was paying for this project. Benard stated that this joint design project includes the Heritage Gallery at the DuPage County Building on Manchester, which will be funded by DuPage County, and the Enduring Values Exhibit inside the DuPage County Museum, which will be funded by the DuPage Museum Foundation. The County and the Park District are hiring one firm to design both projects simultaneously.
- 10. Community Center Rehab Project Phase 2** – Review Change Order #3 from Stuckey Construction  
President Kelly reviewed the deductive and additive change orders.
- 11. Community Center Rehab Project Phase 2** – Review of proposal for additional services from Williams Architects  
Benard stated staff is seeking assistance from Williams in developing a furniture bid. The additional services costs will be folded into the original professional services agreement with Williams.
- 12. Central Athletic Center Parking Lot Replacement Project** – Review of proposal from Engineering Resource Associates  
Sperl stated that Central Athletic Complex is unique as a large portion of the property is in a floodplain. Staff recommends ERA for this work as they designed the site when it

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Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the park district's ADA Compliance Officer, Michael Benard, at the park district's Administrative Office, 102 E. Wesley Street, Wheaton, IL Monday through Friday from 8:30 am until 4:30 pm at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 630.665.4710; fax number 630.665.5880.

was previously developed by the park district. President Kelly asked what the time frame was. Superintendent of Planning Hinchee stated design will take place in 2024 and construction will take place in 2025.

**13. Community Center Parking Lot Replacement Project – Status report on installation of EV Charging Stations**

Benard stated that while the parking lot was under construction, the subcontractor that was going to provide and install the charging stations went out of business however the basic related infrastructure is complete. President Kelly stated that these are Type 2 chargers, and the park district would only incur a nominal increase in our electric bill because they are lower voltage units. Commissioner Mee asked if there was a way to monitor the use of these. Staff stated they would follow up. Commissioner Pecharich asked if this is the only location we will have them. Kelly stated the Community Center will be our first location. Pecharich also asked if other park districts and cities use these. Benard stated that the engineer reported that this is what they are seeing their clients use, and their clients include a significant number of local governments.

**Public Comment was Provided by Resident John Patterson:**

- He provided compliments on the renovations to the Parks Plus Fitness Center
- He suggested that future special or subcommittee meeting agendas include Public Comment as an agenda item.
- He stated that due to the acoustics in the Museum Auditorium, he thought people may have a hard time hearing the Board Members and suggested they use microphones.

**ADJOURNMENT**

At 5:53 p.m. Commissioner Mee moved, and Frey seconded to adjourn to closed session for the purpose of discussing the: Appointment, employment, compensation, discipline, performance, or dismissal of specific employees, 5ILCS 120/2 (c) (1)

The Selection of a Person to Fill a Vacancy in Public Office, 5 ILCS 120/2(c) (3).

Pending, probable or imminent litigation, 5ILCS 120/2 (c) (11)

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Absent: None



# Safety Policy and Procedures Manual and Crisis Management Plan

Reviewed and Amended March 2024

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**Wheaton Park District**  
**SAFETY POLICY STATEMENT**

We acknowledge a dedication to provide a safe working environment for our employees as well as a safe leisure environment for the public utilizing our parks, facilities, and programs.

It is the intention of the Wheaton Park District to develop, implement and administer a comprehensive safety and loss control program. In all our assignments; the health and safety of all should be top priority.

Personnel at all levels are directed to make safety a matter of continuing and mutual concern, equal in importance with all other operational considerations. Each supervisor is responsible for work being performed in a safe manner, inspections conducted on a regular basis, hazards and dangers confronted and accidents investigated.

We are confident that this program will be successful and expect your cooperation and support.

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Mike Benard  
Executive Director

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Board President  
Board of Park Commissioners

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Date

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Date



## **STATEMENT OF ADMISSION**

All employees are expected to act and conduct themselves at all times in the best interest of the agency. When an accident occurs, no matter how insignificant it may seem to be, it is of the utmost importance never to presume or admit guilt or fault of any kind. Employees should never speculate on the cause(s) of the accident or injury or discuss any facts of the accident. Employees should cooperate with investigating authorities and with any investigation conducted by or on behalf of the agency. Any and all questions relating to an accident involving agency property and/or personnel should be promptly directed to a Department Head, or agency spokesperson.

## **SAFETY COMMITTEE**

The purpose of this committee is to review/conduct safety inspections, schedule safety training, review accidents and recommend changes in policies and procedures to promote safety. It will also perform other duties that will provide a safe working environment for our employees and participants. It is the added responsibility of the Safety Committee to be concerned with the safety of visitors utilizing our parks, playgrounds, facilities, and programs.

### **A. Objective**

The Wheaton Park District Safety Committee has been established and will meet on a monthly basis to initiate and execute a safety program by:

1. Conducting regular meetings to discuss accident prevention methods, safety awareness and training, conditions noted on facility and park inspections, incident reports and other safety issues.
2. Taking part in routine inspections of the facilities and grounds to find current hazards and preventing future hazards. These inspections will be submitted to the Safety Co-Chairs for review at safety and staff meetings.
3. Taking part, when requested, in investigating incidents.
4. Recommending proper personal protective equipment (PPE) and other personal safety devices. The recommendations will adhere to OSHA, NIOSH, ANSI, and other industry standards.
5. Developing safety rules and guidelines to provide for the Wheaton Park District's current and anticipated loss reduction needs.
6. Promoting safety for all employees, which is intended to encourage each employee to develop safety awareness.
7. Monitoring activities of district-wide and JM departmental safety programs to ensure that they comply with the intent of this policy.
8. To ensure that the Wheaton Park District is compliant with the National Incident Management System (NIMS), Incident Command System (ICS) for efficient and effective response to emergencies.

### **B. Meetings**

The following format will be used to conduct business during the safety committee meeting.

1. ***Call to Order-*** The safety committee meeting will be promptly called to order at the time that the Safety Co-Chairs established.
2. ***Roll Call-*** The names of each attending safety committee member and any guests should be recorded in the minutes.
3. ***Introductions-*** The guests that are present will be introduced.
4. ***Review of Accidents and Statistics-*** The committee will review all work-related employee injuries, serious injuries to patrons and park users, property and vehicular accidents to determine preventive measures in order to avoid future occurrences.
5. ***Old Business-*** All matters that require definite decisions will be reintroduced for further action.
6. ***New Business-*** At this time, the committee will discuss safety inspections results, new hazards, committee reports, or related safety concerns.
7. ***Activities-*** The Safety Coordinator may wish to appoint subcommittees to arrange, develop, or follow-up on matters pertaining to the safety committee.
8. ***Adjournment***

### **C. Safety Committee Make-up**

The Safety Co-Chairs have been appointed by the Wheaton Park District Director to chair the safety committee meetings. The safety committee shall be composed of one staff member from each department/location or in their absence, choose another staff member to represent their department.

## **ASSIGNMENT OF RESPONSIBILITIES**

All Park District employees are responsible for compliance with safety procedures, standards and rules outlined in this manual. The rules and regulations outlined in this manual are a minimum and should in no way limit Wheaton Park District employees from implementing more comprehensive procedures to reduce the likelihood of injury or property damage.

### **A. Executive Director**

The Park District Executive Director has the ultimate responsibility for implementing and overseeing the loss prevention program at the Wheaton Park District. However, for practical purposes, the authority for safe operations will be delegated through all management and supervisory levels. Following is a list of specific duties that the Director will perform to ensure compliance with the safety program.

1. Appoint a Safety Co-Chairs to implement and administer the loss prevention program.
2. Review all serious employee or public injuries to ensure that the established accident investigation process clearly identifies the causative factors and takes action to prevent reoccurrence.
3. Meet with the Safety Co-Chairs to review the loss prevention program and make recommendations for improvement.

## **B. Safety Coordinator Responsibilities**

1. The Safety Co- Chairs have the overall responsibility for formulating, directing, and coordinating all safety activities throughout the district.
2. Acts as the chairperson of the Safety Committee and presents recommendations to the Director when necessary.
3. Develops and maintains a loss prevention program.
4. Prepares agendas and minutes for Safety Committee meetings and reviews summaries of accidents and injuries.
5. Schedules and participates in safety inspections of sites and facilities to identify unsafe conditions or practices.
6. Periodically evaluates the compliance of the Park District Safety Program requirements within each department.
7. Acts as the liaison between the Park District and PDRMA's Loss Control Department.
8. Act as the alternate responsible for filing and sending claim forms to PDRMA.
9. Makes specific budget allocations for the purchase of safety related items.

## **C. Responsibilities of Safety Committee Members**

1. Attend all monthly safety committee meetings, or send an alternate in your place, and contribute ideas and suggestions for safety improvements.
2. Report to the Safety Co-Chairs any unsafe conditions or behaviors that could lead to loss of life, injury, or damage to Park District property.
3. Participate in the scheduled inspections of all or specified Park District sites and facilities and provide recommendations to the safety committee for the elimination of the identified hazards.
4. Encourage others to work safely while setting an example of safe work performance.

## **D. Department Head Responsibilities**

Each Department Head is responsible and accountable for maintaining a safe and healthy environment for employees and the public using the Wheaton Park District's facilities and participating in programs, services, and events.

Specific responsibilities include:

1. Maintain and support departmental safety programs by attending safety-related meetings and making loss prevention suggestions.
2. Take corrective action when any known, unsafe condition exists that could potentially affect the safety of a Park District employee or the general public.
3. Enforce Park District safety rules and policies pertinent to the activities conducted in your department.

## **E. Supervisory Responsibilities**

Supervisors are responsible and accountable for accident prevention within their respective department. It must be thoroughly understood that supervisors are the key to an effective safety program. The number of accidents that occur in your work area can be a factor in individual performance reviews.

1. Take the initiative in recommending corrective action for any deficiencies noted in facilities or work procedures that affect Park District loss control efforts.
2. Be firm in enforcement of work policies by being impartial in taking disciplinary action against those who fail to conform; and by giving prompt recognition to those who perform well.
3. Ensure that each employee is fully trained for the job assigned and that the employee is familiar with published department work rules and personal protective equipment requirements.
4. Fully cooperate with the Safety Co-Chairs in shutting down operations considered to cause imminent danger to employees or the public and in removing personnel from hazardous jobs when they are not wearing or using prescribed protective equipment.
5. Promptly and thoroughly investigate all employee and participant accidents, review the circumstances of each incident and prescribe preventive measures.
6. Promptly submit the appropriate forms to PDRMA and the Safety Co-Chairs
7. Ensure employees receive adequate, documented training in order to be able to respond efficiently and effectively to all relevant emergency situations.

#### **F. Employee Responsibilities**

Each Wheaton Park District employee shall be fully responsible for implementing the provisions established in this safety manual as they pertain to their operations. The responsibilities listed are a minimum. They do not limit individual initiative to implement more comprehensive procedures to eliminate hazards.

1. Report all accidents and unsafe conditions to your supervisor immediately. Failure to do so may result in disciplinary action.
2. Promptly forward all medical information pertaining to a work-related injury to your immediate supervisor and Human Resources.
3. Cooperate with and assist in the investigation of accidents.
4. Submit suggestions related to safety methods, conditions, or activities.
5. Attend all required departmental and Park District wide safety meetings and actively participate when necessary.
6. Following protocols, respond efficiently and effectively to all relevant emergency situations.

➤ **Note: Each employee performing hazardous jobs shall, in addition:**

1. Obey all safety rules and follow published work instructions. If you have any doubts about the safety of a job, stop and get instructions from the Supervisor before continuing to work.
2. Only operate equipment that you have been trained to use and that the Supervisor has authorized for the job. All equipment shall be used according to the manufacturer's instructions.
3. Wear the required personal protective equipment when working in hazardous operation areas. Dress safely and sensibly.

## **G. Administrative Goals and Objectives**

1. Through PDRMA's Risk Management Review, identify risk management needs and implement appropriate best practices and solutions to minimize the impact of losses to the Wheaton Park District.
2. Comply with the PDRMA recommendations.
3. Strive to reduce claim frequency.

## **EMPLOYEE SAFETY RULES**

### **General Safety Rules**

1. No smoking or vaping is allowed inside of or within 15 ft of any Park District building or in Park District vehicles; and only in approved areas during the employee's regularly scheduled breaks, or as designated in site specific guidelines.
2. Horseplay and fighting will not be tolerated in the workplace.
3. Possession of firearms, alcoholic beverages, illegal drugs or unauthorized medically prescribed drugs will not be tolerated in the workplace.
4. Your immediate supervisor must be informed if you are required to take medication during work hours. Written medical evidence stating that the medication will not adversely affect your decision-making or physical ability may be required.
5. Your supervisor must be notified of any permanent or temporary impairment that may reduce your ability to perform in a safe manner.
6. Personal protection equipment must be used when potential hazards cannot be eliminated.
7. Equipment is to be operated only by trained and authorized personnel.
8. Periodic inspections of workstations will be conducted to identify potential hazards and to ensure that equipment or vehicles are in safe operating condition.
9. Any potentially unsafe conditions or acts are to be reported immediately to your supervisor.
10. If there is any doubt about the safety of a work method, your supervisor should be consulted before beginning work.
11. All incidents, near misses, injuries and property damage must be reported to a supervisor, regardless of the severity of the injury or damage.
12. Failure to report an incident or known hazardous condition may be cause for disciplinary action.
13. Employees are responsible for maintaining an orderly environment. All tools and equipment must be stored in a designated place. Scrap and waste material are to be discarded in a designated refuse container.
14. Any smoke, fire, or unusual odors must be reported to your supervisor immediately.
15. Employees who perform physical labor must lift correctly. For objects heavier than 50 pounds, the immediate supervisor must determine specific methods for safe lifting.
16. All employees must know departmental rules regarding first aid, evacuation routes and fire department notification
17. Employees who perform physical labor must lift correctly. For objects heavier than 50 pounds, the immediate supervisor must determine specific methods for safe lifting.
18. Employees must never attempt to catch a falling object.
19. If your work creates a potential slip or trip hazard, correct the hazard immediately or mark the area clearly before leaving it unattended.
20. Safety and restraint belts must be fastened before operating any motorized vehicle.

21. Employees who operate vehicles must obey all driver safety instructions and comply with the state law including traffic signs, signals, use of electronic devices (cell phone, Ipad, etc.), and markers.
22. Employees who are authorized to drive are responsible for having a valid driver's license for the class of vehicle they operate. Employees must report driving citations and revocation of driver's license to their supervisor within 24 hours.
23. Employees must assist and cooperate with all safety investigations and inspections and assist in implementing safety procedures that are requested.
24. Departmental rules and procedures specific to departmental operations must be followed by each employee in the department.

### **ENFORCEMENT OF STANDARDS**

All safety and health standards adopted by the Wheaton Park District will be adhered to by all volunteers and persons employed by the Wheaton Park District.

Each person who serves the Park District in a supervisory capacity is responsible for the enforcement of and compliance with the adopted safety rules and regulations.

Any employee who fails to comply with and follow this safety manual may be subject to disciplinary action up to and including termination of employment.

### **ACCIDENT REPORTING & INVESTIGATION**

Employees are required to report all injuries or damage to property of patrons/volunteers or property damage to the Park District to their supervisor immediately after its occurrence. Employees who are injured are required to report their injury to their supervisor immediately.

Employees are responsible for completing the appropriate accident report form, emailing it to PDRMA and giving it to the Safety Co Chairs, Department Head, and Human Resources within 24 hours following the incident. Prompt reporting is one key to effective investigation. When accidents are not investigated, nothing can be done to correct their causes and prevent future accidents. All forms must be emailed to [claims@wheatonparks.org](mailto:claims@wheatonparks.org) as well.

Please adhere to the following guidelines when completing an accident report:

#### **A. Patron/Volunteer Accident/Incident and Property Damage Reporting**

1. All patron or volunteer injuries that require any first aid treatment must be reported on an "Accident/Incident Report" **Form 01** (See Appendix). Any extremely minor injuries that require an ice pack, i.e. to soothe a child, may be documented on the "**Minor Injury Log.**"
2. Employee injuries should be reported as stated in Section B below.
3. The accident report must be filled out **completely** and signed. It is important that the names of witnesses be listed on the report.
4. Employees are not to admit to guilt or fault on the part of the Park District or themselves at any time. The Park District, PDRMA or the police department shall determine who was at fault following a thorough investigation.
5. The accident report is to be used for participant and volunteer injuries only. Injury Description should be in general terms and not provide any diagnosis.
6. Any head injury, no matter how minor it may seem, must be reported to PDRMA.
7. Photos should be taken where the accident occurred if medical attention was required and submitted with the report. Department Heads or other on-site supervisors should go to the site and take pictures as soon as possible.

8. The accident form should be given to the Safety Co-Chairs and emailed to [claims@wheatonparks.org](mailto:claims@wheatonparks.org), who will then review it with the Safety Committee. The original will be filed in the Human Resource Department.
9. Copies should be sent to PDMRA within 24 hours of the accident/incident.

#### **B. Employee Accident/Injury**

1. Accidents involving Park District employees should be reported on PDRMA's online reporting system within 24 hours through the PDRMA website, which is completed by the employee's supervisor.
2. If all the information cannot be obtained immediately, complete as much as possible. The Safety Co-Chairs or Human Resource Manager will follow up with any missing information.
3. PDRMA may request photos of the area where an incident occurred. Generally, where there is a slip or fall, photos of the accident site should be taken and provided to PDRMA.

#### **C. Reporting Vehicle Accident Damage**

1. If an employee is involved in an accident causing damage to another vehicle or property while operating a Park District owned vehicle, they should contact the local police and their supervisor immediately.
2. If damage occurs only to a Park District vehicle or property, contact your supervisor immediately.
3. Following any vehicle accident, the driver will complete the "Vehicle Accident Report" **Form 02** (See Appendix) as soon as possible. This form identifies the procedures that should be followed after an accident has occurred.
4. When involved in an accident with another vehicle the employee should never argue about the accident and never admit or deny guilt. If the occupant of the other vehicle admits guilt, write it down.
5. If the accident involves an unattended vehicle or property, the employee is required to leave a note for the owner, listing the Park District's name and telephone number of their direct supervisor. The accident is to be reported to the supervisor immediately.
6. When appropriate, photos should be taken of the damage and the surrounding area that was involved in the accident.

#### **D. Reporting Property Damage (Park District Property Only)**

1. If an employee is aware of any property damage to the Park District, they should contact their supervisor immediately.
2. A supervisor should contact their department head and notify the police as soon as possible, if applicable.
3. The supervisor will complete a Property Loss Report, Form 03 (See Appendix) as soon as possible. This form identifies the procedures that should be followed after property damage has occurred.
4. If the property damaged belongs to a patron, please use Form 01.
5. Photos should be taken of the area or item damaged.
6. The claim form should be sent to PDRMA even though you may not have an estimated value of the damage. Make a note on the claim form that you will follow up with an estimate.
7. The form should be given to the Safety Co-Chairs who will then review it with the Safety Committee. The original will be filed in the Human Resource Department.
8. Copies should be sent to PDMRA within 24 hours of the accident/incident.

## **CHILD ABUSE & NEGLECT POLICY- Mandated Reporter**

### **A. Child Abuse and Neglect Policy Statement**

Child physical and sexual abuse, as well as neglect, is, unfortunately, prevalent. Due to the nature of our programs and facilities, Wheaton Park District staff are often the first to discover or suspect child abuse or neglect. Park District programs and facilities provide on-going contact with children and youth, enabling park district employees and volunteers to observe the effects of abuse or, after trust has been established, to be told directly about the abuse by the minor.

The Wheaton Park District is committed to providing a safe environment for all participants and has zero tolerance for any and all sexual or physical child abuse or neglect. The park district takes seriously observed or suspected sexual or physical abuse or neglect of a child and will deal with it in accordance with this policy and applicable federal, state and local laws, including but not limited to those laws on mandated reporting.

### **B. Definition of Abuse and Neglect**

Generally, the term "child abuse" refers to any maltreatment of a minor by certain individuals. Unfortunately, what one person may consider maltreatment, another may consider appropriate discipline.

The Federal Child Abuse Prevention and Treatment Act (CAPTA), 42 U.S.C.A. § 5106g, as amended by the CAPTA Reauthorization Act of 2010, provides this definition: "Any recent act or failure to act on the part of a parent or caretaker, which results in death, serious physical or emotional harm, sexual abuse or exploitation;" or "[a]n act or failure to act which presents an imminent risk of serious harm."

The Illinois Department of Children and Family Services (DCFS) provides relevant definitions pursuant to the Illinois Abused and Neglected Child Reporting Act (ANCRA):

- "Child" means any person under the age of 18 years, unless legally emancipated by reason of marriage or entry into a branch of the United States armed services.
- "Abused child" includes, but is not limited to, a child whose parent or immediate family member, any person responsible for the child's welfare, any individual residing in the same home as the child or a paramour of the child's parent:
  - Inflicts, causes to be inflicted or allows to be inflicted upon such child physical injury, by other than accidental means, which causes death, disfigurement, impairment of physical or emotional health, or loss or impairment of any bodily function.
  - Creates a substantial risk of physical injury to such child by other than accidental means, which would be likely to cause death, disfigurement, impairment of physical or emotional health, or loss or impairment of any bodily function.
  - Commits or allows to be committed any sex offense against such child, as defined in the Illinois Criminal Code and Wrongs to Children Act and extending those definitions of sex offenses to include children under 18 years of age.
  - Commits or allows to be committed an act or acts of torture upon such child.
  - Inflicts excessive corporal punishment, or, in the case of a person working for an agency who is prohibited from using corporal punishment, inflicts corporal punishment upon a child or adult resident with whom the person is working in his or her professional capacity.
  - Commits or allows to be committed the offense of female genital mutilation against the child.



- Causes to be sold, transferred, distributed or given to such child under 18 years of age, a controlled substance as defined in Section 102 of the Illinois Controlled Substances Act in violation of Article IV of the Illinois Controlled Substances Act or in violation of the Methamphetamine Control and Community Protection Act, except for controlled substances prescribed and dispensed to such child in a manner that substantially complies with the prescription.
  - Commits or allows to be committed the offense of involuntary servitude, involuntary sexual servitude of a minor or trafficking in persons against the child.
  - Commits the offense of grooming, as defined in Section 11-25 of the Criminal Code of 2012, against the child.
- “Neglected child” includes, but is not limited to, any child who is not receiving the proper or necessary nourishment or medically indicated treatment including food or care not provided solely on the basis of the present or anticipated mental or physical impairment as determined by a physician acting alone or in consultation with other physicians or otherwise is not receiving the proper or necessary support or medical or other remedial care recognized under state law as necessary for a child's well-being or other care necessary for their well-being, including adequate supervision, food, clothing and shelter; or who is abandoned by their parents or other person responsible for the child's welfare without a proper plan of care.

### **C. Who Is a Mandated Reporter?**

State law mandates that workers in certain professions *must* make reports *within 24 hours*, if they have reasonable cause to believe a child known to them in their professional or official capacities may be an abused child or a neglected child, as defined in ANCRA.

Under the Illinois Abused and Neglected Child Reporting Act (325 ILCS 5/1, *et seq.*), child care personnel (e.g., directors and staff assistants of day care centers and nursery schools, etc.), law enforcement personnel (e.g., police officers, etc.), recreation or athletic program or facility personnel and other similar roles as outlined under ANCRA, Section 4, are mandated reporters and required to report or cause a report to be made timely to the DCFS child abuse hotline number (800.25.ABUSE) whenever they have reasonable cause to believe a child may be abused or neglected.

All childcare personnel, recreation or athletic program or facility personnel, law enforcement personnel and other mandated reporter staff of the Wheaton Park District shall be required to sign an Acknowledgement of Mandated Reporter Status (which the park district will maintain in the employee's personnel file) and comply with all applicable laws and policies regarding mandated reporting and trainings.

### **D. What to do When an Employee or Volunteer Suspects or Discover Child Abuse or Neglect**

Understandably, not all abuse or neglect is observable or identifiable. At times, significant judgment and discretion is necessary in identifying actual, potential or suspected abuse or neglect.

Mandated reporter staff should *not* substitute their judgment for that of DCFS. DCFS takes care when speaking with a potential or actual victim to gain the most accurate picture of any alleged incident of abuse. These trained professionals are familiar with appropriate techniques and seek to minimize the negative impact of questioning a child. Remember, staff need only “suspect” abuse to trigger the reporting requirement under the law. Staff is not intended to be the judge or jury, the investigator or to substitute staff judgment for that of DCFS (and/or other outside investigators such as the police).

Park District staff should take the following action when suspecting, observing or discovering child abuse or neglect.

- Report to Management *and* DCFS. Promptly report their observations or suspicions to their immediate supervisor and/or the program director. Park District management will report (with the employee who raised the concern) or cause a report to be made to the DCFS child abuse hotline number (800.25.ABUSE) *within 24 hours* of learning of the suspected abuse or neglect.
  - If an employee's immediate supervisor or program director is unavailable and/or they have concerns the matter will otherwise not be timely reported for any reason, they should timely contact the DCFS hotline directly, but still let their immediate supervisor/program director know of the report as soon as possible.
  - Failure by a mandated reporter to report suspected instances of child abuse or neglect timely to DCFS constitutes a class A misdemeanor. Reporting suspicions to any other person (including the police) but not DCFS – does *not* satisfy the legal duty to report under ANCRA. The only means of fulfilling one's legal obligation is to report the suspected child abuse or neglect timely to DCFS.
- Report Additional Issues. If, after a report has already been made to the hotline, an employee learns of continued or further abuse or neglect, they should make another report or cause one to be made. Often, these additional reports enable DCFS and/or the police to act if initial reports proved inconclusive. Therefore, employees should not hesitate to report to DCFS each new incident of suspected abuse or neglect, even if they have already filed a previous report.
- Be Accurate and Take Notes. When giving reports to either DCFS or the police, employees should take notes on when they reported the event, the name and title of with whom they spoke and what they reported. Employees/volunteers should stick to facts you know versus speculation.
- Contact 911 if Immediate Danger Exists. If an employee believes or suspects the child is in *immediate* danger, they must contact *both* the police and the DCFS hotline, and should not release the child into the care, custody or control of any parent or guardian, pending police/DCFS authorization.
- Determine Whether to Notify Parents. If the parent(s) or guardian(s) are not the suspected abuser(s) or individuals neglecting the child, employees should discuss with their immediate supervisor or the director of the program whether and how to contact the parent/guardian(s) to report the observations or suspicions.
- Complete a Privileged PDRMA Accident/Incident Report. Complete and submit a Form 01 to PDRMA.

In rare instances, park district employees may be the ones accused of causing or contributing to the alleged abuse or neglect. If a park district employee learns of an allegation of abuse or neglect against themselves or another park district employee, the employee must report it to their immediate supervisor and program director. The park district then should immediately report any such assertions or allegations (no matter how informally reported) to PDRMA Legal Services Division.

#### **E. Staff Precautions**

Any staff working with or interacting with children (or vulnerable adults) is potentially vulnerable to charges of sexual or physical abuse or neglect, even when acting with the best of intentions. The following precautions will minimize misperceptions and help deter false accusations:

- Always be in view of other employees and volunteers.
- Do not allow program participants into private staff areas.
- Use established procedures for handling discipline.
- Be aware of what one shares with participants – i.e., refrain from discussions of personal relationships, dating, sexual activity, sexual discussions or jokes, etc.
- Comply with the park district’s Boundary Violations Policy and other policies aimed at preventing sexual abuse and situations that could lead to allegations even when no such abuse actually occurred.
- Supervise private activities in pairs when possible (i.e., participant use of bathrooms or locker rooms, etc.).
- Recognize acceptable and unacceptable physical interaction between staff and young participants or vulnerable adults – i.e., patting a child/vulnerable adult on the head, back or shoulder vs. a full-frontal hug; sitting close vs. holding a child/vulnerable adult on your lap; light hand slapping or “high fives” vs. touching a child/vulnerable adult on their buttocks or thigh area, etc. Refrain from tickling, kissing, wrestling and games involving inappropriate touching.

## **F. Training**

Pursuant to Illinois law, park district personnel who are mandated reporters must complete mandated reporter training (including a section on implicit bias) within three months of hire and at least every three years thereafter. The training must be in-person or web-based and must include, at least, information on the following topics:

- (1) indicators for recognizing child abuse and child neglect, as defined under ANCRA;
- (2) the process for reporting suspected child abuse and child neglect under ANCRA and the required documentation;
- (3) responding to a child in a trauma-informed manner; and
- (4) understanding the response of child protective services and the role of the reporter after making a call.

Park District programs serving minors may adopt additional training requirements based on the nature of the program, risk management considerations, legal requirements, contractual obligations and other relevant factors, as long as those rules at least comport with this Policy.

## **G. Immunity**

Illinois law protects the identity of all mandated reporters and gives them immunity from liability as a result of good faith reports.

## **H. Retaliation Is Prohibited**

The park district prohibits retaliation against anyone who reports abuse/neglect, participates in an investigation of such reports or otherwise complies with the Policy or cooperates with the park district and/or outside investigators. Retaliation against any individual who reports or cooperates with the reporting of abuse/neglect is a serious violation of this policy and will be subject to disciplinary action, up to and including termination of employment or rescission of volunteering opportunity.

## **MODIFIED DUTY POLICY**

The Wheaton Park District is committed to providing employees with every reasonable opportunity to maintain career and employment status and benefits. To that end, we have developed a Modified Duty Program for employees who have sustained work-related injuries or illness. We feel that a Modified Duty Program is mutually beneficial and may aid in the employee's recovery.

The purpose of the Modified Duty Program is to provide a temporary modified work assignment, when feasible and applicable.

The feasibility of Modified Duty shall be determined on a case-by-case basis, taking several factors into consideration, including but not limited to: the employee, the specific physical or mental impairment, the essential functions of the job, the work environment and the ability of the Wheaton Park District to provide accommodation.

## **REPORTING HAZARDOUS CONDITIONS**

Any existing safety hazards and conditions or potential safety problems which are observed, must be reported immediately to either your Supervisor or Safety Committee member through verbal or written form. The supervisor or Safety Committee member will then complete a work order which will be forwarded to the responsible department for remediation. The Safety Committee will retain a copy of these safety related work requests for follow-up purposes to ensure that proper action has been taken by the responsible party. Serious problems must be resolved as quickly as time permits; non-emergency items must be corrected within a reasonable period of time.

## **HAZARD IDENTIFICATION PROGRAM**

The Wheaton Park District recognizes the need to maintain an on-going safety inspection program to uncover any unsafe human acts or conditions, document the identified hazards and correct these hazards to prevent injury or property damage losses.

As Park District employees, we ask that you assist in this effort by reporting any unsafe condition found in the daily course of your work duties. While our scheduled self-inspection program will be effective in identifying many hazards, you are still the most effective tool available in detecting hazardous conditions before someone gets hurt.

### **A. Building Inspections**

#### **1. FREQUENCY OF INSPECTIONS**

Each Wheaton Park District building will be inspected on a monthly basis. Particular attention will be placed on the general condition of the building, fire protection, housekeeping, and maintenance of tools and equipment.

#### **2. INSPECTION PROCESS**

Each building will be divided into inspection zones based on structural make-up, activity areas and the potential for fire or other catastrophic emergencies.

#### **3. DOCUMENTATION**

The inspector will complete an inspection report form for each inspection. The federal OSHA CFR 1910 General Industry Standards will be used to establish any violations.

#### **4. RE-INSPECTION**

- a. Any items needing repair will require corrective action within 30 days. The 30 day time period will begin when the inspection report has been received by the Superintendent of Facilities or Building Engineer. It is then signed off by him/her

and sent to the Department Head. Once it is completed, it will be sent to the Safety Co-Chairs.

- b. The inspector who performed the initial inspection shall conduct the re-inspection following expiration of the 30 day abatement period.
- c. Any remaining incomplete or uncorrected items on the safety inspection following the 30 day period will be referred to the Department Head.
- d. Certain hazardous conditions may require immediate action to prevent injury. Discretion will be given to the inspector to make this recommendation, but approval from the Department Head and Executive Director should also be sought when necessary.

## **B. Parks and Playground Equipment Inspection**

### **1. FREQUENCY OF INSPECTIONS**

A parks department employee trained and certified to identify any wear, damage, vandalism, or related hazards will perform an in-depth, systematic, preventive playground maintenance inspection each month. Additionally, a high frequency inspection is done weekly by the trim crew leaders at each playground, who is also trained in safety inspection. During this inspection routine maintenance is performed, ie. Clean safety surface of debris etc...

### **2. INSPECTION PROCESS**

The monthly inspections will be conducted on foot and will require the inspector to look for wear, structural integrity, and preventive parts replacement. Attention will also be given to playground surfaces, equipment footings, and landing areas.

### **3. DOCUMENTATION**

We will use a checklist inspection form to identify any needed repairs, vandalism, or equipment replacement for each park. The Superintendent of Parks Superintendent of Facilities will keep these records.

- a. Programs utilizing playground equipment prior to use will return inspection forms to their supervisor for retention.

## **C. Fleet Inspections**

### **1. FREQUENCY OF INSPECTIONS**

- a. All vehicles must be inspected at least one time per month, although many of the items in the inspection should be checked on a daily basis when the vehicle is in operation.
- b. All on road Wheaton Park District vehicles will be thoroughly inspected every three months or 3,000 miles by a mechanic or designated maintenance employee.
- c. All trucks and buses requiring state inspection and certification will be taken to a local state inspection station as required prior to the sticker expiration date.

### **2. INSPECTION PROCESS**

- a. Each employee is required to perform a safety and maintenance inspection on any vehicle prior to use.
- b. The Park District mechanic or designated maintenance employee will perform a thorough inspection of each on-road vehicle as required above. Contracted maintenance such as dealerships or local repair shops may also be used.
- c. All vehicles that require state certification will be inspected at a designated state vehicle safety inspection site.

### **3. DOCUMENTATION**

- a. Employees performing the daily safety/maintenance inspection will do a vehicle inspection documented on the park district form and return to their direct supervisor.

For monthly inspections, the Monthly Vehicle Inspection Form should be filled out and placed on file with the Superintendent of Parks or facility mechanic.

- b. The thorough three month or 3,000 mile vehicle inspection will be documented on the vehicle inspection checklist. This checklist should be returned to the maintenance office for filing.
- c. All vehicles that successfully pass the state inspection will display the new sticker on the front windshield as required. All expired stickers should be removed promptly. Return all documentation relating to the vehicle inspection to the maintenance office for filing.
- d. Any vehicles that do not successfully pass the state inspection should be taken directly to the Wheaton Park District maintenance or facility mechanic so that the appropriate repairs can be made. A listing of the needed repairs must be given to the Maintenance Supervisor.
- e. The vehicle should be taken for state re-inspection when the needed repairs are completed.

#### **D. Pool Inspections**

##### **4. FREQUENCY OF INSPECTIONS**

- a. Pools will be formally inspected on a daily basis to identify any hazardous conditions that could cause injury during seasons of operation by the Pool Maintenance Manager.
- b. An in-depth safety inspection will be conducted prior to the opening of the pool each spring.

##### **5. INSPECTION PROCESS**

- a. A daily walk through inspection will be performed by the pool manager or trained employee.
- b. The annual pool inspection team will normally consist of the Superintendent of Athletics and Facilities, Project Manager, Aquatics Supervisor, and Safety Co-Chairs.

##### **6. DOCUMENTATION**

- a. If any repairs are needed or safety hazards are noted during the daily walk through inspection, a safety related work request should be completed and forwarded to the Aquatics Supervisor.
- b. The annual in-depth safety inspection will consist of a listing of safety concerns or repairs that the Safety Co-Chairs prepares.

#### **E. Sled Hill Inspections**

##### **1. DESIGN**

Sled hills should be designed so that a minimum of hazards such as trees, light poles, etc. is in the immediate sledding area. If any of the above hazards exist, attempts should be made to guard them with rubber tires or similar cushioning devices.

##### **2. INSPECTIONS**

During seasonal high use periods, sled hill inspections and maintenance is performed daily. Records should be kept reflecting the inspection results and any completed maintenance. A trained employee should perform these sled hill inspections.

##### **3. DOCUMENTATION**

Inspection results and maintenance records should be sent to the Director of Parks & Planning or the Superintendent of Parks to file.

##### **4. SIGNAGE**

Sled hill warning signs should be designed to reflect any known hazards and user safety

regulations. These can include:

- Posted use hours
- Direction of sled traffic
- Sledding devices allowed
- Sled hill hazards

## **F. Ice Skating Inspections**

### **1. INSPECTIONS**

Ice rinks, whether natural ponds or man-made, are inspected daily during the winter season of skating. On natural ponds the snow is removed once the ice depth is 6-8" so proper grooming and surfacing can occur. Once these ponds reach a minimum of 8" ice depth with a solid consistent hard ice they are opened to the public.

### **2. DOCUMENTATION**

All ice skating facilities have detailed inspection results and maintenance records are signed off by the Director of Parks and Planning and in his absence the Superintendent of Buildings and Grounds.

### **3. SIGNAGE**

Ice skating warning signs and flags are posted at the beginning of each winter season. Once the ice is established and skate-able, the skating signs are changed to reflect that they are open and the flags are changed to green. GREEN MEANS GO / RED MEANS STOP.

## **G. Sports Field Inspections**

Sports field inspection will take place at a minimum of three times annually, before the start of each season, mid-season, and at the end of each season. Documentation will be kept by the parks department. All goals are staked down and stickers stating the following are on each goal: **Warning – Only authorized personnel may move and anchor this goal. If this goal is not anchored down, do not use it and contact 630-690-4880. Serious injury including death can occur if it tips over.**

## **MAINTENANCE OF SAFE WORKING CONDITIONS**

### **A. Buildings- Safety Procedures**

#### **1. Egress**

- a. Do not obstruct any aisles, exits, or stairways.
- b. Emergency exit doors shall never be blocked, chained or locked in a manner that would restrict persons from exiting a building in the event of a fire or related emergency.
- c. Each building will have an emergency exit plan clearly posted in each major public or employee work area to assist occupants if immediate evacuation is necessary.
- d. Emergency lighting fixtures should be installed in all Park District buildings and checked periodically to ensure proper operation. Exit signs should be properly.
- e. Building occupancy should never exceed posted limits.
- f. All stairways should be equipped with secure railings and adequate illumination. Loose stair treads must be replaced or repaired immediately. Items should never be stored in stairways.
- g. All floors should be periodically inspected and maintained to avoid dangerous conditions. All substances spilled on floors should be immediately removed. Proper signage should be placed where any slip hazards exist.

- h. Sidewalks, steps, parking lots, tennis/pickleball courts, and related outside areas should be maintained in safe condition.

## **2. Fire Protection**

- a. Properly marked fire extinguishers should be provided in locations required by the local fire codes and should display OSHA color coding describing their type. Each employee should be instructed on the proper use of each type. Signs identifying extinguisher locations must be properly displayed.
- b. Fire extinguishers should not be blocked or obstructed from access.
- c. Fire extinguishers must be checked and serviced annually and must display inspection tags. *Notify the Maintenance Department if a fire extinguisher is empty or the needle gauge registers "recharge."*
- d. An inventory record should be kept by the Maintenance Department listing the location of every fire extinguisher in the Park District.
- e. All combustible supplies and materials must be stored in approved fire containers.
- f. Oily rags must be stored in self-closing fire resistant containers.
- f. Curtains or drapes should be fire retardant.
- g. If you discover a fire, you must make quick decisions. If it is small and the proper fire extinguishers are nearby, put it out. If the fire is too much to handle, evacuate the building and dial "911" from a cell phone or if dialing from inside a Park District building call "911." Pull the nearest alarm box to automatically notify the fire department and the building's occupants.

## **3. Electrical**

- a. Electrical circuits should not be overloaded.
- b. Electrical wiring should be properly encased and replaced when defective.
- c. Replace broken light bulbs and fixtures immediately.
- d. All electrical cords should be 3-pronged, double insulated, and proper wire sized. Extension cords should only be used on a short term, temporary basis.
- e. Do not run electrical extension cords under carpeting. Secure cords properly to avoid tripping.
- f. Electrical cords are for temporary use and are not allowed to be used in lieu of permanent wiring.
- g. GFI outlets must be utilized in any area that is within 6 feet of water.

## **4. Housekeeping**

- a. Place all refuse in the proper containers; each building should maintain a sufficient amount of receptacles. Waste receptacles should not be allowed to overflow.
- b. All materials and equipment should be stored properly and secured in designated areas to avoid possible injury or damage to individuals or property.
- c. All floors should be periodically inspected and maintained to avoid dangerous conditions. Remove all substances spilled on floors immediately.
- d. Broken glass in windows and doors should be replaced by Plexiglas or safety glass whenever practical.

## **5. Tools and Equipment**

- a. Never use a defective ladder. Ladders must always be of sufficient length to reach the work being performed. It must be placed firmly on the ground, be equipped with non-slip safety feet, and be kept free of grease and oil. Whenever possible, use a wood or fiberglass ladder to perform electrical repairs.
- b. Proper safety training and instruction should be provided and documented to any employee that uses power tools or equipment.



- c. Employees using hand tools must wear personal protective equipment appropriate for the task being performed.
- d. Examine all hand tools for cracks, splits, or defects before using them. Report any damage to your Supervisor immediately.
- e. Always select the proper tool to perform a task.
- f. Electrical tools should always be grounded and the cords inspected for damage such as cuts, splices, or broken prongs. Use ground fault circuit interrupter protection when around water.
- g. Protect all exposed saw blades or similar sharp tools with scabbards when not in use.
- h. Any ax, sledgehammer, pick, or related hand tool that is cracked, has a splintered handle, or loose metal head must be removed from service and repaired.
- i. Make all connections to air tools secure before turning on the air pressure.
- j. Release pressure of air tools before leaving equipment unattended.

#### **6. Maintenance of Equipment**

- a. Servicing or repairing of any machinery will be approved by the Maintenance Supervisor or repaired by authorized maintenance personnel only.
- b. Certain machinery may be repaired by outside contractors per the Parks Superintendent approval.
- c. Before repairing any equipment, always “lock-out” the machinery electronically or mechanically first. You can do this by physically locking electrical switches, removing spark plug wires, etc. Lockout tags or signs will be used if the power source is remotely located away from the repair site.

## **PARKS**

### **A. Park Safety Regulations**

The Wheaton Park District commits to providing quality parks for use by the general public. As part of this commitment, all Park District team members must work together to maintain a high degree of safety in its parks, facilities, and the equipment contained within them.

- 1. Park District employees must exercise extreme caution while performing various work tasks in the parks and recreational facilities to avoid injury to participants when present.
- 2. Any unfinished projects that present a potential safety concern should be properly protected if left unattended and barricaded if the condition will exist overnight. Suitable barricades or covers shall protect any ground openings such as trenches, holes, or shafts.
- 3. All playground equipment and playground sites will be systematically inspected each month for hazards. Records of all inspections and repairs must be maintained in the Parks maintenance office.
- 4. Playground surfaces and athletic fields should be inspected regularly for the presence of and removal of any foreign objects that could cause injury.
- 5. Bleachers, backstops, dugouts, and players’ benches should be inspected regularly during high use periods and repaired when necessary.
- 6. All newly installed or replacement playground equipment should comply with standards as proposed by the US Consumer Product Safety Commission (USCPSC) guidelines.
- 7. All necessary regulatory signs must be posted and positioned in easily viewable, conspicuous locations. Absolutely no swimming will be permitted in any park pond, lagoon, waterway, or retention and detention ponds.
- 8. Trash and refuse should not be permitted to litter or accumulate in any park building or facility and must be properly hauled to a designated dumping area.

9. Pesticide, herbicides, and fertilizers must be applied in an appropriate manner. Only licensed pesticide applicators are permitted to spray chemicals. Personal protective equipment must be worn in accordance with the Safety Data Sheets (SDS) and manufacturer's recommendations. Signs must be posted in the park, listing the chemicals applied, 24 hours before and the day of the application.

## **B. Employee Safety**

Full-time and part-time maintenance employees shall abide by the work guidelines of the Maintenance Safety Manual. Each employee is responsible for implementing the provisions established in the maintenance safety manual as they pertain to their operations. The responsibilities listed are MINIMUM. They do not limit individual initiative to implement more comprehensive procedures to eliminate hazards.

## **RECREATION SAFETY**

### **A. Playground Safety Rules**

1. A Playground Instructor may be considered a day camp director, assistant director, counselor, pre-school teacher, childcare attendant, or any individual that acts as an overseer of children participating in or using Park District playground equipment.
  - a. All playground supervisors should be trained in basic first aid. At least one individual at each Park District facility should have CPR and first aid training and carry a fully stocked first aid kit, which includes incident/accident forms, out onto the playground.
  - b. A playground supervisor must be located in close proximity to any play area used by young children participating in Wheaton Park District programs.
  - c. Conduct a daily inspection of the playground area to identify any damaged equipment, glass, foreign objects, etc. Never allow children to play on damaged playground equipment and contact the Parks Department immediately to repair equipment
  - d. Do not permit too many children to play on a single piece of equipment. Observe play patterns to identify any unsafe behaviors.
  - e. Do not allow children to roughhouse or play tag on or near any playground equipment. Never allow children to carry objects when on any apparatus.
  - f. Do not allow children to eat, chew gum or candy while playing on or around the playground.
  - g. Never allow vehicles or ground maintenance to be performed in a close proximity to playing children.
2. Safety Guidelines for Playground Equipment
  - a. Rings
    - i. Rings are to be used for hanging or "traveling," not gymnastic stunts.
    - ii. One child should travel at least halfway before the second child begins. Only one child should stand on any approach landing.
    - iii. Children should drop from the rings onto an approved surface. Do not allow children to swing out over a hard surface and release their grip.
  - b. Climbing Apparatus
    - i. Never allow children to hang by the knees, stand on top, or jump from the apparatus.
    - ii. Children should keep both hands in contact with the apparatus when climbing or descending.
    - iii. Do not allow children to play below any climbing apparatus.

- c. Slides
  - i. Children should climb one step at a time, one child at a time.
  - ii. Do not allow children to climb up the slide chute.
  - iii. Children should slide down in a sitting position, feet forward.
- d. Swings
  - i. Only allow one child per swing in a seated position.
  - ii. Try to limit the activities in the immediate area surrounding the swing seats.
  - iii. Do not allow children to engage in “jumping contests” from the swings.
- e. Bats and Balls
- f. Only allow bats to be swung in approved areas. Bats are not to be thrown.
- g. Do not allow children to climb the baseball backstops.
- h. Basketballs and volleyballs are not to be kicked.

## **B. Child Care Safety Rules**

1. Counselors/Teachers/Childcare Attendants are not allowed to administer medication to any children unless the parents have notified the Park District Office that their child needs medication and have signed a Medication Dispensing Information form.
2. All medication should be kept in a locked box out of reach and will be dispensed by only one teacher, camp director/assistant director and/or childcare attendant.
3. Do not allow any children to leave the boundaries of the camp/program. Be aware of any strangers in the parks.
4. Do not allow children to leave with anyone but a parent/guardian or adult who has been placed on that child’s pick-up list by the parent who has shown a valid picture ID.
5. Counselors/teachers should not assist any child in the bathroom, port-o-potty or applying sunscreen.
6. On hot summer days periodic breaks (every 30 min. to 1 hr.) should be taken so that the children and counselors can drink plenty of water.
7. Do not keep any hazardous chemicals or dangerous objects in low cabinets or on low shelves within reach of the children.
8. Keep all sharp objects out of reach of children. (Scissors, letter openers, etc.)
9. When leaving the Park District building for outside activities, a first aid kit must be brought with. A first aid kit must be readily accessible at all times and must include accident incident reports. Counselors/teachers are responsible for refilling the kit when needed through their supervisor.
10. When either a counselor/teacher/childcare attendant or a participant is injured, an accident report must be filled out and put on their supervisor’s desk as soon as possible.
11. Counselors/teachers/childcare attendant must have a copy of the health history and emergency form on each participant when they leave the Park District building or camp area with the original to be kept on site. They must also carry an updated roster list and headcount sheets, with headcounts being done at specified intervals throughout the duration of the trip.

## **C. Pools**

The Park District is committed to providing an aquatic recreation facility that will conform to all necessary safety standards. All pool employees shall be provided with specific instructions contained within a separate aquatic manual. It will include information on emergency response, safe handling of chemicals, policies and procedures, and general pool safety. The following is a partial listing of the Park District pool safety rules.

1. Chemical Handling

- a. All pool chemical handlers must be trained in the safe use of these chemicals according to the guidelines established on appropriate Safety Data Sheets (SDS). SDS must be kept on file at each pool for each toxic substance used.
- b. All soft drink CO2 cylinders must be kept chained in the concession area at all times.
- 2. Pool Maintenance
  - a. The chlorinating system must be maintained in good repair to ensure effective operation.
  - b. The water quality within each pool as it relates to chlorine levels, pH levels and clarity will be maintained according to state and county health department requirements. (Refer to the Pool Manual for sampling methods and levels).
  - c. All identified hazardous conditions found in the pool or surrounding deck, such as cracks, chips, broken hand rails, etc., should be repaired as quickly as possible.
  - d. Food, drinks, and gum are allowed only in the designated areas.
  - e. Two employees must be present whenever any in-water or confined space maintenance is being conducted.
- 3. Liability Control
  - a. Post all pool regulations in high visibility areas. Specific safety regulations or requirements for pool apparatus such as diving pools and water slides should also be posted in a conspicuous area near the equipment.
  - b. Horseplay of any kind that could be considered potentially dangerous must not be permitted.
  - c. Incident report forms must be filled out for any injury occurring in the pool area that required medical treatment beyond basic first aid.
  - d. All Park District staff must be responsible for ensuring that all pool users adhere to the established safety rules and regulations. Notify your supervisor if any person refuses to obey any posted pool regulations.
- 4. Basic Emergency Response
 

Refer to the Pool Emergency Procedures in the Aquatic Manual for a detailed response procedure.

  - a. Only lifeguards currently trained in CPR/First Aid and life saving techniques will be on duty when the pool is open to bathers.
  - b. Immediately administer any necessary first aid treatment and notify EMS (Emergency Medical System - fire department) if the injury appears to be serious.
  - c. Have a staff member remain with the victim until additional medical assistance arrives.
  - d. Ensure that a roving guard moves into a position to cover the area left unattended by the treating guard.
  - e. Send a staff member to meet the ambulance or rescue squad and maintain a clear path to and from the accident scene.
  - f. Notify the parents, registered legal guardian, or immediate family to meet the ambulance at the treating hospital. Do not diagnose or estimate the extent of injury.
  - g. Notify your immediate supervisor.
  - h. Complete an accident report immediately. All witnesses and persons who administered first aid should write their recollection of the incident before speaking with others.
  - i. Accident/Incident reports are to be emailed to PDRMA and given to the Aquatics Supervisor, Safety Co-Chairs, and Human Resources.

## **ADMINISTRATION SAFETY**

Persons working in office environments are exposed to many different hazards throughout the workday that can cause serious injury. The following is a listing of basic Wheaton Park District Office Safety rules and regulations.

#### **A. General Fire Safety**

1. All aisles, stairways, doorways, and emergency exits must be kept unobstructed at all times. All office areas must have at least two means of egress.
2. Never store any objects within 36 inches of furnaces or electrical boxes.
3. Learn all available routes to exit the building in the event of emergency. (Refer to the Emergency Operations Manual for fire procedures.) Also note the location of available fire extinguishers.
4. Never use rubber-based glues, markers, or any type of cleaning fluids near heat or flames. Also, use these materials in well-ventilated areas to avoid inhalation of fumes that can cause dizziness and headaches.

#### **B. Safety Maintenance**

1. Every employee shall be responsible for keeping their immediate work area clean and orderly. Good housekeeping practices are very important in maintaining a safe office environment.
2. Furniture such as tables, desks, cabinets, and chairs should be maintained in good condition and be free of sharp corners, projecting edges, wobbly legs, etc.
3. Report any loose or rough floor coverings that could cause tripping injuries. All employees are responsible for cleaning up any liquid spills immediately. This condition can cause extremely serious falling injuries.
4. Office employees should never attempt to make electrical or mechanical repairs.

#### **C. Sharp or Pointed Objects**

1. Never keep scissors or sharp pointed objects in shirt pockets or stored upright in drawers. Always carry these objects with the pointed portions away from your body.
2. Use a wetting device to moisten envelopes. Use finger guards when working with stacks of paper.
3. Always operate paper cutters and shredders with extreme caution, keeping hands and fingers away from the cutting area. Keep cutters closed and locked when not in use.

#### **D. Desks and Chairs**

1. All file and desk drawers shall be kept closed when not in use. Avoid overloading all cabinets, especially upper storage drawers that could cause the entire unit to fall on the user.
2. Never use a chair, desk, or any other office furniture as a make-shift ladder. If reaching raised materials is necessary, borrow a step ladder or have one located in your department.
3. Never tilt your chair back on two legs. Only tilt back in chairs that are designed for that purpose. Always be sure that your chair is behind you before sitting down.
4. Remove all insecure or broken chairs from use. Immediately tag all broken chairs to alert potential users.

#### **E. Electrical Hazards**

1. Avoid using electrical extension cords unless it is absolutely necessary. Permanent wiring will need to be installed to accommodate any permanent machinery that needs electrical power.

2. Electrical cords or phone lines that extend across a walkway can only be protected by an approved covering device. Never place electrical cords beneath floor carpeting. This can easily cause a fire.
3. Always remove the plug from a wall outlet. Never pull on the cord. All electrical cords should be regularly inspected for frayed cords or exposed wiring.
4. Furniture, shelving, cabinets, etc. should be kept a minimum of three feet from electrical panels to provide access in case of an emergency.

#### **F. Proper Lifting and Stacking**

1. Always obtain assistance when lifting heavy or awkward objects. Use material handling devices whenever possible.
2. Lift with your legs, not with your back. Bend your knees, get a firm grip and always set the object down in the same manner.
3. All boxes and packages should be carefully stacked in a manner that will reduce their possibility of falling.

#### **COSLEY ZOO SAFETY**

Cosley Zoo is one of the most unique facilities owned by the Wheaton Park District. Because of its nature, the zoo has many different safety considerations that vary from the Park District's standard procedures. Zoo staff is provided with access to both "Crisis Management" and "Risk Management" manuals as well as annual training on all topics. Many of the policies and protocols in these documents are the same as or similar to the policies and protocols in place for the Wheaton Park District. The unique protocols in place at the zoo include the following:

Animal Attack	Animal Escape	Alternative Animal Housing Plan	Animal Handling
Anthrax	Avian Influenza	Capture & Restraint Protocol	Emergency Contact List
Ice Breaking	Isolation Procedure	Multiple Institutional Emergency Response Plan	Non-Collection Animal on Zoo Grounds
Quarantine Procedure	Pest Control	Structural Failure	Dangerous Person
Emergency Transport and Housing Containers	After Hours/Overnight Emergencies	Utilities Failure (Power, Gas, Water, Phone & Computer)	

## **DUPAGE COUNTY HISTORICAL MUSEUM SAFETY**

DuPage County Historical Museum is just one of the many facilities operated by Wheaton Park District. Due to the Museum's unique collection and facility, in addition to the safety training contained in this policy, staff is trained and prepared for the following concerns:

Artifact Handling Policy	Collection Salvage Priorities List
Disaster Plan for Collection	Emergency Contact List
Emergency Preparedness Supplies, Services and Equipment	Integrated Pest Management Policy

## **FLEET SAFETY PROGRAM**

The operation of vehicles is a necessary function in conducting business at the Wheaton Park District. If not properly controlled, this driving exposure can result in costly losses such as fatalities, bodily injury, liability suits, workers compensation cases, and property damage.

To help prevent vehicle accidents and the high costs associated with them, the Wheaton Park District has developed this fleet safety program. It is the responsibility of each supervisor to understand and implement any and all phases of the fleet safety program that pertain to your department and your employees who use Park District vehicles.

Guidelines presented within the fleet safety program to Park District employees who utilize Park District vehicles and implements.

### **A. Drivers Qualification and License Verification**

All new employees hired for any position in which the operation of a motorized vehicle or equipment is required, or who drives their own vehicle on agency business, shall present a copy of their driver's license and sign a waiver to procure a driver's abstract from the Secretary of State as part of the hiring process.

The Human Resources Department is responsible for verifying that each new employee possesses a driver's license that is of proper classification for the vehicles to be driven.

1. A prospective employee applying for a position in which he/she may drive on Park District business as an essential function of their job (either a Park District vehicle or their own vehicle) should not be considered for employment if they have had any one of the following:
  - A revoked or suspended license within the last two years from the date of application.
  - Excessive violations which will be determined on a case-by-case basis.
2. The Park District will conduct driver's license abstract checks annually. Additional checks may be conducted as large influxes of seasonal employees enter active employment.
3. Supervisors must obtain the driver's license number, expiration date, and classification for all new employees that will drive Park District vehicles or their own vehicle for Park District purposes. Direct this information to the Human Resource Department.

4. Only licensed and qualified Park District operators that are of at least 18 years of age are permitted to drive or operate Park District vehicles, tractors, or motorized vehicles and equipment on public roadways.
5. Any driver of a Wheaton Park District vehicle must carry their driver's license at all times while conducting Park District business. If a Park District employee is found to be operating a Park District vehicle or motorized equipment without a valid driver's license on their person, that employee may be subject to disciplinary action.
6. Operators must possess the appropriate license classification for the vehicle for which they will be expected to operate for their job position. No employee shall at any time, operate any motorized vehicle or equipment that they are not specifically qualified by license to operate.

## **B. Restrictions**

1. If any employee has their driver's license revoked or suspended, they will not be allowed to drive a Park District vehicle and must notify their supervisor within 24 hours. Failure to notify may result in disciplinary action.
2. Any restrictions imposed on an employee's driver's license by the state, including but not limited to corrective eyewear, night vision, color blindness, hearing impairment, etc., shall be required to abide by any state mandated driving restrictions when operating vehicles or motorized equipment for Park District business.
3. No person may operate a vehicle or motorized equipment for Park District business while under State or Park District driving suspension. An employee who drives on Park District business in violation of a State or Park District driving suspension may be subject to disciplinary action.
4. No person may operate motorized rental equipment or vehicles for Park District business while under State or Park District driving suspension. An employee who operates motorized rental equipment for Park District business while under suspension may be subject to disciplinary action.
5. Any employee who sustains a conviction for a misdemeanor/felony driving offense, such as Driving under the Influence (DUI), is not eligible to drive or use motorized rental equipment for Park District business for a minimum of one year from the date of conviction or during State suspension, whichever is greater.
6. Any employee who drives or operates motorized equipment for Park District business and is in violation of a State or Park District driving suspension, or who fails to notify management or the Safety Co-Chairs in writing of a driving accident while on Park District business, within 24 hours of said accident, may be subject to disciplinary action.

## **C. Vehicle Training and Orientation**

1. The Department Head or designated supervisor will be responsible for the orientation and safety training of operators who use Park District vehicles and equipment. This training shall include:
  - a. A general orientation to the vehicle's controls and operation.
  - b. Location of manufacturer's user manual.
  - c. Location of emergency equipment such as fire extinguisher, first aid kit, flares, accident reporting information, PDRMA Insurance Card, etc.
  - d. Any special safety precautions or devices.
2. A checklist system will be maintained for all vehicles. Supervisors should maintain a checklist for each operator to document the specific vehicles that each employee is permitted to operate.



3. A defensive driving course may be presented to all operators who operate vehicles owned or leased by the Park District. The Safety Co-Chairs will coordinate class schedules with Department Heads and supervisors.
4. The Department Head or designated supervisor is responsible for identifying all operators of Park District vehicles so that they can be scheduled for instruction. New operators will be required to attend a defensive driving course within a reasonable period after employment, normally the next scheduled class.
5. The frequency of operator attendance in defensive driving courses shall be determined by the Park District Safety Co-Chairs. Seasonal employees with driving as an essential function of their job will receive annual training.
6. Any driver that is involved in a preventable collision while operating a vehicle or implement of the Park District or that demonstrates questionable driving ability may be required to attend the defensive driving course once again. If no improvement is noted, that employee may be reassigned, dismissed, or restricted from all vehicle use.
7. Supervisors should only allow those operators who have completed a vehicle orientation program to drive a vehicle that requires orientation. Vehicles that require orientation include, but are not limited to, the following:
  - a. Tractors
  - b. Dump Trucks
  - c. Vans
  - d. Manual shift vehicles
  - e. Riding mowers
  - f. Golf carts
  - g. Utility vehicles (like golf carts but heavier)

#### **D. Ride Checks**

1. To help ensure that operators are following safe driving practices while operating Park District vehicles, ride checks will be performed on a periodic basis. Discretion will be given to individual supervisors in regard to how they will accomplish the ride checks. Methods may include:
  - A formalized ride check during vehicle orientation.
  - Informally riding with an operator.
  - By following an operator in another vehicle.
2. Documentation should be kept when a ride check is performed. The operator ride check form should be filled out during the check or shortly thereafter and discussed with the employee. Copies should be sent to the Safety Co-Chairs for documentation purposes and possible consideration for re-training if serious driving problems are noted.

#### **E. Supervisor Responsibilities**

1. Both Department Heads and Supervisors should ensure that employees/operators do not drive any Park District vehicle unless they have a valid Illinois driver's license and are familiar with the State of Illinois and county driving rules and regulations.
2. Ensure that only authorized personnel be allowed to operate equipment, vehicles, and special purpose vehicles.
3. Be alert in observing unsafe driving practices of Park District employees and ensure that action is taken immediately to correct the driver.
4. Review all preventable vehicle collisions with employees/operators and discuss each unsafe act that was responsible so that something can be gained from the loss.

5. Periodically observe special purpose vehicles and truck drivers to check for compliance with operating instructions and traffic regulations.
6. Do not allow vehicles that have known unsafe mechanical conditions to be driven until the appropriate repairs are completed.
7. Scan documents to PDRMA and to the Safety Co-Chairs and Human Resources any accident reports within 24 hours of occurrence. Email [claims@wheatonparks.org](mailto:claims@wheatonparks.org) any scanned documents.
8. Ensure that all employees/operators are briefed and understand that the use of seat belts while driving or riding in a Park District vehicle is **mandatory** and failure to do so is a violation of Illinois State Law.
9. Never allow buses or vans to be overloaded with more passengers than available seats.
10. Enforce the vehicle safety, operation policies, and wireless communication device policy adopted by the Wheaton Park District.

#### **F. Safety Co-Chairs Responsibilities**

1. Oversee and make recommendations to improve the fleet safety program.
2. Review and investigate all serious accidents in conjunction with the Park District safety committee to recommend preventive measures and disciplinary actions when necessary.
3. Fully support and promote defensive driving practices and the use of seatbelts by all drivers.
4. Assist supervisors in their training responsibilities as they pertain to fleet operations.

#### **G. Human Resources Responsibilities**

1. Ensure that Wheaton Park District drivers have valid and proper licensing for the vehicles used by conducting annual State of Illinois driver's license abstract checks.
2. Maintain complete record of Park District vehicle accidents, property damage, worker's compensation, and liability claims as they pertain to vehicle incidents.

#### **H. Driver Vehicle Safety and Operations**

All drivers of Wheaton Park District vehicles and those using personal or leased vehicles in pursuit of Park District business or rental use will comply with all applicable laws of the State of Illinois as well as the regulations established by the Wheaton Park District.

1. Employees/operators are required to follow defensive driving practices, which are established for the protection of themselves, their fellow employees, and the public.
2. Before the initial use of any vehicle or implement each day, the driver will perform a walk around inspection to check for damage, loose hardware, tire condition, fluid levels, etc. The following is a list of the minimum required daily safety and maintenance checks:
  - a. Lights
  - b. Horn
  - c. Tires and mud flaps
  - d. Mirrors
  - e. Windshield and other glass
  - f. Fluid levels
  - g. Walk around visual inspection for damage
3. If there is evidence of vehicle accident damage, the employee/operator shall report it to their Department Head.
4. All safety related controls, guards, warnings, and alarms should be kept in good working condition.

5. All drivers and passengers must wear safety belts when the vehicle is in motion in accordance with Illinois State Law. There must be no more riders in the cab of a vehicle than there are seat belts.
6. It is prohibited to operate a Wheaton Park District vehicle under the influence of alcoholic beverages, non-prescription narcotics or prescription drugs that can cause physical harm.
7. At no time should any vehicle or implement be left unattended or unsecured at a work site other than its normal storage area. Ignition keys should never be left in an unattended vehicle except when stored overnight in a secured building.
8. Passengers are not allowed to ride in the rear bed of the truck.
9. Tailgates should remain up and in a locked position when the vehicle is in motion. If an extended load requires that the tailgate remain open, a red flag must be attached to the furthest rear point on the load to warn other vehicle drivers. Any overhead signal lights should be activated.
10. All loads must be firmly secured when transported in vehicles.
11. Backing vehicles that do not have a clear view of the rear will be accomplished with the assistance of a guide who can give appropriate hand and voice signals. If a driver is alone, they will lock the parking brake and inspect the area behind the vehicle before backing.
12. During periods of limited visibility or when windshield wipers are in use, activate the vehicle headlights.
13. Drivers must not exceed the posted speed limit and obey all traffic signs and signals. The traveling speed of any residential street should not exceed 25 MPH unless posted otherwise.
14. Drivers of Wheaton Park District vehicles will park in legal parking zones at all times, unless performing emergency repairs at which time the hazard lights will be turned on.
15. No smoking or vaping is permitted in vehicles, within 15 feet of any Park District facility, or in areas where fuel is being dispensed.
16. Use of radio headphones or wireless communication devices (texting, emailing, telephoning, or other activities) is prohibited while operating a motorized vehicle or equipment on behalf of the Park District. Operators are expected to comply with all City, State, and Federal laws.
17. Note the following requirements for special purpose vehicles:
  - a. All slow moving vehicles will be equipped with the appropriate orange fluorescent triangle to alert other drivers.
  - b. When towing portable equipment or trailers, all safety chains must be fastened.
  - c. Use overhead emergency lights for activities such as plowing snow at night, following slow moving vehicles on public roadways, performing roadway repairs, etc.
18. In the event of mechanical difficulties (engine failure, flat tire, etc.) while operating a park District vehicle, the Park District strongly discourages operators to fix the vehicle. Operators are to contact the nearest towing facility and have the vehicle towed to the garage to be repaired.
19. In the event of an accident with the vehicle, follow the Vehicle Accident Worksheet and answer all the proposed questions. Notify your direct supervisor immediately once it is safe to do so or after emergency services have been contacted in the event of a severe accident.
20. All employees who drive for the Park District will abide by the wireless communication device policy located in the Employee Personnel Manual.

## **I. Post-Accident Procedures**

It is the responsibility of the Supervisors to train staff in advance as to what steps to take after a motor vehicle collision. The PDMRA Vehicle Accident Worksheet (See Appendix) and a pencil should be in all agency vehicles. The worksheet eases the mental strain by providing set guidelines.

In the unfortunate case of a vehicle accident with a Park District vehicle, the following guidelines have been established:

1. The employee(s) must stop at the scene of the accident or as close to it as possible without blocking traffic.
2. The employee(s) should assist the injured in whatever capacity they are authorized to do. They should not attempt to move an injured person unless the injured person faces immediate danger from another source, such as fire, etc. Emergency response personnel (police, fire, ambulance, etc.) should be notified.
3. The employee(s) must attempt to secure the scene to avoid any secondary crashes caused by the accident scene. This can be accomplished by displaying reflectors, flares, cones, flags, flashlights, etc.
4. The employee(s) must report any accident to the police as soon as possible.
5. The employee(s) must exchange information with other people involved in the accident. They will need to provide their name, address, driver's license, and insurance carrier. The worksheet identifies PDRMA as providing vehicle insurance.
6. The employee(s) should look for witnesses and record their names, addresses, and telephone numbers. The PDMRA vehicle accident worksheet should be completed.
7. The employee(s) should be courteous to all involved.
8. **The employee(s) should not admit any guilt or accept any responsibility from/to any party.** The driver should only discuss the facts with the police. However, the driver should record any admission of guilt by the occupant(s) of other vehicle(s).
9. If the accident involves an unattended vehicle, the driver should call the police and have an accident report completed. If the police cannot assist, the employee(s) must leave a note for that person. The note should include the driver's name, Park District's name, telephone number of their direct Supervisor, and the date and time the accident occurred.
10. The employee should follow-up by immediately contacting their Supervisor and filing a written report with the police department.

### ACCIDENT REVIEW COMMITTEE

The purpose of the accident review committee is to decide borderline cases (preventable or non-preventable) fairly and consistently. The committee plays an important role in driver management relations. It needs the full support of senior management in order to function effectively.

A preventable accident is defined as an accident in which the driver failed to do everything that *reasonably could have been done to avoid the accident.*

1. The existing Safety Committee members shall serve as the Accident Review Committee. The committee shall represent all departments of the Park District directly involved in the safety program.
2. When an accident occurs, the accident committee shall investigate several factors thoroughly. These include the events leading up to the accident, the facts relating to the collision and the post-accident events.
3. A representative from the committee shall interview the driver as soon as possible after the accident. The representative needs thorough details about what the driver saw and when, as well as how the driver performed behind the wheel.

The Accident Review Committee plays an important role in the investigation of the accident. The information that is gathered and the actions of the committee may be used to aid in litigation in the defense of the Park District.

## **SEAT BELT POLICY**

Illinois State Law dictates that safety belts (seat belts) must be worn by all drivers and include front and back seat passengers eight years of age and over. All employees of the Wheaton Park District are required to comply with this law when driving or riding in a Park District owned vehicle. Additionally, on maintenance vehicles and implements where a safety belt is provided, it must be worn at all times by the driver/operator.

### **A. Proper Use of Seat Belts**

Safety belts should be worn properly. The lap belt should be drawn snugly across the hip bones. It should never be worn across the stomach or soft part of the abdomen. The shoulder strap should be loose enough to allow the driver to reach important controls. If the shoulder strap crosses the body at or near the neck or face, place the shoulder strap behind the body. The shoulder belt should never be worn alone.

### **B. 15-Passenger Park District Vans**

Illinois law states that it is the responsibility of the driver to see that all passengers ages 8 and older obey the safety belt law.

It is the Wheaton Park District's policy that all passengers, ages eight and older traveling in the Park District van will be required to wear safety belts. It will be the driver's responsibility to see that this policy is enforced. Children under eight years of age must comply with the Child Passenger Protection Act.

### **C. Child Passenger Protection Act**

The Child Passenger Protection Act requires the use of approved safety seats by children under age eight when riding in the van or a passenger car. Children four to eight years old may be secured either in a child safety seat or booster seat. It will be the driver's responsibility to see that the Child Passenger Protection Act is enforced.

## **EMPLOYEE SAFETY TRAINING PROGRAM**

The Wheaton Park District Employee Safety Training Program will be conducted on an on-going basis and involve members from each department. The Safety Co-Chairs, Safety Committee, and Department Heads are all responsible for providing the proper safety related training for the present staff and all new employees.

New employee orientation will include safety training immediately after hire, while other programs will be performed on a scheduled or occasional basis. All employee safety training will be documented and kept in a central safety-training file maintained by Human Resources.

The following is a list of safety procedures that require employee training at some or all facilities:

- New employee orientation (all employees)
- Accident/Incident Reporting Procedures (all employees)
- Emergency Operations Procedures (all employees)
- Proper Lifting Techniques (where applicable)
- Right to Know- Hazardous Materials Training for all employees (where applicable)
- Bloodborne Pathogens Training (all employees)

- Personal Protective Equipment (PPE) Requirements (where applicable)
- First Aid, CPR, and AED- The following staff must have their CPR Certification: all full-time staff, Building Supervisors, and Preschool Teachers/Childcare Attendants.
- Lock-Out/Tag-Out (where applicable)
- Vehicle Orientation (where applicable)
- Defensive Driving Course (all who drive for the Park District)
- Proper use of equipment and tools (where applicable)
- Fire Extinguisher Use (where applicable)
- Parks Team Manual (where applicable)

## **FEDERAL AND STATE SAFETY REQUIREMENTS – RIGHT TO KNOW**

### **A. Illinois Toxic Substance Act**

The Illinois Toxic Substance Disclosure to Employees Act (public Act 83-140), often called the Illinois Right to Know Law, gives Illinois employees an inherent right to know about the known and suspected health hazards which may result from working with toxic substances so that they may make knowledgeable decisions regarding any personal risks of their employment. The Wheaton Park District will make such information available to employees about toxic substances “which pose known and suspected health hazards.”

The law went into effect January 1, 1984. The following material is not intended as legal material, but will help explain the rights of employees and the responsibilities of employers, manufacturers, suppliers, importers, and the Illinois Department of Labor (IDOL) under the Right to Know Law.

#### **Rights of an Employee:**

1. **You have a right to information about toxic substances at your workplace.** The law specifies a number of ways for this information to be provided to you by your employer. These are as follows:
  - A poster in an accessible location.
  - Safety Data Sheets (SDS). Copies must be made available to employees and are located in designated areas of each facility.
  - Annual training to routinely exposed employees. Transferred employees must be trained prior to beginning their new work assignment.
  - Containers of toxic substances must be labeled with the chemical name(s) and appropriate hazard warnings. Pipes and fixed containers within a workplace need not be labeled, but the required information must be available in the employee’s work area. Under certain circumstances, mixtures of toxic substances may be labeled with the trade name.
2. You may refuse to work with substances on the Toxic Substance List if the employer has not supplied you with a SDS after you requested one in writing and if your employer has not made a good faith effort within a time limit to get the SDS from the supplier or manufacturer.
3. You may not be discharged or otherwise disciplined or discriminated against in a manner by an employer for exercising your rights under this or any other law.
4. If you believe you have been denied your rights under the Right to Know Law, you (or your representative) may file a complaint with the Illinois Department of Labor.
5. You may petition the Illinois Department of Labor to make additions to the Toxic Substance List. The Illinois Department of Labor will consider any such requests annually at a public hearing.

6. Your representatives are entitled to specific SDS in the possession of your employer within 10 days of a written request.
7. Your personal physician is entitled to receive, upon request to the employer, any SDS in the employer's possession regardless of whether or not the substance is on the Toxic Substance List.

The Illinois Right to Know Act does require employees to be informed of toxic substances in their workplace. The Occupational Safety and Health Act (OSHA) requires that your employer provide a safe and healthy working environment. The Illinois Worker's Compensation Act and the Illinois Occupational Diseases Act may cover injuries and illnesses caused by toxic substances in the workplace.

## **B. Illinois Safety and Health Act**

1. The Wheaton Park District recognizes the State of Illinois Safety Inspection and Education Act. This act requires that:
  - a. "Each public employer shall furnish to his/her employees a place of employment free from recognized hazards that are causing or are likely to cause death or serious physical harm and shall comply with occupational safety and health standards issued under the acts."
  - b. The Park District agrees to follow all guidelines as set by the acts.

## **C. Illinois Department of Labor (IDOL) Inspections**

Under the requirements of the State of Illinois Safety Inspections and Education Act- 1983, IDOL is authorized to conduct inspections of municipal facilities and enforce the safety standards specified in the Occupational Safety and Health Act.

1. The IDOL inspector may or may not call to schedule an appointment. Upon the inspector's arrival, the Executive Director and Safety Co-Chairs should be notified immediately. *The following chain of personnel should be notified in the event that the Safety Co-Chairs are not in the workplace when the inspector arrives.*
  - *Executive Director*
  - *Director of Special Facilities*
  - *Director of Recreation*
  - *Director of Parks & Planning*
2. During the opening conference, the inspector will outline what records will be reviewed, the purpose of the visit, the areas to be covered, etc. It is important to identify the purpose of the inspection. Some inspections are random, but others are in response to employee complaints.
3. The Park District representatives must accompany the inspector. The inspector may take photographs/material samples and the Park District representatives should do the same for the agency's records.
4. Minor violations should be corrected immediately during the course of the inspections (i.e. housekeeping, etc.)
5. A closing conference will then be held to review any violations noted by the inspector. This is an opportunity for the Park District representatives to reduce the inspector's list of minor violations.
6. The agency's view of the evaluation should be presented and an abatement period discussed.
7. Violations must be corrected within 30 days of the closing date. Citations for violations will be issued in writing by the IDOL within 30 days.

#### **D. PDRMA Visits/Inspections**

The Wheaton Park District welcomes annual visits conducted by PDMRA to ensure compliance with the American National Standards Institute, the National Fire Protection Association, and the OSHA Industry Standards as they apply to our facilities.

1. All staff should cooperate fully during these inspections as time permits.
2. Copies of the inspection results will be sent to the Safety Co-Chairs who will distribute as necessary and review with the Safety Committee.
3. All inspections of Park District facilities will be accompanied by the Safety Co-Chairs, Human Resources, the Department Head or the Executive Director.

#### **E. Local Fire Inspections**

The District welcomes annual inspections by the local Fire Department to identify any fire or evacuation hazards. In the event of a Fire Department inspection, contact the Building Supervisor to assist in the inspection process. Any violations found during the Fire Department inspection will be corrected immediately or within a reasonable timeframe.

### **SPECIFIC SAFETY POLICIES/PROCEDURES**

#### **A. Personal Protective Equipment (PPE)**

1. In order to perform their jobs safely there may be times when management requires employees to wear PPE.
2. PPE may include safety glasses, goggles, face shields, ear plugs, ear muffs, leather, cotton or rubber gloves, dust masks, hard hats, and coveralls just to name a few. The Park District will provide PPE above and beyond appropriate work attire to its employees free of charge as long as it is not continuously lost or abused.
3. Keep in mind that PPE must be worn consistently and correctly in order for it to protect you.

#### **B. Hazard Communication Program (Right to Know)**

The Wheaton Park District has developed a comprehensive Hazard Communication (Hazcom) program to ensure that information on the hazards of chemicals used in our operations is communicated to our employees. The program is intended to meet all requirements of the Toxic Substances Disclosure to Employees Act, commonly referred to as the Illinois Right-to-Know Law.

The Right-to-Know Law requires the Wheaton Park District to train our employees about the health and safety hazards of the chemicals in the workplace. A “hazardous chemical” is any chemical that can be a physical or health hazard. A few examples of “hazardous chemicals” used at the District operations include pool chemicals, custodial supplies, fuels, paints, pesticides, automotive products, compressed gasses, and fertilizers.

The District Hazcom program applies to all work areas where employees have the potential to be exposed to chemicals during routine operations, non-routine tasks, and chemical spill emergencies. The Hazcom program consists of seven basic elements as listed below:

- Posting of Right-to-Know sign which are posted at all of our facilities.
- A written Hazcom program of which a complete program copy is available from the Safety Co-Chairs or Human Resources.



- An inventory of hazardous chemical products maintained by the Safety Co-Chairs.
- An inventory of Safety Data Sheets (SDS) maintained by the Safety Co-Chairs
- A labeling procedure for hazardous material containers.
- A Hazcom employee training program.

It is the District's policy to provide employees a safe and healthy work environment. It is also a management objective to maintain an effective Hazcom program consistent with federal, state, and local health and safety regulations. To attain this objective, all District employees must include Hazcom compliance as an essential consideration in all phases of their work. The District Hazcom program is a cooperative effort between management and employees.

1. Supervisor's Responsibilities:
  - a. Train all employees on hazards of newly introduced chemical products including personal protective equipment to be worn, health and physical hazards of each chemical product and review of the District written Hazcom program.
  - b. Maintain Hazcom training documentation.
  - c. Ensure that all chemical containers in their respective areas have proper labeling.
  - d. Request current SDS directly from chemical manufacturers and suppliers.
  - e. Post in a conspicuous place a list of all hazardous substances present at that location and a notice of where additional information concerning those substances is available.
2. Employee's Responsibilities:
  - a. Follow all chemical safety procedures applicable to their job tasks. If unsure of proper procedures, request instructions from manager/supervisor.
  - b. Report to manager or supervisor any unsafe or potentially unsafe chemical safety problems or issues. Chemical safety suggestions to management are encouraged.

#### Labeling

Each container of hazardous material in the workplace must be labeled with the identity of the product and the appropriate hazard warnings. As a general rule, the label provided by the supplier of the product is sufficient.

#### Safety Data Sheets (SDS)

SDS should be obtained from suppliers for all chemicals used within the operations. All employees should be trained on what an SDS is and where they are located (usually in a file/binder). The SDS file/binder should be placed at locations for specific chemical use; i.e., pool chemicals are found at the pool facility; custodial supplies in or near the janitor's office; automotive products in the shop office; and so forth.

Under the Right-to-Know Law, employees have the right to obtain SDS for each hazardous material in the workplace. SDS must be kept available to employees and former employees for at least **10 years** after the material is no longer used, produced, or stored on the work site.

#### Training

The District will conduct Hazcom and Right-to-Know training on an annual basis. Supervisors must train employees whenever a new chemical is introduced into the workplace. This training should address the health and physical hazards of the chemical as well as any necessary personal protective equipment that must be utilized. The supervisor will maintain training documentation with a copy to the Safety Co-Chairs.

### Hazardous Material Spills

In the event of a chemical spill or cross contamination and the employee discovering the situation is unable or untrained to clean, maintain, or appropriately respond must do the following:

1. Immediately evacuate area if there is or potentially a spill, leak or emission of a hazardous substance.
2. If the hazard is suspected to be dangerous, contact 9-1-1 immediately after evacuating to a safe location. When in doubt, call 9-1-1 first.
3. Contact your immediate supervisor and the facility manager to determine additional steps. Depending on the location and knowledge of chemicals within their facilities, supervisors and/or facility managers may be involved in contacting 9-1-1, cleaning or managing the situation, or any other actions needed.

### **C. Bloodborne Pathogens (Communicable Diseases)**

While serving the public, park and recreation agencies are subject to areas where communicable disease transmission is possible. Employees should always consider the risk of infectious disease to themselves and the people with whom they come into contact. Employees should be able to recognize the risks; equip themselves with the proper personal protective apparel and materials; and react properly to reduce risk when exposed to blood or other routes of disease transmission.

1. Bloodborne Pathogens (BBP's) are diseases such as HIV, AIDS, and Hepatitis B Virus that are spread through blood and other bodily fluids.
  - a. Blood may be present in saliva, vomit, urine, or feces.
  - b. Because a person may go for many years and not show any signs or symptoms of these diseases, they may unknowingly and unwillingly spread the disease if not tested.
  - c. This is why we must always use "Universal Precautions," which means we treat all blood and bodily fluids as though they are potentially infectious. Always use the proper PPE such as disposable vinyl gloves and a CPR shield when providing first aid treatment or CPR.
  - d. Clean and disinfect soiled areas immediately using the supplies in the CID kit.
    - i. Disinfect the affected area with the 1 parts bleach to 10 parts water disinfectant solution.
    - ii. Rinse clothing soaked with blood or body fluids and place in a plastic bag to be sent home.
    - iii. Place soiled sanitary napkins in plastic bags, secure, and dispose. Place used paper towels and disposable gloves in plastic bag and dispose.
    - iv. Wash hands and other skin that may have come into contact with blood or body fluids thoroughly with soap and water or other antiseptic hand cleanser. Flush eyes or other mucous membranes with water immediately, or as soon after contact as possible.
  - e. If you come in contact with someone else's blood be sure to immediately and thoroughly wash the affected area with water and non-abrasive soap. Then notify your Supervisor, Department Head, or Safety Co-Chairs to ensure that the proper steps are taken to ensure your health and safety.
2. Communicable Diseases are diseases such as Chicken Pox, Meningitis, Mumps, Measles, Pneumonia, Salmonella, Tuberculosis, and Whooping Cough. These diseases may be less serious, unless they are left untreated and they are spread more commonly through coughing, sneezing, and touching.

- Using simple, good hygiene practices such as frequently washing your hands and avoiding the touching of your eyes, nose, and mouth can stop the spread of these diseases.
- 3. By using good hygiene, proper working procedures and using universal precautions, we can minimize the risk of becoming exposed to Bloodborne Pathogens or Communicable Diseases.

Epidemic and pandemic procedures for communicable diseases may be introduced by the District at any time in order to protect employees and patrons. General precautions outlined above are important steps for most communicable diseases and should be practiced at all times. Additional guidelines, procedures, and policies may be developed by the District based on federal, state, or local agency requirements, or by the District itself in order to create a safe environment.

#### **D. Lockout Tagout**

1. Lockout Tagout is a means for controlling hazardous energy. Hazardous energy could be electricity, air pressure, gas, mechanical energy, or even gravity.
2. Lockout Tagout ensures that all energy sources have been disconnected, relieved of any stored energy and locked and tagged before any work can be done on the system or equipment.
3. Only trained and authorized employees may work on hazardous equipment. If you find something that is in need of repair and there is the potential for release of hazardous energy that could cause harm or injury, do not fix it. Immediately notify your Supervisor or Department Head so that someone from maintenance can take care of it.

#### **E. Confined Spaces**

1. Confined spaces are areas not designed for continuous human occupancy, i.e. pits, tanks, or holes.
2. Confined spaces may hold the potential for deadly atmospheres such as hazardous vapors or fumes, mechanical hazards, or lack of oxygen.
3. All confined spaces must only be entered by trained and authorized employees who know and understand the hazards that exist and how to control them.
4. Certain confined spaces require that a permit be filled out and the atmosphere be tested prior to entry.
5. If you have any questions on what or where confined spaces are, please ask your Supervisor, Department Head, or Safety Co-Chairs.

#### **F. Fall Protection**

1. Fall protection is required any time an employee is working on an elevated working surface more than four feet above the surrounding area. (This does not include portable ladders).
2. Using barriers, guardrails, or fall protective devices such as lanyards and harnesses, may accomplish fall protection.
3. Fall protection saves lives; if you have any questions regarding fall protection please ask your Supervisor, Department Head, or Safety Co-Chairs immediately.

#### **G. Protective Footwear Policy**

This policy applies to all employees and volunteers who work in the District and has been established to minimize injury and promote a safe working environment. Each affected employee or volunteer shall wear protective and/or appropriate footwear when working in areas where there is a danger of foot

injuries due to: falling or rolling objects; slips and falls from wet or slippery floors; insulation from the environment; stability while walking on uneven surfaces or stairs; and where such employee's feet are exposed to electrical or other such hazards.

1. Employees and volunteers are responsible for proper footwear as part of their daily attire. Shoes should be inspected daily for cleanliness, presence of liquid or solid contaminants wedged in the treads, and wear and tear; and replaced if appropriate.
2. Supervisors are responsible for monitoring employees to ensure they are wearing the appropriate footwear to minimize injury and promote a safe working environment. Work areas should be evaluated on a daily basis to prevent slips, trips and fall injuries.

#### **H. 3 Points of Contact Policy**

This policy applies to all employees and volunteers who work at the District. Improper exiting and entering or ascending and descending of any vehicles (cars, trucks, tractors, buses), trailers, truck beds, pieces of construction equipment, ladders, lifeguard chairs, and stairs can increase the risk of injury.

1. Employees and volunteers are responsible for using the 3 Points of Contact by maintaining either one hand and two feet OR two hands and one foot at all times on the vehicle, equipment, ladder, lifeguard chair, and stairs upon exit and entry or ascending and descending to form a stabilizing triangle of contact.
2. Supervisors are responsible for identifying vehicles, equipment or environments which require a 3 Points of Contact procedure. Supervisors are also responsible for training annually and monitoring employees to ensure they are using the 3 Points of Contact when appropriate.

#### **I. 30-Second Site Safety Walk-Through Policy**

The purpose of this policy is to identify job tasks that require a 30-Second Site Safety Walk and establish protocols for surveying the surrounding area for dangerous environments. This policy applies to all employees and volunteers.

1. Employees and volunteers are responsible for surveying their surrounding area for any potential safety hazards such as: ground or flooring that could create a hazard, pedestrian traffic, personal protective equipment is required, or anything unique that may cause a safety concern. Employees should take whatever safety precautions are necessary to ensure their safety and the safety of our patrons.
2. Supervisors are responsible for training annually and monitoring employees and volunteers to ensure they are doing the 30-Second Site survey.

#### **J. Ergonomics Policy**

Ergonomics is the science of tailoring workplace conditions and job demands to those who do the work. Effective ergonomic interventions can provide a safer working environment for the District staff and volunteers. It is the policy of the District to employ a proactive, sustained commitment to creating and maintaining a work environment incorporating practical ergonomic solutions to help reduce or eliminate ergonomic-related injuries, decrease related financial costs, and most importantly, improve the safety, health, and morale of employees and volunteers, both on and off the job.

The District adopts the ergonomics policy incorporating the elements of a proactive ergonomics program: acknowledging ergonomic risk factors, identifying program goals, analyzing

ergonomic hazards, evaluating types of ergonomic solutions, and providing necessary training. This policy applies to all employees and volunteers in all departments at the District.

1. Employees and volunteers are responsible for their awareness of ergonomic issues such as correct body positioning and basic furniture and equipment adjustments; comfort at their workstations and worksites and report any discomfort to their supervisor; ask for help when needed; and report any repairs or adjustments needed to their supervisor.
2. Supervisors are responsible for conducting initial ergonomic awareness training for current employees, volunteers, and all new hires; conduct follow up training as necessary; perform individual workstation and worksite assessments for employees who report discomfort; coordinate workstation or worksite adjustments as needed.

## **K. Emergency Procedures**

1. **Fires-** When coming upon a fire you must evaluate the situation and determine whether to extinguish the fire or evacuate the building. In the event you decide to evacuate the building the following procedures shall go into effect:
  - a. Pull any fire alarm pull station in the building or call 911.
  - b. Immediately notify the main office of the location and nature of the fire.
  - c. Begin evacuation of all participants and staff. Remain calm, do not panic or run.
  - d. Check all doors for heat before exiting. If door is hot, use a secondary exit. Do NOT use the elevators.
  - e. Close all doors behind you to contain the fire.
  - f. Have all patrons and employees meet at a reunion site. (The reunion site should be 500 feet from the building and up wind.)
2. **Lightning-** Lightning is a violent act of nature and causes approximately 10 deaths per year in Illinois alone. Lightning strikes occur most frequently during the spring and summer months when thunderstorms are prevalent.
  - a. Outdoor Programs:
    - i. Monitor weather conditions on the horizon.
    - ii. Whenever lightning is observed or thunder is audible, all outdoor activities should be suspended for a minimum of 30 minutes after the last sign of lightning or thunder is noted.
    - iii. Avoid projecting above the surrounding landscape, as you would do if you were standing in an open field.
    - iv. In the wide-open spaces you should find a ravine, valley, or as a last resort, a depression in the ground and crouch low with your hands on top of your head.
    - v. Avoid standing under isolated trees or under any other isolated shelters. (Potentially dangerous are the shelters that are often provided in parks.)
    - vi. Avoid standing near high-tension wires and supports.
    - vii. Stay away from wire fences, above ground pipes, rails, and other metallic paths along the ground, which could carry lightning currents to you from a strike which has hit some distance away.
  - b. When Indoors:
    - i. Stand clear from doors and windows.
    - ii. Avoid contact with sinks, faucets, and related piping.
    - iii. Do not use the telephone unless for emergency use.
3. **Tornadoes-** in the event that a tornado is sighted or the Civil Defense Siren is activated, move employees and patrons away from windows at once and go to a hallway or

doorway away from exterior walls and windows and/or the lowest floor, preferably in a basement.

- a. If an activity is outside during a tornado, seek shelter immediately. The Supervisor of the activity shall instruct the participants and staff to the closest shelter area. Locations of shelter shall include, but are not limited to the closest building or structure or low-lying ravines, ditches, etc.
  - b. When threatening weather is observed, all outside activities shall take advance warning and move to alternate locations or be canceled.
4. **Threats of Violence-** all threats of violence should be taken seriously and reported to Supervisors. Document all information regarding who was threatening (including what they looked like and what they were wearing), any witness information, and what situation led to the incident. Depending on the magnitude, additional actions may be required.
  - a. Mass casualty threats (bombs, “shoot the place up” comments, arson, ect.) should be reported to the police regardless of whether they were received via phone, mail, email, verbal, or through any other communication. Do not discard or delete anything related to the threat.
  - b. Supervisors along with the help of law enforcement will determine whether facilities and programming need to be evacuated, cancelled, or can resume.
5. **Active violent situations-** violence witnessed within the District must be reported to supervisors and to law enforcement authorities as soon as it is safe to do so.
  - a. Fights or assaults should result in calling 9-1-1 (once safely away from the situation) and contacting Supervisors. Remember to document including the appropriate PDRMA forms and submit to Supervisors and [claims@wheatonparks.org](mailto:claims@wheatonparks.org).
  - b. Mass casualty incidents involving active threats will activate A.L.I.C.E. protocols. A.L.I.C.E. is a standard-of-care which emphasizes the need for pro-active, options-based, survival strategies:
    - i. Alert: Alert is overcoming denial, recognizing the signs of danger and receiving notifications about the danger from others. Alerts should be accepted, taken seriously, and should help you make survival decisions based on your circumstances.
    - ii. Lockdown: If Evacuate is not a safe option, barricade entry points to your room to create a secure starting point.
    - iii. Inform: Continue to communicate information in as real time as possible, if it is safe to do so. Armed intruder situations are unpredictable and evolve quickly, which means that ongoing, real-time information is key to making effective survival decisions. Information should always be clear, direct and in plain language, not using codes.
    - iv. Counter: Countering an active threat is always a last resort. Counter focuses on actions that create noise, movement, distance and distraction with the intent of reducing the shooter’s ability to shoot accurately. Creating a dynamic environment decreases the shooter’s chance of hitting a target and can provide the precious seconds needed in order to evacuate.
    - v. Evacuate: Evacuate to a safe area to take people out of harm’s way and hopefully prevent patrons and employees from having to come into any contact with the active threat.

## **CRISIS MANAGEMENT PLAN**

### **What is a crisis?**

A crisis is a situation or event that causes, or has the potential to cause, public media concern. It could be, among other things, an accidental drowning, allegation of abuse, a severe vehicle accident, or a criminal act that occurred on agency property. The potential crisis list is endless. If you know of a situation or event that could be of concern to the public or media, please contact the head of the Crisis Management Team immediately. The Wheaton Park District has appointed the Executive Director the Head of the Crisis Management Team. The Executive Director will decide whether the crisis should be monitored and handled carefully. If the Head of the Crisis Management Team is not available, the next person in line should be contacted.

### **Chain of Responsibility and Crisis Management Team**

In the event that the designated Crisis Management Team Head is unavailable, the following chain of responsibility will be followed in descending order. The first available staff person from those listed below will take temporary responsibility for implementing the Wheaton Park District's Crisis Management Plan. All decisions and public responses should come through a consensus of the Crisis Management Team members. The following is a chain of responsibility order for the Crisis Management Team:

1. Executive Director, Head of the Crisis Management Team
2. Director of Parks and Planning
3. Director of Special Facilities
4. Director of Recreation
5. Director of Marketing
6. Director of Athletics
7. Director of Finance

Select one person to be the official spokesperson responsible for making statements to the media on behalf of the Crisis Management Team of the Wheaton Park District. Two alternate spokespersons should be appointed and used in descending order.

1. Executive Director, Head of the Crisis Management Team
2. Director of Marketing
3. Director of Parks and Planning
4. Director of Special Facilities
5. Director of Recreation
6. Director of Athletics
7. Director of Finance

All listed spokespersons should review their duties on a periodic basis to help ensure their preparedness in the event of an expected crisis.

### **A. General Action Steps When a Crisis Occurs**

1. Whenever a crisis occurs that involves injury or property damage, the first responsibility of the Crisis Management Team is to ensure that the Wheaton Park District's emergency response plan is implemented. Until the crisis is controlled, it is not recommended that any detailed statements be made to the media until the Crisis Management Team has had time to fully assess the crisis and its impact on those involved. Statements made at this time should only confirm that a situation has occurred.

2. Stay calm and in control. Notify employees that a crisis exists and that all information about the crisis should be immediately communicated to the Crisis Management Team Head or alternate, and provide all known details. The Head of the Crisis Management Team or alternate will direct actions depending on the severity of the crisis, the need for immediate information, and the time of day. When contacted, members of the Crisis Management Team should report to the Administration Office or other designated location.
3. PDRMA and the Wheaton Park District attorney should be immediately contacted in all crisis or potential crisis situations. If applicable, an incident/accident form should be submitted to PDRMA within 24 hours. (In addition ELLIS and ASSOCIATES must be contacted for a pool crisis.)
4. Depending upon the situation, contact the Park Board President to make him/her aware of the situation. Other Board members should also be notified. **They should not talk to the media directly.**
5. Continue to obtain and compile accurate information as quickly as possible so the Crisis Management Team can disseminate accurate information to the media. Document all events surrounding the crisis. Staff should be assigned to monitor (and record (DVR), if possible) television news reports to gather the facts that are being reported. The Crisis Management Team should interview any staff directly involved as soon as possible. The Crisis Management Team may appoint fact gatherers to verify all facts necessary for the preparation of written media releases and meeting with the press, relatives, or other affected parties.
6. Appoint the Executive Assistant and Secretary/Receptionist at the Administration Office to answer the phone calls and relay any pertinent information to the Crisis Management Team. All calls received at various locations should be directed to the appointed clerical person. This person should document all information received, who called, his or her title, the time of the call, etc.
7. The designated spokesperson may address the media after the Crisis Management Team has prepared a statement. The designated spokesperson should speak on behalf of the Wheaton Park District. **Fault should not be discussed.**
8. Depending upon the type of crisis, a press release may be prepared by the Crisis Management Team and presented to the media.

## B. SPECIFIC ACTION STEPS

During a crisis, it can be difficult for the Crisis Management Team to know where to start in the information gathering process. Here are questions that should be addressed in order to begin the process of responding to a crisis. Depending upon the circumstances, there may be much information to gather.

1. When appropriate, make sure the proper authorities have been notified (police, fire, Environmental Protection Agency, Employee Assistant Program, etc.).
2. Have the Wheaton Park District attorney, PDRMA, and ELLIS and ASSOCIATES, if applicable, been notified?
3. Have victims' families been contacted?
4. What outside parties should be contacted?
5. Has the crisis situation been fully investigated?
6. Are damage estimates available and accurate?
7. How can the Crisis Management Team assure the public that the crisis is under control?
8. Will a formal press conference be necessary? When?
9. Has the spokesperson been updated with current information and tested with anticipated media questions?



## C. ROLES AND RESPONSIBILITIES OF CRISIS MANAGEMENT TEAM MEMBERS

**THE OFFICIAL SPOKESPERSON OR ALTERNATE:** The official spokesperson, with the assistance of other members of the team, will receive accurate information about the crisis as quickly as possible, and will coordinate the dissemination of all official information that is to be given to the media and the public. The spokesperson will be the primary voice of the Wheaton Park District throughout the crisis but may request that others with more expertise or knowledge of the affected department also speak to the media.

**MEDIA CONTACT:** Assist the official spokesperson in gathering/disseminating accurate information as quickly as possible. Obtain information about callers and inquiries from the public. Assist the spokesperson in responding to those inquiries as directed. Log, record and date all statements given to the media.

**TEAM MEMBER WHOSE DEPARTMENT IS AFFECTED BY THE CRISIS:** Exactly, WHAT happened? WHO was/is involved? WHEN did it happen? WHERE did the incident occur? WHY did it happen? WHAT is currently being done? If you do not know the answers to these questions, WHEN will you know? Update the official spokesperson about changes in the situation as they occur. Be aware that the media will interview witnesses about the incident and that you have no control over non-Park District persons who speak to the media.

**OTHER CRISIS MEMBERS:** Make sure that other Crisis Management Team members are immediately informed of new details, injuries, current status of crisis, and events around the crisis. Assist the clerical phone person in obtaining and giving information as follows: Before answering a question, obtain the following information and keep a log of the calls and media visitors. Get the name of the person who is calling or visiting, his or her title, the organization he or she represents, a telephone number, and where and when the individual can be reached.

Provide **ONLY** the official information that has been approved by the Crisis Management Team. Let the caller know that we will provide accurate information as quickly as possible.

## D. ROLE OF EMPLOYEES IN DEALING WITH NEWS MEDIA

In a crisis situation, all information should be released by members of the Crisis Management Team through the designated spokesperson. Employees who are knowledgeable of the event or who are witnesses to the event may be approached by reporters. Employees should direct reporters and others to the Crisis Management Spokesperson for all information. Here are some guidelines which employees can follow when dealing with reporters:

1. If you are questioned by a reporter, you are not required to give an interview. If you are uncomfortable, you may say, "I'm not the best person to answer your questions." You may want to discuss this with the Executive Director, our official Wheaton Park District spokesperson."
2. It is acceptable not to know the answer to a question. Just openly admit, "I don't know." Direct the reporter to the spokesperson who may have the answer.
3. It is okay to express sympathy for any person injured during a crisis. However, employees should direct any specific questions concerning the crisis to the Wheaton Park District Spokesperson.
4. Do not say "**NO COMMENT.**" Reporters may interpret the "no comment" phrase as guilt and reluctance to talk to the media. You may say, "At this time, it would be premature and speculative to discuss the matter pending further investigation."
5. Do not say anything you do not want to see in print. A negatively phrased "joke" loses its humor in print and can be very embarrassing when read later.

6. Never make an “off the record” statement. The confidentiality of “off the record” statements cannot be guaranteed.

## **E. MEDIA RELATIONS PLAN**

Through the direction of the Head of the Crisis Management Team, the Spokesperson will coordinate all interaction with the media. In general, it is beneficial to communicate with the media when accurate information is available. In some cases, it may not be prudent to present detailed information on a crisis to the media. This decision should be made by the Crisis Management Team and legal counsel. However, in some situations, failure to make an official statement to the media or to release information to the media may lead the media to seek alternative and unreliable sources for their information.

**READ A PREPARED STATEMENT** first and then answer questions from the media. If possible, distribute a written statement to the media before the press conference.

Accentuate the positive in the statement to the media. Counsel should also be available to assist in answering certain questions.

The following is a list of information that may be requested but **SHOULD NOT** be released to the news conference or the official statement:

- Acknowledgement that an accident has taken place
- Extent of injuries
- Estimate of damage resulting from the incident
- Names of persons involved
- Blame placed on any individual or party
- Information about past incidents
- Monetary information regarding the district
- Salary information
- Home telephone numbers of staff or participants

The reason for keeping this information confidential is not to keep secrets, but to **ensure accuracy**.

## **F. NEWS MEDIA TELEPHONE NUMBERS**

### **TELEVISION STATIONS**

WGN Channel 9 773.528.2311

WLS Channel 7 (ABC) 312.750.7070

WMAQ Channel 5 (NBC) 312.836.5555

WBBM Channel 2 (CBS) 312.202.2222

WFLD Channel 32 (FOX) 312.565.5533

### **DAILY NEWSPAPER**

Chicago Tribune News Desk 312.222.4440

Chicago Sun Times News Desk 312.321.3000

Daily Herald News Desk 847.427.4300

Wheaton Leader News Desk 630.668.7957

Wheaton Sun News Desk 800.397.9397

## **G. POST CRISIS EVALUATION AND FOLLOW-UP**

1. The Crisis Management Team should initiate and complete a Post Crisis Evaluation within fourteen (14) days after a crisis.
2. Acknowledge and/or thank the necessary persons involved: police, fire, community, emergency crews and staff.

Below are questions to be asked after the crisis has been handled by the Crisis Management Team. The evaluation should be completed by every member of the Crisis Management Team.

1. Name, date, position and department.
2. What was your role in the crisis?
3. How did you learn about the crisis?
4. Were you satisfied with how you were notified?
5. How could the notification process be improved?
6. How many hours did you spend in managing any aspect of the crisis?

## APPENDIX

PDRMA		Accident/Incident Report		Form 01
Park District Risk Management Agency		Attorney/Client Privileged Document		
1. Agency name		Today's date		
2. Date of incident (mm/dd/yyyy)		Time of incident (hh:mm a.m./p.m.)		
3. Name of person completing report		Title of person completing report		
4. Business phone number		Business email		
5. How did the incident occur? (Provide a brief, factual description; do not speculate on fault, etc.)				
6. Name of the location (park, pool, community center; Ex. Smith Pool, Johnson Community Center) or nearest intersection where the incident occurred.				
7. Is there an address for this location? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown				
If yes, please provide the following:				
Street address				
City State Zip code				
8. Location (Specify the exact type of location/facility where injury occurred. Ex. maintenance garage, sports field, aquatic outdoor, golf course, etc.)				
9. Primary location (Specify exact location. Ex. lap pool, cart storage, classroom, pavilion)				
<b>BODILY INJURY</b>				
If an employee was injured, please submit the form for an Employee Injury (Form 04) type of incident.				
10. Was a person injured? (Ex. patron, citizen, participant, volunteer) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown				
11. If yes, please provide the following information:				
Last name First name				
Address				
City State Zip code				
Home phone # Work phone # Cell phone #				
Age Sex <input type="checkbox"/> Male <input type="checkbox"/> Female				
12. Is injured person an agency volunteer? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown				
13. Describe the injury (affected body part and type of injury; Ex. contusion, bruise, laceration, sprain, break, etc.)				
14. Did injured person make any statements? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown				
If yes, what did injured person say?				

PDRMA		Accident/Incident Report		Form 01
Park District Risk Management Agency		Attorney/Client Privileged Document		
15. Was first aid administered? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown				
Name and position of person who administered first aid				
What first aid was given?				
Did first aid involve AED and/or CPR? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown				
If yes, please submit a PDRMA post-AED form.				
Were paramedic services offered?				
Called and refused (at scene by patrol) <input type="checkbox"/> Yes <input type="checkbox"/> No Offered and called <input type="checkbox"/> Yes <input type="checkbox"/> No				
Offered and refused <input type="checkbox"/> Yes <input type="checkbox"/> No Offered, refused, called by agency anyway <input type="checkbox"/> Yes <input type="checkbox"/> No				
Unable to respond and called <input type="checkbox"/> Yes <input type="checkbox"/> No				
Were police called? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide the following information.				
Name of police department				
Name of officer				
Do you expect this person to submit a claim? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown				
<b>PROPERTY DAMAGE</b>				
16. Was property damaged as a result of this accident/incident? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown				
17. If yes, how was the person involved in the accident/incident?				
Owner of property adjacent to park district <input type="checkbox"/> Patron <input type="checkbox"/>				
Vehicle owner <input type="checkbox"/> Other <input type="checkbox"/>				
18. Last name (or business name) First name (not necessary if business name)				
Address				
City State Zip code Phone number				
<b>WITNESS INFORMATION</b>				
19. If there was a witness(es) to the accident/incident, please provide the following information:				
Last name First name				
Address				
City State Zip code Phone number				
20. Did witness make any statements? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown				
If yes, what did witness say?				
Where was witness when the accident/incident occurred?				



## Vehicle Accident Report

Accident involving agency vehicle. May involve bodily injury, property damage.  
Attorney/Client Privileged Document

Form  
02

1	Agency name	Today's date		
2	Date of incident (mm/dd/yyyy)	Time of incident (hh/mm, a.m./p.m.)		
3	Name of person completing the report	Title of person completing report		
4	Business phone	Business email		
5	How did the incident occur and what property was damaged? (Provide a brief factual summary.)			
6	Name of the location (street/road/highway) or nearest intersection where the incident occurred.			
Is there an address for incident location? If yes, please provide the following:				
Street address				
City		State	Zip code	
7	Location			
Offsite (non-agency owned) <input type="checkbox"/> On agency property <input type="checkbox"/>				
8	Primary location			
Highway/roadway <input type="checkbox"/> Parking lot <input type="checkbox"/> Other <input type="checkbox"/>				
9	Was the agency vehicle occupied? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown			
10	Agency driver last name		First name	
Address				
City		State	Zip code	
Home phone #		Work phone #	Cell phone #	
Email				
Is this driver an employee? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown				
If Yes, enter job title of employee				
Identify the type of driver				
Full-time employee <input type="checkbox"/> Intern <input type="checkbox"/> Non-part district employee <input type="checkbox"/>				
Part-time employee <input type="checkbox"/> Volunteer <input type="checkbox"/> Spouse/family member <input type="checkbox"/>				
Seasonal employee <input type="checkbox"/>				
11	Agency vehicle VIN	Make	Model	License number



## Vehicle Accident Report

Accident involving agency vehicle. May involve bodily injury, property damage.  
Attorney/Client Privileged Document

Form  
02  
(of 2)

12	Is vehicle drivable?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown		
If no, provide current location of vehicle				
13	Area of damage			
14	Estimated repair cost			
15	Was a trailer involved? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown			
If yes, provide the following information.				
Trailer year		Make	Model	License number
Trailer area of damage				
Current location of trailer				
Estimated repair cost of trailer				
Has a police agency conducted an investigation? If yes, provide the following information.				
What police agency investigated the incident?				
Police report number				
16	Was the agency driver ticketed, arrested or cited for violation(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown			
If yes, provide details of the ticket, arrest or violation(s).				
Identify other people involved in the accident. (Provide the following information for each person. Make additional copies of this page if needed.)				
How was the person involved in the accident? Check all that apply.				
Driver of other vehicle <input type="checkbox"/> Injured person <input type="checkbox"/> Owner of involved property <input type="checkbox"/>				
Owner of other vehicle <input type="checkbox"/> Passenger of agency vehicle <input type="checkbox"/> Passenger of other vehicle <input type="checkbox"/>				
Pedestrian <input type="checkbox"/>				
Last name or business name		First name (not necessary for business)		
Address				
City		State	Zip code	
Home phone #		Work phone #	Cell phone #	

# Vehicle Accident Report

(For damage to agency property)  
Attorney/Client Privileged Document

Form  
02  
(pg. 3)

20 Identify witnesses of the accident. (Provide the following information for each witness. Make additional copies of this page if needed.)

Last name		First name	
Address			
City	State	Zip code	
Home phone #	Work phone #	Cell phone #	
Witness to accident? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown If yes, provide the following information.			
Relation to injured person or property owner:			
Agency employee or volunteer <input type="checkbox"/>	Another program participant or park user <input type="checkbox"/>	Friend <input type="checkbox"/>	
Other <input type="checkbox"/>	Passerby <input type="checkbox"/>	Relative <input type="checkbox"/>	
Did witness make any statements? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown			
If yes, provide the following information.			
What did witness say?			
Where was witness when the accident occurred?			

21 Was the driver of the agency vehicle conducting agency business at the time of the accident?  
☐ Yes ☐ No ☐ Unknown

22 What street was the agency driver on? What street was the other driver driving on?

23 What direction was the agency driver traveling? ☐ North ☐ South ☐ East ☐ West

24 What direction was the other driver traveling? ☐ North ☐ South ☐ East ☐ West

25 Weather conditions

Dry ☐ Fog ☐ Ice ☐ Snow ☐ Wet ☐

26 Accident diagram

# Property Loss Report

(For damage to agency property)  
Attorney/Client Privileged Document

Form  
03

1 Agency name Today's date

2 Date of incident (mm/dd/yyyy) Time of incident (h/hmm, a.m./p.m.)

3 Name of person completing the report Title of person completing report

4 Business phone Business email

5 How did the incident occur and what property was damaged? (Provide a brief factual summary.)

6 Name of the location (park, pool, community center; Ex. Smith Pool, Johnson Community Center) or nearest intersection where the incident occurred.

7 Is there an address for incident location? If yes, please provide the following:

Street address

City State Zip code

8 Location (Specify the exact type of location/facility damaged, listing multiple locations/facilities if necessary. Ex. maintenance garage, sports field)

9 Primary location (Identify the exact area of damage. Ex. roof storage, batting cage)

10 Estimate of loss

11 Contact person at facility

12 Contact person's email

13 Contact person's phone number

14 Was damage caused by third-party (non-agency) individual? ☐ Yes ☐ No ☐ Unknown

15 Has the party responsible for damage been identified? If yes, provide the following contact information for the person or persons identified:

Name Street address

City State Zip code

16 Has a police agency conducted an investigation? ☐ Yes ☐ No ☐ Unknown

17 What police agency investigated the incident? What is the police report number?

18 Were criminal charges brought against the responsible party? If yes, what were the charges?

## **Wheaton Park District**

### **EMPLOYEE ACKNOWLEDGEMENT of the Employee Safety Policy and Procedures Manual and Crisis Management Plan**

I, the undersigned employee, acknowledge receiving a copy of the Wheaton Park District's Employee Safety Policy and Procedures Manual and Crisis Plan dated January 2023.

I have read and become familiar with its contents. I have asked my Supervisor about any items which are unclear to me.

If there is ever a discrepancy between this guide and my performance, I understand that disciplinary action may be taken by my Supervisor, up to and including termination.

I understand that this Safety Manual and Crisis Plan may change at any time and that I will be notified and will have to adjust my work habits accordingly.

\_\_\_\_\_  
Employee Name (Printed)

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date



TO: Board of Commissioners  
FROM: Daniel Novak, Director of Athletics & Facilities  
Carolyn Wilkin, Special Event Manager  
THROUGH: Michael Benard, Executive Director  
RE: Carnival Amusement Vendor  
DATE: March 20, 2024

### **SUMMARY:**

Wheaton Park District requested proposals for a three-year agreement for amusement/carnival services at our Annual Cream of Wheaton. This contract will include the construction and operation of a combination of rides, games, food booths and concessions. Requests were sent to three vendors, and we received proposals from J.B.R Fundways and Windy City Amusement.

The Cream of Wheaton is a four-day event that centers around the first Saturday in June.

- Event Dates | Hour of Operations
  - 2024: May 30th – June 2nd
    - Thursday 4P-10P | Friday 4P-11P | Saturday Noon-11P | Sunday 1P-8P
  - 2025: June 5th – Jun 8th
    - Thursday 4P-10P | Friday 4P-11P | Saturday Noon-11P | Sunday 1P-8P
  - 2026: June 4th – 7th
    - Thursday 4P-10P | Friday 4P-11P | Saturday Noon-11P | Sunday 1P-8P

Proposals from the two vendors below detail a description of what they were able to provide and the revenue.

Vendor	J.B.R Fundways		Windy City Amusement	
Gross Revenue Percentage Share	\$1-\$100,000	39%	\$1-\$100,000	30%
	\$100,001-\$150,000	41%	\$100,001- \$150,000	33%
	\$151,000-200,000	41%	\$151,000-200,000	35%
	Over \$200,000	42%	Over \$200,000	37%
Number of rides provided		18		16
Provide ATMS	Yes	3 total	Yes	3 total
5 References		yes		yes
Rides for July 3 and Pumpkin Fest	July 3rd   4 rides	Pumpkin Fest   3 rides	July 3rd   4 rides	Pumpkin Fest   3 rides
Proof of Insurance	Yes	\$5,000,000	Yes	\$5,000,000
State of Illinois Background Checks	Yes	provided if awarded proposal	Yes	provided if awarded proposal

### **PREVIOUS COMMITTEE/BOARD ACTION:**

In February of 2019, the Wheaton Park District Board of Commissioners approved a three-year agreement with J.B.R Fundways to serve as our carnival vendor for the Cream of Wheaton. Due to the cancellation of the Cream of Wheaton in 2020 & 2021, the Wheaton Park District Board of Commissioners approved an amendment to the carnival agreement extending it through 2023.



**REVENUE OR FUNDING IMPLICATIONS:**

The carnival is a major attraction at our annual Cream of Wheaton as well as a revenue engine for the special event operational budget. The carnival has grossed over \$175,000 each year over the past two years and our net was \$72,362 in 2023 and \$79,612 in 2022. The chart below details revenue sharing examples based on potential gross revenue of \$150,000, \$175,000, and \$200,000.

**Revenue Sharing Examples**

Based on \$150,000 Gross	J.B.R Fundways	Windy City Amusement
Pre-Sale/Day of Ticket Sales	\$100,000 (39%)	\$100,000 (30%)
	\$50,000 (41%)	\$50,000 (33%)
Concession Booth Total	2 @ \$210	2 @ \$0
Game Booth Total	6 @ \$210	6 @ \$0
Total	<b>\$61,180</b>	<b>\$46,500</b>

Based on \$175,000 Gross	J.B.R Fundways	Windy City Amusement
Pre-Sale/Day of Ticket Sales	\$100,000 (39%)	\$100,000 (30%)
	\$75,000 (41%)	\$50,000 (33%)
	N/A	\$25,000 (35%)
Concession Booth Total	2 @ \$210	2 @ \$0
Game Booth Total	6 @ \$210	6 @ \$0
Total	<b>\$71,430</b>	<b>\$55,250</b>

Based on \$200,000 Gross	J.B.R Fundways	Windy City Amusement
Pre-Sale/Day of Ticket Sales	\$100,000 (39%)	\$100,000 (30%)
	\$100,000 (41%)	\$50,000 (33%)
	N/A	\$50,000 (35%)
Concession Booth Total	2 @ \$210	2 @ \$0
Game Booth Total	6 @ \$210	6 @ \$0
Total	<b>\$81,680</b>	<b>\$64,000</b>

**LEGAL REVIEW:**

District Legal Counsel will provide a service contract that includes insurance and indemnification language appropriate to this activity.

**ATTACHMENTS:**

- Draft contract agreement.
- Proposals from J.B.R Fundways and Windy City Amusement.

**RECOMMENDATION:**

Staff seek board approval for a three-year agreement awarding J.B.R Fundways to be the Carnival Amusement vendor at the Cream of Wheaton, July 3rd and Pumpkin Fest at Cosley Zoo for the 2024-2026 season. J.B.R Fundways has served as our carnival vendor since the inception of the Cream of Wheaton while also have providing carnival amusement at the July 3rd Fireworks and annual Cosley Zoo Pumpkin Fest.

# FUNDWAYS OF ILLINOIS

330 W. Laura Dr., Addison, Illinois 60101 • Phone: 630-543-5430 • Fax: 630.543-5380

This agreement made February 14, 2024, by and between *FUNDWAYS OF ILLINOIS*, an Illinois corporation, Party of the First Part or "Fundways" and Wheaton Park District or "Wheaton"; 102 East Wesley Street, Wheaton, IL 60187 Party of the Second part.

This is a three (3) year contract for the years of 2024, 2025 and 2026

**To Wit:** Wheaton agrees to furnish a location to be known as Wheaton Park District for the erection of and operation of a combination of rides, shows and concessions known as Fundways of Illinois. Wheaton also agrees to furnish and pay for any tax, permits or licenses that may be required for operation, and for all water, lot and street privileges necessary for the satisfactory operation, conduction and placing of all attractions and concessions (the location of which must be agreeable and acceptable to Fundways), also to furnish and pay for the following: sufficient police protection.

Wheaton also agrees to furnish all publicity (newspapers, radio, and television, and poster advertising) and further agrees to pay for and distribute the same.

Fundways further agrees to furnish all electrical connections and electric current for the power and illumination of all rides, shows and concessions and other exhibits necessary for the conduction of said engagement. Said current to be for the operation hours and to be supplied until all attractions are dismantled at the close of the engagement.

Wheaton also agrees to have on location, electrical service, water and portable toilets for Fundways employees available 2 days prior to opening. If streets are used for location of said attractions, Wheaton agrees to have them closed to traffic and parking 2 days prior to opening.

## **IN CONSIDERATION OF THE ABOVE, Fundways agrees:**

To furnish, present and operate Midway attractions, consisting of amusement rides and concessions at Wheaton, IL for a period of 4 days, starting May 30th (hereinafter referred to as "opening" or "opening day") and ending June 2nd (hereinafter referred to as "closing" or "closing day"), also referred to as "year" or "term" 2024 for an event known as Cream of Wheaton Week (herein referred to as "engagement"). Dates for 2025 & 2026 are tentatively to be June 5-8, 2025 and June 4-7, 2026 both parties to confirm dates by December 1st of the preceding year.

To pay Wheaton the sum of two hundred dollars (\$210.00) for each game concession or game booth operated on the grounds during this engagement. In the event any concession or booth is closed or unable to operate, Fundways agrees to pay Wheaton the pro rated sum equal to the actual days operated.

To pay Wheaton thirty-nine percent (39%) of the net revenue derived from the sale of admission tickets at the various shows and rides up to \$100,000; forty-one percent (41%) from \$100,001 to \$200,000 and forty-three percent (43%) for sales over \$200,000. For the purposes of this provision, net revenue shall mean gross revenue from admission tickets sales less any federal, state, county and/or local taxes and midway insurance costs.

The settlement for the concessions and booths is to be made on the closing day of the engagement. The settlement for the percentage on the shows and rides shall be made on the closing day of the engagement. Either party may terminate this agreement by giving the other party at least 90 days advance written notice delivered by certified mail. This agreement is fully assignable by *Fundways of Illinois*.

Wheaton Park District is responsible for the following services:

- To furnish and pay for all necessary licenses and permits that may be required for operation
- The handling of all festival advertising and promotions.
- Sufficient police protection and security.
- A 24-hour access to sanitary toilet facilities, starting Monday morning
- Trash receptacles for Midway clean-up operations.
- Parking area for semi-trailers, trucks and travel trailers.
- A 24-hour access to water for sanitary conditions on the midway.

## **IT IS FURTHER UNDERSTOOD AND AGREED:**

Fundways assumes no liability for any damage or personal injury that may be directly or indirectly caused by streets or other locations being left open to local traffic or parking during erection, dismantling, or operation of equipment or to trespassers while equipment is not in operation. Fundways assumes no liability for reasonable or expected damage to landscape caused by the operation or set up of any of its equipment. Any large and unusual landscaping damage caused directly by the operation of equipment owned by Fundways will be the responsibility of Fundways. Fundways of Illinois holds harmless and indemnifies the Wheaton Park District, Inc from any accident, injury, damage or death resulting or arising from a ride, concession or attraction operated by Fundways of Illinois during their occupancy on Festival grounds.

# FUNDWAYS OF ILLINOIS

It is understood and agreed that there shall be no other riding devices (excluding pony rides) other than those furnished by Fundways. Additionally, prohibited attractions shall include, but are not limited to virtual reality, arcade games, Space Ball and orbitron.

Hours for the festival are as follows:

- Thursday, May 30, 2024 4pm-10pm
- Friday, May 31, 2024 4pm-11pm
- Saturday, June 1, 2024 Noon-11pm
- Sunday, June 2, 2024 1pm-8pm

'Pay One Price' Ride Specials shall be on the following days and times:

- Thursday, May 30, 2024 4pm-10pm
- Saturday, June 1, 2024 Noon-5pm
- Sunday, June 2, 2024 1pm-5pm

Advance Sale: Unlimited Rides at the 2024 Cream of Wheat Festival on sale for \$25.00 per person, per day when you purchase online before May 30th, 2024 by 4:00 PM CST. Wristbands will be available for purchase at the event for \$30.00 per person, per day. One arm band per person, per day during set wristband hours. Ride heights restrictions apply. No refunds offered due to inclement weather.

Ticket Prices for the 2024 Carnival Season are as follows: Single Tickets \$1.25; Family Pack (18 Coupon Sheet) \$20; (40 Coupon Sheet) \$40.

Hours and specials for 2025 & 2026 to be agreed upon no later than January 15th of each year.

That this agreement in part or entirety is subject to strikes, suspension of electrical services, failure of transportation facilities, Government decrees, fire, floods, wrecks, tornadoes, war, riots, public demonstrations, or other good and sufficient reasons beyond the control of either party hereto. Either party may terminate this agreement by giving the other party at least 90 days advance written notice delivered by certified mail.

In the event that the sponsoring organization is required to file any disclosure report with a state, county or municipal board of elections or similar regulatory agency, the sponsoring organization shall categorize all funds received from Fundways of Illinois or its affiliates under the Illinois Election Code (10 ILCS 5/9-11.9) as proceeds received by such organization from: (a) the sale of tickets for each dinner, luncheon, cocktail party, rally and other fund raising events; or (b) mass collections made at such events. In no event shall any funds received from Fundways of Illinois or its affiliates be considered or categorized as a political or individual contribution to the sponsoring organization.

Wheaton agrees to use its influence to keep all attractions of this nature from exhibiting in or in the vicinity of or at this location Memorial Park; Wheaton, IL for 30 days prior to this event until after termination of this agreement. Both parties agree to work together to make this event a success. The committee and/or sponsoring organization and its members further agree not to change its legal identity and/or authority for the purpose of seeking a release from or otherwise compromising its obligations under this contract.

The laws of the State of Illinois shall govern the terms and conditions of this agreement. Any lawsuit filed to enforce the terms and conditions of this agreement shall be brought in the Circuit Court of DuPage County. In the event of such legal action, Fundways shall be entitled to recover its attorney's fees and costs incurred.

Fundways will provide and service at minimum three (3) ATMs, two (2) for the Midway and one (1) to be located at Memorial Park.

5. **Carnival Operator Representative.** At all times during the term of this Agreement, Carnival Operator or any of Carnival Operator's personnel are present on the premises, there shall also be present a "Representative" of Carnival Operator who shall be fluent in English and responsible for Carnival Operator's operations under this Agreement and the conduct of its personnel.

6. **Shows.** Absolutely no shows of any type shall be permitted.

7. **No Interest in Property.** Carnival Operator's use of the Premises shall not constitute a tenancy of any kind, and this Agreement is not a lease. The Parties further agree that Carnival Operator's rights hereunder shall not be construed as an easement, or any other interest in real property.

8. **Operation of Amusement Rides and Concessions.** During the term of this Agreement, Carnival Operator shall erect and operate the aforementioned amusement rides and concessions. Carnival Operator will operate such rides as are provided for this Agreement on a daily basis for the period each day as set by Park District.

9. **Ownership and Condition of Premises.** Park District covenants that it is authorized to enter into this agreement and that said Premises are to the best knowledge and belief of Park District in good repair and suitable for Carnival Operator's purposes described herein. However, Carnival Operator is solely responsible for determining if the Premises are safe and suitable for any Carnival Operator equipment, ride, concession, activity, or purpose contemplated by this Agreement, and that Park District is relying on Carnival Operator's representation that the Premises are safe and suitable for any and all of Carnival Operator's equipment, rides, concessions, and activities in contracting with Carnival Operator. Further, Carnival Operator agrees to restrict its use to the furnishing of the aforementioned amusement rides and concessions, and not to use, or permit the use of, the Premises for any other purpose without first obtaining the express written consent of the Park District.

10. **Status of Name, Address, and Guaranty.** The Carnival Operator represents and warrants that the legal name, as contained in this Agreement, along with all other information in this Agreement are accurate and correct in all respects and makes this warranty as of the date of this Agreement and continuing through its duration. Carnival Operator further represents and warrants that the representative who has signed the Agreement has full, complete and absolute authority to bind the Carnival Operator. If the Carnival Operator is a corporation, it warrants and represents that it is in good standing and active, and if it is not an Illinois Corporation, it warrants and represents that it is authorized to do business in the State of Illinois. Any change in the Carnival Operator's legal name, fictitious or trade name, address, or telephone number shall be forwarded to the Park District as provided in the notice provision of this Agreement, in writing, within three (3) days after the change. Furthermore, the individual executing this Agreement on behalf of the Carnival Operator absolutely, personally, unconditionally, and continually warrants and guarantees Carnival Operator's full and faithful performance and payment of all obligations under this License.

11. **Condition of Premises.** Carnival Operator agrees to quit and surrender the Premises and all equipment therein to Park District at the end of the term of this Agreement in the same condition as the date of the commencement of this Agreement, ordinary use and wear thereof only excepted.

12. **Rules and Regulations.** Carnival Operator agrees to abide by and conform to all rules and regulations from time to time adopted or prescribed by Park District, for the governance and management of Premises.

13. **Alcoholic Beverages.** Carnival Operator agrees to not cause or allow alcoholic

beverages of any kind to be sold, given away, or used upon Premises except after obtaining the express written consent of Park District. In such event, Carnival Operator shall possess the necessary liquor license and permit.

14. **Improvements.** Carnival Operator agrees to make only those alterations, additions, or improvements, in, to, or about Premises which have been approved in advance and in writing by Park District.

15. **Damage to Premises.** Carnival Operator agrees to not injure, nor mar, nor in any manner deface Premises or any equipment contained therein, and to not cause or permit anything to be done whereby Premises or equipment therein shall be in any manner injured, marred or defaced; and to not drive or permit to be driven nails, hooks, tacks or screws into any part of said building or equipment contained therein and to not make nor allow to be made any alterations of any kind to said building or equipment contained therein; that if said premises or any portion of said building or any equipment contained therein during the term of this Agreement shall be altered in any manner and/or damaged by the act, default or negligence of Carnival Operator, or of the Carnival Operator's agents, employees, patrons, guests or of any person admitted to premises, Carnival Operator shall cause Premises and/or equipment to be returned to their condition as existed upon the execution hereof. The Carnival Operator hereby assumes full responsibility for the character, acts and conduct of all persons admitted to said premises or to any portion of said building by the consent of the said Carnival Operator or by or with the consent of any person acting for or in behalf of said Carnival Operator.

16. **Ride Operators.** Carnival Operator agrees to furnish competent, qualified ride operators on each ride.

17. **Dogs.** Carnival Operator shall not allow any of its employees, agents or any person associated with Carnival Operator to bring, or keep on the Park District's premises, any dogs; with the exceptions of authorized "service animals" as defined under the Americans With Disabilities Act.

18. **Tickets.** Carnival Operator agrees to provide ticket sellers and change for ride ticket booths as well as the actual tickets for amusement rides and concessions.

19. **Removal of Amusement Rides and Concessions.** Carnival Operator shall furnish at its own expense all personnel required to erect, operate, dismantle, and remove all amusement rides and concessions and other equipment on the premises.

20. **Ordinances and Statutes.** Carnival Operator shall comply and shall require its employees to comply with all laws, ordinances and regulations adopted or established by Federal, State or Local Governmental agencies or bodies, with the terms of this Agreement, all relevant health and fire codes and all trademark, copy right and other intellectual property laws. Carnival Operator agrees that at all times it will conduct its activities with full regard for public safety and in compliance with the Illinois Carnival and Amusement Rides Safety Act (430 ILCS 85/2-1 et seq.) Carnival Operator also shall not use, store or permit to be used or stored in or on any part of Premises covered by this Agreement any substance or item prohibited by law, ordinance or standard policies of fire insurance companies operating or insuring in the State of Illinois.

21. **Licenses and Permits.** It shall be the full and sole responsibility of Carnival Operator to obtain and pay for all Federal, State, County, and other licenses, permits and inspections that may be required to operate their amusement rides and concessions and, furthermore, Carnival Operator shall provide proof to the Park District that all appropriate licenses, permits and inspections have been obtained.

22. **Assignment and Sublicensing.** This Agreement is personal between Park District

and Carnival Operator. Carnival Operator shall not assign any portion of this Agreement or sublicense any portion of Premises or assign responsibility for provision of amusement rides and concessions without the express written consent of Park District.

23. **Lien.** Park District shall have the first lien against all property of Carnival Operator for all unpaid fees, expenses, damages to property and any taxes due to the Agreement. Park District is empowered to impound any and all property of Carnival Operator. Park District shall have the right to sell said property at public auction and to apply the proceeds from such auction to the unpaid fees or charges due Park District. Carnival Operator agrees to waive any and all claims for damages against Park District or its agents for the seizure, prevention, or removal of the Carnival Operator or Carnival Operator's property from being removed from premises.

24. **Entry and Inspection.** Carnival Operator's use of Premises is non-exclusive, and Park District may enter at any time and for any purpose while Carnival Operator is utilizing Premises or at any other time. Carnival Operator shall inspect the premises prior to each use and promptly notify Park District of any dangerous, hazardous, or defective condition observed by Carnival Operator.

25. **Liability and Indemnification of the Park District.** It is expressly understood and agreed by and between the parties hereto that in no case shall the Owner/Park District be liable to the Carnival Operator, or any other person or persons, for any injury, loss and/or damage to any person or property on the Premises or on the amusement rides provided by the Carnival Operator or by virtue of any act, error, or omission of Carnival Operator, whether same is caused by or results from the carelessness, negligence, or improper conduct of the Carnival Operator, its agents or employees or otherwise, said Carnival Operator hereby taking all risk and indemnifying Owner/Park District for any such damage or injury. To the fullest extent permitted by law, Carnival Operator shall indemnify and hold harmless the Park District and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to reasonable legal fees (attorney's and paralegals' fees and court costs), arising out of or resulting from the Carnival Operator's activities, regardless of whether the claim for damages arises out of an occurrence occurring before, during, or after the time set forth in this Agreement for providing amusement rides and concessions, provided that any such claim, damage, loss or expense (i) is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, and (ii) is caused in whole or in part by any negligent or wrongful act or omission of Carnival Operator, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except to the extent caused in whole by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. Carnival Operator shall similarly protect, indemnify and hold and save harmless the Park District, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to reasonable legal fees, incurred by reason of Carnival Operator's breach of any of its obligations under, or Carnival Operator's default of, any provision of this Agreement. This provision shall survive the termination of the Agreement.

26. **Independence of Carnival Operator.** It is expressly understood and agreed by and between the parties hereto that Carnival Operator is not owned, operated, sponsored, affiliated, or otherwise under the direction or control of Park District. Park District has no authority or control over any aspect of Carnival Operator's operations, except as provided in this Agreement. Carnival Operator is an entity entirely independent of Park District related only by the independent contractual terms of this Agreement.

27. **Warranties by the Park District.** It is further expressly understood and

agreed by and between the parties hereto that this Agreement does not contain or embody, and shall not be construed to contain or embody any implied covenant, warranty or agreement on the part of the Park District, and there are no verbal agreements whatsoever between the Park District and Carnival Operator, and no agreements nor covenants exist between them except those representations, warranties and agreements expressed in writing in this instrument.

**28. Insurance.** The Carnival Operator, at its sole cost and expense, shall obtain and maintain the following forms of insurance:

Commercial General Liability including coverage for amusement rides, concessions, bodily injury, property Damage, contractual Liability, personal Injury, advertiser's liability, including violation of Trademark or copyright and discrimination.

In the event that any liquor is being sold, the policy shall include liquor liability coverage and Dram Shop coverage. If liquor is provided at no charge, the policy shall include host liquor liability coverage.

Such policy will contain the provision that the Park District is named as additional insured and that "coverage provided herewith shall be primary over any other insurance or self-insurance program available to the Park District for any liabilities arising in connection with this Agreement." Any insurance or self-insurance maintained by the Park District shall be excess of the Carnival Operator's insurance and shall not contribute with it.

The minimum limits acceptable for General Liability are \$2,000,000 per occurrence and \$3,000,000 annual aggregate.

In addition, the Carnival Operator shall have an Automobile Insurance policy providing coverage of not less than \$1,000,000 combined single limit for bodily injury and property damage for at least all owned, non-owned and hired vehicles.

Carnival Operator shall also have Statutory Workers' Compensation Insurance as well as Employer's liability with limits of not less than \$1,000,000 per occurrence and shall indemnify and hold harmless the Owner/Park District for any and all claims arising from the Carnival Operator's employees. The Workers' Compensation insurer shall agree to waive all rights of subrogation against the Park District for recovery of damages arising out of or incident to this Agreement.

All insurance shall be placed with companies approved to do business in the State of Illinois which shall have an AM Best rating at least an "A", and Financial Category of at least "VII". The Carnival Operator shall furnish the Park District with an originally signed Certificate of Insurance clearly demonstrating the above coverage requirements. Such certificate shall indicate not less than 30 days advance notice shall be provided to the Park District prior to cancellation, expiration or material alteration of any policy of insurance. The Park District is entitled to receive a copy of any policy of insurance covered by this Agreement within 30 days of such policy being issued.

Carnival Operator shall cause each subcontractor employed by Carnival Operator to purchase and maintain insurance of the type specified above. When requested by the Park District, Carnival Operator shall furnish copies of certificates of insurance evidencing coverage for each subcontractor.

Should said insurance fail to provide a defense to Park District within ten (10) days of receiving Notice of Claim, irrespective of any rights of Park District hereunder, Carnival Operator agrees to pay all of Park District's attorneys' fees and costs together with liquidated damages of One Hundred and No Cents (\$100.00) Dollars, per day.

Failure of Park District to demand such certificate, endorsement, or other evidence of full compliance with these insurance requirements or failure of Park District to identify a deficiency from

evidence that is provided shall not be construed as a waiver of Carnival Operator's obligation to maintain such insurance.

Park District shall have the right, but not the obligation, of prohibiting Carnival Operator from entering the premises until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by Park District.

Failure to maintain the required insurance may result in termination of this Contract at Park District's option.

**29. Underground Utilities.** Carnival Operator shall not, nor will Carnival Operator allow any of its agents or employees to drive any stake, instrument, or object of any kind into the asphalt or grassy area of Premises without the written consent of Park District. It shall be the sole responsibility of the Carnival Operator to enforce this provision, and should any damages occur Park District will look to Carnival Operator for reimbursement.

**30. Storage.** Carnival Operator assumes all responsibility for all goods, materials, exhibits, displays, articles, rides, attractions, and other tangible personal property in or on the Premises before, during or after the event and Park District assumes no responsibility for said items. Carnival Operator agrees that said goods, materials, exhibits, displays, articles, rides, attractions and other tangible personal property shall not be under the care, custody and control of the Park District. Carnival Operator agrees to assume all risk or loss of said property and will defend, indemnify and hold Owner/Park District harmless from any and all loss to said property.

**31. Safety Standards.** Carnival Operator agrees to comply with any safety standards expressed in Illinois Statutes, including, but not limited to, the Illinois Carnival and Amusement Rides Safety Act (430 ILCS 85/2-1 et seq.), or the rules promulgated thereby or required by the Illinois Department of Labor and to operate all rides and amusement devices according to the safety standards, rules and regulations therein prescribed and any other safety standards including the County's in which the premises are located which may be applicable and to furnish Park District with all safety inspection forms and reports as may be required.

**32. Personnel.** It shall be the obligation of Carnival Operator that all personnel employed by Carnival Operator will be appropriately uniformed, will keep themselves in a neat and clean condition, will deal courteously with patrons of Park District, and will not use rough or profane language, drink alcoholic beverages or use non-prescription drugs at any time while on the Premises. Carnival Operator, upon request, will furnish a list, including names, date of birth and social security number of all personnel who will assemble, disassemble or operate the rides, whether such request occurs before, during or after the event. At the request of the Park District, Carnival Operator will remove from the performance of the work and services any employee or subcontractor of Carnival Operator who is incompetent, negligent, discourteous, destructive, or repeatedly fails to abide by Park District rules and regulations or specifications of this Agreement.

**33. Cancellation.** Park District reserves the unilateral right to cancel this Agreement for the public good in the Event of an act of God, inclement weather, natural disaster, bomb or threat or for other reasons as determined in the sole and arbitrary opinion of Park District, or in the event of any request by any Federal, State, County, or local agency for use of the Premises under such circumstances, it being understood and agreed by Carnival Operator that its rights hereunder are subordinate and inferior to the right of use by any Federal, State, County, local agency or department. Should the Park District exercise its rights to cancel this License, Carnival Operator agrees to forego any and all claims for damages against the Park District and further agrees to waive any and all rights which



might arise by reason of the terms of this License and the Carnival Operator shall have no recourse of any kind against Park District.

34. **Carnival Operator Failure to Appear.** Should the Carnival Operator fail to timely appear and set up for the event or fail to perform the conditions and requirements set forth in the Agreement, this Agreement shall be canceled and shall in all respects be deemed null and void, and Park District shall be entitled to Seventy-Five Thousand and No Cents (\$75,000.00) Dollars from Carnival Operator as agreed upon liquidated damages and not as penalty, it being understood and agreed by all parties that actual damages would be extremely difficult to ascertain. Furthermore, should the Carnival Operator default in the performance of any of the terms and conditions of this Agreement, Park District, at its option, may cancel this Agreement and the relation of the parties shall be in all respects as if said terms had fully expired. Should Park District exercise its right to cancel this Agreement, Carnival Operator agrees to forego any and all claims for damages against Park District and further agrees to waive any and all rights which might arise by reason of this Agreement and the Carnival Operator shall have no recourse of any kind against Park District and the relation of the parties shall be in all respects as if said terms had fully expired. Additionally, Carnival Operator hereby waives any and all claims for compensation for any and all loss or damage sustained by reasons or any defect, deficiency or impairment of the premises including, but not limited to electrical, telephone, plumbing, sewer and water or any part thereof furnished by Park District.

35. **Toxic Waste and Hazardous Material.** Carnival Operator agrees, at all material times Carnival Operator is on the Premises, not to have in its possession, collect, distribute, dispose, release or otherwise discharge any toxic or hazardous waste as defined by Illinois and Federal law. Carnival Operator shall be responsible for the safe handling and containment of any flammable liquids in compliance with applicable state and federal law. Any flammable liquids must be contained in OSHA, NFPA and Factory Mutual approved containers. Carnival Operator shall be responsible for the release of any oil, gasoline, sanitary waste or other pollutants.

36. **Electrical Equipment.** Carnival Operator shall furnish sufficient electrical generating equipment for all rides at no charge to the Park District. Park District agrees to provide electrical service to Carnival Operator where available. Carnival Operator agrees to reimburse Park District for such direct electrical use cost, at the conclusion of the Event.

37. **Nuisance.** Carnival Operator shall not use the Premises for any unlawful purpose or in any way which will constitute a nuisance or interfere with Park District's use of the Premises.

38. **Removal of Objectionable Amusement Rides.** Park District shall have complete discretion to remove from the Premises, or not permit within Premises, any and all rides, persons or events under the employ of or under contract with Carnival Operator or any other activity of Carnival Operator which in his opinion are detrimental to the public morals or which would adversely reflect on Park District. Should Park District exercise its rights hereof, Carnival Operator agrees to forego, any and all claims for damages against Park District as a result of Park District's actions.

39. **Default.** If Carnival Operator fails to abide by and perform all covenants, stipulations and conditions of this Agreement, Park District may, at its option, immediately terminate and end this Agreement and the license hereby granted, and all rights and interest of the Carnival Operator thereunder forthwith.

40. **Notices.** Any notice which either party may or is required to give, shall be given in writing and shall be given by mailing the same, postage prepaid, to Carnival Operator at the address shown below or Park District at the address shown below, or at such other places as may be designated by the parties from time to time.

Carnival Operator: \_\_\_\_\_

Park District:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

41. **Method of Giving Notice.** All notices or other communications permitted or required to be given under this License shall be given in writing, and delivered to Park District or to the Carnival Operator in one of the following ways, at the option of the party giving the notice: (i) by hand delivery; (ii) by certified or registered mail, return receipt requested and proper postage prepaid; (iii) by a nationally recognized overnight courier service such as Federal Express; or (iv) by telecopy.

42. **Effective Date of Notices.** Notices delivered by hand delivery or by a nationally recognized overnight courier service such as Federal Express shall be effective on the date delivered to the recipient. Notices delivered by certified or registered mail shall be effective upon receipt, or three (3) business days after deposit in the United States mails, whichever shall first occur. Notices sent by telecopy shall be effective on the date transmitted and received, provided that the receipt occurs prior to 5:00 p.m. eastern standard time.

43. **Venue.** The venue of any legal proceeding brought in connection with this Agreement shall be in the county in which the Park District is situated.

44. **Applicable Law.** This Agreement shall be governed, interpreted, construed and enforced in accordance with the laws of Illinois and no other.

45. **Time.** Time is of the essence of all of the provisions and terms of this Agreement.

46. **Waiver of Trial by Jury.** Park District and Carnival Operator hereby mutually, knowingly, willingly and voluntarily waive their right to a trial by jury and no party nor any assignee, successor, heir, or legal representative of the parties (all of who are collectively referred to below as the "parties") shall seek a jury trial in any suit, proceeding, counterclaim, or any other litigation or proceeding based upon or arising out of this Agreement or any related agreement or instrument, or any course of action, course of dealing, statements, (whether verbal or written) or actions relating to this Agreement, including any tort claim or claims for fraud, misrepresentation, breach of fiduciary, antitrust, etc. The parties also waive any rights to consolidate any action in which a jury trial has not been waived. The provisions of this paragraph have been fully negotiated by the parties, and the parties acknowledge that the inclusion of this provision is a material inducement for entering into this Agreement. The waiver contained in this paragraph is irrevocable, constitutes a knowing and voluntary waiver, and shall be subject to no exceptions.

47. **Alternative Dispute Resolution.** In the event of any dispute, claim, question, or disagreement arising from or relating to this agreement or the breach thereof, the parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties.

If the dispute cannot be settled through negotiation within a period of 60 days, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Commercial Mediation Procedures before resorting to binding arbitration. If they do not reach such solution through mediation, then, upon notice by either party to the other, all disputes, claims, questions, or differences shall be resolved by binding arbitration by the American Arbitration

Association, under the Commercial Arbitration Rules then in effect. Any award of the arbitrator(s) may be entered as a judgment in any court of competent jurisdiction.

Good faith compliance with this provision shall be a condition precedent to the right of any party hereto to bring a lawsuit under this Agreement. This provision is a material inducement to the Park District entering into this Agreement. This provision shall survive termination of this Agreement.

48. **Severability and Enforceability.** The terms of this Agreement are severable, and in the event that any specific term herein is determined to be unenforceable the remainder of the Agreement shall remain in full force and effect.

49. **Waiver.** The failure of Park District to insist on the strict performance of any one or more of the covenants, terms and conditions of this Agreement, shall not be construed as a waiver of such covenants, terms or conditions, but the same shall continue in full force and effect, and that no waiver by Park District of any of the provisions hereof shall in any event be deemed to have been made unless the same be expressed in writing by Park District.

50. **Singular and Plural.** Whenever used in this Agreement, the singular number shall include the plural, the plural number shall include the singular, and the use of any gender shall include all genders where the context permits.

51. **Attorney's Fees.** Any reference to attorney's fees in this Agreement applies only to the indemnity given by Carnival Operator to Park District and not to any other term, provision, and condition thereof.

52. **Matters That Survive Terminations.** Unless otherwise provided in this Agreement, all of the terms, provisions, representations and warranties, all remedies available to any party, shall survive termination of the Agreement.

53. **Entire Agreement.** The foregoing constitutes the entire agreement between the parties and may be modified only by a writing signed by both parties. Any and all prior agreements, understandings, and representation are hereby terminated and canceled in their entirety and are of no further force or effect.

54. **Termination.** Park District reserves the right to cancel this Agreement at any time without cause upon thirty (30) days advance notice or immediately if for cause as determined by Park District in its sole discretion.

55. **Construction of Agreement.** Each party has relied upon its own examination of this License and the advice of its own counsel and other advisors in connection with this Agreement. This Agreement was negotiated at arm's length. Carnival Operator and Park District agree to the terms of the Agreement and have executed this Agreement freely and voluntarily. Thus, this Agreement shall not be construed more strictly against the Park District notwithstanding that it has been drafted by the Park District and the Park District's counsel.

56. **Paragraph Headings.** The paragraph headings used in this Agreement are for convenience only, and shall not be used in interpreting or construing any provision of this Agreement.

57. **Other Conditions.** It is mutually agreed that any and all matters not expressly provided for in this License will be at the sole discretion of the Park District.

58. No Waiver of Tort Immunity Defenses. Nothing contained in this Agreement is intended to constitute, nor shall constitute, a waiver of the defenses available to the Park District under the Illinois Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101 et seq.) with respect to claims by third parties.

IN WITNESS WHEREOF, the Parties hereto have hereunto set their hands and seals the day and year first above written.

**WHEATON PARK DISTRICT**

By: \_\_\_\_\_

**FUNDWAYS OF ILLINOIS**

By: \_\_\_\_\_

West's Smith-Hurd Illinois Compiled Statutes Annotated  
Chapter 70. Special Districts  
Park  
Act 1205. Park District Code  
Article 8. General Powers of Park Districts

70 ILCS 1205/8-23

1205/8-23. Criminal background investigations

Effective: August 20, 2021  
Currentness

§ 8-23. Criminal background investigations.

(a) An applicant for employment with a park district is required as a condition of employment to authorize an investigation to determine if the applicant has been convicted of any of the enumerated criminal or drug offenses in subsection (c) or (d) of this Section, or adjudicated a delinquent minor for any of the enumerated criminal or drug offenses in subsection (c) or (d) of this Section, or has been convicted, within 7 years of the application for employment with the park district, of any other felony under the laws of this State or of any offense committed or attempted in any other state or against the laws of the United States that, if committed or attempted in this State, would have been punishable as a felony under the laws of this State. Authorization for the investigation shall be furnished by the applicant to the park district. Upon receipt of this authorization, the park district shall submit the applicant's name, sex, race, date of birth, and social security number to the Illinois State Police on forms prescribed by the Illinois State Police. The Illinois State Police shall conduct a search of the Illinois criminal history records database to ascertain if the applicant being considered for employment has been convicted of any of the enumerated criminal or drug offenses in subsection (c) or (d) of this Section, or adjudicated a delinquent minor for committing or attempting to commit any of the enumerated criminal or drug offenses in subsection (c) or (d) of this Section, or has been convicted of committing or attempting to commit, within 7 years of the application for employment with the park district, any other felony under the laws of this State. The Illinois State Police shall charge the park district a fee for conducting the investigation, which fee shall be deposited in the State Police Services Fund and shall not exceed the cost of the inquiry. The applicant shall not be charged a fee by the park district for the investigation.

(b) If the search of the Illinois criminal history record database indicates that the applicant has been convicted of any of the enumerated criminal or drug offenses in subsection (c) or (d), or adjudicated a delinquent minor for committing or attempting to commit any of the enumerated criminal or drug offenses in subsection (c) or (d), or has been convicted of committing or attempting to commit, within 7 years of the application for employment with the park district, any other felony under the laws of this State, the Illinois State Police and the Federal Bureau of Investigation shall furnish, pursuant to a fingerprint based background check, records of convictions or adjudications as a delinquent minor, until expunged, to the president of the park district. Any information concerning the record of convictions or adjudications as a delinquent minor obtained by the president shall be confidential and may only be transmitted to those persons who are necessary to the decision on whether to hire the applicant for employment. A copy of the record of convictions or adjudications as a delinquent minor obtained from the Illinois State Police shall be provided to the applicant for employment. Any person who releases any confidential information concerning any criminal convictions or adjudications as a delinquent minor of an applicant for employment shall be guilty of a Class A misdemeanor, unless the release of such information is authorized by this Section.

(c) No park district shall knowingly employ a person who has been convicted, or adjudicated a delinquent minor, for committing attempted first degree murder or for committing or attempting to commit first degree murder, a Class X felony, or any one or more of the following criminal offenses: (i) those defined in Sections 11-1.20, 11-1.30, 11-1.40, 11-1.50, 11-1.60, 11-6, 11-9, 11-14.3, 11-14.4, 11-15, 11-15.1, 11-16, 11-17, 11-18, 11-19, 11-19.1, 11-19.2, 11-20, 11-20.1, 11-20.1B, 11-20.3, 11-21, 11-30 (if convicted of a Class 4 felony), 12-7.3, 12-7.4, 12-7.5, 12-13, 12-14, 12-14.1, 12-15, and 12-16 of the Criminal Code of 1961<sup>1</sup> or the Criminal Code of 2012; (ii) (blank); (iii) (blank); (iv) (blank); and (v) any offense committed or attempted in any other state or against the laws of the United States, which, if committed or attempted in this State, would have been punishable as one or more of the foregoing offenses. Further, no park district shall knowingly employ a person who has been found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987.<sup>2</sup> No park district shall knowingly employ a person for whom a criminal background investigation has not been initiated.

(d) No park district shall knowingly employ a person who has been convicted of the following drug offenses, other than an offense set forth in subsection (c), until 7 years following the end of the sentence imposed for any of the following offenses: (i) those defined in the Cannabis Control Act,<sup>3</sup> except those defined in Sections 4(a), 4(b), 4(c), 5(a), and 5(b) of that Act;<sup>4</sup> (ii) those defined in the Illinois Controlled Substances Act;<sup>5</sup> (iii) those defined in the Methamphetamine Control and Community Protection Act;<sup>6</sup> and (iv) any offense committed or attempted in any other state or against the laws of the United States, which, if committed or attempted in this State, would have been punishable as one or more of the foregoing offenses. For purposes of this paragraph, "sentence" includes any period of supervision or probation that was imposed either alone or in combination with a period of incarceration.

(e) Notwithstanding the provisions of subsections (c) and (d), a park district may, in its discretion, employ a person who has been granted a certificate of good conduct under Section 5-5.5-25 of the Unified Code of Corrections<sup>7</sup> by the circuit court.

#### Credits

Laws 1947, p. 1292, § 8-23, added by P.A. 91-885, § 10, eff. July 6, 2000. Amended by P.A. 93-418, § 6, eff. Jan. 1, 2004; P.A. 94-556, § 935, eff. Sept. 11, 2005; P.A. 96-1551, Art. 2, § 950, eff. July 1, 2011; P.A. 97-700, § 5, eff. June 22, 2012; P.A. 97-1150, § 215, eff. Jan. 25, 2013; P.A. 99-884, § 5, eff. Aug. 22, 2016; P.A. 102-538, § 450, eff. Aug. 20, 2021.

#### Footnotes

- 1 720 ILCS 5/11-1.20, 5/11-1.30, 5/11-1.40, 5/11-1.50, 5/11-1.60, 5/11-6, 5/11-9, 5/11-14.3, 5/11-14.4, 5/11-15, 5/11-15.1, 5/11-16, 5/11-17, 5/11-18, 5/11-19, 5/11-19.1, 5/11-19.2, 5/11-20, 5/11-20.1, 5/11-20.1B, 5/11-20.3, 5/11-21, 5/11-30, 5/12-7.3, 5/12-7.4, 5/12-7.5, 5/12-13, 5/12-14, 5/12-14.1, 5/12-15, and 5/12-16.
- 2 705 ILCS 405/2-1 et seq.
- 3 720 ILCS 550/1 et seq.
- 4 720 ILCS 550/4 and 550/5.
- 5 720 ILCS 570/100 et seq.
- 6 720 ILCS 646/1 et seq.

7 730 ILCS 5/5-5.5-25.

70 I.L.C.S. 1205/8-23, IL ST CH 70 § 1205/8-23

Current through P.A. 103-583 of the 2023 Reg. Sess. Some statute sections may be more current, see credits for details.

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End of Document

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# **J.B.R. Inc. dba Fundways of Illinois, Inc.**

**330 W. Laura Drive**

**Addison, IL. 60101**

**Office: (630) 543-5430**

**Fax: (630) 543-5380**

**E-Mail: [fundwaysofillinois@msn.com](mailto:fundwaysofillinois@msn.com)**

**Web page: [www.fundwaysofil.com](http://www.fundwaysofil.com)**

**Member OABA, Showman's League of America**

## **References**

**Ms. Peggy DiFazio  
Director of Special Events  
Village of Melrose Park  
708-343-4000 ex 148**

**Mr. Josh Peacock  
Finance Director  
Village of Streamwood  
630-736-3815**

**Mr. Michael Neri  
Event Coordinator and Director  
Taste of Elmwood Park  
773-858-1323**

**Mr. Marc Hoarle  
Taste of Roselle  
630-957-8210**

**Ms. Julie Russell  
President Grundy County Fair  
Grundy County Fair  
815-263-9224**





SALERNO's  
*Windy City Amusements, Inc.*



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**Proposal for  
Wheaton Park District  
Taste of Wheaton**

**Tony and Ruth Salerno**

**May 30–June 2, 2024, June 5-8, 2025 & June 4-7, 2026**

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Windy City would like to change the carnival hours to the following: Thursday 5-10pm, Friday 5-10pm, Saturday 1-10pm and Sunday 1-8pm. We are trying to keep the hours under control so that we do not have to pay overtime hours as these same employees are also there to set up and take down the rides for the event. At other events we close at 10pm and the Police Department like the idea so the teenagers disburse earlier.

We will pay the Sponsor 30% of the first \$100,000. ride gross, 33% from \$100,001 through \$150,000., 35% from \$151,000 through \$200,000 and 37% on anything over \$200,001. We will also pay Sponsor \$150. per game and food booth that we bring to your event.

Ticket pricing is \$1 per ticket, 20 tickets for \$20 and 44 tickets for \$40.

Pay One Price Wristband Specials will be offered on Thursday 5:30-9:30pm and Saturday and Sunday from 1-5pm for \$30 per person per session. Presale wristbands can be sold for \$25 and need to end before we arrive in Wheaton for the event and a report needs to be given to the mobile office manager on location. As per our communication via email, the school gets \$3 for each wristband presold for a net of \$22 per presale wristband, this \$22 each will go to Windy City with no percentage paid to the Sponsor. If deemed necessary, Windy City may run evening wristbands on Friday and/or Saturday from 5:30-9:30pm for \$35 per person. Yearly rates may be subject to change to reflect Windy City's current pricing.

No employees will be living on site, there will be no bunkhouses.

We will furnish uniformed ride attendants and ride foremen at the festival at all times. Criminal background checks as required by the State of Illinois are run on all carnival employees through the Illinois State Police. Drug test are randomly performed several times throughout the season. All personnel are run through the National Sex Offender Registry prior to being allowed to work on our midway. We will supply a list of employees prior to the start of the event to the local police department and/or event Sponsor. Also, our H-2B workers have been checked and cleared through the Department of Homeland Security and many of them have worked for our company for almost 10 years. Proof of the Criminal Background checks are held in our mobile office which will be onsite.

We will furnish and operate all rides and attractions within the carnival area. All rides have been inspected and permitted to operate in the State of Illinois, per the State of Illinois Department of Labor requirement. All mechanical rides will have the State of Illinois permit sticker attached to the ride. All rides will have height signs with the height requirements clearly marked. We also have measuring locations for the families to

measure their children

We will provide the following rides: Zipper, Himalaya, Zero Gravity, Cliffhanger, Rock Star, Sizzler, Century Wheel, Merry-Go-Round, Dragon Wagon, Bear Affair, Train, Teacups, Dinos, Mini Enterprise, Motorcycle, Slide & Fun House. All of the rides have height requirements and restrictions per manufacturer. All height requirements are clearly posted on the Bee Wize check your size signs located in front of each ride. Rides require between 3 to 6 tickets per person. The Bee Wize signs are designed for the children to be able to measure themselves to see if they are tall enough to ride each ride or not. This ride list may be subject to change and is limited to what rides will fit into the location and be can safely operated in this area.

We will provide a variety of carnival games for children though adults, such as the Duck Pond and Mini Basketball for children. Shoot Out the Star and Balloon Darts for children and adults. We also provide group games such as the Water Race for all ages. We are planning to bring between 4 to 8 games.

We will bring 2 food trailers to the event. One trailer sells cotton candy, popcorn, corndogs, hotdogs, nachos, snow cones, caramel apples, etc. and other carnival snacks and the other trailer sells funnel cakes, lemon shake ups, fried Twinkies, fried Oreos etc. We will provide our own Health Department permits for the event.

I have attached a sample copy of one of our Certificate of Insurance that was issued to the City of Aurora which will show our coverage. As you will see, our policy renews mid-March and we will be able to order Certificates at that time. We will name the Wheaton Park District, City of Wheaton, IL., Wheaton Chamber of Commerce and the DuPage County Highway Department as additional insured as well as certificate holder.

We will provide 6 self-service automated ticket machines as well as 3 ATM machines within the carnival area. These are in addition to the main ticket booths where the ride tickets and wristbands are sold. The automated ticket machines help to increase the ride gross by making it more convenient to purchase tickets at various locations without having to walk all the way back to the main ticket booth. We do not have any that are only ATM machines. If the Memorial Park is adjacent to the carnival area, we will try to put one as close to the Park area as possible.

In regards to the additional park district events (July 3<sup>rd</sup> & Cosley Zoo in October), we will be unable to service these additional events. For July 3<sup>rd</sup> we already have 2 festivals that week and it would be unfair to those events to take anything away from them just as you would not want us to take away from your event. The October event does not seem to be financially a good fit considering the number of hours for the event.

If we are given this contract, equipment will arrive late Sunday into early morning on Monday. We would need access to portable toilets and water service on Tuesday morning. We will bring our own generators to power all of our equipment for the event.

Thank you for this opportunity and please feel free to contact us with any questions that you may have.

Sincerely,

Anthony Salerno



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
6/14/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> McGowan Allied Specialty Insurance 140 Fountain Parkway North Suite 570 St. Petersburg OH 33716		<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> 7275473062 <b>FAX (A/C, No):</b> 440-333-3214 <b>E-MAIL ADDRESS:</b> lcummings@mcgowanallied.com	
<b>INSURED</b> Windy City Amusements, Inc. 914 W Main Street Saint Charles IL 60174		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A : Everest National Ins. Company INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	<b>NAIC #</b> 10120

**COVERAGES** **CERTIFICATE NUMBER:** 1617180020 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	SI8ML02880-231	3/18/2023	3/18/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			SI8ML02880-231	3/18/2023	3/18/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	SI8EX02296-231	3/18/2023	3/18/2024	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Additional Insured: City of Aurora and Fox Valley United Way as respects to the negligence of the named insured only. Hold harmless agreement per contract between the named insured and the additional insured applies.  
Dates: 09/17/2023 - 09/25/2023

<b>CERTIFICATE HOLDER</b>  City of Aurora 44 East Downer Place Aurora IL 60607	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	--

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SALERNO's  
Windy City Amusements, Inc.



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Tony and Ruth Salerno

References

Oswegoland Park District  
Kristie Vest  
kvest@oswegolandpd.org

LaGrange Business Association  
Steve Palmer  
spalmerpvi@gmail.com

Norridge Park District  
Annemarie Flaherty  
annemarie@norridgepk.com

Skokie Park District  
Michelle Tuft  
Mtuft@skokieparks.org

Lake Forest Days  
Tom Glover  
emailtomglover@gmail.com

Vernon Hills Park District  
Jeff Fougerousse  
jeff@vhparkdistrict.org

TO: Board of Commissioners

FROM: Dan Novak, Director of Athletics  
Carloyn Wilkin, Special Event Manager

THROUGH: Michael Benard, Executive Director

RE: Fireworks Display 3 Year Agreement 2024 - 2025 - 2026

DATE: March 20, 2024



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### **SUMMARY:**

Wheaton Park District requested a three-year proposal for the annual July 3rd pyrotechnic display. Requests were sent to five vendors, and we received proposals from RKM Fireworks Company and Pyrotecnico.

Parameters for this proposal were a budget not to exceed \$29,000 for the first year with a minimum display length of 25 minutes. The proposal specifically noted that the vendor is not allowed to use subcontractors in the set up or firing of the fireworks display and the vendor must ultimately be responsible for the thorough cleanup of all shells in the surrounding area immediately following the show. The proposal required that the display comply with the National Fire Protection Association Code (NFPA) 1123.

Proposals provided a description of all fireworks to be used during the show, including:

- Type & Size of Pyrotechnic Effects Show Design Components
- Opening Segment, Main Body, Grand Finale, and Special Effect Multi Shots

Vendor	RKM Fireworks	Pyrotecnico
Opening	Included in Main Body	136 Shells
Main Body	636 Shells	530 Shells
Finale	406 Shells	308 Shells
<b>Total Shells</b>	<b>1,042 Shells</b>	<b>974 Shells</b>
<b>Exhibition Boxes</b>	<b>24 Boxes   3,216 Shots / Effects</b>	<b>923 Barrage Shots</b>

Shell Size	RKM Fireworks	Pyrotecnico
2.5 Inch	216 Shells	196 Shells
3 Inch	504 Shells	300 Shells
4 Inch	244 Shells	275 Shells
5 Inch	78 Shells	203 Shells
<b>Total Shells</b>	<b>1,042 Shells</b>	<b>974 Shells</b>

The term "shell" refers to a high aerial, single explosive. The term "shot" refers to a multi explosive with low level affects. The charts above favor RKM Fireworks in respect to the highest count in both shells and shots within a 25-minute display.

Each vendor was aware of the challenges faced for ultimate viewing at Graf Park due to possible obstruction due to tree lines, overpass, and water tower. The building of a firework display is an art and as such becomes the "canvas" the individual artist prepares. Each vendor has their own artistry and own level of professionalism in arranging a show or canvas.

References have been reviewed. RKM Fireworks came highly recommend from our previous vendor, Johnny Rockets, who retired after the 2023 season. Additional references come from South Bend, Donnell Lake Conservation Club, and Eagle Lake. Feedback from RKM Fireworks' references include that of attention to safety in every detail and success in obtaining appropriate licensing through the State of Illinois and respective fire departments.

**PREVIOUS COMMITTEE/BOARD ACTION:**

March 2016, the board approved Johnny Rockets to produce the 2016 show. April 2017, the board meeting brought approval for Johnny Rockets to produce the 2017 & 2018 July 3rd firework displays with a two-year agreement. In January of 2019, the board approved Johnny Rockets as our vendor for a three-year agreement. Based on artistry and level of professionalism in arranging a show for all to enjoy, the board again approved an agreement with Johnny Rockets for a \$25,000 show in April of 2023.

**REVENUE OR FUNDING IMPLICATIONS:**

The firework display is budgeted within the special event operational budget. In addition, the City of Wheaton provides financial support.

**LEGAL REVIEW:**

District Legal Counsel will provide a service contract that includes insurance and indemnification language appropriate to this activity. Counsel also provided a memorandum outlining a fireworks competitive bidding analysis.

**ATTACHMENTS:**

- Fireworks competitive bidding analysis – Legal review
- Draft contract agreement
- Proposals from RKM Fireworks and Pyrotecnico

**RECOMMENDATION:**

Staff seeks board approval for a three-year agreement with RKM Fireworks Company as our July 3<sup>rd</sup> fireworks vendor.

## Firework Display Contract Service Agreement

This contract is between RKM Fireworks, Inc. (herein referred to as "RKM"), a Michigan based company with its principal place of Business at 27383 May Street Edwardsburg, MI 49112 and

Name of Sponsoring Organization: \_\_\_\_\_ Wheaton Park District \_\_\_\_\_

Sponsor Contact Name: \_\_\_\_\_ Daniel Novak, \_\_\_\_\_

Mailing Address of Sponsor: \_\_\_\_\_ 1777 S Blanchard Wheaton IL 60189 \_\_\_\_\_

Email Address of Sponsor: \_\_\_\_\_ dnovak@wheatonparks.org \_\_\_\_\_ Sponsor Phone: \_\_\_\_\_ 630-510-5117 \_\_\_\_\_

Billing Contact Name: \_\_\_\_\_ SAME AS ABOVE \_\_\_\_\_

Billing Address: \_\_\_\_\_

Billing Email Address: \_\_\_\_\_ Billing Phone: \_\_\_\_\_

RKM will supply the professional fireworks display(s) listed in Proposal #WP001A including all necessary fireworks materials, equipment, and personnel in accordance with the specifications agreed to by the parties.

### 1. Display(s)

Display Date	Rain Date	Total Budget	Deposit Amount	Deposit Due Date
07/03/2024	N/A	\$29,000	\$14,500	05/03/2024
Location	DuPage County Fair grounds 2015 West Manchester Rd Wheaton, IL 60187			

### 2. Contract Period:

This contract is for the 2024 fireworks display.

### 3. Budget:

If a budget larger than that listed under section 1 is available; additional fireworks will be added to increase the size and dramatic impact of the display.

### 4. Payment(s):

Deposits of 50% are due 90 days prior to each display date. If the contract is entered into less than 90 days prior to the display, a deposit of 50% is due upon entering into this contract. Full payment is due 5 days prior to each display date. The display shall not be fired until payment in full is made, or other arrangements confirmed.

An invoice for the balance owed total budget will be sent after the display.



## **5. Licenses & Insurance:**

RKM shall carry and maintain applicable licenses, permits, and insurance policies including general liability, auto, and workers' compensation as required by law to conduct professional fireworks displays. RKM shall supply a certificate of general liability insurance in the amount of \$10,000,000. All those entities/individuals who appear on the certificate of insurance shall be deemed an additional insured per this contract.

## **6. Permits:**

RKM will provide the state display permit. The sponsor agrees to provide any and all other necessary permits for the fireworks display as described in this contract. In the event that the Authority Having Jurisdiction (AHJ) will not sign the display permit, for the firework display as described in this contract, then RKM will not be obligated to provide the firework display as described in this contract.

## **7. Inclement Weather:**

RKM will make every attempt to execute all fireworks displays as scheduled. RKM reserves the right to postpone a display for safety hazards caused by inclement weather. The Sponsors shall cover the additional costs reasonably incurred by shooting the display on a mutually agreed upon alternate date. The additional cost for shooting the display on an alternate date shall not exceed 10% of the display budget. The alternate date must fall within 90 days of the original display date or the display is subject to permanent cancellation.

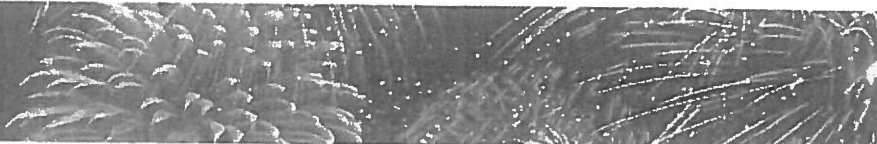
## **8. Cancellation:**

The following fees schedule will apply should the Sponsors elect to cancel a display included in this contract. Cancellation 90 or more days prior to display date shall result in a cancellation fee of 10%. Cancellation within 90 days of the display date shall result in a cancellation fee of 15%. Cancellation within 5 days of the display date shall result in a cancellation fee of 25%. Displays postponed due to inclement weather not rescheduled for a date within 90 days following the original display date are subject to a cancellation fee of 25%.

## **9. Safety & Workflow:**

NFPA 1123: Code for Fireworks Display shall be followed at all times. All work shall be performed in a thoroughly workmanlike manner and in accordance with the highest standards of quality for such work. RKM personnel shall wear identifying name badges or shirts while working on site. Under no circumstances shall any person under the influence of drugs or alcohol be allowed within the setup area. Following the display RKM will inspect the fallout area for unexploded items or other hazards resulting from the fireworks display. The Sponsor(s) shall conduct a final inspection of the display fallout area the morning following the display.





## **10. Security:**

The Sponsors and RKM will share responsibility ensuring that no unauthorized person enters the display setup area unless the person is escorted by, and supervised by a member of the fireworks setup crew. During the display, the Sponsors agree to furnish police and/or crowd security persons, ensuring adequate patrol of the fallout area until RKM advises that security is no longer necessary. RKM reserves the right to pause the display in the event that unauthorized persons enter the secured fallout area.

## **11. Marketing:**

RKM may use public displays for promotional use, including but not limited to videotaping and providing invitations to current and/or potential customers to view the display setup site and the fireworks display. For private displays, RKM will seek approval from Sponsors before making such invitations.

## **12. Force Majeure:**

RKM will take all reasonable steps to complete its obligations under this contract. However, RKM shall not be held responsible for failure to perform its obligations under this contract if such failure is a result of an act of God including extreme weather, natural disaster, terrorism, war, or any extraordinary circumstance beyond its control.

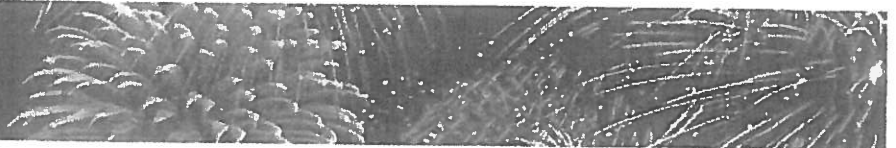
## **13. Hold Harmless:**

RKM agrees to indemnify and hold harmless the Sponsors, their agents and employees, against any and all liability claims, damages, losses, expenses and costs, including attorney fees that arise out of the display(s) which are the subject of this contract. The Sponsors agree to give the RKM prompt notice of any claims or demands and to cooperate with the RKM or its successors in interest or assigns, if any, in the defense of any such claims and/or demands.

The Sponsors agree to indemnify, and hold RKM harmless against any and all liability claims, damages, losses, expenses and costs, including attorney fees that arise out of the display(s) which is subject of this contract except for liability which is due solely to negligence on the part RKM.

## **14. Terms & Conditions:**

This agreement shall be governed by and construed in accordance with the laws of the state of Michigan. This agreement is non-binding irrespective of endorsement until a deposit (as per section 4) has been satisfied and notice presented by RKM.



### Display Coordination Contact

Please provide information for a primary contact person who can be reached on the date of your event. This will help to ensure smooth and accurate execution of your display.

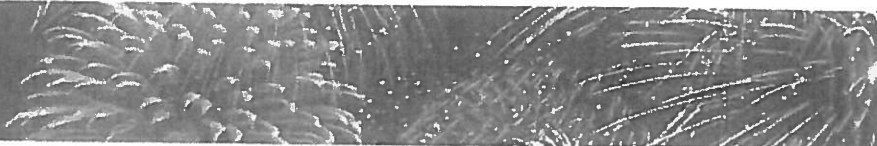
\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Work Phone

\_\_\_\_\_  
Cell Phone

\_\_\_\_\_  
Email Address



Contract accepted on behalf of Sponsor(s)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Please Print Name

\_\_\_\_\_  
Please Print Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

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Date

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Signature

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Please Print Title

\_\_\_\_\_  
Date

Contract accepted on behalf of RKM

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Please Print Name

\_\_\_\_\_  
Please Print Title

\_\_\_\_\_  
Date

# RKM Fireworks Company

27383 May Street Edwardsburg, MI 49112  
www.rkmfireworks.com  
James@rkmfireworks.com

Phone 269-663-6110  
Fax 269-663-6103

**Wheaton Park district**

**PROPOSAL #WP001A**

## **MAIN SHOW SHELLS (see Appendix A)**

- 96ea 2.5" ASSORTED ORIENTAL AND JAPANESE STYLE SHELLS
- 288ea 3" ASSORTED ORIENTAL AND JAPANESE STYLE SHELLS
- 180ea 4" ASSORTED ORIENTAL AND JAPANESE STYLE SHELLS
- 72ea 5" ASSORTED ORIENTAL AND JAPANESE STYLE SHELLS

## **MAIN SHOW EXHIBITION BOXES**

- 2ea 360 SHOT BRO, DO YOU EVEN PYRO?
- 2ea 288 SHOT SHOW IN A BOX#1
- 2ea 200 SHOT RAT-A-TOULLIE
- 2ea 200 SHOT GRAVE DIGGER
- 2ea 50 SHOT 2" RED WHITE BLUE PEONY
- 2ea 25 SHOT 2.5" MIXED EFFECT
- 2ea 25 SHOT 2.5" MULTI-COLOR WILLOW W/TAIL
- 2ea 25 SHOT 2.5" RED BLUE W/SILVER STROBE WILLOW W/TAIL
- 2ea 36 SHOT 2.5" PISTIL BROCADE CROWN

## **FINALE**

- 2ea 200 SHOT WOLF HOWLS
- 2ea 150 SHOT RED, WHITE, BLUE, TO SALUTE Z
- 2ea 49 SHOT QUICK COLORFUL SALUTE
- 10ea 2.5" 12 CHAINED SALUTE RED/WHITE/BLUE W/TAILS
- 6ea 3" 12 CHAINED 8 COLOR 4 SALUTE FINALE
- 12ea 3" 12 CHAINED TITANUM SALUTE W/ RED WHITE BLUE TAILS
- 8ea 4" 8 CHAINED BROCADE FLOWER CROWN W/ BROCADE TAILS
- 6ea 5" GOLDEN TITANUM WILLOWS

**SHOW SUMMARY**

**MAIN SHOW SHELLS**

TWO AND A HALF INCH	96
THREE INCH AERIAL SHELLS	288
FOUR INCH AERIAL SHELLS	180
FIVE INCH AERIAL SHELLS	72

**GRAND FINALE**

TWO AND A HALF INCH	120
THREE INCH	216
FOUR INCH	64
FIVE INCH	6

<b>TOTAL SHELLS</b>	1,042
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<b>TOTAL EXHIBITION BOXES</b>	24 (3,216 SHOTS/EFFECTS)
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**TOTAL COST OF SHOW**

COST FOR 2024:	\$29,000.00
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COST FOR 2025:	\$.....
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COST FOR 2026:	\$.....
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SHOW COST INCLUDES STATE PERMIT, SHIPPING, SETUP, SHOOTING, AND TEN MILLION DOLLAR LIABILITY INSURANCE

SHOW DATE: JULY 3, 2024

RAIN DATE: NONE

NOTE: ALL PYROTECHNICIANS OF RKM FIREWORKS COMPANY ARE INSURED.  
RKM FIREWORKS RESERVES THE RIGHT TO SUBSTITUTE ITEMS ON THIS PROPOSAL FOR LIKE  
ITEMS OF EQUAL OR GREATER VALUE.

# RKM Fireworks Company

27383 May Street Edwardsburg, MI 49112  
www.rkmfireworks.com  
bryan@rkmfireworks.com

Phone 269-663-6110  
Fax 269-663-6103

## LAKE STATION

## APPENDIX A

### MAIN SHOW SHELLS

#### 3" SHELLS TO INCLUDE:

Red To Silver Crackling Stars, Green To Silver Crackling Stars, Blue To Silver Crackling Stars, Yellow To Silver Crackling Stars, White To Silver Crackling Stars, Purple To Silver Crackling Stars, Golden Palm Tree, Silver Coconut Tree, Crackling Willow, Golden Wave To Silver, Golden Wave To Red, Golden Wave To Blue, Golden Wave To Purple, Red Coconut Tree, Time Rain Coconut Tree, Red Wave, Green Wave, Blue Wave, Red To Time Rain Chrys., Green To Time Rain Chrys., Blue To Time Rain Chrys., Purple To Time Rain Chrys., Yellow To Purple Peony, Golden To Blue Peony, Red To Blue Peony, Green To Golden Peony, Yellow To Green Peony, Red Chry., Yellow Chry., Purple Chry., Silver Chry., Red & Silver Glittering, Blue & Silver Glittering, Color Chry., Golden Wave, Silver Wave  
Brocade Crown Kamuro To Variegated, Brocade Chry With Crackle Pistil, Double Silver Crackling, Flower Wave Time Rain, Gold Glitter Chry W/ Crackling Pistil, Golden Palm, Golden Strobe, Golden Strobe Willow W/ Red Dahlia, Gold Willow To Variegated, Red Wave To Crackle With Blue Pistil, Silver Crackling Palm, Silver Crackling Willow W/ Blue Dahlia, White Strobe Willow W/ Red Strobe Pistil, Platinum Orido Nishiki, Gold Orido Nishiki, White Strobe, Variegated Strobe, Gold Willow To Silver Strobe, Green Dahlia, Lemon Dahlia, Color Dahlia W/Silver Flash Pistil, Green Ring To Crackle Star W/Red Pistil, Red Ring To Crackle Star W/ Delayed Crackle Pistil, Red & Green Double Ring, Ring - Three Ring (Red / Green / Blue), Red Coconut Ring W/Silver Crackling, Variegated Ring W/White Strobe Pistil, Brocade To White Strobe Sky Mine, Brocade Flower Crown Bowtie W/ Red Ring, Blue Peony W/ Coco Palm Pistil, Red Peony W/ Coco Palm Pistil, Blue To Silver Crackling W/Red To Silver Crackling Pistil, Variegated Peony, Lemon Peony, Aqua Peony, Brocade Waterfall

#### 4" SHELLS TO INCLUDE:

Red To Blue To Silver Peony, Brocade Silver To Blue Chrys W/Red Pistil, Water Color Strobe (Special), White Strobe Crackle Flower Willow Pistil, Red Wave W/ Report, Saturn Horse Tail Ring, Red Fish W/Silver Ring, Red Willow W/Report, Titanium Chrys Coconut Tree, Silver Coconut Dark Ring, Golden Glitter Blue Ring W/ Red Pistil, Golden Willow To Small Flowers, Silver Willow W/Whistle, Green Ball, Orange Red Dahlia (Long Duration), Color Swimming Stars, Special Gold Palm Tree, "Pink, Lemon, Sea Blue, Grass Green Mixed Color Dahlia W/Strobe Pistil"  
Blue To Green Peony, Red To Green Willow, Blue To White Strobe, Red To White Flashing, Glittering Blue To Silver, Dispark Chrys., Golden Crackling Flower Chrys., Red To Golden Crackling Chrys. Flower, Green To Golden Crackling Chrys. Flower, Blue To Golden Crackling Chrys. Flower, Purple To Golden Crackling Chrys. Flower, Sea Blue Peony, Grass Green Peony, Orange Peony, Pink Peony, Brocade Crown W/Green Flashing Pistil, Silver Crown W/Red Pistil, Silver Crackling Stars W/Coconut Pistil  
Brocade Crown To Blue W/Golden Strobe Pistil, Brocade Chry With Multi-Color Strobe Pistil, Brocade Crown To Crackling Willow, Cyrus Bloom To Color Tips, Gold Willow To Variegated, Silver Crackling Palm, Silver Crackling Willow W/ Blue Dahlia, Platinum Orido Nishiki, Gold Orido Nishiki, Variegated Strobe, Special Red Strobe, Red Coconut Tree Crossette W/ Silver Coconut Pistil, Silver Crackling Crossette, Purple Dahlia, Color Dahlia W/Silver Flash Pistil, Red & Green Go Getter, Red Dark Red, Brocade Waterfall  
Brocade Crown Kamuro To Variegated, Red To Delayed Crackle, Diadem Chrys To Red W Blue Pistil, Gold Crackle Chry With Green Pistil, Golden Strobe W/Green Pistil, White Strobe, Green Strobe, Green Crossette, Green Strobe W/Red Go Getter, Purple Go-Getter, Red/ White /Blue Wave, Dragon Eggs With Palm Core, Green Ring To Crackle Star W/Red Pistil, Half Red Half Blue W/ Silver Pistil, Red & Green Peony, Magenta Peony, Silver Waterfall, God Of Wealth Horsetail W/ Red Falling Leaves Pistil

#### **5" SHELLS TO INCLUDE:**

Three Layer Chrys, Multicolor Comet With Time Rain Pistil, Multicolor Crossette, Red Green Crossette To Thousand Of Brocade Crown, Red-Green-White Dahlia, Blue Chrysanthemum With Bright Willow Ring, Medusa, Blue Chrys Glittering Pistil Kaleidoscope, Green Wave To Crackling W/Red Pistil, Yellow Gold Strobe W/Crossette Gold Glittering Pistil, Silver Wave Green To Crackling W/Red Pistil, Crackling Pistil Strobe Chrys Wave, Golden Spider W/Green Strobe Pistil, Brocade Crown Eight Flower Chrys W/Glittering Pistil, Silver Glittering Waterfall, Red Palm To Thousand Of Brocade Crown, Red Iron Tree, Blue Dahlia Ring, Color Snail  
Dispark Chrys., Silver Coconut Tree, Golden Flashing To Crossette, Red Ring W/ White Strobe To Salute, Red To Golden Crackling Chrys. Flower, Green Chry.W/Red Pistil, Red To Silver Crown, Purple Tail To Silver Crackling Stars, Blue To Golden Crackling Chrys. Flower, Purple Chry.W/Silver Pistil, Colors Dahlia, Green To Golden W/Crackling Pistil  
Brocade Crown To Red Strobe W/ Red Strobe Pistil, Brocade Chry With Multi-Color Strobe Pistil, Brocade Crown To Crackling Willow, Silver Crackling Willow W/ Blue Dahlia, Red Coconut Tree Crossette W/ Silver Coconut Pistil, White Strobe W/Red Crossette, White Strobe W/Green Go Getter Pistil, Silver Ring With Blue Pistil & Brocade Crown Ring W/Silver Crackling, Brocade Flower Crown Bowtie W/ Red Ring  
Brocade Crown To Red Strobe W/ Red Strobe Pistil, Brocade Chry With Multi-Color Strobe Pistil, Brocade Crown To Crackling Willow, Silver Crackling Willow W/ Blue Dahlia, Red Coconut Tree Crossette W/ Silver Coconut Pistil, White Strobe W/Red Crossette, White Strobe W/Green Go Getter Pistil, Silver Ring With Blue Pistil & Brocade Crown Ring W/Silver Crackling, Brocade Flower Crown Bowtie W/ Red Ring  
Golden Strobe To Blue W/Golden Strobe To Red Pistil, Blue To Brocade Crown, Silver Crackling Willow, Silver Wave To Blue To White Strobe W/ Red Pistil, Silver Wave To Red To Blue W/Three-Time Ti Salute, God Of Wealth Brocade W/ Green Strobe Pistil, Variegated Strobe, Silver Crackling Crossette, Color Dahlia W/Ti Salute

#### **6" SHELLS TO INCLUDE:**

Red Green Crossette To Thousand Of Brocade Crown, Blue Crossette Octopus Chrys, Silver Glittering Waterfall, Gold Willow To Pink, Silver Coconut & Red To White Glittering, Saturn Ring To Crackling Time Rain Crown To Green, Cherry Pistil Chrys Blooming, Brocade Chrys To Red Crossette With Crackling Pistil, Brocade Crown Eight Flower Chrys W/Glittering Pistil  
Red To Blue To Silver Crackling W/Golden Strobe To Silver Crackling Pistil, Gold Orido Nishiki To Red Strobe W/Red Strobe Pistil, God Of Wealth Brocade W/Green Strobe Pistil, Blue Peony W/Golden Strobe Crossette, Silver Wave To Blue Ring W/Red Pistil, Stained Glass W/Red Ring, Green Peony W/Red Ring To Special Red Strobe Ring, Blue Chry To Thousands Of White Strobe, Silver Crackling Willow

## WHEATON PARK DISTRICT FIREWORKS DISPLAY AGREEMENT

THIS FIREWORKS DISPLAY AGREEMENT ("Agreement") is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2024 by and between Wheaton Park District, an Illinois park district and unit of local government ("Park District"), and \_\_\_\_\_, an Illinois \_\_\_\_\_ ("Contractor"). Park District and Contractor are hereinafter sometimes referred to individually a "Party" and collectively as the "Parties."

### WITNESSETH:

WHEREAS, the Park District desires to contract for a fireworks display for \_\_\_\_\_; and

WHEREAS, Contractor has the personnel, qualifications, training, experience, knowledge and equipment to safely and efficiently discharge fireworks displays and is willing to provide such services to the Park District.

NOW, THEREFORE, in consideration of the mutual promises set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Fireworks Display.** Contractor shall furnish the Park District with an exhibition of fireworks on \_\_\_\_\_, at \_\_\_\_\_ p.m. at such site as agreed upon by both Parties, in accordance with the Agreement (the "Fireworks Display"). Except as otherwise specifically provided in this Agreement, Contractor shall perform all services generally relating to or affecting the delivery of the Fireworks Display. Contractor shall discharge the Fireworks Display in a diligent and safe manner consistent with generally accepted practices in the firework display industry in the United States.

2. **Fee.** The Park District agrees to pay Contractor as a fee for production of the Fireworks Display in an amount equal to \_\_\_\_\_ Dollars (\$\_\_\_\_\_) ("Fee"). Such Fee shall be paid immediately following the discharge of the Fireworks Display.

3. **Personnel.** Contractor shall provide a trained and experienced lead pyrotechnician to supervise the Contractor's setup, discharge, post firing, and clean-up of the Fireworks Display, and shall provide such additional technicians and assistants as may be necessary for the safe and timely setup, discharge, and post-firing clean-up of the Fireworks Display. Contractor shall pay all wages, federal and state taxes, occupational license tax, benefits, (including unemployment, disability, social security) and Contractor shall indemnify the hold the Park District harmless against any liability for any such payments.

4. **Permits and Licenses.** Contractor shall procure, and timely provide the Park District with evidence of a validly existing appropriate fireworks permit for the Fireworks Display as required by law. Contractor shall, at its own expense, procure and timely provide the Park District with evidence of all other federal, state, and local permits and licenses necessary for the transportation, storage and discharge of pyrotechnic materials for the Fireworks Display. Contractor shall be responsible for and shall comply with all laws, rules, ordinances, or regulations of any and all governmental



authorities having jurisdiction over the Fireworks Display, including, but not limited to, the Illinois Fireworks Use Act (425 ILCS 35). Contractor, subject to the provisions of Section 5 of this Agreement, shall have sole and complete responsibility for safety conditions at the firing site during setup, discharge, and cleanup of the Fireworks Display site.

5. **Security.** The Park District shall, at its own expense, provide adequate security personnel and barricades as reasonably required to preclude unauthorized persons from entering the area designated by Contractor as the area for discharge of the Fireworks Display ("Security Zone"). The Park District shall provide such security once the Contractor, or any of Contractor's pyrotechnic materials, arrives on site. Security shall be maintained in the absence of Contractor's personnel. Security shall be provided until the Contractor leaves the display site. In the event that prior to the display weather or wind conditions change or become such that to begin the fireworks Display as setup would, (in the judgment of the lead pyrotechnician), create or represent a risk of harm to spectators or bystanders, the Park District, at the request of Contractor, shall forthwith take appropriate action to relocate the at-risk spectators or by-standers and their property to a position reasonably safe for viewing the Fireworks Display, in the opinion of the Contractor, and thereafter maintain a new Security Zone. Contractor shall delay the start or suspend said Fireworks Display until said persons and property are moved to a safe location and the Security Zone is reestablished. The Parties agree that the final authority with respect to the firing of the Fireworks Display shall lie with the Fire Marshall or other safety official on site to maintain safety regulations.

6. **Transportation and Storage of Pyrotechnic Materials.** Contractor shall be responsible for the timely transportation of all pyrotechnic materials to the display site in full compliance with all applicable federal, state, and local regulations and ordinances regarding the transportation of explosive materials. Contractor shall make no claims against the Park District for any damage or loss relating to the transportation or storage of pyrotechnic materials, except in the event of Park District's failure to provide security as set forth in Section 5 of this Agreement.

7. **Cleanup.** At the conclusion of the Fireworks Display, Contractor shall ensure that both the shooting and fallout area of the display site are thoroughly inspected by Contractor's personnel, and that all undischarged pyrotechnic materials and other fireworks-related debris are safely removed from the display site and properly disposed of. Contractor shall also remove all equipment and related materials from the shooting and fallout areas. Any hazardous materials shall be disposed of in accordance with law by Contractor.

8. **Expenses.** Unless otherwise provided herein, Contractor shall furnish, at Contractor's own expense, all pyrotechnic and other materials, supplies, and equipment related to its provision of the Fireworks Display hereunder. Contractor shall not incur any indebtedness on behalf of the Park District without the express written consent of the Park District to specific indebtedness.

9. **Relationship of Parties.** Contractor is an independent contractor in the provision of services pursuant to the Agreement. Neither Contractor nor any of its agents, partners, or co-venturers are employees or agents of the Park District for any purposes, nor shall any of such persons be entitled to any of the benefits Park District may provide for its employees.

10. **Insurance and Indemnification.** Contractor shall obtain and maintain insurance of the types and in the amounts listed below.

**A. Commercial General and Umbrella Liability Insurance**

Contractor shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$2,000,000 each occurrence, and specifically including liability arising out of pyrotechnic/fireworks displays. If such CGL insurance contains a general aggregate limit, it shall apply separately to this location.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from pyrotechnic/fireworks displays, premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

The Park District shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 26 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to the Park District. Any insurance or self-insurance maintained by the Park District shall be excess of Contractor's insurance and shall not contribute with it.

**B. Business Auto and Umbrella Liability Insurance**

Contractor shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

**C. Workers Compensation Insurance**

Contractor shall maintain workers compensation and employer's liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease.

Contractor waives all rights against the Park District and its officers, officials, employees, volunteers, and agents for recovery of damages arising out of or incident to the Contractor's activities.

## **D. General Insurance Provisions**

### **I. Evidence of Insurance**

Contractor shall furnish the Park District with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days' written notice to the Park District prior to the cancellation or material change of any insurance referred to therein. Written notice to the Park District shall be by certified mail, return receipt requested.

Failure of the Park District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of Park District to identify a deficiency from evidence that is provided shall not be construed as a waiver of Contractor's obligation to maintain such insurance.

The Park District shall have the right, but not the obligation, of prohibiting Contractor from entering the premises until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by the Park District.

Failure to maintain the required insurance may result in termination of this Contract at the Park District's option.

Contractor shall provide certified copies of all insurance policies required above within 10 days of the Park District's written request for said copies.

### **II. Acceptability of Insurers**

For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the District has the right to reject insurance written by an insurer it deems unacceptable.

### **III. Deductibles and Self-Insured Retentions**

Any deductibles or self-insured retentions must be declared to the Park District. At the option of the Park District, the Contractor may be asked to eliminate such deductibles or self-insured retentions as respects the Park District, its officers, officials, employees, volunteers and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.

### **IV. Subcontractors**

Contractor shall cause each subcontractor employed by Contractor to purchase and maintain insurance of the type specified above. When requested by the Park District, Contractor shall furnish copies of certificates of insurance evidencing coverage for each subcontractor.

**E. Indemnification**

To the fullest extent permitted by law, Contractor shall indemnify and hold harmless the Park District and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (attorney's and paralegals' fees and court costs), arising out of or resulting from the Contractor's activities, provided that any such claim, damage, loss or expense (i) is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, and (ii) is caused in whole or in part by any negligent or wrongful act or omission of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except to the extent caused in whole by any negligent act or omission of a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. Contractor shall similarly protect, indemnify and hold and save harmless the Park District, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of Contractor's breach of any of its obligations under, or Contractor's default of, any provision of the Contract.

11. **Cancellation or Delay.** In the event the Fireworks Display is delayed by the Park District due to rain or inclement weather, or by Contractor due to safety concerns, the Fireworks Display shall be performed on a date to be determined, at such time as Park District designates, ("Rain Date"). In the event that the Park District cancels the Fireworks Display within ten (10) days prior to the original scheduled date, Contractor shall be entitled to 50% of the contract amount as liquidated damages for any claims it may have hereunder. If the Park District cancels the Fireworks Display on the day of the scheduled show for reasons other than inclement weather or force majeure, the Contractor shall be entitled to 100% of the contract amount. The Park District shall be responsible for all reasonable costs associated with the utilization of the rain date.

12. **Choice of Law.** This Agreement shall be governed by, and construed in accordance with, the laws of the State of Illinois.

13. **Severability and Waiver.** The partial or complete invalidity of any one or more provision of this Agreement shall not affect the validity or continuing force and effect of any other provision. The failure of either party hereto to insist, in any one or more instances, upon the performance of any of the terms, covenants or conditions of this Agreement, or to exercise any right herein, shall not be construed as a waiver or relinquishment of such term, condition or right as respect further performance. Notices. All notices, covenants, requests, authorization and approvals permitted or required under this Agreement shall be in writing, signed and personally delivered, or sent by registered or certified mail,

return receipt requested, to the appropriate parties.

14. **Entire Agreement.** This Agreement contains the entire agreement between the parties with respect to the subject matter hereof, and any agreement hereafter shall be ineffective to modify or terminate this Agreement or constitute a waiver of any provisions hereof unless such agreement is in writing and signed by the party against whom enforcement is sought.

15. **Force Majeure.** Neither Party shall be liable to the other nor deemed in default under this Agreement if and to the extent that such party's performance of this Agreement is prevented by reason of severe weather, riots, strikes, labor disputes, judgments, decrees, injunctions, or acts of governmental authorities, acts of God, and other causes beyond the control of such party ("Force Majeure"). The Party declaring Force Majeure shall make reasonable efforts to prevent and remove the cause of the Force Majeure.

16. **No Waiver of Tort Immunity Defenses.** Nothing contained in this Agreement is intended to constitute, nor shall constitute, a waiver of the defenses available to the Park District under the Illinois Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101 *et seq.*) with respect to claims by third parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as the date first set forth above.

WHEATON PARK DISTRICT

[INSERT COMPANY NAME]

By: \_\_\_\_\_

By: \_\_\_\_\_

**TO:** Board of Commissioners  
**FROM:** Daniel Novak, Director of Athletics & Facilities  
Carolyn Wilkin, Special Event Manager  
**THROUGH:** Michael Benard, Executive Director  
**RE:** Wheaton Park District Sound & Lighting for 2024 Special Events  
**DATE:** March 20, 2024

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### **SUMMARY**

The Wheaton Park District annually produces high quality special events that require a sound and light technician as well as sound and light equipment. These events draw 20,000+ guests annually and include Cream of Wheaton, Summer Entertainment Series Concerts at Memorial Park, and HOPTober Fest.

Requests for proposals were sent to six (6) companies and one (1) company submitted a proposal by the February 16, 2024 deadline. Shakespeare in the Park was not included in the RFP in 2024 as Wheaton College will be contracting out the sound and light vendor based on their production needs.

**Wheaton Park District 2024 Special Event Sound & Lighting RFP Results**

Vendor	Cream of Wheaton	Summer Entertainment Series	HOPtober Fest	Total
Hi-Fi Events	\$8,400	\$18,000	\$1,400	\$27,800
V2 Productions	No proposal submitted	No proposal submitted	No proposal submitted	No proposal submitted
Novatoo, Inc.	No proposal submitted	No proposal submitted	No proposal submitted	No proposal submitted

### **PREVIOUS COMMITTEE/BOARD ACTION:**

In 2022, staff used a formal request for proposal process for special events sound and lighting as expenses were over \$30,000 due to the inclusion of Shakespeare in the Park. The Board approved using Hi-Fi Events in 2023 after receiving several proposals. Hi-Fi Events has done a great job in 2022 and 2023 and staff was pleased with their services.

### **REVENUE OR FUNDING IMPLICATIONS:**

Cream of Wheaton and the Summer Entertainment Series expenses are included in the Wheaton Park District Special Event Operational Budgets and will be covered by sponsorships, as well as ticket and beverage sales. The HOPTober Fest expense is included in the DuPage County Historical Museum Foundation budget.

### **ATTACHMENTS:**

Proposal from Hi-Fi Events

### **RECOMMENDATION:**

Staff recommends that the Wheaton Park District Board of Commissioners approve the 2024 Special Event Sound & Lighting proposal from Hi-Fi Events in the amount of \$27,800.



To: Carolyn Wilkin, Special Event Manager  
Dan Novak, Director of Athletics & Facilities  
Wheaton Park District  
855 W. Prairie Avenue  
Wheaton, IL 60187

From: Jim Warren/Hi Fi Events, Inc.

Date: 2/10/2024

Subject: Sound and Lighting Quote

Hi Carolyn and Dan,

Included is a detailed proposal for providing sound and lighting services for the following events:

- Cream of Wheaton
- Summer Entertainment Series
- October Fest

Our goal is to help make your event as successful as possible. If you or anyone has any questions, please feel free to contact me.

We look forward to the opportunity to work with you!

A handwritten signature in black ink, appearing to read "Jim Warren", is positioned above the printed name.

Jim Warren  
Hi Fi Events, Inc.  
630-673-1485, Cell  
[jimewarren@aol.com](mailto:jimewarren@aol.com)

# **Event: 2024 Cream of Wheaton**

## **Itemized Equipment Listing**

### **Sound**

#### **Sound System**

- 4 – EV X-Array Xb, dual 18" sub woofers
- 4 – EV X-Array Xm, dual 15" speaker mid cabinets
- 4 – EV X-Array Xi 10" upper mid with 2" hi horn
- 6 – EV powered wedge monitors
- 1 – EV powered drum wedge monitor with woofer
- Crown, QSC power amplifiers, 22,000 watts
- 1 – Midas M32, 32 channel digital mixing console with onboard effects, gates, comps, eq
- 1 – Whirlwind 32x8 channel snake with MASS connector

#### **Accessories**

- Shure, AKG, Sennheiser, Heil, EV, etc. microphones
- Whirlwind and Countryman D.I. boxes
- Assorted mic stands, booms, claws and mounts
- Assorted mic and patch cables
- Assorted snakes, splitter snakes and patch whips
- Assorted a/c cables, adapters and quad boxes
- Power distro (if needed for power tap)
- 20'x10' Black drape panels

### **Lighting**

#### **Lighting**

- 24 - LED stage lights
- 4 – Chauvet moving lights
- 1 – M2456 digital lighting controller
- Truss and Genie towers

### **Personnel**

Three (3) personnel each day: one sound engineer, one lighting engineer and one stagehand



**Cost: 2024 Cream of Wheaton**

Day of Week	Date	Times	Cost	Comments
Thursday	May 30	2:00-9:30pm	\$2100	
Friday	May 31	2:00-10:00pm	\$2100	
Saturday	June 1	10:00am-10:00pm	\$2100	
Sunday	June 2	11:00-7:00pm	\$2100	
		<b>Total:</b>	<b>\$8400</b>	

Notes: Event will be billed Net 30 terms

# **Event: 2024 Summer Entertainment Series**

## **Itemized Equipment Listing**

### **Sound**

#### **Sound System**

- 4 – EV X-Array Xb, dual 18” sub woofers
- 4 – EV X-Array Xm, dual 15” speaker mid cabinets
- 4 – EV X-Array Xi 10” upper mid with 2” hi horn
- 6 – EV powered wedge monitors
- 1 – EV powered drum wedge monitor with woofer
- Crown, QSC power amplifiers, 22,000 watts
- 1 – Midas M32, 32 channel digital mixing console with onboard effects, gates, comps, eq
- 1 – Whirlwind 32x8 channel snake with MASS connector

#### **Accessories**

- Shure, AKG, Sennheiser, Heil, EV, etc. microphones
- Whirlwind and Countryman D.I. boxes
- Assorted mic stands, booms, claws and mounts
- Assorted mic and patch cables
- Assorted snakes, splitter snakes and patch whips
- Assorted a/c cables, adapters and quad boxes
- Power distro (if needed for power tap)
- 20'x10' Black drape panels

### **Lighting**

#### **Lighting**

- 24 - LED stage lights
- 4 – Chauvet moving lights
- 1 – M2456 digital lighting controller
- Truss and Genie towers

### **Personnel**

Three (3) personnel each day: one sound engineer, one lighting engineer and one stagehand.

### **Cost: 2024 Summer Concert Series**

	<b>Day of Week</b>	<b>Date</b>	<b>Band 1</b>	<b>Band 2</b>	<b>Cost</b>	<b>Comments</b>
<b>Week 1</b>	Friday	June 21	6:00-7:15pm	8:00-9:30pm	\$1800	
	Saturday	June 22	6:00-7:15pm	8:00-9:30pm	\$1800	
<b>Week 2</b>	Friday	July 19	6:00-7:15pm	8:00-9:30pm	\$1800	
	Saturday	July 20	6:00-7:15pm	8:00-9:30pm	\$1800	
<b>Week 3</b>	Friday	August 2	6:00-7:15pm	8:00-9:30pm	\$1800	
	Saturday	August 3	6:00-7:15pm	8:00-9:30pm	\$1800	
<b>Week 4</b>	Friday	August 16	6:00-7:15pm	8:00-9:30pm	\$1800	
	Saturday	August 17	6:00-7:15pm	8:00-9:30pm	\$1800	
<b>Week 5</b>	Friday	September 13	6:00-7:15pm	8:00-9:30pm	\$1800	
	Saturday	September 14	6:00-7:15pm	8:00-9:30pm	\$1800	
<b>Rain Date</b>	Friday	September 20	6:00-7:15pm	8:00-9:30pm	*See note below	
<b>Rain Date</b>	Saturday	September 21	6:00-7:15pm	8:00-9:30pm	*See note below	
				<b>Total -</b>	<b>\$18,000</b>	

**Notes:**

1. Events will be billed Net 30 terms on a monthly basis.
2. If an event is canceled due to inclement weather a minimum of four hours prior to showtime, a rain date will apply, and no cost will be incurred. The cost will be deferred to the rain date(s) listed above. If an event is canceled less than four hours prior to showtime, the quoted cost would apply.

## **Event: 2024 October Fest – September 28, 2024**

### **Itemized Equipment Listing**

#### **Sound**

##### **Sound System**

- 4 – EV X-Array Xb, dual 18" sub woofers
- 4 – EV X-Array Xm, dual 15" speaker mid cabinets
- 4 – EV X-Array Xi 10" upper mid with 2" hi horn
- 6 – EV powered wedge monitors
- 1 – EV powered drum wedge monitor with woofer
- Crown, QSC power amplifiers, 22,000 watts
- 1 – Midas M32, 32 channel digital mixing console with onboard effects, gates, comps, eq
- 1 – Whirlwind 32x8 channel snake with MASS connector

##### **Accessories**

- Shure, AKG, Sennheiser, Heil, EV, etc. microphones
- Whirlwind and Countryman D.I. boxes
- Assorted mic stands, booms, claws and mounts
- Assorted mic and patch cables
- Assorted snakes, splitter snakes and patch whips
- Assorted a/c cables, adapters and quad boxes
- Power distro (if needed for power tap), 20'x10' Black drape panels

#### **Lighting**

##### **Lighting**

- 8 - LED stage lights
- 4 – Chauvet moving lights
- 1 – M2456 digital lighting controller
- Truss and Genie towers

#### **Personnel**

Three (3) personnel each day: one sound engineer, one lighting engineer and one stagehand

**Cost: 2024 October Fest**

Day of Week	Date	Times	Cost	Comments
Saturday	September 30	2:00-5:00pm	\$1400	
		<b>Total:</b>	<b>\$1400</b>	

Notes: Event will be billed Net 30 terms

Below is a breakdown for all the events:

Cream of Wheaton (4 days)	\$8,400
Summer Entertainment Series (10 events)	\$18,000
October Fest (1 day)	\$1,400
<b>Total of all three events:</b>	<b>\$27,800</b>



Authorized signature

Jim Warren – President  
Hi Fi Events, Inc.  
625 Woodward Drive  
Plano, IL 60545  
630-673-1485, Cell  
[jimewarren@aol.com](mailto:jimewarren@aol.com)  
Tax ID# 20-4159027

Authorized signature of Acceptance

Wheaton Park District  
855 W. Prairie Avenue  
Wheaton, IL 60187



TO: Board of Commissioners

FROM: Dan Novak, Director of Athletics  
Adam Lewandowski, Superintendent of Athletic Programs & Facilities  
Vicki Beyer, Director of Recreation  
Jamie Martinson, Superintendent of Recreation Programs

THROUGH: Michael Benard, Executive Director

RE: Athletic and Recreation Vendor List Over \$19,999.99

DATE: March 20, 2024

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**SUMMARY:**

The Recreation and Athletic Department retain independent contractors to provide specialized services such as program instruction, athletic training, officiating, and facility space. These vendors are expected to be paid more than \$19,999.99 through March 2025.

**Discussion of the Issue**

The following independent contractors were paid more than \$19,999.99 in 2023 or are expected to be paid more than that threshold in 2024.

Vendors likely to be over \$19,999.99	Vendor Number	Service Provided	2022	2023
EVP Academies LLC	05220	Volleyball Programs	\$19,482	\$22,245
Bill George Youth Football League (BGYFL)	00120	Tackle Football League Fees and Dues	\$18,490	\$25,938
BZR Assigning	07399	Soccer Referees	\$0	\$2,001
BoosterShot LLC	04265	Cheerleading Fundraiser	\$18,913	\$20,941
Chicago Classic Coach	05068	Transportation MLC Trips	\$13,747	\$16,344
All in Athletics	06976	Basketball Instruction	\$7,615	\$25,305
Zone250 (West Chicago Park District)	01035	Facility Rental (United)	\$0	\$23,220
Justin Sheppard	07135	United Soccer	\$7,500	\$19,586
Janet Cleary Allman	07085	United Soccer	\$12,728	\$14,725
John Gosling	07117	United Soccer	\$7,875	\$17,143
Melissa Oker	07116	United Soccer	\$3,500	\$11,020
Elias McCloud	05010	United Soccer	\$0	\$17,696
Total Body Wellness & Performance	07253	Athletic Trainer	\$0	\$14,680
Adrenaline Fundraising	NEW	Football Fundraiser	\$0	\$0

<b>Vendors over \$30,000 State Bidding Law</b>	<b>Vendor Number</b>	<b>Service Provided</b>	<b>2022</b>	<b>2023</b>
Hot Shot Sports	06851	Youth Athletic Programs	\$49,384	\$75,312
Soccer Shots (Carly's Kickers LLC)	05083	Youth Soccer Programs	\$59,937	\$61,489
Chicagoland Whistles, Inc.	06978	Referees/Officials (Basketball)	\$35,191	\$32,650
Naperville Yard	05756	Facility Rental (United)	\$36,425	\$85,751
TJ Official Finders	04857	Referees/Officials (Football, Baseball/Softball, Soccer & Basketball)	\$67,002	\$72,463
Redlok Productions Inc.	09534	Cheer Competition and State Fees	\$46,716	\$54,655
Tumbling Times	06555	Tumbling Programs	\$41,887	\$42,524
YSSL	06201	Young Sportsman Soccer League/United Boys	\$17,700	\$19,547
Lacrosse Illinois NFP	06914	Lacrosse Instruction	\$44,603	\$44,593
Chicagoland Indoor Soccer	06257	Indoor Soccer League	\$53,985	\$42,280
Rudy Keller	07067	United Soccer	\$67,707	\$127,149
Chris Whaley	07131	United Soccer	\$24,375	\$61,187
IWSL	00481	Illinois Soccer League/United Girls	\$19,994	\$26,467
Illinois Shotokan Karate	00449	Karate Programs	\$14,849	\$26,326
RJ Sisson Inc.	05264	Parent/Child Music Programs	\$19,160	\$31,298
Nathan Atkinson	07105	United Soccer	\$14,000	\$44,283
TOCA Naperville	07155	Indoor Soccer League	\$7,170	\$15,175

#### **PREVIOUS COMMITTEE/BOARD ACTION:**

Athletic and Recreation Department specialized service vendors over \$19,999.99 was last approved by the Wheaton Park District Board of Commissioners in March of 2023. Wheaton Park District Finance Policies were last reviewed and approved by the Board of Commissioners on May 17, 2023.

#### **REVENUE OR FUNDING IMPLICATIONS**

Program fees and charges cover the cost of the services. In addition, the gross profit margin on most recreation/athletic program is a minimum of 34%.

#### **RELATED POLICY**

- A. Purchase of goods or services estimated to exceed in value the legal limit set by Illinois statutes shall follow these bidding procedures:
  1. The Wheaton Park District shall award contracts for supplies, materials, and labor more than the legal limit to the lowest responsible bidder after proper advertisement and receipt of sealed bids. Exclusions include professional services, computer hardware and software and utility services including telecommunications and interconnect equipment, software, and services. Contracts for professional services exempted include those for services where the individuals possess a high degree of professional skill where the ability or fitness of the individual plays an important part. All these independent contractors are required to have a significant level of training and expertise in their specific area of service, whether it's sports



aptitude or ability, coaching experience, licensing, certifications, or other requirements. In other words, the individual abilities and experience of the independent contractor are of the utmost concern in the contracting process.

**RECOMMENDATION:**

Recommend approval of the 2024 Athletic and Recreation Program Services Independent Contractor agreement amounts resulting in expenditures over \$19,999.



TO: Board of Commissioners  
FROM: Justin Kirtland, Golf Course Superintendent  
THROUGH: Mike Benard, Executive Director  
RE: Golf Course Equipment Purchases  
DATE: March 20, 2024

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**SUMMARY:** Funds have been budgeted in 2024 for the purchase of golf course capital equipment. The mowers being replaced were originally purchased in 2004, 2005 and 2008. The 2004 and 2005 mowers would have been scheduled for replacement a few years ago, but due to capital funds being used for the construction of the new chemical storage building and supply chain issues brought on by COVID-19, they were pushed back to 2024. All three now require additional time and money to remain productive, and have started to have a negative impact on playing conditions due to occasional hydraulic leaks. This equipment is available through the National Intergovernmental Purchasing Alliance (National IPA) administered by Omnia. Contract #2017025 had an original term of 4/1/17 through 3/31/22 with two one-year renewals extending through March 31, 2024.

**Equipment Description:**

**Toro Greensmaster Triflex Hybrid 3320**

These mowers are used to mow tees, approaches, and collars throughout the golf course, and are used every day throughout the golf season. Cutting units can be quickly changed without the use of tools making them extremely versatile and useful pieces of equipment. One of the three mowers will be outfitted with an additional groomer and brush attachment. These attachments allow for a more precise cut, and the mower fitted with these attachments will be rotated through the course to achieve the desired results.

**PREVIOUS COMMITTEE/BOARD ACTION:** The equipment was included as part of the budget process for 2024.

The purchase of the equipment was discussed at the March 6, 2024, Building and Grounds Meeting.

**REVENUE OR FUNDING IMPLICATIONS:** A total of \$165,000 is budgeted in 2024 for golf course capital equipment. These purchases fit inside that budget. Staff anticipate a small cost offset by auctioning the replaced mowers.

**STAKEHOLDER PROCESS:** We are currently using the exact Toro models and have had very good success with them. Staff continually consult with other professionals in the field and believe these are solid options for the price.

**LEGAL REVIEW:** Legal counsel was consulted in 2013 when a similar purchase was made, and they were comfortable with the process of joint purchasing.

**ATTACHMENTS:**

- Equipment quote

**ALTERNATIVES:** It is our desire to replace equipment on a regular basis in order to maintain the course properly. Having and following a replacement schedule does this while also ensuring that much larger sums of money do not need to be spent in years to come to replace equipment that becomes outdated and/or unserviceable.

**RECOMMENDATION:** Staff recommends the purchase of two Toro Greensmaster Triflex Hybrid 3320 mowers each with 11 blade cutting unit, wide wiehle roller, universal rear rotating brush, adapter kit RRB and light kit at a cost of \$100,653.21 plus \$2,013.06 for setup and delivery, and one Toro Greensmaster Triflex Hybrid 3320 mower with 11 blade cutting unit, wide wiehle roller universal groomer drive, soft QC grooming brush, twin tip groomer blade assembly, light kit and universal rear rotating brush at a cost of \$59,458.62 plus \$1,189.17 for setup and delivery through the National Intergovernmental Purchasing Alliance administered by Omnia -- contract #2017025. Total cost for three mowers with setup and delivery is \$163,314.06.

# ORDER

Acct #: 365414-2  
Arrowhead Golf Club  
26 W 151 Butterfield Road  
Wheaton IL 60189-8937

Attn: Justin Kirtland

Prepared By:  
Grant Rundblade  
Territory Manager  
911 Tower Road  
Mundelein, IL 60060  
Cell (815) 988-6303  
Fax (847) 678-5511  
[grundblade@reinders.com](mailto:grundblade@reinders.com)

<u>Quote ID</u> 9072022	Prices are subject to change without notice
<u>Quote Date</u> 2/22/24	

PRICE QUOTATION

Qty	Model #	Description	MSRP Pricing	OMNIA Pricing
2	04530	<b><u>(2) Greensmaster TriFlex Hybrid 3320</u></b>	\$93,574	\$72,987.72
6	04653	11 Blade Cutting Unit	\$22,278	\$17,376.84
6	04256	Wide Wiehle Roller (One roller)	\$2,598	\$2,026.44
6	04650	Universal Rear Rotating Brush	\$7,860	\$6,130.80
6	132-0723	Adapter Kit RRB (w/o U - Groomer)	\$1,089	\$849.09
2	04554	Light Kit - LED	\$1,644	\$1,282.32

MSRP Sale Price: \$129,042.58  
OMNIA Discount: **(\$28,389.37)**  
OMNIA Sale Price: **\$100,653.21**  
Setup and Delivery: **\$2,013.06**

1	04530	<b><u>Greensmaster TriFlex Hybrid 3320</u></b>	\$46,787	\$36,493.86
3	04653	11 Blade Cutting Unit	\$11,139	\$8,688.42
3	04256	Wide Wiehle Roller (One roller)	\$1,299	\$1,013.22
3	04648	Universal Groomer Drive	\$7,419	\$5,786.82
3	04270	Soft QC Grooming Brush (21 Inch)	\$1,890	\$1,474.20
3	04802	Twin Tip Groomer Blade Assembly (21 Inch)	\$2,943	\$2,295.54
1	04554	Light Kit - LED	\$822	\$641.16
3	04650	Universal Rear Rotating Brush	\$3,930	\$3,065.40

MSRP Sale Price: \$76,229.00  
OMNIA Discount: **(\$16,770.38)**  
OMNIA Sale Price: **\$59,458.62**  
Setup and Delivery: **\$1,189.17**

## Proposal Summary and Agreement

I am pleased to submit the attached proposal for your consideration

This is a proposal on the goods named, subject to the following conditions: The prices and terms on this proposal are not subject to verbal changes or other agreements unless approved in writing by the seller. All proposals and agreements are contingent on availability of product from the manufacturer. Typographical errors are subject to correction. ***Based on the best information available today, it is our preferred and strong desire to deliver the product(s) to you at the price we are quoting today, but the current supply chain lag and volatile inflationary environment require us to have contingencies.***

All prices quoted include delivery to your facility unless otherwise stated. Timing at delivery may vary and is subject to manufacturer's availability. Purchaser is responsible for applicable taxes. All financed items will require lease documentation to be returned to the finance company and approved for shipment by the lessor before delivery can be completed.

### ORDER ACCEPTANCE AGREEMENT

By signing below, I am authorizing Reinders, Inc. to proceed with fulfilling the product order based on the quote I.D.# noted and that I have reviewed the quote in its entirety. Unless otherwise indicated I agree to accept delivery on the earliest date that this product can be shipped to our location(s). All trades associated with this order are required to be ready for pickup and in the same condition we originally evaluated them in. **A 2.5% service fee will apply for all credit card transactions.**

**Reinders reserves the right to re-price all orders based on current market conditions. These will be reviewed once we receive confirmation that the product(s) are being shipped from manufacturing. Should there be a manufacturing price increase you will be notified and at that time can decide to pay the upcharge or cancel with no additional penalty.**

Quote I.D. # \_\_\_\_\_ Accepted Equipment Delivery Date \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Grant Rundblade  
Territory Manager  
Reinders, Inc.





TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks and Planning  
Joe Themel, Fleet Manager

THROUGH: Michael Benard, Executive Director

RE: Fleet Vehicle Purchases

DATE: March 20, 2024

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**SUMMARY:**

Staff is seeking to replace three vehicles through cooperative state purchasing. It has been several years since we have been able to utilize this purchasing method due to unreliability in the delivery of vehicles. We are optimistic that the process is getting back to normal.

Vehicle	Replaces	Use	State Cost	Local Dealer Cost
2024 Ford F250 pickup truck	2014 F250	Projects Crew Superintendent/plow	\$50,058	\$52,166
2024 Ford F250 Crew cab	2013 F250 crew cab	Conservation Crew	\$53,798	\$59,036
2024 Ford F350 Crew cab dump truck	2014 F450 dump truck	Garbage crew and general hauling of materials	\$69,538	\$86,798
			<b>\$173,394</b>	<b>\$198,000</b>

Expected delivery is mid to late summer of 2024. The order window is open until the end of March to early April.

Per policy, we will continue to dispose of the existing vehicles through auction utilizing local trade in estimates for the base bid amount.

**PREVIOUS COMMITTEE/BOARD ACTION:**

These purchases were reviewed at the January 2024 Building and Grounds/Finance subcommittee meeting.

**REVENUE OR FUNDING IMPLICATIONS:**

The FY2024 budget (10-101-000-57-5706-0000) includes the following items for the Parks fleet:

Item	Budget	Est. Total Purchase
Truck #1101(2014) Ford F250 Pickup	\$55,000	\$50,058

Truck #1112 (2014) Crew Cab/Dump Truck	\$65,000	\$69,538
Truck #1193 (2013) Crew Cab/Pickup	\$51,000	\$53,798
<b>Total</b>	<b>\$171,000</b>	<b>\$173,394</b>

**STAKEHOLDER PROCESS:**

Not applicable.

**LEGAL REVIEW:**

Legal counsel has previously reviewed the use of Intergovernmental Joint Purchasing Programs.

**ATTACHMENTS:**

State Purchasing Order Forms

Comparable Pricing from local dealer

**ALTERNATIVES:**

Bids can be accepted; however previous experience indicates single bids will be received based non-competition between dealers.

**RECOMMENDATION:**

Staff recommends the purchase of the following equipment through the state purchasing:

2024 Ford F250 pickup truck for an amount of \$50,058

2024 Ford F250 Crew cab for \$53,798

2024 Ford F350 Crew cab dump truck for \$69,538

WWW.MORROWBROTHERSFORDINC.COM

1242 Main Street • Greenfield, IL • 62044

Phone (217) 368-3037 • Fax (217) 368-3517 • Toll Free 1-877-368-3038



**STATE OF ILLINOIS  
FORD F250/350 SUPER DUTY PICKUP  
GOVERNMENT PRICING**

ORDERING AGENCY: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ CELL: \_\_\_\_\_

FORD FLEET # \_\_\_\_\_ PURCHASE ORDER # \_\_\_\_\_

QUANTITY: \_\_\_\_\_ COST EACH: \$ \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_ TAX EXEMPT # E999 - - - - -

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_

TOTAL ORDER COST: \$ \_\_\_\_\_

SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_

Acceptance of an order by Ford Motor Company does not constitute a commitment to build or a guaranteed delivery date.

Morrow Brothers Ford Inc.  
1242 Main Street  
Greenfield, IL 62044

Phone # 1-217-368-3037  
Fax # 1-217-368-3517  
Email: [richie@morrowbrothersfordinc.com](mailto:richie@morrowbrothersfordinc.com)

**PLEASE SUBMIT THIS SIGNED FORM WITH ORDER**

**\*PAYMENT DUE UPON DELIVERY\***



Acceptance of an order by Ford Motor Company does not constitute a commitment to build or a guaranteed delivery date.

2024 Ford Super Duty Truck Standard Equipment

Engine 6.8L V8 Gasoline	Tow hooks – (2) front
4-Wheel Disc Anti-Lock Brake System (ABS)	(5) LT245/75R17E AS Tires w/Jack
Transmission TorqShift 10-Speed Automatic	Intermittent Windshield Wipers
Air conditioning	Black Vinyl Floor Covering
Power Windows/Locks/Mirrors	Outside Temperature Display
Remote keyless Entry	Overhead Console w/Storage and Map Lights
Cruise Control w/Tilt, Telescoping Wheel	PowerPoint – Auxiliary (2) in Dash
SYNC 4 Bluetooth Communications	Vinyl 40/20/40 Seat w/Armrest, Cup Holder, Storage
Rear View Back-Up Camera	Front & Side Airbags
Trailer Tow Mirrors with Power/Heated	SecuriLock® Passive Anti-Theft System
Glass Tow Package w/Receiver Hitch &	Auto Lamp (Auto On/Off Headlamps)
Wiring Trailer Brake Controller	Audio – AM/FM Stereo/MP3 Player
Tailgate – Removable w/key lock	In Bed Cargo Tie-Down Hooks (4)

Exterior Colors and Seating Options

<input type="checkbox"/> UM Agate Black Metallic	<input type="checkbox"/> AS Vinyl 40/20/40 Standard	\$0.00
<input type="checkbox"/> M7 Carbonized Gray Metallic	<input type="checkbox"/> 1S Cloth 40/20/40 Seating, Reg. or Ext. Cab	\$100.00
<input type="checkbox"/> PQ Race Red	<input type="checkbox"/> 1S Cloth 40/20/40 Seating, Crew Cab	\$300.00
<input type="checkbox"/> Z1 Oxford White	<input type="checkbox"/> LS Vinyl Bucket Seats for all Cabs	\$425.00
<input type="checkbox"/> HX Antimatter Blue Metallic	<input type="checkbox"/> 4S Cloth Bucket Seat(s) Reg. or Ext. Cab	\$515.00
<input type="checkbox"/> JS Ingot Silver Metallic	<input type="checkbox"/> 4S Cloth Bucket Seats Crew Cab	\$615.00
<input type="checkbox"/> LJ Darkened Bronze Metallic	<input type="checkbox"/> VSO Paint: Green, Orange, Yellow, etc.	\$860.00

F250 / F350 Pickup Configurations and Options

<input type="checkbox"/> F250 Regular Cab 4x2 8' Bed	\$43,415.00	<input type="checkbox"/> F350 Regular Cab 4x2 8' Bed	\$44,785.00
<input type="checkbox"/> 99N/44G 7.3L V8 Gasoline Engine	\$1,685.00	<input type="checkbox"/> 99T/44G 6.7L V8 Turbo Diesel Engine	\$9,870.00
<input type="checkbox"/> Extended Cab 6' 6" Bed	\$5,656.00	<input type="checkbox"/> Extended Cab 8' Bed	\$5,956.00
<input type="checkbox"/> Crew Cab 6' 6" Bed 4 Full Doors	\$4,160.00	<input type="checkbox"/> Crew Cab 8' Bed 4 Full Doors	\$4,460.00
<input type="checkbox"/> 4x4 Four Wheel Drive	\$4,243.00	<input type="checkbox"/> E-Locking Rear Axle	\$390.00
<input type="checkbox"/> TBM 17" All-Terrain Tires	\$160.00	<input type="checkbox"/> TDX 18" All-Terrain Tires (F350 only)	\$710.00
<input type="checkbox"/> 47B Plow Prep Dual Batteries, HD Alternator	\$720.00	<input type="checkbox"/> 66S Up-Fitter Switches (6)	\$160.00
<input type="checkbox"/> 18B Platform Running Boards	\$420.00	<input type="checkbox"/> 85G Tailgate Step	\$375.00
<input type="checkbox"/> GSB Grip Strut Running Boards	\$510.00	<input type="checkbox"/> 87S Retractable Bed Side Step	\$780.00
<input type="checkbox"/> 41H Engine Block Heater	\$100.00	<input type="checkbox"/> 52S Interior Work Surface 40/20/40 Only	\$140.00
<input type="checkbox"/> 17Z Off-Road Pkg LT285 Tires, S. Plate, E-Lock	\$990.00	<input type="checkbox"/> 592 Roof Clearance Lights	\$90.00
<input type="checkbox"/> 96V Fog Lights, Chrome Bumpers	\$225.00	<input type="checkbox"/> 43B Rear Defrost w/Dark Glass	\$90.00
<input type="checkbox"/> 85S Spray in Bed Liner	\$610.00	<input type="checkbox"/> 85L Drop in Plastic Bed Liner	\$390.00
<input type="checkbox"/> 43K 2kW On Board Pro Power	\$1,370.00	<input type="checkbox"/> 43C 120V/400W In Dash Outlet	\$175.00
<input type="checkbox"/> 66L In Bed LED Lighting	\$70.00	<input type="checkbox"/> 53W Gooseneck Hitch Prep Pkg.	\$580.00
<input type="checkbox"/> 76S Remote Start System	\$380.00	<input type="checkbox"/> WTX WeatherTech Floor Liners	\$220.00
<input type="checkbox"/> 61N Wheel Well Liners	\$320.00	<input type="checkbox"/> 61S Body Molded Splash Guards (4)	\$290.00
<input type="checkbox"/> FEM Fire Extinguisher w/Mount	\$170.00	<input type="checkbox"/> 76C Back-Up Alarm	\$135.00
<input type="checkbox"/> KWR Extra Key w/Remote	\$190.00	<input type="checkbox"/> CDS CD ROM Service Manual	\$375.00
<input type="checkbox"/> DL1 Delivery Per Single Unit	\$295.00	<input type="checkbox"/> MLT New M License/Title REQUIRED ILSOS	\$225.00
<input type="checkbox"/> APO Agency Pick Up NO Fuel	\$0.00	<input type="checkbox"/> APF Agency Pick Up Full of Fuel	\$210.00

Snow Plows and Spreaders

Plows include: Quick attach, E-hydraulic, Power angle, raise, lower, high carbon edge, halogen lights

<input type="checkbox"/>	Western 8' Pro PLUS Plow	\$8,485.00	<input type="checkbox"/>	Upgrade to LED Plow Lights	\$490.00
<input type="checkbox"/>	Western 8' 6" V-Plow	\$9,885.00	<input type="checkbox"/>	Rubber Snow Deflector	\$240.00
<input type="checkbox"/>	Western Wide-Out 8'-10' Plow	\$10,885.00	<input type="checkbox"/>	SaltDogg Tailgate Spreader	\$2,975.00

LED Warning Lights, Cab Guard, Ladder Rack, Liftgate, Caps, Toppers

<input type="checkbox"/>	Whelen 16" Century Minibar	\$890.00	<input type="checkbox"/>	Whelen 4 Corner LED Warning	\$890.00
<input type="checkbox"/>	Whelen RST Traffic Director	\$1,290.00	<input type="checkbox"/>	Whelen 54" Liberty II Lightbar	\$2,770.00
<input type="checkbox"/>	Cab Guard / Headache Rack	\$990.00	<input type="checkbox"/>	Ladder Rack 700# capacity	\$1,770.00
<input type="checkbox"/>	1,500# Alum. Platform Liftgate	\$4,980.00	<input type="checkbox"/>	1,500# Steel Platform Liftgate	\$4,780.00
<input type="checkbox"/>	Fiberglass Bed Cover	\$2,890.00	<input type="checkbox"/>	Cab High Fiberglass Topper	\$3,890.00
<input type="checkbox"/>	Locking Aluminum Tool Box	\$980.00	<input type="checkbox"/>	Tri-Fold Bed Cover	\$1,910.00

Service Body and Options

<input type="checkbox"/>	6 Compartment 8' Service Body, White	\$10,890.00	<input type="checkbox"/>	Flip-Tops for Service Body	\$1,190.00
<input type="checkbox"/>	Master Locking System	\$770.00	<input type="checkbox"/>	CTech Drawers starting at	\$1,180.00
<input type="checkbox"/>	Adjustable Hook Set (Pair)	\$140.00	<input type="checkbox"/>	LED Compartment Lighting	\$980.00
<input type="checkbox"/>	In Bed Cargo Area LED Work Light	\$370.00	<input type="checkbox"/>	Spray Liner Floor, Walls, Gate and Bumper	\$990.00
<input type="checkbox"/>	Paint other than white	TBD	<input type="checkbox"/>	E-Track w/2 Ratchet Straps	\$590.00

Requests / Notes:

Trade In Vehicle Information

VIN: \_\_\_\_\_ Miles: \_\_\_\_\_ Color: \_\_\_\_\_

Condition: \_\_\_\_\_

Email pictures to: [richie@morrowbrothersfordinc.com](mailto:richie@morrowbrothersfordinc.com)



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1242 Main Street • Greenfield, IL • 62044

Phone (217) 368-3037 • Fax (217) 368-3517 • Toll Free 1-877-368-3038

**STATE OF ILLINOIS**  
**FORD F350/450/550/600 SUPER DUTY CHASSIS CAB**  
**GOVERNMENT PRICING**

ORDERING AGENCY: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ CELL: \_\_\_\_\_

FORD FLEET # \_\_\_\_\_ PURCHASE ORDER # \_\_\_\_\_

QUANTITY: \_\_\_\_\_ COST EACH: \$ \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_ TAX EXEMPT # E999 \_ - \_ - \_ - \_ - \_ - \_ -

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_

TOTAL ORDER COST: \$ \_\_\_\_\_

SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_

Acceptance of an order by Ford Motor Company does not constitute a commitment to build or a guaranteed delivery date.

Morrow Brothers Ford Inc.  
1242 Main Street  
Greenfield, IL 62044

Phone # 1-217-368-3037  
Fax # 1-217-368-3517  
Email: [richie@morrowbrothersfordinc.com](mailto:richie@morrowbrothersfordinc.com)

**PLEASE SUBMIT THIS SIGNED FORM WITH ORDER**

**\*PAYMENT DUE UPON DELIVERY\***

Acceptance of an order by Ford Motor Company does not constitute a commitment to build or a guaranteed delivery date.

2024 Ford Super Duty Chassis Cab DRW Standard Equipment

Engine 7.3L V8 Gasoline	Tow Hooks – (2) Front
4-Wheel Disc Anti-Lock Brake System (ABS)	(6) LT245/75Rx17E AS Tires (F350)
Transmission TorqShift 10-Speed Automatic	Windshield Wipers – Intermittent
Air Conditioning	Black Vinyl Floor Covering
Power Windows/Locks/Mirrors	Outside Temperature Display
Remote Keyless Entry	Overhead Console w/Storage and Map Lights
Cruise Control w/Tilt, Telescoping Wheel	PowerPoint – Auxiliary (2) in Dash
SYNC 4 Bluetooth Communications	Vinyl 40/20/40 Seat, Armrest, Cup Holder
Transmission PTO Provision	Front & Side Impact Airbags
Trailer Tow Mirrors with Power/Heated	SecuriLock® Passive Anti-Theft System
Glass 7-Wire Trailer Harness w/Relays	Auto Lamp (Auto On/Off Headlamps)
Trailer Brake Controller	Audio – AM/FM Stereo/MP3 Player
Up-Fitter Switches (6)	Roof Clearance Marker Lights

Exterior Colors and Seating Options

<input type="checkbox"/> UM Agate Black Metallic	<input type="checkbox"/> AS Vinyl 40/20/40 Standard	\$0.00
<input type="checkbox"/> M7 Carbonized Gray Metallic	<input type="checkbox"/> 1S Cloth 40/20/40 Seating, Reg. or Ext. Cab	\$100.00
<input type="checkbox"/> PQ Race Red	<input type="checkbox"/> 1S Cloth 40/20/40 Seating, Crew Cab	\$300.00
<input type="checkbox"/> Z1 Oxford White	<input type="checkbox"/> LS Vinyl Bucket Seats for all Cabs	\$360.00
<input type="checkbox"/> HX Antimatter Blue Metallic	<input type="checkbox"/> 4S Cloth Bucket Seat(s) Reg. or Ext. Cab	\$515.00
<input type="checkbox"/> JS Iconic Silver Metallic	<input type="checkbox"/> 4S Cloth Bucket Seats Crew Cab	\$615.00
<input type="checkbox"/> LJ Darkened Bronze Metallic	<input type="checkbox"/> VSO Paint: Green, Orange, Yellow, etc.	\$860.00

F350 / F450 / F550 / F600 Chassis Cab DRW Configurations and Options

<input type="checkbox"/> F350 Reg. Cab DRW 4x2 60" CA 14k GVWR	\$46,298.00	<input type="checkbox"/> F550 Reg. Cab DRW 4x2 60" CA 19k GVWR	\$53,793.00
<input type="checkbox"/> F450 Reg. Cab DRW 4x2 60" CA 16k GVWR	\$51,609.00	<input type="checkbox"/> F600 Reg. Cab DRW 4x2 60" CA 22k GVWR	\$58,678.00
<input type="checkbox"/> Extended Cab 60" CA	\$2,860.00	<input type="checkbox"/> 99T/44G 6.7L V8 Turbo Diesel Engine	\$9,870.00
<input type="checkbox"/> Crew Cab 60" CA	\$3,860.00	<input type="checkbox"/> Limited Slip Rear Axle	\$390.00
<input type="checkbox"/> 84" CA	\$210.00	<input type="checkbox"/> 4x4 Four Wheel Drive	\$2,970.00
<input type="checkbox"/> 108" CA F450 - F600	\$410.00	<input type="checkbox"/> TBM/TGK All-Terrain Tires (6)	\$210.00
<input type="checkbox"/> 120" CA F450 - F600	\$610.00	<input type="checkbox"/> 473 Plow Prep Dual Batteries, HD Alternator	\$720.00
<input type="checkbox"/> 63C Aft Axle Frame Extension F450 - F600	\$220.00	<input type="checkbox"/> 18B Platform Running Boards	\$420.00
<input type="checkbox"/> 41H Engine Block Heater	\$100.00	<input type="checkbox"/> GSB Grip Strut Running Boards	\$510.00
<input type="checkbox"/> 41P Skid Plates	\$150.00	<input type="checkbox"/> 872 Rear View Camera Prep	\$410.00
<input type="checkbox"/> 96V Fog Lights, Remote Start	\$290.00	<input type="checkbox"/> 52S Interior Work Surface 40/20/40 only	\$140.00
<input type="checkbox"/> 43K 2kW On Board Pro Power	\$1,370.00	<input type="checkbox"/> 43C 120V/400W In Dash Outlet	\$175.00
<input type="checkbox"/> 76C Back-Up Alarm	\$135.00	<input type="checkbox"/> WTX WeatherTech Floor Liners	\$220.00
<input type="checkbox"/> 61L Front Wheel Well Liners	\$180.00	<input type="checkbox"/> RSS Remote Start System	\$380.00
<input type="checkbox"/> FEM Fire Extinguisher w/mount	\$170.00	<input type="checkbox"/> 512 Spare Tire & Jack	\$300.00
<input type="checkbox"/> KWR Extra Key w/Remote	\$190.00	<input type="checkbox"/> CDS CD ROM Service Manual	\$375.00
<input type="checkbox"/> DL1 Delivery Per Single Unit	\$295.00	<input type="checkbox"/> MLT New M License/Title REQUIRED ILSOS	\$225.00
<input type="checkbox"/> APO Agency Pick Up NO FUEL	\$0.00	<input type="checkbox"/> APF Agency Pick Up Full of Fuel	\$210.00

Snow Plows and Spreaders

Plows include: Quick attach, E-hydraulic, Power angle, raise, lower, high carbon edge, halogen lights

<input type="checkbox"/>	Western 9' Pro PLUS Plow	\$8,885.00	<input type="checkbox"/>	Western Wide-Out XL 8'6" - 11' Plow	\$10,985.00
<input type="checkbox"/>	Western MVP3 9' 6" V-Plow	\$9,885.00	<input type="checkbox"/>	Upgrade to LED Plow Lights	\$490.00
<input type="checkbox"/>	Western 10' Pro PLUS H.D. Plow	\$9,685.00	<input type="checkbox"/>	Rubber Snow Deflector	\$240.00

LED Warning Lights, Cab Guard, Ladder Rack, Liftgate

<input type="checkbox"/>	Whelen 16" LED Minibar w/Quick-Fit	\$890.00	<input type="checkbox"/>	Whelen 4 Corner LED Warning	\$890.00
<input type="checkbox"/>	Whelen RST Interior Lightbar Rear w/TA	\$1,290.00	<input type="checkbox"/>	Whelen 54" Liberty II LED Lightbar	\$2,770.00
<input type="checkbox"/>	Whelen FST Interior Lightbar Front	\$1,290.00	<input type="checkbox"/>	Ladder Rack 700# capacity	\$1,770.00
<input type="checkbox"/>	Cab Guard / Headache Rack	\$990.00	<input type="checkbox"/>	1,500# Steel Platform Liftgate, S/B	\$4,780.00
<input type="checkbox"/>	Overhead Material Rack 1000 lbs. Capacity	\$2,460.00	<input type="checkbox"/>	1,500# Aluminum Platform Liftgate, S/B	\$4,980.00

Service Body and Options

<input type="checkbox"/>	6 Compartment 9' Service Body, White	\$11,480.00	<input type="checkbox"/>	Flip-Tops for Service Body	\$1,190.00
<input type="checkbox"/>	6 Compartment 11' Service Body, White	\$13,980.00	<input type="checkbox"/>	CTech Drawers starting at	\$1,180.00
<input type="checkbox"/>	Master Locking System	\$770.00	<input type="checkbox"/>	LED Compartment Lighting	\$980.00
<input type="checkbox"/>	Paint other than white	TBD	<input type="checkbox"/>	E-Track w/2 Ratchet Straps	\$590.00

Dump Bodies and Options

<input type="checkbox"/>	9' Steel Dump Body Painted Black		<input type="checkbox"/>	Upgrade to 11' Dump Body	\$14,270.00
<input type="checkbox"/>	14" Sides: Select Fixed or Fold-Down Sides		<input type="checkbox"/>	Rear Hitch Plate w/Receiver, D-Safety Rings, Tr	\$910.00
<input type="checkbox"/>	Cab Shield, Double Acting Tailgate	\$13,470.00	<input type="checkbox"/>	Underbody Tool Box	\$980.00
<input type="checkbox"/>	Power Up/Down DA Electric/Hydraulic Hoist		<input type="checkbox"/>	*Powder Coat Complete Dump Body*	\$1,470.00
<input type="checkbox"/>	LED B/T/T, Back-Up Alarm		<input type="checkbox"/>	UTG Stainless Steel Electric Spreader	\$8,980.00
<input type="checkbox"/>	*Powder Coat Upgrade Recommended*		<input type="checkbox"/>	V-Box Stainless Steel Electric Spreader	\$9,980.00

Central Hydraulics and Stainless Steel Bodies Available Upon Request

Flat Beds and Cargo Van Bodies Available Upon Request

F650 and F750 Chassis Cabs and Bodies Available Upon Request

Requests / Notes:

Trade In Vehicle Information

VIN: \_\_\_\_\_ Miles: \_\_\_\_\_ Color: \_\_\_\_\_

Condition: \_\_\_\_\_

Email pictures to: [richie@morrowbrothersfordinc.com](mailto:richie@morrowbrothersfordinc.com)



320 E. Roosevelt Rd, West Chicago, IL 60185  
Ph: (630) 731-3200

Date: 2/29/2024  
Salesperson: David Lindstrom  
Manager: Lou Tornabeni

**FOR INTERNAL USE ONLY**

**BUSINESS NAME** WHEATON PARK DISTRICT Home Phone : (630) 988-6900  
**CONTACT** Joe Themel  
1000 MANCHESTER RD.  
Address : WHEATON, IL 60187 Work Phone :  
DUPAGE  
E-Mail : joethemel@yahoo.com Cell Phone : (630) 988-6900

**VEHICLE**

Stock # : F81898 New / Used : New VIN : 1FD8W3HNPED69458 Mileage: 6  
Vehicle : 2023 Ford F-350 Color : WHITE  
Type : XL 4x4 SD Crew Cab 179 in. WB DRW W3H  
Body Size : Style : Weight : 0 Unit Class :  
Market Value Selling Price 86,232.00  
Taxable Fees (Estimated) 35.00  
DealerDoc 358.00  
Non Tax Fees 173.00  
Cash Deposit .00  
Balance 86,798.00

Customer Approval: \_\_\_\_\_ Management Approval: \_\_\_\_\_  
By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale.

**INCLUDES READING 9 1/2 FT SL LANDSCAPE DUMP W/42" BULKHEAD**

## VEHICLE DESCRIPTION

2023 F350 DRW/4X4 CREW CHAS  
XL 179" WB CHASSIS CAB  
7.3L DEVCT NA PFI V8 ENGINE  
10-SPEED AUTO TOROSHIFT



STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

- EXTERIOR**
    - HEADLAMPS - AUTOLAMP
    - (ON/OFF)
    - HEADLAMPS - WIPER ACTIVATED
    - MIRRORS - HTD, PWR GLASS/
    - MANUAL - FOLD/TURN SIGNALS
    - ROOF CLEAREANCE LIGHTS
    - TOW HOOKS
    - TRAILER BRAKE CONTROLLER
    - TRAILER TOW HOOKS
    - TRAILER TOW WIRE HARNESS
    - WIPERS - INTERMITTENT
  - INTERIOR**
    - 4.2" PRODUCTIVITY SCREEN
    - BLACK COND. MANUAL FRONT
    - AIR VENT. FLOOR COVERING
    - OUTSIDE TEMP DISPLAY
    - PARTICULATE AIR FILTER
    - POWER LOCKING AND WINDOWS
    - STEERING WHEEL CONTROLS
    - UPPRTTET SWITCHES
  - WARRANTY**
    - 5YR/60,000 BUMPER / BUMPER
    - 5YR/60,000 POWERTRAIN
    - 5YR/60,000 ROADSIDE ASSIST
    - 5YR/100,000 DIESEL ENGINE
  - SAFETY/SECURITY**
    - ADVANCETRAC<sup>®</sup> WITH RSC<sup>®</sup>
    - AIRBAGS - SAFETY CANOPY<sup>®</sup>
    - BELT-MINDER CHIME
    - DRIVER/PASSENGER AIR BAGS
    - SECURELOCK<sup>®</sup> ANTI-THIEF SYS<sup>™</sup>
    - 508 POST-CRASH ALERT SYS<sup>™</sup>
  - 4-WHEEL ANTLCK BRAKE SYS**
  - FORPASS<sup>™</sup> CONNECT 500W-HI**
  - HOTSPOT<sup>™</sup> TELMATION MOOBIA**
  - HILL START ASSIST**
  - JEWEL EFFECT HEADLAMPS**
  - REMOTE KEYLESS ENTRY**
  - REARVIEW MIRROR - DEFLECT/REAR**
  - SYNC4<sup>®</sup> W/8" SCREEN**

INCLUDED ON THIS VEHICLE	(MILEAGE)	PRICE INFORMATION
<b>OPTIONAL EQUIPMENT/OTHER</b>		
<b>PREFERRED EQUIPMENT PACKAGE</b>		\$54,720.00
10-SPEED AUTO TOROS-MFT	NO CHARGE	1,845.00
L74-2575R7E 8SW ALL-TERRAIN	185.00	
10-SPEED AUTO TOROS-MFT	185.00	
FRONT LICENSE PLATE BRACKET	NO CHARGE	
PLATFORM RUNNING BOARDS	445.00	
PLATFORM RUNNING BOARDS	- 400.00	
FORD PRO UPFIT INTEGRAL REMOVAL		
1400009 GVWR PACKAGE	100.00	
ENGINE BLOCK HEATER	NO CHARGE	
8-SPEAKER SYSTEM	175.00	
12V/40AMP OUTLET	550.00	
SNOW PLOW PREP PACKAGE	- 85.00	
SPARE TIRE AND WHEEL DELETE	65.00	
JACK	NO CHARGE	
40 GAL AFT OF AXLE FUEL TANK	115.00	
12V/40AMP OUTLET	115.00	
DUAL BATTERY	NO CHARGE	
REAR VIEW CAMERA & PREP KIT	415.00	
PRIVACY GLASS		
XL CHROME PACKAGE	225.00	
<b>TOTAL OPTIONS/OTHER</b>		<b>55,585.00</b>
<b>TOTAL VEHICLE &amp; OPTIONS/OTHER</b>		<b>1,895.00</b>
<b>DESTINATION &amp; DELIVERY</b>		

**TOTAL MSRP \$58,560.00**

Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit [www.ford.com/finance](http://www.ford.com/finance).

 Ford Credit

Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit [www.ford.com/finance](http://www.ford.com/finance).

**SPECIAL ORDER**  
R806 R 6B2X 350 000108 11 10 23

**EPA** Fuel Economy and Environment  
**DOT**

**FUEL ECONOMY RATINGS NOT  
REQUIRED ON THIS VEHICLE**

**[fuelconomy.gov](http://fuelconomy.gov)**

Calculate per: onlized estimate and compute vehicle.

**BUILT**  
**46**  
**YEARS**  
**TOUGH**  
**F-SERIES\***  
**AMERICA'S BEST**  
**SELLING TRUCKS\***

The FordPass<sup>®</sup> Connect modern, la-  
active and sending vehicle data  
(e.g., diagnostics) to Ford<sup>®</sup> See In-Vehicle  
settings for connectivity options.

 **FORD PROTECT<sup>®</sup>**

Indust on Ford Protect! The only extended service plan fully backed by Ford and honored in every Ford dealership in the U.S., Canada and Mexico. Set your Ford dealer or visit [www.FordOwner.com](http://www.FordOwner.com).

**A WARNING:** Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, polynuclear aromatic hydrocarbons (P.A.H.'s), and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to [www.P65Warnings.ca.gov/passenger-vehicle](http://www.P65Warnings.ca.gov/passenger-vehicle).

02/29/2024

**READING SL 9'6" LANDSCAPER BODY W / 42" BULKHEAD INCLUDES:**

- 40" CAB GUARD
  - 10GA. HOT ROLLED STEEL FLOOR W /3" FORMED CROSSMEMBERS ON 16" CENTER
  - 7" STRUCTURAL CHANNEL LONG SILLS
  - INTEGRAL STEEL UNDERSTRUCTURE WELDED DIRECTLY TO THE FLOOR, SIDES & FRONT BULKHEAD
  - A1011 HOT-ROLLED 10GA. FRONT BULKHEAD REINFORCED TO THE LONG SILLS & FRONT CROSSMEMBER W /INTEGRAL CAB SHIELD
  - 12GA. A1011 HOT-ROLLED FORMED SIDES 42" HIGH W /REINFORCED POSTS WELDED TO THE UNDERSTRUCTURE
  - \* A1011 HOT-ROLLED 12GA. REINFORCED DOORS W /STEEL CAM LOCKS
  - \* 52" CLEAR OPENING SIDE DOOR STANDARD
  - \* 48" WIDE DUAL SWINGING REAR DOORS
  - \* DOUBLE ACTING ELECTRIC HOIST
  - \* URETHANE PRIMER AND BLACK TOP-COAT FINISH
  - \* UNDERCOATED
- INSTALL FACTORY SUPPLIED OEM BACKUP CAMERA  
TOW HITCH PLATE FOR 2" RECEIVER TUBE MOUNT  
7-WAY, ROUND SOCKET, FLAT PIN, RV STYLE TRAILER RECEPTACLE  
AFTERMARKET SINGLE-TONE BACKUP ALARM





230 E. Roosevelt Rd., West Chicago, IL 60185  
Ph: (630) 231-3200

Date: 2/29/2024

Salesperson: David Lindstrom

Manager: Lou Tornabeni

**FOR INTERNAL USE ONLY**

**BUSINESS  
NAME**

WHEATON PARK DISTRICT

Home Phone : (630) 988-6900

**CONTACT**

Joe Themel

1000 MANCHESTER RD.

Address : WHEATON, IL 60187  
DUPAGE

Work Phone :

E-Mail : joethemel@yahoo.com

Cell Phone : (630) 988-6900

**VEHICLE**

Stock # : 3282W2B

New / Used : New

VIN : 1FT7W2BA9RED63525

Mileage: 0

Vehicle : 2024 Ford F-250

Color : OXFORD WHITE

Type : XL 4x4 SD Crew Cab 8 ft. box 176 in

W2B

Body Size :

Style :

Weight : 0

Unit Class :

Market Value Selling Price	<u>58,470.00</u>
Taxable Fees (Estimated)	<u>35.00</u>
DealerDoc	<u>358.00</u>
Non Tax Fees	<u>173.00</u>
Cash Deposit	<u>.00</u>
Balance	<u>59,036.00</u>

Customer Approval: \_\_\_\_\_

Management Approval: \_\_\_\_\_

By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale.

**INCLUDES D.I. RUNNING BOARDS**



undefined

Preview Order 3282 - W2B 4x4 Crew Cab SRW: Order Summary Time of Preview: 02/29/2024 14:14:53 Receipt: 2/19/2024

Dealership Name: Haggerty Ford, Inc.

Sales Code : F41080

Dealer Rep.	LOUIS TORNABENI	Type	Fleet	Vehicle Line	Superduty	Order Code	3282
Customer Name	ST999	Priority Code	D1	Model Year	2024	Price Level	425

## DESCRIPTION

F250 4X4 CREW CAB PICKUP/176  
176 INCH WHEELBASE  
OXFORD WHITE  
CLOTH 40/20/40 SEAT  
MEDIUM DARK SLATE  
PREFERRED EQUIPMENT PKG.600A  
.XL TRIM  
.AIR CONDITIONING — CFC FREE  
.AM/FM STEREO MP3/CLK  
.6.8L DEVCT NA PFI V8 ENGINE  
10-SPEED AUTO TORQSHIFT-G  
LT245/75R17E BSW ALL-TERRAIN  
3.73 ELECTRONIC-LOCKING AXLE  
JOB #2 ORDER  
CV LOT MANAGEMENT  
FRONT LICENSE PLATE BRACKET  
10000# GVWR PACKAGE

## DESCRIPTION

50 STATE EMISSIONS  
120V/400W OUTLET  
SNOW PLOW PREP PACKAGE  
SPARE TIRE AND WHEEL  
JACK  
LED BOX LIGHTING  
UPFITTER SWITCHES  
410 AMP ALTERNATOR  
TOUGH BED SPRAY IN BEDLINER  
DUAL BATTERY  
XL CHROME PACKAGE  
.FOG LAMPS  
FUEL CHARGE  
PRICED DORA  
ADVERTISING ASSESSMENT  
DESTINATION & DELIVERY

Customer Name:  
Customer Address:

Customer Email:

Customer Phone:

Customer Signature

Date

*This is not an invoice.*ORDERED

\*ARRIVES IN APRIL\*

2024



330 E. Roosevelt Rd, West Chicago, IL 60185  
Ph: (630) 721-3200

Date: 2/29/2024

Salesperson: David Lindstrom

Manager: Lou Tornabeni

**FOR INTERNAL USE ONLY**

BUSINESS NAME	<b>WHEATON PARK DISTRICT</b>	Home Phone : <b>(630) 988-6900</b>
CONTACT	<b>Joe Themel</b>	
Address :	<b>1000 MANCHESTER RD. WHEATON, IL 60187 DUPAGE</b>	Work Phone :
E-Mail :	<b>joethemel@yahoo.com</b>	Cell Phone : <b>(630) 988-6900</b>

**VEHICLE**

Stock # : <b>F81826</b>	New / Used : <b>New</b>	VIN : <b>1FTBF2BA3PEE21992</b>	Mileage: <b>6</b>
Vehicle : <b>2023 Ford F-250</b>	Color : <b>OXFORD WHITE</b>		
Type : <b>XL 4x4 SD Regular Cab 8 ft. box 142</b>	<b>F2B</b>		
Body Size :	Style :	Weight : <b>0</b>	Unit Class :
Market Value Selling Price		<b>51,600.00</b>	
Taxable Fees (Estimated)		<b>35.00</b>	
DealerDoc		<b>358.00</b>	
Non Tax Fees		<b>173.00</b>	
Cash Deposit		<b>.00</b>	
Balance		<b>52,166.00</b>	

Customer Approval: \_\_\_\_\_ Management Approval: \_\_\_\_\_  
By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale.

KTP-003308

IL

9-NORMAL, NB, 003308, P3121

15365

CERT/CERT/RTD

RAMP/BOOK/EXT/ROTA

016130

324/430

1F7BY2B3 PEE21992 NB

GEPL



# **SUPER DUTY**

2003 FORD SRW 4X4 REG CAB  
XL 112.1" WB STYLISIDE  
6.8L 6000 NA F150 V8 ENGINE  
1C-SPEED AUTO TORQSHIFT-G

PE **E21992**

EXTERIOR  
OXFORD WHITE  
INTERIOR  
MEDIUM DARK SLATE CLOTH

## **STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE**

**EXTERIOR**

- BOX RAIL/TAILOATE MOLDINGS
- DOOR HANDLES - BLACK
- HEADLAMPS - AUTOLAMP (ON/OFF)
- PICKUP BOX TIE DOWN HOOKS
- POWER TAILGATE LOCK
- TRAILER BRAKE CONTROLLER
- TRAILER SWAY CONTROL
- WIPERS - INTERMITTENT

**INTERIOR**

- 4.2" PRODUCTIVITY SCREEN
- AIR COND, MANUAL FRONT
- CLOTH SUN VISORS
- DRIVER SEAT-MANUAL LUMBAR
- OUTSIDE TEMP DISPLAY
- PARTICULATE AIR FILTER (OVS)
- STEERING WHEEL TELESCOPE
- CRUISE & AUDIO CONTROLS

**FUNCTIONAL**

- 4-WHEEL ANTILOCK BRAKE SYS
- FORDPASS™ CONNECT 50W-FI
- HOTSPOT TELEMATICS MODEM
- HILL START ASSIST
- MANUAL LOCKING HUBS
- MANUAL LOCKING HUBS
- SUSPENSION MONITORING ERT
- REAR VIEW CAMERA
- REMOTE KEYLESS ENTRY
- SYNC™4 W/8" SCREEN

**SAFETY/SECURITY**

- ADVANCETRAC™ WITH RSC®
- AIRBAGS - SAFETY CANOPY®
- BELT-MINDER CHIME
- DRIVER/PASSENGER AIR BAGS
- SECURITY-LOCK ANTI-THEFT SYS
- SOS POST-CRASH ALERT SYS™

**WARRANTY**

- 3-YR/36,000 BUMPER / BUMPER
- 5-YR/60,000 POWERTRAIN
- 5-YR/100,000 DIESEL ENGINE

## **INCLUDED ON THIS VEHICLE**

**OPTIONAL EQUIPMENT/OTHER**

PREPARED EQUIPMENT PROGM00A

172467817E BRW ALL-TERRAIN

3.73 ELECTRONIC-LOCKING AXLE

FRONT LICENSE PLATE BRACKET

PLATFORM RUNNING BOARDS

1000GM GVWR PACKAGE

50 STATE EMISSIONS

120/400W OUTLET

117.00

117.00

85.00

ROOF CLEARANCE LIGHTS

JACK

185.00

UPPITER SWITCHES

410 AMP ALTERNATOR

TOUGH BED SPRAY IN BEDLINER

DUAL BATTERY

210.00

CLOTH 40/28/40 SEAT

100.00

FOG LAMPS

225.00

BOX/LINK

(MSRP)

NO CHARGE

165.00

430.00

NO CHARGE

320.00

NO CHARGE

117.00

117.00

85.00

185.00

115.00

595.00

210.00

100.00

225.00

PRICE INFORMATION

BASE PRICE

TOTAL OPTIONS/OTHER

TOTAL VEHICLE &amp; DELIVERY

DESTINATION &amp; OPTIONS

(MSRP)

\$46,780.00

2,845.00

49,625.00

1,985.00

## **California Air Resources Board**

## **Environmental Performance**

These ratings are not directly comparable to the U.S. EPA/DOT light-duty vehicle label ratings. For information on how to compare, please see [www.arb.ca.gov/ep\\_label](http://www.arb.ca.gov/ep_label).

Protect the environment. Choose vehicles with higher ratings:

**Greenhouse Gas Rating** (tailpipe only)



**Smog Rating** (tailpipe only)



Vehicle emissions are compared to other vehicles in the same class. The higher the rating, the better the vehicle performs. For more information, visit [www.arb.ca.gov/ep\\_label](http://www.arb.ca.gov/ep_label).



## **GOVERNMENT 5-STAR SAFETY RATINGS**

**Overall Vehicle Score**

**Not Rated**

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

**Frontal Crash**

**Driver**

**Passenger**

**Not Rated**

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

**Side Crash**

**Front seat**

**Rear seat**

**Not Rated**

Based on the risk of injury in a side impact.

**Rollover**

**Not Rated**

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★) with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA)

[www.safercar.gov](http://www.safercar.gov) or 1-888-327-4236

1FTBF2B3PEE21992

1FTBF2B3PEE21992

1FTBF2B3PEE21992

1FTBF2B3PEE21992

1FTBF2B3PEE21992

1FTBF2B3PEE21992

**TOTAL MSRP \$51,600.00**

Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit [www.ford.com/finance](http://www.ford.com/finance).

FORD CREDIT

## **SPECIAL ORDER**

FJ121 N RD 2X 359 003990 09 12 23

RAIL

ITEM #: 41-4580 DT 60

RAIL QWRT

RC73

RAIL TWO

This label is affixed pursuant to the Federal Motor Vehicle Information Disclosure Act. Gasoline, Lubricants, and Tire Fees, State and Local taxes are not included. Dealer installs options or accessories are not included unless listed below.



**FORD PROTECT**

Join the Ford Protect. The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit [www.FordProtect.com](http://www.FordProtect.com).

See us on TEST: 3-PEE21992

Have a car, have a plan. Ford Protect. 3-PEE21992

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See us on TEST: 3-PEE21992

Have a car, have a plan. Ford Protect. 3-PEE21992

02/29/2024

TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks and Planning

THROUGH: Michael Benard, Executive Director

RE: WT Group C.O. 1 - adding Blanchard Building to the audit scope

DATE: March 20, 2024

---



**SUMMARY:**

Now that the park district has purchased the Blanchard Building, staff recommends that it be added to the WT Group's list of facilities to be audited as part of our district wide ADA audit. The cost is \$3,200.

The Contract Sum prior to this Change Order	\$99,575.50
The Contract Sum will be increased by this Change Order	\$3,200.00
The new Contract Sum including this Change Orders will be	\$102,775.50

**PREVIOUS COMMITTEE/BOARD ACTION:**

The board approved an agreement with the WT Group at the July 19, 2023, board meeting.

**REVENUE OR FUNDING IMPLICATIONS:**

Dedicated funding for this change order is available through our 5-8 levy.

**STAKEHOLDER PROCESS:**

N/A

**LEGAL REVIEW:**

N/A

**ATTACHMENTS:**

C.O. 1 from the WT Group

**ALTERNATIVES:**

N/A

**RECOMMENDATION:**

It is recommended that the Wheaton Park District Board of Commissioner's approve C.O. 1 from The WT Group for \$3,200.

---

## WHEATON PARK DISTRICT CHANGE ORDER

---

**Project:** 2023/2024 WT ADA Audit Project

**Change Order No.:** 1

**To:** WT Group  
**Attn:** John McGovern  
2675 Pratum Ave.  
Hoffman Estates, IL 60192

**Change Order Date:** 2/15/24

**Contract Date:** 8/18/23

**Contract For:** 2023/2024 WT ADA Audit Project

---

### You are directed to make the following changes in this Contract:

1. Add the Blanchard Building to the overall location audit. Perform ADA audit, provide site audit report, transition plan data, shape file for site, and add site to whole system for final report data.

### Add to the Contract:

**\$3,200.00**

The original Contract Sum was	\$99,575.50
Net Change by previous Change Orders	\$[0.00]
The Contract Sum prior to this Change Order \$	\$99,575.50
The Contract Sum will be increased by this Change Order	\$3,200.00
The new Contract Sum including this Change Order will be	\$102,775.50
The Contract Time will not be changed	0
The Date of Completion as of the date of this Change Order therefore is	5/1/24

---

Wheaton Park District

**Owner**

102 East Wesley Street  
Wheaton, IL 60187

**Address**

---

WT Group

**Contractor**

2675 Pratum Ave.  
Hoffman Estates, IL 60192

**Address**

---

Michael J. Benard, Executive Director

---

John McGovern



## Additional Services Form

Project Name:	Wheaton Park District Access Audit and Transition Plan
Project Number:	R2300012
To:	Rob Sperl
Project Address:	102 E Wesley St, Wheaton, IL 60187
Submitted by:	Tanya Scheibe
Date:	2/9/23
Title of Change:	Access Audit of 1753 S Blanchard
Additional Services Number:	01
Additional Fee:	\$3,200.00
Impact to Schedule:	No schedule change
Description of Change or Additional Service:	The Park District asks to add access audit for newly acquired site at 1753 S Blanchard, to include site audit report, transition plan data, shapefile for this site and for this site to be viewed as part of the whole system for final report data.

We offer to complete these additional services for the fee shown above in accordance with the terms of our existing contract.

Client Signature:

Date of Acceptance:

TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks and Planning  
Steve Hinchee, Superintendent of Planning

THROUGH: Michael Benard, Executive Director

RE: Community Center Phase 2 Interiors – Change Order #3

DATE: March 20, 2024



**SUMMARY:**

Work on the Community Center phase 2 interiors is underway. Several small changes have been recommended.

CR15	Revisions from field order 4 – eliminated replacement of the spa basins	\$(70,068.40)
CR19	Overhead & Profit Adjustments from previously issued CO's	\$(1,730.27)
CR20	Added 2 gang floor box for power and data in the new office area	\$668.85
CR21	Replace existing cracked cast plumbing piping that was discovered during construction	\$1,501.50
CR23	Add finished wall at room 208 to match the rest of the space	\$1,515.80
	<b>Total Change</b>	<b>\$(68,112.52)</b>

**PREVIOUS COMMITTEE/BOARD ACTION:**

The original contract with Stuckey Construction was approved at the August 14, 2023 board meeting, along with a 10% contingency for this project. Change order 1 & 2 were approved as noted below.

**REVENUE OR FUNDING IMPLICATIONS:**

The original contract	\$3,945,000.00	Approved August 14, 2023
Change Order #1	\$12,003.56	Approved November 29, 2023
Change Order #2	\$30,843.89	Approved January 17, 2024
Change Order #3	\$(68,112.52)	Current Recommendation
<b>Total</b>	<b>\$3,919,734.93</b>	\$419,765.07 contingency remaining

**STAKEHOLDER PROCESS:**

Our architect reviewed these changes and recommended approving them. Community Center staff continues to be involved throughout the construction process.

**LEGAL REVIEW:**

N/A

**ATTACHMENTS:**

Williams recommendation letter - pending  
Stuckey quotes



**ALTERNATIVES:**

N/A

**RECOMMENDATION:**

Staff recommends the Wheaton Park District Board of Commissioners approve Change Order #3 in the amount of a (\$68,112.52) deduct with Stuckey Construction.



2020 N. Lewis Ave.  
Waukegan, IL 60087  
Ph : (847)336-8575

## Change Request

To: Scott Morlock  
Williams Architects  
500 Park Boulevard  
Suite 800  
Itasca, IL 60143  
Ph: 630-221-1212 Fax: 630-221-1220

Number: 15  
Date: 1/19/24  
Job: 23-067 Wheaton PD Comm Ph 2 Remodel  
Phone:

Description: FIELD ORDER 4 CHANGES

We are pleased to offer the following specifications and pricing to make the following changes:  
SEE ATTACHED FOR SUMMARY

The total amount to provide this work is ..... \$-70,068.40

If you have any questions, please contact me at .

Submitted by: Brian Andrews

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

DATE: 1/15/21  
TIME: 12:40 PM

Stuckey Construction, Inc.

EST. NO.  
PROJECT  
LOCATION

23-067  
WHEATON PARK DISTRICT - 2023 COMMUNITY CENTER INTERIOR REMODEL- PHASE 2  
1777 S Blanchard St. Wheaton, IL 60189

QUANTITIES  
PRICES  
CHECKED

DATE  
DATE  
DATE

Field Order #004 changes rev 1

ACCOUNT NO	DESCRIPTION	QUANTITY	UNIT	UNIT LABOR	UNIT MATERIAL	UNIT SUB	LABOR	MATERIAL	SUB	TOTAL
HOURS										
	Sheet A01.3									
(4.00)	1. Eliminate demolition and alteration of spa platform in Mens Whirlpool, per Revision #6	1	LS							
	Existing grab bars are to remain									
	Sheet A1.3									
	2. Eliminate replacement of spa shells in Mens Spa #404 and Womens Spa #305 (Alternate Bid #4), per Revision #6	IN BELOW								
	DEMOLITION SHELLS STUCKEY CONSTRUCTION COMPANY	1	LS							
	NEW SPA WORK WESTLAND BATH FURNISH	1	LS							
	PLUMBING AT SPA WORK DAVIS MECHANICAL	1	LS							
	ELECTRICIAN AT SPA WORK DAVIS MECHANICAL CO 2376 07 rev 1 KELLENBERGER	1	LS							
	TOTAL ALTERNATE CREDIT INCLUDING DEMOCRAPHY AND BOND	1	LS							
(5.00)	3. Eliminate patching of spa platform in Mens Spa #404, per Revision #6	1	LS							
	4. Eliminate pool lts at Mens Spa #404 and Womens Spa #305, per Revision #6	IN BELOW								
(8.00)	POOL LIFT CREDIT FURNISH AND INSTALL	1	LS							
IN COM CR#5	5. Alter doors at Mechanical #308 and Mechanical #402 to double doors, per Revision #6 and previously issued as part of Change Order #1									
0.00	6. Adjust location of frame "HH" at Womens Spa #305 to be in the same location as existing frame was, per Revision #6									
	7. Add section to drawings, per Revision #6. Credit markers were originally shown on the existing drawings									
0.00	8. Add signage by Owner for Rules and Bathing, per Revision #6									
3.00	9. Add soap dispensers in shower stalls by Owner, per Revision #6 (INSTALL ONLY FBO)	6	EA		5.00			30		30
0.00	10. Alter swing of door into Mens ADA toilet stall, and delete toilet screen to provide proper ADA access (previously indicated in toilet partition shop drawings), per Revision #6									
	Sheet A1.4									
IN #9	11. Add note to Frame "HH", per Revision #6									
	12. Add soap dispenser to Toilet Accessory Legend, per Revision #6									
	Sheet A2.3									
IN BELOW CR#5	13. Eliminate ceiling patching in Womens Spa #305, per Revision #6	1	LS							
	omit drs patch loc shown	1	LS							
	14. Add light fixtures in Mens Spa #404 and Womens Spa #305 to match electrical sheets									
	Note that these light fixtures were included on the electrical sheets in the bid documents.									
	Sheet A7.1									
0.00	15. Alter door size at Mens Sauna and alter wall construction on one wall of Mens Sauna (per previous drs discussions) to accommodate existing conditions, per Revision #6 on drawing #2									
0.00	16. Alter wing wall to plaster at Womens Sauna, per Revision #6 on drawing #4									
IN COM CR#6	Sheet A9.1									
CHAD TO COORDINATE SIZE	17. Alter hardware sets for Doors #305A and #402A per Revision #6 in Door Schedule									
	18. Alter door size of Door #45A (Mens Sauna), per Revision #6 in Door Schedule									
	Sheet A9.2									
0.00	19. Add door head detail #15 to indicate lintel size at double doors, per Revision #6									
	Sheet ID1.3									
0.00	20. Alter area of CT-5 in Womens Locker #303 / Womens Spa #305 to coordinate with change in location of Frame HH									
0.00	21. Alter portion of the outside Mens Spa #404 to CT-5									
	Sheet P1.4									
0.00	22. Revise location of hose valve located below lvs to face the opposite of wall towards the shower area at two locations, Mens and Womens Locker Rooms									
IN COM CR#07	Sheet HV1.3									
IN COM CR#07	23. Revise steam generator serving Mens Steam room per note 13									
	24. Add Note 14 as indicated on sheet HV1.3									
0.00	25. Relocate steam generators as shown on plans									
IN BELOW ELECTRICAL CR#	Sheet ED1.3									
	26. Revise drawing to show existing emergency call button to remain in Whirlpool #7									
IN BELOW ELECTRICAL CR#	Sheet E1.1									
	27. Revise drawing note #15.									
IN BELOW ELECTRICAL CR#	Sheet E1.3									
IN BELOW ELECTRICAL CR#	28. Revise drawing note #10									
IN COM2 CR#07	29. Revise device locations in Mech. 308 and Mech. 402									
IN BELOW ELECTRICAL CR#	30. Revise electrical feed to steam generator in Mech. 402									
IN BELOW ELECTRICAL CR#	31. Delete door operators in Womens Spa 305									
IN BELOW ELECTRICAL CR#	32. Add fire alarm notification device in Womens Steam 305									
IN BELOW ELECTRICAL CR#	33. Relocate door operators from Mens Spa #404 to Mens Sauna #00									
IN BELOW ELECTRICAL CR#	Sheet E2.3									
IN BELOW ELECTRICAL CR#	34. Remove lights shown on Mens and Womens Sauna to match architectural RCP's. Sauna lights are provided by Sauna manufacturer									
IN BELOW ELECTRICAL CR#	35. Revise lighting layout in Womens Steam 308									
IN BELOW ELECTRICAL CR#	36. Revise device location in Mech 308 and Mech 402									
IN BELOW ELECTRICAL CR#	37. Add IDPH lighting compliance calculations									
IN BELOW ELECTRICAL CR#	Sheet E3.1									
IN BELOW ELECTRICAL CR#	38. Revise fixture type F14, previously revised in fixture submittal									
	KELLENBERGER FIELD ORDER 004 CHANGES SEE ATTACHED CO 2376 07 rev 1 DATED 1/25/24 PARTIAL	1	LS							
	KELLENBERGER SEE ATTACHED CR2376 02 DATED 12/8/23 FIRE ALARM DEVICE	1	LS							
	KELLENBERGER SEE ATTACHED CR2376 05 DATED 12/11/23 FIXTURE CHANGE	1	LS							
8.00	SLAB/TOPPING REMOVALS AT SAUNA ROOMS	1	LS							
	DELETE URINAL SCREEN PER COMMENTS AND SDI EMAIL DATED 2/1/24	1	LS							
	CARPENTER	(7) HRS		117.00						
(7.00)	LABOR	0 HRS		90.00						
THIS IS THE END										
							(819)	(10,170)	(50,348)	(70,337)
							S.C.C. @ 5% ON ADDS		5332	8296.60
							TOTAL ADDS			
							TOTAL CREDIT			(570,008.40)

## Stuckey Construction Co.

2020 N. Lewis Ave.  
Waukegan, IL 60087  
Ph : (847)338-8575

### Change Request

**To:** Scott Morlock  
Williams Architects  
500 Park Boulevard  
Suite 800  
Itasca, IL 60143  
Ph: 630-221-1212 Fax: 630-221-1220

**Number:** 19  
**Date:** 2/9/24  
**Job:** 23-067 Wheaton PD Comm Ph 2 Remodel  
**Phone:**

**Description:** OH&P Adjustmenst on previously issued CO's

We are pleased to offer the following specifications and pricing to make the following changes:

CR#1 \$101.60/2= <\$50.80>  
CR#2 SCC work-No Change  
CR#3 \$213.30/2=<\$106.65>  
CR#4 \$375.80/2=<\$187.90>  
CR#5 \$341.60/2=<\$170.80>  
CR#6 rev 1 SCC Work-No Change  
CR#7 rev 2 \$720.57/2=<\$360.28>  
CR#8 \$125/2=<\$62.50>  
CR#9 \$122/2=<\$61>  
CR#10 \$927.10/2=<\$463.55>  
CR#11 \$149.97/2=<\$74.99>  
CR#12 \$383.60/2=<\$191.80>

Total Credit for previously issued CO's =Deduct \$1,730.27

The total amount to provide this work is ..... \$-1,730.27

If you have any questions, please contact me at .

Submitted by: Brian Andrews

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_



2020 N. Lewis Ave.  
Waukegan, IL 60087  
Ph : (847)336-8575

## Change Request

**To:** Gary Pingel  
Williams Architects  
500 Park Boulevard  
Suite 800  
Itasca, IL 60143  
Ph: 630-221-1212 Fax: 630-221-1220

**Number:** 23  
**Date:** 2/22/24  
**Job:** 23-067 Wheaton PD Comm Ph 2 Remodel  
**Phone:**

**Description:** Wall room 208

We are pleased to offer the following specifications and pricing to make the following changes:

JF carpentry :\$1,378  
SCC:\$137.80  
Total:\$1,515.80

The total amount to provide this work is ..... \$1,515.80

If you have any questions, please contact me at .

Submitted by: Brian Andrews

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_



## Extra Work Order

2/21/2024

STUCKEY CONSTRUCTION-BRIAN ANDREWS

PHONE: 847-336-8575

EMAIL: [brian@stuckeyconstruction.com](mailto:brian@stuckeyconstruction.com)

PROJECT: Wheaton Park District

ORDER #: 3

### Description:

1. Furnish and install 3 5/8" framing and 5/8" drywall at southeast wall in Room 208.....\$1,378

JF Carpentry Services, Inc.  
A Minority Business Enterprise Company  
9226 Grand Ave ♦ Franklin Park, IL 60131  
Main Phone ♦ 847-916-2186      847-916-2187 ♦ Main Fax  
[www.jfcarpentry.com](http://www.jfcarpentry.com)

TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks and Planning  
Steve Hinchee, Superintendent of Planning

THROUGH: Michael Benard, Executive Director

RE: Community Center Interior Renovation – Phase 2 WAA Additional Services to Bid  
Furniture Purchase

DATE: March 20, 2024



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**SUMMARY:**

Following completion of the current phase of work at the Community Center, furniture will be needed for the new athletic offices and other spaces to match the furniture purchased in the first phase. Williams Architects provided the attached proposal for professional services related to bidding the purchase of this new furniture. Their existing scope of work does not include this work.

**PREVIOUS COMMITTEE/BOARD ACTION:**

The January 6, 2023 Draft Letter of Proposal from WAA was approved at the January 18, 2023 board meeting and a final contract was approved at the August 14, 2023 board meeting.

**REVENUE OR FUNDING IMPLICATIONS:**

\$2,000,000 is currently budgeted in 2024 for Community Center renovations for Phase 2. An additional \$360,000 (18%) is allocated through our Special Recreation budget.

Current Contract Amount	\$361,395	Approved August 14, 2023
Additional Services to Bid Furniture	\$7,550	Current Recommendation
Total	\$368,945	

**STAKEHOLDER PROCESS:**

N/A

**LEGAL REVIEW:**

Legal counsel prepared the contract documents with Williams Architects and determined the current proposal should be categorized as additional services.

**ATTACHMENTS:**

Williams Architects Proposal dated 20 February 2024

**ALTERNATIVES:**

N/A

**RECOMMENDATION:**

It is recommended that the Wheaton Park District Board of Commissioner's approve the fee from Williams Architects in the amount of \$7,550 for additional services related to bidding furniture.





20 February 2024

Mr. Michael Benard, Executive Director  
Wheaton Park District  
102 East Wesley Street  
Wheaton, IL 60187

Re: Additional Architectural Services to the Company  
Community Center Phase II remodel / Interior Design Service / Phase .65  
Project No. 2023-011

Dear Mike:

As per the terms of our Owner / Architect Agreement, Williams Architects has been directed to assist with Interior Design Services – Furniture for the open office work area as part of the Community Center Phase II remodel.

#### PROJECT BACKGROUND & UNDERSTANDING OF PROJECT SCOPE

##### Conceptual Design/Contract Documents/Construction Administration

Williams Architects / Williams Interiors will prepare furniture plans and options to review with park district staff for open office 210 and the (8) private offices as part of the community center phase II remodel. We will develop 2-3 furniture floor plan options to review with staff that reflect the scope of items already provided by the park district. Williams Interiors will assist with the material and colors selections of all furniture items to coordinate with the renovation. Upon final approval of furniture selections, finishes and layouts we will develop detailed floor plans along with furniture specifications for the park district use in soliciting furniture bids. Interior renderings are not included.

The park district will be responsible for preparing all general requirements, administration, advertisement and solicitation of the furniture bid package. Bidding administration is not included in the fee. Should such services be needed during the bidding process we will bill the district on an hourly basis as needed.

We have included one site visit at the completion of the furniture installation to prepare and distribute a furniture punch list. Should additional visits beyond the (1) included be needed we will bill the park district on an hourly basis.

#### TOTAL PROFESSIONAL PROJECT SERVICE FEES

We respectfully propose our Professional Services fees on a fixed fee of \$7,550.00 plus reimbursable expenses.

Our base services work will be provided on a percentage of work completed basis from the rate table below. Any Additional Services authorized by the Owner and approved in writing will be provided on an hourly basis from the rate table below.



**RATE TABLE**

Managing Principal .....	\$ 250.00/Hour
Senior Principal .....	\$ 231.00/Hour
Principal .....	\$ 225.00/Hour
Associate Principal .....	\$ 223.00/Hour
Senior Associate/Senior Project Mgr. ....	\$ 223.00/Hour
Associate / Project Manager .....	\$ 203.00/Hour
Architect III.....	\$ 180.00/Hour
Architect II .....	\$ 166.00/Hour
Architect I .....	\$ 149.00/Hour
Senior Project Coordinator II .....	\$ 180.00/Hour
Senior Project Coordinator I.....	\$ 166.00/Hour
Project Coordinator IV.....	\$ 135.00/Hour
Project Coordinator III .....	\$ 124.00/Hour
Project Coordinator II.....	\$ 105.00/Hour
Project Coordinator I.....	\$ 90.00/Hour
Project Technician II.....	\$ 70.00/Hour
Project Technician I .....	\$ 54.00/Hour
Aquatic Engineer II .....	\$ 214.00/Hour
Aquatic Engineer I .....	\$ 163.00/Hour
Director of Marketing .....	\$ 200.00/Hour
Marketing Coordinator.....	\$ 145.00/Hour
Accounting .....	\$ 192.00/Hour
Secretarial .....	\$ 135.00/Hour
Clerical .....	\$ 96.00/Hour
Director of Interior Design .....	\$ 182.00/Hour
Interior Designer V.....	\$ 142.00/Hour
Interior Designer IV .....	\$ 119.00/Hour
Interior Designer III.....	\$ 92.00/Hour
Interior Designer II .....	\$ 79.00/Hour
Interior Designer I .....	\$ 54.00/Hour

If you have any questions or comments regarding this matter, please feel free to contact us. If you wish us to proceed with this work, please sign on the line below and return to our office at your earliest convenience.

All future invoices shall include a separate line item for these additional services and will be indicated under Phase 65.

Cordially,



Tom Polous  
CEO / Managing Principal



Carrie Kotera  
Director of Interiors

xc: Sonja Sporleder / Williams Architects  
Scott Morlock / Williams Architects

**ACCEPTED BY:**

\_\_\_\_\_  
Printed Name and Title – Wheaton Park District Authorized Representative

\_\_\_\_\_  
Wheaton Park District Authorized Signature

\_\_\_\_\_  
Date

TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks and Planning  
Steve Hinchee, Superintendent of Planning

THROUGH: Michael Benard, Executive Director

RE: Central Athletic Complex Parking Lot – Civil Engineering

DATE: March 20, 2024



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**SUMMARY:**

The condition of the parking lots at the Central Athletic Complex necessitates repair/ replacement work. Traditionally we have considered permeable pavers as an alternate to replacement with asphalt. The city is currently considering changes to stormwater fees that may factor into this decision later in the year. The lot in the northeast corner of the site was previously converted to permeable pavers. We will also look at reconfiguring a portion of the existing lot. Depending on the final scope of work, the engineering of the site could become more involved considering the previous work done related to stormwater.

Engineering Resource Associates (ERA) has performed civil engineering services in the past at this location and is familiar with the stormwater issues. Staff requested a proposal from ERA to evaluate and report on various options for repair and replacement of the parking lots. The proposal also outlines services needed to design and permit the selected option.

**PREVIOUS COMMITTEE/BOARD ACTION:**

N/A

**REVENUE OR FUNDING IMPLICATIONS:**

Account: 40-000-000-57-5701-0000	District-wide Asphalt	Budget: \$250,000
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**STAKEHOLDER PROCESS:**

A report of options will be presented to the board for discussion.  
Staff will be consulted for scheduling construction work.

**LEGAL REVIEW:**

Legal counsel will be engaged to prepare our standard agreement.

**ATTACHMENTS:**

ERA proposal

**ALTERNATIVES:**

N/A

**RECOMMENDATION:**

It is recommended that the Wheaton Park District Board of Commissioner's approve a contract with Engineering Resource Associates in the amount of \$28,830 for civil engineering services related to the Central Athletic Complex, \$3,200 for a stormwater detention report if needed, and up to \$1,000 for reimbursable expenses.

Sent via email to [shinchee@wheatonparks.org](mailto:shinchee@wheatonparks.org)

February 15, 2024

Mr. Steve Hinchee  
Superintendent of Planning  
Wheaton Park District  
1000 Manchester Road  
Wheaton, IL 60187

SUBJECT: Letter Proposal for Professional Civil Engineering Services  
Central Athletic Complex Parking Lots Improvements (500 S. Naperville Road)

Dear Mr. Hinchee:

Engineering Resource Associates, Inc. (ERA) is pleased to submit this proposal for site civil engineering and permitting assistance services for the rehabilitation of the existing parking lots and stairway improvements. The site is located at 500 S. Naperville Road, Wheaton, Illinois, west of Naperville Road, at the intersection of Indiana Street. The proposal is based upon your request for proposal, our knowledge of the project and our experience on similar projects.

#### PROJECT UNDERSTANDING

Wheaton Park District (District) desires to resurface the main parking lot and the two parking lots identified as Alternate 1 and Alternate 2 as indicated on the District's exhibit labeled "Exhibit 1 Central Athletic Complex Parking Lots" (See attached Exhibit 1). Each of the parking lots will be evaluated for the cost and benefits of utilizing permeable pavers vs. asphalt. Once this information is reviewed by the District a decision will be made to provide directions to ERA for final design and engineering.

In addition, the District requested a review of the parking lot configuration in order to maximize the number of spaces. Alternate 1 parking lot will be assessed for reconfiguration to provide additional parking spaces and efficient traffic flow. ERA will provide concepts for the District's review and final acceptance. ERA will meet with the District at this stage to confirm the District's direction for the proposed layout and scope of work for each parking lot. Once approved, a summary of the layout and the scope of work will be submitted to the District and will be the basis for the construction documents.

The sidewalks located adjacent to the existing parking lots will be evaluated and replaced if necessary. The stairs in the northwest corner of the main parking lot will be evaluated for current accessibility standards. Attention to construction staging will be incorporated into the engineering plans to minimize impacts to the facilities' programs. Once the preliminary layout is approved, the engineering plans will be prepared for bidding and construction.

#### SCOPE OF SERVICES

ERA will provide civil engineering services for the project in accordance with the following work plan:

1. Meetings/Coordination/Project Administration - ERA will meet up to four times with the District to discuss the project:  
1.1 Project kick-off meeting

---

**WARRENVILLE**

35701 West Avenue, Ste 150  
Warrenville, IL 60555  
☎ (630) 393-3060

**CHICAGO**

10 S. Riverside Plaza, Ste 875  
Chicago, IL 60606  
☎ (312) 474-7841

**CHAMPAIGN**

2416 Galen Drive  
Champaign, IL 61821  
☎ (217) 351-6268

**MILWAUKEE**

342 N. Water Street, Ste 600  
Milwaukee, WI 53202  
☎ (414) 238-9189



- 1.2 Project layout review meeting
- 1.3 75% Progress review meeting
- 1.4 95% Progress review meeting

ERA will coordinate with the City of Wheaton (City) staff and utility companies to review/discuss relevant issues and identify requirements for the project.

ERA will internally administer the project between departments, coordinate schedules, perform QA/QC reviews, and provide progress updates to the Park District.

2. *Data Gathering* –ERA will acquire available information from various sources including the following items:
  - 2.1. Review as-built drawings provided by District and plats of surveys data
  - 2.2. Request private utility atlases from utility companies
  - 2.3. Request public utility atlases from City
  - 2.4. County tax maps and aerials
3. *Permeable Pavers vs. Asphalt Evaluation* – ERA will provide a proposed estimate of construction costs analysis for the use of Permeable Pavers vs. Asphalt parking lots. This information will be presented in report form and broken out as Main Parking Lot, Alternate 1 Parking Lot, and Alternate 2 Parking Lot.
4. *Topographic Measurement and Base Plan* – Topographic measurement will include the areas identified with the dashed red lines as indicated on Exhibit 1 Central Athletic Complex Parking Lots. The topographic measurements will be completed by ERA and combined with the utility atlas information and as-built information from others to form one base plan drawing. This drawing will be the basis for planning and alternative designs and construction documents.
5. *Site Planning* – ERA will work together with the District to collaborate on two viable alternatives to Alternate Parking Lot 1 reconfiguration including budgetary cost opinions. Once the final layout is approved by the District, ERA will utilize the approved layout for the preparation of the engineering drawings.
6. *Stormwater Detention Design/Management Report* – If the approved concept layout results in the need for stormwater detention, this task includes the effort required to design, prepare plans, prepare the stormwater management report, and permit the detention facility.
7. *Engineering Design and Construction Documents* – An engineered site plan will be prepared based upon the approved concept plan. The plans and construction specifications will be prepared on standard 24" by 36" plan sheets according to the District's standard format. At 75% (Permit), 95% (Final) and 100% (Bid/Construction) completion Plan sets will be prepared and distributed. The following plan sheets are anticipated:
  - 7.1. Cover Sheet and Location Map
  - 7.2. General Notes
  - 7.3. Existing Conditions & Demolition
  - 7.4. Layout
  - 7.5. Utility and Geometry
  - 7.6. Grading and Erosion Control
  - 7.7. Landscaping Restoration
  - 7.8. Construction Details

An Engineer's Opinion of Construction Costs will be updated and included for the 75%, 95% and 100% submittal. The project will be let under a single contract. Parking

Lot Alternate 1 and Parking Lot Alternate 2 will be broken into two alternates for bidding purposes.

8. *Permitting Assistance\** – ERA will assist the District in the preparation of the permit application(s). This task includes the work necessary to prepare the initial submittal and one plan revision to address the various agency comments. The project will include all the parking lots under a single permit submittal. Permits anticipated for this project include:
- 8.1. City of Wheaton Site Development Permit
  - 8.2. IEPA NOI and Stormwater Pollution Prevention Plan

\*These tasks include one (1) revision to the plans based on permit comments from review agencies. Any additional revisions, changes, or modifications of the plan except as specifically noted are not included. Due to the nature of the governmental review process, the exact scope of final engineering services is unknown until the review agencies complete their review of the submitted documents. Time relating to the revisions of engineering plans based on regulatory agency review is unknown and uncertain at this time and if any, will be invoiced extra on an hourly basis based on actual work performed on the project.

#### SERVICES NOT INCLUDED

Only services specifically described in this proposal are included in our scope of work. The following are specifically excluded, although they may be added as a contract amendment at a future date for an agreed additional fee.

- Meetings, except as specifically noted
- Presentation at Public Meetings
- Boundary Plat of Survey
- Stormwater Management Report, except as noted
- Permit Fees
- Wetland Mitigation and Delineation Services
- Tree Species and Condition Survey
- Landscape Design
- Variance Procedures
- Design of Sanitary and Water Services
- Floodplain Analysis or Modeling
- Traffic Planning and Analysis
- Design of Offsite utilities or roadways
- Structural Design
- Architectural Services
- Geotechnical Engineering
- CCDD Testing and Documentation
- LEED Criteria and Design
- Photometric and Lighting Design
- Irrigation Design
- Plat of Easements
- Construction Observation
- Construction Layout
- Bidding Assistance
- As-Built Survey, Record Drawings, or As-Built Mark ups



**Central Athletic Complex Parking Lots Improvement Project**  
**Wheaton Park District**

**SCHEDULE**

ERA has the qualified staff and resources available to fully staff the project for the duration of the anticipated schedule. ERA will assign staff resources required in order to have permitted bid documents completed by late fall 2024. The work described above is anticipated to be performed according to the schedule outlined below. If the project schedule or scope of services changes, ERA has additional staff and resources available to accommodate the project schedule. Delays beyond six months in the schedule may result in the increase in hourly rates associated with ERA standard billing rates. The milestone tasks described below reflect the anticipated schedule for this project.

1. Project Kick-off	April 2024
2. Data Gathering and Base Plan Preparation	May 2024
3. Topographic Measurement	May 2024
4. Permeable Pavers vs. Asphalt Evaluation	May 2024
5. Prepare Alternative Layout Concepts	June 2024
6. Submit 75% Final Engineering Plans	August 2024
7. Submit Permit Documents	August 2024
8. Submit 95% Final Engineering Plans	October 2024
9. Resubmit Permit Documents	October 2024
10. Submit 100% Bid Documents	November 2024

**SCHEDULE OF FEES**

ERA is pleased to submit this Schedule of Fees to perform the work as described in our proposal.

WORK ITEM	FEE
Meetings/Coordination/Project Administration	\$ 4,500
Data Gathering	\$ 1,000
Permeable Pavers vs. Asphalt Evaluation	\$ 1,500
Topographic Measurement and Base Plan	\$ 5,900
Site Planning	\$ 2,100
Engineering Design and Construction Documents	\$ 11,000
Permitting Assistance	\$ 2,500
Subtotal:	\$ 28,500
ERA Direct Costs	\$ 330
Total:	\$ 28,830
X. Stormwater Detention Design/Management Report	\$ 3,200

The costs associated with the base services included in this proposal will be billed at an hourly basis, not-to-exceed fee of \$28,830 based upon the provided schedule.

Direct costs/reimbursable expenses including printing costs, mileage and postage will be charged at the actual rate incurred plus 0.0 (%) zero percent. Fees for services beyond the scope of this proposal are compensated for on an hourly basis in accordance with the scheduled hourly rates.

We appreciate the opportunity to submit this proposal and trust that it meets with your approval. If acceptable, please sign the proposal where indicated below and return one (1) copy for our files. Receipt of the executed proposal will serve as authorization to proceed with the project. The attached General Terms and Conditions are expressly incorporated into and are an integral

**Central Athletic Complex Parking Lots Improvement Project**  
Wheaton Park District

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part of this proposal for engineering services.

If you have any questions, please contact me at 630.393.3060 or [jmayer@eraconsultants.com](mailto:jmayer@eraconsultants.com).

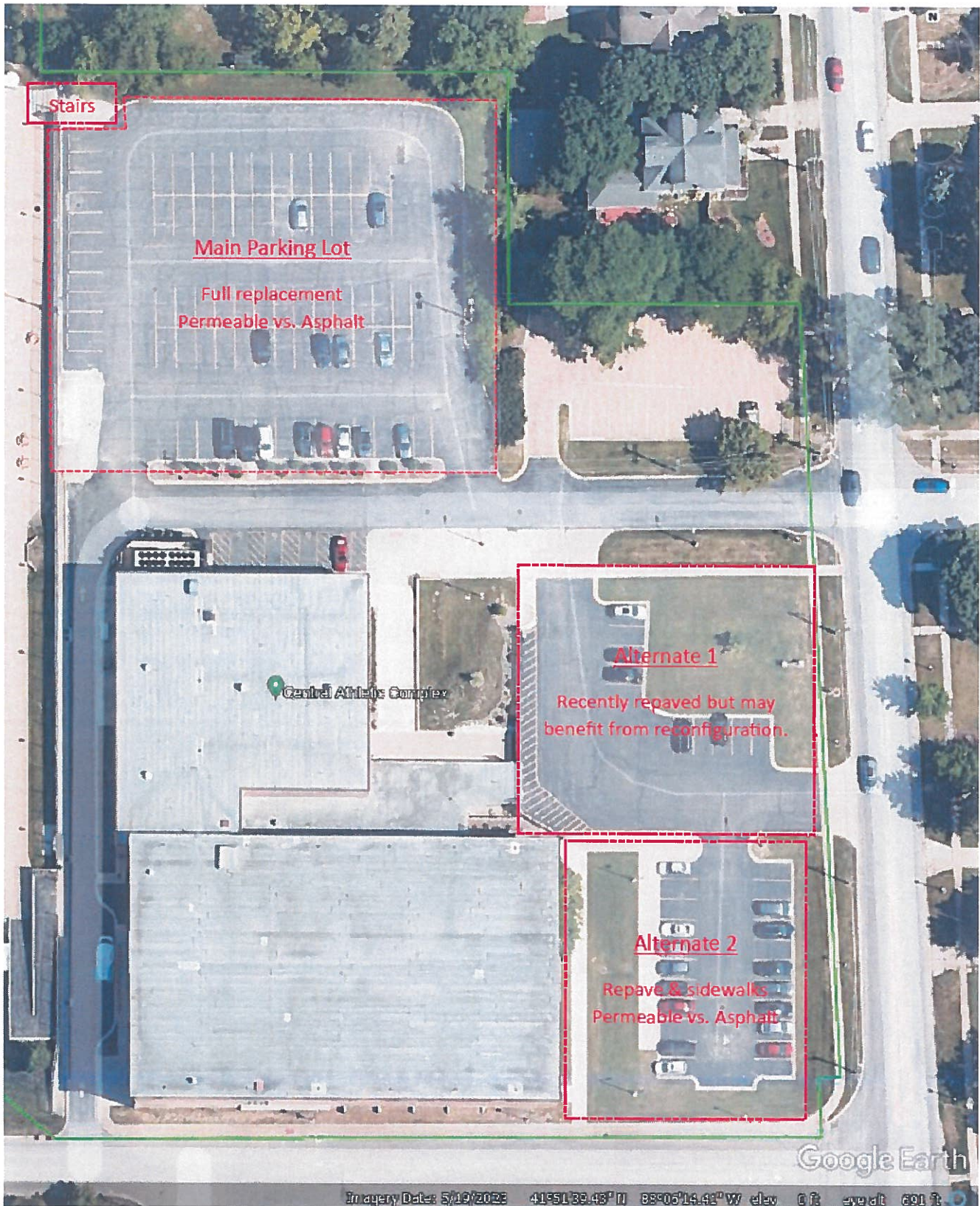
Sincerely,  
ENGINEERING RESOURCE ASSOCIATES, INC.

A handwritten signature in black ink that reads "John F. Mayer". The signature is written in a cursive, flowing style.

John F. Mayer, P.E., C.F.M.  
Principal



Exhibit 1 - Central Athletic Complex Parking Lots



# WHEATON PARK DISTRICT



Financial Overview

**February, 2024**

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## WPD Summary

Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
4-Revenues	\$47,231,295	\$1,190,000	\$776,932	\$413,068	53.17%	\$1,877,751	\$1,583,994	\$293,758	18.55%
5-Expenses	(\$54,218,119)	(\$2,045,754)	(\$1,848,137)	(\$197,616)	-10.69%	(\$3,434,191)	(\$3,097,396)	(\$336,795)	-10.87%
<b>Grand Total</b>	<b>(\$6,986,824)</b>	<b>(\$855,754)</b>	<b>(\$1,071,205)</b>	<b>\$215,451</b>	<b>20.11%</b>	<b>(\$1,556,439)</b>	<b>(\$1,513,402)</b>	<b>(\$43,037)</b>	<b>-2.84%</b>

Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
<b>10-General</b>									
4-Revenues	\$5,940,543	\$163,222	\$17,279	\$145,943	844.62%	\$185,190	\$106,785	\$78,404	73.42%
5-Expenses	(\$6,426,211)	(\$368,637)	(\$238,911)	(\$129,726)	-54.30%	(\$603,640)	(\$455,573)	(\$148,067)	-32.50%
<b>10-General Total</b>	<b>(\$485,668)</b>	<b>(\$205,415)</b>	<b>(\$221,632)</b>	<b>\$16,217</b>	<b>7.32%</b>	<b>(\$418,450)</b>	<b>(\$348,788)</b>	<b>(\$69,663)</b>	<b>-19.97%</b>
<b>20-Recreation</b>									
4-Revenues	\$12,460,352	\$483,346	\$393,267	\$90,079	22.91%	\$903,977	\$792,368	\$111,609	14.09%
5-Expenses	(\$13,501,071)	(\$590,250)	(\$634,845)	\$44,594	7.02%	(\$1,029,960)	(\$1,008,278)	(\$21,682)	-2.15%
<b>20-Recreation Total</b>	<b>(\$1,040,719)</b>	<b>(\$106,904)</b>	<b>(\$241,578)</b>	<b>\$134,674</b>	<b>55.75%</b>	<b>(\$125,983)</b>	<b>(\$215,910)</b>	<b>\$89,927</b>	<b>41.65%</b>
<b>22-Cosley Zoo</b>									
4-Revenues	\$2,091,469	\$35,295	\$26,699	\$8,596	32.20%	\$60,472	\$55,958	\$4,515	8.07%
5-Expenses	(\$2,187,227)	(\$112,685)	(\$113,964)	\$1,279	1.12%	(\$213,491)	(\$211,080)	(\$2,411)	-1.14%
<b>22-Cosley Zoo Total</b>	<b>(\$95,758)</b>	<b>(\$77,390)</b>	<b>(\$87,265)</b>	<b>\$9,876</b>	<b>11.32%</b>	<b>(\$153,019)</b>	<b>(\$155,123)</b>	<b>\$2,104</b>	<b>1.36%</b>
<b>30-Debt Service</b>									
4-Revenues	\$2,839,660	\$1,694	\$1,974	(\$280)	-14.17%	\$5,003	\$4,262	\$742	17.40%
5-Expenses	(\$2,892,490)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
<b>30-Debt Service Total</b>	<b>(\$52,830)</b>	<b>\$1,694</b>	<b>\$1,974</b>	<b>(\$280)</b>	<b>-14.17%</b>	<b>\$5,003</b>	<b>\$4,262</b>	<b>\$742</b>	<b>17.40%</b>
<b>40-Capital Projects</b>									
4-Revenues	\$10,999,116	\$105,010	\$4,150	\$100,859	2430.35%	\$74,248	\$8,651	\$65,598	758.27%
5-Expenses	(\$15,900,728)	(\$257,237)	(\$203,589)	(\$53,648)	-26.35%	(\$293,177)	(\$238,866)	(\$54,311)	-22.74%
<b>40-Capital Projects Total</b>	<b>(\$4,901,612)</b>	<b>(\$152,227)</b>	<b>(\$199,438)</b>	<b>\$47,211</b>	<b>23.67%</b>	<b>(\$218,929)</b>	<b>(\$230,215)</b>	<b>\$11,286</b>	<b>4.90%</b>
<b>60-Golf Fund</b>									
4-Revenues	\$10,205,750	\$387,263	\$321,899	\$65,364	20.31%	\$620,601	\$592,713	\$27,889	4.71%
5-Expenses	(\$10,615,738)	(\$495,781)	(\$465,993)	(\$29,789)	-6.39%	(\$869,799)	(\$803,058)	(\$66,742)	-8.31%
<b>60-Golf Fund Total</b>	<b>(\$409,988)</b>	<b>(\$108,518)</b>	<b>(\$144,094)</b>	<b>\$35,576</b>	<b>24.69%</b>	<b>(\$249,198)</b>	<b>(\$210,345)</b>	<b>(\$38,853)</b>	<b>-18.47%</b>
<b>70-Information Technology</b>									
4-Revenues	\$586,031	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses	(\$585,781)	(\$88,228)	(\$32,047)	(\$56,181)	-175.31%	(\$116,662)	(\$78,651)	(\$38,011)	-48.33%
<b>70-Information Technology Total</b>	<b>\$250</b>	<b>(\$88,228)</b>	<b>(\$32,047)</b>	<b>(\$56,181)</b>	<b>-175.31%</b>	<b>(\$116,662)</b>	<b>(\$78,651)</b>	<b>(\$38,011)</b>	<b>-48.33%</b>
<b>75-Health Insurance</b>									
4-Revenues	\$2,108,374	\$14,170	\$11,664	\$2,506	21.48%	\$28,259	\$23,258	\$5,001	21.50%
5-Expenses	(\$2,108,874)	(\$132,936)	(\$158,789)	\$25,853	16.28%	(\$307,461)	(\$301,890)	(\$5,571)	-1.85%
<b>75-Health Insurance Total</b>	<b>(\$500)</b>	<b>(\$118,766)</b>	<b>(\$147,125)</b>	<b>\$28,359</b>	<b>19.28%</b>	<b>(\$279,202)</b>	<b>(\$278,632)</b>	<b>(\$569)</b>	<b>-0.20%</b>
<b>Grand Total</b>	<b>(\$6,986,824)</b>	<b>(\$855,754)</b>	<b>(\$1,071,205)</b>	<b>\$215,451</b>	<b>20.11%</b>	<b>(\$1,556,439)</b>	<b>(\$1,513,402)</b>	<b>(\$43,037)</b>	<b>-2.84%</b>

## AGC Month &amp; YTD Summary

Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
<b>60-Golf Fund</b>									
<b>000-Administration</b>									
4-Revenues	\$33,500	\$28,249	\$231	\$28,018	12128.83%	\$32,277	\$5,455	\$26,822	491.70%
5-Expenses	(\$2,125,493)	(\$94,737)	(\$68,369)	(\$26,367)	-38.57%	(\$162,043)	(\$128,698)	(\$33,344)	-25.91%
<b>000-Administration Total</b>	<b>(\$2,091,993)</b>	<b>(\$66,488)</b>	<b>(\$68,138)</b>	<b>\$1,650</b>	<b>2.42%</b>	<b>(\$129,765)</b>	<b>(\$123,243)</b>	<b>(\$6,522)</b>	<b>-5.29%</b>
<b>101-Parks Maintenance</b>									
5-Expenses	(\$42,674)	(\$2,039)	(\$1,975)	(\$63)	-3.21%	(\$4,349)	(\$4,225)	(\$123)	-2.92%
<b>101-Parks Maintenance Total</b>	<b>(\$42,674)</b>	<b>(\$2,039)</b>	<b>(\$1,975)</b>	<b>(\$63)</b>	<b>-3.21%</b>	<b>(\$4,349)</b>	<b>(\$4,225)</b>	<b>(\$123)</b>	<b>-2.92%</b>
<b>601-Golf Maintenance</b>									
4-Revenues	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses	(\$1,530,359)	(\$59,463)	(\$53,265)	(\$6,198)	-11.64%	(\$106,408)	(\$93,896)	(\$12,511)	-13.32%
<b>601-Golf Maintenance Total</b>	<b>(\$1,530,359)</b>	<b>(\$59,463)</b>	<b>(\$53,265)</b>	<b>(\$6,198)</b>	<b>-11.64%</b>	<b>(\$106,408)</b>	<b>(\$93,896)</b>	<b>(\$12,511)</b>	<b>-13.32%</b>
<b>611-Pro Shop/Golf Fees</b>									
4-Revenues	\$3,408,250	\$73,009	\$50,950	\$22,059	43.30%	\$78,540	\$55,764	\$22,777	40.84%
5-Expenses	(\$1,095,083)	(\$39,810)	(\$63,019)	\$23,210	36.83%	(\$84,568)	(\$98,474)	\$13,906	14.12%
<b>611-Pro Shop/Golf Fees Total</b>	<b>\$2,313,167</b>	<b>\$33,199</b>	<b>(\$12,070)</b>	<b>\$45,269</b>	<b>375.05%</b>	<b>(\$6,027)</b>	<b>(\$42,710)</b>	<b>\$36,683</b>	<b>85.89%</b>
<b>612-Food and Beverage</b>									
4-Revenues	\$6,744,000	\$286,006	\$268,552	\$17,455	6.50%	\$502,225	\$527,322	(\$25,098)	-4.76%
5-Expenses	(\$5,811,446)	(\$299,701)	(\$278,756)	(\$20,945)	-7.51%	(\$511,432)	(\$477,150)	(\$34,282)	-7.18%
<b>612-Food and Beverage Total</b>	<b>\$932,554</b>	<b>(\$13,695)</b>	<b>(\$10,205)</b>	<b>(\$3,490)</b>	<b>-34.20%</b>	<b>(\$9,208)</b>	<b>\$50,172</b>	<b>(\$59,380)</b>	<b>-118.35%</b>
<b>613-Cross Country Skiing</b>									
4-Revenues	\$20,000	\$0	\$2,167	(\$2,167)	-100.00%	\$7,559	\$4,172	\$3,387	81.18%
5-Expenses	(\$10,683)	(\$32)	(\$607)	\$575	94.69%	(\$1,000)	(\$613)	(\$386)	-63.05%
<b>613-Cross Country Skiing Total</b>	<b>\$9,318</b>	<b>(\$32)</b>	<b>\$1,560</b>	<b>(\$1,592)</b>	<b>-102.07%</b>	<b>\$6,559</b>	<b>\$3,559</b>	<b>\$3,001</b>	<b>84.31%</b>
<b>60-Golf Fund Total</b>	<b>(\$409,988)</b>	<b>(\$108,518)</b>	<b>(\$144,094)</b>	<b>\$35,576</b>	<b>24.69%</b>	<b>(\$249,198)</b>	<b>(\$210,345)</b>	<b>(\$38,853)</b>	<b>-18.47%</b>
<b>Grand Total</b>	<b>(\$409,988)</b>	<b>(\$108,518)</b>	<b>(\$144,094)</b>	<b>\$35,576</b>	<b>24.69%</b>	<b>(\$249,198)</b>	<b>(\$210,345)</b>	<b>(\$38,853)</b>	<b>-18.47%</b>



## Zoo Analysis

Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
<b>Cosley Zoo</b>									
<b>4-Revenues</b>									
41-Taxes	\$1,267,884	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
42-Charges for Services	\$654,248	\$19,762	\$11,889	\$7,873	66.22%	\$28,081	\$20,565	\$7,516	36.55%
44-Rentals	\$63,000	\$3,526	\$3,029	\$496	16.38%	\$6,058	\$6,299	(\$241)	-3.83%
45-Product Sales	\$1,000	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
46-Grants & Donations	\$95,338	\$7,943	\$7,021	\$922	13.13%	\$15,550	\$13,957	\$1,592	11.41%
47-Misc. Income	\$0	\$45	\$29	\$17	56.90%	\$45	\$29	\$17	56.90%
48-Interest Income	\$10,000	\$4,020	\$4,731	(\$711)	-15.03%	\$10,737	\$15,107	(\$4,369)	-28.92%
49-Transfers In	\$0								
<b>4-Revenues Total</b>	<b>\$2,091,469</b>	<b>\$35,295</b>	<b>\$26,699</b>	<b>\$8,596</b>	<b>32.20%</b>	<b>\$60,472</b>	<b>\$55,958</b>	<b>\$4,515</b>	<b>8.07%</b>
<b>5-Expenses</b>									
51-Salaries & Wages	(\$1,335,560)	(\$85,065)	(\$81,497)	(\$3,569)	-4.38%	(\$175,840)	(\$170,052)	(\$5,788)	-3.40%
52-Contractual Services	(\$468,422)	(\$5,688)	(\$7,099)	\$1,411	19.87%	(\$13,916)	(\$10,597)	(\$3,320)	-31.33%
53-Supplies	(\$206,020)	(\$7,232)	(\$13,386)	\$6,154	45.97%	(\$9,035)	(\$17,448)	\$8,413	48.22%
54-Other Charges	(\$77,225)	(\$14,699)	(\$11,983)	(\$2,716)	-22.67%	(\$14,699)	(\$12,983)	(\$1,716)	-13.22%
57-Capital	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
59-Transfers Out	(\$100,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
<b>5-Expenses Total</b>	<b>(\$2,187,227)</b>	<b>(\$112,685)</b>	<b>(\$113,964)</b>	<b>\$1,279</b>	<b>1.12%</b>	<b>(\$213,491)</b>	<b>(\$211,080)</b>	<b>(\$2,411)</b>	<b>-1.14%</b>
<b>Cosley Zoo Total</b>	<b>(\$95,758)</b>	<b>(\$77,390)</b>	<b>(\$87,265)</b>	<b>\$9,876</b>	<b>11.32%</b>	<b>(\$153,019)</b>	<b>(\$155,123)</b>	<b>\$2,104</b>	<b>1.36%</b>
<b>Foundation</b>									
<b>Concessions</b>									
1-Concession Sales	\$55,000	\$486	\$104	\$382	367.68%	\$583	\$195	\$388	198.79%
2-Concession COGS	(\$20,000)	\$445	(\$50)	\$495	989.26%	\$453	(\$107)	\$560	523.06%
3-Concession Supplies	(\$2,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
<b>Concessions Total</b>	<b>\$33,000</b>	<b>\$931</b>	<b>\$54</b>	<b>\$877</b>	<b>1624.11%</b>	<b>\$1,036</b>	<b>\$88</b>	<b>\$947</b>	<b>1076.50%</b>
<b>Gift Shop</b>									
1-Gift Shop Sales	\$180,000	\$7,419	\$6,142	\$1,277	20.79%	\$8,786	\$9,026	(\$240)	-2.66%
2-Gift Shop COGS	(\$68,000)	(\$2,396)	(\$2,206)	(\$190)	-8.60%	(\$5,610)	(\$5,420)	(\$190)	-3.50%
<b>Gift Shop Total</b>	<b>\$112,000</b>	<b>\$5,023</b>	<b>\$3,935</b>	<b>\$1,087</b>	<b>27.64%</b>	<b>\$3,176</b>	<b>\$3,606</b>	<b>(\$430)</b>	<b>-11.93%</b>
<b>Concession &amp; Gift Shop</b>									
4-Concession & Gift Shop Wages	(\$98,060)	(\$5,116)	(\$4,364)	(\$752)	-17.22%	(\$9,952)	(\$9,376)	(\$576)	-6.14%
<b>Concession &amp; Gift Shop Total</b>	<b>(\$98,060)</b>	<b>(\$5,116)</b>	<b>(\$4,364)</b>	<b>(\$752)</b>	<b>-17.22%</b>	<b>(\$9,952)</b>	<b>(\$9,376)</b>	<b>(\$576)</b>	<b>-6.14%</b>
<b>Foundation Total</b>	<b>\$46,940</b>	<b>\$838</b>	<b>(\$375)</b>	<b>\$1,213</b>	<b>323.47%</b>	<b>(\$5,741)</b>	<b>(\$5,682)</b>	<b>(\$59)</b>	<b>-1.04%</b>
<b>Grand Total</b>	<b>(\$48,818)</b>	<b>(\$76,551)</b>	<b>(\$87,640)</b>	<b>\$11,089</b>	<b>12.65%</b>	<b>(\$158,759)</b>	<b>(\$160,805)</b>	<b>\$2,045</b>	<b>1.27%</b>

## Cash & Investments

Description	Current Month, Prior Year		
	Current Month	Prior Month	Year
<b><i>Operating Funds</i></b>			
10-General	3,796,224	3,878,142	4,884,674
20-Recreation	8,155,601	6,832,924	9,516,211
21-Special Recreation	215,927	212,254	198,503
22-Cosley Zoo	1,358,744	1,404,442	1,375,346
23-Liability	286,177	377,588	292,481
24-Audit	41,004	40,688	21,047
25-FICA	498,786	537,132	500,030
26-IMRF	529,390	555,800	587,036
30-Debt Service	885,095	883,401	822,912
60-Golf Fund	5,663,146	5,671,580	4,859,975
70-Information Technology	(97,544)	(44,135)	(59,533)
75-Health Insurance	(3,882)	115,316	(2,941)
<b>Total Operating Funds</b>	<b>21,328,667</b>	<b>20,465,132</b>	<b>22,995,740</b>
<b><i>Capital Funds</i></b>			
40-Capital Projects	10,324,849	10,446,983	8,477,902
<b>Total Capital Funds</b>	<b>10,324,849</b>	<b>10,446,983</b>	<b>8,477,902</b>
<b>Total District Funds</b>	<b>31,653,516</b>	<b>30,912,115</b>	<b>31,473,642</b>

**Fund Balance Target Analysis**  
**February, 2024**

	General 10	Recreation 20	Cosley 22	Insurance Liability 23	Audit 24	FICA 25	IMRF 26	Debt Service 30	Golf 60
<b>Basis of Measurement:</b>									
Budgeted expenditures less budget capital expenditures	3 to 4 months	> 2 months	3 to 6 month	3 to 6 month	3 to 6 month	3 to 6 month	3 to 6 month	Min. target is \$5K; Max. is budgeted expenditures	2 - 4 months
<b>FY 2024 Budget Basis:</b>									
Budgeted expenditures less budgeted capital expenditures	5,144,211	11,448,427	2,087,227	668,723	37,414	745,476	519,536	1,301,942	9,680,738
<b>FY 2024 Targets</b>									
Target Minimum	1,286,050	1,908,070	521,810	167,180	9,350	186,370	129,880	5,000	1,613,460
Target Maximum	2,572,110	3,816,140	1,043,610	334,360	18,710	372,740	259,770	1,301,942	3,226,910
<b>Fund Balance as of February, 2024</b>									
Fund Balance as of 12/31/2023	4,073,507	5,447,982	1,484,000	337,953	41,227	569,756	544,551		
Net Profit (Loss) YTD thru February, 2024	(418,450)	(125,983)	(153,019)	(51,776)	(223)	(82,407)	(57,792)		
<b>Fund Balance as of February, 2024</b>	<b>3,655,057</b>	<b>5,321,999</b>	<b>1,330,981</b>	<b>286,177</b>	<b>41,004</b>	<b>487,349</b>	<b>486,759</b>		
<b>Cash &amp; Investments 12/31/2023</b>								880,092	5,947,698
<b>Cash &amp; Investments February, 2024</b>								885,095	5,663,146
<b>Analysis Results</b>	<b>Over Maximum Target by</b>	<b>Over Maximum Target by</b>	<b>Over Maximum Target by</b>	<b>Meets Target</b>	<b>Over Maximum Target by</b>	<b>Over Maximum Target by</b>	<b>Over Maximum Target by</b>	<b>Meets Target</b>	<b>Over Maximum Target by</b>
<b>Variances</b>									
Amount over maximum or (under minimum)	1,082,947	1,505,859	287,371	-	22,294	114,609	226,989	-	2,436,236



## All Funds

### Investment Report

Description	Current Balance	Prior Month Balance	Prior Year Balance
<b>1110-Certificates of Deposit</b>			
10-General	77,384	77,384	764,020
20-Recreation	2,649,819	2,649,819	4,000,000
21-Special Recreation	0	0	0
22-Cosley Zoo	77,384	77,384	750,000
23-Liability	51,590	51,590	0
24-Audit	0	0	0
25-FICA	51,590	51,590	0
26-IMRF	51,590	51,590	0
30-Debt Service	326,837	326,837	250,000
40-Capital Projects	5,433,740	5,433,740	4,526,294
60-Golf Fund	2,663,139	2,663,139	1,254,249
75-Health Insurance	0	0	0
<b>Total Certificates of Deposit</b>	<b>11,383,073</b>	<b>11,383,073</b>	<b>11,544,563</b>
<b>1120-Treasuries</b>			
10-General	2,671,642	3,690,686	3,646,598
20-Recreation	2,590,612	3,611,706	3,575,071
21-Special Recreation	124,733	121,578	120,013
22-Cosley Zoo	194,655	189,731	180,852
23-Liability	0	0	(4,764)
24-Audit	10,858	10,583	10,447
25-FICA	277,053	270,045	266,568
26-IMRF	362,837	353,659	349,106
30-Debt Service	0	0	0
40-Capital Projects	2,493,167	3,965,291	2,620,386
60-Golf Fund	1,164,807	1,513,856	1,759,707
75-Health Insurance	16	411	408
<b>Total Treasuries</b>	<b>9,890,380</b>	<b>13,727,546</b>	<b>12,524,391</b>
<b>1122-Agencies</b>			
10-General	0	0	0
20-Recreation	0	0	0
23-Liability	0	0	0
24-Audit	0	0	0
30-Debt Service	0	0	0
40-Capital Projects	0	0	0
60-Golf Fund	0	0	0
<b>Total Agencies</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Investments</b>	<b>21,273,453</b>	<b>25,110,619</b>	<b>24,068,954</b>

## General Fund

### Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
<b>Assets</b>			
10-Cash & Cash Equivalents	1,047,198	110,072	474,056
11-Investments	2,749,027	3,768,071	4,410,618
12-Receivables	5,299,531	5,303,045	5,134,742
13-Interfund Receivables	0	0	0
14-Inventory	5,401	5,520	4,436
16-Prepaid/Deposits/Escrows	0	5,150	0
<b>Total Assets</b>	<b>9,101,155</b>	<b>9,191,858</b>	<b>10,023,852</b>
<b>Liabilities</b>			
20-ST Payables	(7,103)	(29,280)	(23,159)
21-Payroll Payables	(60,696)	(67,552)	(57,448)
22-Accruals	(53,804)	(53,804)	(48,545)
23-Interfund Payables	0	0	0
24-Unearned Revenues	(5,280,859)	(5,235,136)	(5,093,592)
25-Deposits/Uncashed/Stale Dated	(3,635)	(4,135)	(2,970)
29-Deferred Inflows	(40,003)	(40,003)	0
<b>Total Liabilities</b>	<b>(5,446,099)</b>	<b>(5,429,909)</b>	<b>(5,225,713)</b>
30-Fund Balance	(3,655,057)	(3,860,472)	(4,798,139)
<b>Liabilities and Fund Balance</b>	<b>(9,101,155)</b>	<b>(9,290,381)</b>	<b>(10,023,852)</b>

## Recreation Fund

### Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
<b>Assets</b>			
10-Cash & Cash Equivalents	2,915,170	571,398	1,941,141
11-Investments	5,240,432	6,261,525	7,575,071
12-Receivables	5,699,145	5,588,717	5,470,164
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
16-Prepaid/Deposits/Escrows	(127)	94,388	808
<b>Total Assets</b>	<b>13,854,619</b>	<b>12,516,029</b>	<b>14,987,183</b>
<b>Liabilities</b>			
20-ST Payables	(434,719)	(449,244)	(408,528)
22-Accruals	(73,563)	(73,563)	(71,576)
24-Unearned Revenues	(8,021,038)	(6,659,617)	(7,509,027)
25-Deposits/Uncashed/Stale Dated	(3,300)	(1,175)	(94,502)
<b>Total Liabilities</b>	<b>(8,532,620)</b>	<b>(7,183,599)</b>	<b>(8,083,633)</b>
30-Fund Balance	(5,321,999)	(5,428,903)	(6,903,551)
<b>Liabilities and Fund Balance</b>	<b>(13,854,619)</b>	<b>(12,612,502)</b>	<b>(14,987,183)</b>

## Zoo Fund

### Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
<b>Assets</b>			
10-Cash & Cash Equivalents	1,086,705	1,137,326	444,495
11-Investments	272,039	267,115	930,852
12-Receivables	1,298,605	1,293,545	1,107,793
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
16-Prepaid/Deposits/Escrows	0	11,344	0
<b>Total Assets</b>	<b>2,657,349</b>	<b>2,709,331</b>	<b>2,483,139</b>
<b>Liabilities</b>			
20-ST Payables	0	(1,838)	(1,760)
22-Accruals	(20,868)	(20,868)	(20,061)
24-Unearned Revenues	(1,305,500)	(1,283,178)	(1,099,640)
<b>Total Liabilities</b>	<b>(1,326,368)</b>	<b>(1,305,884)</b>	<b>(1,121,461)</b>
30-Fund Balance	(1,330,981)	(1,408,371)	(1,361,678)
<b>Liabilities and Fund Balance</b>	<b>(2,657,349)</b>	<b>(2,714,254)</b>	<b>(2,483,139)</b>

## Debt Service Fund

### Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
<b>Assets</b>			
10-Cash & Cash Equivalents	558,258	556,564	572,912
11-Investments	326,837	326,837	250,000
12-Receivables	2,759,711	2,759,711	2,621,331
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
15-Other Receivables	0	0	0
16-Prepaid/Deposits/Escrows	0	0	0
17-Other Assets	0	0	0
19-Capital Assets	0	0	0
<b>Total Assets</b>	<b>3,644,806</b>	<b>3,643,112</b>	<b>3,444,243</b>
<b>Liabilities</b>			
20-ST Payables	(2,046,178)	(2,046,178)	(1,928,159)
21-Payroll Payables	0	0	0
22-Accruals	0	0	0
23-Interfund Payables	0	0	0
24-Unearned Revenues	(2,748,461)	(2,748,461)	(2,617,581)
25-Escheats and Facility Deposits	0	0	0
26-Long Term-Debt	0	0	0
27-LT Vacation Accruals	0	0	0
<b>Total Liabilities</b>	<b>(4,794,639)</b>	<b>(4,794,639)</b>	<b>(4,545,740)</b>
30-Fund Balance	1,149,833	1,151,527	1,101,497
<b>Liabilities and Fund Balance</b>	<b>(3,644,806)</b>	<b>(3,643,112)</b>	<b>(3,444,243)</b>

## Capital Projects Fund

### Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
<b>Assets</b>			
10-Cash & Cash Equivalents	2,397,943	1,047,953	1,331,222
11-Investments	7,926,907	9,399,031	7,146,680
12-Receivables	1,001,191	959,336	454,567
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
15-Other Receivables	0	0	0
16-Prepaid/Deposits/Escrows	0	0	0
17-Other Assets	0	0	0
19-Capital Assets	0	0	0
<b>Total Assets</b>	<b>11,326,040</b>	<b>11,406,319</b>	<b>8,932,469</b>
<b>Liabilities</b>			
20-ST Payables	(363,713)	(395,782)	(65,492)
21-Payroll Payables	0	0	0
22-Accruals	(3,719)	(3,719)	(3,507)
23-Interfund Payables	0	0	0
24-Unearned Revenues	0	0	0
25-Escheats and Facility Deposits	0	0	0
26-Long Term-Debt	0	0	0
27-LT Vacation Accruals	0	0	0
<b>Total Liabilities</b>	<b>(367,432)</b>	<b>(399,500)</b>	<b>(68,999)</b>
30-Fund Balance	(10,958,608)	(11,110,836)	(8,863,471)
<b>Liabilities and Fund Balance</b>	<b>(11,326,040)</b>	<b>(11,510,336)</b>	<b>(8,932,469)</b>

## Arrowhead Golf Club Fund

### Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
<b>Assets</b>			
10-Cash & Cash Equivalents	1,835,200	1,494,586	1,846,019
11-Investments	3,827,946	4,176,995	3,013,956
12-Receivables	125,585	110,969	52,381
13-Interfund Receivables	0	0	0
14-Inventory	116,866	115,550	94,739
15-Other Receivables	24,000	24,000	24,000
16-Prepaid/Deposits/Escrows	14,262	30,331	14,156
17-Other Assets	24,180	24,180	23,493
19-Capital Assets	16,724,998	16,724,998	16,969,771
<b>Total Assets</b>	<b>22,693,036</b>	<b>22,701,609</b>	<b>22,038,515</b>
<b>Liabilities</b>			
20-ST Payables	(23,663)	(57,174)	(54,703)
21-Payroll Payables	(0)	(0)	(0)
22-Accruals	(167,971)	(167,971)	(146,838)
23-Interfund Payables	0	0	0
24-Unearned Revenues	0	0	0
25-Deposits/Uncashed/Stale Dated	(448,568)	(351,359)	(423,931)
26-Long-Term Debt	0	0	0
27-LT Vacation Accruals	(99,722)	(99,722)	(89,791)
29-Deferred Inflows	(205,258)	(205,258)	(201,071)
<b>Total Liabilities</b>	<b>(945,182)</b>	<b>(881,484)</b>	<b>(916,335)</b>
30-Fund Balance	(21,747,854)	(21,856,373)	(21,122,181)
<b>Liabilities and Fund Balance</b>	<b>(22,693,036)</b>	<b>(22,737,856)</b>	<b>(22,038,515)</b>

## Information Technology

### Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
<b>Assets</b>			
10-Cash & Cash Equivalents	(97,544)	(44,135)	(59,533)
11-Investments	0	0	0
12-Receivables	0	0	0
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
15-Other Receivables	0	0	0
16-Prepaid/Deposits/Escrows	0	42,318	0
17-Other Assets	0	0	0
19-Capital Assets	1,234	1,234	3,702
<b>Total Assets</b>	<b>(96,310)</b>	<b>(582)</b>	<b>(55,831)</b>
<b>Liabilities</b>			
20-ST Payables	0	(7,500)	0
21-Payroll Payables	0	0	0
22-Accruals	0	0	0
23-Interfund Payables	0	0	0
24-Unearned Revenues	0	0	0
25-Escheats and Facility Deposits	0	0	0
26-Long Term-Debt	0	0	0
27-LT Vacation Accruals	0	0	0
<b>Total Liabilities</b>	<b>0</b>	<b>(7,500)</b>	<b>0</b>
30-Fund Balance	96,310	8,082	55,831
<b>Liabilities and Fund Balance</b>	<b>96,310</b>	<b>582</b>	<b>55,831</b>



# Health Insurance Fund

## Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
<b>Assets</b>			
10-Cash & Cash Equivalents	(3,898)	114,905	(3,349)
11-Investments	16	411	408
12-Receivables	2,076	1,628	1,776
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
15-Other Receivables	0	0	0
16-Prepaid/Deposits/Escrows	0	0	0
17-Other Assets	0	0	0
19-Capital Assets	0	0	0
<b>Total Assets</b>	<b>(1,806)</b>	<b>116,944</b>	<b>(1,165)</b>
<b>Liabilities</b>			
20-ST Payables	0	0	0
21-Payroll Payables	39	39	(29)
22-Accruals	0	0	0
23-Interfund Payables	0	0	0
24-Unearned Revenues	0	0	0
25-Escheats and Facility Deposits	0	0	0
26-Long Term-Debt	0	0	0
27-LT Vacation Accruals	0	0	0
<b>Total Liabilities</b>	<b>39</b>	<b>39</b>	<b>(29)</b>
30-Fund Balance	1,768	(116,999)	1,194
<b>Liabilities and Fund Balance</b>	<b>1,806</b>	<b>(116,960)</b>	<b>1,165</b>

## Operating Statements for the Major and Internal Service Funds

Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
<b>10-General</b>									
<b>4-Revenues</b>									
41-Taxes	\$5,209,320	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
42-Charges for Services	\$356,168	\$5,524	\$7,994	(\$2,470)	-30.89%	\$8,615	\$11,464	(\$2,849)	-24.85%
43-Debt Proceeds	\$0								
44-Rentals	\$51,505	\$43,735	\$410	\$43,325	10567.07%	\$46,140	\$41,955	\$4,185	9.97%
45-Product Sales	\$68,300	\$207	\$131	\$76	57.98%	\$567	\$607	(\$39)	-6.49%
46-Grants & Donations	\$182,750	\$44,197	\$544	\$43,653	8024.47%	\$44,776	\$41,436	\$3,340	8.06%
47-Misc. Income	\$7,500	\$193	\$250	(\$57)	-22.66%	\$1,636	\$596	\$1,040	174.44%
48-Interest Income	\$65,000	\$69,365	\$7,950	\$61,415	772.52%	\$83,456	\$10,728	\$72,728	677.93%
49-Transfers In	\$0								
<b>4-Revenues Total</b>	<b>\$5,940,543</b>	<b>\$163,222</b>	<b>\$17,279</b>	<b>\$145,943</b>	<b>844.62%</b>	<b>\$185,190</b>	<b>\$106,785</b>	<b>\$78,404</b>	<b>73.42%</b>
<b>5-Expenses</b>									
51-Salaries & Wages	(\$2,784,744)	(\$191,323)	(\$177,101)	(\$14,222)	-8.03%	(\$408,529)	(\$374,531)	(\$33,998)	-9.08%
52-Contractual Services	(\$1,562,936)	(\$20,545)	(\$13,426)	(\$7,119)	-53.03%	(\$32,404)	(\$26,025)	(\$6,380)	-24.51%
53-Supplies	(\$546,888)	(\$18,896)	(\$26,108)	\$7,212	27.63%	(\$20,495)	(\$26,665)	\$6,170	23.14%
54-Other Charges	(\$249,642)	(\$20,973)	(\$17,864)	(\$3,108)	-17.40%	(\$25,312)	(\$23,942)	(\$1,370)	-5.72%
57-Capital	(\$382,000)	(\$116,900)	(\$4,411)	(\$112,489)	-2550.19%	(\$116,900)	(\$4,411)	(\$112,489)	-2550.19%
59-Transfers Out	(\$900,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
<b>5-Expenses Total</b>	<b>(\$6,426,211)</b>	<b>(\$368,637)</b>	<b>(\$238,911)</b>	<b>(\$129,726)</b>	<b>-54.30%</b>	<b>(\$603,640)</b>	<b>(\$455,573)</b>	<b>(\$148,067)</b>	<b>-32.50%</b>
<b>10-General Total</b>	<b>(\$485,668)</b>	<b>(\$205,415)</b>	<b>(\$221,632)</b>	<b>\$16,217</b>	<b>7.32%</b>	<b>(\$418,450)</b>	<b>(\$348,788)</b>	<b>(\$69,663)</b>	<b>-19.97%</b>
<b>20-Recreation</b>									
<b>4-Revenues</b>									
41-Taxes	\$5,155,473	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
42-Charges for Services	\$6,753,174	\$397,794	\$386,746	\$11,049	2.86%	\$775,033	\$776,085	(\$1,052)	-0.14%
44-Rentals	\$155,080	\$7,504	\$5,482	\$2,022	36.89%	\$13,306	\$17,437	(\$4,131)	-23.69%
45-Product Sales	\$195,485	\$3,131	(\$688)	\$3,819	555.13%	\$3,756	\$61	\$3,695	6057.75%
46-Grants & Donations	\$15,500	\$81	\$0	\$81	0.00%	\$81	\$0	\$81	0.00%
47-Misc. Income	\$20,641	\$546	\$329	\$217	65.94%	\$701	\$554	\$147	26.52%
48-Interest Income	\$75,000	\$74,291	\$1,399	\$72,892	5210.27%	\$111,101	(\$1,769)	\$112,870	6380.43%
49-Transfers In	\$90,000								
<b>4-Revenues Total</b>	<b>\$12,460,352</b>	<b>\$483,346</b>	<b>\$393,267</b>	<b>\$90,079</b>	<b>22.91%</b>	<b>\$903,977</b>	<b>\$792,368</b>	<b>\$111,609</b>	<b>14.09%</b>
<b>5-Expenses</b>									
51-Salaries & Wages	(\$5,334,740)	(\$307,997)	(\$289,249)	(\$18,748)	-6.48%	(\$624,365)	(\$593,137)	(\$31,228)	-5.26%
52-Contractual Services	(\$4,307,246)	(\$221,879)	(\$219,121)	(\$2,759)	-1.26%	(\$292,844)	(\$277,261)	(\$15,583)	-5.62%
53-Supplies	(\$1,554,148)	(\$32,328)	(\$106,031)	\$73,703	69.51%	(\$77,016)	(\$115,928)	\$38,912	33.57%
54-Other Charges	(\$252,293)	(\$28,046)	(\$20,444)	(\$7,602)	-37.19%	(\$35,734)	(\$21,951)	(\$13,783)	-62.79%
57-Capital	(\$31,500)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
59-Transfers Out	(\$2,021,144)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
<b>5-Expenses Total</b>	<b>(\$13,501,071)</b>	<b>(\$590,250)</b>	<b>(\$634,845)</b>	<b>\$44,594</b>	<b>7.02%</b>	<b>(\$1,029,960)</b>	<b>(\$1,008,278)</b>	<b>(\$21,682)</b>	<b>-2.15%</b>
<b>20-Recreation Total</b>	<b>(\$1,040,719)</b>	<b>(\$106,904)</b>	<b>(\$241,578)</b>	<b>\$134,674</b>	<b>55.75%</b>	<b>(\$125,983)</b>	<b>(\$215,910)</b>	<b>\$89,927</b>	<b>41.65%</b>
<b>22-Cosley Zoo</b>									
<b>4-Revenues</b>									
41-Taxes	\$1,267,884	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
42-Charges for Services	\$654,248	\$19,762	\$11,889	\$7,873	66.22%	\$28,081	\$20,565	\$7,516	36.55%
44-Rentals	\$63,000	\$3,526	\$3,029	\$496	16.38%	\$6,058	\$6,299	(\$241)	-3.83%
45-Product Sales	\$1,000	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
46-Grants & Donations	\$95,338	\$7,943	\$7,021	\$922	13.13%	\$15,550	\$13,957	\$1,592	11.41%
47-Misc. Income	\$0	\$45	\$29	\$17	56.90%	\$45	\$29	\$17	56.90%
48-Interest Income	\$10,000	\$4,020	\$4,731	(\$711)	-15.03%	\$10,737	\$15,107	(\$4,369)	-28.92%
49-Transfers In	\$0								
<b>4-Revenues Total</b>	<b>\$2,091,469</b>	<b>\$35,295</b>	<b>\$26,699</b>	<b>\$8,596</b>	<b>32.20%</b>	<b>\$60,472</b>	<b>\$55,958</b>	<b>\$4,515</b>	<b>8.07%</b>
<b>5-Expenses</b>									
51-Salaries & Wages	(\$1,335,560)	(\$85,065)	(\$81,497)	(\$3,569)	-4.38%	(\$175,840)	(\$170,052)	(\$5,788)	-3.40%
52-Contractual Services	(\$468,422)	(\$5,688)	(\$7,099)	\$1,411	19.87%	(\$13,916)	(\$10,597)	(\$3,320)	-31.33%
53-Supplies	(\$206,020)	(\$7,232)	(\$13,386)	\$6,154	45.97%	(\$9,035)	(\$17,448)	\$8,413	48.22%
54-Other Charges	(\$77,225)	(\$14,699)	(\$11,983)	(\$2,716)	-22.67%	(\$14,699)	(\$12,983)	(\$1,716)	-13.22%
57-Capital	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
59-Transfers Out	(\$100,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%



## Operating Statements for the Major and Internal Service Funds

Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
<b>5-Expenses Total</b>	<b>(\$2,187,227)</b>	<b>(\$112,685)</b>	<b>(\$113,964)</b>	<b>\$1,279</b>	<b>1.12%</b>	<b>(\$213,491)</b>	<b>(\$211,080)</b>	<b>(\$2,411)</b>	<b>-1.14%</b>
<b>22-Cosley Zoo Total</b>	<b>(\$95,758)</b>	<b>(\$77,390)</b>	<b>(\$87,265)</b>	<b>\$9,876</b>	<b>11.32%</b>	<b>(\$153,019)</b>	<b>(\$155,123)</b>	<b>\$2,104</b>	<b>1.36%</b>
<b>30-Debt Service</b>									
<b>4-Revenues</b>									
41-Taxes	\$2,748,460	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
43-Debt Proceeds	\$0								
46-Grants & Donations	\$0								
47-Misc. Income	\$0								
48-Interest Income	\$10,000	\$1,694	\$1,974	(\$280)	-14.17%	\$5,003	\$4,262	\$742	17.40%
49-Transfers In	\$81,200	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
<b>4-Revenues Total</b>	<b>\$2,839,660</b>	<b>\$1,694</b>	<b>\$1,974</b>	<b>(\$280)</b>	<b>-14.17%</b>	<b>\$5,003</b>	<b>\$4,262</b>	<b>\$742</b>	<b>17.40%</b>
<b>5-Expenses</b>									
52-Contractual Services	(\$1,301,942)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
54-Other Charges	\$0								
57-Capital	\$0								
59-Transfers Out	(\$1,590,548)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
<b>5-Expenses Total</b>	<b>(\$2,892,490)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
<b>30-Debt Service Total</b>	<b>(\$52,830)</b>	<b>\$1,694</b>	<b>\$1,974</b>	<b>(\$280)</b>	<b>-14.17%</b>	<b>\$5,003</b>	<b>\$4,262</b>	<b>\$742</b>	<b>17.40%</b>
<b>40-Capital Projects</b>									
<b>4-Revenues</b>									
41-Taxes	\$0								
42-Charges for Services	\$0								
43-Debt Proceeds	\$0								
44-Rentals	\$32,024	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
45-Product Sales	\$25,000	\$1,300	\$3,500	(\$2,200)	-62.86%	\$2,300	\$7,300	(\$5,000)	-68.49%
46-Grants & Donations	\$6,242,900	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
47-Misc. Income	\$2,500	\$91	\$43	\$48	111.19%	\$91	\$43	\$48	111.19%
48-Interest Income	\$35,000	\$103,619	\$607	\$103,012	16970.60%	\$71,858	\$1,308	\$70,550	5393.72%
49-Transfers In	\$4,661,692	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
<b>4-Revenues Total</b>	<b>\$10,999,116</b>	<b>\$105,010</b>	<b>\$4,150</b>	<b>\$100,859</b>	<b>2430.35%</b>	<b>\$74,248</b>	<b>\$8,651</b>	<b>\$65,598</b>	<b>758.27%</b>
<b>5-Expenses</b>									
51-Salaries & Wages	(\$205,409)	(\$15,417)	(\$14,638)	(\$779)	-5.32%	(\$32,938)	(\$31,455)	(\$1,483)	-4.72%
52-Contractual Services	(\$301,905)	(\$52)	(\$58)	\$6	10.45%	\$4,312	(\$77)	\$4,389	5700.22%
53-Supplies	(\$289,550)	(\$13,074)	(\$14,161)	\$1,087	7.68%	(\$14,526)	(\$18,635)	\$4,109	22.05%
54-Other Charges	(\$14,550)	(\$1,235)	(\$93)	(\$1,142)	-1228.14%	(\$1,235)	(\$93)	(\$1,142)	-1228.14%
57-Capital	(\$15,008,113)	(\$227,458)	(\$174,639)	(\$52,820)	-30.25%	(\$248,790)	(\$188,606)	(\$60,184)	-31.91%
59-Transfers Out	(\$81,200)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
<b>5-Expenses Total</b>	<b>(\$15,900,728)</b>	<b>(\$257,237)</b>	<b>(\$203,589)</b>	<b>(\$53,648)</b>	<b>-26.35%</b>	<b>(\$293,177)</b>	<b>(\$238,866)</b>	<b>(\$54,311)</b>	<b>-22.74%</b>
<b>40-Capital Projects Total</b>	<b>(\$4,901,612)</b>	<b>(\$152,227)</b>	<b>(\$199,438)</b>	<b>\$47,211</b>	<b>23.67%</b>	<b>(\$218,929)</b>	<b>(\$230,215)</b>	<b>\$11,286</b>	<b>4.90%</b>
<b>60-Golf Fund</b>									
<b>4-Revenues</b>									
41-Taxes	\$0								
42-Charges for Services	\$2,945,500	\$92,190	\$69,548	\$22,642	32.56%	\$122,824	\$97,706	\$25,118	25.71%
44-Rentals	\$620,750	\$0	\$119	(\$119)	-100.00%	\$78	\$216	(\$138)	-63.89%
45-Product Sales	\$6,567,000	\$265,850	\$251,515	\$14,335	5.70%	\$464,449	\$489,445	(\$24,996)	-5.11%
46-Grants & Donations	\$0								
47-Misc. Income	\$42,500	\$1,373	\$648	\$725	111.83%	\$1,394	\$1,074	\$319	29.73%
48-Interest Income	\$30,000	\$27,850	\$69	\$27,781	40262.48%	\$31,857	\$4,272	\$27,586	645.74%
49-Transfers In	\$0								
<b>4-Revenues Total</b>	<b>\$10,205,750</b>	<b>\$387,263</b>	<b>\$321,899</b>	<b>\$65,364</b>	<b>20.31%</b>	<b>\$620,601</b>	<b>\$592,713</b>	<b>\$27,889</b>	<b>4.71%</b>
<b>5-Expenses</b>									
51-Salaries & Wages	(\$4,498,425)	(\$268,666)	(\$243,138)	(\$25,527)	-10.50%	(\$547,248)	(\$491,462)	(\$55,786)	-11.35%
52-Contractual Services	(\$2,138,642)	(\$73,275)	(\$60,893)	(\$12,383)	-20.34%	(\$117,461)	(\$106,598)	(\$10,862)	-10.19%
53-Supplies	(\$2,759,879)	(\$124,115)	(\$137,248)	\$13,133	9.57%	(\$167,657)	(\$173,322)	\$5,666	3.27%
54-Other Charges	(\$283,793)	(\$29,725)	(\$24,714)	(\$5,011)	-20.28%	(\$37,434)	(\$31,675)	(\$5,759)	-18.18%
57-Capital	(\$885,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
59-Transfers Out	(\$50,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
<b>5-Expenses Total</b>	<b>(\$10,615,738)</b>	<b>(\$495,781)</b>	<b>(\$465,993)</b>	<b>(\$29,789)</b>	<b>-6.39%</b>	<b>(\$869,799)</b>	<b>(\$803,058)</b>	<b>(\$66,742)</b>	<b>-8.31%</b>
<b>60-Golf Fund Total</b>	<b>(\$409,988)</b>	<b>(\$108,518)</b>	<b>(\$144,094)</b>	<b>\$35,576</b>	<b>24.69%</b>	<b>(\$249,198)</b>	<b>(\$210,345)</b>	<b>(\$38,853)</b>	<b>-18.47%</b>

## Operating Statements for the Major and Internal Service Funds

Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
<b>70-Information Technology</b>									
<b>4-Revenues</b>									
42-Charges for Services	\$585,781	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
43-Debt Proceeds	\$0								
47-Misc. Income	\$250	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
48-Interest Income	\$0								
49-Transfers In	\$0								
<b>4-Revenues Total</b>	<b>\$586,031</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
<b>5-Expenses</b>									
52-Contractual Services	(\$475,206)	(\$88,228)	(\$31,646)	(\$56,582)	-178.80%	(\$116,649)	(\$78,250)	(\$38,399)	-49.07%
53-Supplies	(\$110,575)	\$0	(\$401)	\$401	100.00%	(\$13)	(\$401)	\$388	96.70%
57-Capital	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
<b>5-Expenses Total</b>	<b>(\$585,781)</b>	<b>(\$88,228)</b>	<b>(\$32,047)</b>	<b>(\$56,181)</b>	<b>-175.31%</b>	<b>(\$116,662)</b>	<b>(\$78,651)</b>	<b>(\$38,011)</b>	<b>-48.33%</b>
<b>70-Information Technology Total</b>	<b>\$250</b>	<b>(\$88,228)</b>	<b>(\$32,047)</b>	<b>(\$56,181)</b>	<b>-175.31%</b>	<b>(\$116,662)</b>	<b>(\$78,651)</b>	<b>(\$38,011)</b>	<b>-48.33%</b>
<b>75-Health Insurance</b>									
<b>4-Revenues</b>									
42-Charges for Services	\$1,925,292	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
47-Misc. Income	\$182,582	\$14,149	\$11,664	\$2,485	21.31%	\$28,239	\$23,258	\$4,981	21.42%
48-Interest Income	\$500	\$20	\$0	\$20	0.00%	\$20	\$0	\$20	0.00%
49-Transfers In	\$0								
<b>4-Revenues Total</b>	<b>\$2,108,374</b>	<b>\$14,170</b>	<b>\$11,664</b>	<b>\$2,506</b>	<b>21.48%</b>	<b>\$28,259</b>	<b>\$23,258</b>	<b>\$5,001</b>	<b>21.50%</b>
<b>5-Expenses</b>									
52-Contractual Services	(\$2,108,874)	(\$132,936)	(\$158,789)	\$25,853	16.28%	(\$307,461)	(\$301,890)	(\$5,571)	-1.85%
<b>5-Expenses Total</b>	<b>(\$2,108,874)</b>	<b>(\$132,936)</b>	<b>(\$158,789)</b>	<b>\$25,853</b>	<b>16.28%</b>	<b>(\$307,461)</b>	<b>(\$301,890)</b>	<b>(\$5,571)</b>	<b>-1.85%</b>
<b>75-Health Insurance Total</b>	<b>(\$500)</b>	<b>(\$118,766)</b>	<b>(\$147,125)</b>	<b>\$28,359</b>	<b>19.28%</b>	<b>(\$279,202)</b>	<b>(\$278,632)</b>	<b>(\$569)</b>	<b>-0.20%</b>
<b>Grand Total</b>	<b>(\$6,986,824)</b>	<b>(\$855,754)</b>	<b>(\$1,071,205)</b>	<b>\$215,451</b>	<b>20.11%</b>	<b>(\$1,556,439)</b>	<b>(\$1,513,402)</b>	<b>(\$43,037)</b>	<b>-2.84%</b>



## Major Operating Funds by Department

Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
10-General									
000-Administration									
4-Revenues									
41-Taxes	\$2,604,660	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
42-Charges for Services	\$284,500	\$4,839	\$4,907	(\$68)	-1.38%	\$6,950	\$7,502	(\$552)	-7.36%
43-Debt Proceeds	\$0								
44-Rentals	\$41,055	\$42,287	\$0	\$42,287	0.00%	\$42,287	\$41,055	\$1,232	3.00%
45-Product Sales	\$66,300	\$0	\$0	\$0	0.00%	\$261	\$247	\$14	5.64%
46-Grants & Donations	\$0								
47-Misc. Income	\$2,500	\$136	\$79	\$57	72.61%	\$136	\$81	\$55	68.35%
48-Interest Income	\$65,000	\$69,365	\$7,950	\$61,415	772.52%	\$83,456	\$10,728	\$72,728	677.93%
49-Transfers In	\$0								
4-Revenues Total	\$3,064,015	\$116,628	\$12,936	\$103,691	801.57%	\$133,090	\$59,613	\$73,477	123.26%
5-Expenses									
51-Salaries & Wages	(\$854,792)	(\$59,717)	(\$54,604)	(\$5,114)	-9.37%	(\$125,833)	(\$116,369)	(\$9,464)	-8.13%
52-Contractual Services	(\$753,902)	(\$12,400)	(\$8,598)	(\$3,802)	-44.22%	(\$19,194)	(\$13,698)	(\$5,496)	-40.12%
53-Supplies	(\$149,446)	(\$2,120)	(\$2,167)	\$47	2.17%	(\$2,204)	(\$2,291)	\$87	3.80%
54-Other Charges	(\$224,787)	(\$18,252)	(\$11,759)	(\$6,493)	-55.22%	(\$22,592)	(\$17,837)	(\$4,755)	-26.66%
57-Capital	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
59-Transfers Out	(\$900,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$2,882,927)	(\$92,490)	(\$77,128)	(\$15,362)	-19.92%	(\$169,822)	(\$150,195)	(\$19,627)	-13.07%
000-Administration Total	\$181,088	\$24,137	(\$64,192)	\$88,329	137.60%	(\$36,732)	(\$90,583)	\$53,850	59.45%
101-Parks Maintenance									
4-Revenues									
41-Taxes	\$2,604,660	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
42-Charges for Services	\$5,000	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
46-Grants & Donations	\$0								
47-Misc. Income	\$5,000	\$57	\$171	(\$114)	-66.67%	\$1,499	\$515	\$984	191.13%
49-Transfers In	\$0								
4-Revenues Total	\$2,614,660	\$57	\$171	(\$114)	-66.67%	\$1,499	\$515	\$984	191.13%
5-Expenses									
51-Salaries & Wages	(\$1,794,043)	(\$120,938)	(\$112,937)	(\$8,001)	-7.08%	(\$261,603)	(\$239,380)	(\$22,223)	-9.28%
52-Contractual Services	(\$710,484)	(\$7,146)	(\$4,507)	(\$2,639)	-58.56%	(\$12,025)	(\$11,544)	(\$481)	-4.17%
53-Supplies	(\$383,447)	(\$15,756)	(\$23,526)	\$7,770	33.03%	(\$17,216)	(\$23,850)	\$6,634	27.82%
54-Other Charges	(\$15,050)	(\$1,991)	(\$5,455)	\$3,465	63.52%	(\$1,991)	(\$5,455)	\$3,465	63.52%
57-Capital	(\$382,000)	(\$116,900)	(\$4,411)	(\$112,489)	-2550.19%	(\$116,900)	(\$4,411)	(\$112,489)	-2550.19%
59-Transfers Out	\$0								
5-Expenses Total	(\$3,285,025)	(\$262,731)	(\$150,836)	(\$111,895)	-74.18%	(\$409,734)	(\$284,640)	(\$125,094)	-43.95%
101-Parks Maintenance Total	(\$670,365)	(\$262,674)	(\$150,665)	(\$112,009)	-74.34%	(\$408,235)	(\$284,125)	(\$124,110)	-43.68%
430-Historical Museum									
4-Revenues									
42-Charges for Services	\$66,668	\$685	\$3,087	(\$2,402)	-77.80%	\$1,665	\$3,962	(\$2,297)	-57.97%
44-Rentals	\$10,450	\$1,448	\$410	\$1,038	253.17%	\$3,853	\$900	\$2,953	328.11%
45-Product Sales	\$2,000	\$207	\$131	\$76	57.98%	\$307	\$360	(\$53)	-14.81%
46-Grants & Donations	\$182,750	\$44,197	\$544	\$43,653	8024.47%	\$44,776	\$41,436	\$3,340	8.06%
47-Misc. Income	\$0								
4-Revenues Total	\$261,868	\$46,537	\$4,172	\$42,365	1015.47%	\$50,601	\$46,658	\$3,943	8.45%
5-Expenses									
51-Salaries & Wages	(\$135,909)	(\$10,667)	(\$9,560)	(\$1,107)	-11.58%	(\$21,093)	(\$18,781)	(\$2,311)	-12.31%
52-Contractual Services	(\$98,550)	(\$998)	(\$321)	(\$678)	-211.18%	(\$1,186)	(\$783)	(\$403)	-51.49%
53-Supplies	(\$13,995)	(\$1,020)	(\$416)	(\$604)	-145.25%	(\$1,075)	(\$524)	(\$552)	-105.29%
54-Other Charges	(\$9,805)	(\$730)	(\$650)	(\$80)	-12.31%	(\$730)	(\$650)	(\$80)	-12.31%
57-Capital	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$258,259)	(\$13,415)	(\$10,947)	(\$2,469)	-22.55%	(\$24,084)	(\$20,737)	(\$3,346)	-16.14%
430-Historical Museum Total	\$3,609	\$33,122	(\$6,775)	\$39,896	588.88%	\$26,517	\$25,920	\$597	2.30%
10-General Total	(\$485,668)	(\$205,415)	(\$221,632)	\$16,217	7.32%	(\$418,450)	(\$348,788)	(\$69,663)	-19.97%
20-Recreation									
000-Administration									
4-Revenues									



## Major Operating Funds by Department

Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
41-Taxes	\$5,155,473	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
42-Charges for Services	\$182,900	\$0	\$0	\$0	0.00%	\$7,400	\$3,800	\$3,600	94.74%
44-Rentals	\$21,680	\$10	\$0	\$10	0.00%	\$1,761	\$3,426	(\$1,665)	-48.60%
45-Product Sales	\$54,585	(\$9)	(\$3)	(\$6)	-200.00%	\$250	\$118	\$132	111.86%
46-Grants & Donations	\$15,500	\$81	\$0	\$81	0.00%	\$81	\$0	\$81	0.00%
47-Misc. Income	\$3,641	\$546	\$329	\$217	65.94%	\$701	\$554	\$147	26.52%
48-Interest Income	\$75,000	\$74,291	\$1,399	\$72,892	5210.27%	\$111,101	(\$1,769)	\$112,870	6380.43%
49-Transfers In	\$0								
4-Revenues Total	\$5,508,778	\$74,918	\$1,725	\$73,193	4243.08%	\$121,293	\$6,129	\$115,164	1879.01%
5-Expenses									
51-Salaries & Wages	(\$1,507,606)	(\$110,600)	(\$103,499)	(\$7,102)	-6.86%	(\$232,065)	(\$226,851)	(\$5,214)	-2.30%
52-Contractual Services	(\$958,216)	(\$35,365)	(\$27,116)	(\$8,249)	-30.42%	(\$46,281)	(\$35,449)	(\$10,832)	-30.56%
53-Supplies	(\$186,270)	(\$1,571)	(\$4,124)	\$2,554	61.92%	(\$1,664)	(\$4,124)	\$2,460	59.65%
54-Other Charges	(\$121,304)	(\$22,434)	(\$14,433)	(\$8,000)	-55.43%	(\$26,550)	(\$15,722)	(\$10,828)	-68.87%
57-Capital	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
59-Transfers Out	(\$2,021,144)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$4,794,539)	(\$169,970)	(\$149,172)	(\$20,797)	-13.94%	(\$306,561)	(\$282,146)	(\$24,414)	-8.65%
<b>000-Administration Total</b>	<b>\$714,239</b>	<b>(\$95,051)</b>	<b>(\$147,447)</b>	<b>\$52,396</b>	<b>35.54%</b>	<b>(\$185,268)</b>	<b>(\$276,017)</b>	<b>\$90,750</b>	<b>32.88%</b>
<b>101-Parks Maintenance</b>									
4-Revenues									
42-Charges for Services	\$0								
44-Rentals	\$10,000	\$180	\$45	\$135	300.00%	\$180	\$45	\$135	300.00%
45-Product Sales	\$0								
47-Misc. Income	\$0								
4-Revenues Total	\$10,000	\$180	\$45	\$135	300.00%	\$180	\$45	\$135	300.00%
5-Expenses									
51-Salaries & Wages	(\$940,946)	(\$61,399)	(\$57,244)	(\$4,155)	-7.26%	(\$127,373)	(\$118,475)	(\$8,898)	-7.51%
52-Contractual Services	(\$347,088)	(\$4,490)	(\$12,148)	\$7,659	63.05%	(\$8,069)	(\$14,472)	\$6,403	44.24%
53-Supplies	(\$600,809)	(\$20,400)	(\$11,531)	(\$8,869)	-76.91%	(\$24,325)	(\$17,224)	(\$7,101)	-41.23%
57-Capital	(\$31,500)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$1,920,343)	(\$86,289)	(\$80,924)	(\$5,365)	-6.63%	(\$159,766)	(\$150,171)	(\$9,595)	-6.39%
<b>101-Parks Maintenance Total</b>	<b>(\$1,910,343)</b>	<b>(\$86,109)</b>	<b>(\$80,879)</b>	<b>(\$5,230)</b>	<b>-6.47%</b>	<b>(\$159,586)</b>	<b>(\$150,126)</b>	<b>(\$9,460)</b>	<b>-6.30%</b>
<b>220-Recreation Programs</b>									
4-Revenues									
42-Charges for Services	\$4,413,274	\$294,876	\$303,756	(\$8,881)	-2.92%	\$581,120	\$615,947	(\$34,827)	-5.65%
44-Rentals	\$65,000	\$2,590	\$2,660	(\$70)	-2.63%	\$3,049	\$8,002	(\$4,953)	-61.90%
45-Product Sales	\$9,100	\$3,079	\$353	\$2,726	772.24%	\$3,219	\$373	\$2,846	763.00%
46-Grants & Donations	\$0								
47-Misc. Income	\$0								
4-Revenues Total	\$4,487,374	\$300,544	\$306,769	(\$6,225)	-2.03%	\$587,387	\$624,322	(\$36,934)	-5.92%
5-Expenses									
51-Salaries & Wages	(\$1,397,618)	(\$74,289)	(\$70,132)	(\$4,156)	-5.93%	(\$145,680)	(\$128,872)	(\$16,809)	-13.04%
52-Contractual Services	(\$1,974,562)	(\$155,271)	(\$170,972)	\$15,701	9.18%	(\$191,350)	(\$202,637)	\$11,287	5.57%
53-Supplies	(\$216,801)	(\$5,634)	(\$13,022)	\$7,388	56.73%	(\$9,828)	(\$13,399)	\$3,571	26.65%
54-Other Charges	(\$500)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
57-Capital	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$3,589,481)	(\$235,194)	(\$254,126)	\$18,932	7.45%	(\$346,858)	(\$344,908)	(\$1,951)	-0.57%
<b>220-Recreation Programs Total</b>	<b>\$897,893</b>	<b>\$65,350</b>	<b>\$52,643</b>	<b>\$12,708</b>	<b>24.14%</b>	<b>\$240,529</b>	<b>\$279,414</b>	<b>(\$38,885)</b>	<b>-13.92%</b>
<b>221-Athletics</b>									
4-Revenues									
42-Charges for Services	\$618,300	\$40,078	\$31,533	\$8,545	27.10%	\$68,675	\$56,110	\$12,564	22.39%
45-Product Sales	\$12,700	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
47-Misc. Income	\$0								
49-Transfers In	\$90,000								
4-Revenues Total	\$721,000	\$40,078	\$31,533	\$8,545	27.10%	\$68,675	\$56,110	\$12,564	22.39%
5-Expenses									
51-Salaries & Wages	(\$67,078)	(\$3,722)	(\$3,530)	(\$192)	-5.44%	(\$7,859)	(\$6,913)	(\$946)	-13.68%
52-Contractual Services	(\$201,432)	(\$3,487)	(\$2,059)	(\$1,428)	-69.36%	(\$3,687)	(\$2,059)	(\$1,628)	-79.07%
53-Supplies	(\$332,600)	(\$1,445)	(\$68,227)	\$66,782	97.88%	(\$25,771)	(\$71,176)	\$45,404	63.79%





## Major Operating Funds by Department

Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
41-Taxes	\$1,267,884	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
42-Charges for Services	\$0								
44-Rentals	\$0								
45-Product Sales	\$0								
46-Grants & Donations	\$0								
47-Misc. Income	\$0								
48-Interest Income	\$10,000	\$4,020	\$4,731	(\$711)	-15.03%	\$10,737	\$15,107	(\$4,369)	-28.92%
49-Transfers In	\$0								
4-Revenues Total	\$1,277,884	\$4,020	\$4,731	(\$711)	-15.03%	\$10,737	\$15,107	(\$4,369)	-28.92%
5-Expenses									
51-Salaries & Wages	(\$78,538)	(\$5,907)	(\$5,547)	(\$360)	-6.50%	(\$12,397)	(\$11,620)	(\$778)	-6.69%
52-Contractual Services	(\$52,313)	(\$684)	(\$725)	\$41	5.68%	(\$1,029)	(\$1,101)	\$72	6.52%
53-Supplies	\$0								
54-Other Charges	(\$103)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
57-Capital	\$0								
59-Transfers Out	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$130,954)	(\$6,591)	(\$6,272)	(\$319)	-5.09%	(\$13,426)	(\$12,721)	(\$706)	-5.55%
<b>000-Administration Total</b>	<b>\$1,146,930</b>	<b>(\$2,572)</b>	<b>(\$1,541)</b>	<b>(\$1,030)</b>	<b>-66.86%</b>	<b>(\$2,689)</b>	<b>\$2,386</b>	<b>(\$5,075)</b>	<b>-212.71%</b>
<b>101-Parks Maintenance</b>									
4-Revenues									
47-Misc. Income	\$0								
4-Revenues Total	\$0								
5-Expenses									
51-Salaries & Wages	(\$62,969)	(\$4,795)	(\$4,636)	(\$159)	-3.43%	(\$10,505)	(\$10,213)	(\$293)	-2.86%
52-Contractual Services	(\$8,698)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
53-Supplies	\$0								
57-Capital	\$0								
5-Expenses Total	(\$71,667)	(\$4,795)	(\$4,636)	(\$159)	-3.43%	(\$10,505)	(\$10,213)	(\$293)	-2.86%
<b>101-Parks Maintenance Total</b>	<b>(\$71,667)</b>	<b>(\$4,795)</b>	<b>(\$4,636)</b>	<b>(\$159)</b>	<b>-3.43%</b>	<b>(\$10,505)</b>	<b>(\$10,213)</b>	<b>(\$293)</b>	<b>-2.86%</b>
<b>220-Recreation Programs</b>									
4-Revenues									
42-Charges for Services	\$204,248	\$7,385	\$3,569	\$3,816	106.91%	\$13,348	\$8,333	\$5,015	60.18%
45-Product Sales	\$1,000	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
46-Grants & Donations	\$738	\$15	\$45	(\$30)	-66.67%	\$15	\$45	(\$30)	-66.67%
4-Revenues Total	\$205,985	\$7,400	\$3,614	\$3,786	104.75%	\$13,363	\$8,378	\$4,985	59.50%
5-Expenses									
51-Salaries & Wages	\$0								
52-Contractual Services	(\$2,550)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
53-Supplies	(\$19,121)	(\$44)	(\$2,088)	\$2,044	97.90%	(\$44)	(\$2,088)	\$2,044	97.90%
57-Capital	\$0								
5-Expenses Total	(\$21,671)	(\$44)	(\$2,088)	\$2,044	97.90%	(\$44)	(\$2,088)	\$2,044	97.90%
<b>220-Recreation Programs Total</b>	<b>\$184,314</b>	<b>\$7,356</b>	<b>\$1,526</b>	<b>\$5,830</b>	<b>382.04%</b>	<b>\$13,318</b>	<b>\$6,289</b>	<b>\$7,029</b>	<b>111.77%</b>
<b>350-Special Facilities</b>									
5-Expenses									
51-Salaries & Wages	(\$97,863)	(\$6,568)	(\$6,157)	(\$411)	-6.68%	(\$14,257)	(\$13,192)	(\$1,065)	-8.08%
52-Contractual Services	(\$10,028)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
53-Supplies	\$0								
54-Other Charges	(\$16,000)	(\$1,946)	(\$225)	(\$1,721)	-765.09%	(\$1,946)	(\$1,225)	(\$721)	-58.89%
57-Capital	\$0								
5-Expenses Total	(\$123,891)	(\$8,514)	(\$6,381)	(\$2,133)	-33.42%	(\$16,203)	(\$14,416)	(\$1,787)	-12.39%
<b>350-Special Facilities Total</b>	<b>(\$123,891)</b>	<b>(\$8,514)</b>	<b>(\$6,381)</b>	<b>(\$2,133)</b>	<b>-33.42%</b>	<b>(\$16,203)</b>	<b>(\$14,416)</b>	<b>(\$1,787)</b>	<b>-12.39%</b>
<b>501-Cosley Zoo Operations</b>									
4-Revenues									
42-Charges for Services	\$450,000	\$12,377	\$8,319	\$4,057	48.77%	\$14,734	\$12,232	\$2,501	20.45%
44-Rentals	\$63,000	\$3,526	\$3,029	\$496	16.38%	\$6,058	\$6,299	(\$241)	-3.83%
45-Product Sales	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
46-Grants & Donations	\$94,600	\$7,928	\$6,976	\$952	13.64%	\$15,535	\$13,912	\$1,622	11.66%
47-Misc. Income	\$0	\$45	\$29	\$17	56.90%	\$45	\$29	\$17	56.90%
4-Revenues Total	\$607,600	\$23,875	\$18,354	\$5,522	30.09%	\$36,372	\$32,473	\$3,899	12.01%



## Major Operating Funds by Department

Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
5-Expenses									
51-Salaries & Wages	(\$1,096,189)	(\$67,795)	(\$65,157)	(\$2,638)	-4.05%	(\$138,680)	(\$135,028)	(\$3,652)	-2.70%
52-Contractual Services	(\$394,834)	(\$5,004)	(\$6,374)	\$1,369	21.48%	(\$12,887)	(\$9,496)	(\$3,391)	-35.71%
53-Supplies	(\$186,899)	(\$7,188)	(\$11,298)	\$4,110	36.38%	(\$8,991)	(\$15,360)	\$6,369	41.46%
54-Other Charges	(\$61,122)	(\$12,753)	(\$11,758)	(\$995)	-8.46%	(\$12,753)	(\$11,758)	(\$995)	-8.46%
57-Capital	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
59-Transfers Out	(\$100,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$1,839,043)	(\$92,740)	(\$94,586)	\$1,846	1.95%	(\$173,312)	(\$171,642)	(\$1,670)	-0.97%
<b>501-Cosley Zoo Operations Total</b>	<b>(\$1,231,443)</b>	<b>(\$68,865)</b>	<b>(\$76,233)</b>	<b>\$7,368</b>	<b>9.67%</b>	<b>(\$136,940)</b>	<b>(\$139,169)</b>	<b>\$2,229</b>	<b>1.60%</b>
<b>22-Cosley Zoo Total</b>	<b>(\$95,758)</b>	<b>(\$77,390)</b>	<b>(\$87,265)</b>	<b>\$9,876</b>	<b>11.32%</b>	<b>(\$153,019)</b>	<b>(\$155,123)</b>	<b>\$2,104</b>	<b>1.36%</b>
<b>60-Golf Fund</b>									
<b>000-Administration</b>									
4-Revenues									
41-Taxes	\$0								
42-Charges for Services	\$0	\$0	\$0	\$0	0.00%	\$0	\$1,000	(\$1,000)	-100.00%
46-Grants & Donations	\$0								
47-Misc. Income	\$3,500	\$399	\$162	\$236	145.98%	\$420	\$183	\$236	129.23%
48-Interest Income	\$30,000	\$27,850	\$69	\$27,781	40262.48%	\$31,857	\$4,272	\$27,586	645.74%
49-Transfers In	\$0								
4-Revenues Total	\$33,500	\$28,249	\$231	\$28,018	12128.83%	\$32,277	\$5,455	\$26,822	491.70%
5-Expenses									
51-Salaries & Wages	(\$578,526)	(\$36,792)	(\$34,485)	(\$2,307)	-6.69%	(\$77,230)	(\$71,824)	(\$5,406)	-7.53%
52-Contractual Services	(\$674,979)	(\$33,004)	(\$16,580)	(\$16,424)	-99.06%	(\$53,138)	(\$36,756)	(\$16,383)	-44.57%
53-Supplies	(\$130,195)	(\$5,735)	(\$4,265)	(\$1,470)	-34.46%	(\$8,586)	(\$5,189)	(\$3,398)	-65.48%
54-Other Charges	(\$146,793)	(\$19,206)	(\$13,040)	(\$6,166)	-47.28%	(\$23,088)	(\$14,930)	(\$8,158)	-54.64%
57-Capital	(\$545,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
59-Transfers Out	(\$50,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$2,125,493)	(\$94,737)	(\$68,369)	(\$26,367)	-38.57%	(\$162,043)	(\$128,698)	(\$33,344)	-25.91%
<b>000-Administration Total</b>	<b>(\$2,091,993)</b>	<b>(\$66,488)</b>	<b>(\$68,138)</b>	<b>\$1,650</b>	<b>2.42%</b>	<b>(\$129,765)</b>	<b>(\$123,243)</b>	<b>(\$6,522)</b>	<b>-5.29%</b>
<b>101-Parks Maintenance</b>									
5-Expenses									
51-Salaries & Wages	(\$24,889)	(\$1,895)	(\$1,836)	(\$59)	-3.24%	(\$4,042)	(\$3,926)	(\$116)	-2.95%
52-Contractual Services	(\$7,785)	(\$144)	(\$140)	(\$4)	-2.78%	(\$307)	(\$299)	(\$8)	-2.55%
53-Supplies	(\$10,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
54-Other Charges	\$0								
57-Capital	\$0								
5-Expenses Total	(\$42,674)	(\$2,039)	(\$1,975)	(\$63)	-3.21%	(\$4,349)	(\$4,225)	(\$123)	-2.92%
<b>350-Special Facilities Total</b>	<b>\$0</b>								
<b>601-Golf Maintenance</b>									
4-Revenues									
46-Grants & Donations	\$0								
47-Misc. Income	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
4-Revenues Total	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses									
51-Salaries & Wages	(\$715,750)	(\$36,942)	(\$32,096)	(\$4,846)	-15.10%	(\$78,608)	(\$69,192)	(\$9,415)	-13.61%
52-Contractual Services	(\$198,842)	(\$4,499)	(\$4,160)	(\$339)	-8.14%	(\$7,676)	(\$6,988)	(\$688)	-9.85%
53-Supplies	(\$432,767)	(\$18,022)	(\$13,779)	(\$4,243)	-30.79%	(\$20,124)	(\$14,487)	(\$5,638)	-38.91%
54-Other Charges	(\$18,000)	\$0	(\$3,230)	\$3,230	100.00%	\$0	(\$3,230)	\$3,230	100.00%
57-Capital	(\$165,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$1,530,359)	(\$59,463)	(\$53,265)	(\$6,198)	-11.64%	(\$106,408)	(\$93,896)	(\$12,511)	-13.32%
<b>601-Golf Maintenance Total</b>	<b>(\$1,530,359)</b>	<b>(\$59,463)</b>	<b>(\$53,265)</b>	<b>(\$6,198)</b>	<b>-11.64%</b>	<b>(\$106,408)</b>	<b>(\$93,896)</b>	<b>(\$12,511)</b>	<b>-13.32%</b>
<b>611-Pro Shop/Golf Fees</b>									
4-Revenues									
42-Charges for Services	\$2,610,500	\$71,440	\$49,779	\$21,661	43.51%	\$76,840	\$54,179	\$22,661	41.83%
44-Rentals	\$617,750	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
45-Product Sales	\$180,000	\$1,568	\$1,170	\$399	34.06%	\$1,700	\$1,584	\$116	7.33%
46-Grants & Donations	\$0								
47-Misc. Income	\$0	\$0	\$1	(\$0)	-46.00%	\$0	\$1	(\$0)	-46.00%
4-Revenues Total	\$3,408,250	\$73,009	\$50,950	\$22,059	43.30%	\$78,540	\$55,764	\$22,777	40.84%

## Major Operating Funds by Department

Row Labels	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
5-Expenses									
51-Salaries & Wages	(\$529,341)	(\$24,022)	(\$21,682)	(\$2,340)	-10.79%	(\$51,826)	(\$46,776)	(\$5,050)	-10.80%
52-Contractual Services	(\$269,734)	(\$2,392)	(\$8,796)	\$6,404	72.80%	(\$5,036)	(\$13,972)	\$8,937	63.96%
53-Supplies	(\$176,008)	(\$13,295)	(\$32,542)	\$19,247	59.14%	(\$27,606)	(\$37,526)	\$9,920	26.43%
54-Other Charges	(\$30,000)	(\$100)	\$0	(\$100)	0.00%	(\$100)	(\$200)	\$100	50.00%
57-Capital	(\$90,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses Total	(\$1,095,083)	(\$39,810)	(\$63,019)	\$23,210	36.83%	(\$84,568)	(\$98,474)	\$13,906	14.12%
<b>611-Pro Shop/Golf Fees Total</b>	<b>\$2,313,167</b>	<b>\$33,199</b>	<b>(\$12,070)</b>	<b>\$45,269</b>	<b>375.05%</b>	<b>(\$6,027)</b>	<b>(\$42,710)</b>	<b>\$36,683</b>	<b>85.89%</b>
<b>612-Food and Beverage</b>									
4-Revenues									
42-Charges for Services	\$315,000	\$20,750	\$17,602	\$3,148	17.88%	\$38,425	\$38,355	\$70	0.18%
44-Rentals	\$3,000	\$0	\$119	(\$119)	-100.00%	\$78	\$216	(\$138)	-63.89%
45-Product Sales	\$6,387,000	\$264,282	\$250,345	\$13,937	5.57%	\$462,748	\$487,861	(\$25,113)	-5.15%
46-Grants & Donations	\$0								
47-Misc. Income	\$39,000	\$974	\$485	\$489	100.75%	\$974	\$890	\$83	9.35%
4-Revenues Total	\$6,744,000	\$286,006	\$268,552	\$17,455	6.50%	\$502,225	\$527,322	(\$25,098)	-4.76%
5-Expenses									
51-Salaries & Wages	(\$2,644,919)	(\$169,000)	(\$152,494)	(\$16,506)	-10.82%	(\$334,646)	(\$299,197)	(\$35,448)	-11.85%
52-Contractual Services	(\$986,619)	(\$33,218)	(\$31,156)	(\$2,062)	-6.62%	(\$51,201)	(\$48,517)	(\$2,684)	-5.53%
53-Supplies	(\$2,005,908)	(\$87,064)	(\$86,663)	(\$401)	-0.46%	(\$111,340)	(\$116,121)	\$4,781	4.12%
54-Other Charges	(\$89,000)	(\$10,420)	(\$8,444)	(\$1,976)	-23.40%	(\$14,246)	(\$13,315)	(\$931)	-6.99%
57-Capital	(\$85,000)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
59-Transfers Out	\$0								
5-Expenses Total	(\$5,811,446)	(\$299,701)	(\$278,756)	(\$20,945)	-7.51%	(\$511,432)	(\$477,150)	(\$34,282)	-7.18%
<b>612-Food and Beverage Total</b>	<b>\$932,554</b>	<b>(\$13,695)</b>	<b>(\$10,205)</b>	<b>(\$3,490)</b>	<b>-34.20%</b>	<b>(\$9,208)</b>	<b>\$50,172</b>	<b>(\$59,380)</b>	<b>-118.35%</b>
<b>613-Cross Country Skiing</b>									
4-Revenues									
42-Charges for Services	\$20,000	\$0	\$2,167	(\$2,167)	-100.00%	\$7,559	\$4,172	\$3,387	81.18%
45-Product Sales	\$0								
4-Revenues Total	\$20,000	\$0	\$2,167	(\$2,167)	-100.00%	\$7,559	\$4,172	\$3,387	81.18%
5-Expenses									
51-Salaries & Wages	(\$5,000)	(\$14)	(\$546)	\$532	97.44%	(\$896)	(\$546)	(\$350)	-64.10%
52-Contractual Services	(\$683)	(\$18)	(\$61)	\$43	70.08%	(\$104)	(\$67)	(\$36)	-54.45%
53-Supplies	(\$5,000)								
57-Capital	\$0								
5-Expenses Total	(\$10,683)	(\$32)	(\$607)	\$575	94.69%	(\$1,000)	(\$613)	(\$386)	-63.05%
<b>613-Cross Country Skiing Total</b>	<b>\$9,318</b>	<b>(\$32)</b>	<b>\$1,560</b>	<b>(\$1,592)</b>	<b>-102.07%</b>	<b>\$6,559</b>	<b>\$3,559</b>	<b>\$3,001</b>	<b>84.31%</b>
<b>60-Golf Fund Total</b>	<b>(\$409,988)</b>	<b>(\$108,518)</b>	<b>(\$144,094)</b>	<b>\$35,576</b>	<b>24.69%</b>	<b>(\$249,198)</b>	<b>(\$210,345)</b>	<b>(\$38,853)</b>	<b>-18.47%</b>
<b>Grand Total</b>	<b>(\$2,032,133)</b>	<b>(\$498,227)</b>	<b>(\$694,569)</b>	<b>\$196,342</b>	<b>28.27%</b>	<b>(\$946,650)</b>	<b>(\$930,165)</b>	<b>(\$16,485)</b>	<b>-1.77%</b>



## Parks Plus Fitness

PPF	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
<b>4-Revenues</b>									
42-Charges for Services	\$549,500	\$32,295	\$26,696	\$5,599	20.97%	\$58,742	\$50,275	\$8,467	16.84%
44-Rentals	\$2,000	\$8	\$28	(\$20)	-70.14%	\$17	\$59	(\$41)	-69.86%
45-Product Sales	\$500								
47-Misc. Income	\$500								
<b>4-Revenues Total</b>	<b>\$552,500</b>	<b>\$32,303</b>	<b>\$26,724</b>	<b>\$5,579</b>	<b>20.88%</b>	<b>\$58,760</b>	<b>\$50,334</b>	<b>\$8,426</b>	<b>16.74%</b>
<b>5-Expenses</b>									
51-Salaries & Wages	(\$404,003)	(\$32,270)	(\$30,822)	(\$1,448)	-4.70%	(\$60,112)	(\$59,781)	(\$331)	-0.55%
52-Contractual Services	(\$59,455)	(\$1,628)	(\$721)	(\$907)	-125.76%	(\$1,739)	(\$783)	(\$955)	-122.00%
53-Supplies	(\$58,644)	(\$2,241)	(\$1,501)	(\$740)	-49.30%	(\$13,182)	(\$2,380)	(\$10,802)	-453.87%
54-Other Charges	(\$5,000)	(\$512)	(\$611)	\$99	16.24%	(\$974)	(\$686)	(\$287)	-41.87%
57-Capital	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
<b>5-Expenses Total</b>	<b>(\$527,101)</b>	<b>(\$36,651)</b>	<b>(\$33,656)</b>	<b>(\$2,996)</b>	<b>-8.90%</b>	<b>(\$76,006)</b>	<b>(\$63,631)</b>	<b>(\$12,375)</b>	<b>-19.45%</b>
<b>Grand Total</b>	<b>\$25,399</b>	<b>(\$4,348)</b>	<b>(\$6,932)</b>	<b>\$2,584</b>	<b>37.27%</b>	<b>(\$17,246)</b>	<b>(\$13,297)</b>	<b>(\$3,949)</b>	<b>-29.70%</b>

## Central Athletic Center

CAC	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
<b>4-Revenues</b>									
42-Charges for Services	\$77,105	\$2,114	\$8,137	(\$6,023)	-74.02%	\$6,285	\$13,784	(\$7,499)	-54.40%
44-Rentals	\$65,000	\$2,590	\$2,660	(\$70)	-2.63%	\$3,049	\$8,002	(\$4,953)	-61.90%
45-Product Sales	\$100	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
<b>4-Revenues Total</b>	<b>\$142,205</b>	<b>\$4,704</b>	<b>\$10,798</b>	<b>(\$6,093)</b>	<b>-56.43%</b>	<b>\$9,334</b>	<b>\$21,786</b>	<b>(\$12,452)</b>	<b>-57.16%</b>
<b>5-Expenses</b>									
51-Salaries & Wages	(\$74,956)	(\$6,577)	(\$5,149)	(\$1,428)	-27.73%	(\$12,689)	(\$11,218)	(\$1,472)	-13.12%
52-Contractual Services	(\$147,089)	(\$11,826)	(\$6,941)	(\$4,885)	-70.38%	(\$22,279)	(\$14,581)	(\$7,698)	-52.80%
53-Supplies	(\$38,080)	(\$2,904)	(\$343)	(\$2,561)	-746.77%	(\$3,154)	(\$638)	(\$2,516)	-394.38%
54-Other Charges	(\$500)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
57-Capital	\$0								
<b>5-Expenses Total</b>	<b>(\$260,625)</b>	<b>(\$21,308)</b>	<b>(\$12,434)</b>	<b>(\$8,874)</b>	<b>-71.37%</b>	<b>(\$38,123)</b>	<b>(\$26,437)</b>	<b>(\$11,686)</b>	<b>-44.20%</b>
<b>Grand Total</b>	<b>(\$118,420)</b>	<b>(\$16,604)</b>	<b>(\$1,636)</b>	<b>(\$14,967)</b>	<b>-914.88%</b>	<b>(\$28,789)</b>	<b>(\$4,651)</b>	<b>(\$24,138)</b>	<b>-518.99%</b>



## Special Events

Special Events	Full Year Budget	Sum of CY Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Curr YTD	Sum of LY YTD	YTD Variance	% YTD Variance
<b>1900-Special Events-Miscellaneous</b>									
4-Revenues	\$3,000	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses	(\$17,500)	(\$301)	(\$244)	(\$57)	-23.24%	(\$301)	(\$294)	(\$7)	-2.28%
<b>1900-Special Events-Miscellaneous Total</b>	<b>(\$14,500)</b>	<b>(\$301)</b>	<b>(\$244)</b>	<b>(\$57)</b>	<b>-23.24%</b>	<b>(\$301)</b>	<b>(\$294)</b>	<b>(\$7)</b>	<b>-2.28%</b>
<b>1902-4th of July</b>									
4-Revenues	\$43,500	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses	(\$56,300)	(\$1,000)	\$0	(\$1,000)	0.00%	(\$1,000)	\$0	(\$1,000)	0.00%
<b>1902-4th of July Total</b>	<b>(\$12,800)</b>	<b>(\$1,000)</b>	<b>\$0</b>	<b>(\$1,000)</b>	<b>0.00%</b>	<b>(\$1,000)</b>	<b>\$0</b>	<b>(\$1,000)</b>	<b>0.00%</b>
<b>1903-Ale Fest</b>									
4-Revenues	\$74,000	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses	(\$82,300)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
<b>1903-Ale Fest Total</b>	<b>(\$8,300)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
<b>1904-Memorial Park Events</b>									
4-Revenues	\$500	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses	(\$5,961)	(\$189)	\$0	(\$189)	0.00%	(\$444)	(\$255)	(\$189)	-74.12%
<b>1904-Memorial Park Events Total</b>	<b>(\$5,461)</b>	<b>(\$189)</b>	<b>\$0</b>	<b>(\$189)</b>	<b>0.00%</b>	<b>(\$444)</b>	<b>(\$255)</b>	<b>(\$189)</b>	<b>-74.12%</b>
<b>1905-Taste of Wheaton</b>									
4-Revenues	\$181,500	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses	(\$168,150)	(\$997)	(\$597)	(\$399)	-66.91%	(\$1,270)	(\$1,110)	(\$160)	-14.43%
<b>1905-Taste of Wheaton Total</b>	<b>\$13,350</b>	<b>(\$997)</b>	<b>(\$597)</b>	<b>(\$399)</b>	<b>-66.91%</b>	<b>(\$1,270)</b>	<b>(\$1,110)</b>	<b>(\$160)</b>	<b>-14.43%</b>
<b>1906-Summer Concerts</b>									
4-Revenues	\$149,000	\$0	\$0	\$0	0.00%	\$2,000	\$0	\$2,000	0.00%
5-Expenses	(\$243,700)	(\$2,070)	(\$93)	(\$1,977)	-2125.57%	(\$2,070)	(\$93)	(\$1,977)	-2125.57%
<b>1906-Summer Concerts Total</b>	<b>(\$94,700)</b>	<b>(\$2,070)</b>	<b>(\$93)</b>	<b>(\$1,977)</b>	<b>-2125.57%</b>	<b>(\$70)</b>	<b>(\$93)</b>	<b>\$23</b>	<b>24.97%</b>
<b>1907-Shakespeare Event</b>									
4-Revenues	\$10,000	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
5-Expenses	(\$25,450)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
<b>1907-Shakespeare Event Total</b>	<b>(\$15,450)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
<b>1908-Fun Run Event</b>									
4-Revenues	\$49,000	\$4,839	\$942	\$3,897	413.70%	\$4,950	\$3,472	\$1,478	42.57%
5-Expenses	(\$53,950)	(\$197)	(\$85)	(\$112)	-131.74%	(\$197)	(\$129)	(\$68)	-52.49%
<b>1908-Fun Run Event Total</b>	<b>(\$4,950)</b>	<b>\$4,642</b>	<b>\$857</b>	<b>\$3,785</b>	<b>441.67%</b>	<b>\$4,753</b>	<b>\$3,343</b>	<b>\$1,410</b>	<b>42.18%</b>
<b>1910-Light the Torch Run</b>									
4-Revenues	\$22,500	\$0	\$965	(\$965)	-100.00%	\$0	\$1,030	(\$1,030)	-100.00%
5-Expenses	(\$47,700)	\$0	\$0	\$0	0.00%	\$0	(\$44)	\$44	100.61%
<b>1910-Light the Torch Run Total</b>	<b>(\$25,200)</b>	<b>\$0</b>	<b>\$965</b>	<b>(\$965)</b>	<b>-100.00%</b>	<b>\$0</b>	<b>\$986</b>	<b>(\$986)</b>	<b>-99.97%</b>
<b>1925-Reindeer Run</b>									
4-Revenues	\$53,000	\$1,850	\$971	\$879	90.51%	\$1,885	\$1,141	\$744	65.19%
5-Expenses	(\$27,500)	\$0	\$0	\$0	0.00%	\$0	(\$44)	\$44	100.61%
<b>1925-Reindeer Run Total</b>	<b>\$25,500</b>	<b>\$1,850</b>	<b>\$971</b>	<b>\$879</b>	<b>90.51%</b>	<b>\$1,885</b>	<b>\$1,097</b>	<b>\$788</b>	<b>71.84%</b>
<b>Grand Total</b>	<b>(\$142,511)</b>	<b>\$1,936</b>	<b>\$1,859</b>	<b>\$77</b>	<b>4.14%</b>	<b>\$3,553</b>	<b>\$3,674</b>	<b>(\$120)</b>	<b>-3.27%</b>

**TO:** Michael Benard, Executive Director

**FROM:** Daniel Novak, Director of Athletics & Facilities  
Adam Lewandowski, Superintendent of Athletic Programs & Facilities

**RE:** Athletics & Facilities Board Report

**DATE:** March 20, 2024

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- **Travel Soccer**

- Wheaton United SC teams had success at the Klicsports Series Tournament in February:
  - Wheaton United 2013 Academy Red Girls – Champions
  - Wheaton United 2015 Academy Boys - Champions

- **In-House Soccer**

- 2024 indoor season is underway! Total registration of 708 participants brought in \$49,540.00 in registration fees. For the 2023 season, there were 693 participants signed up, which brought in \$57,260.00 in registration fees. The reason for the disparity in registration fees is the reduced fee due to the shorter season length to accommodate a 2<sup>nd</sup> in-house basketball season.
- Registration has been going on since late November for spring soccer. For the 2023 season there were 1,129 participants total, which brought in \$93,015.00 in registration fees. For the 2024 season there are currently 775 participants signed up with over 1 month of registration to go, which is bringing in \$62,700.00 in registration fees.

- **Baseball/Softball**

- Spring Baseball/Softball registration opened fully on December 13. At this time there are currently 1,001 in-house participants signed up. At this time last spring season there were 963 in-house participants signed up, putting us on pace for an even bigger season than last year!

- **Soccer Shots**

- Spring registration currently has 106 total participants with over a month of registration remaining, which is bringing in \$13,768.00 in registration fees. 2023 total participants were 220, with \$29,613.00 brought in for registration fees.

- **Rams Football**

- Registration for Tackle has been open since November 2023. To date current registration numbers for Tackle Football are: 8u – 16 enrolled, 9u – 38 enrolled, 10u – 54 enrolled, 11u – 69 enrolled, 12u (JV) – 48 enrolled, and 13/14u (Varsity) – 60 enrolled. Total combined registration to date is 285 participants, compared to last year at this time we had 209 participants, this is an increase of 76 participants!
- Registration for Flag has been open since February 2024. To date current registration for the three levels are: 1<sup>st</sup> / 2<sup>nd</sup> grade: 29 enrolled, 3<sup>rd</sup> / 4<sup>th</sup> grade: 20 enrolled, and 5<sup>th</sup> / 6<sup>th</sup> grade: 9 enrolled. Combined total enrollment is 58 participants.
- Rams Offseason Training began Sunday, February 18 at the CAC. The program was split into two sessions, one from 6-7pm (8u, 9u, & 10u) and the second 7-8pm (11u, JV, & Varsity). Wheaton North High School Football Coaches ran the offseason drills which saw over 150 participants in attendance.



- **Rams Cheerleading**

- Cheer is open for registration for the 2024 season. Currently we have 23 enrolled for kindergarten (noncompetitive), 1<sup>st</sup> grade 9 enrolled, 2<sup>nd</sup> grade 32 enrolled, 3<sup>rd</sup> grade 19 enrolled, 4<sup>th</sup> grade 24 enrolled, 5<sup>th</sup> grade 32 enrolled, 6<sup>th</sup> grade 23 enrolled, 7<sup>th</sup> grade 26 enrolled, and 8<sup>th</sup> grade 18 enrolled. The total combined registration for all levels is 206 participants! Last year at this time we had 157 participants. Registration has increased by 49 participants compared to this time last year.

- **Winter In-House Basketball**

- With the high demand for the fall in-house basketball program, a winter in-house basketball program was created to continue to give more opportunities to basketball participants.

	Winter 2024	Fall 2023	Fall & Winter Combined 2022
<b>Kindergarten</b>	146	122	109
<b>Boys 1<sup>st</sup></b>	145	141	128
<b>Boys 2<sup>nd</sup></b>	111	146	112
<b>Boys 3<sup>rd</sup></b>	77	96	133
<b>Boys 4<sup>th</sup></b>	77	94	74
<b>Boys 5<sup>th</sup>-6<sup>th</sup></b>	82	5 <sup>th</sup> – 48	59
<b>Boys 7<sup>th</sup>-8<sup>th</sup></b>	48	6 <sup>th</sup> -8 <sup>th</sup> – 59	28
<b>Girls 1<sup>st</sup></b>	51	50	1 <sup>st</sup> -2 <sup>nd</sup> – 116
<b>Girls 2<sup>nd</sup></b>	80	82	3 <sup>rd</sup> -4 <sup>th</sup> – 103
<b>Girls 3<sup>rd</sup></b>	56	61	5 <sup>th</sup> -6 <sup>th</sup> – 39
<b>Girls 4<sup>th</sup></b>	45	57	7 <sup>th</sup> - 8 <sup>th</sup> – 0
<b>Girls 5<sup>th</sup>-8<sup>th</sup></b>	33	38	-
<b>Total</b>	<b>951</b>	<b>994</b>	<b>898</b>



- **Central Athletic Complex**

- The indoor soccer league has been running smoothly on Saturdays in the Large gym, Kale gym and Turf Gym from 8am-8pm. Travel baseball/softball and lacrosse winter training is in full swing at the CAC. Winter volleyball league practices and games are also being hosted at the CAC.
- The in-house basketball league was successfully completed last month.
- The Kale gym recently had banners installed to continue increasing athletic branding efforts.

<b>CAC Comparison January 2023 vs 2024</b>
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Usage Hours for January			
Categories	2023	2024	Change %
Paying Renters	61.52	69.50	13.0%
Complimentary	0.00	0.00	0.0%
WPD Programs	807.09	972.73	20.5%
WPD training	0.00	0.00	0.0%
<b>TOTAL</b>	<b>868.61</b>	<b>1,042.23</b>	<b>20.0%</b>
YTD Total Usage Hours			
Categories	2023	2024	Change %
Paying Renters	61.52	69.50	13.0%
Complimentary	0.00	0.00	0.0%
WPD Programs	807.09	972.73	20.5%
WPD training	0.00	0.00	0.0%
<b>TOTAL</b>	<b>868.61</b>	<b>1,042.23</b>	<b>20.0%</b>

YTD Total Rental Revenue			
Month	2023	2024	Change %
January	\$5,755.00	\$1,782.75	-223%
<b>TOTAL</b>	<b>\$5,755.00</b>	<b>\$1,782.75</b>	<b>-223%</b>





- **Parks Plus Fitness**

Month	Mar. 2023	Apr. 2023	May 2023	June 2023	July 2023	Aug. 2023	Sept. 2023	Oct. 2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024
Monthly EFT	395	390	396	378	377	365	352	357	343	357	414	431
1-Month	25	13	20	20	25	12	17	16	19	51	5 remain	1 remain
3-Month	28	25	71	82	85	39	23	16	14	13	9 remain	3 remain
Annual (No Flex or M/M)	384	406	408	394	392	433	425	425	410	408	447	472
Medicare/Medicaid	447	479	508	523	547	571	589	601	613	625	661	696
Personal Training w/ Membership	73	69	73	71	71	79	76	75	77	91	97	83
Recovery Room	X	X	X	X	X	X	X	X	X	X	24	37
Group Fitness	78	77	79	85	90	85	87	84	79	74	89	98
Kidz Kingdom	24	24	25	26	27	28	29	31	32	32	32	34
<b>TOTAL</b>	<b>1,546</b>	<b>1,606</b>	<b>1,707</b>	<b>1,711</b>	<b>1,739</b>	<b>1,751</b>	<b>1,736</b>	<b>1,735</b>	<b>1,719</b>	<b>1,675</b>	<b>1,746</b>	<b>1,855</b>

\*The total amount of paying members PPF currently is at 1,855 – increase of 180 from end of 2023.

- The total number of visits currently sits at 6,427 for January – an increase of 244 from last month.
- Membership gross from this month totaled \$26,569.75

- **Marketing/Promotion**

- PPF had its ribbon cutting on January 2, with close to 100 people in attendance.
- PPF is partnering with CMS to enhance our marketing efforts and gain more members as well as increase net profits. All front desk staff have had one-on-one training with Mark as well as an all-staff training.
- The Health and Wellness Committee is hosting a Sports Day where there will be bags, pétanque and pickleball as well as lunch catered by Chipotle. The anticipated attendance is 50 people.

- **Programming/Operations**

- Giant steps came and utilized the fitness center. This program allows those with Autism to get regular exercise with the help of their aids.

- CUSD 200 students started their Winter job program – helping with cleaning and organization of PPF.
- Wheaton North & Wheaton Warrenville South High School Special Recreation program has started utilizing the fitness center a couple times a month.
- WITS utilizes the fitness center on Thursdays from 6:30-9pm to educate and train upcoming personal trainers.
- Alex DiSerio conducted his first CPR/AED/First Aid Certification class for the general public. There were 4 participants and a total of \$160 was made for the Safety Committee from registration fees.
- **Aquatics / Safety**
  - We continue to make a splash with the 2024 season Pool Pass Sales
    - **2024 YTD Total: 3,948 passes / \$242,932**
      - 2023 Year End: 8,252 passes/ \$532,869
    - Holiday Sale: 20% savings 11/24/23 - 12/17/23 totaled 2,742 passes / \$164,415.
      - 2023 = 2,571 passes
        - *Increase of 171 passes*
    - Winter Sale: 15% savings 12/18/23 – 1/15/24 totaled 760 passes / \$41,949
      - 2023 = 295 passes
        - *Increase in total passes of 636.*
    - Preseason: 10% savings 1/16/24 – 5/1/24 YTD 446 passes / \$36,568
      - 2023 = 1,992 passes
    - Regular Season: Full Price 5/2/24 – Labor Day = TBD
      - 2023 = 3,394 passes
  - Max continues the rehiring process, including rehiring over 120 staff members to date.
  - Staff have begun receiving quotes and getting prices for equipment, uniforms, and concessions for the 2024 season.

**TO:** Mike Benard, Executive Director  
**FROM:** Rob Sperl, Director of Parks & Planning  
**DATE:** March 8, 2024  
**SUBJECT:** Board Report, February

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### **Administration/Overall Department**

- Department staff completed annual GCN Trainings.
- Park Permitting – Three Girl Scout Cabin reservations were held in February and Twenty future reservations were scheduled.
- Commemorative Program – One commemorative existing tree was sold. Four commemoratives were installed in February (two plaque replacements and two benches.)
- Summer Seasonal jobs are posted.
- Paul Gonzalez was promoted to Senior Pool Technician with the retirement of Kevin Blum and Full-Time position for Pool Tech is posted.
- James DeStefano was promoted to CC Am Supervisor and hiring is in progress for the weekend cleaning crew position.
- We have been exploring ways of allowing people to rent park shelters online similar to how they register for programs. We will be promoting this service in the next couple of months.

### **Planning**

- The locker room access improvements were rebid with a reduced scope. Bids were opened on 2/23.
- Staff received a proposal for civil engineering services related the parking lot at the Central Athletic Complex. Various options will be explored and reported on before moving ahead with designs for permitting and construction.
- Work continues on the Community Center interior renovations. A few changes are included in change order 3. The net result of this change is a reduction to the contract amount.
- Williams Architects will be engaged to assist in bidding new furniture for the areas of the Community Center that are currently under construction.
- WT Group continues to perform ADA audits on parks and facilities throughout the district. A proposal was received to add the recently acquired Blanchard Building to their contract.

### **Parks & Buildings Operations**

- Set-up and take down of electrical needs for Ice A Palooza.
- Districtwide pothole repairs were made.
- Took down the Cosley Holiday arch and displays.

- Repairs were required at the Northside playground swings, several swing chains had been damaged and were replaced.
- MLC reported a leak in the Men's restroom. The leak was discovered to be in the wall. The drywall was removed, and the corroded pipes were replaced. A large area of drywall was damaged by the leak, and it necessitated the vanity be removed as well as most of the drywall on that Wall. While the drywall was removed new water supply pipes were replaced, new drain lines were run, new drywall installed, new sink and urinal installed. Old, damaged porcelain tile was removed and replaced as needed. Downstairs the old water-soaked paneling was removed and a new stainless janitor sink and counter installed. The entire restroom was repainted.
- Armbrust Plumbing was called to work on three plugged toilets at the CAC. Someone had purposely jammed disposable diapers down the drains that staff could not remove.
- GCFI breakers were installed at the CC locker rooms and spa pump room.
- Holiday wreaths were taken down from the light poles at Memorial Park.
- The ice rink chiller was shut down for the season.
- The annual Fire Panel test and certification was completed for 2024 by an outside contractor.
- Punch list items were completed on the Blanchard Building in readiness for Early Voting at the site. Painting, lighting, HVAC, gutter repair/cleaning, plumbing repairs, and cleaning were completed.
- Card reader and scanner installed at the PPF.

## **Projects and Special Events**

- Central Athletic Complex ice rink was shut down for the season on February 23<sup>rd</sup>. Disassembled the wood framing, dasher boards, nets, wooden post and carpets.
- Lincoln Marsh Teams Course. Spent two weeks building new obstacles on the course and repairing damaged ones. Removed pieces that did not pass inspection.
- Began construction on steps adjacent to the Northside embankment slide to reduce erosion.
- Sign and banner work orders for Athletics, Cosley Zoo, PPFC and Lincoln Marsh were completed.
- Rice and Northside pool preseason maintenance is in progress.

## **Horticulture, Turf & Natural Resources**

- Landscape maintenance continues on the Blanchard Building property. The remaining invasive species have been removed, stumps ground, and garbage picked up. The area has been rototilled and new grass seed has

been sown. Staff utilized leftover straw bales from the NSP sled hill as a seed blanket to protect emerging seedling grass. Staff has received a great deal of praise from the neighbors for all our efforts to clean up the newly acquired property.

- Lincoln Marsh received some needed attention, prior to the annual inspection that is scheduled for March 6<sup>th</sup>. Staff conducted a thorough inspection of the entire property, including the challenge course areas and the Prairie Path Play Area. Branches were pruned to clear the guywires, climbing hand holds were repaired, garbage picked up, graffiti removed, and the paths received a fresh layer of wood chips.
- A large honey locust tree was removed at Memorial Park. The tree was in severe decline and posed a danger to park patrons as well as the Mary Lubko Center building. This highly complex tree removal was done with Park District staff, taking all the proper safety precautions. The crew did an excellent job! The stump was removed, and a high-quality replacement tree(s) will be put back in its place.
- Three (3) silver maple trees were removed from the Sensory Garden Playground area. Similar to the Memorial Park tree, these silver maples were in severe decline and posed a danger to park patrons and equipment.
- The Northside sled hill and warming shelter have been closed for the season. The warming shelter is now ready for camps and other warm weather activities.
- Staff are in the process of removing ice skating/fishing signage and flags throughout the district.
- Fish for restocking Northside and Rathje ponds have been ordered and are expected to arrive sometime in April. Fish species that were ordered include: Channel Catfish, Largemouth Bass, Bluegill, and Flathead Minnows.
- Small tree trimming efforts continue throughout the district. Trimming trees and shrubs is best done during the dormant season (winter).
- Staff are beginning to gear up for spring athletic field needs. We are taking inventory of our baseball, softball, soccer, and lacrosse needs. Equipment inventory as well as field needs are being assessed and prioritized.

## **Conservation**

- Completed large tree work at Memorial Park and Danada.
- LM work orders and spring prep is ongoing.
- Controlled burns at Arrowhead Golf, Danada, Rathje, Lincoln Marsh were conducted.

## **Fleet Mechanics**

- A Backup Camera was installed on the salt truck with dual views, there are two views one to show the salt spray amount & pattern, the second is a view is of the inside of the salt hopper.
- All the pottery equipment was inspected, and a cord replaced on one of the pottery wheels.
- The PSC forklift and CAC ice resurface propane system was rebuilt.
- All truck and trailer inspections were completed including state safety inspections.
- Maintenance and paint touch ups were done to one of the horses at sensory playgrounds.



**TO: Mike Benard, Executive Director**  
**FROM: Vicki Beyer, Director of Recreation**  
**Jamie Martinson, Superintendent of Recreation Programs**  
**RE: Recreation Department Board Report**  
**DATE: March 20, 2024**

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### **Recreation Department- General**

- Bowties and Tiaras, formerly Daddy Daughter Princess Ball, was held on Friday February 23 at Arrowhead Golf Course with 200 in attendance. Guests enjoyed an ice cream sundae bar, photo booth, crafts, and dancing.



- The Program & Recreation Services Team reports the following district-wide program cancelation rates for 2023: The district's goal is to maintain a cancelation rate of less than 25%.
  - Winter- 11%
  - Spring- 12%
  - Summer 12%
  - Fall- 14%
  -
- Spring, Camp & Aquatic Registration opened for Residents on February 13 and Non-Residents on February 27.

### **Preschool & Camps- Kelly Nielsen**

<b>Program Enrollment</b>	<b>2023 YTD</b>	<b>2024 Current</b>	<b>% Difference</b>
Wide Horizons	57	64	<b>+9.5%</b>
Summer Camp	2,884	3,792	<b>+23.9%</b>

- Wide Horizons Priority registration began on February 5, allowing current families an opportunity to enroll returning students and siblings prior to resident registration. 40 families took advantage of the early registration opportunity.
- Wide Horizons completed their winter service project of donating Ziplock bags filled with an assortment of snacks called “Snack Packs” to DuPage PADS. Throughout the month of January, the preschool families dropped off granola bars, chips, fruit snacks, fruit bars and more to the classrooms. On February 1, teachers came together with all the donated snacks and assembled 200 Snack Packs for the children of DuPage PADS!
- Camp registration opened on February 13, with many sections of our popular day camps filling just a few minutes after midnight.
- A new day-camp, “Camp Good Times” was featured in the spring program guide, targeting campers aged K-3<sup>rd</sup> grade. 5 out of 11 sections are currently full for the summer.
- Letter “P” Day was celebrated in Wide Horizons Preschool Program with “Pajamas and Pancakes”



### **Creative & Performing Arts – Chad Shingler**

- 633 tickets were sold in the first 2 weeks of sales for Children’s Playhouse production of Disney’s Newsie’s Jr. Performances are March 14-17.
- A Valentine Themed pottery class was held with 6 participants.



### **Mary Lubko Center- Megann Panek**

- The MLC held an extended travel preview with Collette Tours on Monday, February 5. There were 30 people in attendance to learn about our 2024/25 offerings. Registration is open for Spain's Costa Del Sol & Madrid Discovery, Italian Vistas, Spotlight on New York City Holiday, Discover South Pacific Wonders with Fiji, 2025 Jubilee: The Holy Year, California Dreamin' in Monterey, Yosemite & Napa, and Tropical Costa Rica.
- AARP Tax-Aide began on Tuesday, February 6. We have made over 300 appointments this year and only a few open appointments remain.
- Senior Tech Support sponsored "Unlocking the Secrets to your Smartphone" on Tuesday, February 13. This was our largest attended Senior Tech Made Simple event with 35 people in attendance. Wheaton businessperson Tony LaPalio offers this monthly free presentation for seniors.
- Bridge classes began on February 15. There are 22 registered patrons between the 2 levels of classes.'
- Spring day trip registration has begun with many trips already nearing capacity. Staff are working to research larger coach bus transportation in hopes of accommodating waitlisted participants.

### **Lincoln Marsh/Green Team- Terra Johnson, Deb Ditchman**

- Nine Lincoln Marsh summer camps reached max registration within 24 hours of resident registration opening. Two additional sessions of Fishing Fever Camps were created and offered to waitlisted participants.
- Lincoln Marsh staff attended St. Michael's Stem night to promote programs/camps and provide building activities to over 170 participants.
- Outdoor Education staff attended the Three Fires Council-Chippewa scouting expo and resource fair to promote Scout programs.

### **Customer Service, Gracie Aviles & Lyn Havelka**

#### **DAYTIME COMMUNITY CENTER MANAGER- Gracie Aviles**

- Edited the 2023 Annual part-time incentive benefit form.
- Updated 1<sup>st</sup> amendment questions packet
- Merged/deleted RecTrac Households as needed.
- Added/removed staff benefits as requested per H.R.
- Approved Payroll, fixed staff's clock in/out punches.
- Revised & corrected newly created HH Accounts to match our Resident & Non-Resident status.
- Created "Dance Party Request" form for Recreation Manager, Chad Shingler.
- Completed AIE Training: BEC Techniques & Red Flags.

## EVENING / WEEKEND COMMUNITY CENTER MANAGER- Lyn Havelka

- Covering Facility Scheduling while Jean is out
- Updated front desk staff schedules
- Worked with staff to have coverage while out on Medical Leave
- Stocked paper and soccer shirts
- Amazon purchases
- Coded VISA transactions

### Registration/Software- Rick Napier

- 2024 Summer programs
  - Reactivated/updated summer programs in the RecTrac database.
  - Created new activity codes as needed
  - Exported all summer programs to Marketing Department
- Period End Processing and transferring of rosters to history for Fall 2023 complete.
- Created tickets for Beyond Glee and Silvertones spring concerts.
- Created tickets for four performances of Disney's Newsies Jr
- Added new PPFC Fitness passes (X-RR and X-RRM) to Visit Devices for PPFC in Profile Assignments
- Assisted Parks Department with set up for online facility rentals
- Updated Pool Guest coupons, Re-admittance coupons, Rain Check coupons, 1-Day Complimentary coupons, Baseball/Softball coupons and Clocktower Coupons for Director of Athletics and Facilities
- Updated and issued AGC Golf Season Passes as per Head Golf Professional

### **The first 24-hour totals of resident registration comparison 2024/2023 for the spring/camps/aquatics program guide below –**

- Total enrollment: 7,269 vs 5,666 in 2023 (28.29% increase)
- Fees processed: \$985,189 vs \$726,971 (35.52% increase)

	Spring 2024	Camps and Aquatics 2024	Spring 2023	Camps and Aquatics 2023
Total Registrations	885	6384	932	4734
Fees Processed	\$72,466	\$912,723	\$63,195	\$663,776

### **February Leisureship Program update**

- 6 families have been assisted in current fiscal year.
- 3 families had been assisted in previous fiscal year.
- 100% increase in families requesting assistance from 2024 vs. 2023.

## **February Refund Summary**

- 504 refunds processed.
- 503 refunds were processed in the same month previous fiscal year.
- 0.20% increase in refunds processed.
  - Total refunds: \$50,125.63 vs. \$49,357.11 in 2023 (1.56% increase)
  - Check refunds: \$1631.66
  - Household credits: \$23,136.34
  - Credit cards: \$25,357.63
  - Administrative/service fees: \$235

## **Activity Registration Summary for February**

- Total registrations: 10,665
- Fees processed: \$1,335,230.57
- Web registration: 9633
- Web percent: 90.32%
- Walk-in registration: 1032
- Walk-in percent: 9.68%
- Resident registration: 10,065
- Non-Resident registration: 600

**TO: Mike Benard, Executive Director**  
**FROM: Andy Bendy, Director of Special Facilities**  
**RE: March 20, 2024, Board Report**

**Cosley Zoo – Susan Wahlgren, Zoo Director**

**Revenue Activities**

**Admissions:**

- A total of 4,705 people visited the zoo in February compared to 2,877 during the same timeframe in 2023. Of the 4,705 visitors, 62.7% (2,948) attended free of charge due to age, residency, reciprocity, or membership. Financial data is below:

Month	<b>2024 Revenue</b>	<b>2024 Avg./Day</b>	<b>2023 Revenue</b>	<b>2023 Avg./Day</b>
January	\$ 2,184	\$ 72.79	\$ 3,847	\$ 128.23
February	\$ 12,521	\$ 431.76	\$ 8,797	\$ 314.18
	<b>\$ 14,705</b>	<b>\$ 249.24</b>	<b>\$ 12,644</b>	<b>\$ 218.00</b>

**General Revenue/Fundraising:**

- The zoo received February operational donations of \$7,907. This brings 2024 year-to-date operational donation to \$15,509.

**Education Programs and Activities:**

- Education Specialist, Kelly Golbeck attended a Suburban Educator Roundtable at Hickory Knolls Discovery Center. This group is a gathering of environmental educators, historical interpreters, and naturalists. The topic of the discussion was summer camps.
- Zoo education staff attended a Boy Scout Resource Fair to promote programs and opportunities to local scouts.
- Great Backyard Bird Count training took place for Junior Zookeepers and members of the public. This collaborative initiative between Cornell Lab of Ornithology, National Audubon Society and Birds Canada promotes community members (community science or citizen science) to collect data on wild birds. This data is used by scientists to better understand global bird populations.
- The education department welcomed the new Education Supervisor, Sarah Tulicki who began working on February 12.

**General Activities:**

- Zoo staff completed and submitted several 2023 annual reports to AZA on conservation, research, sustainability, volunteers, facility data, and education. This data is used to determine the collective impact of accredited zoos and aquariums.
- The zoo developed a new relationship with Whole Foods for produce donations.
- All zoo staff completed their annual CPR/first aid training.
- Two staff attended the annual Illinois Zoo Association meeting, which was held at Niabi Zoo in Coal Valley, IL. Attendees discussed various topics including support for staff experiencing passion fatigue, joint emergency response efforts, new USDA and AZA regulations, and facility updates.

## **Arrowhead Food and Beverage** **Food and Beverage Director Sean Curry**

### **Banquets**

- In February, the banquets team held 38 events.
  - 2 weddings with onsite ceremonies
  - 2 off site bars at the DuPage Historical Museum
  - 4 large events in February: the WPD Appreciation Mixer, The Annual Bridal Bash Wedding Showcase, Dueling Pianos Dinner
- The Rec department hosted Bowties and Tiaras in the Grand Ballroom for 200 guests. This event went very well with parents and kids, and they are looking forward to coming back again next year.
- The Bridal Bash Showcase had its best attendance year with 150 guests attending. Dueling Pianos was once again sold out with 200 guests.
- The team also held 12 wedding tastings this month for upcoming Spring/Summer weddings.
- Here are two notes the banquet team received from recent guests:

*"Hello Lauren.*

*We can't say enough about the week of our training. Everything exceeded our expectations. From Gabe taking care of us to the week lunch, and the great room we were in. The food in the room coffee and doughnuts All first class.*

*Everyone there could not be more friendly and helpful.*

*Thank you so much.*

*Yes. If I have anything to do with it, we will see you in 2026.*

*Nick Hongist - Reinders"*

&

*"Just came from dueling pianos. Wonderful evening. Food wedge salad and then beef wellington with potatoes and vegetables. Dessert was delicious cheesecake for our table. Pop included and drinks were either 8 or 10 for premium drinks. All staff great. Food is always superb. If you want something special this is the place."*

### **Restaurant**

- In February, Arrowhead Restaurant welcomed 3,781 guests.
- Valentines Day was popular in the restaurant this year with 156 guests. While most diners choose to order off the menu, the Chef offered a dinner for two set menu with Lobster Bisque, Filet, Crab Cakes, and a Chocolate Cake.
- The Lent season menu with Fish Fry kicked off on Valentines Day. The first Frish Fry Friday served 176 guests.
- The ever so popular Mardi Gras menu was served in the restaurant the week leading up to Fat Tuesday. Featuring hits like Gumbo, Shrimp and Grits and the Shrimp Po Boy.
- Here are some nice reviews guests left on OpenTable:

*"I've been to Arrowhead before but not for dinner. The dining room is nice, clean and well appointed. I'm sure the view in the summer would be great with the floor to ceiling windows overlooking their golf course. Our waiter, Kathy, is a pro. She's knowledgeable, friendly and knows exactly how to make guests feel welcome. Kathy was awesome. We never felt rushed, and she made sure we had whatever was needed all the way through to the end of our visit. The appetizer - calamari, cod/fish n chips and shrimp scampi dinners were wonderful as was the dessert - beignets w/chocolate sauce/coffee. We'll definitely be back and would ask for Kathy!"*

&

*"Had a great time at Arrowhead meeting up with 2 longtime friends!! The bar area ambience was great with the multiple spots' events on the screens and the service provided by Katie was amazing!! She really took care of our party!! I had the Mini Smash Burgers prepared perfectly and had the Pork Bao Buns as the appetizer. Great food and fun had by all!!"*

**Arrowhead Golf Club**  
**Director of Golf Operations Bruce Stoller**

- Average temperatures in February were 10.7 degrees above normal and included two days with record highs. It marked the 11<sup>th</sup> consecutive month with above average temperatures. Precipitation was lower than expected as well with only one third of the usual amount.
- Meteorological winter (December – February) ended as the warmest since 1931 and fifth warmest since record keeping began in our area in 1871.
- The favorable weather conditions allowed the grounds department to move quickly on spring clean-up and the course was scheduled to open on March 1<sup>st</sup>. This is the earliest opening date since 2017.
- Outing contracts, permanent tee time payments and league registration forms came in regularly during the month. Registration is also now open for the Couples League, adult and junior group lessons, and the annual Kickoff Classic.
- Spring merchandise has started to arrive and will allow us to have fresh product in the pro shop when the course opens for the season.
- Supplies for the driving range and pro shop such as range balls, key fobs, targets, pencils, baskets and sand/seed bottles were ordered and have arrived for the start of the season.
- Seasonal and part-time hiring and re-hiring got underway in February for the golf and grounds maintenance departments. The goal is to have the process mostly completed by the start of the season.
- Full-time job descriptions in the golf division have been updated. A full-time assistant golf professional position was then posted, and a new employee is expected to start by the middle of March.
- Building maintenance projects included: receiving and installing two new ice machines; monitoring and training for the new oil filtration system in the kitchen; assisting with the installation of new outdoor signage for bathrooms and locker rooms; replacing a sink in the maintenance building; opening the halfway house and restroom trailers; installing a new control panel on the lift station; placing tables and chairs on all outdoor seating areas.
- Grounds maintenance projects included: removal of dead trees; stump grinding and preparation of holes for sod; routine golf car maintenance which includes changing oil and filters along with brake adjustments and seat replacement; removing covers from greens; mowing tees, greens and fairways; rolling greens; cleaning up debris throughout the course; raking all bunkers; applying spring chemicals and fertilizers; installing sod in multiple locations around the course.

**DuPage Historical Museum- Michelle Podkova**  
**Manager & Educator; Emily O'Brien, Curator**

**Collections and Exhibits**

- *Black Trailblazers* drew many guests in the month of February.
- Staff met with County and Mike Benard for the *Enduring Values/Heritage Gallery* project. Paperwork is being processed by County Board and Park Board in the month of March.
- The Curator mounted new labels for *Wheaton, IL: Golf History Starts Here* at Arrowhead.
- Staff watched a webinar on new revisions to the NAGPRA laws.

**Education, Outreach, and Events**

- A tour for *Black Trailblazers* was given for four people on February 8.
- A scout program was held for 17 girls on February 10.
- Victorian Valentines was hosted on February 3 and 10. Over 52 patrons participated.

**Marketing**

- Staff finalized the third *Be Local* magazine article.
- Staff finalized the new Museum letterhead and the *Extracurricular* exhibit building banner.
- Staff finalized updates to the website.
- Marketing sent out the *Black Trailblazers* exhibit press release.
- School program eblast was sent out to area teachers.
- Programs and Tours brochure was updated and printed.

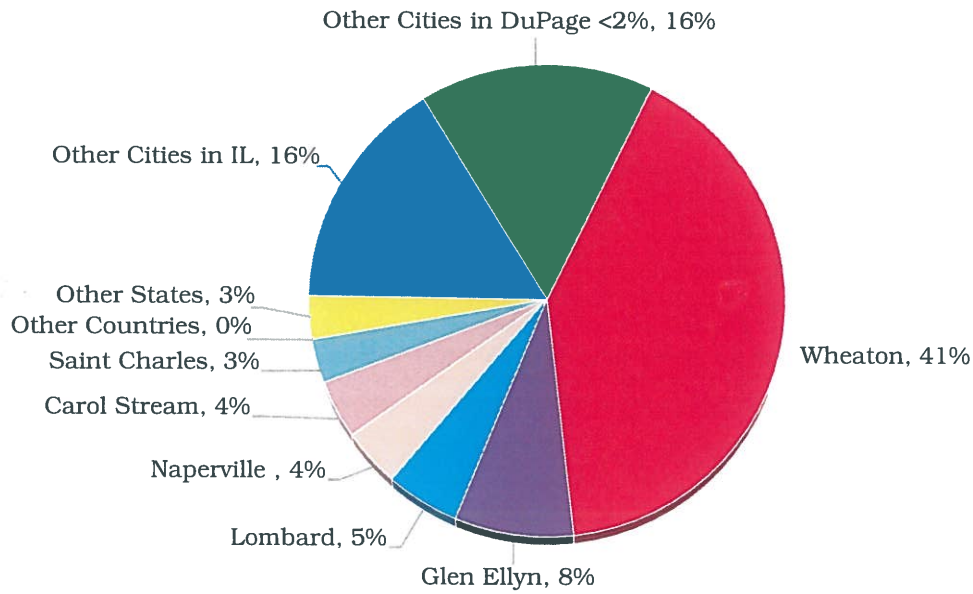
**Administration, Rentals, Building, Training and Safety**

- Manager continues to work with the Park District and County on a gutter concern and a potential fix with a roofing company.
- Curator attended Safety Committee Meeting.
- Manager attended PDRMA HELP training on February 21-22.
- On behalf of the County residents, the Museum accepted a Black History Month resolution from the DuPage County Board.
- The Museum hosted a private rental on February 17, around 95 people attended.
- The Wheaton Chamber rented the Museum on February 15 for 60 Chamber members.
- A private rental was held on Saturday, February 24, around 80 attended.
- The Museum hosted a rental on Sunday, February 25 for around 110 attendees.
- Manager wrote a letter of support for a partnered project between the DuPage Forest Preserve District, City of Glen Ellyn and SOARRING Foundation.
- The Museum hosted a private rental on February 3, over 80 attended.

**Foundation**

- Museum staff worked with the Annual Giving and Events Manager to plan the agenda for the Foundation retreat.
- Staff attended a casino Night meeting on Friday, February 23. Casino Night decorations were explored.
- Staff led a donor tour on February 28.

## February 2024 Demographics by Location



**Total Visitors for February 2024:** 494 (compared to 444 in February 2023)

**Total Visitors for 2024:** 865 (compared to 819 in 2023)

**Shop Sales February 2024:** \$224.39 (compared to \$148.43 in February 2023)

**Annual Shop Sales 2024:** \$323.77 (compared to \$377.09 in 2023)



**TO: Mike Benard, Executive Director**  
**FROM: Margie Wilhelmi, Director of Marketing and Fund Development**  
**RE: March 20, 2024, Board Report**

**Marketing**

**Arrowhead Restaurant, Golf Course & Driving Range**

St. Patrick's Day, Easter Brunch, and Mardi Gras menu and promotions are all underway. The Spring lunch and dinner menus will launch in April. Updated golf print and web ads have been submitted to CDGA and Golf Chicago publications.

**Cosley Zoo**

Spring events, programming, and Cosley Run for the Animals are being marketed via email and social media. The zoo's 50<sup>th</sup> anniversary plans continue to evolve.

**DuPage County Historical Museum**

Eblasts were distributed promoting Casino Night, field trips to educators and March news. Social media content included Throwback Thursday, Casino Night promotion, Black History month posts, exhibit promotion and program promotion.

**Parks Plus Fitness Center**

Marketing for the open house on March 21 includes an Eventbrite event, a Facebook event, inclusion on the website, a roadside banner, a poster at the facility, and a screen ad. A postcard was distributed to households within a certain-mile radius from the Community Center. An email to members will be sent the first week of March.

**Top Social Media Posts for January**

**Facebook**

• Welcome Back Peter	February 8	Reach 2,598
• Creative Services IPRA	February 9	Reach 10,022
• Travel Basketball Wins post A	February 15	Reach 11,963
• Travel Basketball Wins post B	February 16	Reach 5,451
• Bowties and Tiaras Thanks	February 28	Reach 2,738

**Instagram**

• Welcome Back Peter	February 8	Reach 660
• Disney Program Promo	February 10	Reach 738
• Bowties and Tiaras Thanks	February 28	Reach 757

**Email Marketing**

<b>E-blast/Subject</b>	<b>Date</b>	<b>Open Rate</b>
Photo Contest	February 8	2.8%
Rams Cheer	February 12	4.2%
AGC February	February 22	4.7%
AGC Golf Course Opening	February 28	6.2%
March WPD Newsletter	February 29	4.2%

## **UPCOMING EVENTS**

### **Upcoming Events:**

#### **Race Wheaton**

Online registration for Race Wheaton is active. Participants can register for all three of the 2024 races – Superhero Fun Run, Cosley Zoo Run for the Animals, and Reindeer Run – and receive a registration discount of \$5.00 per race. 23 runners have registered for Race Wheaton.

#### **Superhero Fun Run 3K | April 6**

In partnership with the Rotary Club of Wheaton A.M., the Superhero Fun Run will take place at the Sensory Garden Playground to showcase all that is offered at the playground. We worked with the Village of Lisle to permit the event and will utilize their Police/CSO at the race to help with street closures. As of March 11, 175 are registered.

#### **Cream of Wheaton | May 30 – June 2**

Planning for the Cream of Wheaton 2024 is underway. In partnership with the Wheaton Chamber of Commerce, the event will return to Memorial Park and kick-off summer. The four days will feature live music from 12+ bands, food vendors, a beer garden, 30+ arts and craft vendors, kids' activities, a Business Expo, and a carnival.

#### **Summer Entertainment Series | June – September**

The Summer Entertainment Series lineup will feature 13 concerts in 2024. The lineup will feature some returning favorites, including the DuPage Symphony Orchestra and The PettyBreakers, but also new bands, including Ides of March and Burning Red (Taylor Swift Tribute).

Tickets will be on sale on or around April 16.

10 concerts will be ticketed and 3 will be free to the public. The concert dates are June 21, 22, 24, July 19, 20, 21, August 2, 3, 16, 17, 19, September 13, 14.

## **Cosley Zoo Foundation**

#### **Cosley Zoo Donor Appreciation Breakfast | April 23**

A donor appreciation breakfast will be hosted in April at Arrowhead Golf Club. Zoo staff will share updates and educate the guests about Cosley Zoo's conservation efforts.

#### **Cosley Zoo Run for the Animals | June 1**

Cosley Run for the Animals registration went live in early January. To date, we have 55 registrations and \$4,000 in sponsorships.

#### **Mike Williams Cosley Classic | August 5**

Marketing materials are being created for the Cosley Classic. The committee will begin meeting in the coming months.

#### **Cosley Zoo Gala | September 7**

The Cosley Zoo Gala committee has continued meeting monthly, and sponsorship solicitation has begun. To date, we have received \$11,000 in sponsorships. A Save the Date will be mailed in late March, and registration will be live in late May/early June.

#### **Membership**

During February, we had 34 members renew and 31 new members join.

## **DuPage County Historical Museum Foundation**

### **Casino Night | Friday, March 8**

The event was well received. We secured \$7,500 in sponsorships and had 91 registrations. The Silent Auction brought in an additional \$1,500 during the evening.

### **HOPtober Fest | September 28**

We are in the process of creating the branding for this new event along with marketing and sponsorship opportunities. More details will be shared as they develop.

### **Other Fundraising Initiatives**

The DuPage County Historical Museum Foundation will be the Charity of the Game for the Chicago Steel hockey team on April 13, 2024. This initiative, led by Vice President Emily Doyle, will give the Museum more exposure while generating revenue for the Foundation. Our goal is to sell 50 tickets to this game.

### **Membership**

Membership tiers are being reviewed to determine a new direction.

## **Play For All Playground & Garden Foundation**

Wheaton Lions Club Grant

The Play for All Garden and Playground Foundation will be applying for a Lions Club grant. Grant awards are announced in June.

### **Spring/Summer Newsletter**

The Spring/Summer Newsletter, highlighting the shelter, Summer Play Days and Superhero Run, will be mailed in mid-March.

### **Summer Play Days**

We are in the beginning stages of organizing 2024 Summer Play Days. This year's themes will be dance, bugs, sports, and art. To date, we have secured \$1,000 in sponsorships, and in-kind donations from Culligan Water.