



# Wheaton Park District

## Wheaton Park District Board of Commissioners Meeting Minutes

Wednesday March 20, 2024, 5:00 p.m.

City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois

### MEETING MINUTES

**CALL TO ORDER** –Vice President Vires called the meeting to order at 5:00 p.m. Barrett, Mee, Pecharich were present.

President Kelly and Commissioner Frey were absent.

#### PRESENTATIONS

Dan Leahy, Executive Director Western DuPage Special Recreation Association – Dan shared his appreciation for working with the Wheaton Park District and all 9 of their member districts. Dan provided a 2023 year in review report which unfortunately included a catastrophic water main break at their office building. Commissioner Mee asked about the WDSRA annual gala fundraiser. Leahy reported that 408 registered and the event will net approximately \$190,000 for the foundation. Commissioner Pecharich said she attended the event and paid compliments to Leahy for a great event saying how inspirational it was and how much she appreciates the services he and his team provide to the community.

Lucy Vaquez, Restaurant Manager Arrowhead Golf Club, provided an update to the board on spring activities at the Arrowhead Golf Club. Easter Brunch reservations are nearly at capacity. The new spring restaurant menu is launching on April 8. Live music will return to the restaurant beginning on April 19. Cooking classes are returning in the summer. She added that the golf course opened early in March and on April 20 the Kickoff Classic golf tournament will be held. She thanked Director of Special Facilities Bendy and Director of Golf Stoller for all their years of service and how much the whole team will miss them when they both retire in the next few months.

#### COMMUNITY INPUT

Jeff Westergaard, 742 Ralph Court, provided public comment concerning the park district's tax levy and finances.

#### CONSENT AGENDA

- A. Approval of the Disbursements totaling \$933,879.04 for the period beginning February 14, 2024, and ending, March 12, 2024
- B. Approval of the Disbursements totaling \$530,394.36 for the period beginning February 14, 2024, and ending, March 12, 2024
- C. Approval of Subcommittee Meeting Minutes March 6, 2024
- D. Approval of Board Meeting Minutes February 21, 2024

Commissioner Mee moved to approve the consent agenda as presented. Seconded by Commissioner Pecharich.

No discussion

Motion passed by roll call vote.  
Ayes: Barrett, Mee, Pecharich, Vires  
Nays: None  
Abstain: None  
Absent: Frey, Kelly

## UNFINISHED BUSINESS

None

## NEW BUSINESS

### 1. **Safety Policy, Procedures & Crisis Management Plan**

Commissioner Pecharich moved to Approve the Amended and Updated Wheaton Park District Safety Policy, Procedures & Crisis Management Plan  
Seconded by Commissioner Barrett.

Commissioner Mee thanked Executive Director Benard and staff for the update.

Motion passed by roll call vote.  
Ayes: Barrett, Mee, Pecharich, Vires  
Nays: None  
Abstain: None  
Absent: Frey, Kelly

### 2. **Carnival Services**

Commissioner Barrett moved to Approve a three-year agreement with J.B.R Fundways for Carnival Services for the Cream of Wheaton, July 3rd, and Pumpkin Fest at Cosley Zoo for the 2024-2026 seasons. Seconded by Commissioner Mee.

Commissioner Mee commented that JBR has done a great job for us.

Motion passed by roll call vote.  
Ayes: Barrett, Mee, Pecharich, Vires  
Nays: None  
Abstain: None  
Absent: Frey, Kelly

### 3. **Independence Day Fireworks** – Commissioner Pecharich moved to approve a three-year agreement with RKM Fireworks Company as our July 3rd fireworks vendor for the 2024-2026 seasons. Seconded by Commissioner Barrett.

Commissioner Mee stated that he is looking forward to seeing what this new vendor will do for us. Benard stated that we received positive references for RKM.

Motion passed by roll call vote.  
Ayes: Barrett, Mee, Pecharich, Vires  
Nays: None  
Abstain: None  
Absent: Frey, Kelly

4. **Sound & Light Services** – Commissioner Barrett moved to approve the 2024 Special Event Sound & Lighting proposal from Hi-Fi Events in the amount of \$27,800. Seconded by Commissioner Pecharich. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Mee, Pecharich, Vires

Nays: None

Abstain: None

Absent: Frey, Kelly

5. **Athletic and Recreation Program Contractual Services**

Commissioner Mee moved to Approve the 2024 Athletic and Recreation Program Services Independent Contractor agreement amounts resulting in expenditures over \$19,999. Seconded by Commissioner Barrett. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Mee, Pecharich, Vires

Nays: None

Abstain: None

Absent: Frey, Kelly

6. **Golf Course Equipment Purchases**

Commissioner Pecharich moved to Motion to Approve the purchase of the following equipment through the National Intergovernmental Purchasing Alliance administered by Omnia -- contract #2017025:

- Two Toro Greensmaster Triflex Hybrid 3320 mowers at a cost of \$100,653.21
- One Toro Greensmaster Triflex Hybrid 3320 mower at a cost of \$59,458.62

Total cost for three mowers with setup and delivery is \$163,314.06.

Seconded by Commissioner Mee.

Commissioner Mee asked if the purchasing alliance was working well. Benard responded that it was.

Motion passed by roll call vote.

Ayes: Barrett, Mee, Pecharich, Vires

Nays: None

Abstain: None

Absent: Frey, Kelly

7. **Fleet Vehicle Purchases**

Commissioner Mee moved to Approve the purchase of the following equipment through the State of Illinois Cooperative Purchasing Program:

- 2024 Ford F250 pickup truck for \$50,058
- 2024 Ford F250 Crew cab for \$53,798
- 2024 Ford F350 Crew cab dump truck for \$69,538

Seconded by Commissioner Barrett.

Commissioner Mee asked when we can expect the trucks, and would it be this year. Benard stated staff would follow up concerning delivery dates and verified that it would be this year.

Motion passed by roll call vote.  
Ayes: Barrett, Mee, Pecharich, Vires  
Nays: None  
Abstain: None  
Absent: Frey, Kelly

**8. Americans With Disabilities Act Access Audit and Transition Plan**

Commissioner Barrett moved to Approve Change Order 1 from The WT Group for \$3,200. Seconded by Commissioner Pecharich.

Commissioner Vires asked if this change order is related to the building that we recently purchased. Benard stated it was.

Motion passed by voice vote.

**9. Community Center Rehab Project Phase 2**

Commissioner Pecharich moved to Approve Change Order #3 in the amount of a (\$68,112.52) deduct with Stuckey Construction. Seconded by Commissioner Barrett.

Commissioner Pecharich asked if this was due to the changes with the locker rooms and spas. Benard stated that it was.

Motion passed by voice vote.

**10. Community Center Rehab Project Phase 2**

Commissioner Barrett moved to Approve the additional services proposal from Williams Architects in the amount of \$7,550.

Motion passed by voice vote.

**11. Central Athletic Center Parking Lot Replacement Project**

Commissioner Mee moved to Approve a contract with Engineering Resource Associates in the amount of \$28,830 for civil engineering services related to the Central Athletic Complex, \$3,200 for a stormwater detention report if needed, and up to \$1,000 for reimbursable expenses. Seconded by Commissioner Barrett. No discussion.

Motion passed by roll call vote.  
Ayes: Barrett, Mee, Pecharich, Vires  
Nays: None  
Abstain: None  
Absent: Frey, Kelly

## REPORTS FROM STAFF

Commissioner Pecharich asked why the CAC rental income was considerably lower than the year prior. Director of Athletics & Facilities Novak responded that park district programming hours increased resulting in less time available for rentals.

Pecharich asked about the fish restocking at Rathje and Northside ponds. She asked if we had done this before. Benard stated that the ponds are stocked on a regular basis.

Commissioner Mee was glad to see that pool pass sales continue to increase and complimented Director of Parks & Planning Sperl and his staff for getting us through the winter.

Commissioner Vires commented on the success of the Arrowhead Golf Club in particular the significant increase in golf rounds during and after the Covid-19 pandemic. Vires complimented Superintendent of Golf Justin Kirtland for keeping Arrowhead conditions top notch and thanked Director of Golf Stoller and Director of Special Facilities Bendy for their years of service.

Mee complimented staff on the Arrowhead Annual Report. He especially appreciated the historical references and team member section. He thanked all divisions who have a hand in making Arrowhead successful. He added that Bendy and Stoller will be missed but knows that the staff in place will make them proud.

## CLOSED SESSION

At 5:40 p.m., Commissioner Mee moved to adjourn to closed session for the purpose of Pending, probable or imminent litigation, 5ILCS 120/2 (c) (11). Commissioner Pecharich seconded.

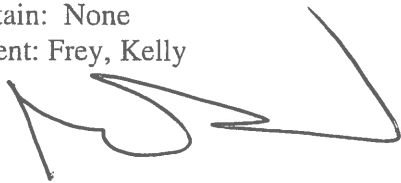
Motion passed by roll call vote.

Ayes: Barrett, Mee, Pecharich, Vires

Nays: None

Abstain: None

Absent: Frey, Kelly

A handwritten signature in black ink, appearing to be 'MEE', is written below the list of absent members.