

TO: Board of Commissioners

FROM: Rob Sperl, Director of Park & Planning  
Steve Hinchee, Superintendent of Planning

THROUGH: Michael Benard, Executive Director

RE: Memorial Park Renovation – Sound System

DATE: February 27, 2020



**SUMMARY:**

Staff has been working with Williams Architects and their sub-consultant to design and specify a sound system for the Memorial Park Bandshell. Alternates were included to ensure the sound system could be built within budget.

The documents were made available to 8 contractors. Staff contacted each of these vendors by phone and spoke to them about the projects. We received feedback from a couple of vendors indicating their inability to bid that is reflected in our architect’s recommendation. Unfortunately only one quote was received from AVI-SPL:

Base Bid	Alt. 1 MLC Terrace Sound	Alt. 2 Patch Panel & XLR Jacks	Alt. 3 Open Air Wiring
\$136,123.76	\$17,757.44	\$1,207.29	\$4,136.47

The recommendation includes the base bid and alternates 1 & 2 in the amount of \$155,088.49 for maximum flexibility for the system. Alternate 3 would be declined as we are recommending conduit be installed by our construction contractor in amount of \$28,044 (pending approval).

The architect reviewed the project with the contractor and checked references.

**PREVIOUS COMMITTEE/BOARD ACTION:**

This system and the estimated cost has been discussed at previous subcommittee meetings.

**REVENUE OR FUNDING IMPLICATIONS:**

The project budget included \$150,000 for sound system and the construction contract includes a \$20,000 allowance for coordination.

\$5,000,000 is budgeted in 2019 & 2020 for construction (40-800-825-57-5701-0000). Additionally, the project has grant funding through OSLAD (\$400,000) and DuPage Water Quality (\$65,100). Expenses are as follows:

Net Contract Sum as of 1/2/2020	CO 5 Approved 2/19/2020	\$4,769,155
Seating Bid	Approved 1/16/2020	\$84,885
IT/WiFi	Approved 2/19/2020	\$15,000
Security System	Approved 2/19/2020	\$21,663
AV Equipment – Pending	Current Recommendation	\$155,088
Irrigation	Bids open 3/4/2020	Estimated \$55,000
<b>Anticipated Total to date</b>		<b>\$5,100,791</b>

**STAKEHOLDER PROCESS:**

Plans and specifications were reviewed with staff responsible for special events as well as Wheaton College and previous special event consultants/vendors.

**LEGAL REVIEW:**

Legal reviewed bid documents and will prepare final contracts. We also received an opinion that this type of work is exempt from public bidding requirements.

**ATTACHMENTS:**

Williams Architects recommendation letter dated 2/27/2020

**ALTERNATIVES:**

N/A

**RECOMMENDATION:**

It is recommended that the Wheaton Park District Board of Commissioner's approve a contract with AVI-SPL in the amount of \$155,088.49 for the Memorial Park sound system.

27 February 2020

Mr. Steve Hinchee, Superintendent of Planning  
Wheaton Park District  
1000 Manchester Road  
Wheaton, IL 60187

**Re: Summary of Proposal Analysis / Contractor Interviews  
Wheaton Park District Memorial Park Bandshell Sound System - WA Project #2016-049**

Dear Mr. Hinchee:

Proposals were received for the Wheaton Park District Memorial Park Bandshell Sound System on Wednesday, February 26, 2020. We wish to note that this portion of the project has always been intended to be provided and installed separately from the general contractor's scope in order to provide a general-purpose "house" sound system comparable in scope and quality to those installed in similar park district and municipal outdoor performing venues in the Chicago area. Proposal documents were sent to several area vendors as requested by Park District staff and one proposal was received. Some of the vendors to whom proposal documents were sent were unable to provide the bonds and insurance required by the Park District and/or do not provide installation services, which limited the number of proposals received. In our review of the circumstances, we do not believe asking for additional proposals is likely to substantially increase participation or reduce the overall cost.

Our initial estimate for this scope of work prior to completing design of the system and receiving proposals was \$150,000. As we reviewed the desired scope and functionality of the system with Park District staff, a desire to extend the sound system to the new Lions Terrace adjacent to Mary Lubko Center (including separate speakers and controls) was expressed, adding another \$25,000 to the expected budget for a total of \$175,000. Extension of the sound system to the Lubko Center was separately priced by proposers as an alternate, as were other minor additions recommended by WPD programming staff and community partners who will be programming in the new structure. We are pleased to report that the base proposal price plus alternates for a Lions terrace sound system and a patch panel and XLR microphone jacks in the bandshell head end rack totals \$155,088.49, or approximately \$20,000 under our team's estimate for the overall recommended scope of work.

The apparent low proposer for the project is AVI-SPL, a national A-V systems integrator headquartered in Tampa, FL with local offices in Schaumburg. In a review of the proposal with Matt Cain of AVI-SPL, it was confirmed that the proposal is complete as submitted with no limitations or exclusions and that the system will be provided and installed by May 22 of this year. AVI-SPL has provided numerous satisfactory references and has successfully worked with our office and our sound system design consultant, Sentinel Technologies, on several projects in the past. AVI-SPL will provide the bonds and insurance required by the Contract Documents. Finally, AVI-SPL is aware that the project requires prevailing wage with certified payrolls submitted with each pay request.

Based on our review of the proposal, and our team's past experience with the company, we find no reason to believe that AVI-SPL is not the responsive and responsible low proposer for this system.

Therefore, subject to receipt of evidence of all required insurance coverage and payment/performance bonds as required by the Contract Documents, **we find no reason why the contract for the Wheaton Park District Memorial Park Sound System should not be awarded to AVI-SPL for the base proposal plus Alternate #1 for the Lions Terrace Sound System and Alternate #2 for a patch panel and XLR jacks in the bandshell head end for a total amount of ONE HUNDRED FIFTY FIVE THOUSAND EIGHTY EIGHT DOLLARS AND FORTY NINE CENTS (\$155,088.49).**

Finally, some additional work will be required on the part of the general contractor to provide and install conduit for all the cabling related to this work to be concealed and protected. While this is not required for this type of cabling, we believe it is a worthwhile upgrade from an aesthetic and functional standpoint. Most of the cost for this conduit will be deducted from the \$20,000 A/V Coordination Allowance that was included within FQC's (Memorial Park General Contractor) bid.

Steve, we truly appreciate our longstanding relationship with the Wheaton Park District and look forward to working as your spirited partner to complete a successful, signature project for the Wheaton Park District and the community it serves.

Very truly yours,

A handwritten signature in black ink, appearing to read 'A. Dogan', followed by a long horizontal line extending to the right.

Andrew R. Dogan, AIA, NCARB, LEED AP  
Principal

Attachments: Proposal Tabulation, 26 February 2020  
Copy of AVI Proposal and Attachments, 26 February 2020

