

TO: Board of Commissioners

FROM: Rob Sperl, Director of Parks and Planning
Steve Hinchee, Superintendent of Planning

THROUGH: Michael Benard, Executive Director

RE: Ray Morrill Community Center Memorial Room Sound System – Bid Results

DATE: May 21, 2025



SUMMARY:

As part of the ongoing renovations to the Ray Morrill Community Center, the sound system for the Memorial Room requires updating. We contracted Sentinel to prepare plans and specifications for this work. Bid documents were sent out to eleven contractors on April 9, 2025. Bids were opened on April 30, 2025, and the results were as follows:

Company Name	Base Bid
Mesa Electronics	\$56,681.10
Video & Sound Service	\$66,000.00
Applied Communications Group	\$82,000.00

Sentinel reviewed the low bidder's proposal.

Work is scheduled to occur the week of August 18, 2025 and is expected to be completed that same week.

PREVIOUS COMMITTEE/BOARD ACTION:

Not applicable.

REVENUE OR FUNDING IMPLICATIONS:

\$75,000 is currently proposed for the 2025 budget for Community Center renovations and 18% (\$14,100) is available through the special recreation funding.

STAKEHOLDER PROCESS:

Facility staff have provided input throughout this process and participant input has been accounted for. Assisted listening equipment will be provided to satisfy the items noted in the ADA audit.

LEGAL REVIEW:

Our legal counsel provided the front-end bid documents.

ATTACHMENTS:

Sentinel recommendation letter

ALTERNATIVES:

N/A

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner's accept the bid from Mesa Electronics in the amount of \$56,681.10 for the Memorial Room Sound System project base bid.



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May 1, 2025

Steve Hinchee
The Wheaton Park District
1000 Manchester Road
Wheaton, IL 60187

Dear Steve:

**Community Center Memorial Theater
Sound System Upgrade
Recommendation for Award**

After review of the three bids submitted for the above project, I would formally recommend Mesa Electronics for the work. While they were the lowest bidder, they also provided a detailed scope of work, re-confirmed their ability to complete the entire scope as bid, and asked detailed questions during the initial bid and a subsequent scope review discussion.

The final proposed amount for their project is \$56,681.10. This includes fairly priced materials, and sufficient labor hours to complete the work in the time frame you anticipated.



Please let me know if you have any questions.

Yours sincerely,

Jim Michalik, RCDD
Sentinel Technologies