



Wheaton Park District

**Wheaton Park District Board of Commissioners Meeting
Wednesday January 20, 2016 7:00 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street Wheaton, Illinois**

CALL TO ORDER – President Hodgkinson called the meeting to order at 7:00 p.m. Commissioners Frey, Kelly, Mee, Morrill Schobel, Vires and were present.

PRESENTATIONS

Winter Athletics

Rob Sheridan gave a presentation on Baseball and Softball for 2016. Early registration begins February 20th.

COMMUNITY INPUT

Joe Ruggiero a Wheaton resident addressed the board in support of winter outdoor activities, particularly ice skating. Mr. Ruggiero thought that the skating in Wheaton is too limited due to being dependent on the weather. He is in support of anything the park district can do to have more skating rinks.

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$1,747,835.15 for the period beginning December 2, 2015 and ending January 12, 2016.
 - B. Approval of the December 9, 2015 Regular Meeting Minutes
 - C. Approval of the December 2, 2015 Buildings and Grounds Meeting Minutes
 - D. Approval of the January 6, 2016 Buildings and Grounds Meeting Minutes
 - E. Approval of the January 6, 2016 Finance Subcommittee Meeting Minutes
- Commissioner Mee moved to approve the Consent Agenda as presented. Commissioner Morrill seconded. No discussion.

Motion passed by roll call vote.

Ayes: Vires, Schobel, Morrill, Mee, Frey, Kelly, Hodgkinson

Nays: None

Absent: None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Petition for Disconnection of Property from the Wheaton Park District

Commissioner Mee moved to deny the petition for disconnection at 27671 Arrowhead Drive. Seconded by Commissioner Frey.

Mr. Winberg the petitioner addressed the Board and wanted to know why it was denied. Executive Director Benard stated that his recommended to the board was to deny. Benard stated that the disconnection of his property would interfere with possible future annexation requests by adjacent properties.

Motion passed by roll call vote.

Ayes: Vires, Schobel, Morrill, Mee, Frey, Kelly, Hodgkinson

Nays: None

Absent: None

2. Approval of Expenses over \$10,000 – Beverage Cart for Arrowhead golf Club for an amount not to exceed 16,000

Commissioner Mee moved to approve the purchase of a beverage cart in an amount not to exceed \$16,000. Seconded by Commissioner Kelly.

Executive Director Benard stated that this and the following two items will be purchased at the Annual PGA Merchandise Show. Items can be purchased at a discount at this show.

Motion passed by roll call vote.

Ayes: Vires, Schobel, Morrill, Mee, Frey, Kelly, Hodgkinson

Nays: None

Absent: None

3. Approval of Expenses over \$10,000 – Purchases from Titleist for Arrowhead Golf Club not to Exceed \$15,000

Commissioner Kelly moved to approve the purchase of not to exceed \$15,000 from Titleist during the pre-order period of January/February 2016 in order to stock the pro shop with merchandise for the 2016 season Seconded by Commissioner Schobel.

Motion passed by roll call vote.

Ayes: Vires, Schobel, Morrill, Mee, Frey, Kelly, Hodgkinson

Nays: None

Absent: None

4. Approval of Expenses over \$10,000 – Purchase of a Golf Ball Dispenser for Arrowhead Golf Club not to Exceed \$12,750

Commissioner Kelly moved to approve the purchase of a ball dispenser in an amount not to exceed \$12,750 . Seconded by Commissioner Schobel.

Commissioner Mee agreed that our current equipment is outdated and needs replacing.

Motion passed by roll call vote.

Ayes: Vires, Schobel, Morrill, Mee, Frey, Kelly, Hodgkinson

Nays: None

Absent: None

5. Bid Results and Recommendation – Approval of the Base Bid and Alternate No. 3 from Earley Insulation Inc. for the Central Athletic Center Ductwork Insulation Project for a cost of \$30,675

Commissioner Kelly recused himself from the discussion and action on this item.

Commissioner Mee moved to approve the base bid from Earley Insulation Incorporated with alternate three for the Central Athletic Center Ductwork Insulation in the amount of \$30,675. Seconded by Commissioner Vires.

Motion passed by roll call vote.

Ayes: Vires, Schobel, Morrill, Mee, Frey, Hodgkinson

Nays: None

Absent: Kelly

Commissioner Kelly re-entered the room at 7:15 p.m.

6. Approval of a Professional Services Agreement with V3 Consultants for Civil Engineering of the Central Athletic Complex Ice Rink Project at a cost not to exceed \$52,950

Commissioner Kelly moved to approve the agreement with V3 Consultants for civil engineering of the Central Athletic Complex Ice Rinks in the amount of \$52,950. Seconded by Commissioner Frey.

Commissioner Kelly stated that this is the second step of the project plan to put in one or two outdoor sheets of ice at CAC. The chiller installation project, which is ongoing, is the first part that will allow for two ice sheets to be installed. The ice equipment purchase will be bid out in the near future.

Motion passed by roll call vote.

Ayes: Vires, Schobel, Morrill, Mee, Frey, Kelly, Hodgkinson

Nays: None

Absent: None

7. Approval of with Fred Kolkmann Tennis and Sports Surfaces LLC for Consulting Services for the Northside Park Tennis Court Rehab Project at cost not to exceed \$11,000

Commissioner Mee moved to approve the agreement with Fred Kolkmann Tennis & Sport Surfaces. LLC for consultant services of the Northside Tennis Courts in the amount of \$11,000. Seconded by Commissioner Morrill

Commissioner Schobel asked why are paying for permitting. Director of Parks and Planning Sperl stated that it was a typo in the report; this figure is actually for construction supervision as identified in the proposal.

Motion passed by roll call vote.

Ayes: Vires, Schobel, Morrill, Mee, Frey, Kelly, Hodgkinson

Nays: None

Absent: None

8. Approval of a Professional Services Agreement with Water Technology Inc. for the Conceptual Design of Rice Pool & Waterpark at a cost not to exceed \$16,800.

Commissioner Morrill moved to approve the agreement with Water Technology Incorporated for conceptual design of the Rice Pool Water Park in the amount of \$16,800. Seconded by Commissioner Frey.

Motion passed by roll call vote.

Ayes: Vires, Schobel, Morrill, Mee, Frey, Kelly, Hodgkinson

Nays: None

Absent: None

9. Bid Results and Recommendation – Program Guide Delivery by AMZO Zip Mailing Services Inc. in the Amount \$15,500 for the Spring 2016 edition

Commissioner Mee moved to approve a one-time mail delivery of the spring program guide with AMZO Zip Mailing Services, Inc. in the amount \$15,500. Seconded by Commissioner Schobel.

Commissioner Mee asked if there was any reason not to re-bid this. Executive Director Benard stated that AMZO appears to be the only company out there providing this service. First Class Postage is too expensive and the door to door company we have been using wasn't interested in bidding on the project. This increase in expense can be covered by the current printing and delivery budget.

Motion passed by roll call vote.

Ayes: Vires, Schobel, Morrill, Mee, Frey, Kelly, Hodgkinson

Nays: None

Absent: None

10. Approval of Commencing a 30 Day Review Period for the Re-Naming of the Leisure Center in Honor of Mary Lubko, its first Director

Commissioner Morrill moved to approve the commencing of a 30 day review period for the re-naming of the Leisure Center in honor of Mary Lubko. Seconded by Commissioner Schobel.

Commissioner Morrill stated that he had the opportunity to work with Mary for 20 years and was also on the Center for History Board with her. He thinks she deserves this recognition for her outstanding service to the park district and community.

Motion passed by voice vote.

11. Approval of a Professional Services Agreement for Consulting Services with Vision 96 LLC for Information Technology and Telecommunications Support through December 31, 2016 for no more than 20 hours per week at the following rates:

- Principal Consultant - \$150/hr
- Senior Consultant - \$100/hour
- Consultant - \$85/hr
- Associate Consultant – \$70 per hour
- Data Input – \$25/hr

Commissioner Mee moved to approve the Professional Services Agreement for Consulting Services with Vision 96 LLC for Information Technology and Telecommunications Support through December 31, 2016 for no more than 20 hours per week at the following rates:

- Principal Consultant - \$150/hr
- Senior Consultant - \$100/hour
- Consultant - \$85/hr
- Associate Consultant – \$70 per hour
- Data Input – \$25/hr

Seconded by Commissioner Vires.

Commissioner Frey asked if we were going to consistently use 20 hours a week. Executive Director Benard replied no but wants to flexibility in the event a project comes up that requires Vision 96's expertise. Commissioner Frey asked if we could do this internally. Benard replied that while we could hire an individual to do similar work, he prefers the deeper bench of a consulting firm as well as the transfer of liability it provides the agency. Staff will update the board regularly on hours use.

Motion passed by roll call vote.

Ayes: Vires, Schobel, Morrill, Mee, Frey, Kelly, Hodgkinson

Nays: None

Absent: None

12. Approval of a License Agreement between the Wheaton Park District and Golf Now Direct.

Commissioner Mee moved to approve the license agreement between the Wheaton Park District and Golf Now Direct. Seconded by Commissioner Schobel.

Commissioner Frey asked if Golf Now Direct is doing this at other golf courses. Director of Golf Bruce Stoller replied no. Commissioner Mee asked if they are paying for the renovation themselves downstairs. Stoller replied yes. Commissioner Frey asked if we are projecting to earn \$43,000 a year. Stoller replied yes we are. Commissioner Frey asked Stoller if them being there will take away any of Stoller's current revenue. Stoller replied it would not.

Motion passed by roll call vote.

Ayes: Vires, Schobel, Morrill, Mee, Frey, Kelly, Hodgkinson

Nays: None

Absent: None

REPORTS FROM STAFF

Commissioner Morrill congratulated Cosley Zoo on their tree sales being \$95,000. He thought it was a good idea to have Hubble Jr. High School band playing music during the tree sales. He also commended the Community Center staff on their training sessions; he thinks they are a great idea.

Commissioner Mee commended staff on revenues for golf and restaurant sales exceeding 2014 figures. He also commended zoo staff on increasing their revenue as well, as well as increasing their visitor numbers. He congratulated Parks Plus Fitness Center staff on their increase in revenue too.

CLOSED SESSION

At 7:40 p.m. Commissioner Mee moved to enter closed session for the purpose of discussing the:

- a. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1)
- b. Purchase or Lease of Real Property, 5ILCS 120/2 (c) (5)
- c. Pending, probable or imminent litigation, 5ILCS 120/ 2 (c) (11)

Commissioner Morrill seconded.

Motion carried by roll call vote

Ayes: Vires, Schobel, Morrill, Mee, Frey, Kelly, Hodgkinson

Nays: None

Absent: None

RECONVENE TO OPEN SESSION

President Hodgkinson called the meeting to order at 8:28 p.m. Commissioners Frey, Kelly, Mee, Morrill Schobel, Vires and were present.

1. Ordinance 2016-01 Providing for the Acquisition through Negotiation or Condemnation for the Acquisition of a Certain Property Commonly known as the Williams Property for Park District Purposes by the Wheaton Park District – Approximately 1.525 Acres Located at 1313 Gary Avenue in Wheaton IL

Commissioner Vires moved to approve Ordinance 2016-01 Providing for the Acquisition through Negotiation or Condemnation for the Acquisition of a Certain Property Commonly known as the Williams Property for Park District Purposes by the Wheaton Park District – Approximately 1.525 Acres Located at 1313 Gary Avenue in Wheaton IL. Seconded by Commissioner Schobel.

Motion carried by roll call vote

Ayes: Vires, Schobel, Morrill, Mee, Frey, Kelly, Hodgkinson

Nays: None

Absent: None

2. Executive Director Compensation

Commissioner Mee moved to approve a 10% salary increase for Executive Director Benard retroactive to January 1, 2016. Seconded by Commissioner Morrill.

Motion carried by roll call vote

Ayes: Vires, Morrill, Mee, Frey, Hodgkinson

Nays: Kelly, Schobel

Absent: None

ADJOURNMENT

At 8:30 p.m., Commissioner Morrill moved to adjourn the meeting. Commissioner Schobel seconded. Motion passed by voice vote.