

**NEVIN HEDLUND ARCHITECTS, INC.**

7985 Lake Street, River Forest, Illinois 60305  
Telephone: 708.771.7117 Facsimile: 708.771.7124  
Website: [www.HedlundArchitects.com](http://www.HedlundArchitects.com)

October 2, 2023

Mr. Brian Morrow  
Project Planner  
Wheaton Park District  
1000 Manchester Road  
Wheaton, IL 60187

Re: Cosley Zoo – Addition of a single use toilet room  
Design Services Proposal

Dear Mr. Morrow:

Nevin Hedlund Architects is pleased to submit the following proposal for the Cosley Zoo renovation project. Following is our understanding of the project:

**PROJECT DESCRIPTION**

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**Toilet Rooms Addition**

Prepare construction documents for the addition of a single use toilet room adjacent to the women's room toilets (see attached diagram). The area is currently a covered deck. The room addition will require footings and exterior wall and roof construction. The toilet room will be fully accessible. The design of the plumbing and electrical will be on a design-build basis with input from the owner's contractors.

**SCOPE OF WORK**

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The scope of work is as follows:

1. Confirm existing conditions and prepare base drawings.
2. Prepare construction documents for bid and permit.
3. Respond to requests for information during permit review.
4. Construction Administration – Respond to requests for information.

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**FEE AND SCHEDULE**

Based on the scope of work above, we propose the following fee for design services:

	Contract
Added Single Use Toilet	Amount
1 Base Drawings	\$1,200
2 Construction Documents	\$3,500
3 Permit	\$1,200
4 Construction Administration	(hourly)
Subtotal	\$5,900
Reimbursable Budget	\$200
<b>Total</b>	<b>\$6,100</b>

Reimbursables include mileage, parking, printing, and UPS and will be billed at direct cost.  
Please reply with any questions or comments. Thank you for your consideration.

Sincerely,  
Nevin Hedlund Architects, Inc.

  
Nevin Hedlund, AIA  
Principal

Accepted By: 

Date:  12/1/2003

Cc: File



