



# Wheaton Park District

**Wheaton Park District Board of Commissioners Meeting  
Wednesday October 8, 2014 7:00 p.m.  
City of Wheaton Council Chambers  
303 W. Wesley Street Wheaton, Illinois**

**CALL TO ORDER** –President Kelly called the meeting to order at 7:00 p.m. Commissioners Luetkehans, Hodgkinson Mee, Morrill, Schobel, were present.

Commissioner VanderSchaaf was absent.

## **PRESENTATIONS**

Western Dupage Special Recreation Association

Sandy Gbur, Executive Director of WDSRA gave a presentation on how WDSRA works with children and adults with special needs. She also thanked the Wheaton Park District for their continuing support of WDSRA.

Megan Raitt, Preschool and Camps Manager informed the board about Halloween Happenings on Friday October 17<sup>th</sup> from 5:00-8:00 p.m. There are many new features at Halloween Happenings this year including a petting zoo and pony rides in the parking lot, story time and a sweets and treats room where kids can make their own candy apples. She also talked about the Pumpking Festival at the Zoo, which also has a new small carnival for the kids.

## **COMMUNITY INPUT**

None

## **CONSENT AGENDA**

- A. Approval of the Disbursements totaling \$1,264,516.92 for the period beginning September 10, 2014 and ending September 29, 2014.
- B. Approval of the April 16, 2014 Regular Meeting Minutes
- C. Approval of Purchases and Contractual Services over \$9,999.99 and under the Bid Limit of \$20,000.00

Commissioner Morrill moved to approve the Consent Agenda as presented.  
Commissioner Hodgkinson seconded. President Kelly noted that there were not any Purchases and Contractual Services over \$9,999.99 and under the Bid Limit of \$20,000.00. Motion passed by roll call vote.

Ayes: Luetkehans, Hodgkinson Mee, Morrill, Schobel, Kelly

Nays: None

Absent: VanderSchaaf

## UNFINISHED BUSINESS

### 1. Approval of Change Order with V3 Infrastructures for the Cosley Zoo Parking Lot Project

Commissioner Luetkehans moved to approve of the addition of underdrains to Cosley Zoo north lot at a cost of \$11,421.00 as recommended by the Buildings and Grounds Subcommittee at the September meeting. Commissioner Mee seconded. Motion passed by voice vote.

## NEW BUSINESS

### 1. Bid Results and Recommendation – Food Supplies for Arrowhead Golf Club for December 1, 2014 to November 30, 2015.

Commissioner Luetkehans moved to approve the awards for the following categories, Vendors and Price for a Total Estimated Cost of \$1,042,852.10. Commissioner Morrill seconded. Motion passed by roll call vote

Appetizers:	Fortune Fish	\$26,335.00/Commodity Pricing
Bread:	Highland Bakery	\$55,572.30/Fixed Pricing
Dairy:	Sysco Chicago	\$149,551.50/Commodity Pricing
Meat:	Consumers Packing	\$457,977.70/Fixed Pricing
Seafood:	Fortune Fish	\$113,271.80 Commodity Pricing
Poultry:	Sysco Chicago	\$126,196.23/Commodity Pricing
General/Frozen:	Sysco Chicago	\$92,786.69/Fixed Pricing
Dry Goods:	Sysco Chicago	\$102,396.31/Fixed Pricing
Paper/Disposables:	Sysco Chicago	\$42,885.46 Fixed Pricing
Small-wares:	Sysco Chicago	\$10,648.57/Fixed Pricing
Produce:	Midwest Foods	\$97,724.50 Fixed and Commodity
Beverages:	Sysco Chicago	\$29,374.42/Fixed Pricing

President Kelly asked Chef Alan why the price of meat doubled since last year. Chef Alan explained that there was an increase in the price and we also increased how much we will order this year. Executive Director Benard thanked Chef Alan, Director of Food and Beverage Steve Glass and Director of Special Facilities Andy Bendy for working hard on getting the best prices and best quality available.

Ayes: Luetkehans, Hodgkinson Mee, Morrill, Schobel, Kelly

Nays: None

Absent: VanderSchaaf

### 2. Bid Results and Recommendation – Asphalt Repair at Arrowhead Golf Club

## **2. Bid Results and Recommendation – Asphalt Repair at Arrowhead Golf Club**

Commissioner Mee moved to award to the low bidder Chadwick Contracting for the Arrowhead cart path repair project and Arrowhead east and west parking lots patching project in the amount of \$37,010 on the east and west sides of the course. Commissioner Schobel seconded. Motion passed by roll call vote.

Ayes: Luetkehans, Hodgkinson Mee, Morrill, Schobel, Kelly

Nays: None

Absent: VanderSchaaf

## **3. Approval of 2015 Pool Pass and Daily Admission Rates**

Commissioner Mee moved to approve no change in 2015 Pool Pass Rates & 2015 Daily General Admission Fees. Commissioner Morrill seconded. Motion passed by voice vote.

Commissioner Mee asked how staff determined not to increase rates this year. Director of Special Facilities Andy Bendy stated that we have increased rates the last two years and recommends a year with no increase. Our rates are currently reasonable compared to our neighbors. Commissioner Morrill stated that he believes pools don't need to make a lot of money but they should be self-supporting. He believes that the board should look into the possibility of asking Winfield and Warrenville if they would like to sell pool passes to their residents since they don't have pools. President Kelly would like staff to provide the board with a report on the pools from 2011 to 2014.

## **4. Resolution 2014-06 2014 Resolution Authorizing the Estimate of Annual Aggregate Levy.**

Commissioner Mee moved to approve Resolution 2014-06 2014 A Resolution Authorizing the Estimate of Annual Aggregate Levy in the amount of \$11,172,771.00. Commissioner Morrill seconded. Motion passed by roll call vote.

Executive Director Benard stated that this is just an estimate on the levy and that the final levy will be brought before the board at the December meeting.

Ayes: Luetkehans, Hodgkinson Mee, Morrill, Schobel, Kelly

Nays: None

Absent: VanderSchaaf

## **• REPORTS FROM STAFF**

### **Executive Director**

### **General Obligation Limited Tax Park Bonds, Series 2014 – Competitive Sale to take place on November 18, 2014**

Executive Director Benard directed the board to the documents in their board packet from Speer Financial. This is the first review of the GO tax Bonds. The bid process for the bond sale will be November 18<sup>th</sup>. The acceptance of low interest rate and the Bond Ordinance for the low interest rate will be on the November 19<sup>th</sup> meeting agenda.

**Resident request for de-annexation from the Wheaton Park District**

Commissioner Luetkehans would like staff to provide an analysis and the process on this and then have the finance subcommittee review it before bringing it to the full board.

**Finance, Special Facilities, Marketing, Recreation, Parks, Planning and Development**

Commissioner Morrill congratulated the Museum on the two awards they received from the Illinois Association Museums. He thought that the pool annual report was well done. He pointed out that 83% of the pool staff are high school and college kids and was pleased with the positive impact the park district has on our community by hiring these kids. Commissioner Morrill said that he would like to have the funds available in the budget to rename the Central/Hubble site. He would like to get this resolved sooner than later.

Commissioner Mee thought the pool annual report was well done too. He congratulated the Special Facilities Department for Cosley Zoo increasing their attendance by about 12,000 people, and Arrowhead increasing their rounds of golf.

Commissioner Luetkehans commended Aquatics Manager Wendy Russell on a very informative pool report. He also agreed with Commissioner Morrill that staff needs to come up with a plan/proposal on naming Central/Hubble.

**CLOSED SESSION**

At 7:45 p.m. Commissioner Luetkehans moved to enter closed session for the purpose of discussing the:

Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1)

Commissioner Mee seconded. Motion carried by roll call vote

Ayes: Luetkehans, Hodgkinson Mee, Morrill, Schobel, Kelly

Nays: None

Absent: VanderSchaaf

**RECONVENE**

President Kelly called the meeting to order at 8:30 p.m. Commissioners, Hodgkinson Mee, Morrill, Schobel, were present.

Commissioners Luetkehans & VanderSchaaf were absent.

**Recommendation to fill one full time position with two entry level full time positions**

Commissioner Hodgkinson moved to approve filling the open full time position of Head Golf Professional with two entry full time golf professionals. Seconded by Commissioner Mee. Motion passed by voice vote.

#### **ADJOURNMENT**

At 8:31 p.m., Commissioner Morrill moved to adjourn the meeting. Commissioner Schobel seconded. Motion passed by voice vote.