



Wheaton Park District

**Wheaton Park District Board of Commissioners Regular Meeting
Wednesday October 21, 2015 7:00 p.m.
City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois**

PUBLIC NOTICE

October 19, 2015

Public notice is hereby given that the Board of Park Commissioners of the Wheaton Park District, DuPage County, Illinois (the "Park Board") will hold a meeting at 7 pm on Wednesday, October 21, 2015. The meeting will take place at Wheaton City Hall, 303 W. Wesley, Wheaton, IL. Please contact Michael J. Benard, Board Secretary, for further information.

mbenard@wheatonparks.org

Michael J. Benard
Secretary

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the park district's ADA Compliance Officer, Michael Benard, at the park district's Administrative Office, 102 E. Wesley Street, Wheaton, IL Monday through Friday from 8:30 am until 4:30 pm at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 630.510-4944; fax number 630.665.5880; email dsiciliano@wheatonparks.org



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The Agenda for the October 21, 2015 Meeting is as Follows:

CALL TO ORDER

PRESENTATIONS

COMMUNITY INPUT

Public comments are important to the Board. However, it is the Board's policy not to take action on items until time has been taken to gather information and discuss all options. Lack of action does not imply lack of interest in the issues. During the community input portion of the agenda the board typically will ask residents to provide input prior to accepting input from non-residents.

CONSENT AGENDA

Consent Agenda items are considered by the Park District to be routine and will be enacted in one motion. There will be no separate discussion on these items. If a member of the Park Board requests, a Consent Agenda item will be removed from the Consent Agenda and considered as an individual item at the end of old or new business.

I. Approval of the Disbursements

- a. \$2,113,275.61 for the period beginning September 2, 2015 and ending October 13, 2015.

II. Approval of Previous Meeting Minutes

- a. October 8, 2015 Buildings and Grounds Subcommittee Minutes
- b. October 8, 2015 Finance Subcommittee Minutes
- c. September 9, 2015 Regular Meeting
- d. September 9, 2015 Closed Session Minutes
- e. September 2, 2015 Buildings and Grounds Subcommittee Minutes
- f. August 26, 2015 Finance Subcommittee Minutes

III. Final Approval of the Central Athletic Complex and Gateway Park Names per Wheaton Park District Park and Facility Naming Policy

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UNFINISHED BUSINESS

1. The approval of the lowest responsible bid for the General Obligation Limited Tax Refunding Park Bonds, Series 2015C from _____ at a final interest rate of _____% .
2. The approval of the lowest responsible bid for the Taxable General Obligation Limited Tax Refunding Park Bonds, Series 2015D from _____ at a final interest rate of _____% .
3. Ordinance 2015-04 AN ORDINANCE providing for the issue of approximately \$2,955,000 General Obligation Limited Tax Refunding Park Bonds, Series 2015C, and approximately \$3,040,000 Taxable General Obligation Limited Tax Refunding Park Bonds, Series 2015D, for the purpose of refunding certain outstanding bonds of the Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchasers thereof.
4. Adoption of Ordinance 2015-03 Amending the Investment Policy of the Wheaton Park District Staff, Finance Subcommittee and Legal Counsel Recommends Approval
5. Request Approval for Executive Director to Execute a Five Year Professional Services Agreement and a Five Year Lease Agreement with Martin Whalen Office Solutions for the Acquisition of 10 Xerox Multi-Function Devices, the Buyout of Current Lease of 9 Canon Multi-Function Devices and a Service Plan at a cost of \$5,075.50 per month for 60 Months. Total Cost of Machine Lease, Buyout and Service Plan – \$304,530.00. Cost per copy over Meter Plan of 1.2 million black and white copies and 354,000 color copies is \$.0055 per black and white copy and \$.055 per color copy
6. Request Approval for Executive Director to Execute a Five Year Professional Services Agreement with Martin Whalen Office Solutions for a full service meter, toner and service plan for 9 HP Laserjet Desktop Printers at a cost of \$523.50 per month for 60 months. Total cost \$31,410.

NEW BUSINESS

1. Board Acknowledges Receipt of 2016 Budget and Appropriation Proposal and Authorizes the start of a 30 day Public Review Period per State Statute

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2. Resolution 2015-02 - Staff and Finance Subcommittee Recommends Approval Authorizing the Estimate of the Annual Aggregate Levy in compliance with the Truth in Taxation Law.
3. Change Order for Hoffman Park Parking Lot Project – Staff and Buildings and Grounds Subcommittee Recommends approval of Change Order No. 1 with Meyer Paving Company in the Amount of \$10,822.55
4. Change Order for Graf Park Parking Lot Project - Staff and Buildings and Grounds Subcommittee Recommends approval of Change Order No. 1 with Chicagoland Paving Company in the Amount of \$20,540.00
5. Bid Results and Recommendation for Fuel Supply and Delivery - Staff and Buildings and Grounds Subcommittee Recommends Approval of the Proposal from Heritage FS for Fuel Supply and Delivery on the Amount of \$.01310 per gallon for the Period December 2015 through November 2017
6. Approval of Expenditures in Excess of \$10,000 and under the Bid Limit of \$20,000 – Staff Recommends Board Approval - \$16,960 to remove 50 Ash Trees at Arrowhead Golf Club by Nels Johnson Tree Experts
7. Approval of Expenditures Related to Commissioner Attendance the IPRA IAPD Educational Conference and Exposition at a Maximum Cost of \$907.84 per Attendee
8. Ordinance No. 2015-04 – Approving the Disposal and Sale of Personal Property Owned by the Wheaton Park District
9. Amendments to the Wheaton Park District Outdoor Athletic Policies and Fees Effective January 1, 2016 – Staff and Staff and Buildings and Grounds Subcommittee Recommends Approval

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10. Amendments to Athletic Field Use Fees for the Briarcliffe Youth Baseball Baseball Organization and the Kopian Soccer Club - Staff and Staff and Buildings and Grounds Subcommittee Recommends Approval

11. Recommendation to Establish a Full Time Assistant Fitness Manager Position at Parks Plus Fitness Center to Meet Operational Demands - Staff and Finance Subcommittee Recommends Approval

12. Arrowhead Food Supply Bid Results and Recommendations

		<u>ONE YEAR CONTRACTS</u>	<u>TWO YEAR CONTRACTS</u>
Appetizers:	Fortune Fish	\$ 28,864.00	Commodity Pricing
Bread:			Highland Bakery \$ 72,587.00 per yr. Fixed
Dairy:	Sysco Chicago	\$152,857.12	Commodity Pricing
Meat:			Consumers Packing \$324,762.50 per yr. Fixed
Seafood:	Fortune Fish	\$ 89,412.00	Commodity Pricing
Poultry:	US Foods	\$121,302.00	Commodity Pricing
General/Froz:	US Foods	\$110,574.72	Commodity Pricing
Dry Goods:	Sysco Chicago	\$126,084.81	Fixed Pricing
Paper/Disp.:	Sysco Chicago	\$ 42,631.61	Fixed Pricing
Smallwares:	Sysco Chicago	\$ 14,150.77	Fixed Pricing
Produce:	Get Fresh	\$124,304.35	Fixed Pricing
Beverages:	Sysco Chicago	\$ 30,580.20	Fixed Pricing

13. Wheaton Park District Agency Wide Phone System – Selection of Provider
Recommend Selection of ANPI and authorization of commencing negotiation for price with same for a cloud Based Solution to the District’s needs – Final Agreement and Price will be presented to the Park Board at its November Meeting for Approval

14. Memorial Park Master Plan – Selection of Kimly Horn at a cost not to exceed \$30,000

15. Consideration of Easement Purchase Proposals From Unisun and Crowne Castle concerning the Atten Park Cell Tower Lease

REPORTS FROM STAFF

- TIF Recommendation from City of Wheaton
- Annual Report – 2015 Pools
- Department Reports

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BOARD DISCUSSION / SUBCOMMITTEE REPORTS

CLOSED SESSION

- a. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1)
- b. Purchase or Lease of Real Property, 5ILCS 120/2 (c) (5)
- c. Setting of Price for Sale or Lease of Property Owned by the Public Body, 5ILCS 120/2 (c) (6)
- d. Pending, probable or imminent litigation, 5ILCS 120/ 2 (c) (11)
- e. Approval, Review and Release of Closed Session Minutes, 5ILCS 120/2 (c) (21)

POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

ADJOURNMENT

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