

TO: Board of Commissioners
 FROM: Rob Sperl, Director of Parks and Planning
 THROUGH: Michael Benard, Executive Director
 RE: Portable Restrooms
 DATE: November 17, 2021



SUMMARY:

The Wheaton Park District utilizes portable restroom units at many of our parks and during athletic and special events. Staff prepared a bid for the supply and servicing of portable restrooms for 2022 with the option to renew annually through 2024. Staff prepared specifications and contractors were asked to provide unit costs and a base bid grand total.

Bids were solicited on October 6, 2021 and ten contractors received bid documents. Bids were opened on October 20, 2021. The results were as follows:

Contractor	Base Bid Grand Total
Floods Royal Flush, Inc.	\$52,485.00
Service Sanitation, Inc.	\$66,482.50

These totals were calculated based on the estimated usage as outlined in our unit schedules and are for comparison purposes only.

Bidders provided the following unit costs which will be the basis of invoicing. The amounts above were calculated by our estimated number of units by location and duration.

Item	Current Bid Results		2018 Lowest Bids	
	Floods Royal Flush	Service Sanitation, Inc.	Lakeshore Recycling Systems	Floods Royal Flush
ADA UNIT - Season <i>(\$ / unit / month)</i>	\$200.00	\$225.00	\$ 90.00	\$ 98.50
STANDARD UNIT - Season <i>(\$ / unit / month)</i>	\$100.00	\$190.00	\$ 75.00	\$ 75.00
ADA UNIT - Event <i>(\$ / unit)</i>	\$200.00	\$225.00	\$ 77.00	\$ 115.00
STANDARD UNIT - Event <i>(\$ / unit)</i>	\$100.00	\$175.00	\$ 50.00	\$ 60.00
HAND WASH STATION - Event <i>(\$ / unit)</i>	\$60.00	\$175.00	\$ 50.00	\$ 60.00
HAND SANITIZER - Event <i>(\$ / unit)</i>	\$0.00	\$20.00	\$ -	\$ -
EXTRA SERVICE PER UNIT - Event <i>(\$ / unit)</i>	\$25.00	\$35.00	\$ 12.00	\$ 12.50

While there is some variability in who provided the lowest unit cost, Flood’s Royal Flush, Inc. provided the lowest overall cost based on our expected usage. The two vendors that bid on this project had also bid in 2018 and their 2021 bid amounts have more than doubled since 2018. Much of the increase is due to the ADA units more than doubling in cost with the standard units being higher in cost as well.

Lakeshore Recycling Systems was our prior vendor. They were sent bid documents of the 2021 bid but for reasons undetermined, did not bid this time around. In 2018 Lakeshore Recycling’s bid was approximately 20 percent less than Floods Royal Flush and in 2018 they were the next lowest bidder.

Flood’s Royal Flush references were checked, and all four references had positive reviews. No reference had any negative feedback regarding their experience with Flood’s Royal Flush.

PREVIOUS COMMITTEE/BOARD ACTION:

N/A

REVENUE OR FUNDING IMPLICATIONS:

The following amounts were budgeted for portable restroom services for 2022.

<u>DEPARTMENT</u>	<u>*BUDGETED AMOUNT</u>
Parks & Planning	\$ 8,000
Special Events	\$ 18,000
Athletics	\$17,874
Total	<u>\$43,874</u>

*For portable restroom services, the WPD spent a total amount of \$23,000 for year 2018, total amount of \$25,000 for year 2019, total amount of \$10,000 for year 2020 (a COVID year) and a total amount of \$26,000 for year 2021.

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

Our legal counsel provided the front-end bid documents and sample legal agreement that will be used with the selected bidder.

ATTACHMENTS:

N/A

ALTERNATIVES:

N/A

RECOMMENDATION:

It is recommended that the Wheaton Park District Board of Commissioner’s approve the unit cost bid from Flood’s Royal Flush for 2022 and permit staff to renew the same unit costs for 2023 and 2024 if service is acceptable.