

TO: Board of Commissioners

FROM: Dan Novak, Director of Athletics
Adam Lewandowski, Superintendent of Athletic Programs & Facilities
Vicki Beyer, Director of Recreation
Jamie Martinson, Superintendent of Recreation Programs

THROUGH: Michael Benard, Executive Director

RE: Athletic and Recreation Vendor List Over \$9,999.99

DATE: March 16, 2022

SUMMARY

The Recreation and Athletic Departments retain independent contractors to provide specialized services such as program instruction, athletic training, officiating, and facility space. These vendors are expected to be paid more than \$9,999.99 through March 2023.

DISCUSSION OF THE ISSUE

The following independent contractors were paid more than \$9999.99 in 2021 or are expected to be paid more than that threshold in 2022.

Vendors likely to be over \$9,999.99	Vendor Number	Service Provided	2020	2021
EVP Academies LLC	05220	Volleyball Programs	\$5,621	\$18,031
Center Ice of DuPage	06371	Ice Skating Lessons	\$5,740	\$8,359
Bill George Youth Football League (BGYFL)	00120	Tackle Football League Fees and Dues	\$0	\$9,900
IWSL	00481	Illinois Soccer League	\$0	\$7,915
Illinois Shotokan Karate	00449	Karate Programs	\$10,536	\$13,369
Mabini Systems	05674	Wings Soccer referees	\$0	\$1,464
RJ Sisson Inc.	05264	Parent/Child Music Programs	\$13,034	\$14,087
Lacrosse Illinois NFP	06914	Lacrosse Instruction	\$0	\$14,958
Youth Tech Inc.	06002	Computer Program Design Instructional Programs	\$0	\$11,666
BoosterShot LLC	04265	Cheerleading & Football Fundraiser	\$822	\$15,744
NISL	00683	Northern Illinois Travel Soccer League	\$0	\$0

Vendors over \$25,000 State Bidding Law	Vendor Number	Service Provided	2020	2021
Hot Shot Sports	06851	Youth Athletic Programs	\$2,273	\$36,593
Soccer Shots (Carly's Kickers LLC)	05083	Youth Soccer Programs	\$21,299	\$45,633
Future Pros	00308	Soccer Camps & Trainers	\$103,369	\$149,687
Chicagoland Whistles, Inc.	00643	Referees/Officials (Basketball)	\$24,615	\$10,894
Naperville Yard	05756	Facility Rental (Wings)	\$5,063	\$22,830
TJ Official Finders	04857	Referees/Officials (Football, Baseball/Softball, Soccer & Basketball)	\$32,980	\$73,601
Redlok Productions Inc.	09534	Cheer Competition and State Fees	\$150	\$43,040
Chicago Classic Coach	05068	Transportation MLC Trips	\$1,109	\$10,031
To the Next Level Basketball	06641	Basketball Instruction	\$36,635	\$26,775
Tumbling Times	06555	Tumbling Programs	\$12,173	\$30,619
YSSL (Young Sportsmen's Soccer League)	06201	Young Sportsman Soccer League/Wings Boys	\$750	\$18,545
All in Athletics	06976	Basketball Instruction	\$0	\$8,010.07
Arin Enge	06689	Tennis Instruction	\$0	\$17,414

PREVIOUS COMMITTEE/BOARD ACTION:

Athletic and Recreation Department specialized service vendors over \$9,999.99 was last approved by the Wheaton Park District Board of Commissioners on March 17, 2021. Wheaton Park District Finance Policies were last reviewed and approved by the Board of Commissioners on May 19, 2021.

REVENUE OR FUNDING IMPLICATIONS

Program fees and charges cover the cost of the services. In addition, the profit margin on most recreation/athletic program is a minimum of 34%.

RECOMMENDATION:

Recommend Board Approval of the 2022 Athletic and Recreation Program Services Independent Contractor Agreements Resulting in Expenditures over \$10,000

BIDDING POLICY

- A. Purchase of goods or services estimated to exceed in value the legal limit set by Illinois statues shall follow these bidding procedures:
 - 1. The Wheaton Park District shall award contracts for supplies, materials, and labor more than the legal limit to the lowest responsible bidder after proper advertisement and receipt of sealed bids. Exclusions include professional services, computer hardware and software and utility services including telecommunications and interconnect equipment, software, and services. Contracts for professional services exempted include those for services where the individuals possess a high degree of professional skill where the ability or fitness of the

individual plays an important part. All these independent contractors are required to have a significant level of training and expertise in their specific area of service, whether it's sports aptitude or ability, coaching experience, licensing, certifications, or other requirements. In other words, the individual abilities and experience of the independent contractor are of the utmost concern in the contracting process.