

Wheaton Park District

Building, Grounds and Capital Projects Subcommittee

March 5, 2015 – 3:00pm – Museum

In Attendance: President Kelly, Commissioner Luetkehans, Commissioner Hodgkinson, Commissioner Morrill, Executive Director Benard, Executive Assistant Siciliano, Interim Director of Parks and Planning Sperl, Director of Marketing Wilhelmi, Athletic Director Keene

Discussion Items

Follow Up – Action Required

New Items

Naming Policy

Director of Marketing Wilhelmi discussed the naming policy with the subcommittee. The subcommittee agreed that they are only interested in corporate sponsors if it's for a higher dollar amount, and not for a real long period of time. Wilhelmi thought that the community naming portion could be rolled out when something significant is happening at a facility. Commissioner Luetkehans was not in favor of doing both corporate and community naming at the same time. Executive Director Benard asked the board for some feedback on the documents Wilhelmi provided by the end of next week before the board packet goes out. Benard stated that staff will go through the asset inventory and give a report on corporate naming and community naming. Wilhelmi left the meeting

Outdoor Field Fees

Athletic Director Brad Keene presented the subcommittee with documents reflecting increases in fees. He stated that the increase in the fees is consistent with other area districts. The subcommittee asked Keene to remove Briarcliff from this list for now. They felt it was too large of an increase for that organization to handle. They asked Keene to provide a roster for Briarcliffe to show what the number of resident and non-residents that participate in the program. The subcommittee felt that we need to make the increase not so large all at once. To do smaller increases over time, and to make the pricing more equal to all of the different organizations even if that means reducing some fees for the Wings program since they are paying more than the other organizations. The subcommittee felt that perhaps we should bring our profit margin down to 10-15% for everyone instead of the current 34%. The subcommittee does not think we should be paying for coaches. If staff cannot recruit parents to volunteer to coach, then staff will have to refund the program fees for those teams affected.. The subcommittee stated that the board will support staff if residents complain about canceling programs. The subcommittee was agreeable with Brad raising the non-resident fees. Commissioner Luetkehans suggested that Keene contact Kopion to let them know that there are going to be changes which could include increases in increments or having them maintain their own fields. The subcommittee directed Keene to not rent to outside groups in the fall at Seven Gables Park. Keene left the meeting.

1. QStar Cameras – Solar camera estimate for remote areas (approx. \$7,805) – pg. 1
The subcommittee requested the cost for an additional functional camera. President Kelly suggested that he add surveillance cameras at the pools and a security system for Central Athletic Center.
2. Central Project – PRI Project management – pending
Sperl stated that staff is not happy with the quote they received and are looking at other options.
3. Central Lighting – Wills Group – Alternate to Musco design – pending
Sperl stated that the Wills Group gave an estimate of \$420,000 in contrast to Musco's estimate of \$495,000-\$550,000. Staff is still comparing the estimates to make sure they are identical comparison of services.
4. Golf Course Restroom Trailer Bid – Draft Bid results – pg. 9
Commissioner Luetkehans asked Sperl to show what additional costs will be in the board packet. Sperl will send this to the subcommittee before sending to the full board. President Kelly asked Sperl to provide the subcommittee with a report on how many woman's leagues there are at Arrowhead and what course do they plan on.
5. Rice Pool Water Slide – Tornado – Working with manufacturer
Executive Director Benard brought experts out to look at this slide. If we can't find a way to slow the slide down then staff wants to remove it. Commissioner Luetkehans agreed with Benard that if the slide cannot be replaced or fixed it should be removed.
6. CC Chiller Hot Water Lift Pump – 1 of 2 down since summer – bearings?
Sperl stated that pump 4 and 5 will cost a little under \$5,000 to rebuild. President Kelly asked to see the quotes.
7. Snow Clearing – Priority for Walks
Sperl stated that a neighbor of Hull Park complained about the snow not being removed around his area. Staff would like to get the boards opinion on a priority of snow removal for next year. Staff will provide a list of what we don't shovel now and what it will cost to do it. Commissioner Luetkehans asked that Madison be added to that list since he receives complaints about this area.
8. CAC Old Locker Disposal
The subcommittee directed Sperl to seek Board approval to declare the old unused lockers as surplus. They also asked him to consider auctioning so the bidder would pick them up from the current location opposed to using staff time to haul them for scrap value.

Sperl also asked for direction on a large ash tree that was removed that Conservationist Kevin Flynn thought might be usable to make something out of. The board didn't think it was worth the expense, and asked that it be cut up and given away as firewood.

Follow Up – Updates or Pending

1. 2015 Consultants – Civil engineers RFP's

Sperl stated that the RFP's are out and will be closing tomorrow. Results will be shared with B&G first.

2. CC Boiler Replacement

- Berg agreement; approved and in process

President Kelly stated that he would like the boilers bid by May 1 and running by September 15th.

- Cost for Tressler review

Donna will send the B&G subcommittee the memo on the Tressler charges for Berg Engineering.

3. Rathje Park Engineering/Water Quality Grant – We received notice that it was not awarded to us.

4. Museum Roof

Executive Director Benard met with the county regarding the roof grant. The county would like for us to proceed as if we aren't going to get the grant. This would mean putting on an asphalt roof instead of the slate roof. Benard will keep the board up to date on this. Benard will send the board the terms of terminating the IGA with the County for the roof.

5. Permeable Paver maintenance – pg. 20

No report

6. Atten Sports Courts (March)

- Alternatives
- Consult for design and construction engineering

President Kelly was ok with proceeding with the membrane surface option.

7. Alarm and HVAC Quotes

No report

8. Memorial Park Subcommittee – no progress

No report

9. Rice Pool Master Plan RFP – no progress; seeking recommendations on designers

No report

10. AGC Paths – Unit cost to be requested with asphalt bid

No report

11. Sanitary District – Bike path grants postponed

No report

12. 1313 Gary

No report

General Administrative Items

1. Parjana EGRP – Support new technology for stormwater storage? – handout

No report

2. Brighton Playground Replacement – John P. Karahalios Memorial of existing equipment

No report

3. Janitorial (July expiration)

No report

4. Waste Management/Recycling/Compost(July expiration)

No report

5. Gas and Electric Utility Brokers

Executive Director Benard wishes put these items on the March agenda as our current contracts for both utilities expire later this year and it would be wise to lock in prices in the near future on both. He believes we'll do better with Tradition Engery as our broker/advisor for electiricity which is a program of US Communities which we are a member of. Our current Broker relationship with NIMEC will need to be terminated.

For Gas, Benard is recommending joining the Illinois Gas Cooperative which uses vanguard energy. Our current Broker relationship with Rock River Energy will need to be terminated.

It was agreed that the broker issues should be included on the March agenda. President Kelly asked for a comparison rate on what we paid as opposed to how these brokers did in 2014. Staff will provide a report.

Meeting adjourned at 5:00 p.m.