SCS
SECURE COMPLIANCE
SOLUTIONS

PENETRATION TESTING

STATEMENT OF WORK

September 21, 2020

Prepared for:

Wheaton Park District

Prepared by:
Maria A Foss
Chief Operating Officer Secure
Compliance Solutions LLC
mfoss@securecompliance.co
(708) 593-3518

Corey Sodes
Chief Technology Officer Secure
Compliance Solutions LLC
corey@securecompliance.co
(708) 593-3525

Private and Confidential

SCS SECURE COMPLIANCE SOLUTIONS

Introduction

This proposal is for Secure Compliance Solutions LLC (SCS) to conduct System and Network Penetration Testing for the Wheaton Park District (Client). They are interested in annual penetration testing of their environment. This SOW quotes 3 annual penetration tests to be completed annually over the next 3 years.

Internal and External Penetration Testing

The System and Network Penetration test involves the following work effort:

- SCS will provide tools, knowledge and expertise to execute an internal and external penetration test. We can operate with as little or as much knowledge as desired by the customer contact.
- Complete a Vulnerability Assessment – Using a variety of software scanning tools and technical tests, we will identify vulnerabilities in the network. As part of the final report, we will provide an interpretation of vulnerability scan results including suggested remediation actions.
- System Exploitation – We will attempt to exploit or gain entry into all systems within the project to be scoped prior to test initiation. We will communicate with the customer before attempting aggressive exploitation of any system that may result in loss of service or damage to the system.
- The Initial Penetration Testing will take approximately 14 Business Day(s) to complete, follow-up testing post remediation will take up to 5 business days, with a final report being provided within 2 week(s) after the work is completed.
- Customer will jointly determine the start date and allowable times for the engagement testing to be started within 30 days of contract signature.

We will attempt to compromise the access controls on designated systems by employing the following methodology:

Enumeration – The Pen Test Team will connect to the network via the public internet. At the start of the test, we will run a variety of information gathering tools to enumerate ports and protocols exposed by the corporate security devices.

- **Vulnerability Mapping and Penetration** – Any computers or devices found will be scanned for vulnerabilities using a wide variety of tools and techniques. The tools and techniques used will be consistent with current industry trends regarding exploitation of vulnerabilities. We will attempt to find the weakest link that can be exploited and attempt to gain further access into the network. We will attempt to penetrate the network up to and including the point at which sensitive data can be accessed.
- **Tracking of penetration attempt** – Throughout the penetration test. we will document and record the process. We will provide a report of the penetration test which will include data obtained from the network, and any information regarding exploitation of vulnerabilities and the attempt to gain access to sensitive data.
- **Remediation** – We will provide recommendations for remediation of all vulnerabilities found during the exercise.

SCS
SECURE COMPLIANCE
SOLUTIONS

Service	Activities & Deliverables
Kickoff Meeting	Discuss the test plan, timing of testing, depth of testing, requested action for successful breach, definition of a successful end of test and obtain IP list as appropriate
Perform the Vulnerability	Perform External and Internal Penetration testing in a manner that protects data integrity
Service	**Activities & Deliverables**
Assessment and Penetration Test(s)	Process of initial testing, preliminary report findings, period for remediation and final testing of updated environment. Up to 15 hours of attempted system exploitation
	Presentation of preliminary critical findings summary and 5 business day client remediation window.
	Remediation Re-testing
	Assessment Report
Presentation of Results	Closing Meeting to review findings, and share insights on next steps to address noted vulnerabilities

Fees and Pricing

The total cost of this SOW is $22,500 for the completion of three penetration tests. Secure Compliance Solutions will conduct three annual penetration tests, at the fixed fee of $7,500 each. Work will begin for each test within 20 days of the client written request. Each penetration test will be invoiced in 2 parts, 30% (2,250) upon completion of the kick-off meeting and 70% ($5,250) due upon presentation of the report.

Terms and Conditions

- SCS will submit subsequent invoices electronically per the stated schedule of completion above.
- Invoice payments are due within 30 calendar days of issuance.

About Secure Compliance Solutions LLC

Secure Compliance Solutions LLC (SCS) was founded in 2015 to provide tailored security architecture, technical implementation, cybersecurity guidance and managed security services to small-medium businesses (SMB) and government entities, in line with industry best-practices and common cybersecurity frameworks. SCS designs and implements

SCS SECURE COMPLIANCE SOLUTIONS

information security strategies that align with and enable organizational mission and business objectives. Our consultants design tactical controls and procedures to ensure that security operations behave in a consistent and predictable manner. Finally, we implement, configure and support a wide range of information security and IT technologies to ensure protection against all manner of threats.

SCS maintains $2M/occurrence and $4M/aggregate general business and liability insurance underwritten by Hartford Insurance Company. SCS maintains a separate $1M cybersecurity insurance policy underwritten by the Beazley Insurance Company.

Agreed to:
Secure Compliance Solutions

DocuSigned by:
By: Maria Foss
39EEEC9F5CCC441...
Authorized Signature

Name: Maria Foss

Title: COO

Date: 11/4/2020

Agreed to:
Wheaton Park District

By: _____
Authorized Signature

Name: Michael Bonard

Title: Executive Director

Date: 11/4/2020