



Wheaton Park District

MEETING NOTICE & AGENDA – SPECIAL MEETING

**Wheaton Park District Board of Commissioners
Wednesday, March 5, 2014 6:30 p.m.
Arrowhead Golf Club
26W151 Butterfield Road
Wheaton, Illinois**

February 28, 2014

Public notice is hereby given that the Board of Park Commissioners of the Wheaton Park District, DuPage County, Illinois (the "Park Board") will hold a Special Call Meeting at 6:30 pm on Wednesday, March 5, 2014. The meeting will take place at Arrowhead Golf Club, 26W151 Butterfield Road, Wheaton, IL. Please contact Michael J. Benard, Board Secretary, for further information.

mbenard@wheatonparks.org

Michael J. Benard
Secretary

The **Agenda** for the meeting is as follows:

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENT**
- 3. RESOLUTION 2014-03** – Authorization Concerning Advance Funding Commitment for the Park and Recreational Facility Construction Grant Program (PARC) – Seeking approval to amend application scope
- 4. BOARD MEMBER DISCUSSION**
- 5. CLOSED SESSION**
 - Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1)
 - Purchase or Lease of Real Property, 5ILCS 120/2 (c) (5)
 - Setting of Price for Sale or Lease of Property Owned by the Public Body, 5ILCS 120/2 (c) (6)
 - Pending, probable or imminent litigation, 5ILCS 120/ 2 (c) (11)
 - Approval, Review and Release of Closed Session Minutes, 5ILCS 120/2 (c) (21)
- 6. POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED SESSION**
- 7. ADJOURNMENT**

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the park district's ADA Compliance Officer, Michael Benard, at the park district's Administrative Office, 102 E. Wesley Street, Wheaton, IL Monday through Friday from 8:30 am until 4:30 pm at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 630.665.4710; fax number 630.665.5880.



TO: Board of Park Commissioners
FROM: Rob Sperl, Director of Planning
THROUGH: Michael Benard, Executive Director
RE: **2014 PARC Grant Application – Special Meeting 3/5/14**
DATE: March 3, 2014

SUMMARY:

A Special Board Meeting has been called to allow the entire board to have an opportunity to discuss a possible amendment to the Board approved scope of the Park and Recreational Facility Construction (PARC) Grant Application which was voted on at the February Board Meeting.

On February 28, Staff learned through a routine advance review of our application scope with our IDNR Grant Administrator that there are large aspects of our intended project that are not likely to be funded by the PARC Grant. The grant is more suited to indoor construction and acquisition according to IDNR and since competition will be very heavy for funding it is not advisable for us to lead with outdoor recreational projects.

The Grant application is due March 10th which prompted President Kelly to call the special meeting as the regular March meeting takes place on the 19th. As a reminder, the grant provides reimbursement of project costs up to 75% and a maximum of \$2.5 million per project.

PREVIOUS COMMITTEE/BOARD ACTION:

The board authorized Resolution R2014-03 on February 19, 2014 that committed the Park District to up front funding for the Grant. On February 19, the Board also directed staff to submit the application for existing budgeted outdoor recreation improvements at Old Hubble in addition to improvements to the outbuildings and installation of artificial ice. The list of Board Approved Grant Components included:

| | |
|---|--|
| Athletic Field Development | \$95,000 |
| Perimeter Path | \$75,000 |
| Athletic Field Lighting | \$445,000 |
| Replace Fence on Retaining Wall | \$25,000 |
| Concession/Restroom and Press Box Renovations | \$200,000 |
| Artificial Ice with Chiller | \$500,000 (verifying this estimate – may update amount Monday) |
| Grant Award Fee (new requirement) | \$5,000 |
| Construction Administration | \$134,000 |
| Grand Total | \$1,479,000 |
| <i>Wheaton Park District 25%</i> | <i>\$369,750</i> |

REVENUE OR FUNDING IMPLICATIONS:

Removal of the outdoor improvements from the grant application would eliminate all items budgeted within the current fiscal year (40-000-187-57-5701-0000). These items are ideal for an OSLAD Grant Application which we eligible to apply for this year in June with an award date of January 2015:

| | |
|--|--|
| Athletic Field Development | \$95,000 |
| <i>(we should get moving on the athletic fields asap regardless of the OSLAD grant Schedule)</i> | |
| Perimeter Path | \$75,000 |
| Athletic Field Lighting | \$445,000 |
| <u>Replace Fence on Retaining Wall</u> | <u>\$25,000</u> |
| Sub-total | \$640,000 removed from the grant application |

After consulting with Athletic Department Staff, we arrived at our recommendation for amending the Grant Application to include the projects below:

| | | |
|--|------------------|-------------------------------|
| Demolition of Press Box | \$12,000 | |
| Chiller for Air Conditioning | \$400,000 | |
| <i>(can also be used for outdoor ice should the board approve seeking grant funding for ice via OSLAD this June)</i> | | |
| Replacement of Main Gym Flooring | \$180,000 | |
| Resurfacing of Kale Gym Flooring | \$25,000 | |
| Conversion of Balcony to multi-use court | \$90,000 | |
| Conversion of Locker Room to Classrooms | \$250,000 | |
| <u>Grant Award Fee (new requirement)</u> | <u>\$5,000</u> | |
| Grand Total | \$ 962,000 | Total Grant Request \$720,543 |
| <i>Wheaton Park District 25%</i> | <i>\$241,457</i> | |

STAKEHOLDER PROCESS:

Athletic Department Staff consulted.

LEGAL REVIEW: N/A

ATTACHMENTS: Resolution 2014-03

ALTERNATIVES:

1. Land Acquisition Opportunities previously reviewed by or that are currently being reviewed by the Board are not realistic options for application due to many variables.
2. A recreational / interpretive center project at Northside Park was considered by the Board and applied for in 2010 via the PARC program. The grant was not awarded. The concept is currently not on the Board's priority list.

RECOMMENDATION:

The board authorized Resolution R2014-03 on February 19, 2014 and is attached. The resolution is tied to the Grant Application Submission it accompanies, therefore the Resolution itself does not need amending. **We are seeking approval to submit a Grant Application for 75% of \$962,000 that includes the project items listed above.**

PARC-3 RESOLUTION OF AUTHORIZATION

1. Project Sponsor: Wheaton Park District

2. Project Title: Central Park Athletic Improvements

The Wheaton Park District hereby certifies and acknowledges that it has 100% of the funds
(local project sponsor)

necessary to complete the pending PARC project within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois DNR indoor or outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination.

ALL Projects

It is understood that the project should be completed within the timeframe established in the project agreement and the Final Billing reimbursement request must be submitted within one year of the expiration date. Failure to do so will result in the Project Sponsor forfeiting all project reimbursements, and relieves DNR from further payment obligations on the grant.

The Wheaton Park District further acknowledges and certifies that it will comply with
(local project sponsor)

all terms, conditions and regulations of 1) the Park and Recreational Facility Construction Grant Program (PARC) (17 IL Adm. Code 3070) 2) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 et. seq.), as applicable, 3) the Illinois Human Rights Act (775 ILCS 5/1-101 et. seq.), 4) Title VI of the Civil Rights Act of 1964, (P.L. 83-352), 5) the Age Discrimination Act of 1975 (P.L. 94-135), 6) the Civil Rights Restoration Act of 1988, (P.L. 100-259) and 7) the Americans with Disabilities Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility, cease any farming operations, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property acquired with PARC assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public indoor or outdoor recreation purposes in accordance with the PARC programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR.

BE IT FURTHER PROVIDED that the Wheaton Park District certifies to the best of its knowledge that the information provided within the attached application is true and correct.

This Resolution of Authorization has been duly discussed and adopted by the Wheaton Park District at a legal
(local project sponsor)
meeting held on the 19th day of February, 2014.

(Authorized Signature and Title)

ATTESTED BY:

(Name and Title)