

TO: Board of Commissioners
FROM: Andy Bendy, Director of Special Facilities
Kim Prazak, Assistant to the Director of Special Facilities
THROUGH: Michael Benard, Executive Director
RE: Arrowhead Food Supply Bid 2023-2024
DATE: October 25, 2023



SUMMARY:

Arrowhead's 2023-24 Food Supplies Bid document was available to vendors August 17, 2023, with bids officially opened August 30, 2023.

This year, 10 of 10 categories were available for bidding.

Bids were submitted for commodity pricing as well as fixed. Tiles in Styles was sent a bid packet on request but didn't submit a bid. TriMark Marlin was sent a bid but delivered at 11:05a.m. after the bid opening time of 11:00a.m.

Bids submitted by the following:

| Bid Category: | Bids Received From: |
|----------------------|-----------------------------------------------------------------|
| Dairy | Get Fresh Sysco Chicago |
| Seafood | Fortune Fish Sysco Chicago |
| Poultry | Consumer Meat Packing Co. Sysco Chicago Get Fresh |
| Meat | Consumer Meat Packing Co. Sysco Chicago Whittingham Meats |
| Bread | Turano Baking Company Sysco Chicago |
| General/Frozen | Sysco Chicago Get Fresh |
| Dry Goods | Sysco Chicago |
| Paper & Disposable | Sysco Chicago |
| Produce | Get Fresh Sysco Chicago |
| Beverages | Sysco Chicago Get Fresh |

Implementation:

This contract will begin December 1, 2023 and will run through November 30, 2024.

After Board approval, award letters will be distributed confirming the length and dates of the contract as well as Arrowhead's right to terminate, at any time, for convenience and without cause upon seven days prior written notice.

Impact:

Fixed pricing for certain volatile items such as seafood, meat, sugar, flour, and coffee is viewed as extremely valuable. Fixed pricing for those items will keep our costs and margins predictable and avoid unexpected product increases.

The SOI was discussed at the October 4, 2023, Building and Grounds / Finance Committee meeting.

| | | | |
|---------------|----------------|------------|---------------------------|
| Dairy: | Get Fresh | \$ 136,113 | Commodity Pricing- 1 year |
| Seafood: | Fortune Fish | \$ 252,982 | Fixed Pricing- 1 year |
| Poultry: | Consumers Meat | \$ 212,050 | Commodity Pricing- 1 year |
| Meat: | Consumers Meat | \$ 317,484 | Fixed Pricing- 1 year |
| Bread: | Turano Baking | \$ 115,768 | Commodity Pricing- 1 year |
| General/Froz: | Sysco Chicago | \$ 153,803 | Fixed Pricing- 1 year |
| Dry Goods: | Sysco Chicago | \$ 143,525 | Fixed Pricing- 1 year |
| Paper/Disp: | Sysco Chicago | \$ 60,199 | Fixed Pricing- 1year |
| Produce: | Get Fresh | \$ 151,820 | Commodity Pricing- 1 year |
| Beverages: | Sysco Chicago | \$ 23,359 | Fixed Pricing- 1 year |

Expenses will be covered by related revenues and are specified in the 2023 operating budget as well as the 2024 proposed operating budget and appropriation.

Staff Recommendation and commentary:

Two bids were placed for the Dairy category: Get Fresh Produce bid \$130,146 (commodity) and Sysco Chicago bid \$172,714 (commodity). Get Fresh is the lowest price and has a lower commodity rate. They can provide all specific line items. Staff recommends Get Fresh for the Dairy category.

Two bids were received for the Seafood category: Fortune Fish bid \$124,059 (commodity); Sysco Chicago bid \$100,177 (commodity). Fortune Fish can deliver fresh fish 6 days a week with no order minimum or lead time while Sysco needs 15 case minimum on non-delivery days and a 24-lead time. Staff recommend awarding Fortune Fish the Seafood category.

Three commodity bids were placed for the Poultry category: Consumer Meat Packing Co. bid \$76,400, Get Fresh bid \$104,250 and Sysco Chicago bid \$ 140,204. Sysco Chicago entered no bid for an essential line item they cannot supply: 4oz special trimmed, deboned, skinless chicken breasts. Get Fresh is unable to provide the Turkey Breast. Consumer Meat Packing can delivery items next day at 8am while Get Fresh is unable to. Staff recommends Consumer Meat Packing Co. for the Poultry category.

Three bids were received for Meat: Consumer Meat Packing Co. bid \$328,499 (fixed), Sysco Chicago bid \$308,035 (commodity) and Whittingham Meats bid \$299,988. Sysco's commodity percentage sits at 7% and Whittingham sits at 25% which has the potential to raise pricing higher than Consumer's fixed prices. Staff recommends Consumer Meat Packing Co. for the Meat category.

Bread: Turano Baking Company \$125,900 Fixed Pricing

Two bids were received for bread: Turano Baking Company bid \$125,900 (fixed) and Sysco Chicago bid \$208,292 (commodity). Sysco Chicago is unable to provide all essential line items. Turano Baking can provide all line items and has a fixed rate for one year. Staff recommends Turano Baking Company for the bread category.

General Grocery/Frozen: Sysco Chicago \$ 171,976* Fixed Pricing

Two bids were received for General Grocery/Frozen: Sysco Chicago bid \$171,976 (fixed) and Get Fresh bid \$185,149 (commodity). Sysco can provide all line items and have a fixed price for one year. Staff recommends Sysco Chicago for General Grocery/Frozen category.

Dry Goods: Sysco Chicago \$152,767* Fixed Pricing

One bid was received for Dry Goods: Sysco Chicago bid \$152,767 (fixed). Sysco can provide all line items and have a fixed price for one year. Staff recommends Sysco Chicago for the Dry Goods category.

Paper & Disposables: Sysco Chicago \$56,669 Fixed Pricing

One bid was received for Paper & Disposables category: Sysco Chicago bid \$56,669 (fixed). Sysco can provide all line items and a fixed rate for one year. Staff recommends Sysco Chicago for the Paper and Disposables category.

Produce: Get Fresh \$164,798 Fixed/Commodity Pricing

Two bids for the Produce category were received; Get Fresh bid \$164,798 (fixed and commodity) and Sysco Chicago bid \$196,587 (commodity). Sysco cannot provide all line items. Get Fresh can delivery 6 days a week and have a mix of fixed and commodity items. Staff recommends Get Fresh for the Produce Category.

Beverages: Sysco Chicago \$27,270 Fixed Pricing

Two bids were received for Beverages: Sysco Chicago bid \$27,270 (fixed) and Get Fresh bid \$32,466 (commodity). Sysco Chicago has fixed pricing for one year. Staff recommends Sysco Chicago for the beverage category.

*Price edited due to calculation error by the bidder

In conclusion, staff respectfully request board approval to accept the following 2023-2024 Food bids:

| | | | |
|---------------|----------------|------------|---------------------------------|
| Dairy: | Get Fresh | \$ 130,146 | Commodity Pricing- 1 year |
| Seafood: | Fortune Fish | \$ 124,059 | Commodity Pricing- 1 year |
| Poultry: | Consumers Meat | \$ 76,400 | Commodity Pricing- 1 year |
| Meat: | Consumers Meat | \$ 328,499 | Fixed Pricing- 1 year |
| Bread: | Turano Baking | \$ 125,900 | Fixed Pricing- 1 year |
| General/Froz: | Sysco Chicago | \$ 171,976 | Fixed Pricing- 1 year |
| Dry Goods: | Sysco Chicago | \$ 152,767 | Fixed Pricing- 1 year |
| Paper/Disp: | Sysco Chicago | \$ 56,669 | Fixed Pricing- 1year |
| Produce: | Get Fresh | \$ 164,798 | Fixed/Commodity Pricing- 1 year |

Beverages: Sysco Chicago \$ 27,270 Fixed Pricing- 1 year

| Wheaton Park District -2023 FoodSupply Bid Opening | | | | | | | | | | |
|----------------------------------------------------|-----------------------|-----------------------|----------------------|----------------------|----------------------|-------------------------|-------------------|-----------------|-----------------------|-----------------|
| Vendor | Dairy | Seafood | Poultry | Meat | Bread | Genl/Frzn | Dry Goods | Paper&Disp | Produce | Beverages |
| Turano | | | | | fixed 125,900 | | | | | |
| Get Fresh | commodity 130,146 | commodity 104,250 | | commodity 185,149 | | fixed/comm \$164,798 | | | commodity \$32,466 | |
| Consumers | | | commodity 85,600 | fixed 328,499 | | | | | | |
| Fortune Fish | commodity 124,059* | | | | | | | | | |
| Whittingham Meats | commodity 299,988 | | | | | | | | | |
| Sysco Chicago | commodity 172,714 | commodity 10,2500* | commodity 140,204 | commodity 308,035 | commodity 208,292 | fixed 171,976* | fixed 152,767* | fixed 56,669 | commodity 196,587 | fixed 27,270 |