

TO: Board of Commissioners
FROM: Dan Novak, Director of Arrowhead Operations
THROUGH: Michael Benard, Executive Director
RE: Arrowhead Linen Supply Bid 2024
DATE: June 19, 2024



SUMMARY:

Arrowhead sought bids for 2024 restaurant and banquet linen supplies. Specifications were available to vendors May 6, 2024, with bids officially opened on May 16, 2024.

Vestis Uniform and Workplace Supplies, formally Aramark Uniform Services and ALSCO Linen & Uniform Services submitted bids. Deltek, Inc. requested a packet but did not submit a formal bid.

Vestis agreed to all terms on the contract and submitted the lowest pricing for three years.

IMPLEMENTATION:

This contract will begin August 24, 2024.

PREVIOUS COMMITTEE/BOARD ACTION:

The linen bid was discussed at the Building and Grounds/Finance committee meeting on June 6, 2024

Board of Commissioners approved a three-year agreement with Aramark Uniform Services (now Vestis Uniform and Workplace Supplies) for linen services from 2018-2021 and 2021-2024.

REVENUE OR FUNDING IMPLICATIONS:

During our current three-year contract with Aramark on average \$27,000 was spent annually.

Restaurant and Banquet Linens are budgeted in the 60-612-901-52-5222-0000 and 60-612-902-52-5222-0000 operating budget accounts.

ATTACHMENTS

Spread sheet detailing bid results.

RECOMMENDATION:

Staff requests that the Board of Commissioners approve the bid from Vestis Uniform and Workplace Supplies on a three-year agreement starting on August 24, 2024, and ending August 23, 2027

Vestis Uniform and Uniform Supplies	Peak Season Expected Total Inventory	Price per item based on ONE (1) YEAR CONTRACT	Price per item based on TWO (2) YEAR CONTRACT	Price per item based on THREE (3) YEAR CONTRACT
		Price per piece	Price per piece	Price per piece
Bar towels, standard, white	3,000 pcs.	\$ 0.06	\$ 0.05	\$ 0.04
Aprons, white, kitchen, bib, no pocket	500 pcs.	\$ 0.12	\$ 0.11	\$ 0.10
Napkins, Black	3,500 pcs.	\$ 0.06	\$ 0.05	\$ 0.04
Napkins, Ivory	6,500 pcs.	\$ 0.06	\$ 0.05	\$ 0.04
Tablecloth, 85" x 85", color black, folded	120 pcs.	\$ 0.06	\$ 0.55	\$ 0.50
Tablecloth, 85" x 85", color ivory, folded	450 pcs.	\$ 0.60	\$ 0.55	\$ 0.50
Tablecloth, 52" x 114", color ivory, folded	250 pcs	\$ 0.60	\$ 0.70	\$ 0.65
Tablecloth, 52 x 114", color black, folded	200 pcs.	\$ 0.75	\$ 0.70	\$ 0.65
Tablecloth, 120" rounds", color ivory, folded *	44 pcs.	\$ 0.75	\$ 1.75	\$ 1.50
Tablecloth, 120" rounds", color black, folded *	10 pcs	\$ 2.00	\$ 1.75	\$ 1.50
Tablecloth, 132" rounds", color ivory, folded *	10 pcs	\$ 2.00	\$ 1.75	\$ 1.50
Tablecloth, 132" rounds", color black, folded *	19 pcs	\$ 2.00	\$ 1.75	\$ 1.50
Tablecloth, 156" x 90", color black, folded *	15 pcs.	\$ 2.00	\$ 1.75	\$ 1.50
Tablecloth, 156" x 90", color ivory, folded *	15 pcs.	\$ 2.00	\$ 1.75	\$ 1.50

*Arrowhead/Wheaton Park District own these linens; they are listed for the purpose of dry-cleaning service only

ALSCO Linen Services, Inc.	Peak Season Expected Total Inventory	Price per item based on ONE (1) YEAR CONTRACT	Price per item based on TWO (2) YEAR CONTRACT	Price per item based on THREE (3) YEAR CONTRACT
		Price per piece	Price per piece	Price per piece
Bar towels, standard, white	3,000 pcs.	\$ 0.187	\$ 0.187	\$ 0.187
Aprons, white, kitchen, bib, no pocket	500 pcs.	\$ 0.377	\$ 0.377	\$ 0.377
Napkins, Black	3,500 pcs.	\$ 0.082	\$ 0.082	\$ 0.082
Napkins, Ivory	6,500 pcs.	\$ 0.082	\$ 0.082	\$ 0.082
Tablecloth, 85" x 85", color black, folded	120 pcs.	\$ 1.017	\$ 1.017	\$ 1.017
Tablecloth, 85" x 85", color ivory, folded	450 pcs.	\$ 1.017	\$ 1.017	\$ 1.017
Tablecloth, 52" x 114", color ivory, folded	250 pcs	\$ 1.186	\$ 1.186	\$ 1.186
Tablecloth, 52 x 114", color black, folded	200 pcs.	\$ 1.186	\$ 1.186	\$ 1.186
Tablecloth, 120" rounds", color ivory, folded *	44 pcs.	\$ 13.117	\$ 13.117	\$ 13.117
Tablecloth, 120" rounds", color black, folded *	10 pcs	\$ 13.117	\$ 13.117	\$ 13.117
Tablecloth, 132" rounds", color ivory, folded *	10 pcs	\$ 13.117	\$ 13.117	\$ 13.117
Tablecloth, 132" rounds", color black, folded *	19 pcs	\$ 13.117	\$ 13.117	\$ 13.117
Tablecloth, 156" x 90", color black, folded *	15 pcs.	\$ 5.15	\$ 5.15	\$ 5.15
Tablecloth, 156" x 90", color ivory, folded *	15 pcs.	\$ 5.15	\$ 5.15	\$ 5.15

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