

Matthew Wrobel
Adult Education
9/14/2016

Event: Afternoon Band Stand: Featuring the Laurie Dean Dancers
Date: Sunday, October 16th
Time: 4p-5:30p
Location: Memorial Room; WPD CC

Mr. Benard,

After speaking with Steve Kleinman from PDRMA, I will not be requiring a certificate of insurance. His recommendation would be to do a spot check of the area the performer will be setting up i.e. make sure wires and cords are covered, tapped down, or off to the side out of the way from foot traffic. The singer will be on stage away from the general public. No one will be allowed up on stage besides the performer.

Thank you,

-Matthew W.



9/20/16

Sandi Haynes Agreement

This Agreement for the services of musician(s), made this 14th day of August, 2016, between the undersigned Client and **Sandi Haynes**, singer/musician and group Sandi Haynes Quartet containing 4 musician(s) (hereafter called ENTERTAINERS) represented by **Sandi Haynes**.

CLIENT agrees to have stage area available for set up 1 hour (3:30 PM) before start of performance.

Additional Equipment Needed from CLIENT:

- * 1 chair on the stage area
- * "Green Room" or Area to store instrument cases
- * Minimum of two (2) Electrical Outlets

ENTERTAINER(S) are not responsible for delays of start time due to CLIENT or Room Management. ENTERTAINER(S) agree to start on time and to see that a neat appearance and professional attitude is maintained throughout event. In the event that the ENTERTAINER(S) are not able to perform due to sickness, accident, accident by means of transportation, riots, acts of God or any other legitimate condition beyond the ENTERTAINER(S) control, every effort will be made to provide a mutually agreeable substitute for event. The return of deposit is subject to ENTERTAINER(S) ability to rebook the date.

Place of Engagement: Wheaton Community Center Room: Memorial Room

Address: 1777 S. Blanchard Rd., Wheaton, IL 60189

Date(s) of Employment: Sunday, October 16, 2016

Kind of Engagement: Sandi Haynes Jazz Quartet Performing for Wheaton Park District Dance

Hours of Employment: 4:00 PM – 5:30 PM Number of Hours to Play: 1.5 Hours (1 1/2 hours)

Price Agreed Upon: \$400.00

OVERTIME CHARGE: \$200.00 Per 30 minutes

DEPOSIT: Waived BALANCE DUE: \$400.00

To Be Paid: Prior To or Day of Event **MAKE CHECK PAYABLE TO: SANDI HAYNES**

(Specify when payment(s) is to be made.)

Final payment must be Cash, Company Check or Money Order only

MATTHEW WROBEL / WHEATON PARK DISTRICT

Client's Name

X [Signature]

Client's Signature

1777 S. BLANCHARD

Street Address

Wheaton, IL 60189

City, ST Zip

(630) 510-5131

Area Code/Phone#

mwrobel@wheatonparks.org

Email and/or Fax#

Sandi Haynes

Entertainer Representative Name

[Signature]

Entertainer's Signature

P.O. Box 87784

Street Address

Carol Stream, IL 60188

City, ST Zip

(PH) 630-244-9851

Phone #s

(Fax) 630-871-2688 / sandi@sandihaynes.com

Fax # and email address

Sandi Haynes – Vocalist / Musician

~ P.O. Box 87784, Carol Stream, IL 60188 - PH - 630-244-9851 ~ FAX - 630-871-2688

Sandi Haynes

Vocals and Flute

P.O. Box 87784

Carol Stream, IL 60188

PH - 630-244-9851 ~ Fax - 630-871-2688

www.sandihaynes.com

PLEASE REMIT PAYMENT TO ABOVE ADDRESS

Invoice

Date	Invoice #
9/16/2016	2793

BILL TO

Wheaton Park District

208 W. Union Ave.

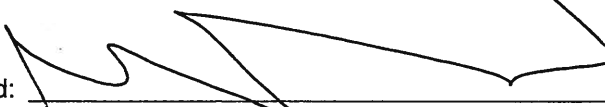
Wheaton, IL 60187

Due Date

10/16/2016

Activity Contact: Linda Dolan

Customer Phone: 630-510-5030

Description	Amount
Musical Entertainment - 4 Musicians - 10/16/16 PERFORMANCE INFORMATION Date: Sunday, October 16, 2016 Perform Time: 4:00 PM - 5:30 PM Event: Musical Entertainment - Wheaton Park District Dance Location: Community Center, 1777 S. Blanchard Rd. Wheaton, IL Room: Memorial Room  Confirmed: _____ Approval Signature	400.00
Payments/Credits	\$0.00
Make all checks payable to Sandi Haynes If you have any questions concerning this invoice, contact Sandi Haynes at 630-244-9851	
<i>Thank-you for your business!</i>	Total \$400.00