



Wheaton Park District

Wheaton Park District Board of Commissioners Meeting Minutes

Wednesday September 18, 2024 5:00 p.m.

City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois

CALL TO ORDER –President Kelly called the meeting to order at 5:00 p.m. Barrett, Frey, Mee, Pecharich Welker Vires were present.

PRESENTATIONS

Chad Shingler, Recreation Program Manager stated that Halloween Happening is on Friday, October 11. There will be Games, activities, food trucks, touch a truck and a new Candyland trail with approximately 1,000 guests. We will have 60 volunteers from local high schools, which is very helpful.

Shingler said Lincoln Marsh will host a Pumpkin Party on October 6th at 3pm. This event is great for families with young kids, and includes pumpkin games, pumpkin science and a hidden gourd hunt.

The DuPage County Historical Museum provides free Programs for all ages: On October 8th at 7:00 p.m. the museum will host a program called First Ladies: The Best, The Worst and the Strangely Forgotten.

Moana Jr will be performed on November 14 & 15 at 6:30pm and November 16 & 17 at 2pm. It is an impressive production with 46 cast, 4 backstage crew. 1,200 tickets over 4 performances will be offered.

Mary Lubko Center will perform their Winter Concerts. The Silvertones will perform on December 7th @ 2pm, Beyond Glee will perform on December 8th at 3pm. Commissioner Pecharich asked if everyone who auditions gets a part. Shingler said that they have a set number of students that they can give a part to, but everyone can participate to some extent. Executive Director Benard stated that he would like to commend Shingler. Since he joined the park district our participation numbers in cultural arts programming have increased significantly.

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$1,358,402.54 for the period beginning August 14, 2024, and ending September 10, 2024
- B. Approval of the Disbursements totaling \$478,824.53 for the period beginning, August 14, 2024, and ending September 10, 2024
- C. Approval of Board Meeting Minutes August 21, 2024
- D. Approval of Local Government Efficiency Committee Meeting Minutes September 4, 2024
- ~~E. Approval of Subcommittee Meeting Minutes September 4, 2024~~
- F. Approval to Release a Request for Proposal (RFP) for Professional Services related to Strategic Planning for the Wheaton Park District

Commissioner Mee moved to approve all items on the consent agenda except for Item E. Seconded by Commissioner Frey. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich Welker Vires, Kelly

Nays: None

Abstain: None

Absent: None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. **Employee Classification and Compensation Plan**

Commissioner Vires moved to approve employee classification updates and a 3% increase to Wheaton Park District Compensation Plan Pay Grades effective January 1, 2025. Seconded by Commissioner Barrett. No discussion. Motion passed by voice vote.

2. **Personnel Policy Manual**

Commissioner Barrett moved to approve amendments to the Wheaton Park District Personnel Policies Manual effective September 18, 2024. Seconded by Commissioner Frey. Commissioner Mee acknowledged that this is a lot of work for staff. Benard stated that we are staying in compliance with changes in the law. Motion passed by voice vote.

3. **Park Facilities Trails and Open Space Naming Policy**

Commissioner Pecharich moved to name the Wheaton Park District Community Center in memory of Ray Morrill and begin the 30-day evaluation period per park district policy. Seconded by Commissioner Vires.

Benard stated that the 30 days will be exhausted by the October 23rd regular meeting where it can be finalized. Motion passed by voice vote.

4. **Intergovernmental Agreement for Lease, Construction, Recreational Use and Maintenance of Synthetic Turf Fields Between Wheaton Warrenville Community Unit School District No. 200 and Wheaton Park District**

Commissioner Frey moved to approve Ordinance 2024-07 approving and authorizing execution of the first amendment to the Wheaton Park District lease agreement with Wheaton Warrenville Community Unit School District No. 200. Seconded by Commissioner Welker.

Benard stated that the park district has an Intergovernmental agreement with the school district. We need to formalize the lease agreement to maintain turf on our field. To receive grant funding through IDNR they require a 25-year lease. The school district will ratify their agreement with us at their October meeting. Benard stated this is similar to what we did with Briarpatch Park.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich Welker Vires, Kelly

Nays: None

Abstain: None

Absent: None

5. **Community Center Electric Vehicle Charging Stations**

Commissioner Mee moved to approve a \$0.35 per kWh usage fee for the Electric Vehicle Charging Stations located at the Wheaton Park District Community Center Seconded by Commissioner Barrett.

President Kelly was not in favor of this. He didn't think we did enough research. Commissioner Pecharich asked if people are parking there for an extended period. Benard said we've seen both, people dropping off their car to charge it and leaving, and people charging their vehicle while in the community center. Commissioner Vires said that they are there mainly for convenience, and he is in favor of charging people to use them. Commissioner Mee said it is common to charge for this and that he was in favor of it.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich Welker Vires,

Nays: Kelly

Abstain: None

Absent: None

6. **Asphalt Replacement and Repair Projects Various Locations**

Commissioner Mee moved to reject the bid from M&J Asphalt and to approve the bid from Chicagoland Paving in the amount of \$140,000 plus a contingency of \$14,000 for identified asphalt replacement projects. Seconded by Commissioner Barrett. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich Welker Vires, Kelly

Nays: None

Abstain: None

Absent: None

7. **Asphalt Replacement Project Arrowhead Loading Dock**

Commissioner Pecharich moved to approve the base bid and alternate bid from Chicagoland Paving in the amount of \$61,250 plus a contingency of \$6,125 for the Arrowhead Golf Club loading dock and adjacent access route asphalt replacement project. Seconded by Commissioner Frey. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich Welker Vires, Kelly

Nays: None

Abstain: None

Absent: None

8. **Cosley Zoo Restroom Renovation Project** Commissioner Mee moved to approve the bid from Total Pro Construction for \$127,770 with a contingency amount of \$12,777 for the Cosley Zoo restroom renovation project. Seconded by Commissioner Barrett.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich Welker Vires, Kelly

Nays: None

Abstain: None

Absent: None

9. **Cosley Zoo Existing Conditions Assessment**

Commissioner Frey moved to approve the proposal from BKP Architects in the amount of \$28,500 and up to \$4,800 in reimbursable expenses for the completion of the Cosley Zoo Existing Conditions Assessment. Seconded by Commissioner Vires.

President Kelly stated that when we rescinded the master plan the board asked staff to create an existing conditions report. This is the first step in this process. Benard stated that this does not include underground utilities, which will require a separate contract.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich Welker Vires, Kelly

Nays: None

Abstain: None

Absent: None

10. **Northside Park Basketball Court Renovation and Pickleball Courts Installation Project**

Commissioner Barrett moved to approve Change Order #1 resulting in an additional expense of \$32,240 with Chicagoland Paving for the Northside Park Basketball Court Renovation and Pickleball Courts Installation Project. Seconded by Commissioner Pecharich. President Kelly stated that this was considerably under the undercut budget.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich Welker Vires, Kelly

Nays: None

Abstain: None

Absent: None

11. Central Athletic Center Kale Gym Floor Replacement Project

Commissioner Frey moved to approve Change Order #2 resulting in an additional expense of \$18,850 with HDI Enterprises LLC for the Central Athletic Center Kale Gym Floor Replacement Project. Seconded by Commissioner Pecharich. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich Welker Vires, Kelly

Nays:

12. Arrowhead Recycling Services Contract

Commissioner Mee moved to approve a change in vendor for Arrowhead Golf Club recycling services to Groot Industries resulting in an additional expense of \$1,353.48 per year. Seconded by Commissioner Barrett. No discussion.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich Welker Vires, Kelly

Nays: None

Abstain: None

Absent: None

REPORTS FROM STAFF

Executive Director Benard congratulated the planning committee for the Cosley Zoo 50th Anniversary Gala. It was a successful fundraiser. He thanked the Marketing & Events Team and the Parks & Planning Department for another safe execution of the Summer Entertainment Series. On September 28th we will have Hoptober Fest where the proceeds will benefit the Museum Foundation. There are still tickets available.

Commissioner Vires stated that finances were strong this year.

Commissioner Pecharich stated that she was fortunate to attend the gala. It was beautiful and the program was great. She also attended the last concert, which was well attended, and everyone was having a great time. She attended the Briar Patch Park ribbon cutting with Representative Terra Costa Howard and was impressed with how the park looked.

Commissioner Mee also recognized the concert series, gala, Briar Patch Park ribbon cutting. He thanked Representative Terra Costa Howard for her ongoing support of park districts. He commended the athletics department for the significant numbers in Rams Football and United Soccer. He noted that the zoo had 15,000 visitors in August bringing it to 89,000 visitors this year.

ADJOURNMENT

At 5:41 p.m., Commissioner Mee moved to adjourn the meeting. Seconded by Commissioner Vires.

