



Wheaton Park District

Wheaton Park District Board of Commissioners Meeting

Wednesday July 17, 2019 7:00 p.m.

City of Wheaton Council Chambers

303 W. Wesley Street Wheaton, Illinois

CALL TO ORDER –President Mee called the meeting to order at 7:00 p.m. Commissioners Frey, Hodgkinson, Kelly, Morrill and Vires were present.

Commissioner Fahey was absent

PRESENTATIONS

Athletic Programs

Assistant Director of Athletics Nicole Chesak stated that this year the athletic team has been a part of, or successfully completed the following special events and tournaments: Ice-A-Palooza, End of season basketball tournament for DYTBL, Wheaton North Basketball Shootout, Go Fly a Kite, Wheaton Wings Soccer Tournament, Baseball/Softball All-Star Day, Baseball/Softball Championship Day, two Red-White and Blue Baseball/Softball tournaments, 4th of July Parade, Game Day Baseball tournament and Game On which is this Thursday from 10am-2pm at Northside Park. She stated that we have recently created a New Logo and that both Athletic Manager Toni Giovenco and she recently enrolled in a Youth Mental Health First Aid course and successfully completed the certificate. They will be working with Cristin Handlon, Cultural Arts/Teen Supervisor in creating an educational training sheet for the Park District that will be included in our volunteer and staff training materials.

Youth Basketball in-house league will be seeing a new format this fall. Instead of having a Fall and Winter league, staff has surveyed our participants and will be combining the two seasons into one. This will allow for teams to remain the same from October until the end of January, when the season ends. Consistency with coaches and teammates will improve team unity and skill development. Registration is still taking place for kindergarten through 8th grade. Travel basketball tryouts will be taking place in late September.

Rams Youth Tackle Football League will be in its 52nd year this fall. Currently we have 8 teams ready to begin evaluations at the end of this month. If anyone was still interested in registering, we are still looking for 9U (Under 84lbs) and senior level players (ages 13-14). Our Rams Cheerleaders are already practicing for upcoming competitions and BGYFL football game entertainment.

Wolverine Lacrosse has undergone a new development and has contracted with New Wave Lacrosse for our youth development program. As we moved along we were finding that not many volunteer coaches were able or willing to teach the sport because it is a specialized sport. By partnering we are guaranteeing our participants proper technique and skill development. Athletic Manager Darrell Houston still oversees our older elite teams. We will be hosting a Fall Ball skill development program in the fall for grades 1-8.

Registration for In House Soccer League is still taking place for 4-5 year old and Kindergarten – 8th grade. This recreational league fee will increase \$10 on July 30th.

Wheaton Park District Podcast “A Talk in the Park”

Marketing & Special Events Coordinator Amy Seklecki, stated that as podcast fans, she and Athletic Director Mark Dolphin came together to create a new avenue to reach more of the community. Each month they will interview special guests, learn more about park district programs, activities and events. She stated that topics in the future include how to green your park district, behind the scenes at special events or Cosley zoo and more. She hoped that each month the district will gain new followers and grow this avenue.

Athletic Manager Mark Dolphin stated that the podcast is hosted on iTunes, Google Play Music, Stitcher, TuneIN, Spotify and Soundcloud. The park district has a website that anyone can listen to and links to all the places named. iTunes had 28 devices listen to the podcast with 21 of them subscribing (84%). Our sneak peek episode released on July 2 currently has 103 downloads/listens. The first episode released on July 9 currently has 119 downloads/listens. He stated that this project took about 1 year to bring to reality and he wants to thank a few people who had been instrumental along the way. He thanked the Marketing Department for their support with the logo, website and marketing of the podcast. He also thanked Athletic Director Mary Beth Cleary and Assistant Athletic Director Nicole Chesak for their support of this idea and allowing him to bring it to reality. He also thanked his co-host Amy Seklecki. He stated she is a valuable asset to the podcast and he appreciates her willingness to be a part of this amazing opportunity that the board and staff all have given him and Seklecki.

COMMUNITY INPUT

None

CONSENT AGENDA

- A. Approval of the Disbursements totaling \$1,800,772.04 for the period beginning June 12, 2019 and ending July 9, 2019
- B. Approval of the June 19, 2019 Regular Meeting Minutes
- C. Approval of the July 10, 2019 Subcommittee Meeting Minutes
- D. Amendments to Athletic Areas Fee Schedule and Usage Policy
- E. Approval of Expenses over \$10,000 but Under Legal Bid Limit
 - a. Payment to Johnson Health Tech for Four Matrix Ascent A7XE-06 Elliptical Fitness Machines for \$19,967.00
 - b. Payment to City of Wheaton of Police Services for Taste of Wheaton for \$15,785.00
 - c. Payment to Wheaton Rotary AM for 50% Share of Net Proceeds for 2019 Fun Run in Color - \$18,705.39
 - d. Payment to Meyer Paving for Arrowhead Cart Path Paving Project for \$22,260.00
 - e. Payment to Spray Insulations for Fireproofing at Community Center for \$11,550
 - f. Payment to Waupaca Sand for Material for Path Improvements at Danada South Park for \$12,075

Commissioner Kelly requested that item E.e. be voted on as a separate motion. All board members present were agreeable to this.

Commissioner Morrill moved to approve the consent agenda with item E.e. removed.
Seconded by Commissioner Hodgkinson.

Motion passed by roll call vote.

Ayes: Frey Hodgkinson, Kelly, Morrill Vires and Mee

Nays: None

Abstain: None

Absent: Fahey

Commissioner Morrill moved to approve item E.e. Payment to Spray Insulations for Fireproofing at Community Center for \$11,550. All Aye except for Commissioner Kelly who abstained. Motion carried by voice vote.

UNFINISHED BUSINESS

None

NEW BUSINESS

President Mee asked that Cancellation of the August 7, 2019 Subcommittee and August 28, 2019 Regular Meeting be added to New Business as item number 12.

1. Memorial Park Redevelopment Project – Motion to Approve a Contract for the Base Bid and Alternates 1, 2, 3A, 3B, 3C, 4 & 5 with Fredrick Quinn Corporation in the amount of \$4,641,800.00.

Commissioner Kelly moved to approve a Contract for the Base Bid and Alternates 1, 2, 3A, 3B, 3C, 4 & 5 with Fredrick Quinn Corporation in the amount of \$4,641,800.00.
Seconded by Commissioner Frey.

Commissioner Vires stated that this was a momentous vote for the board. He congratulated Executive Director Benard and his staff that was involved with keeping the neighbors involved, working with the architects and working with the architects when the construction estimates came in over budget. He stated that the way staff worked with the architects after construction estimates came in over budget and ultimately having the project come in under budget showed the amount of professionalism that this staff has. President Mee thanked Director of Parks and Planning Sperl and Superintendent of Planning Hinchee for all their hard work on this project and getting it under budget. Commissioner Morrill asked if there was a timeline. Benard stated that the project will begin on August 5, 2019 and should be complete around Memorial Day 2020. Commissioner Kelly asked if there will be a groundbreaking ceremony. Benard stated that staff was working on a date for this.

Motion passed by roll call vote.

Ayes: Frey Hodgkinson, Kelly, Morrill Vires and Mee

Nays: None

Abstain: None

Absent: Fahey

2. Ordinance 2019-04 – Approving the Disposal and Sale of Personal Property Owned by the Wheaton Park District

Commissioner Vires moved to approve Ordinance 2019-04 – Approving the Disposal and Sale of Personal Property Owned by the Wheaton Park District. Seconded by Commissioner Frey.

Commissioner Frey asked if these benches were being replaced. Benard stated that they will be. Staff will be coming to the board in the future with options for seating. The new seating arrangement will hold 350 seats. Staff will be looking at removable seating that will be left in place in June, July and August but can be removed when needed.

Motion passed by roll call vote.

Ayes: Frey Hodgkinson, Kelly, Morrill Vires and Mee

Nays: None

Abstain: None

Absent: Fahey

3. Ordinance 2019-05 – Approving the Terms of an Amendment to a Lease Agreement with Computer System Innovation, INC and Authorizing its Execution

Commissioner Frey moved to approve Ordinance 2019-05 – Approving the Terms of an Amendment to a Lease Agreement with Computer System Innovation, INC and Authorizing its Execution Seconded by Commissioner Vires. No discussion.

Motion passed by roll call vote.

Ayes: Frey Hodgkinson, Kelly, Morrill Vires and Mee

Nays: None

Abstain: None

Absent: Fahey

4. Motion to Approve POTS Line Service Provider Birch at cost of \$38.95 per line per month for 35 POTS Lines

Commissioner Vires moved to approve Motion to Approve POTS Line Service Provider Birch at cost of \$38.95 per line per month for 35 POTS Lines. Seconded by Commissioner Morrill. No discussion.

Motion passed by roll call vote.

Ayes: Frey Hodgkinson, Kelly, Morrill Vires and Mee

Nays: None

Abstain: None

Absent: Fahey

5. Motion to Approve a Contract with Advance Intelligence Engineering for Computer Cabling and Switch Replacements for a cost of \$25,729.79

Commissioner Morrill moved to approve a Contract with Advance Intelligence Engineering for Computer Cabling and Switch Replacements for a cost of \$25,729.79 Seconded by Commissioner Hodgkinson. No discussion.

Motion passed by roll call vote.

Ayes: Frey Hodgkinson, Kelly, Morrill Vires and Mee

Nays: None

Abstain: None

Absent: Fahey

6. Motion to Approve a Two Year Contract Extension with Paylocity for Payroll Processing and HR Records Services at a cost not to exceed \$130,000.00 per year.

Commissioner Frey moved to approve a Two Year Contract Extension with Paylocity for Payroll Processing and HR Records Services at a cost not to exceed \$130,000.00 per year. Seconded by Commissioner Kelly.

President Mee thanked Commissioner Fahey for his comments on the matter at the subcommittee meeting and Finance Director Trainor for working with Paylocity on the elimination of a fee increase.

Motion passed by roll call vote.

Ayes: Frey Hodgkinson, Kelly, Morrill Vires and Mee

Nays: None

Abstain: None

Absent: Fahey

7. Motion to Accept a Proposal from Ralph H. Simpson Company for \$17,800.00 for the Community Center Filter Building Column Repair

Commissioner Vires moved to approve a Proposal from Ralph H. Simpson Company for \$17,800.00 for the Community Center Filter Building Column Repair Seconded by Commissioner Morrill

All Aye except for Commissioner Kelly who abstained. Motion passed by voice vote.

8. Motion to Approve Change Order No 3 with RC Wegman for the Community Center Track Project at a cost of \$17,873.30

Commissioner Hodgkinson moved to approve Change Order No 3 with RC Wegman for the Community Center Track Project at a cost of \$17,873.30. Seconded by Commissioner Vires.

Commissioner Vires asked when the track will open. Benard stated that it should be the last week of August. The project was pushed back 30 days because the installers are working on school projects which need to be completed before school starts again. Although we've had a series of delays the project is being done correctly. Commissioner Kelly stated that we need a certified installer to satisfy the manufacturer and there are

only a few of them in our area. We looked as far as Wisconsin for installers to get this done in a timely fashion.

Motion passed by voice vote

9. Motion to Approve a Contract with Perfect Turf for the Installation of Playground Safety Surfacing at Hull Park for \$64,440.00

Commissioner Frey moved to approve a Contract with Perfect Turf for the Installation of Playground Safety Surfacing at Hull Park for \$64,440.00. Seconded by Commissioner Vires. No discussion.

Motion passed by roll call vote.

Ayes: Frey Hodgkinson, Kelly, Morrill Vires and Mee

Nays: None

Abstain: None

Absent: Fahey

10. Motion to Approve a Professional Services Agreement with Studio GC Architects for the Design of Chemical Storage Buildings at Arrowhead Golf Club Not to Exceed \$22,500.00

Commissioner Morrill moved to approve a Professional Services Agreement with Studio GC Architects for the Design of Chemical Storage Buildings at Arrowhead Golf Club Not to exceed \$22,500.00. Seconded by Commissioner Frey. No discussion.

Motion passed by voice vote.

11. Motion to Approve a Contract with LAUB Construction for the Arrowhead Golf Club Dishwasher Replacement Project for \$192,900.00

Commissioner Vires moved to approve a Contract with LAUB Construction for the Arrowhead Golf Club Dishwasher Replacement Project for \$192,900.00. Seconded by Commissioner Kelly.

Commissioner Vires stated that this is a big ticket item but it's an improvement in technology. Benard stated that the current dishwashers are from 2006 and work 18 hours a day 362 days a year. We expect to see labor savings with these new dishwashers. Commissioner Frey asked when the start and finish dates are. Director of Special Facilities Bendy stated that it takes about six weeks to deliver them and installation will begin immediately. President Mee stated that it's important to note that we used a consultants help on purchasing these machines.

Motion passed by roll call vote.

Ayes: Frey Hodgkinson, Kelly, Morrill Vires and Mee

Nays: None

Abstain: None

Absent: Fahey

12. Motion to cancel the August 7, 2019 Subcommittee and August 28, 2019 Regular Meetings.

Commissioner Hodgkinson moved to cancel the August 7, 2019 Subcommittee and August 28, 2019 Regular Meetings. Seconded by Commissioner Vires. Motion carried by voice vote.

REPORTS FROM STAFF

Benard thanked Jim Hebert from A.M. Rotary for attending the board meeting and for recognizing the Wheaton Park District as Honored Business of the Year.

Commissioner Vires commented that Brewfest is August 3 and that this will be the last event held in Memorial Park before the renovations begin.

Commissioner Morrill thanked staff for all their hard work on the July 3rd and 4th activities. He also thanked Lincoln Marsh Program Manager Terra Johnson for all of the hard work her and her staff put into Fish O Rama. He was excited for the Cosley Uncorked on Thursday July 25, and that the Play for All Foundation just approved Phase 2 of the Sensory Garden Playground – Treehouse Project. This project will be finished in October.

Commissioner Hodgkinson thanked staff for all of the summer events; she also thanked Jim Hebert from A.M. Rotary for all that they do for the community.

Commissioner Frey asked Assistant Athletic Director Chesak if a parent signs up a child with special needs if there is an option on the registration form. Chesak stated there is and when we receive registrations for special needs children we reach out to WDSRA so that they can assign an aide for the child and accommodate any needs for that child.

President Mee thanked staff for all of their hard work on the July 3rd and 4th events. He thinks that the fireworks are wonderful and that safety is paramount with Johnny Rockets the company that does the fireworks. He stated that Brewfest is coming up on August 3rd and that the park district shares the proceeds with CASA. He was also looking forward to the Cosley Classic on Monday August 5th. This is one of the zoo's biggest fundraisers all year. He asked Director of Marketing Wilhelmi how many golfers are currently registered. Wilhelmi stated 150, and ideally we would like 200.

ADJOURNMENT

At 7:41 p.m., Commissioner Morrill moved to adjourn the meeting. Commissioner Vires seconded. Motion passed by voice vote.

