



# Wheaton Park District

## Wheaton Park District Board of Commissioners Meeting Minutes

Wednesday September 15, 2021 5:00 p.m.

City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois

**CALL TO ORDER** –President Frey called the meeting to order at 5:00 p.m. Kelly, Mee, Morrill and Vires were present.

Commissioner Barrett was absent

### **PRESENTATIONS**

Environmental Education Supervisor, Deb Ditchman presented to the board on some fun things happening over at the marsh.

This summer The Lincoln Marsh was privileged to provide summer camp experiences to over 400 children across 42 themed camps. When enrollment began, demand for Lincoln Marsh camps was so high that we opened new PM sessions for almost all the camps. These additional camps meant led to a 16% increase over our 2019 enrollment.

Brochure programs for both families and individuals continue to be popular. If a program fills, they do their best to either expand enrollment to accommodate waitlists or add additional sessions.

Scouts and birthday parties currently dominate Environmental Ed. requested programs.

The teams course was closed for all of 2020. After certifying staff earlier in the month, the course re-opened on June 15<sup>th</sup>. Since opening the course in June, we are on track to facilitate at least 100 groups by the end of the season.

### **COMMUNITY INPUT**

Laura Collins 42 Westwood Drive, Wheaton, IL

Ms. Collins stated that she and her neighbors are concerned about the Northwest parking lot at Graf Park. She commended the park district on a fabulous job controlling traffic and parking during scheduled activities, however when the park district isn't controlling traffic there are many careless and confrontational drivers that drive down their street to get to the park, many drivers use it as a turnaround. There are no sidewalks or street lights on their block, so it creates an even greater safety issue. She asked the board to consider closing that parking lot to eliminate this problem.

Gary Jones 309 Birch Drive, Wheaton, IL

Mr. Jones stated he is a lifelong resident in Wheaton. He was concerned about the traffic on their street. He stated it becomes a race track during games and practice. He stated it was hurried parents driving to get their kids to practice on time. He was surprised there hasn't been an accident yet. He thought that parents drop off at this location instead of Monroe Middle School because it's quicker. He and his neighbors would like to work with the park district on a solution to this problem. He said that this wasn't a new problem it's been ongoing since the

Rams moved to Graf Park. He stated that they have talked to the police several times with no solution.

Matt Long, 419 Westwood Drive, Wheaton, IL

Mr. Long stated that he witnessed a dog get hit and killed by a man with his family in the car who was driving too fast on their street. He loves the park district sports programs he thinks it's key to the development of children. He stated that he and his neighbors are willing to work with the park district on a solution to this problem. It's on the days that the park district isn't patrolling/monitoring the area that they have problems.

Commissioner Mee addressed the group of citizens and asked if they have a point of contact at the police station. They said they have spoken with many different officers including Officer Long and Chief Murphy. Mee encouraged them to keep an open dialogue with them on this.

### **CONSENT AGENDA**

- A. Approval of the Disbursements totaling 1,371,065.78 for the period beginning July 14, 2021 and ending August 10, 2021
- B. Approval of the Disbursements totaling \$ 408,733.66 for the period beginning July 14, 2021 and ending August 10, 2021
- C. Approval of the Disbursements totaling \$826,737.88 for the period beginning August 11, 2021 and ending September 7, 2021
- D. Approval of the Disbursements totaling \$270,093.52 for the period beginning August 11, 2021 and ending September 7, 2021
- E. Approval of the July 21, 2021 Board Meeting Minutes
- F. Approval of the September 1, 2021 Special Meeting Minutes
- G. Approval of the September 1, 2021 Subcommittee Meeting Minutes
- H. Approval of the September 1, 2021 Closed Session Meeting Minutes
- I. Approval of the Purchase of Basketball Uniforms from All Pro Team Sports - \$11,150
- J. Approval of the Purchase of Jox Box Systems for Softball and Baseball Fields from On Deck Sports - \$16,480

Commissioner Mee moved to approve the consent agenda as presented. Seconded by Commissioner Kelly.

Motion passed by roll call vote.

Ayes: Kelly, Mee Morrill, Vires, Frey

Nays: None

Abstain: None

Absent: Barrett

### **UNFINISHED BUSINESS**

None

## NEW BUSINESS

1. **Board Vacancy** – Declaration of a Vacancy on the Board of Park Commissioners for the Wheaton Park District due to the Resignation of Kevin Fahey effective September 1, 2021

Commissioner Vires moved to declare a Vacancy on the Board of Park Commissioners for the Wheaton Park District due to the Resignation of Kevin Fahey effective September 1, 2021. Commissioner Kelly seconded.

President Frey read the resignation letter from Commissioner Fahey which read:

President Frey and Board of Commissioners-

Effective immediately, I am resigning as a Board Commissioner from the Wheaton Park District. We sold our home in Wheaton to live closer to my Father-in-Law in Michigan, who has some health issues. I am grateful for the opportunity to serve the residents of Wheaton in a capacity to help guide, grow and sustain our parks and services. It has been an honor to work alongside smart, talented and passionate people that include the staff, volunteers and board members.

I would like to thank the residents of Wheaton for their trust in me to be their voice in making wise, common sense, conservative decisions that affect the whole community for the better. I am proud of my contributions to this incredible organization and the city of Wheaton.

Executive Director Benard announced that the board will be accepting applications until October 13, 2021.

Motion passed by roll call vote.

Ayes: Kelly, Mee Morrill, Vires, Frey

Nays: None

Abstain: None

Absent: Barrett

2. **2022 Budget and Appropriation Ordinance Draft** – Recommendation to Place the Proposed 2022 Budget and Appropriation Ordinance Draft and Related Reports on 30-day Public Inspection

Commissioner Mee moved to Place the Proposed 2022 Budget and Appropriation Ordinance Draft and Related Reports on 30-day Public Inspection. Commissioner Morrill seconded. No discussion.

Motion passed by roll call vote.

Ayes: Kelly, Mee Morrill, Vires, Frey

Nays: None

Abstain: None

Absent: Barrett

3. **Ordinance 2021-02** – Approving the Disposal and Sale of Personal Property Owned by the Wheaton Park District

Commissioner Vires moved to approve Ordinance 2021-02 the Disposal and Sale of Personal Property Owned by the Wheaton Park District. Commissioner Morrill seconded. No discussion.

Motion passed by roll call vote.

Ayes: Kelly, Mee Morrill, Vires, Frey

Nays: None

Abstain: None

Absent: Barrett

4. **Ordinance 2021-03** – Approving and Authorizing Execution of a Funding and Reimbursement Agreement for the Purchase and Installation of Play Equipment Within the Sensory Garden and Playground Between the Wheaton Park District and Play for All Playground and Garden Foundation

Commissioner Mee moved to approve Ordinance 2021-03 Funding and Reimbursement Agreement for the Purchase and Installation of Play Equipment Within the Sensory Garden and Playground Between the Wheaton Park District and Play for All Playground and Garden Foundation. Commissioner Morrill seconded. No discussion.

Motion passed by roll call vote.

Ayes: Kelly, Mee Morrill, Vires, Frey

Nays: None

Abstain: None

Absent: Barrett

5. **Resolution 2021-08** – Amendment to the Wheaton Park District Cafeteria Plan with Health Flexible Spending Arrangement

Commissioner Vires moved to approve Resolution 2021-08 an Amendment to the Wheaton Park District Cafeteria Plan with Health Flexible Spending Arrangement Seconded by Commissioner Kelly. No discussion. Motion passed by voice vote.

6. **Payroll Processing and Human Resources Information Services** – Renewal of Agreement for Payroll Processing and Human Resources Information Services with Paylocity through October 31, 2024 at an estimated annual cost of \$127,000

Commissioner Mee moved to approve the renewal of an agreement for Payroll Processing and Human Resources Information Services with Paylocity through October 31, 2024 at an estimated annual cost of \$127,000. Commissioner Morrill seconded. No discussion.

Motion passed by roll call vote.  
Ayes: Kelly, Mee Morrill, Vires, Frey  
Nays: None  
Abstain: None  
Absent: Barrett

7. **Community Center Interior Renovation Design** – Approval of an Agreement with Williams Architects for Design Services - \$24,300

Commissioner Kelly moved to approve of an Agreement with Williams Architects for Design Services - \$24,300. Seconded by Commissioner Vires. No discussion.

Motion passed by roll call vote.  
Ayes: Kelly, Mee Morrill, Vires, Frey  
Nays: None  
Abstain: None  
Absent: Barrett

8. **Lincoln Marsh Office and Garage Renovation Bid Results** – Recommendation to Accept the Base Bid, Alternate and a 10% contingency from WallFill Exteriors for a total possible cost of \$66,966.90

Commissioner Kelly moved to approve the Base Bid, Alternate and a 10% contingency from WallFill Exteriors for a total possible cost of \$66,966.90. Seconded by Commissioner Vires. No discussion.

Motion passed by roll call vote.  
Ayes: Kelly, Mee Morrill, Vires, Frey  
Nays: None  
Abstain: None  
Absent: Barrett

9. **Parking Lot Sealcoating and Striping Services for Hoffman Park Graf Park and Central Athletic Complex** – Recommendation to Accept the quote from Sur-Seal Parking Lot Maintenance for \$18,393.72

Commissioner Vires moved to approve the quote from Sur-Seal Parking Lot Maintenance for \$18,393.72. Seconded by Commissioner Kelly. No discussion.

Motion passed by roll call vote.  
Ayes: Kelly, Mee Morrill, Vires, Frey  
Nays: None  
Abstain: None  
Absent: Barrett

**10. Prairie Office Building HVAC Unit Purchase and Installation – Recommendation to Accept the quote from Air Rite for \$23,775**

Commissioner Kelly moved to approve the quote from Air Rite for \$23,775. Seconded by Commissioner Mee.

Motion passed by roll call vote.

Ayes: Kelly, Mee Morrill, Vires, Frey

Nays: None

Abstain: None

Absent: Barrett

**REPORTS FROM STAFF**

Commissioner Morrill thought the Recreation Annual Report was well done. He realizes that 2020 was a challenging year and appreciated staffs hard work. He like the format they used on trends, challenges and moving forward. Morrill was happy to see that there are 60 Jr. Zookeeper teens involved in AZA. He thought that aquatics looked great and asked Director of Athletics and Facilities Novak to give some thought on how they can increase Northside Pools numbers next year. Morrill liked the recreation pop up event that had 225 attendees.

Commissioner Mee thanked the Cosley Zoo donors, donations this past year have been outstanding. He also noted that Arrowhead banquets and restaurant seem to be back on track. He commended staff on the 4.6 out of 5 rating on Open Table. He was pleased to see golf rounds still doing so well. He commented on the museum having strong visitor numbers. He thanked Executive Director Benard and his staff for a job well done on all the summer events and concerts. He thanked the Recreation Department on a great annual report and all their hard work in the past year.

**ADJOURNMENT**

At 5:31 p.m., Commissioner Mee moved to adjourn the meeting. Commissioner Morrill seconded. Motion passed by voice vote.

