



Wheaton Park District

**Wheaton Park District Board of Commissioners Special Meeting Minutes
Wednesday April 3, 2024, 5:00 p.m.
City of Wheaton Council Chambers 303 W. Wesley Street Wheaton, Illinois**

CALL TO ORDER –President Kelly called the meeting to order at 5:00 p.m. Barrett, Frey, Mee, Pecharich, and Vires were present.

COMMUNITY INPUT

John Patterson, 1849 Cherry Street, provided public comment concerning the park board email addresses and the Cosley Zoo Cosley Zoo Exhibit and Support Facility Existing Conditions Report. Mr. Patterson suggested that members of the public be able to participate.

President Kelly asked Executive Director Benard to describe how the public would participate. Benard reviewed the Board's direction to him on this matter via Resolution 2024-02. He stated that upon the completion of the zoo exhibit existing conditions report by a consulting firm, the Park Board will authorize the formation of a Cosley Zoo Exhibit and Support Facility Renovation or Replacement Prioritization Committee. This committee will be charged with creating a formal recommendation regarding the order of existing Cosley Zoo exhibit and support facility renovation or replacement projects. A draft of this recommendation will be shared with community stakeholders, and their input will be solicited. After receiving community stakeholder input, a final report will be completed for the Park Board's review and any action it deems appropriate.

Mr. Patterson thanked the board for using microphones during the subcommittee meeting.

ACTION ITEMS

1. Settlement Agreement

Commissioner Mee moved to Approve a Settlement and Release Agreement Between Kevin Needham, Christy Needham, Thomas J. Frederick, individually and on behalf of the Law Offices of Thomas J. Frederick, and the Wheaton Park District. Seconded by Commissioner Vires.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Vires, Kelly

Nays: Pecharich

Abstain: None

Absent: None

2. Parks Department Truck Purchases

Commissioner Vires motioned to approve the purchase of three Ford Maverick Trucks from Haggerty Ford Inc., at a unit price of \$28,816.00 each, for a total price of \$86,448.00. Seconded by Commissioner Frey.

Executive Director Benard summarized the purchases contemplated and the process undertaken to solicit pricing.

Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

DISCUSSION ITEMS *No Action Will Be Taken on These Items – Review & Discussion Only*

1. Arrowhead Golf Club Heating and Cooling Roof Top Unit Replacement Project Review

President Kelly reviewed the bid results. Staff and consultants are working to verify aspects of the response from the low bidder. Delivery on the RTU's will take 18-20 weeks. We should be on schedule for an October installation.

2. Cream of Wheat Concessions Purchases and Trailer Rental – Review of quote from Euclid Beverage for Cream of Wheat concessions purchases and trailer rental

Executive Director Benard stated that the amount of this purchase requires Board approval.

3. Alcohol Sales and Service on Park District Property for 2024 Events – Review of proposed alcohol sales and service for the 2024 events including:

- Cosley Zoo Uncorked Wine Tasting Event July 11, 2024
- Northwestern Medicine Memorial Park Rental August 10, 2024
- Cosley Zoo Woodland Wonder Gala Event September 7, 2024

Benard summarized the events. The Woodland Wonder Gala is a new event that will celebrate Cosley Zoo's 50th anniversary. The other two events have been occurring for over 10 years.

4. Arrowhead Golf Club Kitchen Contractual Temp Staffing – Review of proposals and pricing for Arrowhead Golf Club kitchen temp staffing services from May 2024 through April 2025

Benard reviewed the rationale for engaging a temp staffing firm for Arrowhead back of the house services on an as needed basis and shared that Legal Counsel has reviewed the proposed agreement. The recommended vendor is the incumbent. President Kelly had questions concerning the pricing for dishwashers and asked staff to follow up.

5. **Community Center Parking Lot Repaving Project** – Review of Change Order # 3 from Abbey Paving for \$4,320

President Kelly stated that this change order is for the electric vehicle charging stations and to replace an additional section of sidewalk. Commissioner Frey stated he was not in favor of adding the charging stations.

6. **Community Center Interior Renovation Project Phase 2** – Review of Change Order #4 from Stuckey Construction for \$30,366.11

President Kelly reviewed the list of items on the change order. Commissioner Mee asked if we are still within our contingency amount. Kelly responded that this takes us to approximately 2% of the 10% contingency amount.

7. **Community Center Interior Renovation Project Phase 2 / Table Purchase Quotes** – Review of quotes for the purchase of tables Community Center Interior Renovation Project Phase 2

Director of Parks and Planning Sperl stated that these tables are similar to what was previously purchased for the prior phase. No further discussion.

8. **Community Center Interior Renovation Project Phase 2 / Office Furniture Bids** – Review of bid results for office furniture for the Community Center Interior Renovation Project Phase 2

President Kelly stated this was budgeted for. This is for furniture for the Athletic Staff Suite. No further discussion.

9. **City of Wheaton Gary Avenue Roadway Improvement Project** – Review of Temporary and Permanent Easement Agreements with the City of Wheaton

Benard stated that the board previously approved draft agreements and that they are now finalized with complete exhibits. The park district will be reimbursed by the City of Wheaton for related legal fees.

10. **Rice Pool and Water Park Existing Conditions Report Request for Qualifications and Proposals Draft** – Review of Proposed Solicitation Document Draft

Benard stated that this is being provided to the board for a review of the solicitation document for an RFQ/P for Rice Pool and Waterpark. The board agreed that this process should move forward.

ADJOURNMENT

At 5:36 p.m., Commissioner Mee moved to adjourn to closed session for the purpose of The Selection of a Person to Fill a Vacancy in Public Office, 5 ILCS 120/2(c)(3) and Purchase or Lease of Real Property, 5ILCS 120/2 (c)(5) Commissioner Frey seconded.

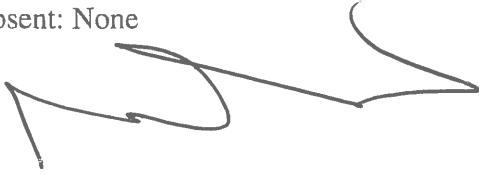
Motion passed by roll call vote.

Ayes: Barrett, Frey, Mee, Pecharich, Vires, Kelly

Nays: None

Abstain: None

Absent: None

A handwritten signature in black ink, appearing to be 'Mee', written over the 'Absent: None' line.