

WHEATON PARK DISTRICT



Financial Overview

September, 2019

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WPD Summary

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
4-Revenues	37,927,437	12,931,448	5,760,951	7,170,497	124.47%	36,289,569	29,215,951	7,073,618	24.21%
5-Expenses	(44,059,584)	(9,299,783)	(2,533,949)	(6,765,834)	-267.01%	(27,874,499)	(20,789,176)	(7,085,323)	-34.08%
Grand Total	(6,132,147)	3,631,666	3,227,003	404,663	12.54%	8,415,070	8,426,775	(11,704)	-0.14%
10-General									
4-Revenues	4,911,582	1,225,687	977,610	248,077	25.38%	4,783,191	4,511,643	271,548	6.02%
5-Expenses	(5,923,517)	(665,255)	(737,286)	72,031	9.77%	(3,972,575)	(4,117,609)	145,034	3.52%
10-General Total	(1,011,935)	560,433	240,324	320,109	133.20%	810,616	394,033	416,583	105.72%
20-Recreation									
4-Revenues	10,342,094	1,536,205	1,256,081	280,124	22.30%	8,521,629	8,359,693	161,936	1.94%
5-Expenses	(10,028,942)	(833,124)	(759,052)	(74,073)	-9.76%	(6,803,459)	(6,667,633)	(135,826)	-2.04%
20-Recreation Total	313,152	703,080	497,029	206,051	41.46%	1,718,171	1,692,061	26,110	1.54%
22-Cosley Zoo									
4-Revenues	1,612,467	343,940	265,092	78,848	29.74%	1,492,982	1,363,791	129,191	9.47%
5-Expenses	(1,637,808)	(206,513)	(137,767)	(68,746)	-49.90%	(1,182,579)	(988,915)	(193,665)	-19.58%
22-Cosley Zoo Total	(25,341)	137,427	127,325	10,102	7.93%	310,403	374,876	(64,473)	-17.20%
30-Debt Service									
4-Revenues	4,907,075	7,360,046	1,095,001	6,265,045	572.15%	10,597,068	4,444,641	6,152,426	138.42%
5-Expenses	(4,927,063)	(6,331,648)	(250)	(6,331,398)	-2532559.33%	(6,674,189)	(391,942)	(6,282,247)	-1602.85%
30-Debt Service Total	(19,988)	1,028,398	1,094,751	(66,353)	-6.06%	3,922,879	4,052,700	(129,821)	-3.20%
40-Capital Projects									
4-Revenues	3,945,478	663,846	353,331	310,515	87.88%	1,686,418	1,365,818	320,600	23.47%
5-Expenses	(9,565,614)	(448,126)	(70,626)	(377,500)	-534.51%	(2,339,053)	(1,511,703)	(827,350)	-54.73%
40-Capital Projects Total	(5,620,136)	215,720	282,704	(66,984)	-23.69%	(652,635)	(145,885)	(506,750)	-347.36%
60-Golf Fund									
4-Revenues	9,949,222	1,259,051	1,261,049	(1,998)	-0.16%	7,526,360	7,449,616	76,744	1.03%
5-Expenses	(9,716,203)	(666,188)	(657,328)	(8,859)	-1.35%	(5,424,719)	(5,662,071)	237,352	4.19%
60-Golf Fund Total	233,019	592,863	603,720	(10,857)	-1.80%	2,101,641	1,787,545	314,096	17.57%
70-Information Technology									
4-Revenues	599,564	149,883	121,266	28,617	23.60%	449,663	363,839	85,823	23.59%
5-Expenses	(599,531)	(21,569)	(21,220)	(349)	-1.65%	(326,303)	(257,645)	(68,658)	-26.65%
70-Information Technol	33	128,314	100,046	28,268	28.26%	123,360	106,195	17,165	16.16%
75-Health Insurance									
4-Revenues	1,659,955	392,791	431,524	(38,733)	-8.98%	1,232,258	1,356,909	(124,651)	-9.19%
5-Expenses	(1,660,905)	(127,360)	(150,419)	23,060	15.33%	(1,151,623)	(1,191,660)	40,037	3.36%
75-Health Insurance Tot	(950)	265,431	281,104	(15,673)	-5.58%	80,635	165,250	(84,614)	-51.20%
Grand Total	(6,132,147)	3,631,666	3,227,003	404,663	12.54%	8,415,070	8,426,775	(11,704)	-0.14%

AGC Month & YTD Summary

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
60-Golf Fund									
000-Administration									
4-Revenues	1,768,172	439,178	379,970	59,208	15.58%	1,820,333	1,563,416	256,917	16.43%
5-Expenses	(3,020,933)	(94,137)	(83,300)	(10,837)	-13.01%	(944,020)	(1,008,023)	64,003	6.35%
000-Administration Total	(1,252,761)	345,041	296,670	48,371	16.30%	876,313	555,393	320,920	57.78%
101-Parks Maintenance									
5-Expenses	(29,812)	(2,417)	(2,454)	37	1.50%	(24,094)	(23,251)	(844)	-3.63%
101-Parks Maintenance Total	(29,812)	(2,417)	(2,454)	37	1.50%	(24,094)	(23,251)	(844)	-3.63%
601-Golf Maintenance									
4-Revenues	0	0	0	0	0.00%	5,818	5,640	177	3.14%
5-Expenses	(1,429,940)	(90,758)	(93,082)	2,324	2.50%	(932,953)	(838,521)	(94,432)	-11.26%
601-Golf Maintenance Total	(1,429,940)	(90,758)	(93,082)	2,324	2.50%	(927,136)	(832,881)	(94,255)	-11.32%
611-Pro Shop/Golf Fees									
4-Revenues	2,491,750	276,903	284,650	(7,746)	-2.72%	1,984,368	2,023,166	(38,798)	-1.92%
5-Expenses	(803,497)	(99,340)	(92,080)	(7,260)	-7.88%	(515,097)	(591,589)	76,492	12.93%
611-Pro Shop/Golf Fees Total	1,688,253	177,564	192,570	(15,006)	-7.79%	1,469,270	1,431,577	37,693	2.63%
612-Food and Beverage									
4-Revenues	5,674,300	542,970	596,429	(53,459)	-8.96%	3,706,468	3,845,436	(138,967)	-3.61%
5-Expenses	(4,422,437)	(379,517)	(386,372)	6,855	1.77%	(3,006,824)	(3,199,923)	193,099	6.03%
612-Food and Beverage Total	1,251,863	163,453	210,057	(46,604)	-22.19%	699,645	645,513	54,132	8.39%
613-Cross Country Skiing									
4-Revenues	15,000	0	0	0	0.00%	9,373	11,958	(2,585)	-21.62%
5-Expenses	(9,583)	(19)	(41)	22	53.66%	(1,730)	(764)	(967)	-126.52%
613-Cross Country Skiing Total	5,417	(19)	(41)	22	53.66%	7,643	11,194	(3,552)	-31.73%
60-Golf Fund Total	233,019	592,863	603,720	(10,857)	-1.80%	2,101,641	1,787,545	314,096	17.57%
Grand Total	233,019	592,863	603,720	(10,857)	-1.80%	2,101,641	1,787,545	314,096	17.57%

Cosley Zoo Analysis

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
Cosley Zoo									
4-Revenues									
41-Taxes	1,014,846	273,082	210,694	62,388	29.61%	971,030	901,879	69,151	7.67%
42-Charges for Services	495,246	34,795	39,840	(5,045)	-12.66%	384,704	374,407	10,298	2.75%
44-Rentals	57,000	6,828	6,383	446	6.98%	49,429	48,343	1,086	2.25%
45-Product Sales	2,125	185	180	5	2.78%	2,011	1,500	511	34.07%
46-Grants & Donations	42,000	11,416	7,742	3,673	47.45%	55,780	30,898	24,882	80.53%
47-Misc. Income	0	16,205	0	16,205	0.00%	16,595	1,243	15,352	1235.07%
48-Interest Income	1,250	1,430	253	1,177	465.23%	13,432	5,521	7,912	143.30%
49-Transfers In	0								
4-Revenues Total	1,612,467	343,940	265,092	78,848	29.74%	1,492,982	1,363,791	129,191	9.47%
5-Expenses									
51-Salaries & Wages	(900,462)	(69,399)	(65,168)	(4,231)	-6.49%	(651,994)	(630,530)	(21,464)	-3.40%
52-Contractual Services	(325,129)	(60,383)	(59,580)	(803)	-1.35%	(232,881)	(227,157)	(5,724)	-2.52%
53-Supplies	(173,641)	(30,884)	(10,437)	(20,447)	-195.91%	(134,359)	(100,145)	(34,213)	-34.16%
54-Other Charges	(61,989)	(1,700)	(2,264)	564	24.91%	(30,905)	(30,128)	(777)	-2.58%
57-Capital	(1,707)	(427)	(318)	(109)	-34.19%	(1,280)	(954)	(326)	-34.19%
59-Transfers Out	(174,880)	(43,720)	0	(43,720)	0.00%	(131,160)	0	(131,160)	0.00%
5-Expenses Total	(1,637,808)	(206,513)	(137,767)	(68,746)	-49.90%	(1,182,579)	(988,915)	(193,665)	-19.58%
Cosley Zoo Total	(25,341)	137,427	127,325	10,102	7.93%	310,403	374,876	(64,473)	-17.20%
Foundation									
Concessions									
1-Concession Sales	70,000	5,151	5,568	(417)	-7.48%	56,250	51,857	4,393	8.47%
2-Concession COGS	(22,000)	(2,537)	(1,317)	(1,220)	-92.66%	(17,411)	(15,118)	(2,293)	-15.17%
3-Concession Supplies	(2,050)	(252)	(168)	(84)	-50.13%	(1,248)	(1,352)	105	7.76%
Concessions Total	45,950	2,362	4,083	(1,721)	-42.15%	37,591	35,386	2,205	6.23%
Gift Shop									
1-Gift Shop Sales	110,000	8,590	10,503	(1,913)	-18.21%	81,974	84,794	(2,819)	-3.32%
2-Gift Shop COGS	(45,000)	(6,008)	(6,572)	564	8.58%	(29,884)	(31,967)	2,083	6.52%
Gift Shop Total	65,000	2,582	3,931	(1,349)	-34.32%	52,090	52,827	(737)	-1.39%
Concession & Gift Shop									
4-Concession & Gift Shop									
Wages	(62,595)	(5,220)	(5,971)	751	12.58%	(46,138)	(38,858)	(7,280)	-18.73%
Concession & Gift Shop Total	(62,595)	(5,220)	(5,971)	751	12.58%	(46,138)	(38,858)	(7,280)	-18.73%
Foundation Total	48,355	(276)	2,043	(2,320)	-113.53%	43,543	49,355	(5,811)	-11.77%
Grand Total	23,014	137,151	129,368	7,783	6.02%	353,946	424,231	(70,285)	-16.57%

Cash & Investments

Description	Current Month	Prior Month	Current Month, Prior Year
<i>Operating Funds</i>			
10-General	3,436,208	2,884,628	3,762,628
20-Recreation	5,928,281	5,270,278	4,878,552
21-Special Recreation	421,743	194,755	356,989
22-Cosley Zoo	1,121,214	947,639	1,028,862
23-Liability	526,919	405,557	491,428
24-Audit	30,018	26,707	35,387
25-FICA	472,358	357,493	454,823
26-IMRF	546,033	501,694	736,901
30-Debt Service	4,774,307	3,745,909	4,976,281
60-Golf Fund	5,382,741	4,881,960	5,384,222
70-Information Technology	152,561	24,248	134,236
75-Health Insurance	357,997	94,798	439,427
Total Operating Funds	23,150,381	19,335,666	22,679,737
<i>Capital Funds</i>			
40-Capital Projects	7,106,979	6,783,594	7,138,770
Total Capital Funds	7,106,979	6,783,594	7,138,770
Total District Funds	30,257,360	26,119,259	29,818,508

**Fund Balance Target Analysis
September, 2019**

	General 10	Recreation 20	Cosley 22	Insurance Liability 23	Audit 24	FICA 25	IMRF 26	Debt Service 30	Golf 60
Basis of Measurement:									
Budgeted expenditures less budget capital expenditures	3 to 6 months	2 to 4 months	3 to 6 month	3 to 6 month	3 to 6 month	3 to 6 month	3 to 6 month	Min. target is \$5K; Max. is budgeted expenditures	2 - 4 months
FY 2019 Budget Basis:									
Budgeted expenditures less budgeted capital expenditures	4,268,201	9,666,641	1,461,221	626,664	31,064	622,244	650,992	4,927,063	9,230,063
FY 2019 Targets									
Target Minimum	1,067,050	1,611,110	365,310	156,670	7,770	155,560	162,750	5,000	1,538,340
Target Maximum	2,134,100	3,222,210	730,610	313,330	15,530	311,120	325,500	4,927,063	3,076,690
Fund Balance as of September, 2019									
Fund Balance as of 12/31/2018	2,572,897	2,986,774	849,477	329,126	36,275	340,514	505,675		
Net Profit (Loss) YTD thru September, 2019	810,616	1,718,171	310,403	199,339	(6,230)	133,068	(5,812)		
Fund Balance as of September, 2019	3,383,513	4,704,944	1,159,881	528,465	30,045	473,583	499,862		
Cash & Investments 12/31/2018								859,703	3,529,633
Cash & Investments September, 2019								4,774,307	5,382,741
Analysis Results	Over Maximum Target by	Over Maximum Target by	Over Maximum Target by	Over Maximum Target by	Over Maximum Target by	Over Maximum Target by	Over Maximum Target by	Meets Target	Over Maximum Target by
Variations									
Amount over maximum or (under minimum)	1,249,413	1,482,734	429,271	215,135	14,515	162,463	174,362	-	2,306,051

All Funds Investment Report

Description	Current Balance	Prior Month Balance	Prior Year Balance
1110-Certificates of Deposit			
10-General	1,949,010	1,949,010	3,680,115
20-Recreation	2,809,357	2,809,357	4,776,527
21-Special Recreation	69,910	69,910	325,767
22-Cosley Zoo	282,674	282,674	862,661
23-Liability	125,608	125,608	372,465
24-Audit	8,579	8,579	14,764
25-FICA	124,057	124,057	352,499
26-IMRF	316,134	316,134	570,911
30-Debt Service	3,041,992	3,041,992	4,640,642
40-Capital Projects	5,588,594	5,588,594	6,717,368
60-Golf Fund	3,150,921	3,150,921	3,914,817
75-Health Insurance	0	0	200
Total Certificates of Deposit	17,466,835	17,466,835	26,228,735
1120-Treasuries			
10-General	0	0	0
20-Recreation	0	0	0
23-Liability	0	0	0
24-Audit	0	0	0
30-Debt Service	0	0	0
40-Capital Projects	0	0	0
60-Golf Fund	0	0	0
Total Treasuries	0	0	0
1122-Agencies			
10-General	0	0	0
20-Recreation	0	0	0
23-Liability	0	0	0
24-Audit	0	0	0
30-Debt Service	0	0	0
40-Capital Projects	0	0	0
60-Golf Fund	0	0	0
Total Agencies	0	0	0
Total Investments	17,466,835	17,466,835	26,228,735

**General Fund
Balance Sheet**

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	1,487,198	935,618	82,514
11-Investments	1,949,010	1,949,010	3,680,115
12-Receivables	4,408,441	4,405,324	4,192,990
13-Interfund Receivables	0	0	0
14-Inventory	3,603	3,647	3,675
16-Prepaid/Deposits/Escrows	486	486	1,660
Total Assets	7,848,737	7,294,086	7,960,954
Liabilities			
20-ST Payables	(15,284)	(4,340)	(1,087)
21-Payroll Payables	(60,315)	(76,000)	(58,739)
22-Accruals	0	0	0
23-Interfund Payables	0	0	0
24-Unearned Revenues	(4,380,936)	(4,380,936)	(4,158,381)
25-Deposits/Uncashed/Stale Dated	(8,690)	(9,730)	(10,952)
Total Liabilities	(4,465,225)	(4,471,006)	(4,229,159)
30-Fund Balance	(3,383,513)	(2,823,080)	(3,731,795)
Liabilities and Fund Balance	(7,848,737)	(7,294,086)	(7,960,954)

Recreation BS

**Recreation Fund
Balance Sheet**

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	3,118,924	2,460,921	102,025
11-Investments	2,809,357	2,809,357	4,776,527
12-Receivables	4,596,036	4,682,235	4,403,140
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
16-Prepaid/Deposits/Escrows	546	246	3,726
Total Assets	10,524,864	9,952,759	9,285,418
Liabilities			
20-ST Payables	(348,651)	(351,015)	(346,440)
22-Accruals	0	0	0
24-Unearned Revenues	(5,463,449)	(5,590,211)	(5,192,688)
25-Deposits/Uncashed/Stale Dated	(7,819)	(9,669)	(45,814)
Total Liabilities	(5,819,920)	(5,950,895)	(5,584,941)
30-Fund Balance	(4,704,944)	(4,001,864)	(3,700,477)
Liabilities and Fund Balance	(10,524,864)	(9,952,759)	(9,285,418)

Zoo BS

**Zoo Fund
Balance Sheet**

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	838,540	664,965	166,202
11-Investments	282,674	282,674	862,661
12-Receivables	1,069,031	1,096,425	995,352
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
16-Prepaid/Deposits/Escrows	0	0	150
Total Assets	2,190,245	2,044,064	2,024,365
Liabilities			
20-ST Payables	0	0	0
22-Accruals	0	0	0
24-Unearned Revenues	(1,030,365)	(1,021,611)	(955,910)
Total Liabilities	(1,030,365)	(1,021,611)	(955,910)
30-Fund Balance	(1,159,881)	(1,022,453)	(1,068,455)
Liabilities and Fund Balance	(2,190,245)	(2,044,064)	(2,024,365)

Debt BS

Debt Service Fund
Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	1,732,315	703,917	335,639
11-Investments	3,041,992	3,041,992	4,640,642
12-Receivables	4,214,008	4,214,008	4,375,405
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
15-Other Receivables	0	0	0
16-Prepaid/Deposits/Escrows	0	0	0
17-Other Assets	0	0	0
19-Capital Assets	0	0	0
Total Assets	8,988,315	7,959,917	9,351,686
Liabilities			
20-ST Payables	(1,688,300)	(1,688,300)	(1,654,650)
21-Payroll Payables	0	0	0
22-Accruals	0	0	0
23-Interfund Payables	0	0	0
24-Unearned Revenues	(4,214,008)	(4,214,008)	(4,370,040)
25-Escheats and Facility Deposits	0	0	0
26-Long Term-Debt	0	0	0
27-LT Vacation Accruals	0	0	0
Total Liabilities	(5,902,308)	(5,902,308)	(6,024,690)
30-Fund Balance	(3,086,007)	(2,057,609)	(3,326,996)
Liabilities and Fund Balance	(8,988,315)	(7,959,917)	(9,351,686)

Cap BS

Capital Projects Fund
Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	1,518,385	1,195,000	421,402
11-Investments	5,588,594	5,588,594	6,717,368
12-Receivables	68,058	45,664	21,065
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
15-Other Receivables	0	0	0
16-Prepaid/Deposits/Escrows	0	0	100
17-Other Assets	0	0	0
19-Capital Assets	0	0	0
Total Assets	7,175,037	6,829,258	7,159,936
Liabilities			
20-ST Payables	(36,652)	(58,806)	(63,962)
21-Payroll Payables	0	0	0
22-Accruals	0	0	0
23-Interfund Payables	0	0	0
24-Unearned Revenues	(161,713)	(9,500)	0
25-Escheats and Facility Deposits	0	0	0
26-Long Term-Debt	0	0	0
27-LT Vacation Accruals	0	0	0
Total Liabilities	(198,365)	(68,306)	(63,962)
30-Fund Balance	(6,976,672)	(6,760,952)	(7,095,973)
Liabilities and Fund Balance	(7,175,037)	(6,829,258)	(7,159,936)

AGC BS

**Arrowhead Golf Club Fund
Balance Sheet**

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	2,231,820	1,731,039	1,469,405
11-Investments	3,150,921	3,150,921	3,914,817
12-Receivables	1,768,686	1,767,585	1,566,057
13-Interfund Receivables	0	0	0
14-Inventory	123,969	125,050	131,681
15-Other Receivables	22,000	21,000	22,000
16-Prepaid/Deposits/Escrows	33,555	33,740	35,877
17-Other Assets	0	0	0
19-Capital Assets	17,815,041	17,815,041	17,863,429
Total Assets	25,145,991	24,644,375	25,003,266
Liabilities			
20-ST Payables	(1,585,885)	(1,596,111)	(1,351,164)
21-Payroll Payables	0	0	0
22-Accruals	(89,438)	(89,438)	(94,210)
23-Interfund Payables	0	0	0
24-Unearned Revenues	(67)	(67)	(67)
25-Deposits/Uncashed/Stale Dated	(292,329)	(373,350)	(331,755)
26-Long-Term Debt	(3,890,611)	(3,890,611)	(5,285,975)
27-LT Vacation Accruals	(90,042)	(90,042)	(95,534)
29-Pensions	(200,617)	(200,617)	0
Total Liabilities	(6,148,990)	(6,240,237)	(7,158,705)
30-Fund Balance	(18,997,002)	(18,404,139)	(17,844,561)
Liabilities and Fund Balance	(25,145,991)	(24,644,375)	(25,003,266)

IST BS

**Information Technology
Balance Sheet**

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	152,561	24,248	134,236
11-Investments	0	0	0
12-Receivables	0	0	0
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
15-Other Receivables	0	0	0
16-Prepaid/Deposits/Escrows	2,107	2,107	1,390
17-Other Assets	0	0	0
19-Capital Assets	2,696	2,696	9,868
Total Assets	157,365	29,051	145,494
Liabilities			
20-ST Payables	0	0	0
21-Payroll Payables	0	0	0
22-Accruals	0	0	0
23-Interfund Payables	0	0	0
24-Unearned Revenues	0	0	0
25-Escheats and Facility Deposits	0	0	0
26-Long Term-Debt	0	0	0
27-LT Vacation Accruals	0	0	0
Total Liabilities	0	0	0
30-Fund Balance	(157,365)	(29,051)	(145,494)
Liabilities and Fund Balance	(157,365)	(29,051)	(145,494)

Health BS

Health Insurance Fund Balance Sheet

Description	Current Balance	Prior Month Balance	Prior Year Balance
Assets			
10-Cash & Cash Equivalents	357,997	94,798	439,227
11-Investments	0	0	200
12-Receivables	879	586	3,135
13-Interfund Receivables	0	0	0
14-Inventory	0	0	0
15-Other Receivables	0	0	0
16-Prepaid/Deposits/Escrows	0	0	0
17-Other Assets	0	0	0
19-Capital Assets	0	0	0
Total Assets	358,877	95,384	442,562
Liabilities			
20-ST Payables	0	0	0
21-Payroll Payables	0	(1,938)	78
22-Accruals	0	0	0
23-Interfund Payables	0	0	0
24-Unearned Revenues	0	0	0
25-Escheats and Facility Deposits	0	0	0
26-Long Term-Debt	0	0	0
27-LT Vacation Accruals	0	0	0
Total Liabilities	0	(1,938)	78
30-Fund Balance	(358,877)	(93,446)	(442,640)
Liabilities and Fund Balance	(358,877)	(95,384)	(442,562)

Major & Internal Service Funds

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
10-General									
4-Revenues									
41-Taxes	4,359,402	1,172,878	923,777	249,101	26.97%	4,170,539	3,954,243	216,296	5.47%
42-Charges for Services	272,135	13,764	14,162	(398)	-2.81%	245,526	257,426	(11,900)	-4.62%
43-Debt Proceeds	0								
44-Rentals	88,120	1,298	450	848	188.33%	84,704	80,449	4,255	5.29%
45-Product Sales	17,675	394	2,722	(2,328)	-85.53%	4,254	7,161	(2,906)	-40.59%
46-Grants & Donations	153,500	33,422	34,964	(1,542)	-4.41%	126,462	133,601	(7,139)	-5.34%
47-Misc. Income	5,750	303	(2,918)	3,220	110.36%	92,236	36,054	56,183	155.83%
48-Interest Income	15,000	3,630	4,453	(823)	-18.49%	59,469	42,709	16,760	39.24%
49-Transfers In	0								
4-Revenues Total	4,911,582	1,225,687	977,610	248,077	25.38%	4,783,191	4,511,643	271,548	6.02%
5-Expenses									
51-Salaries & Wages	(2,316,096)	(152,213)	(141,290)	(10,923)	-7.73%	(1,672,826)	(1,572,585)	(100,241)	-6.37%
52-Contractual Services	(1,190,438)	(184,242)	(167,494)	(16,747)	-10.00%	(768,727)	(770,385)	1,657	0.22%
53-Supplies	(482,834)	(44,463)	(59,495)	15,032	25.27%	(300,601)	(313,305)	12,704	4.05%
54-Other Charges	(278,833)	(4,971)	(6,037)	1,066	17.65%	(174,396)	(185,692)	11,296	6.08%
57-Capital	(542,650)	(1,200)	(18,759)	17,559	93.60%	(221,526)	(243,011)	21,484	8.84%
59-Transfers Out	(1,112,666)	(278,167)	(344,211)	66,044	19.19%	(834,500)	(1,032,632)	198,133	19.19%
5-Expenses Total	(5,923,517)	(665,255)	(737,286)	72,031	9.77%	(3,972,575)	(4,117,609)	145,034	3.52%
10-General Total	(1,011,935)	560,433	240,324	320,109	133.20%	810,616	394,033	416,583	105.72%
20-Recreation									
4-Revenues									
41-Taxes	4,303,842	1,157,816	911,974	245,842	26.96%	4,116,981	3,903,714	213,267	5.46%
42-Charges for Services	5,361,535	349,421	319,107	30,315	9.50%	3,916,832	4,009,759	(92,927)	-2.32%
44-Rentals	256,625	19,405	12,299	7,106	57.78%	185,738	207,332	(21,595)	-10.42%
45-Product Sales	203,601	2,567	5,174	(2,606)	-50.38%	172,505	167,438	5,068	3.03%
46-Grants & Donations	17,150	21	16	5	28.13%	16,971	16,009	962	6.01%
47-Misc. Income	23,641	2,302	3,293	(992)	-30.11%	24,882	24,798	84	0.34%
48-Interest Income	35,700	4,673	4,218	454	10.77%	87,721	30,644	57,077	186.26%
49-Transfers In	140,000								
4-Revenues Total	10,342,094	1,536,205	1,256,081	280,124	22.30%	8,521,629	8,359,693	161,936	1.94%
5-Expenses									
51-Salaries & Wages	(4,755,566)	(325,839)	(322,747)	(3,092)	-0.96%	(3,533,684)	(3,518,790)	(14,894)	-0.42%
52-Contractual Services	(3,536,383)	(375,963)	(361,018)	(14,945)	-4.14%	(2,241,434)	(2,304,250)	62,816	2.73%
53-Supplies	(1,114,890)	(56,213)	(51,049)	(5,164)	-10.12%	(665,127)	(634,815)	(30,311)	-4.77%
54-Other Charges	(259,802)	(3,284)	(4,856)	1,572	32.36%	(143,878)	(151,631)	7,753	5.11%
57-Capital	(80,653)	(1,413)	(1,093)	(320)	-29.31%	(8,100)	(3,279)	(4,821)	-147.03%
59-Transfers Out	(281,648)	(70,412)	(18,289)	(52,123)	-285.00%	(211,236)	(54,868)	(156,368)	-284.99%
5-Expenses Total	(10,028,942)	(833,124)	(759,052)	(74,073)	-9.76%	(6,803,459)	(6,667,633)	(135,826)	-2.04%
20-Recreation Total	313,152	703,080	497,029	206,051	41.46%	1,718,171	1,692,061	26,110	1.54%
22-Cosley Zoo									
4-Revenues									
41-Taxes	1,014,846	273,082	210,694	62,388	29.61%	971,030	901,879	69,151	7.67%
42-Charges for Services	495,246	34,795	39,840	(5,045)	-12.66%	384,704	374,407	10,298	2.75%
44-Rentals	57,000	6,828	6,383	446	6.98%	49,429	48,343	1,086	2.25%
45-Product Sales	2,125	185	180	5	2.78%	2,011	1,500	511	34.07%
46-Grants & Donations	42,000	11,416	7,742	3,673	47.45%	55,780	30,898	24,882	80.53%
47-Misc. Income	0	16,205	0	16,205	0.00%	16,595	1,243	15,352	1235.07%
48-Interest Income	1,250	1,430	253	1,177	465.23%	13,432	5,521	7,912	143.30%
49-Transfers In	0								
4-Revenues Total	1,612,467	343,940	265,092	78,848	29.74%	1,492,982	1,363,791	129,191	9.47%
5-Expenses									
51-Salaries & Wages	(900,462)	(69,399)	(65,168)	(4,231)	-6.49%	(651,994)	(630,530)	(21,464)	-3.40%
52-Contractual Services	(325,129)	(60,383)	(59,580)	(803)	-1.35%	(232,881)	(227,157)	(5,724)	-2.52%
53-Supplies	(173,641)	(30,884)	(10,437)	(20,447)	-195.91%	(134,359)	(100,145)	(34,213)	-34.16%
54-Other Charges	(61,989)	(1,700)	(2,264)	564	24.91%	(30,905)	(30,128)	(777)	-2.58%
57-Capital	(1,707)	(427)	(318)	(109)	-34.19%	(1,280)	(954)	(326)	-34.19%
59-Transfers Out	(174,880)	(43,720)	0	(43,720)	0.00%	(131,160)	0	(131,160)	0.00%
5-Expenses Total	(1,637,808)	(206,513)	(137,767)	(68,746)	-49.90%	(1,182,579)	(988,915)	(193,665)	-19.58%
22-Cosley Zoo Total	(25,341)	137,427	127,325	10,102	7.93%	310,403	374,876	(64,473)	-17.20%

Major & Internal Service Funds

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
30-Debt Service									
4-Revenues									
41-Taxes	4,214,009	1,053,502	1,092,510	(39,008)	-3.57%	4,214,008	4,370,040	(156,032)	-3.57%
43-Debt Proceeds	439,306	5,335,000	0	5,335,000	0.00%	5,335,000	0	5,335,000	0.00%
46-Grants & Donations	127,456	0	0	0	0.00%	59,777	61,876	(2,099)	-3.39%
47-Misc. Income	0	846,494	0	846,494	0.00%	846,494	1,189	845,305	71093.78%
48-Interest Income	4,000	2,746	2,491	255	10.24%	19,484	11,537	7,948	68.89%
49-Transfers In	122,304	122,304	0	122,304	0.00%	122,304	0	122,304	0.00%
4-Revenues Total	4,907,075	7,360,046	1,095,001	6,265,045	572.15%	10,597,068	4,444,641	6,152,426	138.42%
5-Expenses									
52-Contractual Services	(4,927,063)	(164,838)	(250)	(164,588)	-65835.20%	(507,378)	(391,942)	(115,437)	-29.45%
54-Other Charges	0	0	0	0	0.00%	0	0	0	0.00%
57-Capital	0	(6,166,810)	0	(6,166,810)	0.00%	(6,166,810)	0	(6,166,810)	0.00%
59-Transfers Out	0	0	0	0	0.00%	0	0	0	0.00%
5-Expenses Total	(4,927,063)	(6,331,648)	(250)	(6,331,398)	-253259.33%	(6,674,189)	(391,942)	(6,282,247)	-1602.85%
30-Debt Service Total	(19,988)	1,028,398	1,094,751	(66,353)	-6.06%	3,922,879	4,052,700	(129,821)	-3.20%
40-Capital Projects									
4-Revenues									
41-Taxes	0	0	0	0	0.00%	0	0	0	0.00%
42-Charges for Services	0	0	0	0	0.00%	0	0	0	0.00%
43-Debt Proceeds	1,267,623	0	0	0	0.00%	0	0	0	0.00%
44-Rentals	42,885	52,500	0	52,500	0.00%	84,524	32,024	52,500	163.94%
45-Product Sales	10,400	2,400	0	2,400	0.00%	9,600	10,476	(876)	-8.36%
46-Grants & Donations	1,020,000	215,000	0	215,000	0.00%	300,573	194,344	106,229	54.66%
47-Misc. Income	376	0	0	0	0.00%	3,370	5,356	(1,986)	-37.07%
48-Interest Income	35,000	1,648	(9,169)	10,817	117.97%	111,455	36,118	75,337	208.59%
49-Transfers In	1,569,194	392,299	362,500	29,799	8.22%	1,176,896	1,087,500	89,396	8.22%
4-Revenues Total	3,945,478	663,846	353,331	310,515	87.88%	1,686,418	1,365,818	320,600	23.47%
5-Expenses									
51-Salaries & Wages	(165,798)	(12,783)	(12,075)	(708)	-5.87%	(120,110)	(114,626)	(5,484)	-4.78%
52-Contractual Services	(269,040)	(45,450)	(19,636)	(25,813)	-131.46%	(125,404)	(120,219)	(5,185)	-4.31%
53-Supplies	(491,263)	(19,614)	(20,618)	1,004	4.87%	(99,497)	(162,700)	63,203	38.85%
54-Other Charges	(9,850)	(422)	(232)	(189)	-81.57%	(4,050)	(4,684)	634	13.54%
57-Capital	(8,507,359)	(247,553)	(18,064)	(229,489)	-1270.42%	(1,867,688)	(1,109,474)	(758,214)	-68.34%
59-Transfers Out	(122,304)	(122,304)	0	(122,304)	0.00%	(122,304)	0	(122,304)	0.00%
5-Expenses Total	(9,565,614)	(448,126)	(70,626)	(377,500)	-534.51%	(2,339,053)	(1,511,703)	(827,350)	-54.73%
40-Capital Projects Total	(5,620,136)	215,720	282,704	(66,984)	-23.69%	(652,635)	(145,885)	(506,750)	-347.36%
60-Golf Fund									
4-Revenues									
41-Taxes	1,744,172	436,043	382,483	53,560	14.00%	1,744,172	1,529,931	214,240	14.00%
42-Charges for Services	2,139,000	223,972	219,980	3,992	1.81%	1,619,524	1,642,201	(22,676)	-1.38%
44-Rentals	403,050	60,201	69,807	(9,607)	-13.76%	349,493	364,649	(15,156)	-4.16%
45-Product Sales	5,610,000	533,280	577,140	(43,860)	-7.60%	3,704,458	3,838,230	(133,773)	-3.49%
46-Grants & Donations	0	0	0	0	0.00%	0	0	0	0.00%
47-Misc. Income	33,000	2,796	14,509	(11,713)	-80.73%	58,525	49,523	9,003	18.18%
48-Interest Income	20,000	2,760	(2,870)	5,629	196.15%	50,188	25,082	25,106	100.09%
49-Transfers In	0	0	0	0	0.00%	0	0	0	0.00%
4-Revenues Total	9,949,222	1,259,051	1,261,049	(1,998)	-0.16%	7,526,360	7,449,616	76,744	1.03%
5-Expenses									
51-Salaries & Wages	(3,226,777)	(252,971)	(257,397)	4,425	1.72%	(2,341,469)	(2,325,777)	(15,692)	-0.67%
52-Contractual Services	(3,476,079)	(215,051)	(234,070)	19,019	8.13%	(1,261,345)	(1,363,970)	102,626	7.52%
53-Supplies	(2,228,071)	(152,013)	(150,939)	(1,074)	-0.71%	(1,427,604)	(1,471,919)	44,315	3.01%
54-Other Charges	(299,136)	(16,680)	(12,818)	(3,863)	-30.13%	(159,018)	(166,975)	7,957	4.77%
57-Capital	(486,140)	(29,473)	(2,106)	(27,367)	-1299.48%	(235,283)	(333,429)	98,146	29.44%
59-Transfers Out	0	0	0	0	0.00%	0	0	0	0.00%
5-Expenses Total	(9,716,203)	(666,188)	(657,328)	(8,859)	-1.35%	(5,424,719)	(5,662,071)	237,352	4.19%
60-Golf Fund Total	233,019	592,863	603,720	(10,857)	-1.80%	2,101,641	1,787,545	314,096	17.57%
70-Information Technology									
4-Revenues									
42-Charges for Services	599,531	149,883	121,266	28,617	23.60%	449,648	363,797	85,852	23.60%
43-Debt Proceeds	0	0	0	0	0.00%	0	0	0	0.00%
47-Misc. Income	33	0	0	0	0.00%	14	43	(29)	-66.37%
48-Interest Income	0	0	0	0	0.00%	0	0	0	0.00%
49-Transfers In	0	0	0	0	0.00%	0	0	0	0.00%

Major & Internal Service Funds

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
4-Revenues Total	599,564	149,883	121,266	28,617	23.60%	449,663	363,839	85,823	23.59%
5-Expenses									
52-Contractual Services	(482,206)	(21,569)	(19,282)	(2,287)	-11.86%	(249,273)	(225,820)	(23,453)	-10.39%
53-Supplies	(101,326)	0	(1,938)	1,938	99.97%	(64,690)	(31,824)	(32,865)	-103.27%
57-Capital	(16,000)	0	0	0	0.00%	(12,340)	0	(12,340)	0.00%
5-Expenses Total	(599,531)	(21,569)	(21,220)	(349)	-1.65%	(326,303)	(257,645)	(68,658)	-26.65%
70-Information Technology Total	33	128,314	100,046	28,268	28.26%	123,360	106,195	17,165	16.16%
75-Health Insurance									
4-Revenues									
42-Charges for Services	1,543,210	384,013	421,545	(37,532)	-8.90%	1,152,039	1,264,635	(112,596)	-8.90%
47-Misc. Income	114,995	8,777	9,430	(653)	-6.92%	80,213	87,360	(7,147)	-8.18%
48-Interest Income	1,750	1	549	(548)	-99.85%	7	4,915	(4,908)	-99.86%
49-Transfers In	0								
4-Revenues Total	1,659,955	392,791	431,524	(38,733)	-8.98%	1,232,258	1,356,909	(124,651)	-9.19%
5-Expenses									
52-Contractual Services	(1,660,905)	(127,360)	(150,419)	23,060	15.33%	(1,151,623)	(1,191,660)	40,037	3.36%
5-Expenses Total	(1,660,905)	(127,360)	(150,419)	23,060	15.33%	(1,151,623)	(1,191,660)	40,037	3.36%
75-Health Insurance Total	(950)	265,431	281,104	(15,673)	-5.58%	80,635	165,250	(84,614)	-51.20%
Grand Total	(6,132,147)	3,631,666	3,227,003	404,663	12.54%	8,415,070	8,426,775	(11,704)	-0.14%

Major Op Fund by Dept

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
10-General									
000-Administration									
4-Revenues									
41-Taxes	2,179,701	586,439	461,911	124,528	26.96%	2,085,349	1,980,058	105,292	5.32%
42-Charges for Services	222,635	12,219	13,904	(1,685)	-12.12%	211,673	226,178	(14,504)	-6.41%
43-Debt Proceeds	0								
44-Rentals	82,620	0	0	0	0.00%	78,489	78,489	0	0.00%
45-Product Sales	15,850	314	2,626	(2,313)	-88.07%	3,411	6,244	(2,834)	-45.38%
46-Grants & Donations	0	0	2,067	(2,067)	-100.00%	0	2,067	(2,067)	-100.00%
47-Misc. Income	750	43	(3,063)	3,105	101.38%	1,280	(2,176)	3,456	158.81%
48-Interest Income	15,000	3,630	4,453	(823)	-18.49%	59,469	42,709	16,760	39.24%
49-Transfers In	0								
4-Revenues Total	2,516,556	602,644	481,899	120,746	25.06%	2,439,671	2,333,569	106,103	4.55%
5-Expenses									
51-Salaries & Wages	(641,620)	(48,576)	(46,999)	(1,576)	-3.35%	(475,630)	(431,188)	(44,441)	-10.31%
52-Contractual Services	(527,076)	(62,941)	(50,580)	(12,361)	-24.44%	(332,887)	(336,915)	4,028	1.20%
53-Supplies	(114,018)	(11,953)	(7,012)	(4,940)	-70.45%	(87,430)	(85,966)	(1,464)	-1.70%
54-Other Charges	(259,888)	(4,153)	(5,622)	1,469	26.13%	(160,209)	(173,646)	13,436	7.74%
57-Capital	(2,560)	(640)	(497)	(143)	-28.81%	(1,920)	(1,490)	(430)	-28.83%
59-Transfers Out	(1,112,666)	(278,167)	(344,211)	66,044	19.19%	(834,500)	(1,032,632)	198,133	19.19%
5-Expenses Total	(2,657,828)	(406,429)	(454,921)	48,492	10.66%	(1,892,575)	(2,061,837)	169,262	8.21%
000-Administration Total	(141,272)	196,215	26,977	169,238	627.34%	547,096	271,731	275,365	101.34%
101-Parks Maintenance									
4-Revenues									
41-Taxes	2,179,701	586,439	461,866	124,573	26.97%	2,085,190	1,974,185	111,005	5.62%
42-Charges for Services	5,000	554	0	554	0.00%	554	2,500	(1,946)	-77.84%
46-Grants & Donations	0	0	0	0	0.00%	0	0	0	0.00%
47-Misc. Income	5,000	260	145	115	79.31%	90,957	38,230	52,727	137.92%
49-Transfers In	0								
4-Revenues Total	2,189,701	587,253	462,011	125,242	27.11%	2,176,700	2,014,915	161,786	8.03%
5-Expenses									
51-Salaries & Wages	(1,564,460)	(95,065)	(86,657)	(8,408)	-9.70%	(1,115,821)	(1,063,641)	(52,180)	-4.91%
52-Contractual Services	(583,762)	(107,664)	(103,493)	(4,170)	-4.03%	(376,281)	(375,442)	(840)	-0.22%
53-Supplies	(355,094)	(31,140)	(50,493)	19,354	38.33%	(207,640)	(221,601)	13,960	6.30%
54-Other Charges	(12,100)	(529)	(345)	(184)	-53.32%	(8,104)	(8,715)	611	7.01%
57-Capital	(539,450)	(400)	(18,143)	17,743	97.80%	(219,126)	(241,163)	22,036	9.14%
59-Transfers Out	0								
5-Expenses Total	(3,054,866)	(234,797)	(259,132)	24,335	9.39%	(1,926,973)	(1,910,561)	(16,412)	-0.86%
101-Parks Maintenance Total	(865,165)	352,456	202,879	149,577	73.73%	249,727	104,353	145,374	139.31%
430-Historical Museum									
4-Revenues									
42-Charges for Services	44,500	991	258	733	284.01%	33,299	28,749	4,550	15.83%
44-Rentals	5,500	1,298	450	848	188.33%	6,215	1,960	4,255	217.07%
45-Product Sales	1,825	80	95	(15)	-16.23%	844	917	(73)	-7.95%
46-Grants & Donations	153,500	33,422	32,897	525	1.60%	126,462	131,534	(5,072)	-3.86%
47-Misc. Income	0								
4-Revenues Total	205,325	35,790	33,700	2,090	6.20%	166,819	163,159	3,660	2.24%
5-Expenses									
51-Salaries & Wages	(110,016)	(8,572)	(7,634)	(939)	-12.29%	(81,375)	(77,755)	(3,620)	-4.66%
52-Contractual Services	(79,601)	(13,637)	(13,421)	(216)	-1.61%	(59,559)	(58,028)	(1,531)	-2.64%
53-Supplies	(13,722)	(1,371)	(1,989)	619	31.11%	(5,531)	(5,739)	208	3.62%
54-Other Charges	(6,845)	(289)	(70)	(219)	-313.07%	(6,083)	(3,331)	(2,751)	-82.60%
57-Capital	(640)	(160)	(119)	(41)	-34.26%	(480)	(358)	(122)	-34.16%
5-Expenses Total	(210,824)	(24,028)	(23,233)	(795)	-3.42%	(153,027)	(145,211)	(7,816)	-5.38%
430-Historical Museum Total	(5,499)	11,762	10,467	1,294	12.37%	13,792	17,949	(4,156)	-23.16%
10-General Total	(1,011,935)	560,433	240,324	320,109	133.20%	810,616	394,033	416,583	105.72%
20-Recreation									
000-Administration									
4-Revenues									
41-Taxes	4,303,842	1,157,816	911,974	245,842	26.96%	4,116,981	3,903,714	213,267	5.46%
42-Charges for Services	142,750	0	0	0	0.00%	110,734	119,387	(8,652)	-7.25%
44-Rentals	43,458	6,035	510	5,525	1083.33%	38,642	46,238	(7,596)	-16.43%
45-Product Sales	61,521	0	(44)	44	101.02%	55,917	53,762	2,155	4.01%

Major Op Fund by Dept

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
41-Taxes	1,744,172	436,043	382,483	53,560	14.00%	1,744,172	1,529,931	214,240	14.00%
42-Charges for Services	0								
46-Grants & Donations	0								
47-Misc. Income	4,000	375	357	18	5.04%	25,973	8,402	17,571	209.13%
48-Interest Income	20,000	2,760	(2,870)	5,629	196.15%	50,188	25,082	25,106	100.09%
49-Transfers In	0								
4-Revenues Total	1,768,172	439,178	379,970	59,208	15.58%	1,820,333	1,563,416	256,917	16.43%
5-Expenses									
51-Salaries & Wages	(419,362)	(33,348)	(29,929)	(3,419)	-11.42%	(320,081)	(288,177)	(31,903)	-11.07%
52-Contractual Services	(2,291,452)	(52,040)	(43,672)	(8,368)	-19.16%	(476,464)	(447,399)	(29,065)	-6.50%
53-Supplies	(104,691)	(2,621)	(3,452)	831	24.06%	(42,050)	(47,523)	5,473	11.52%
54-Other Charges	(145,109)	(6,048)	(5,346)	(702)	-13.14%	(72,706)	(67,646)	(5,060)	-7.48%
57-Capital	(60,320)	(80)	(902)	822	91.10%	(32,719)	(157,278)	124,559	79.20%
59-Transfers Out	0								
5-Expenses Total	(3,020,933)	(94,137)	(83,300)	(10,837)	-13.01%	(944,020)	(1,008,023)	64,003	6.35%
000-Administration Total	(1,252,761)	345,041	296,670	48,371	16.30%	876,313	555,393	320,920	57.78%
101-Parks Maintenance									
5-Expenses									
51-Salaries & Wages	(17,677)	(1,358)	(1,308)	(49)	-3.78%	(13,237)	(12,385)	(851)	-6.87%
52-Contractual Services	(5,135)	(1,060)	(1,146)	86	7.53%	(3,875)	(4,081)	206	5.06%
53-Supplies	(7,000)	0	0	0	0.00%	(6,982)	(6,784)	(198)	-2.92%
54-Other Charges	0								
57-Capital	0								
5-Expenses Total	(29,812)	(2,417)	(2,454)	37	1.50%	(24,094)	(23,251)	(844)	-3.63%
101-Parks Maintenance Total	(29,812)	(2,417)	(2,454)	37	1.50%	(24,094)	(23,251)	(844)	-3.63%
601-Golf Maintenance									
4-Revenues									
46-Grants & Donations	0								
47-Misc. Income	0	0	0	0	0.00%	5,818	5,640	177	3.14%
4-Revenues Total	0	0	0	0	0.00%	5,818	5,640	177	3.14%
5-Expenses									
51-Salaries & Wages	(559,049)	(43,655)	(42,535)	(1,120)	-2.63%	(403,981)	(392,010)	(11,970)	-3.05%
52-Contractual Services	(195,156)	(31,221)	(33,821)	2,600	7.69%	(131,422)	(140,321)	8,898	6.34%
53-Supplies	(347,202)	(14,034)	(16,139)	2,105	13.04%	(230,793)	(221,233)	(9,560)	-4.32%
54-Other Charges	(17,000)	(1,715)	0	(1,715)	0.00%	(5,140)	(11,411)	6,271	54.96%
57-Capital	(311,533)	(133)	(588)	454	77.28%	(161,617)	(73,546)	(88,071)	-119.75%
5-Expenses Total	(1,429,940)	(90,758)	(93,082)	2,324	2.50%	(932,953)	(838,521)	(94,432)	-11.26%
601-Golf Maintenance Total	(1,429,940)	(90,758)	(93,082)	2,324	2.50%	(927,136)	(832,881)	(94,255)	-11.32%
611-Pro Shop/Golf Fees									
4-Revenues									
42-Charges for Services	1,949,000	201,613	201,670	(57)	-0.03%	1,518,706	1,539,593	(20,887)	-1.36%
44-Rentals	402,750	60,201	69,807	(9,607)	-13.76%	348,914	363,880	(14,966)	-4.11%
45-Product Sales	140,000	14,219	13,141	1,078	8.21%	115,016	113,557	1,459	1.28%
46-Grants & Donations	0								
47-Misc. Income	0	870	31	839	2706.03%	1,732	6,136	(4,404)	-71.77%
4-Revenues Total	2,491,750	276,903	284,650	(7,746)	-2.72%	1,984,368	2,023,166	(38,798)	-1.92%
5-Expenses									
51-Salaries & Wages	(370,890)	(32,247)	(33,233)	986	2.97%	(267,553)	(267,595)	42	0.02%
52-Contractual Services	(200,820)	(28,959)	(31,698)	2,740	8.64%	(120,989)	(137,389)	16,399	11.94%
53-Supplies	(135,693)	(8,455)	(21,886)	13,431	61.37%	(80,621)	(84,454)	3,833	4.54%
54-Other Charges	(33,027)	(6,897)	(5,064)	(1,833)	-36.20%	(20,827)	(14,449)	(6,378)	-44.14%
57-Capital	(63,067)	(22,782)	(199)	(22,583)	-11348.22%	(25,108)	(87,704)	62,595	71.37%
5-Expenses Total	(803,497)	(99,340)	(92,080)	(7,260)	-7.88%	(515,097)	(591,589)	76,492	12.93%
611-Pro Shop/Golf Fees Total	1,688,253	177,564	192,570	(15,006)	-7.79%	1,469,270	1,431,577	37,693	2.63%
612-Food and Beverage									
4-Revenues									
42-Charges for Services	175,000	22,358	18,310	4,049	22.11%	91,445	90,650	795	0.88%
44-Rentals	300	0	0	0	0.00%	579	769	(190)	-24.71%
45-Product Sales	5,470,000	519,061	563,999	(44,938)	-7.97%	3,589,442	3,724,673	(135,231)	-3.63%
46-Grants & Donations	0								
47-Misc. Income	29,000	1,551	14,120	(12,570)	-89.02%	25,003	29,344	(4,341)	-14.80%
4-Revenues Total	5,674,300	542,970	596,429	(53,459)	-8.96%	3,706,468	3,845,436	(138,967)	-3.61%

Major Op Fund by Dept

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
5-Expenses									
51-Salaries & Wages	(1,855,798)	(142,363)	(150,391)	8,028	5.34%	(1,335,155)	(1,365,071)	29,917	2.19%
52-Contractual Services	(782,933)	(101,753)	(123,693)	21,940	17.74%	(528,328)	(634,556)	106,228	16.74%
53-Supplies	(1,628,485)	(126,902)	(109,462)	(17,441)	-15.93%	(1,067,159)	(1,111,926)	44,767	4.03%
54-Other Charges	(104,000)	(2,021)	(2,408)	388	16.10%	(60,345)	(73,470)	13,124	17.86%
57-Capital	(51,220)	(6,478)	(417)	(6,060)	-1453.29%	(15,838)	(14,901)	(937)	-6.29%
59-Transfers Out	0								
5-Expenses Total	(4,422,437)	(379,517)	(386,372)	6,855	1.77%	(3,006,824)	(3,199,923)	193,099	6.03%
612-Food and Beverage Total	1,251,863	163,453	210,057	(46,604)	-22.19%	699,645	645,513	54,132	8.39%
613-Cross Country Skiing									
4-Revenues									
42-Charges for Services	15,000	0	0	0	0.00%	9,373	11,958	(2,585)	-21.62%
45-Product Sales	0								
4-Revenues Total	15,000	0	0	0	0.00%	9,373	11,958	(2,585)	-21.62%
5-Expenses									
51-Salaries & Wages	(4,000)	0	0	0	0.00%	(1,464)	(538)	(926)	-172.13%
52-Contractual Services	(583)	(19)	(41)	22	53.66%	(266)	(225)	(41)	-18.03%
53-Supplies	(5,000)	0	0	0	0.00%	0	0	0	0.00%
57-Capital	0								
5-Expenses Total	(9,583)	(19)	(41)	22	53.66%	(1,730)	(764)	(967)	-126.52%
613-Cross Country Skiing Total	5,417	(19)	(41)	22	53.66%	7,643	11,194	(3,552)	-31.73%
60-Golf Fund Total	233,019	592,863	603,720	(10,857)	-1.80%	2,101,641	1,787,545	314,096	17.57%
Grand Total	(491,106)	1,993,803	1,468,398	525,405	35.78%	4,940,831	4,248,516	692,315	16.30%

PPF

Row Labels	Sum of Full Year Budget	Sum of				Sum of			
		Current Month	Sum of LY Month	Month Variance	% Month Variance	Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
4-Revenues									
42-Charges for Services	767,750	46,163	50,015	(3,852)	-7.70%	466,139	507,926	(41,788)	-8.23%
44-Rentals	2,600	47	29	17	59.93%	791	1,227	(437)	-35.58%
45-Product Sales	350	97	85	13	14.91%	315	638	(323)	-50.67%
47-Misc. Income	1,500								
4-Revenues Total	772,200	46,307	50,129	(3,822)	-7.63%	467,244	509,792	(42,548)	-8.35%
5-Expenses									
51-Salaries & Wages	(407,406)	(28,732)	(30,893)	2,161	6.99%	(283,330)	(286,827)	3,497	1.22%
52-Contractual Services	(60,190)	(7,072)	(13,618)	6,546	48.07%	(34,923)	(51,063)	16,141	31.61%
53-Supplies	(88,435)	(2,117)	(2,668)	552	20.68%	(39,668)	(21,359)	(18,309)	-85.72%
54-Other Charges	(11,500)	0	(236)	236	100.14%	(2,615)	(5,264)	2,649	50.33%
57-Capital	(427)	(107)	(79)	(27)	-34.41%	(320)	(238)	(82)	-34.26%
5-Expenses Total	(567,957)	(38,027)	(47,495)	9,468	19.93%	(360,855)	(364,752)	3,897	1.07%
Grand Total	204,243	8,280	2,635	5,645	214.24%	106,389	145,040	(38,651)	-26.65%

Central Athletic Complex

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
4-Revenues									
42-Charges for Services	51,327	1,759	2,112	(353)	-16.72%	47,777	42,478	5,299	12.47%
44-Rentals	108,931	5,200	3,050	2,150	70.49%	65,781	79,403	(13,622)	-17.15%
45-Product Sales	3,130	0	(8)	8	97.00%	922	1,851	(929)	-50.19%
4-Revenues Total	163,388	6,959	5,154	1,805	35.02%	114,479	123,731	(9,252)	-7.48%
5-Expenses									
51-Salaries & Wages	(60,215)	(3,000)	(2,006)	(994)	-49.55%	(49,965)	(34,586)	(15,378)	-44.46%
52-Contractual Services	(179,292)	(12,491)	(10,302)	(2,189)	-21.25%	(100,806)	(95,766)	(5,040)	-5.26%
53-Supplies	(35,924)	(1,332)	(1,810)	478	26.42%	(21,128)	(13,776)	(7,352)	-53.37%
54-Other Charges	(23)								
57-Capital	(75,107)	(27)	(20)	(7)	-34.00%	(3,940)	(60)	(3,880)	-6467.33%
5-Expenses Total	(350,559)	(16,850)	(14,138)	(2,712)	-19.18%	(175,839)	(144,188)	(31,651)	-21.95%
Grand Total	(187,171)	(9,891)	(8,984)	(907)	-10.09%	(61,360)	(20,457)	(40,903)	-199.94%

Special Events

Row Labels	Sum of Full Year Budget	Sum of Current Month	Sum of LY Month	Month Variance	% Month Variance	Sum of Current YTD	Sum of LY YTD	YTD Variance	% YTD Variance
1900-Special Events-Miscellaneous									
4-Revenues	5,000	0	0	0	0.00%	4,190	3,620	570	15.75%
5-Expenses	(9,000)	(285)	(911)	626	68.71%	(3,779)	(2,527)	(1,252)	-49.53%
1900-Special Events-Miscellaneous Total	(4,000)	(285)	(911)	626	68.71%	411	1,093	(682)	-62.35%
1901-Kite Event									
4-Revenues	4,135	0	0	0	0.00%	3,426	3,902	(476)	-12.21%
5-Expenses	(3,600)	0	0	0	0.00%	(2,270)	(1,847)	(423)	-22.88%
1901-Kite Event Total	535	0	0	0	0.00%	1,156	2,055	(899)	-43.74%
1902-4th of July									
4-Revenues	42,500	0	0	0	0.00%	43,801	45,303	(1,502)	-3.32%
5-Expenses	(51,000)	(2,641)	(1,656)	(985)	-59.45%	(41,224)	(36,011)	(5,214)	-14.48%
1902-4th of July Total	(8,500)	(2,641)	(1,656)	(985)	-59.45%	2,576	9,292	(6,716)	-72.27%
1903-Ale Fest									
4-Revenues	80,250	(99)	(129)	30	23.32%	81,271	91,162	(9,892)	-10.85%
5-Expenses	(76,800)	(3,261)	1,440	(4,701)	-326.45%	(49,582)	(50,904)	1,322	2.60%
1903-Ale Fest Total	3,450	(3,360)	1,310	(4,671)	-356.55%	31,689	40,259	(8,570)	-21.29%
1905-Taste of Wheaton									
4-Revenues	156,500	0	0	0	0.00%	155,410	148,530	6,880	4.63%
5-Expenses	(154,402)	(2,094)	(2,328)	234	10.04%	(119,461)	(117,747)	(1,714)	-1.46%
1905-Taste of Wheaton Total	2,098	(2,094)	(2,328)	234	10.04%	35,949	30,783	5,166	16.78%
1907-Shakespeare Event									
4-Revenues	11,500	0	5,336	(5,336)	-100.00%	0	15,336	(15,336)	-100.00%
5-Expenses	(20,200)	0	(435)	435	99.97%	0	(8,908)	8,908	100.00%
1907-Shakespeare Event Total	(8,700)	0	4,901	(4,901)	-100.00%	0	6,428	(6,428)	-100.00%
1908-Fun Run Event									
4-Revenues	60,000	1,353	0	1,353	0.00%	59,119	52,221	6,898	13.21%
5-Expenses	(45,400)	0	0	0	0.00%	(51,767)	(45,431)	(6,336)	-13.95%
1908-Fun Run Event Total	14,600	1,353	0	1,353	0.00%	7,352	6,790	562	8.28%
1909-Entertainment In The Park									
4-Revenues	3,300	0	(44)	44	101.02%	4,489	3,556	933	26.25%
5-Expenses	(3,005)	0	0	0	0.00%	(3,616)	(2,790)	(826)	-29.62%
1909-Entertainment In The Park Total	295	0	(44)	44	101.02%	873	766	107	13.97%
1910-Light the Torch Run									
4-Revenues	39,000	10,983	13,190	(2,207)	-16.73%	24,222	23,870	352	1.48%
5-Expenses	(38,250)	(2,664)	(4,907)	2,243	45.70%	(3,939)	(5,746)	1,807	31.45%
1910-Light the Torch Run Total	750	8,319	8,283	36	0.43%	20,283	18,124	2,159	11.91%
1925-Reindeer Run									
4-Revenues	49,000	375	930	(555)	-59.68%	13,390	11,725	1,665	14.20%
5-Expenses	(28,500)	(185)	0	(185)	0.00%	(897)	(2,088)	1,192	57.07%
1925-Reindeer Run Total	20,500	190	930	(740)	-79.58%	12,493	9,637	2,856	29.64%
Grand Total	21,028	1,482	10,485	(9,004)	-85.87%	112,782	125,226	(12,443)	-9.94%

TO: Mike Benard, Executive Director
FROM: Margie Wilhelmi, Director of Marketing and Fund Development
RE: October 16, 2019 Board Report

Arrowhead Restaurant

Octoberfest special menu ended on October 6 so a strong marketing push is on the Pumpkins & Pancakes Event, NFL Sunday Specials and the upcoming fall/winter cocktail specials. In November, the restaurant will host a New Cider Dinner. Registration and promotional materials are underway.

Arrowhead Golf Course and Driving Range

The upcoming tournaments are being promoted via social media and signage at the facility. Meeting with staff to identify any signage needs for cross country skiing.

Arrowhead Events

Working with the event team to review all wedding package renewals for 2020. To date, The Knot has been confirmed. Holiday Parties incentive through October 1st offering 15% off with a bonus dining card for all party guests resulted in two bookings. New outdoor static signage has been requested to replace the signs that are currently displayed at the restaurant entrance.

Cosley Zoo

Signage was completed for Pumpkin Fest event. Currently working on content for Festival of Lights ads and signage. The IKEA promotion offering a Buy One Adult Admission, get One Free continues through the end of October and has resulted in 15 redemptions.

DuPage County Historical Museum

Home Grown workshops and presentations are being promoted via regular e-blasts and social media posts. Email letters were sent to local park districts requesting inclusion in this upcoming program guides or websites. Follow up calls are currently taking place.

Parks Plus Fitness

During Community Appreciation Days, the fitness center saw 7 new memberships and 40 renewals. Revenue increased by \$3,874.85 over 2018. In October, the personal training sale is the focus. In addition, fitness center group fitness schedules and offerings were updated in the upcoming winter program guide.

Aquatics

Providing content for the marketing section and objectives for the annual report.

Recreation & Athletic Marketing

Continuing to secure sponsorship for Halloween Happening. To date \$1,750 has been collected. Working with recreation staff to coordinate a Halloween costume drive as part of Halloween Happening. Also assisting with the creation of a new outdoor sign for on the building to better identify it from Naperville Road. Signage has been finalized at the Indoor track at Community Center (see picture below).



E-blast open/success

E-Blast/Subject	Date	Open Rate	Significant Results
October WPD News	10/3/19	18.76%	Over 4,000 opens in first 16 hours
Parks Plus Fitness Community Appreciation Days	9/14/19	24%	Sale saw a 14% increase over 2018

Special Events

Light the Torch Night Run | September 28

The event was a huge success. We had 823 runners registered, 79 registered the day of the event. Final sponsorship total was \$54,100. For the first time this event featured a beer garden. Each run received a complimentary beverage, approximately \$500 in additional beer sales were sold. Staff is finalizing event wrap up. Thank you packages are being sent to all sponsors.

Reindeer Run | December 7

The run registration is currently at 258 participants. Sponsorship continues to be cultivated and is confirmed at \$14,500 at this time. All community banners, a-frame signs and marketing materials have been requested.

Fund Development

Cosley Foundation

Pumpkin Fest: Sponsorships and vendors are confirmed at \$6,500 (as of (October 4, 2019). Spooktacular sponsors and vendors are currently confirmed at \$1,000 (as of October 4, 2019).

Festival of Lights & Christmas Tree Sale: Sponsors and vendors are currently confirmed at \$6,250. The presenting sponsor will host a private Santa's Craft corner event from 3-5pm on December 15. Light pole banners are currently in design for display in downtown Wheaton.

The annual appeal is in process with a targeted in-home date of November 4.

Cosley Zoo Membership Totals

	Eagle	Wild Bunch	Wild Bunch Plus	Keepers Club	Total Members	New Members	Renewed Members	Online
Sept 2019	15	58	7	8	88	37	51	19
Total Current (as of October 7)	106	444	129	119	796			

DuPage County Historical Museum Foundation

October Fest: The second annual October Fest was on October 5, 2019. Due to rain for the majority of the event attendance was less than anticipated at just under 1,300 people. Nearly half of the people in attendance visited the Museum for the children's activities and to see the exhibits. Sponsorship confirmed at \$20,750.

Mad Fore Plaid: A new event held in partnership with the Wheaton Public Library will be held on January 31, 2020. This is a 21+ event and features mini golf on three floors of the library, bar, appetizers, entertainment and a silent auction and raffle. All event proceeds will be split equally between the Museum Foundation and Wheaton Public Library. Tickets are on sale at dupagemuseum.org/minigolf. Sponsorship is confirmed at \$500.

Casino Night: The event is scheduled for March 14, 2020 and the first committee meeting is scheduled for late October.

The annual appeal is in process with a targeted in-home date of November 4.

Play For All Playground & Garden Foundation

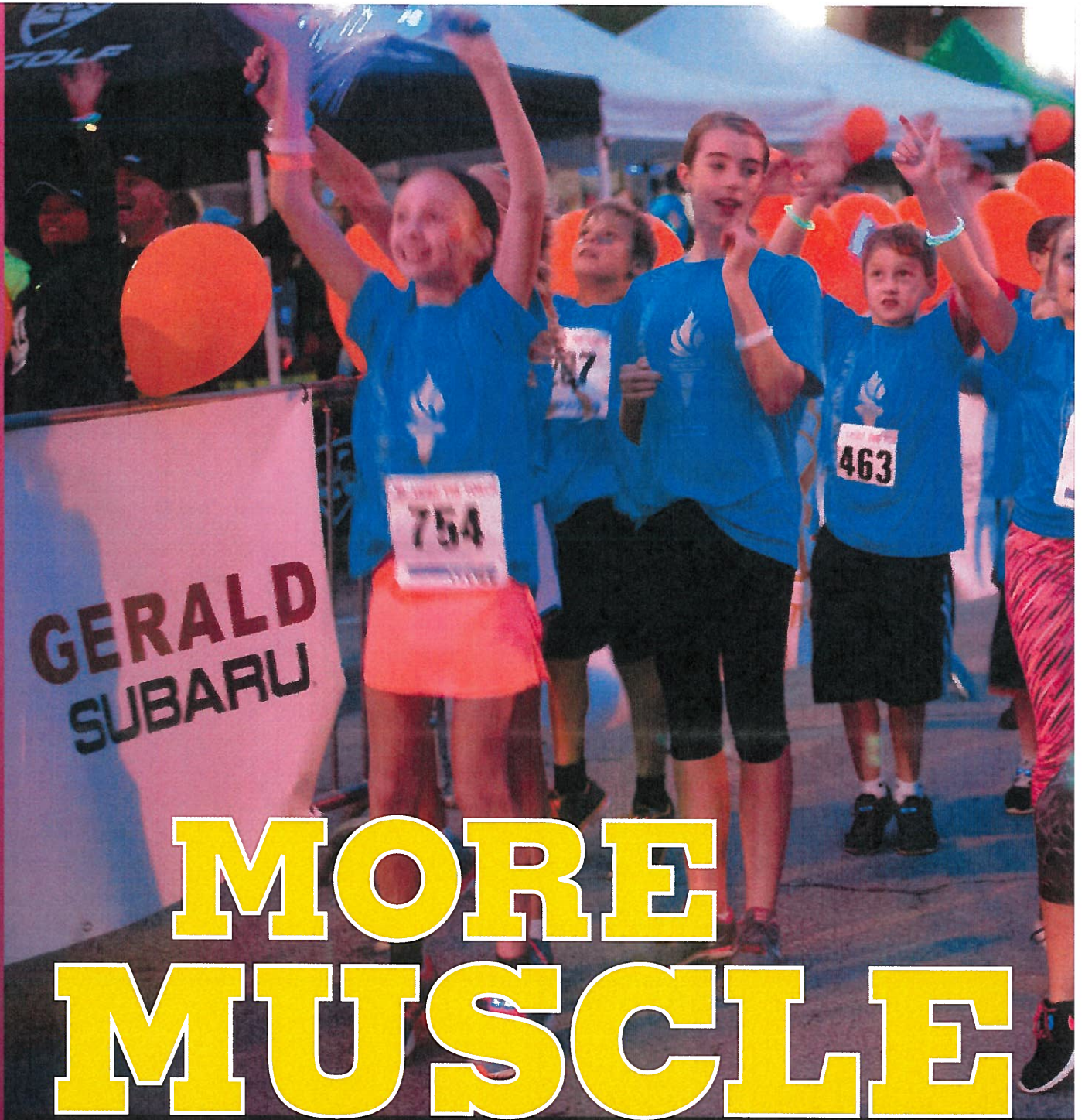
The final play day of the season was held on September 21 Play Day. It was added to replace the canceled July date and featured dog training by Canine Companions for Independence.

Construction has begun on the tree house with a celebration for donors and the general public on Saturday, November 2 at 11am. Major donors will be invited to lunch at Arrowhead following the event.

Jack's Pumpkin Glow is renting the playground through October 27 for a private, ticketed event. As a result the playground is closed to the public beginning at 3pm daily.

The fall newsletter was received in homes in late September.

The annual appeal is in process with a targeted in-home date of November 4.



MORE MUSCLE

**GIVE SPECIAL EVENTS
SOME EXTRA PIZAZZ
WITH A PARTNERSHIP**

By Kristina Nemetz

In the last six years, the Wheaton Park District in Illinois has given more than \$700,000 in special-event proceeds to local nonprofits and organizations. While the park district maintains a portion of the proceeds from some of the events to help cover administrative costs (and not all of the special events finish in the black), the district does its best to host events to raise money for charitable organizations. As the economy and times change, it is imperative for park districts to recognize their reliance on tax



dollars and do their part to give back to the communities they serve. For the Wheaton Park District, there was no better way to do this than to find a good partner.

The district's Executive Director, Michael Benard, has worked to create partnerships to fund approximately 60 percent of the district's large annual events. The partnerships are not always perfect—they come with their own sets of struggles—but in the right hands, they are extremely successful in providing high-level special events and raising a lot of money.

WHEATON PARK DISTRICT SPECIAL-EVENT PARTNERSHIPS

MONTH	EVENT	PARTNERING ORGANIZATION	TOTAL EVENT PROFIT IN 2017	PARTICIPATION
April	Fun Run In Color	Wheaton Rotary AM	\$32,786.04	1,200
June	Taste of Wheaton	Wheaton Chamber of Commerce	\$95,247.65	30,000
August	Wheaton Brew Fest	CASA of DuPage	\$27,803.39	1,800
September	Light the Torch Night Run	FT Cares Foundation	\$47,910.84	1,000
December	Reindeer Run	Wheaton Lions Charities	\$55,916.76	1,400



READY. SET. GLOW.

One of the district's most successful partnerships is the Light the Torch Night Run. While it is not the most lucrative event, nor the most attended, the partnership is priceless. The FT Cares Foundation is the charitable arm of a local financial company that requested expertise and logistical assistance in planning and coordinating a 5K race after work for its employees. What came of the first meeting was a powerful partnership that has now transformed lives locally, nationally, and globally.

So what does it take to find a partner that is willing to shoulder the load of a top-notch event? Take a look:

STEP 1 **ESTABLISH NEED AND MUTUAL RESPECT.** FT Cares was looking to create an event to promote awareness of its foundation, raise additional money for the nonprofit, and create a special event in downtown Wheaton. From the district's perspective, it was seen as a growth opportunity for the already-established connection with First Trust Portfolios, the financial company in which FT Cares Foundation was formed.

STEP 2 **TRANSFORM THE PARTNERSHIP INTO A REAL RELATIONSHIP.** In the initial meetings, the park district and the foundation's Development Director talked through what needed to be accomplished for a successful event and to determine which entity would fulfill each responsibility. While not every partnership is 100-percent equal in responsibilities, the value of a partner's duties can save a large amount of time for a district. For the Light the Torch Night Run, for example, FT Cares Foundation takes the lead on recruiting sponsors for the race. The foundation has great contacts in the financial sector, so while the district does assist with some recruitment, FT Cares Foundation does 90 percent, which was projected at more than \$56,000 in sponsorship for the race in 2018.

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WHO DOES WHAT?

Here's a look at the breakdown of responsibilities between the park district and FT Cares Foundation for the Night Run:

WHEATON PARK DISTRICT

Marketing (advertising, PR, graphics, signage)

Operational planning and city permits

Logistics and route planning

Staffing for set up, execution, take down

Timing, certification, race director

Registration (including cash handling)

Vendor recruitment (DJ, carnival, laser show, food)

Financial reporting/ auditing

FT CARES FOUNDATION

Sponsorship

Volunteer recruitment

Coordinating packet pick-up

Purchasing (shirts, awards, luminaries, giveaways)

STEP 3

SEEK GOOD COMMUNICATION AND ACCOUNTABILITY. This is crucial for a successful partnership. After the race, there is a wrap-up meeting to take notes for the next year. Approximately nine to 10 months before the next event, a kick-off meeting is held to set pricing and sponsorship levels and to discuss any major changes. A partnership committee then meets about once a month beginning six months before the race. But above all, there is trust that each side is handling its responsibilities because there is real accountability at the time of the race. On average, the FT Cares Development Director and Superintendent of Marketing and Special Events exchange an email a week in the off-season and multiple emails a day beginning about 60 days prior to the event.

STEP 4

SET BOUNDARIES. A partner is not an employee and vice versa. This relationship can sometimes become blurry. In the eyes of some nonprofits, the park district has a large workforce. It is important to set boundaries of what the district is willing to do and not do in the established roles set forth when the partnership is formed. There are certain partners who have less access to sponsors, technology, or manpower, but ultimately each side must perform equally to make it work. Although districts could likely handle special events on their own with their own team of marketing, recreational, administrative, financial, and park-services professionals, the amount of time staff members must dedicate could force them to abandon other responsibilities.



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STEP 5 GROW SLOW TO FORECAST STRUGGLES.

The Wheaton Park District has been utilizing the partnership model for nearly 10 years. Newer partners have seen the model and its successes and may expect that type of revenue and growth immediately. It is important when working with partnerships and special events in general that a steady growth pace is established. This keeps the partnership honest and revenue in the black. Each year, the Light the Torch Night Run has grown by approximately 10 percent in registration. Over the years, amenities have been added and new features have been tested. For example, last year a laser light show at the finish line of the race was implemented. This was a huge expense so adding it in year one would have sent the event into the red, but forecasting properly for growth is important in establishing a strong and long-lasting, special-event partnership.



STEP 6 STAY FOCUSED ON THE IMPACT.

Planning and executing a special event is hard work, but if both sides are focused on the result, it will be a success. In 2017, the Light the Torch Night Run raised more than \$47,000. Half of the proceeds went to the park district, of which 75 percent (approximately \$6,000 each) was donated to the three internal foundations: DuPage County Historical Museum Foundation, Cosley Zoo Foundation, Inc., and the Play For All Playground and Garden Foundation. The FT Cares Foundation's proceeds were distributed to four other nonprofit organizations: CASA of Kane County, Hundred Club of Dupage, Pediatric Brain Tumor Foundation, and VOICES of September 11. It is rewarding to know that our special events are changing lives across the community, county, state, and nation. The Wheaton Park District already does great things within the town we serve, and special-event partnerships take the events to a higher level of impact. **PRB**

Kristina Nemetz is the Superintendent of Marketing & Special Events for the Wheaton Park District in Illinois. Reach her at knemetz@wheatonparks.org.

To comment on this article, visit
ParksAndRecBusiness.com



TO: Mike Benard, Executive Director
FROM: Andy Bendy, Director of Special Facilities
RE: October 16 2019 Board Report

Cosley Zoo - Susan Wahlgren, Zoo Director

Admissions:

A total of 110,148 people visited the zoo the past nine months compared to 110,762 during the same time frame in 2018.

Year-to-date financial data:

Month	2019 Revenue	2019 Avg./Day	2018 Revenue	2018 Avg./Day
January	\$ 3,240	\$ 108.00	\$ 2,881	\$ 96.03
February	\$ 1,073	\$ 38.32	\$ 3,299	\$ 117.82
March	\$ 18,558	\$ 598.65	\$ 16,868	\$ 544.13
April	\$ 24,246	\$ 808.20	\$ 24,045	\$ 801.50
May	\$ 34,802	\$1,122.65	\$ 37,920	\$1,223.23
June	\$ 44,401	\$1,480.03	\$ 43,577	\$1,452.57
July	\$ 43,962	\$1,418.13	\$ 52,987	\$1,709.26
August	\$ 46,667	\$1,505.39	\$ 40,085	\$1,293.07
September	\$ 26,016	\$ 867.20	\$ 29,372	\$ 979.07
Total	\$242,964	\$ 889.98	\$251,033	\$ 919.54

- Duck and chicken feeding are doing well with year-to-date revenue of \$33,018 compared to \$29,477 during the same timeframe in 2018.
- Donations continue to be strong with \$36,842 contributed during the past nine months compared to \$10,169 in 2018. \$26,500 of the donation amount is from one donor. Of the remaining amount (\$10,342), \$5,624 (54.4%) has been donated specifically towards conservation efforts.

Significant Activities/Accomplishments

Education Programs and Activities:

- The zoo hosted a wedding and reception on September 14. Wedding guests enjoyed live animal visits from three of the zoo's ambassador animals as a part of the evening's festivities.
- Educator & Teen Specialist, Jackie Karnstedt conducted orientation for seventeen new Junior Zookeepers. A total of 50 teens are enrolled in the program for the 2019-2020 year (17 new and 33 returning).
- Staff organized and facilitated a stream clean-up for the half-mile section of Winfield Creek that the zoo adopted through the DuPage Conservation Foundation. Volunteers collected and removed six bags of trash and several pieces of lumber.
- The zoo celebrated National Vulture Awareness day by producing a video for social media and presenting several vulture related programs at the zoo.

Total Programs – September

Type of Program	2019 Number of programs	2019 Number of participants	2018 Number of programs	2018 Number of participants
Outreach	0	0	1	20
Casual Interpretation	172	6,277	173	5,468
Camps	0	0	0	0
Jr Zookeepers Club	2	17	5	25
School programs	6	149	7	150
Scout Programs	1	10	7	121
Park District programs	3	53	4	78
Special/Members Events*	1	6	1	34
Rentals	20	980	13	572
Total	205	7,492	211	6,468

Total Programs – Year-to-Date

Type of Program	2019 Number of programs	2019 Number of participants	2018 Number of programs	2018 Number of participants
Outreach	191*	5,815	104	3,301
Casual Interpretation	1,332	52,616	1,321	49,818
Camps	7	85	6	81
Jr Zookeepers Club	40	283	45	360
School programs	155	3,673	172	3,952
Scout Programs	27	463	29	446
Park District programs	32	720	34	663
Special/Members Events	10	1,926	9	2,318
Rentals	93	4,867	95	4,240
Total	1,887	70,448	1,815	65,179

- *Outreach program (Zoo to You) is an offsite fee based program where the zoo visits schools from preschools to high school kids.*

General Activities:

- Staff facilitated five VIP tours for potential Renew the Zoo supporters during September. By participating in these events, guests learn how the zoo fulfills its mission, details of the master plan and the Renew the Zoo campaign.
- The zoo hosted 25 members of the Glen Ellyn Rotary Club on September 19. After a presentation by Zoo Director, Sue Wahlgren the group was treated to a personal tour of the zoo.
- Two new animal care interns were on-boarded in September with two additional interns slated to join the zoo team in October.
- The zoo also welcomed two job shadow students from Glenbard West High School, each contributing 40 hours and four new education volunteers.
- Cosley Zoo supported World Gorilla Day on September 24, by sharing information on our social media sites. By supporting World Gorilla Day, Cosley Zoo's logo joined those of 35 other accredited zoos that are displayed on the World Gorilla Day website.
- Along with AZA, Cosley Zoo is joining the National Geographic Society (NGS) and over 100 other global organizations in supporting the *Global Deal for Nature*, which calls on world leaders to protect and restore half of the Earth's lands and oceans.
- Cosley Zoo is also joining AZA in working with NGS on the 30 X 30 campaign, calling on policymakers to commit to a clear and ambitious target of protecting at least 30 percent of the planet by 2030 during the 15th meeting of the Conference of the Parties to the Convention on Biological Diversity in Kunming, China, in 2020.

- Pumpkins, gourds, apple cider and other seasonal produce arrived at the end of September. Three kiddie rides were also delivered and became operational on Monday, September 30.
- Zoo Director, Sue Wahlgren and Education Supervisor, Natasha Fischer joined 3,000 colleagues in New Orleans for the Association of Zoos & Aquariums annual conference. Sue represented the zoo as one of four presenters in a session entitled “Small & Mighty: Developing Powerful Conservation Initiatives at Small Zoos and Aquariums”.
- The zoo’s Emergency Preparedness Team facilitated a staff injury drill on September 23.
- The zoo welcomes a new team member, part-time zookeeper Jack Bugaj. Jack holds a bachelor’s degree in biology (zoology sequence) and had been working as a zookeeper at Miller Park Zoo in Bloomington, IL for the past 1.5 years.
- Staff worked with Capital Campaign Manager, Cathy Mousseau on preparing a grant application which was submitted to the Hinsdale Junior Women’s Club. If awarded, the funds will be used to enhance nature play by replacing the large cement turtle which currently resides at the zoo, with a fiberglass Blanding’s turtle accompanied by educational signage.

Parks Plus Fitness – Michele Artis, Manager

- September 11 Michelle, staff and board member, Kevin Fahey toured LifeFitness showroom to look at possible equipment purchases for 2020 for PPFC
- September 21-22 Clocktower Commons had 2 largest birthday parties of the season
- September 28 Michelle and staff worked Light the Torch Night Run 5K with 823 runners

PPFC Memberships 2019 vs. 2018

PPFC Membership Breakdown	Annual	3-Month	1-Month	Fit-N-Swim	Total
September 2019	2,107	7	19	-	2,133
September 2018	2,403	5	15	-	2,423
August 2019	2,214	6	14	-	2,234
August 2018	2,378	10	20	-	2,408
July 2019	2,263	7	23	1	2,294
July 2018	2,397	6	25	0	2,428
Monthly Total Attendance/ Usage	6,092				

PPFC September 2019 New and Renew Memberships:

Membership Type	New	Renew	Total Amount
Annual	31	28	\$13,380.25
United Healthcare*	0	-	\$437.94
Silver Sneakers	13	1	\$4,394
3 Month	2	5	\$370

* New program, no renewals

**Arrowhead Food and Beverage, Russ Hillard -
Food and Beverage Director**

Banquets

- Hosted 62 events for 2,580 guests.
- Wedding receptions in September -- 7. One hosted their cocktail hour on our outside terrace by the halfway house
- Grabowski Golf Outing brought in 144 golfers
- September 8 we held the Club Champion Awards Banquet. Guests enjoyed a fajita and nacho bar. Staff received great feedback from this event.
- The Infant Welfare Outing brought in 136 golfers
- **Sales numbers YTD – January – September :**

2017 -- \$1,375,628

2018 -- \$974,573

2019 -- \$1,063,865

Wedding update:

Weddings under contract total		<i>As of October 1</i>
2017	2018	2019
86	64	57

Weddings under contract - follow year		<i>As of October 1</i>
2017 for 2018	2018 for 2019	2019 for 2020
37	29	31

Restaurant

- Live Music on the first Friday, September 6. We had “Bert’s Revenge” playing in the bar. The crowd and staff enjoyed the performance.
- Back by popular demand, our Oktoberfest menu will run September 21 – October 6.

Arrowhead Golf Club-Bruce Stoller, Director of Golf

Golf

- September 2019 went into the books as the sixth wettest in history with rain on 14 days and almost 2.5 times the normal precipitation. It rained on 14 of the 30 days in the month and included rain on all five Sundays. It was also the cloudiest September in 35 years with only 48 percent of possible sunshine. The only positive weather metric for the month were temperatures which were the warmest in 60 years.
- The golf outing season continued with five large events taking place in September. These included four fundraisers and one corporate event.
- The high school season continued throughout the month with meets and/or practices on almost every Monday through Thursday. Our commitment to the schools will end for the season in the first part of October after the IHSA tournament series is completed.
- Two gym classes from Wheaton Warrenville South have been using the driving range a couple of days each week as well. They will finish that portion of their class during the first week of October.
- The annual Couples League came to a close over the Labor Day weekend with the teams of Barb and Chuck Clarke and Don and Cinda Bussell being named co-champions. The season ending party was again held in conjunction with the Club Championship awards which took place on the evening of the 8th.

- The Club Championship was held on the weekend of the 7th and 8th. Winners included Tim Countryman, Scott Weller, Steve Brown and Ed Schoenenberger.
- The annual CanHead matches with Cantigny were held over the last weekend of the month. The two teams play one day at Arrowhead and one day at Cantigny in four different 9-hole matches with a meal following each round. The team from Cantigny won on the golf course this year, but, as usual, Chef Alan was victorious in the kitchen.
- Staff from multiple departments attended a public procurement seminar which focused on strategies for finding best pricing and the use of cooperative purchasing.
- Staff have had multiple meetings with the planning department, engineers and architects to discuss the new chemical storage building and potential repairs to the berm on number 10 on the East course.
- Building maintenance projects in September included: installation of a new six drawer cooler in the kitchen, mounting a tablet holder at the host stand, deep cleaning the line area in the kitchen, adjusting pressure in beer lines to improve function, unclogging kitchen drains on both levels, and repairs to an ice machine, dishwasher, two hot boxes, a slicer and an oven.
- The grounds maintenance department started fall maintenance. These tasks include: aeration of the putting and chipping greens, dethatching and aerating and top-dressing tees, and mowing of native areas throughout the course.

Golf Rounds:

	2019	2018	2017	2016	2015	5 Yr. Avg.
September Paid Rounds	6,838	6,748	7,494	6,618	7,396	7,019
YTD Paid Rounds	47,837	47,642	48,855	48,656	50,495	48,697

Aquatics/Safety – Max Yoshikawa, Manager

- 2019 Aquatics Season officially closed on Labor Day, September 2nd. Both aquatics facilities completed a safe and enjoyable season serving the community and offering a refreshing option for summer recreation.
- Rice Pool is being prepared for Halloween Happening events scheduled for October.
- CPR classes for staff over the fall and winter are currently being scheduled. All staff are required to attend CPR and First Aid training annually, and are taught internally by instructors on staff.

Clock Tower Commons

- 2019: 5,456 golfers / \$25,700
- 2018: 4,110 golfers / \$19,429

Historical Museum- Michelle Podkova, Manager

Collections and Exhibits

- Staff installed *Making the Grade* and *Home Grown* exhibits. *Making the Grade* opened September 7 and *Home Grown* opened September 21.
- Staff met to discuss collection projects and priorities for the end of 2019.

Educational, Outreach and Events.

- Plans continue for the Santa Express train ride. The Museum will host 6 rides this year. Presale tickets begin on September 23 for Explorer’s Club members.
- Lincoln in Song was presented by Chris Vallillo at the DuPage County Historical Society meeting on September 14. Thirty-five attended.
- The Museum will work with a local ASU student this week to discuss Museum volunteer management for a school project.

- DuPage County Genealogical Society and the Museum hosted a presenter on DNA testing kits on September 18. Forty-eight attended.
- Longfellow School visited with 32 second graders on September 20 for Timeless Toys.
- The Museum hosted its first overnight birthday party for 10 girls on September 21-22.
- Staff hosted an architectural walking tour for 5 scouts and 4 parents on September 30.
- A group of 20 scouts was hosted on September 22 for a Social Butterfly Tea.
- September 27 a scout group of 18 students learned about Making Games.
- On September 23, twelve scouts visited the Museum to Explore Life in Early DuPage.

Marketing and Foundation

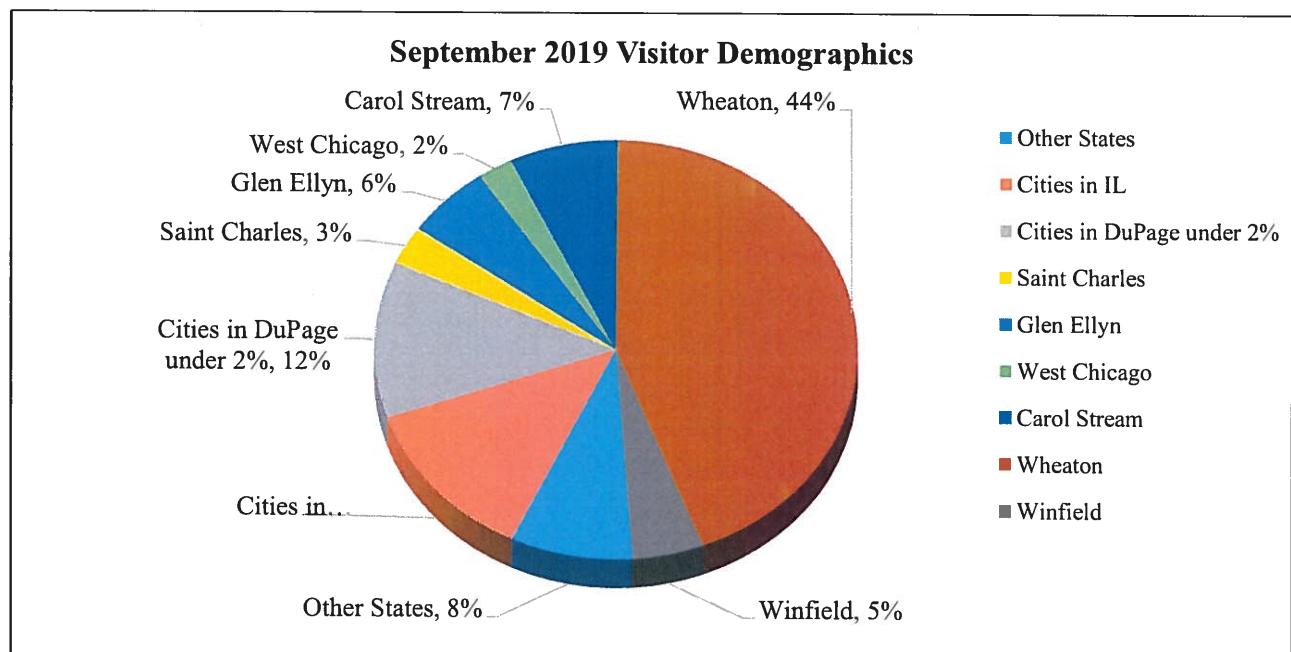
- Museum Manager met with District staff to record a PodCast about the Museum.
- Marketing created a poster for the November 9 Paul Revere's Horse program.
- Marketing distributed an emailed letter to county park districts requesting inclusion in a future program guide or website. Following up on the letters in early October.
- Community Center added upcoming museum events to atrium TV screen.

Administration, Rentals, Training and Safety

- Staff submitted two applications for IAM awards. One for the *Wheaton, Illinois: Golf History Starts Here* catalog and one for *DuPage Music Makers* exhibit.
- The Museum hosted a private rental for a rehearsal dinner on September 20.

Foundation Follow Up

- WPD administrators have asked staff to compile a report regarding the coverlet collection and potential coverlet project. Discussions for logistics with a volunteer photographer is planned for October and staff is reviewing literature and institutional archives.
- Staff hosted Emily Doyle for a Museum tour and introduction meeting to Museum Manager and Development Coordinator.
- Mike Benard and Michelle Podkowa met with County regarding the IGA and funding. They plan to attend a committee meeting in October to present their report



Total Visitors for September 2019: 332 (compared to 504 in 2018)

Total Visitors for 2019: 4,229 (compared to 5,821 in 2018)

Donations in September: \$453.93 (compared to \$332.96 in 2018)

Total Donations: \$3,358.64 Total (compared to \$3,753.11 in 2018)

TO: Michael Benard, Executive Director
FROM: Mary Beth Cleary, Director of Athletics
RE: Athletic Program Report
DATE: September 30, 2019



Kiwanis Peanut Days

Athletic Department staff volunteered for Kiwanis Peanut Day. The money raised during the days goes towards providing more opportunities for service projects each year with most of the donated funds being channeled back into the community.

Baseball/Softball

Baseball/Softball had tryouts for their 2020 part-time travel softball teams. Last year was the first year the part-time travel teams were offered and there were 21 girls in attendance at the tryouts. This year tryout numbers rose to 38 girls!

Rams Football

Rams Football season is in full swing! In 2018 the Rams Football program had one sponsor bringing in \$500. In 2019 the Rams Football program was able to increase the number of sponsors to seven and total revenue brought in from sponsorships to \$1,750. In 2019 the Rams program has also began to work closely with Aurelio's Pizza to add pizza slices to the concession stand menu. This has been a huge hit and has helped the concession stand have better success this year (more on this in a future board report!) Rams Football Senior teams toured both Wheaton North and Wheaton Warrenville South's football facilities and took in a freshman level football game at both schools. Having the Rams Football program closely connected to the high schools is a critical step in growing the sport of football in our community and continuing the success of the Rams program.

Youth Athletic Classes

Youth Athletic classes fall session I began in early September. These programs include baseball/softball, flag football, soccer, and hoops. In 2018 there were 69 participants in these classes bringing in \$3,202. In 2019 there are 73 participants in these classes bringing in \$3,624. Constant updating of the lesson plans to provide participants with new and improved drills/games to learn the unique skills of each sport have made these classes a success in the last year.

Training

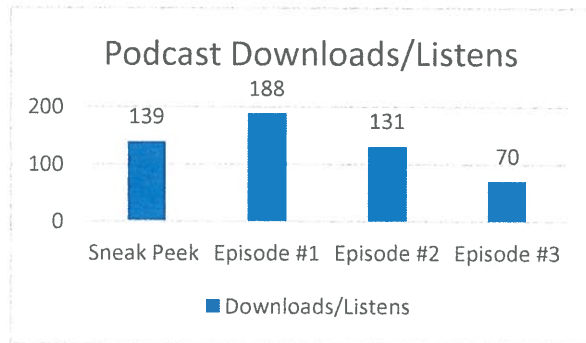
Adam Lewandowski, Nicki Chesak, Toni Giovenco and Darrell Houston attended Help II: Managing Employee Performance & Conducting Effective Performance Evaluations. This class discussed meaningfully and effectively managing employee performance through evaluation, coaching, and discipline to meet the goals of your agency, improving employee performance, and overall employee development.

Darrell Houston, Athletic Manager, attended the NRPA National Conference in Baltimore, Maryland September 23-27. Information obtained from sessions he attended will be shared with fellow staff.

Mary Beth Cleary attended Reasonable Suspicion Drug & Alcohol Training for Supervisors on September 12.

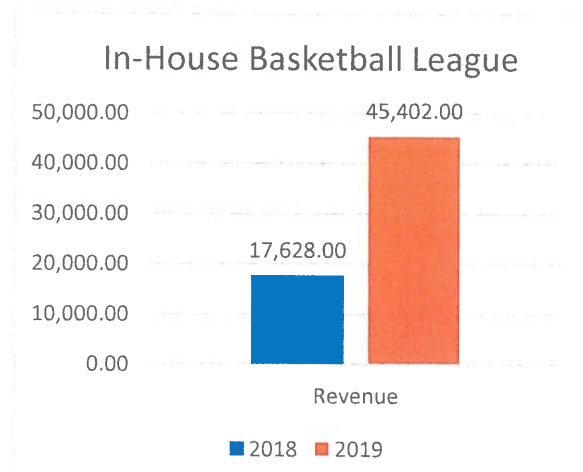
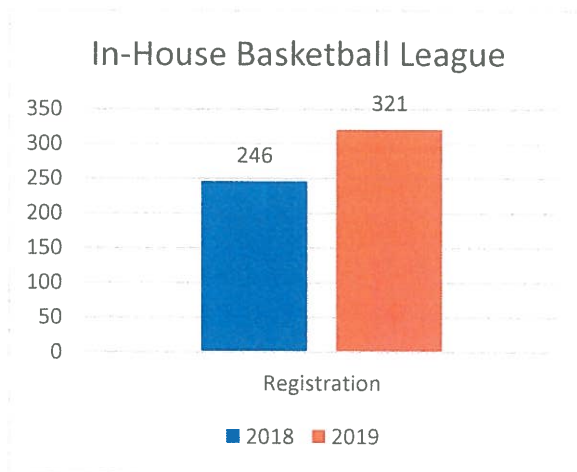
A Talk in the Park Podcast

The Wheaton Park District recently started a podcast with Amy Seklecki and Mark Dolphin as hosts. The podcast released a sneak peek on July 2 and the first full episode on July 9. Every second Tuesday of each month a new episode will be released. Below you will see the breakdown of the number of downloads/listens for each episode. Episode #3 download numbers are from September 16, only 6 days after the episode was released.



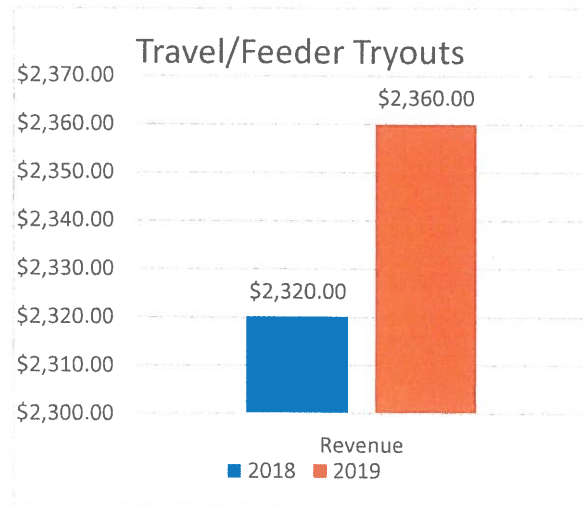
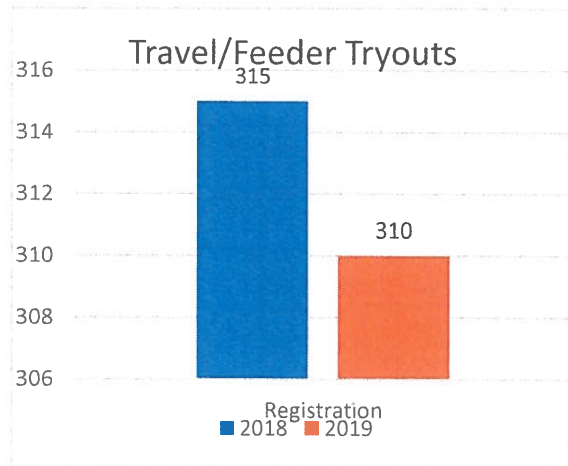
In-House Basketball League

New this year, the fall and winter in-house basketball leagues have been combined into one season. In-house basketball season will start in the end of October. Staff are currently recruiting coaches and players to sign up. Athletic Manager Dolphin is preparing staff, rosters and schedules for the coaches meeting on Thursday, October 17 at 6:30pm. For the 2019 season, we still have several weeks left for registration and a second e-blast was sent on October 1 to help increase registration.



Travel/Feeder Basketball Tryouts

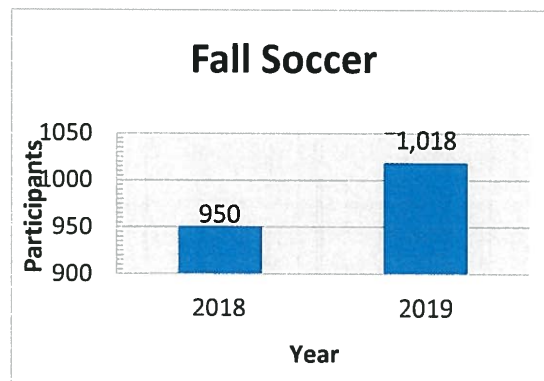
Travel/Feeder basketball tryouts have concluded, and the season will start mid-October. Staff are currently recruiting coaches. Athletic Manager Dolphin is preparing for the coaches and parent meeting on Thursday, October 10 at 7pm. Below is the breakdown of how many players signed up for tryouts



this season compared to last season.

Fall Soccer

The coach meeting was on August 7th. League registration is up 7% over last year. There are also four teams (60 players) added from the Winfield Park District Winfield in Action (WIA) soccer program (Not included in participation numbers). The first game was on Saturday, August 24th.

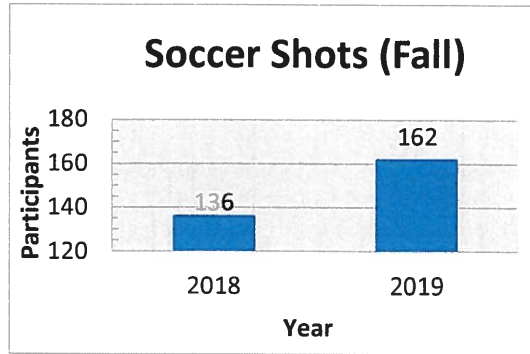


Fall Co-Rec Volleyball


The Fall Co-rec Volleyball season is here. Currently, we have 167 participants. The coaches' meeting was held on September 25th. Practices began the week of September 30th.

Soccer Shots

Soccer Shots Fall classes have begun and we are up 20% from last year.




Wheaton Wings



**MIDWEST FC THANKS
KATLYN "KATIE" JOHNSON CARREON
FOR STOPPING BY OUR PRACTICE!**

SEPTEMBER 18, 2019



It's not every day you walk into practice and are greeted by a National Women's Soccer League (NWSL) player. For our Midwest FC U14 and U15 girls teams, they had one of those special moments today at Graf Park when a Chicago Red Star player walked onto their field.

Katlyn Alicia "Katie" Johnson Carreón (born September 14, 1994) is an U.S.-born Mexican footballer who plays as a forward for the Mexico women's national football team and the Chicago Red Stars.

Katie graciously came to observe the girls practice and allowed a meet a greet where the players could ask for some advice and ask a few questions. What a great day for all.

A CHICAGO RED STAR HAS BEEN SPOTTED!

U14-U15 GIRLS ASK THE ?'S

What do you eat before a game?

What do you do if you are having an off game?

How do you condition for the season?

What is your favorite sport memory?

Central Athletic Complex Facility Usage Report

Central Athletic Complex Rentals and Revenue Comparison August 2018 / August 2019

	# of Usage Hours for August			Total Rental / Usage Hours 2019			Total Rental Revenue 2019		
	2018	2019	Change %	2018	2019	Change %	2018	2019	Change %
Paying Renters	68.75	127	84.7%	1875.25	1820.00	-2.9%	\$93,615.53	\$80,986.00	-16%
Complimentary	1.50	0.00	-100.0%	19.00	36.75	93.4%			
WPD Programs	556.75	526.75	-5.4%	4463.50	4215.50	-5.5%			
WPD Training	0	0	0%	17.50	13.50	-22.9%			
Total	627.00	653.75	4.3%	6375.25	6088.75	-4.5%	\$93,615.53	\$80,986.00	-16%

- Camp Sports and Sorts was held from 7:30 am-6:00 pm at the Central Athletic Complex.
- The Next Level utilized the Central Athletic Complex for their summer camps.
- Ruggles Rental decreased in days and times for rental from last year to this year.
- LCA Blaze Rental increased with practice space and time.
- Our “Once a Week” rentals are consistently booked through August.



TO: Michael Benard, Executive Director
 FROM: Vicki Beyer, Director of Recreation
 RE: Recreation Department Report
 DATE: October 4, 2019

Community Center Rentals and Revenue Comparison- Jean LeDonne

Community Center Rentals and Revenue Comparison- September 2018/September 2019

	# of Reservations			Total Rental Hours			Rental Revenue		
	2018	2019	change %	2018	2019	change %	2018	2019	change %
Paying Renters	68	51	-25.0%	188	151	-19.7%	\$4,229.15	\$ 4,409.15	4.3%
WDSRA	15	14	-6.7%	39.5	38	-3.8%		0	
District 200	12	15	25.0%	55.5	65.75	18.5%	0	0	
External (Other)	4	5	25.0%	15.5	15.5	0.0%	0	0	
	99	85	-14.1%	298.5	270.25	-9.5%	\$4,229.15	\$ 4,409.15	4.3%

Varied Interest- Cristin Handlon

Events

- Halloween Happening preparation continues for the October 18 event.
- Preliminary preparation has begun for the 2019 Mother/Son Bingo event. The event is currently at maximum capacity with 40 couples enrolled and 10 couples on the waitlist. This is almost triple the enrollment that we had at this time last year and the year before. Staff will evaluate how to accommodate the waitlist in the next few weeks.

Programming

- Fall dance classes began the week of September 9. There are 95 dancers participating.
- Children's Playhouse rehearsals began September 3. This fall's production is *Frozen Jr.* Performances will be held on Friday, November 15 at 7P and Saturday November 16 at 2P.

Miscellaneous

- The fall Values Event will be held on October 9 from 10:30A-12:30P. The *You Rock Awards* will be presented, and items will be collected for care packages for troops serving overseas.

Adult Education- Matthew Wrobel

- On August 30, 55 people attended a day trip to see the Chicago Cubs vs. the Milwaukee Brewers game at Wrigley Field.
- The Kiwanis Club of Wheaton held *Peanut Days* September 5-7. The club had 13 Wheaton Park District staff volunteers assist.

- On September 9, M. Wrobel attended a Marian Park coalition meeting to discuss upcoming events and ideas on how to get parents more involved with their kid's school work.

Mary Lubko Center- Megann Panek

- M. Panek participated in the *Living Your Best Life Senior Expo* at Villa St. Benedict on September 5. Over 100 people were in attendance.
- An extended travel preview was held with Collette and Mayflower on September 11. Forty people were in attendance for Collette; 25 were in attendance for Mayflower. 6 travelers booked trips the day of the event resulting in \$2,000 in commission.
- A free presentation on "What To Do With All That Extra Stuff" was held on September 25. There were 45 people in attendance.
- Four trips were offered in September, including:
 - September 5 *Miracle* 39 people
 - September 12 Mansions, Gardens and Art Oh My 31 people
 - September 18 *Newsies* 30 people
 - September 26 Chicago Mansions and High Society 52 people

Lincoln Marsh/Green Team- Terra Johnson, Deb Ditchman & Mike Kelly

- Lincoln Marsh hosted 2,584 participants in September; a 15% increase over 2018.
 - Challenge Course staff presented 116 programs to 1,626 participants.
 - Environmental Education staff presented 60 programs to 958 participants.
- Environmental Education Supervisor attended the local Wheaton Girl Scout service unit meeting to present information about scout program options available.
- Three Lincoln Marsh staff volunteered to assist with Kiwanis' *Peanut Days*.

Customer Service & Registration- Sue Vasilev, Lyn Havelka & Rick Napier

RecTrac

- Daytime Community Center Manager ran Activity Roster Report to determine all 2019 Camp attendees who were also Pool Pass holders.
- Daytime Community Center Manager ran Pass Visit Log reports to determine Before/After Care numbers for 2016-2018.
- Daytime Community Center Manager ran Facility RecConnect for Administrative Assistant for Athletics to determine CAC rental contact information for the past year.
- Daytime Community Center Manager updated household information and passes for WDSRA F/T employees as per WDSRA Human Resources Manager.
- Period End processing completed for the summer 2019 season. 901 classes were offered; 10,267 participants enrolled.
- Spring 2020 – Have begun the process of reactivating/updating and creating new codes for this season. New classes created –

- Athletics – 3 new programs
- Nature – 9 new programs
- School's Out – 1 new program
- Met with Recreation/Athletic program managers to review/proof the winter rough draft to the program masters submitted. Well over 300 updates were made to the RecTrac database for brochure revisions as well as adding 13 additional programs.
- Leisureship Program- 2019 Pool Pass Visit Spreadsheet has been updated. There were 56 families provided pool passes with the average visit per member of 7.
- Waitlist accommodations – Classes were expanded to accommodate 46 registrants. Most accommodations were for league sports.

Customer Service Attendant Trainings

- Deconstructive/ Constructive Words
- Responding to Medical Emergencies
- Crisis Management/ Statement of Admission
- Lost & Missing Person Lockdown Protocol

General

- Daytime Community Center Manager and Evening Community Center Managers hired and trained new Customer Service Attendants.
- Daytime Community Center Manager participated in Kiwanis' *Peanut Days*.
- Evening / Weekend Community Center Manager placed order for new uniform shirts for staff.
- Evening / Weekend Community Center Manager organizing Customer Service Appreciation Week to take place October 7-11.
- Evening / Weekend Community Center Manager working with VALUES Team to run VALUES Event on Wednesday, October 9 – ordered food and purchased beverages.
- Evening / Weekend Community Center Manager updated soccer inventory numbers in RecTrac.
- Evening / Weekend Community Center Manager booked rooms for Recreation and Athletic staff for IPRA conference – January 2020.
- Daytime Community Center Manager served on Strategic Plan Communications Charter
 - Worked with Mark Dolphin and Larry Kmiecik to photograph parks and golf course for Virtual Tour for website.
 - Conducted first Van Tour for New Employees 9/25/19.



TO: Mike Benard, Executive Director
FROM: Rob Sperl, Director of Parks & Planning
DATE: October 11, 2019
SUBJECT: Board Report, Sept 2019

Administration/Overall Department

- Park Permitting 20 patrons scheduled this month to reserve a picnic shelter, wedding location, or park areas later in the year.
- Commemorative Program: 0 memorials were installed
- We have been reviewing options to replace our obsolete fuel management system.
- Department director attended annual NRPA conference.
- The Play for All meeting was held on October 8 at the Park Services Center.
- Department supervisors attended Employment Practices training.
- We have been working with the GLOW event that has began setting up at Danada South for their event that will occur every weekend throughout October.

Planning

- Staff received a proposal from Illinois Roof Consultants Associates to prepare plans and specifications necessary to bid roofing work that resulted from hail damage earlier this year.
- Staff is proceeding with Engineering Resource & Associates to prepare plans which will repair a berm that was breached by a storm event earlier this year.
- A change in the amount of \$599.34 to the G. Fisher contract for the Central Athletic Center Lobby and Restrooms is needed to finalize the increased cost of bonds and insurance related to previous changes.
- Construction of the treehouse at the Sensory Garden has commenced with an expected completion date of the end of October.

Parks & Buildings Operations

- Kiosk repairs all parks.
- Replaced shingles on Kelly shelter house.
- Replaced fence around storage pad at Seven Gables park.
- Fabricated and installed memorial Plaque at Seven Gables Park.
- Installed a new Chiller tower chemical treatment injection system at the CC.

- Drain inspection and repairs were completed.
- Paper pick up from District #200 and delivered to all Park District locations.
- Replaced drinking fountain and concrete pad at WW Stevens Park.
- Installed new split rail fence along PSC East lot line.
- Installed window protective guards at CAC gym windows.
- Repaired leak in condensation line at CAC chiller line in boiler room.
- CAC renovation punch list.
- CC remove two cast iron drain lines, one electrical line for the contractor to move forward with the beam repair in the filter room.
- Bleed all gas lines and light the five boilers, two stoves after a main gas line repair in the filter room. Replace 4" drain line, 2" vent, 2 new lights, Reroute sprinkler wiring.
- CAC construction punch list work, and office construction.
- Performed repairs to Danada Vita course.
- Performed inspections and repairs to all District fences.

Trades

- Construction at Hull Playground. Set and poured concrete curb around perimeter of Playground. Installed the 2-5 year old set, the 5-12 year old set, the swings, and the sway swing.
- Set up, Staffing and take down for the Light the Torch Night run.
- Built props for the Halloween Happening event at CC.
- Work orders for signs and banners (Rec., Cosley Zoo, Athletics, and Lincoln Marsh
- Removed a slab of concrete from shell of Rice Pool and prepping for concrete pour 1st week of October.

Horticulture, Turf & Natural Resources

- Set up contracts to spray broadleaf herbicide on our turf at several of our most highly visible parks. This will control dandelions, plantain, knotweed and some of the clover. Application should take place the 2nd and third week of October which is optimal time to control these turf grass weeds.
- Trim crews continue the day-to-day operations of mowing, trimming, weeding and also include early fall clean up. The fall clean-up will continue into November when leaves start dropping.
- Staff is working on renovating the parking lot islands with new updated current plants that fit the site. The project began with the removal of the old outdated and tired shrubs. We have added colorful perennials and

grasses that are pollinators and will be adding some new shade trees. In addition, the north end islands will have brick pavers installed, the same as were used at the front doors of the Community Center. This will tie the areas together and enhance the first impression to our visitors as they come to the facility.

- Path work continues to be ready for winter. The limestone paths around the lagoon of Northside Park was edged, leveled and new material added and rolled to create a firm surface safe for patrons using them. In addition, CAC limestone path had the same treatment.
- Our mowing staff continues to try and keep up with the constantly growing grass. Between fertilizer that was added early in the month and heavy rainfall they have done a tremendous job keeping up with the task.
- Our baseball/softball fields continue to be used for fall leagues. They are groomed daily based on schedule and several have had some minor repairs made to them.
- Staff goes out weekly and stripes our numerous soccer, lacrosse and football fields for play. This is a 2 day process of 4 personnel to complete this weekly task.
- Staff has assisted with the GLOW rental at Danada in path work and tree trimming. They have also assisted as needed with areas in the construction zone of the Play for All tree house.

Conservation

- Stump grinding continues throughout the district.
- Tree work continues throughout the district.
- Clearing of Danada Playfor All grounds in preparation for special events.
- Lincoln Marsh trail and teams course maintenance.
- Invasive species removal at several locations is in progress.

Mechanic

- New 4000d mower delivered 10-1-19, put in service 10-2-19.
- New Tilt trailer picked up, this trailer will be easier to load the skid steers, and we can even load the forklift onto it.
- Working on disposal ordnance for next auction.
- Working on truck inspections.



Wheaton Park

Maintenance Summary Report II

Completion Date on or after 09/01/2019
 Completion Date on or before 09/30/2019
 RC Code is equal to PSC

WO Type	# WO	Total Hours	Total Labor Cost	Total Material Cost	Total Contractor Cost	Total Other Cost	Total Cost
Corrective Maintenance	50	356.25	7212.61	366.28	0.00	3359.56	10938.45
General Maintenance	27	241.25	3990.00	131.50	0.00	219.85	4341.35
Inspection	150	77.50	1354.15	0.00	0.00	0.00	1354.15
Move/Modify	2	2.00	26.73	0.00	0.00	0.00	26.73
Preventive Maintenance	621	1197.75	20744.78	1088.32	0.00	92.72	21925.82
Service Request	23	463.25	8998.99	38.44	0.00	24.14	9061.57
Signs and Banners	10	15.00	322.75	0.00	0.00	0.00	322.75
Special Facilities Event	1	6.50	226.98	0.00	0.00	0.00	226.98
Standing WO	2	2571.75	51707.56	0.00	0.00	0.00	51707.56
Total	886	4931.25	94584.55	1624.54	0.00	3696.27	99905.36
Average Time	9.65						
Average Cost	112.76						