TO: Board of Commissioners

FROM: Brian Kimbrough, Director of Parks and Planning
Nic Novak, Superintendent of Projects, Events & Parks

THROUGH: Michael Benard, Executive Director

RE: Purchase a Roland XG-640-64 Wide High Speed Eco-Solvent Printer & Cutter

DATE: November 18, 2026

SUMMARY:

Parks Services would like to purchase a new Roland XG-640 64" Wide High Speed Eco-Solvent Printer and Cutter. This printer is used for all our in-house signs, banner and graphic requests throughout the district.

We purchased our current sign machine in July 2018. The print heads have a life of 5 – 6 years and cost approximately $4000 to replace. Parks budgeted $30,000 to replace the sign machine in 2026.

Sing Outlet Store will give us a trade in value for our VG-540 Printer for $3,677.45

Benefits of purchasing the Roland XG 540

- Increase from a 54" to a 64" inch print capability
- New and improved TR 3 ink cartridges
- High volume dryer and blower provides additions 12" drying zone.
- New software includes 2 years on-site warranty with parts and labor

We received the following estimates for comparable machines

Sign Outlet Store	$20,730 (after trade in credit)
US Cuter	$24,195
Swing Design	$26,695

PREVIOUS COMMITTEE/BOARD ACTION:

N/A

REVENUE OR FUNDING IMPLICATIONS:

The item above are line items in the 2026 Capital Budget 10-101-000-57-5706-0000 $30,000.

STAKEHOLDER PROCESS:

Not applicable.

LEGAL REVIEW:
Not applicable.

ATTACHMENTS:
Quotes from, Sign Outlet, Swing Design and US Cutter

ALTERNATIVES:
N/A

RECOMMENDATION:
It is recommended that the Wheaton Park District Board of Commissioner's approve the quote from the Sign Outlet Store to purchase a Roland XG-640 64" Wide High Speed Eco-Solvent Printer and Cutter for $20,730.00