

**V96 – Wheaton Park District Work Order 17-02.A1  
Physical Security RFP Project**

**Work Scope:** This Amendment 1 (17-02.A1) is in support of the RFP process for the park district's Physical Security RFP Project. We have completed the original 100 hours and the original SOW calls for a written amendment and approval for additional work and hours. Additional work to complete the process are listed below.

- Complete reference checks
- Draft recommendation documentation
- Assist in the meetings with sub-committee, vendor meeting with Imperial Surveillance
- Assist with further questions, documentation and communication
- Assist with further activities if Imperial Surveillance is not selected

**Hourly Rate: \$150**

**Estimated Hours:** ~~40~~ <sup>16</sup>

**Estimated Cost Cap:** ~~\$6,000~~ <sup>\$2,400</sup>

**Notes:**

1. **All work will be completed on a T&M basis.** V96 costs will not exceed 40 hours of support for this work order without the express written consent of Wheaton Park District.
2. Original Scope and SOW listed below

**Submitted:**

Vision96 LLC

By: Adam Nirenberg

Adam Nirenberg, President, as its agent

11/20/2017

Date Signed

**Approved:**

Wheaton Park District

By: Mike Benard

Mike Benard, Executive Director, as its agent

Nov 17, 2017

Date Signed

**V96 – Wheaton Park District Work Order 17-02**  
**Physical Security RFP Project**

**Work Scope:** Vision96, LLC (V96) will support the Wheaton Park District with the public bid process for the Wheaton Park District Facilities' Security Project. It is our understanding that this Project will include Security Alarm & Monitoring, Access Control, Video Surveillance and Regular Service of a connected system that will improve security measures across the following Park District facilities:

<b>Name</b>	<b>Address</b>
Arrowhead Golf Club	26W151 Butterfield Rd, Wheaton, IL
Arrowhead Cart Storage/ Maintenance Building	26W151 Butterfield Rd, Wheaton, IL
Central Athletic Complex	500 S Naperville Rd, Wheaton, IL
Clocktower Commons	S. Naperville Rd & E Liberty Dr, Wheaton, IL
Community Center	1777 S Blanchard St, Wheaton, IL
Cosley Zoo Gift Shop	1356 N Gary Ave, Wheaton, IL
DuPage County Historical Museum & WPD Administration Building	102 E Wesley St, Wheaton, IL
Mary Lubko (Leisure) Center	208 W Union Ave, Wheaton, IL
Northside Family Aquatic Center	1509 N West St, Wheaton, IL
Park Services Center	1000 Manchester Rd, Wheaton, IL
Prairie Office Building	855 W Prairie Ave, Wheaton, IL
Rathje Park Building	616 Delles Rd, Wheaton, IL
Rice Pool & Water Park	1777 S Blanchard St, Wheaton, IL
Seven Gables Park	1797 S Thompson Dr, Wheaton, IL
Toohey Park & Safety City	1900 Orchard Rd, Wheaton, IL

Work Order 17-02 consists of the following support for the Wheaton Park District:

- Finalize the RFP written by FE Moran to make it ready for an open bid (i.e., public bid);
- Support the Pre-proposal meeting along with the Wheaton Park District representative(s);
- Submit the RFP to an open bid;
- Conduct a quick review of all bids received, eliminating any that do not conform to the bid response requirements or that are priced excessively;
- Review all remaining bids in detail\*;
- Provide a summary evaluation of the bids based on the Wheaton Park District evaluation criteria and make recommendations regarding top 3 bidders;
- Conduct finalist presentation meetings; and
- Support Wheaton Park District with vendor negotiation and the selection of a final vendor.

**V96 – Wheaton Park District Work Order 17-02  
Physical Security RFP Project**

**Hourly Rate: \$150**

**Estimated Hours: 100**

**Estimated Cost Cap: \$15,000**

**Notes:**

3. All work will be completed on a T&M basis. V96 costs will not exceed 100 hours of support for this work order without the express written consent of Wheaton Park District.
4. V96 has assumed that a total of eight 8 bids will be reviewed in detail.
5. V96 will work closely with the assigned Wheaton Park District facilities liaison at the Pre-Proposal meeting to support potential bidders with full access to the Park District facilities above.
6. WPD will provide a park district employee as main point of contact for this project.