

## V96 – Wheaton Park District Work Order 15-05

### Virtual CIO Services – Phone System Project

Work Order 15-05 consists of the following support for the Wheaton Park District (WPD):

**Work Scope:** Vision96 (V96) understands that the current phone system is antiquated and there is an emergent situation to identify and implement an alternative within the next three (3) to four (4) months. During the inventory and baseline savings analysis recently completed, V96 has determined that implementation of a hosted VoIP system will not only result in reconfiguration savings but will also provide future savings in maintenance, licensing and software updates.

Work Order 15-05 consists of the following support for the Wheaton Park District (WPD):

- Identify three to four potential vendors that can provide hosted VoIP Phone System service that will match WPD's needs;
- Develop a summary RFP with detailed pricing requirements;
- Submit bid to vendors;
- Review and compare bids;
- Provide WPD with a summary report;
- Conduct bidder finalist meetings with the final two vendors; and
- Support WPD with final vendor selection and with negotiation of the final contract.

**Estimated Cost Cap** = All work will be completed on a T&M basis not to exceed the cost associated with 60 hours of Principal Consultant time (i.e., \$9,000). V96 will not exceed this estimate without the express written consent of WPD.

Submitted: Vision96 LLC

By: 

Adam Nirenberg, President, as its agent

Date Signed

8/31/15

Approved: Wheaton Park District

By: 

Mike Benard

, as its agent

Date Signed



8/31/15