

1 February 2018

Mr. Steve Hinchee, Superintendent of Planning
Wheaton Park District
102 East Wesley Street
Wheaton, IL 60187

Re: Amendment #1 to Letter of Proposal (LOP) for Architectural Services –
Wheaton Park District – Arrowhead Golf Clubhouse Exterior Improvements
Williams Architects Project No. 2017-050

Dear Steve:

Williams Architects is pleased to present this Amendment to our Original Letter of Proposal (LOP) for Architectural Services for the proposed Exterior Improvements to the Arrowhead Golf Clubhouse facility of the Wheaton Park District as identified in our Condition Assessment dated 31 August 2017. The following is our understanding of the amended scope of the project and the services required to meet your expectations.

REVISED PROJECT BACKGROUND / UNDERSTANDING

The Wheaton Park District wishes to undertake certain exterior improvements as recommended in our completed Assessment with an approximate construction value of between \$146,050 and \$164,450 inclusive of contingencies. The original Scope of Work included removal and replacement of the exterior concrete stairs and associated adjacent elements at the Bar/Restaurant entrance. The Park District further wishes to receive alternate bids for an electric snow melt system at these stairs and additionally for replacement of the banquet entrance stairs and surrounding items as described in the Building Assessment.

At a meeting held on Friday, January 26, Park District staff expressed desire to also bid work associated with repairs to the two stairways at the south side of the clubhouse as alternates to the project. This work was identified in our original assessment as having a value of between \$74,250 and \$86,350 inclusive of contingencies. We explained to staff that design and drawings for this additional work were not included in our originally proposed scope for the project and that additional services would be required to account for the added effort to provide design and drawings for these items.

PROPOSED ADDITIONAL ARCHITECTURAL AND ENGINEERING FEES

We propose to provide the above referenced additional services for a lump sum fee of FOUR THOUSAND DOLLARS (\$4,000.00).

If the scope of work should substantially increase during the project beyond the scope enumerated in this Proposal, we will negotiate a fee adjustment to the mutual satisfaction of the Wheaton Park District and Williams Architects.



HOURLY RATES

Any services performed on an hourly basis and further Additional Services requested in writing by the Wheaton Park District for work not included, shall be provided on an hourly basis at the rates listed below. Our consultant's rate schedules vary for each consultant, but they are generally comparable to our own. These rates shall be revised the beginning of June each year. The following rates shall hold through 31 May 2018:

2017/2018
WILLIAMS ARCHITECTS
RATE TABLE

Principal II	\$ 220.00/Hour
Principal I	\$ 203.00/Hour
Associate Principal	\$ 187.00/Hour
Senior Associate/Senior Project Mgr.	\$ 181.00/Hour
Associate / Project Manager	\$ 166.00/Hour
Architect III	\$ 146.00/Hour
Architect II	\$ 135.00/Hour
Architect I	\$ 121.00/Hour
Senior Project Coordinator II	\$ 146.00/Hour
Senior Project Coordinator I	\$ 135.00/Hour
Project Coordinator IV	\$ 110.00/Hour
Project Coordinator III	\$ 101.00/Hour
Project Coordinator II	\$ 85.00/Hour
Project Coordinator I	\$ 74.00/Hour
Project Technician II	\$ 57.00/Hour
Project Technician I	\$ 44.00/Hour
Aquatic Engineer II	\$ 174.00/Hour
Aquatic Engineer I	\$ 133.00/Hour
Director of Marketing	\$ 163.00/Hour
Marketing Coordinator	\$ 117.00/Hour
Accounting	\$ 156.00/Hour
Secretarial	\$ 110.00/Hour
Clerical	\$ 78.00/Hour
Director of Interior Design	\$ 148.00/Hour
Interior Designer V	\$ 115.00/Hour
Interior Designer IV	\$ 97.00/Hour
Interior Designer III	\$ 76.00/Hour
Interior Designer II	\$ 64.00/Hour
Interior Designer I	\$ 45.00/Hour

In addition to our estimated fees, we recommend the District maintain an Owner contingency fund within the overall project budget to allow for the potential of Additional Services and unforeseen conditions, etc. not included herein.

CONCLUSION

If the Wheaton Park District agrees with the terms and conditions of this proposed Amendment, please sign and date below and return a copy to our office. Upon receipt of an executed Amendment, we will be ready to commence with the defined Additional Architectural Services described herein.

We truly appreciate this opportunity to continue our team's longstanding relationship with the Wheaton Park District and look forward to working together as a team to make the project a success for the Park District and the community it serves.

Cordially,



Tom C. Poulos, AIA
Vice President/Managing Principal



Andrew R. Dogan, ALA, LEED AP
Associate Principal / Managing Architect

xc: Sonja L. Sporleder, Accounting Associate / Williams Architects

ACCEPTANCE:

The Wheaton Park District hereby accepts the terms and conditions of this Amendment and authorizes Williams Architects to begin services immediately.

Michael Benard - Executive Director

Printed Name and Title
Wheaton Park District Authorized Representative



Authorized Signature
Wheaton Park District

Date 4/8/12

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